



TROY CITY COUNCIL

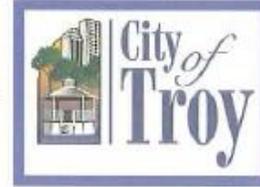
REGULAR MEETING

AGENDA

APRIL 13, 2015
CONVENING AT 7:30 P.M.

Submitted By
The City Manager

NOTICE: Persons with disabilities needing accommodations for effective participation in this meeting should contact the City Clerk at (248) 524-3316 or via e-mail at clerk@troymt.gov at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.



TO: The Honorable Mayor and City Council
Troy, Michigan

FROM: Brian Kischnick, City Manager

SUBJECT: Background Information and Reports

Ladies and Gentlemen:

This booklet provides a summary of the many reports, communications and recommendations that accompany your agenda. Also included are suggested or requested resolutions and/or ordinances for your consideration and possible adoption.

Supporting materials transmitted with this Agenda have been prepared by department directors and staff members. I am indebted to them for their efforts to provide insight and professional advice for your consideration.

As always, we are happy to provide such added information as your deliberations may require.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "B. Kischnick".

Brian Kischnick, City Manager



TROY CITY COUNCIL

VISION STATEMENT AND GOALS

Adopted: Monday, February 7, 2011

VISION:

To honor the legacy of the past and build a strong, vibrant future and be an attractive place to live, work, and grow a business.

GOALS:

Provide a safe, clean, and livable city

- Practice good stewardship of infrastructure
- Maintain high quality professional community oriented police and fire protection
- Conserve resources in an environmentally responsible manner
- Encourage development toward a walkable, livable community

Provide effective and efficient local government

- Demonstrate excellence in community services
- Maintain fiscally sustainable government
- Attract and support a committed and innovative workforce
- Develop and maintain efficiencies with internal and external partners
- Conduct city business and engage in public policy formation in a clear and transparent manner

Build a sense of community

- Communicate internally and externally in a timely and accurate manner
- Develop platforms for transparent, deliberative and meaningful community conversations
- Involve all stakeholders in communication and engagement activities
- Encourage volunteerism and new methods for community involvement
- Implement the connectedness of community outlines in the Master Plan 2008

Attract and retain business investment

- Clearly articulate an economic development plan
- Create an inclusive, entrepreneurial culture internally and externally
- Clarify, reduce and streamline investment hurdles
- Consistently enhance the synergy between existing businesses and growing economic sectors
- Market the advantages of living and working in Troy through partnerships

2015/2016

TOP 10 STRATEGIES

Adopted by City Council 3/9/2015

'Why'

We believe a strong community embraces diversity, promotes innovation, and encourages collaboration. We strive to lead by example within the region. We do this because we want everyone to choose Troy as their community for life. We believe in doing government the best.

1

Improve and invest in our assets, both people and infrastructure

Define our organizational culture

2

3

Consistently tell our story

Create a sense of place

4

5

Embrace a sustainable Library

Implement a Trails and Pathways Plan and increase walkability

6

7

Maintain strong Public Safety

Improve interaction online and in-person

8

9

Modernize wayfinding opportunities

Celebrate diversity

10



**CITY COUNCIL
AGENDA**
April 13, 2015 – 7:30 PM
Council Chambers
City Hall - 500 West Big Beaver
Troy, Michigan 48084
(248) 524-3317

INVOCATION: **1**

PLEDGE OF ALLEGIANCE: **1**

A. CALL TO ORDER: **1**

B. ROLL CALL: **1**

C. CERTIFICATES OF RECOGNITION AND SPECIAL PRESENTATIONS: **1**

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C-2 Proclamation Celebrating National Library Month – April, 2015 (Presented by: Mayor Dane Slater) 1

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INVOCATION:

PLEDGE OF ALLEGIANCE:

A. CALL TO ORDER:

B. ROLL CALL:

- a) Mayor Dane Slater
Jim Campbell
Steve Gottlieb
Dave Henderson
Ellen Hodorek
Ed Pennington
Doug Tietz

- b) Excuse Absent Council Members:

Suggested Resolution

Resolution #2015-04-

Moved by

Seconded by

RESOLVED, That Troy City Council hereby **EXCUSES** the absence of _____ at the Regular City Council Meeting of April 13, 2015, due to _____.

Yes:

No:

C. CERTIFICATES OF RECOGNITION AND SPECIAL PRESENTATIONS:

C-1 Proclamation for Child Abuse Prevention and Awareness Month Presented to Patricia Rosen, Executive Director, and Wendy Gueth, Administrative Manager, CARE House of Oakland County (Presented by: Mayor Slater)

C-2 Proclamation Celebrating National Library Month – April, 2015 (Presented by: Mayor Dane Slater)

D. CARRYOVER ITEMS:

D-1 No Carryover Items

E. PUBLIC HEARINGS:

E-1 No Public Hearings

F. PUBLIC COMMENT FOR ITEMS ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:

In accordance with the Rules of Procedure for the City Council, Article 17 – Members of the Public and Visitors:

Any person not a member of the City Council may address the Council with recognition of the Chair, after clearly stating the nature of his/her inquiry or comment. *City Council requests that if you do have a question or concern, to bring it to the attention of the appropriate department(s) whenever possible. If you feel that the matter has not been resolved satisfactorily, you are encouraged to bring it to the attention of the City Manager, and if still not resolved satisfactorily, to the Mayor and Council.*

- Petitioners shall be given a fifteen (15) minute presentation time that may be extended with the majority consent of City Council.
- Any member of the public, not a petitioner of an item, shall be allowed to speak for up to three (3) minutes to address any Public Hearing item.
- Any Troy resident or Troy business representative, not a petitioner of an item, shall be allowed to speak for up to three (3) minutes total to address Postponed, Regular Business, Consent Agenda or Study items or any other item on the Agenda as permitted under the Open Meetings Act during the *Public Comment for Items On the Agenda from Troy Residents and Businesses* portion of the Agenda.
- Any Troy resident or Troy business representative, not a petitioner of an item, shall be allowed to speak for up to three (3) minutes to address any topic not on the Agenda as permitted under the Open Meetings Act during the *Public Comment for Items Not on the Agenda from Troy Residents and Businesses* portion of the Agenda.
- Any member of the public who is not a Troy resident or Troy business representative shall be allowed to speak for up to three (3) minutes to address any topic on or not on the Agenda as permitted under the Open Meetings Act during the *Comments for Items On or Not On the Agenda from Members of the Public Outside of Troy (Not Residents of Troy and Not From Troy Businesses)* portion of the Agenda.
- All members of the public who wish to address the Council at a meeting shall be allowed to speak only if they have signed up to speak within thirty minutes before or within fifteen minutes after the meeting's start time. Signing up to speak requires each speaker provide his or her name and residency status (Troy resident, non-resident, or Troy business owner). If the speaker is addressing an Item (or Items) that appear on the pre-printed agenda, then the speaker shall also identify each such agenda item number(s) to be addressed.
- City Council may waive the requirements of this section by a majority vote of the City Council members.
- Agenda items that are related to topics where there is significant public input anticipated should initiate the scheduling of a Special meeting for that specific purpose.

The following has been approved by Troy City Council as a statement of the rules of decorum for City Council meetings. The Mayor will also provide a verbal notification of these rules prior to Public Comment:

The audience should be aware that all comments are to be directed to the Council rather than to City Administration or the audience. Anyone who wishes to address the Council is required to sign up to speak within thirty minutes before or within fifteen minutes of the start of the meeting. There are three Public Comment portions of the Agenda. For Items On the Agenda, Troy Residents and Business Owners can sign up to address Postponed, Regular Business,

Consent Agenda, or Study items or any other item on the Agenda. Troy Residents and Business Owners can sign up to address all other topics under Items Not on the Agenda. All Speakers who do not live in Troy or own a Troy business may sign up to speak during the Comments on Items On and Not On the Agenda from Members of the Public Outside of Troy. Also, there is a timer on the City Council table in front of the Mayor that turns yellow when there is one minute of speaker time remaining, and turns red when the speaker's time is up. In order to make the meeting more orderly and out of respect, please do not clap during the meeting, and please do not use expletives or make derogatory or disparaging comments about any one person or group. If you do so, then there may be immediate consequences, including having the microphone turned off, being asked to leave the meeting, and/or the deletion of speaker comments for any re-broadcast of the meeting. Speakers should also be careful to avoid saying anything that would subject them to civil liability, such as slander and defamation.

Please avoid these consequences and voluntarily assist us in maintaining the decorum befitting this great City.

G. CITY COUNCIL/CITY ADMINISTRATION RESPONSE/REPLY TO PUBLIC COMMENT:

H. POSTPONED ITEMS:

H-1 No Postponed Items

I. REGULAR BUSINESS:

I-1 Board and Committee Appointments: a) Mayoral Appointments – None; b) City Council Appointments – Historic District Commission

a) Mayoral Appointments: None

b) City Council Appointments:

Suggested Resolution
Resolution #2015-04-
Moved by
Seconded by

RESOLVED, That Troy City Council hereby **APPOINTS** the following nominated person(s) to serve on the Boards and Committees as indicated:

Historic District Commission

Appointed by Council
7 Regular Members
3 Year Term

Nominations to the Historic District Commission:

Term Expires: 3/01/2018

Paula Talarico

Term currently held by: Barbara Knight

Yes:
No:

I-2 Board and Committee Nominations: a) Mayoral Nominations – Brownfield Redevelopment Authority, Planning Commission; b) City Council Nominations – Charter Revision Committee, Employee Retirement System Board of Trustees / Retiree Health Care Benefits Plan & Trust, Liquor Advisory Committee, Parks and Recreation Board, Personnel Board, Traffic Committee, Zoning Board of Appeals

a) Mayoral Nominations:

Suggested Resolution
Resolution #2015-04-
Moved by
Seconded by

RESOLVED, That the Mayor of the City of Troy hereby **FORWARDS** the following nominated person(s) to serve on the Boards and Committees as indicated to the next Regular City Council Meeting for action:

Brownfield Redevelopment Authority

Appointed by Mayor
7 Regular Members
3 Year Term

Current Members:

Last Name	First Name	App Res Expire	Appointment Expire	Notes 3
Dziurman	Theodore	3/8/2014	4/30/2015	BCBA exp 1/1/2015
Kerwin	Mary	1/16/2017	4/30/2017	
Kornacki	Rosemary	12/12/2015	4/30/2017	
Swartz	Robert D.	7/25/2013	4/30/2017	
Vacancy			4/30/2016	Bruce Wilberding's unexpired term.
Vassallo	Joseph J.	12/6/2013	4/30/2015	

Nominations to the Brownfield Redevelopment Authority:

Term Expires: 4/30/2018

Term currently held by: Vacancy – Bruce Wilberding's unexpired term (resigned 4/11/2014)

Term Expires: 4/30/2018

Term currently held by: Theodore Dziurman

Term Expires: 4/30/2018

Term currently held by: Joseph Vassallo

Interested Applicants:

No applicants on file.

Planning Commission

Appointed by Mayor
9 Regular Members
3 Year Term

Current Members:

Last Name	First Name	App Res Expire	Appointment Expire	Notes 1	Notes 3
Apahidean	Ollie	11/22/2015	12/31/2017		
Boudon	Frank	6/17/2016	7/31/2015	STUDENT	Requests Reappointment
Crusse	Karen	11/13/2016	12/31/2017		
Edmunds	Donald	11/15/2012	12/31/2016	EDC exp 4/30/3014	Requests Reappointment
Hutson	Michael	9/4/2014	12/31/2015	Sust Design Rev Comm-Ad Hoc	
Krent	Thomas	9/20/2015	12/31/2016		Requests Reappointment
Kuppa	Padma	12/18/2016	12/31/2016		
Sanzica	Philip	9/24/2014	12/31/2015	PC Rep on ZBA	
Strat	Thomas	10/15/2016	12/31/2017	Sust Design Rev Comm-Ad Hoc	
Tagle	John	9/12/2014	12/31/2015		
Vacancy			7/31/2015	STUDENT	

Nominations to the Planning Commission:

Term Expires: 7/31/2015

Term currently held by: Vacancy (Student)

Interested Applicants:

Last Name	First Name	App Resume Expire	Notes 1	Notes 3

Brikho	Frencheska	3/23/2017	STUDENT	(1 st Choice)
Desmond	Thomas	10/21/2016		
Kaltsounis	Andrew	10/15/2016		Liquor Advisory Comm exp 1/31/2016
Kaltsounis	Orestis Rusty	12/12/2015		P&R Bd. exp 9/30/2015
Lambert	Dave	3/10/2016		
Schick	Michael	1/13/2017		
Slifkin	Elizabeth	3/24/2017	STUDENT	(2 nd Choice)
Talarico	Paula	1/8/2017		
Wilsher	Cynthia	10/9/2016		

Yes:

No:

b) City Council Nominations:

Suggested Resolution

Resolution #2015-04-

Moved by

Seconded by

RESOLVED, That Troy City Council hereby **FORWARDS** the following nominated person(s) to serve on the Boards and Committees as indicated to the next Regular City Council Meeting for action:

Charter Revision Committee

Appointed by Council

7 Regular Members

3 Year Term

Current Members:

Last Name	First Name	App Res Expire	Appointment Expire	Notes 1
Berk	Robert	2/27/2015	4/30/2016	
Bernardi	Maryann	11/18/2013	4/30/2015	NO Reappointment
Bliss	Daniel	11/16/2013	4/30/2015	
Howrylak	Frank	2/1/2014	4/30/2017	
Kanoza	Shirley	2/21/2015	4/30/2016	
Weisgerber	William	11/17/2013	4/30/2015	
Wilsher	Cynthia	2/27/2016	4/30/2017	

Nominations to the Charter Revision Committee:

Term Expires: 4/30/2018

Term currently held by: Maryann Bernardi

Term Expires: 4/30/2018

Term currently held by: Daniel Bliss

Term Expires: 4/30/2018

Term currently held by: William Weisgerber

Interested Applicants:

Last Name	First Name	M I or Nickname	App Resume Expire	Notes 1
Baker	Julia	(Judy)	5/7/2015	

Employee Retirement System Board of Trustees / Retiree Health Care Benefits Plan & Trust

Appointed by Council
7 Regular Members and 2 Ordinance Members
3 Year Term

Current Members:

Last Name	First Name	App Res Expire	Appointment Expire	Notes 1	Notes 3
Calice	Mark	9/6/2014	12/31/2015	Council Appointed Citizen	
Darling	Thomas			Chapter 10	
Gordon II	Thomas	9/17/2015	12/31/2016	DB-Employee Rep. - Elected	
Henderson	Dave		4/15/2015	City Council Rep.	Requests Reappointment
Kischnick	Brian			Chapter 10	
Need	William	9/18/2015	12/31/2016	DB Ex-Officio Retiree Rep. - Council Appointed Ex-Officio	
Pallotta	Steven		12/31/2017	DC Employee Rep. - Elected	
Stansbury	Milt	11/29/2013	12/31/2015	DC Employee Rep. - Elected	

Nominations to the Employee Retirement System Board of Trustees / Retiree Health Care Benefits Plan & Trust:

Term Expires: 4/15/2018**(City Council Rep.)**

Term currently held by: Dave Henderson

Liquor Advisory Committee

Appointed by Council

7 Regular Members

3 Year Term

Current Members:

Last Name	First Name	App Res Expire	Appointment Expire	Notes 1	Notes 3
Comiskey	Ann	3/18/2016	1/31/2018		
Ehlert	Max	11/5/2016	1/31/2018		
Godlewski	W Stan	12/14/2012	1/31/2017		
Gorcyca	David	12/6/2015	1/31/2017		
Hall	Patrick	12/12/2014	1/31/2016		
Huber	Robert	8/26/2016	7/31/2015	STUDENT	Requests Reappointment
Kaltsounis	Andrew	12/13/2014	1/31/2016		
Oberski	Jeff				
Payne	Timothy	2/8/2014	1/31/2018		
Vacancy			7/31/2015	STUDENT	

Nominations to the Liquor Advisory Committee:**Term Expires: 7/31/2015**

Term currently held by: Vacancy (Student)

Interested Applicants:

Last Name	First Name	App Resume Expire	Notes 1	Notes 3
Regan	Kathleen	3/26/2017	STUDENT	(3 rd Choice)
Slifkin	Elizabeth	3/24/2017	STUDENT	(3 rd Choice)

Parks and Recreation Board

Appointed by Council

7 Regular Members and 1 Troy School Board Member:

Regular Member: 3 Year Term / Troy School Board Member: 1 Year Term

Current Members:

Last Name	First Name	App Res Expire	Appointment Expire	Notes 1
Baker	Julia (Judy)	5/7/2015	9/30/2016	
Bluhm	David	6/2/2016	7/31/2015	STUDENT
Bo	Elaine			
Hauff	Gary	2/6/2014	7/31/2015	Troy School Dist. Rep. on P&R Board
Huber	Laurie	2/8/2014	9/30/2015	
Kaltsounis	Orestis Rusty	1/20/2014	9/30/2015	
McGee	Timothy	8/13/2014	9/30/2017	
Stewart	Jeffrey	6/27/2015	9/30/2016	
Toth	Steve	10/3/2013	9/30/2016	
Vacancy			7/31/2015	STUDENT
Zikakis	Janice	10/15/2016	9/30/2017	

Nominations to the Parks and Recreation Board:

Term Expires: 7/31/2015

Term currently held by: Vacancy (Student)

Interested Applicants:

Last Name	First Name	App Resume Expire	Notes 1	Notes 3
Brandstetter	Tim	10/17/2016		Traffic Comm exp 1/31/2018
Brikho	Frencheska	3/23/2017	STUDENT	(2 nd Choice)
Regan	Kathleen	3/26/2017	STUDENT	(2 nd Choice)
Rosenberg	Michael	4/19/2015		Personnel Bd. exp 4/30/2017
Slifkin	Elizabeth	3/24/2017	STUDENT	(1 st Choice)
Wilsher	Cynthia	10/9/2016		Charter Rev. Comm exp 4/30/2017; Traffic Comm exp 1/31/2018

Personnel Board
 Appointed by Council
 5 Regular Members
 3 Year Term

Current Members:

Last Name	First Name	App Res Expire	Appointment Expire	Notes 2	Notes 3
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Abraham	Edna	8/15/2013	4/30/2015		
Baughman	Deborah	2/22/2013	4/30/2017		
Knight	P. Terry	1/15/2016	4/30/2015	DDA exp 9/30/2015	Requests Reappointment
New	Lorraine	4/16/2014	4/30/2015		
Rosenberg	Michael	4/19/2015	4/30/2017		

Nominations to the Personnel Board:

Term Expires: 4/30/2018

Term currently held by: Edna Abraham

Term Expires: 4/30/2018

Term currently held by: P. Terry Knight

Term Expires: 4/30/2018

Term currently held by: Lorraine New

Interested Applicants:

No applicants on file.

Traffic Committee

Appointed by Council
7 Regular Members
3 Year Term

Current Members:

Last Name	First Name	App Res Expire	Appointment Expire	Notes 1
Brandstetter	Tim	10/17/2016	1/31/2018	
Easterbrook	David	12/2/2015	1/31/2016	Stevan Popovic's unexpired term
Huotari	William			Ex-Officio Member
Kilmer	Richard	12/12/2015	1/31/2017	
Mayer	Gary			Ex-Officio Member
Nelson	William			Ex-Officio Member
Petruilis	Al	1/8/2016	1/31/2017	ACAB exp 9/30/2015
Vacancy			1/31/2016	O. Apahidean resigned 2/13/15
Vacancy			7/31/2015	Student
Wilsher	Cynthia	10/9/2016	1/31/2018	
Ziegenfelder	Peter	12/9/2015	1/31/2017	

Nominations to the Traffic Committee:

Term Expires: 1/31/2016

Term currently held by: Vacancy (O. Apahidean resigned 2/13/2015)

Term Expires: 7/31/2015

Term currently held by: Vacancy (STUDENT)

Interested Applicants:

Last Name	First Name	App Resume Expire	Notes 1	Notes 3
Brikho	Frencheska	3/3/2017	STUDENT	(3 rd Choice)
Regan	Kathleen	3/26/2017	STUDENT	(1 st Choice)

Zoning Board of Appeals

Appointed by Council
7 Regular Members
3 Year Term

Current Members:

Last Name	First Name	App Res Expire	Appointment Expire	Notes 1	Notes 2
Clark	Glenn	5/31/2014	4/30/2015		
Courtney	Kenneth	2/25/2015	4/30/2016		
Desmond	Thomas	10/21/2016	4/30/2015		
Eisenbacher	David	11/14/2013	4/30/2016		
Kaltsounis	Orestis Rusty	10/17/2016	1/31/2018	Alternate	P&R Bd exp 9/30/2015
Kneale	A. Allen	3/9/2013	4/30/2017		
Lambert	Dave	3/10/2016	4/30/2017		
McCown	Paul	7/10/2015	1/31/2018	Alternate	
Sanzica	Philip	9/24/2014	12/31/2015	PC Rep on ZBA	

Nominations to the Zoning Board of Appeals:

Term Expires: 4/30/2018

Term currently held by: Thomas Desmond

Term Expires: 4/30/2018

Term currently held by: Glenn Clark

Interested Applicants:

Last Name	First Name	App Resume Expire	Notes 2
Brandstetter	Tim	5/1/2015	Traffic Comm exp 1/31/2015
Kaltsounis	Andrew	10/15/2016	Liquor Adv. Comm. exp. 1/31/2016
Manek	Ashish	5/23/2015	
Sinutko	Jaime	8/5/2016	

Yes:

No:

I-3 No Request for Closed Session**I-4 Status of City-Wide Migration to Community Blue PPO and PA 152 (Introduced by: Tom Darling, Financial Services Director)**Suggested Resolution

Resolution #2015-04-

Moved by

Seconded by

WHEREAS, Public Act 152 of 2011 allows for a Local Government Opt-Out alternative; and

WHEREAS, City Management successfully migrated all Classified, Exempt, AFSCME, MAP, TCOA, TCSA and TFSSOA employees to the self-insured Blue Cross Blue Shield Community Blue PPO health insurance plan; and

WHEREAS, Troy City Council ratified collective bargaining agreements in 2014 with the TCOA, TCSA and TFSSOA unions, acknowledging Local Government Opt-Out for fiscal year 2015/16;

BE IT RESOLVED, That Troy City Council hereby **SELECTS** the Local Unit Opt Out for 2015/16.

Yes:

No:

J. CONSENT AGENDA:**J-1a Approval of "J" Items NOT Removed for Discussion**Suggested Resolution

Resolution #2015-04-

Moved by

Seconded by

RESOLVED, That Troy City Council hereby **APPROVES** all items on the Consent Agenda as presented with the exception of Item(s) _____, which shall be **CONSIDERED** after Consent Agenda (J) items, as printed.

Yes:
No:

J-1b Address of “J” Items Removed for Discussion by City Council

J-2 Approval of City Council Minutes

Suggested Resolution
Resolution #2015-04-

RESOLVED, That Troy City Council hereby **APPROVES** the following Minutes as submitted:

- a) City Council Meeting Minutes-Draft – March 23, 2015

J-3 Proposed City of Troy Proclamations:

- a) Proclamation for Child Abuse Prevention and Awareness Month Presented to Patricia Rosen, Executive Director, and Wendy Gueth, Administrative Manager, CARE House of Oakland County
- b) National Library Month – April, 2015

J-4 Standard Purchasing Resolutions:

- a) **Standard Purchasing Resolution 2: Low Bidder Meeting Specifications - New Lighting Control Systems – Troy Public Library**

Suggested Resolution
Resolution #2015-04-

RESOLVED, That Troy City Council hereby **APPROVES** a contract to provide all labor, materials, tools, equipment and supervision required for the furnishing and installing of a new Lighting Control System in the Troy Public Library for an estimated total cost of \$135,000.00 to the low bidder meeting specifications, *Mechanical Controls and Maintenance, Inc. (MCMI) of Sterling Heights, MI.*, not to exceed budgetary limitations; at the unit prices contained in the bid tabulation opened February 19, 2015, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon contractor’s submission of properly executed contract documents, including insurance certificates and all other specified requirements.

- b) **Standard Purchasing Resolution 1: Award to Sole Bidder - Pump Repair Services – Indoor and Outdoor Pools**

Suggested Resolution

Resolution #2015-04-

RESOLVED, That Troy City Council hereby **AWARDS** a three-year contract with one two (2) year renewal option to the sole bidder, *Professional Pump Inc of Belleville, MI* for Pump Repair and Emergency Services on an as needed basis at the Troy Family Aquatic Center and Troy Community Center under the prices, terms and conditions in the bid tabulation opened April 2, 2015, a copy of which shall be **ATTACHED** to the original Minutes of this meeting; contract to expire April 30, 2018.

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon the contractor's submission of properly executed bid and contract documents, including insurance certificates, and all other specified requirements.

c) Standard Purchasing Resolution 4: National Joint Powers Alliance (NJPA) Cooperative Agreement – Kubota Tractor

Suggested Resolution

Resolution #2015-04-

RESOLVED, That Troy City Council hereby **APPROVES** a contract to purchase one (1) Kubota L6060HSTC with listed attachments from *Kubota Tractor Corporation of Torrance, CA* as per the NJPA Cooperative Bid for an estimated total cost of \$59,403.30, at prices detailed and contained in the quote as per NJPA, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

d) Standard Purchasing Resolution 2: Award to Low Bidder Meeting Specifications - Asphalt Paving Materials - Hot Patch

Suggested Resolution

Resolution #2015-04-

RESOLVED, That Troy City Council hereby **AWARDS** a one (1) year contract to provide asphalt paving materials- hot patch with an option to renew to the low bidder, *Cadillac Asphalt of Shelby Twp.*, as the primary supplier at unit prices contained in the bid tabulation opened April 2, 2015, a copy of which shall be **ATTACHED** to the original Minutes of this meeting; to be ordered on an as needed basis and based on proximity; contracts expiring December 31, 2016.

BE IT FURTHER RESOLVED, That Troy City Council hereby **AUTHORIZES** the City to use a secondary supplier, *Ajax Materials Corporation of Troy, MI* in the event that the primary supplier is unable to provided materials as specified under the same pricing, terms and conditions as originally bid; to be ordered on an as needed basis and based on proximity.

BE IT FINALLY RESOLVED, That the award is **CONTINGENT** upon contractor's submission of properly executed bid and contract documents, including insurance certificates and all other specified requirements.

e) **Standard Purchasing Resolution 4: Award - Oakland County Cooperative Purchasing Agreement – Fleet Vehicle**

Suggested Resolution

Resolution #2015-04-

RESOLVED, That Troy City Council hereby **APPROVES** a contract to purchase a 2015 GMC Canyon 4WD crew cab pickup, for the Police Department from the low total bidder, *Red Holman of Westland, MI*, as per the Oakland County Cooperative Bid, Contract ID number **4233** for an estimated total cost of \$28,879.00.

f) **Standard Purchasing Resolution 3: Exercise Renewal Option – Short/Long Term Disability, Life and AD&D Insurance Coverage**

Suggested Resolution

Resolution #2015-04-

WHEREAS, Unum Life Insurance of America (Unum) is currently and successfully providing the City of Troy's Short/Long Term Disability Insurance, Life insurance and Accidental Death and Dismemberment Insurance; and

WHEREAS, The City of Troy's Benefits Consultant, Arthur J. Gallagher & Co., solicited quotes from reputable, financially stable carriers on the City's behalf.

WHEREAS, The City's current provider, Unum's quote was the lowest monthly/ annual premium; and

WHEREAS, The City's monthly premium will be \$14,377.57 and the annual premium will be \$172,530.84 with a two (2) year rate guarantee. City Administration recommends approval of the two year renewal as in the best interest of the City;

NOW, THEREFORE, BE IT RESOLVED, That Troy City Council hereby **AGREES** to renew the Agreement with *Unum Life Insurance of America (Unum) of Portland, ME* for Short/Long Term Disability Insurance, Life Insurance and Accidental Death and Dismemberment Insurance, and **AUTHORIZES** payment in an amount not to exceed the annual premium of \$172,530.84 for two (2) years and **AUTHORIZES** the City Attorney to execute any documents necessary for the renewal of the Agreement with Unum; contract to expire April 30, 2017.

g) **Standard Purchasing Resolution 2: Award to Low Bidders Meeting Specifications – Transit Mixed Concrete**

Suggested Resolution

Resolution #2015-04-

RESOLVED, That Troy City Council hereby **AWARDS** a one (1) year contract to provide Transit Mixed Concrete with an option to renew for one (1) additional year to the low total bidder, *Superior Materials LLC of Farmington Hills*, as the primary supplier at unit prices contained in the bid tabulation opened March 26, 2015, a copy of which shall be **ATTACHED**

to the original Minutes of this meeting and to be purchased on an as needed basis as specified, with the contract expiring April 30, 2017.

BE IT FURTHER RESOLVED, That Troy City Council hereby **AUTHORIZES** the City to use a secondary supplier, *Paragon Ready Mix Inc. of Utica, MI* in the event the primary supplier is unable to deliver materials as specified under the same pricing, terms and conditions as originally bid on ITB-COT 15-10.

BE IT FINALLY RESOLVED, That the awards are **CONTINGENT** upon the contractor’s submission of properly executed bid documents, insurance certificates and all other specified requirements.

h) Standard Purchasing Resolution 2: Award to Low Bidder Meeting Specifications – Major Street Pavement Marking

Suggested Resolution
Resolution #2015-04-

RESOLVED, That Troy City Council hereby **AWARDS** a two (2) year contract with the option to renew for one (1) additional year to the low bidder meeting specifications (Local Preference applied); *PK Contracting, Inc. of Troy, MI* to provide Major Street Pavement Marking Services on an as needed basis and at unit prices as detailed in the bid tabulation opened March 26, 2015, a copy of which shall be **ATTACHED** to the original Minutes of this meeting and as detailed below by year; with the contract expiring June 30, 2018.

<u>2 Yr. Contract</u>	<u>Amount</u>
1	\$271,247.80
2	\$272,373.00
Total 2 Yr. Contract	\$543,620.80
1 Year Renewal	\$272,373.00

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon the contractor’s submission of properly executed bid and contract documents, including bonds, insurance certificates and all other specified requirements.

J-5 Transfer of Tax Abatement from LMS NA to Siemens

Suggested Resolution
Resolution #2015-04-

WHEREAS, On July 23, 2007, the Troy City Council established an Industrial Development District (IDD) at 5755 New King; and

WHEREAS, On July 23, 2007, the Troy City Council granted an Industrial Facilities Exemption Certificate (IFEC, STC# 07-350) to LMS North America at 5755 New King, for a period of 12 years; and

WHEREAS, LMS North America has merged with Siemens Product Lifecycle Management Software, Inc.; and

WHEREAS, Siemens Product Lifecycle Management Software, Inc. has requested Troy City Council approval to transfer the Industrial Facilities Exemption Certificate (IFEC, STC# 07-350) from LMS North America;

RESOLVED, That Troy City Council hereby **GRANTS** permission to transfer the Industrial Facilities Exemption Certificate (IFEC, STC# 07-350) from LMS North America to Siemens Product Lifecycle Management Software, Inc., at 5755 New King.

BE IT FURTHER RESOLVED, That the City Clerk **SHALL FORWARD** a copy of this resolution to the State Tax Commission, Treasury Building, P.O. Box 30471, Lansing, MI. 48909-7971.

J-6 Private Agreement – Contract for Installation of Municipal Improvements – Dick’s Sporting Goods – Oakland Mall Project No. 14.923.3

Suggested Resolution
Resolution #2015-04-

RESOLVED, That the Contract for the Installation of Municipal Improvements (Private Agreement) between the City of Troy and UrbanCal Oakland Mall LLC, is hereby **APPROVED** for the installation of sanitary sewer, water main and soil erosion control on the site, and the Mayor and City Clerk are **AUTHORIZED** to execute the documents, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

J-7 Bid Waiver – Manhole Frames and Covers

Suggested Resolution
Resolution #2015-04-

RESOLVED, That Troy City Council hereby **AWARDS** a one (1) year contract for manhole frames and covers, purchased directly from the manufacturer, *EJ of East Jordan, MI* at the listed unit prices in the **ATTACHED** Quote #37134 for the estimated amount of \$100,000.00 on an as needed basis; not to exceed budgetary limitations; with the contract expiring April 30, 2016.

J-8 Bid Waiver – ACCUTAB Chlorine Tablets – Recreation and Aquatic Center

Suggested Resolution
Resolution #2015-04-

RESOLVED, That Troy City Council hereby **AWARDS** a contract for three (3) years to supply ACCUTAB tablets and to provide chlorine feeder cleaning services for the pools at the Troy Family Aquatic Center and Troy Community Center to the sole source provider *Aquatic Source of Commerce Township, MI* at the State of Michigan dealer price of \$108.35 for a 55lb bucket, with the contract expiring April 30, 2018.

J-9 Request for Acceptance of Two Permanent Easements from UrbanCal Oakland, LLC, and Vacation of Portions of Existing Easements – Sidwell #88-20-35-400-020Suggested Resolution

Resolution #2015-04-

RESOLVED, That Troy City Council hereby **ACCEPTS** two permanent easements for water mains and sanitary sewers from UrbanCal Oakland, LLC, owner of the property having Sidwell #88-20-35-400-020.

BE IT FURTHER RESOLVED, That Troy City Council hereby **VACATES** a portion of a water main easement as recorded in Liber 7656, Page 797 by Quit Claim Deed.

BE IT FURTHER RESOLVED, That Troy City Council hereby **VACATES** a portion of a sanitary sewer easement as recorded in Liber 7656, Page 782 by Quit Claim Deed.

BE IT FURTHER RESOLVED, That Troy City Council hereby **AUTHORIZES** the Mayor and City Clerk to execute Quit Claim Deeds conveying interest of the vacated portions of water main and sanitary sewer to the property owners, UrbanCal Oakland, LLC.

BE IT FINALLY RESOLVED, That the City Clerk is hereby **DIRECTED TO RECORD** the permanent easements and Quit Claim Deeds with Oakland County Register of Deeds, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

J-10 Request for Acceptance of a Permanent Easement from UrbanCal Oakland II, LLC – Sidwell #88-20-35-400-031Suggested Resolution

Resolution #2015-04-

RESOLVED, That City Council hereby **ACCEPTS** a permanent easement for water mains from UrbanCal Oakland II, LLC, owner of the property having Sidwell #88-20-35-400-031.

BE IT FURTHER RESOLVED, That the City Clerk is hereby **DIRECTED TO RECORD** the permanent easement with Oakland County Register of Deeds, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

K. MEMORANDUMS AND FUTURE COUNCIL AGENDA ITEMS:

K-1 Announcement of Public Hearings: None Submitted

K-2 Memorandums (Items submitted to City Council that may require consideration at some future point in time): None Submitted

L. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:**M. CITY COUNCIL/CITY ADMINISTRATION RESPONSE/REPLY TO PUBLIC COMMENT:****N. COUNCIL REFERRALS:**

Items Advanced to the City Manager by Individual City Council Members for Placement on the Agenda

N-1 No Council Referrals**O. COUNCIL COMMENTS:**

O-1 No Council Comments Advanced**P. REPORTS:**

P-1 Minutes – Boards and Committees:

- a) Election Commission-Final-October 7, 2014
- b) Animal Control Appeal Board-Final-January 28, 2015
- c) Building Code Board of Appeals-Final-March 4, 2015
- d) Planning Commission-Draft-March 10, 2015
- e) Planning Commission-Final-March 10, 2015
- f) Planning Commission-Draft – March 24, 2015
- g) Animal Control Appeal Board-Draft-March 25, 2015
- h) Building Code Board of Appeals-Draft – April 1, 2015
- i) Election Commission-Draft-April 2, 2015

P-2 Department Reports:

- a) Building Department Activity Report – March, 2015
- b) Letter of Response to Hayian Pang From City Manager Brian Kischnick Regarding 2014 Taxable Value Increase
- c) Backflow Prevention 2014 Program Update and 2015 Program

P-3 Letters of Appreciation:

- a) Letter of Appreciation from Kristina Bennett Regarding Mailbox Replacement Program
- b) Letter of Appreciation to Chief Nelson and Assistant Chief Riesterer from John Runyan Regarding Boy Scouts First Aid Rally
- c) Letter of Appreciation to Brent Savidant from Jeff Anderson Regarding Great Customer Service
- d) Letter of Appreciation to Chief Mayer from John Kulesz Regarding Assistance from PSA Bousie

P-4 Proposed Proclamations/Resolutions from Other Organizations: None Submitted

Q. COMMENTS ON ITEMS ON OR NOT ON THE AGENDA FROM MEMBERS OF THE PUBLIC OUTSIDE OF TROY (NOT RESIDENTS OF TROY AND NOT FROM TROY BUSINESSES):

R. CLOSED SESSION:

R-1 No Closed Session Requested

S. ADJOURNMENT:

Respectfully submitted,

A handwritten signature in black ink, appearing to read "B. Kischnick".

Brian Kischnick, City Manager

FUTURE CITY COUNCIL PUBLIC HEARINGS:

May 11, 2015 Adoption of the 2015-16 Annual City Budget and 3-Year Budget

PROPOSED SPECIAL CITY COUNCIL MEETINGS AND STUDY SESSIONS:

SCHEDULED SPECIAL CITY COUNCIL MEETINGS:

April 27, 2015 Budget Special Study Session

April 29, 2015 Budget Special Study Session

2015 SCHEDULED REGULAR CITY COUNCIL MEETINGS:

April 20, 2015 Regular Meeting

May 11, 2015 Regular Meeting

May 18, 2015 Regular Meeting

June 8, 2015 Regular Meeting

Jun 22, 2015 Regular Meeting

July 6, 2015 Regular Meeting

July 20, 2015 Regular Meeting

August 10, 2015 Regular Meeting

August 24, 2015 Regular Meeting

September 14, 2015 Regular Meeting

September 28, 2015 Regular Meeting

October 12, 2015 Regular Meeting

October 26, 2015 Regular Meeting

November 9, 2015 Regular Meeting

November 23, 2015 Regular Meeting

December 7, 2015 Regular Meeting

December 14, 2015 Regular Meeting

**PROCLAMATION
CHILD ABUSE PREVENTION AND AWARENESS MONTH
APRIL 2015**

WHEREAS, Abuse and neglect are suffered by children in our communities, regardless of age, race, gender, or economic situation; and

WHEREAS, One in four girls and one in six boys will be sexually abused before the age of 18. This reported maltreatment is only a portion of the overall problem threatening our children, for so many cases go unreported, and today's technology has brought with it a new and dangerous form of child endangerment, the online predator; and

WHEREAS, The devastating consequences of physical and emotional abuse of our children affects the community as a whole and finding solutions needs to be attended to by the community as a whole; and

WHEREAS, The State of Michigan has mandatory reporting by professionals working with children of any suspected abuse and neglect incidences—a major step—but more is needed in the community; and

WHEREAS, **CARE House of Oakland County** works to break the cycle of child abuse and neglect; provides a protective circle of light and hope for a better life; and advocates for the safety and protection of children; and

WHEREAS, **CARE House of Oakland County** partners with community organizations and agencies to offer programs and services aimed at preventing child abuse and neglect, knowing that effective programs succeed because of the involvement and partnerships created among schools, social service agencies, religious and civic organizations, the business community, and law enforcement agencies;

NOW, THEREFORE, BE IT RESOLVED, That the Mayor and City Council of the City of Troy know that children deserve to grow and thrive in an environment that nurtures and keeps them safe, and hereby proclaim the **Month of April as Child Abuse Prevention and Awareness Month**; and

BE IT FURTHER RESOLVED, That we invite all Troy residents, community partners, and businesses to increase their participation in our efforts to prevent the abuse of our children, thereby strengthening and protecting the community in which we live.

Presented this 13th day of April 2015.

**PROCLAMATION
CELEBRATING NATIONAL LIBRARY MONTH
APRIL 2015**

WHEREAS, Libraries today are more than repositories for books and other resources; Often the heart of their communities, campuses or schools, Libraries are deeply committed to the places their patrons live, work and study; and

WHEREAS, Libraries are trusted places where everyone in the community can gather to reconnect and reengage with each other to enrich and shape the community and address local issues; and

WHEREAS, Librarians work to meet the changing needs of their communities, including providing resources for everyone and bringing services outside of library walls; and

WHEREAS, Libraries and Librarians have a powerful and positive impact on the lives of Americans on a daily basis. They bring together community members to enrich and shape the community and address local issues. Librarians are trained, tech-savvy professionals, providing technology training and access to downloadable content like e-books; and

WHEREAS, Libraries offer programs to meet community needs, providing residents with resume writing classes, 24/7 homework help and financial planning services to teens applying for student loans to older adults planning their retirement; and

WHEREAS, Libraries continuously grow and evolve in how they provide for the needs of every member of their communities; and

WHEREAS, Libraries, Librarians, Library staff and supporters across America are celebrating **National Library Month in April** and the Troy Public Library will be celebrating with a number of special and unique programs for all ages;

NOW, THEREFORE, BE IT RESOLVED, That the Troy City Council proclaims the month of **April as National Library Month** in the City of Troy with the theme **Libraries: A place to read, learn and connect**; and

BE IT FURTHER RESOLVED, That the Troy City Council encourages all residents to visit the **Troy Public Library** this month to take advantage of the wonderful resources and programs available including a fundraiser at Barnes & Noble Troy on April 17 with proceeds benefiting the Troy Public Library TeenSpace with furniture and materials to create a special place for teens at TPL.

Presented this 13th day of April 2015.



CITY COUNCIL AGENDA ITEM

Date: March 25, 2015

To: Brian Kischnick, City Manager

From: Thomas Darling, Director of Financial Services
 Jeanette Menig, Human Resources Director
 Brooke Insana, Human Resources Coordinator

Subject: Status of City-wide Migration to Community Blue PPO and PA 152

History

The direction from City Council has been clear regarding employee health insurance – it is in the best interest of the City to migrate employees to a self-funded Blue Cross Blue Shield Community Blue PPO health insurance plan. With a self-funded plan the City realizes direct cost-savings from successful wellness initiatives. The City also benefits from standardizing and reducing the number of plans allowing for more efficiency in administration.

The efforts to move all employees to the self-funded plan began in July 2013 and have steadily continued; as collective bargaining agreements expire we have worked to negotiate this change in each agreement. The City Council has supported our efforts by ratifying collective bargaining agreements which include provisions to continue the PA 152 opt-out alternative (instead of the hard-cap or 80/20 provisions) for FY 2015/16.

The hard cap limits the amount a public employer can contribute to employee health insurance costs; the employer cannot pay more of the annual costs for health insurance than a total amount equal to:

- \$5,992.30 – times the number of employees with single-person coverage
- \$12,531.75 – times the number of employees with individual and spouse or +1 nonspouse/dependent coverage
- \$16,342.66 – times the number of employees with family coverage.

The 80/20 option states the employer may not pay more than 80% of the total annual costs of all the medical benefit plans it offers or contributes to for its employees and elected officials.

As a result of our most recent negotiations, the Troy Command Officers Association (TCOA), Troy Communication Supervisors Association (TCSA) and Troy Fire Staff Officers Association (TFSOA) joined Classified, Exempt, AFSCME, and MAP groups which have previously migrated to the Community Blue PPO plan. Just one collective bargaining agreement, the Troy Police Officers Association (TPOA), expiring this June, remains for full implementation.



CITY COUNCIL AGENDA ITEM

Employees Migrated to CB-PPO Plan

Employee Group	July 2013			Current		
	CB-PPO	Other	% CB-PPO	CB-PPO	Other	% CB-PPO
Classified & Exempt	24	44	35%	82	0	100%
AFSCME	0	50	0%	59	0	100%
MAP	13	20	39%	36	0	100%
TCSA	3	5	38%	7	0	100%
TCOA	5	12	29%	16	0	100%
TFSOA	8	0	0%	7	0	100%
TPOA	0	58	0%	0	67	0%
Totals	53	189	22 %	207	67	76%

Financial

In March 2014 we estimated the savings for the Classified, Exempt, AFSCME and MAP groups to be over \$400,000/year. Additional estimated savings of \$24,000/year can be attributed to the TCOA, TCSA and TFSOA groups. These conservative estimates do not include the potential future savings from successful wellness initiatives.

Recommendation

We recommend that City Council recognizes the success of the health insurance plan migration and selects the PA 152 opt-out alternative for FY 2015/16.

Rev. David Huseltine from Big Beaver United Methodist Church performed the Invocation. The Barnard Elementary School student council led the Pledge of Allegiance to the Flag.

A. CALL TO ORDER:

A Regular Meeting of the Troy City Council was held on Monday, March 23, 2015, at City Hall, 500 W. Big Beaver Rd. Mayor Slater called the meeting to order at 7:32 PM.

B. ROLL CALL:

Mayor Dane Slater
 Jim Campbell
 Steve Gottlieb
 Dave Henderson
 Ellen Hodorek
 Ed Pennington
 Doug Tietz

C. CERTIFICATES OF RECOGNITION AND SPECIAL PRESENTATIONS:

C-1 Certificate of Appreciation to Troy Athens Student Council for Raising More Than \$57,000 During Charity Week for Wish Upon a Teen (Presented by: Mayor Dane Slater)

C-2 Troy Community Coalition Year in Review (Presented by: Nancy Morrison, Executive Director for Troy Community Coalition)

C-3 Presentation to Congratulate Rick Greenwell, MSED and Tim Davis, MSEC, Department of Public Works, on Taking First and Second Place in the Annual State Level Meter Madness Competition Sponsored by the American Water Works Association (Presented by: Tim Richnak, Public Works Director)

C-4 Big Beaver Road – Big Beaver Zoning District (Presented by: Brent Savidant, Planning Director)

D. CARRYOVER ITEMS:

D-1 No Carryover Items

E. PUBLIC HEARINGS:

E-1 Liquor Violation Hearing – H-Mart Troy, LLC d/b/a H-Mart (Presented by: Julie Q. Dufrane, Assistant City Attorney)

The Mayor opened the Public Hearing for public comment.

The Mayor closed the Public Hearing after receiving comment from Nancy Morrison, Executive Director of the Troy Community Coalition.

Resolution #2015-03-045
Moved by Gottlieb
Seconded by Henderson

WHEREAS, The City of Troy scheduled a hearing, as allowed under State Law and the City of Troy Ordinances, Chapter 101, and also the Liquor License Agreement between the licensee and the City, to review the following alleged violation:

Name: H-Mart Troy, LLC, d/b/a H-Mart

Address: 2963 E. Big Beaver Rd., Troy, Michigan 48083

License No: SDM (224253-2013)

Violation: SALE TO MINOR (Compliance Test) on March 4, 2014

WHEREAS, After due notice the licensee was given the opportunity to review this cited infraction, and an opportunity to confront witnesses and/or statements of accusers while in the presence of this City Council, sitting as a hearing body on Monday, March 23, 2015;

NOW, THEREFORE, BE IT RESOLVED, That as a result of this hearing, the Troy City Council **HAS BEEN PERSUADED** that the alleged violation did occur, as set forth above; and

BE IT FURTHER RESOLVED, That due to the violation at the licensed establishment, the Troy City Council, after due notice, appropriate hearing and deliberations, **RECOMMENDS** renewal of the off-premises liquor license for the 2015 license year, with the **STIPULATION** that all serving employees successfully complete a server training program, as defined under State Law (MCL 436.1906) within 90 days of today's date, and that immediately upon completion, licensee shall submit proof of the successful completion of the server training program to the Troy Police Department; and

BE IT FURTHER RESOLVED, That if the licensee fails to comply with this condition within 120 days, then licensee **SHALL APPEAR** before the Troy City Council after due notice, and that the licensee's failure to comply with the server training condition could serve as a basis for the Troy City Council to take adverse action against the licensee's liquor license;

BE IT FINALLY RESOLVED, That a certified copy of this resolution **SHALL BE SENT** to the Michigan Liquor Control Commission.

Yes: All-7
No: None

MOTION CARRIED

F. PUBLIC COMMENT FOR ITEMS ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:

G. CITY COUNCIL/CITY ADMINISTRATION RESPONSE/REPLY TO PUBLIC COMMENT:

H. POSTPONED ITEMS:

H-1 No Postponed Items

I. REGULAR BUSINESS:

I-1 Board and Committee Appointments: a) Mayoral Appointments – None; b) City Council Appointments – None

a) Mayoral Appointments: None

b) City Council Appointments: None

I-2 Board and Committee Nominations: a) Mayoral Nominations – Brownfield Redevelopment Authority; b) City Council Nominations – Historic District Commission, Liquor Advisory Committee, Traffic Committee

a) Mayoral Nominations:

City Council took no action on this Item.

b) City Council Nominations:

Resolution #2015-03-046
Moved by Campbell
Seconded by Pennington

RESOLVED, That Troy City Council hereby **FORWARDS** the following nominated person(s) to serve on the Boards and Committees as indicated to the next Regular City Council Meeting for action:

Historic District Commission

Appointed by Council
7 Regular Members
3 Year Term

Nominations to the Historic District Commission:

Term Expires: 3/01/2018

Paula Talarico

Term currently held by: Barbara Knight

Yes: All-7
No: None

MOTION CARRIED

I-3 No Request for Closed Session**J. CONSENT AGENDA:**

J-1a Approval of "J" Items NOT Removed for Discussion

Resolution #2015-03-047
Moved by Hodorek
Seconded by Campbell

RESOLVED, That Troy City Council hereby **APPROVES** all items on the Consent Agenda as presented.

Yes: All-7
No: None

MOTION CARRIED

J-1b Address of "J" Items Removed for Discussion by City Council

J-2 Approval of City Council Minutes

Resolution #2015-03-047-J-2

RESOLVED, That Troy City Council hereby **APPROVES** the following Minutes as submitted:

- a) City Council Special Study Meeting Minutes-Draft – March 9, 2015
 - b) City Council Meeting Minutes-Draft – March 9, 2015
-

J-3 Proposed City of Troy Proclamations: None Submitted

J-4 Standard Purchasing Resolutions:

- a) **Standard Purchasing Resolution 4: Award – Macomb County Cooperative Purchasing Agreement – Fleet Vehicles**

Resolution #2015-03-047-J-4a

RESOLVED, That Troy City Council hereby **APPROVES** a contract to purchase four (4) 2015 Ford Interceptor and two (2) 2015 Ford Edge vehicles, for the Police Department from the low total bidder, Signature Ford Lincoln of Owosso, MI, as per the Macomb County Cooperative Bid, Contract ID numbers 71-15, P.1 b and 71-15 A.9.a. for an estimated total cost of \$154,648.00.

- b) **Standard Purchasing Resolution 3: Exercise Renewal Option – Tree Maintenance Services**

Resolution #2015-03-047-J-4b

WHEREAS, On June 7, 2010, Troy City Council awarded a three-year contract to provide tree maintenance services with an option to renew for one (1) additional year to the low total bidder, J. H. Hart Urban Forestry of Sterling Heights, MI (Resolution #2010-06-131-I-4a); and

WHEREAS, Troy City Council awarded a one-year option to renew plus an additional one-year extension detailed in the value added section of the bid tabulation with an escalator factor of 2.5% (Resolution #2013-04-075-J-4g).

WHEREAS, The City has conducted a market survey and determined no benefit would be derived from soliciting additional bids as J.H. Hart's labor rates are comparable to others and their equipment costs are the lowest in the industry;

NOW, THEREFORE, BE IT RESOLVED, That the Troy City Council hereby **DEEMS** it to be in the City's best interest to exercise the option to renew the contract with J. H. Urban Forestry of Sterling Heights, MI, to provide one-year requirements of tree maintenance services under the same contract prices, terms, and conditions for an estimated total cost of \$276,750 but not to exceed budgetary limitations for the extension, contract to expire June 30, 2016.

c) Standard Purchasing Resolution 3: Exercise Renewal Option – Mowing and Landscaping

Resolution #2015-03-047-J-4c

WHEREAS, On March 1, 2010, Troy City Council awarded a three-year contract to provide mowing and landscape services with an option to renew for two (2) additional years to the low bidder, Green Meadows Lawnscape, Inc. of Rochester Hills, MI (Resolution #2010-03-071-I-4b); and

WHEREAS, The City of Troy determines that Green Meadows Lawnscape, Inc. meets all the contract terms and conditions in accordance with ITB-COT10-04;

WHEREAS, The awarded contractor has agreed to exercise a third two-year option to renew under the same prices, terms, and conditions;

WHEREAS, The Purchasing Department has conducted a market survey and determined it is in the City's best interest to renew the contract;

NOW, THEREFORE, BE IT RESOLVED, That the Troy City Council hereby **DEEMS** it to be in the City's best interest to exercise the option to renew the contract with Green Meadows Lawnscape of Rochester Hills, MI, to provide two-year requirements for mowing and landscape services to all municipal property under the same contract prices, terms, and conditions; contract expiring December 31, 2016.

d) Standard Purchasing Resolution 2: Low Bidder Meeting Specifications – Printing and Distributing of Water/Sewer Bills

Resolution #2015-03-047-J-4d

RESOLVED, That a one (1) year contract to provide Laser Printing and Distribution of the City of Troy Water and Sewer Bills, with an option to renew for three (3) additional years is hereby **AWARDED** to the low bidder meeting specifications; Lasercom LLC of Troy, MI for an estimated total cost of \$12,178.22 per year, plus the actual cost of first class postage, at unit prices contained in the bid tabulation opened March 12, 2015, a copy of which shall be **ATTACHED** to the original Minutes of this meeting expiring April 30, 2019.

e) Standard Purchasing Resolution 1: Award to Low Bidders - Aggregates

Resolution #2015-03-047-J-4e

RESOLVED, That Troy City Council hereby **AWARDS** one (1) year contracts to provide aggregates with an option to renew for one (1) additional year to the following low bidders;

<u>Company</u>	<u>Items</u>	<u>Estimated Total Cost</u>
Richmond Transport Inc., Lenox, MI	1, 6, 9	\$10,425.00
Osburn Industries Inc., Taylor, MI	7	\$15,500.00
Edward C. Levy Co. Detroit, MI	3, 4, 8	\$9,264.00
Tri-City Aggregates, Inc., Holly, MI	2,5	<u>\$27,500.00</u>
Estimated Total Cost		\$62,689.00

BE IT FURTHER RESOLVED, That all aggregates to be purchased on as needed basis; at unit prices contained in the bid tabulation opened March 12, 2015, a copy of which shall be **ATTACHED** to the original Minutes of this meeting, with contracts expiring April 30, 2017.

BE IT FINALLY RESOLVED, That the awards are **CONTINGENT UPON** the contractors' submission of properly executed bid documents, including insurance certificates and all other specified requirements.

f) Standard Purchasing Resolution 4: Kronos Workforce Management Software

Resolution #2015-03-047-J-4f

WHEREAS, Implementing workforce management software would utilize technology to improve efficiencies and save approximately 3,403 hours of staff effort spread across all departments, allowing that time to be directed towards the City's strategy to build and maintain strong, productive service levels; and

WHEREAS, An integrated system would eliminate the need for paper timecards because Kronos offers time clocks, phone apps and a web interface for employees and supervisors to update schedules, offer availability, accept open assignments, complete timecards, request time off, approve time, and provide access to all of this information; and

WHEREAS, Other benefits that would result from implementing Kronos includes improved payroll and accounting processes and accuracy; tools for enhanced tracking; consistent rules application mitigating compliance risk; and improved grant management.

NOW, THEREFORE, BE IT RESOLVED, That Troy City Council hereby **AWARDS** three contracts for the implementation of Kronos workforce management software as follows:

- 1) To Kronos for Workforce Central on the **Oakland County G2G** Cooperative Contract. Onetime costs include implementation and training of approximately \$48,100 and hardware costs for up to 13 time clocks of approximately \$53,577. Ongoing annual costs will be approximately \$47,868 for use of the Workforce Central modules. This amount will vary depending on the number of active employees in the system each month and licenses needed. Time clock maintenance will be approximately \$5,265 per year.
- 2) To Kronos for Telestaff on the **US Communities** Cooperative Purchasing Contract. Onetime costs for the software, implementation and training are approximately \$68,720 with annual recurring maintenance costs of approximately \$5,496. Increases in maintenance shall be no more than 4% per year. Additional licensing and maintenance may be required as staff utilizing Telestaff may change over time.
- 3) To Voxeo to support automated communications integrated with Telestaff. There is a one-time set up fee of \$2,500 plus a minimum monthly commitment of \$150 which would provide 1,150 minutes of service. The monthly cost could vary should the city require additional minutes at \$0.13 per minute.
- 4) Approximate total costs: Capital of \$172,897 and annual operating of \$60,429

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon the vendors' submission of properly executed contract documents and insurance certificates.

J-5 Act 51 Mileage Certification for 2014

Resolution #2015-03-047-J-5

WHEREAS, It is necessary to furnish certain road information to the state of Michigan for the purpose of obtaining funds under Act 51, P.A. 1951, as amended; and

WHEREAS, Beachview Court, Sachin Way, Evaline Drive, Tanner Court, Poppleton Court, and Huron Court are located within the City of Troy; right of way is under the control of the City of Troy; said streets are public streets and are for public street purposes and were open to the public prior to December 31, 2014;

THEREFORE, BE IT RESOLVED, That Troy City Council hereby **ACCEPTS** the following platted and non-platted streets: Beachview Court, Sachin Way, Evaline Drive, Tanner Court, Poppleton Court, and Huron Court into the City of Troy local street system.

J-6 Private Agreement – Contract for Installation of Municipal Improvements – Brooke View Site Condominiums – Project No. 07-943.3

Resolution #2015-03-047-J-6

RESOLVED, that the Contract for the Installation of Municipal Improvements (Private Agreement) between the City of Troy and Brooke View Development, Inc, is hereby **APPROVED** for the installation of sanitary sewer, storm sewer, water main, detention, paving, sidewalks, soil erosion and landscaping on the site and in the adjacent right of way, and the Mayor and City Clerk are **AUTHORIZED** to execute the documents, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

J-7 Request for Authorization to Make an Unconditioned Offer to Purchase Property for the Expansion of Fire Station #4 – Sidwell #88-20-25-352-030

Resolution #2015-03-047-J-7

WHEREAS, in order to proceed with the design and construction of a new Fire Station #4, located on Maple Road in Section 25, it is necessary for the City of Troy to acquire the property located at 2121 East Maple, from Nisreen Albedry and Abbas Albedry, owners of the property having Sidwell #88-20-25-352-030;

BE IT RESOLVED, That City Council hereby **APPROVES** the Conditioned Offer to purchase the property located at 2121 East Maple Road with Sidwell #88-20-25-352-030 in the amount of \$175,000.00, and

BE IT FURTHER RESOLVED, That the Engineering Department is hereby **AUTHORIZED** to expend the necessary closing costs to complete this purchase according to the agreement, and

BE IT FINALLY RESOLVED, That the City Clerk is hereby **DIRECTED** to record the Warranty Deed with the Oakland County Register of Deeds, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

J-8 Request for Acceptance of Four Warranty Deeds and Six Permanent Easements for Oak Forest Site Condominium – Sidwell #88-20-11-201-028 & 030

Resolution #2015-03-047-J-8

RESOLVED, That City Council hereby **ACCEPTS** four warranty deeds for right-of-way and detention purposes, and six permanent easements for storm sewers and surface drainage, public utilities, sanitary sewers, clear vision, landscape and non-access greenbelt, and an entry marker from Oak Forest, LLC, owner of the property having Sidwell #88-20-11-201-028 & 030, and

BE IT FURTHER RESOLVED, That the City Clerk is hereby **DIRECTED** to record the easements and warranty deeds with the Oakland County Register of Deeds, copies of which shall be **ATTACHED** to the original Minutes of this meeting.

K. MEMORANDUMS AND FUTURE COUNCIL AGENDA ITEMS:

K-1 Announcement of Public Hearings: None Submitted

K-2 Memorandums (Items submitted to City Council that may require consideration at some future point in time): None Submitted

L. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:

M. CITY COUNCIL/CITY ADMINISTRATION RESPONSE/REPLY TO PUBLIC COMMENT:

N. COUNCIL REFERRALS:

Items Advanced to the City Manager by Individual City Council Members for Placement on the Agenda

N-1 No Council Referrals

O. COUNCIL COMMENTS:

O-1 No Council Comments Advanced

The Mayor announced the State of the City Address to be held on Wednesday, March 25, 2015 at the Somerset Inn. Tickets cost \$20.00 per person and includes lunch beginning at 11:00 AM. The State of the City Address will begin at 12:30 PM.

Council Member Hodorek thanked City Staff for working diligently to increase Police Department staffing levels.

P. REPORTS:

P-1 Minutes – Boards and Committees:

- a) Employees' Retirement System Board of Trustees-Final-January 14, 2015
- b) Traffic Committee-Final-January 21, 2015
- c) Building Code Board of Appeals-Final-February 4, 2015
- d) Employees' Retirement System Board of Trustees-Final-February 11, 2015
- e) Zoning Board of Appeals-Final-February 17, 2015
- f) Planning Commission-Final-February 24, 2015
- g) Building Code Board of Appeals-Draft-March 4, 2015
Noted and Filed

P-2 Department Reports:

- a) Federal Aid Funding for Major Road Projects – Rochester, Barclay to Trinway (Troy) and Dequindre, Long Lake to Auburn (RCOC)
- b) Troy Police Department 2014 Annual Report
- c) Sale of Surplus City Owned Parcels Update
Noted and Filed

P-3 Letters of Appreciation: None Submitted

P-4 Proposed Proclamations/Resolutions from Other Organizations: None Submitted

Q. COMMENTS ON ITEMS ON OR NOT ON THE AGENDA FROM MEMBERS OF THE PUBLIC OUTSIDE OF TROY (NOT RESIDENTS OF TROY AND NOT FROM TROY BUSINESSES):

R. CLOSED SESSION:

R-1 No Closed Session Requested

S. ADJOURNMENT:

The Meeting **ADJOURNED** at 8:30 PM.

Mayor Dane Slater

M. Aileen Dickson, CMC
City Clerk



CITY COUNCIL AGENDA ITEM

Date: April 1, 2015

To: Brian Kischnick, City Manager

From: MaryBeth Murz, Purchasing Manager
Steve Pallotta, Building Operations Director
Cathy Russ, Library Director
Phillip Kwik, Assistant Library Director
Tom Darling, Director of Financial Services

Subject: Standard Purchasing Resolution 2 - Low Bidder Meeting Specifications – New Lighting Control System – Troy Public Library

History

- The current Lighting Control System is original to the building. The electrical panels in the Youth area (original library) were installed in 1971; and the electrical panels in the Adult Information Area (addition) were installed in 1984.
- With the current system, Library staff turn the building lights on each morning and off each night by switching on and off the circuit breakers.
- This process has caused much wear-and-tear on the circuit breakers, resulting in constant monitoring and replacement.
- Even with the constant monitoring, this practice has resulted in several small electrical incidents in the Library over the past four years. The most recent incident was in September 2014. The Troy Fire Department was called to the Library and reported that the temperatures on the electrical panel boxes were registering over 350 degrees.
- In the interest in public safety and health Library Staff and City management recommends that the existing Andover Controls DDC network be extended to include the Lighting Control System, and that the existing panels be retrofitted with programmable circuit breakers. These breakers would automatically control the timing of the lights at the Library.
- There will also be manual overrides installed to operate the lights at different times than the program.

Purchasing

- Companies were notified of this bid opportunity via the Michigan Intergovernmental Trade Network (MITN); www.mitn.info.
- Part of the bid process included a Pre-Bid Meeting on February 6, 2015. Four (4) companies attended the Pre-Bid Meeting.
- 716 vendors were notified via the MITN website.



CITY COUNCIL AGENDA ITEM

Companies notified via MITN	716
Troy Companies notified via MITN	25
Troy Companies - Active email Notification	25
Troy Companies - Active Free	0
Companies that viewed the bid	42
Troy Companies that viewed the bid	1

MITN provides a resourceful online platform to streamline the procurement process, reduce costs, and make it easier and more transparent for vendors to do business with the City of Troy.

Active MITN members with a current membership and paying annual dues receive automatic electronic notification which allows instant access to Bids, RFPS and Quote opportunities with the City.

Active MITN non-paying members are responsible to monitor and check the MITN website for opportunities to do business with the City.

Inactive MITN member status can occur when a company does not renew their account upon expiration. Inactive members cannot be notified of solicitations or access any bid information.

- On February 19, 2015, a bid opening was conducted as required by City Charter/Code.
- Two (2) bid responses were received.
- The low bid which was bid as an *alternate*; did not meet the bid specifications.
 - The bid was submitted predicated upon an *alternate* specification which included individual ceiling mounted relay switches located in various areas throughout the Library. The proposed relay switches would still have to interface with the existing energy management system; cause ongoing maintenance and support issues.
 - The alternate bid price did not include interfacing the proposed relay switches with the existing energy management system and would be an additional cost.
 - The proposed relay system would also create a potential service issue for Building Operations and the Troy Public Library staff, limiting the ability to get the system back on line in a timely manner.
 - Additionally, opting for the specification as bid instead of the alternate specification allows the systems to be manually controlled in the event of a failure.
- Mechanical Controls and Maintenance, Inc. (MCMI) of Sterling Heights, MI was the low bidder meeting specifications and is being recommended to install the new Lighting Control System at the Troy Public Library.
- Mechanical Controls and Maintenance, Inc. (MCMI) installed all Energy Management Systems at the Troy Police Department, Troy City Hall, Troy Public Library, Troy Community Center, and is in the process of updating and replacing the outdated system for the 52nd-4 District Court.
- Mechanical Controls and Maintenance, Inc. (MCMI) has also provided service and maintenance on all systems for over 18 years.
- The install will occur on eight (8) consecutive Fridays for a total cost of \$129,500.00
- The Building Operations Department is also recommending the alternate of \$5,500.00 for the control of additional lighting installed by the Building Operations Department eight years ago. The additional lighting was added to enhance and provide better lighting conditions in areas of the Tech Lab and Adult Services. By using the alternate, this will allow all lighting to be controlled by computer schedule.



CITY COUNCIL AGENDA ITEM

Financial

- The total cost of this project is \$135,000.00 and funds are budgeted and currently available in the Library's Capital Budget, 401.7975.900.
- This project will be completed during FY 2014/2015, on Fridays when the Library is closed to the public so as not to have any disruptions to the Library's patrons.

Recommendation

City management recommends awarding a contract to provide all labor, materials, tools, equipment and supervision required for the furnishing and installing of a new Lighting Control System in the Troy Public Library for an estimated total cost of \$135,000.00 to the low bidder meeting specifications, Mechanical Controls and Maintenance, Inc. (MCMI) of Sterling Heights, MI. The award is contingent upon the contractors' submission of properly executed bid documents including insurance certificates, and all other specified requirements.

VENDOR NAME:	Shoreview Electric Clinton Twp., MI	MCM Sterling Heights, MI	
Check #	#849390	#9225708889	
Amount	\$5,000.00	\$5,000.00	

PROPOSAL: Provide all labor, materials, tools, equipment and supervision required for the furnishing and installing of all work herein described and/or shown on the drawings.

BASE BID OPTION 1: Provide pricing to do all necessary work on consecutive Fridays. Indicate the number of consecutive Fridays required to complete the work.

Price to complete work:	\$45,000.00	\$129,500.00	
# of consecutive <u>Fridays</u> needed:	8	8	

BASE BID OPTION 2: Provide pricing to do all necessary work on consecutive Days. Indicate the number of consecutive Days required to complete the work.

Price to complete work:	\$39,000.00	\$125,800.00	
# of consecutive <u>days</u> needed	7	6	

ALTERNATE: Provide pricing to relocate existing circuits from panel RP-K to either LP-E or LP-F. Also, provide necessary controllable breakers and programming of circuits into the appropriate group.

Alternate Price	\$5,000.00	\$5,500.00	
CONTACT INFORMATION: Hours	M-F 8am-4:30pm		
24 Hour Phone Number	586-484-3207	586-726-7500	
Contact Person			
PAYMENT TERMS	30 days	Net 30	
REFERENCES: Attached:	Y	Y	
INSURANCE Can meet:	Y	Y	
Cannot meet:			
SIGNATURE PAGE: Yes or No	Y	Y	
WARRANTY:	Labor: 1 year Manufacturer: 1 year	Labor: 1 year Manufacturer: 1 year	
EXCEPTIONS: Yes or No	Y - "See attached proposal dated 2-19-15 Alternate Bid"	Y - "See attached clarifications"	
FORMS:	Y	Y	

ATTEST:

Susan Riesterer
Enna Bachelor
Cathy Russ

MaryBeth Murz,
Purchasing Manager



CITY COUNCIL AGENDA ITEM

Date: April 6, 2015

To: Brian Kischnick, City Manager

From: Mark F. Miller, Director of Economic & Community Development
 MaryBeth Murz, Purchasing Manager
 Elaine S. Bo, Recreation Director
 Brian Goul, Assistant Recreation Director
 Kelly Molinar, Recreation Supervisor

Subject: Standard Purchasing Resolution 1: Award to Sole Bidder – Pump Repair Services – Indoor and Outdoor Pools

History

- Professional Pump of Belleville, MI has successfully provided the City’s emergency pump repair services as needed since April of 2011. The Recreation Department has been happy with their service and work.
- The Aquatic Center has eight pumps that operate the normal pool function and features at the facility.
- The Community Center Indoor Pool has four pumps that operate the pool function and features at the facility.
- Failure to repair the pumps in a timely manner could potentially result in the facility being closed which could result in less revenue to the City.
- The current contract expires April 30, 2015.

Purchasing

- On April 2, 2015, a bid opening was conducted as required by City Charter and Code to furnish all labor, tools, equipment, and transportation services to provide three-year requirements of emergency pump repair services at the Troy Family Aquatic Center and Troy Community Center with a two year renewal option. The bid was posted on the Michigan Inter-governmental Trade Network (MITN) website; www.mitn.info and the bid was also sent to the Troy Chamber of Commerce. One (1) bid response was received. Below is a detailed summary of potential vendors:

Companies notified via MITN	74
Troy Companies notified via MITN	1
Troy Companies notified Active email Notification	1
Troy Companies Active Free	0
Companies that viewed the bid	9
Troy Companies that viewed the bid	1

MITN provides a resourceful online platform to streamline the procurement process, reduce costs, and make it easier and more transparent for vendors to do business with the City of Troy.

Active MITN members with a current membership and paying annual dues receive automatic electronic notification which allows instant access to Bids, RFPS and Quote opportunities with the City.

Active MITN non-paying members are responsible to monitor and check the MITN website for opportunities to do business with the City.

Inactive MITN member status can occur when a company does not renew their account upon expiration. Inactive members cannot be notified of solicitations or access any bid information.



CITY COUNCIL AGENDA ITEM

Purchasing (continued)

- Professional Pump Inc. of Belleville, MI is the sole bidder meeting specifications. The Bid Tabulation is attached.
- Professional Pump Inc. is the company currently providing emergency pump repair services on as needed emergency basis.
- Note that the Building Operations Department maintains and supports the pool pumps.
- The awarded company for emergency pump repair is called only when the *emergency* pump repair is beyond the scope of the Building Operations Department.
- The City has had to employ Professional Pump Inc. only twice under the current contract.
- In addition to the Bid Tabulation attached is a comparison of Professional Pump's pricing from 2011; which reflects a nominal increase compared to current bid pricing.
- The purpose of this bid is to have an action plan for emergency repairs in a timely fashion at fixed costs.

Financial

Funds for these emergency services as needed are available in the Community Center and Troy Family Aquatic Center Contractual Services Account – Equipment Maintenance and Operating Supplies Funds.

Recommendation

City management recommends awarding a three-year contract with one two (2) year renewal option to *Professional Pump Inc of Belleville, MI* for Pump Repair and Emergency Services on as needed basis at the Troy Family Aquatic Center and Troy Community Center under the prices, terms and conditions attached in the bid tabulation opened April 2, 2015, contract to expire April 30, 2018.

VENDOR NAME: **Professional Pump, Inc.**
 City: **Belleville, MI**

PROPOSAL: FURNISH ALL LABOR, TOOLS, EQUIPMENT INCLUDING CRANES ETC., AND TRANSPORTATION SERVICES TO PROVIDE THREE-YEAR REQUIREMENTS OF PUMP REPAIR AND EMERGENCY REPAIR SERVICES ON THE CITY OF TROY (OUTDOOR AND INDOOR) POOLS WITH ONE – TWO (2)-YEAR RENEWAL OPTION.

1. Repair Service

ITEM DESCRIPTION: a. Pump Repair ON-SITE		
_____ / Hour Per Man x 2 Man Crew	\$50.00	
ITEM DESCRIPTION: b. Pump Repair OFF-SITE <i>estimated # of hours: 60 hours annually</i>		
_____ / Hour Per Man	\$50.00	
ITEM DESCRIPTION: c. Cost to remove the pumps from their housing and replacement after work completion including all labor and equipment including a crane and operator.		
_____ / Hour	\$190.00	
ITEM DESCRIPTION: d. Response Time:		
Within _____ hours after a telephone request for service	4 hrs	

2. Emergency Repairs

ITEM DESCRIPTION: Regular Time:		
_____ / Man Per Hour	\$50.00	
ITEM DESCRIPTION: Overtime Time:		
_____ / Man Per Hour	\$75.00	
ITEM DESCRIPTION: Holiday Time:		
_____ / Man Per Hour	\$75.00	

3. Troy Family Aquatic Center Pump Repair Parts (All pumps were originally Floway)

ITEM DESCRIPTION: A discount of _____% will be given on all parts. Parts Price List _____; Dated _____ will be used. Parts Price List attached and marked _____ for identification.		
_____ % discount		
Parts Price List		
Dated:		
Parts Price List attached and marked - Y or N		
Markup / markdown (+ or -)	15%	
Impeller replacement cost \$ _____ ea	\$1,023.00	
Shaft replacement cost \$ _____ ea	\$724.00	

		Professional Pump, Inc. Belleville, MI	
4. Aurora Repair Parts			
ITEM DESCRIPTION: A discount of ____ % will be given on all parts. Parts Price List ____; Dated ____ will be used.			
____% discount			
Parts Price List			
Dated:			
Parts Price List attached and marked - Y or N			
Markup / markdown (+ or -)		15%	
Impeller replacement cost \$ ____ ea		N/A	
Shaft replacement cost \$ ____ ea		\$375.00	
5. Travel Time			
ITEM DESCRIPTION: The City of Troy will pay a maximum of the first 1/2-hour of travel time for any repair call. (Note: If a second repair is necessary to complete the initial repair, only 1/2 hour of travel time will be paid.)			
\$ ____ Travel Time/ Complete Repair Call		\$50.00	
CONTACT INFORMATION: Hours		7:30am-3:30pm	
24 Hour Phone Number		734-394-7878	
Contact Person			
SITE INSPECTION	Yes or No	No	
REFERENCES:	Yes or No	Yes	
INSURANCE	Can meet:	Yes	
Cannot meet:			
EXPERIENCE WORKING WITH FLOWAY AND/OR AURORA		28 yrs exp.	
Years of experience			
SIGNATURE PAGE:	Yes or No	Yes	
WARRANTY:		3 Years	
EXCEPTIONS:		None	
FORMS:		Yes	

DENOTES SOLE BIDDER MEETING SPECIFICATIONS

ATTEST:
Susan Riesterer
Enna Bachelor
Brian Goul

 MaryBeth Murz,
 Purchasing Manager

VENDOR NAME:	Professional Pump, Inc.	Professional Pump, Inc.
BID TAB COMPARISON:	2015 Pricing	2011 Pricing

PROPOSAL: FURNISH ALL LABOR, TOOLS, EQUIPMENT INCLUDING CRANES ETC., AND TRANSPORTATION SERVICES TO PROVIDE THREE-YEAR REQUIREMENTS OF PUMP REPAIR AND EMERGENCY REPAIR SERVICES ON THE CITY OF TROY (OUTDOOR AND INDOOR) POOLS WITH ONE – TWO (2)-YEAR RENEWAL OPTION.

1. Repair Service

ITEM DESCRIPTION: a. Pump Repair ON-SITE	_____ / Hour Per Man x 2 Man Crew	\$50.00	\$48.00
ITEM DESCRIPTION: b. Pump Repair OFF-SITE <i>estimated # of hours: 60 hours annually</i>	_____ / Hour Per Man	\$50.00	\$48.00
ITEM DESCRIPTION: c. Cost to remove the pumps from their housing and replacement after work completion including all labor and equipment including a crane and operator.	_____ / Hour	\$190.00	\$180.00
ITEM DESCRIPTION: d. Response Time:	Within _____ hours after a telephone request for service	4 hrs	4 hrs

2. Emergency Repairs:

ITEM DESCRIPTION: Regular Time:	_____ / Man Per Hour	\$50.00	\$50.00
ITEM DESCRIPTION: Overtime Time:	_____ / Man Per Hour	\$75.00	\$75.00
ITEM DESCRIPTION: Holiday Time:	_____ / Man Per Hour	\$75.00	\$75.00

3. Troy Family Aquatic Center Pump Repair Parts (All pumps were originally Floway)

ITEM DESCRIPTION: A discount of _____% will be given on all parts. Parts Price List _____; Dated _____ will be used. Parts Price List attached and marked _____ for identification.			
_____ % discount			
Parts Price List			
Dated:			
Parts Price List attached and marked - Y or N			
Markup / markdown (+ or -)	15%	15%	
Impeller replacement cost \$ _____ ea	\$1,023.00		
Shaft replacement cost \$ _____ ea	\$724.00		

VENDOR:		Professional Pump, Inc.	Professional Pump, Inc.
BID TAB COMPARISON:		2015 Pricing	2011 Pricing
4. Aurora Repair Parts			
ITEM DESCRIPTION: A discount of ____ % will be given on all parts. Parts Price List ____; Dated ____ will be used.			
____% discount			
Parts Price List			
Dated:			
Parts Price List attached and marked - Y or N			
Markup / markdown (+ or -)		15%	15%
Impeller replacement cost \$ ____ ea		N/A	
Shaft replacement cost \$ ____ ea		\$375.00	
5. Travel Time			
ITEM DESCRIPTION: The City of Troy will pay a maximum of the first 1/2-hour of travel time for any repair call. (Note: If a second repair is necessary to complete the initial repair, only 1/2 hour of travel time will be paid.)			
\$ ____ Travel Time/ Complete Repair Call		\$50.00	\$48.00
CONTACT INFORMATION: Hours		7:30am-3:30pm	
24 Hour Phone Number		734-394-7878	
Contact Person			
SITE INSPECTION	Yes or No	No	
REFERENCES:	Yes or No	Yes	
INSURANCE	Can meet:	Yes	
Cannot meet:			
EXPERIENCE WORKING WITH FLOWAY AND/OR AURORA		28 yrs exp.	
Years of experience			
SIGNATURE PAGE:	Yes or No	Yes	
WARRANTY:		3 Years	3 Years
EXCEPTIONS:		None	
FORMS:		Yes	



CITY COUNCIL AGENDA ITEM

Date: March 30, 2015

To: Brian Kischnick, City Manager

From: MaryBeth Murz, Purchasing Manager
 Timothy L. Richnak, Public Works Director
 Kurt Bovensiep, Public Works Manager

Subject: Standard Purchasing Resolution 4: National Joint Powers Alliance (NJPA) Cooperative Agreement – Kubota Tractor

History

- The Parks Division is responsible for the maintenance of over 900 acres of parkland.
- Maintenance includes using specialized equipment and attachments for renovation, maintenance, and development
- City Council adopted the 2015/16 strategies which includes the development of a Trail and Pathway.
- The Kubota Tractor will allow the Parks Division to efficiently develop and maintain the proposed Trail and Pathway.
- Also note that this tractor will include a snow blower attachment which will be used for snow removal on the trails and pathways once other snow removal priorities have been met.

Purchasing

The National Joint Powers Alliance Cooperative (NJPA) prequalifies vendors through a competitive bid process. Kubota Tractor Corporation of Torrance, CA is one of the awarded low bidders from NJPA. Weingartz of Shelby Township, MI is an authorized vendor from Kubota Tractor Corporation and will be handling the installation of equipment on the tractor and delivery to the City of Troy. All transactions will be completed through Kubota Tractor Corporation.

Financial

Funds for this piece of equipment are available in the Capital Budget of the Public Works Departments-General Equipment.

<u>Account Number</u>	<u>Budgeted Amount</u>	<u>Current Budget</u>
401.464.7978.010	\$80,000.00	\$97,868.00

Recommendation

City management recommends awarding a contract to purchase one (1) Kubota L6060HSTC with listed attachments from Kubota Tractor Corporation as per the NJPA Cooperative for an estimated total cost of \$59,403.30, at prices detailed and contained in the attached quote as per NJPA.

L

**KUBOTA DIESEL TRACTOR
L3560/L4060/L4760
L5060/L5460/L6060**

A new spacious cab, smoother all-round operation and clean-emission engines make the Grand L60 Series tractors grander than ever.





CITY COUNCIL AGENDA ITEM

Date: April 7, 2015

To: Brian Kischnick, City Manager

From: MaryBeth Murz, Purchasing Manager
 Timothy L. Richnak, Public Works Director
 Kurt Bovensiep, Public Works Manager

Subject: Standard Purchasing Resolution 2: Award to Low Bidder meeting Specifications – Asphalt Paving Materials – Hot Patch

History

- Hot asphalt material is used in the patching and maintenance of the City’s local and major roads, and drains.
- Asphalt paving materials – hot patch is purchased on an as needed basis throughout the year.
- The current contract expired on December 31, 2014.

Purchasing

- On April 2, 2015 a bid opening was conducted as required by the City Charter/Code for one (1) year requirements of asphalt paving materials – hot patch with an option to renew for one (1) additional year. The bid was posted on the Michigan Intergovernmental Trade Network (MITN); www.mitn.info. Fifty seven (57) vendors were notified via the MITN website. Two (2) bids were received. Below is a detail summary of the vendor responses.

Companies notified via MITN	57
Troy Companies notified via MITN	1
Troy Companies notified Active email Notification	1
Troy Companies notified Active Free	1
Companies that viewed the bid	8
Troy Companies that viewed the bid	1

MITN provides a resourceful online platform to streamline the procurement process, reduce costs, and make it easier and more transparent for vendors to do business with the City of Troy.

Active MITN members with a current membership and paying annual dues receive automatic electronic notification which allows instant access to Bids, RFPS and Quote opportunities with the City.

Active MITN non-paying members are responsible to monitor and check the MITN website for opportunities to do business with the City.

Inactive MITN member status can occur when a company does not renew their account upon expiration. Inactive members cannot be notified of solicitations or access any bid information.

- Note that Ajax Materials is a Troy based company.
- ITB-COT 15-11 Bid Specifications, Bid Proposal Section - Local Preference, Page 1 of 4 states:

“The City of Troy reserves the right to award a contract to a local business, one which pays City of Troy taxes (real and/or personal), if the bid of a local vendor is within 5% of the lowest responsive and responsible non-local bidder, then the local vendor is given one chance to match the low bid.”

- Based on the Local Preference bid language; Ajax Materials of Troy, MI was *not* given the opportunity to match pricing of the non-local bidder because their bid was not within 5% of the non-local bidder. The difference was 9.4%.
- Also note that there was no bid response for items 7a and 7b. If necessary these items will be ‘spot buy’ purchased utilizing the Request for Quote (RFQ) process.



CITY COUNCIL AGENDA ITEM

Purchasing (continued)

- The award will include a primary and a secondary supplier in the event the primary supplier is unable to provide material as needed or if the proximity of the supplier is more advantageous for the specific patch job as approved and directed by the Public Works Manager.
- The award is contingent upon contractors' submission of properly executed bid documents, insurance certificates and all other specified requirements.

Financial

Funds are available through the Public Works operating budgets.

Recommendation

City management recommends awarding a one (1) year contract to provide asphalt paving materials – hot patch with an option to renew for one (1) additional year to the lowest bidder, Cadillac Asphalt of Shelby Township, MI as the primary supplier and Ajax Materials Corporation of Troy, MI as the secondary supplier as per the unit prices listed in the bid tabulation opened April 2, 2015; to be ordered on an as needed and based on proximity; contracts expiring December 31, 2016.

Opening Date -- 4/2/2015
 Date Reviewed - 4/2/2015

CITY OF TROY
 BID TABULATION
 ASPHALT PAVING MATERIALS - HOT PATCH

PROPOSAL: One-Year Requirements of Asphalt Paving Materials - Hot Patch; with an option to renew for one (1) additional year.

VENDOR NAME:			Cadillac Asphalt Shelby Twp, MI	Ajax Materials Corporation Troy, MI		
ITEM #	EST QTY (TONS)	DESCRIPTION	Unit Price	Unit Price	Unit Price	Unit Price
1	100	1100T 36A Wearing	\$ 54.00	\$ 55.00		
2	300	1100T 20AA Wearing	\$ 50.00	\$ 52.50		
3	200	1100L 20AA Leveling	\$ 50.00	\$ 51.50		
4	1200	Commercial Top	\$ 50.00	\$ 53.25		
5	125	Commercial Base	\$ 50.00	\$ 48.00		
6	100 gal	Tack Coat 5-gal pail Biodiesel-Soybean Asphalt Release	\$ 60.00	\$ 60.00		
7a	100 gal	Agent 5-gallon pail Biodiesel-Soybean Asphalt Release	No bid	No bid		
7b	165 gal	Agent 55-gallon drum	No bid	No bid		
ESTIMATED TOTAL COST:						
ESTIMATED TOTAL AWARDED ITEMS:			\$ 97,250.00	\$ 107,450.00		
HRS OF OPERATION:						
Hrs of Operation			7:00am-4:00pm	7:30am-4:00pm		
Days of Operation						
Notice of Pick up M-F			24 hrs	24 hrs		
Saturday			24 hrs	call for availability		
Sunday						
PROMIXITY:						
Location			5.2 miles	6.0 miles		
TERMS:						
			Net 30 days	Net 30 days upon receipt of invoice		
EXCEPTIONS:						
			N/A	None		
ATTACHMENT:						
ALL OR NONE AWARD:						
			Y or N			

ATTEST:
 Kurt Bovenseip
 Susan Riesterer
 Enna Bachelor

MaryBeth Murz
 Purchasing Manager



CITY COUNCIL AGENDA ITEM

Date: March 30, 2015
 To: Brian Kischnick, City Manager
 From: MaryBeth Murz, Purchasing Manager
 Timothy L. Richnak, Public Works Director
 Samuel P. Lamerato, Superintendent of Fleet Maintenance
 Subject: Standard Purchasing Resolution 4: Award – Oakland County Cooperative Purchasing Agreement – Fleet Vehicle

History

- The vehicle being purchased is a replacement vehicle for the Police Department.
- The obsolete vehicle will be removed from service and sold at auction with estimated proceeds of \$3,500.00.
- This purchase replaces an existing vehicle and does not increase the size of the Department of Public Works motor pool fleet.

Purchasing

- Red Holman Buick, GMC is the low total bidder in the Oakland County Cooperative Bid. The Oakland County Contract ID number **4233**.
- The contract pricing is valid thru 2015 model year GMC vehicles.
- On February 10, 2014 City Council authorized departments to utilize sites such as GovDeals.com to dispose of City owned surplus items. (Resolution# 2014-02-017-J-4a) Therefore, note that the City will utilize and market the obsolete vehicle on GovDeals.com site for optimal trade-in value.

Financial

Funds are available in the Public Works Fleet Division capital account.

<u>Red Holman - Buick, GMC</u>	<u>Budget</u>	<u>Unit Cost</u>	<u>Estimated Total</u>
(1) 2015 GMC Canyon 4WD Crew Cab Pickup	\$26,000.00	\$28,879.00	\$28,879.00
(1)	\$26,000.00		\$28,879.00

Funds to cover the overage of \$2,879.00 are available for this purchase in the Fleet Division Replacement Fund.

Recommendation

City management requests authorization to purchase one (1) 2015 GMC Canyon 4WD crew cab pickup, for the Police Department from Red Holman Buick, GMC of Westland, MI, as per the Oakland County Cooperative Bid Contract ID number **4233** for an estimated total cost of \$28,879.00.



GMC Canyon Crew Cab 4WD



CITY COUNCIL AGENDA ITEM

Date: March 31, 2015

To: Brian Kischnick, City Manager

From: MaryBeth Murz, Purchasing Manager
 Jeanette Menig, Human Resources Director
 Lynne Lambert, Human Resources Coordinator
 Thomas Darling, Director of Financial Services

Subject: Standard Purchasing Resolution 3 – Exercise Renewal Option - Short/Long Term Disability, Life and AD&D Insurance Coverage

History

- The City of Troy provides quality benefits to employees.
- All full-time employees have provisions that include access to Short/Long Term Disability Insurance, Life Insurance and Accidental Death and Dismemberment Insurance.
- City Management has historically selected the insurers for these plans as a package considering cost and coverage required by the collective bargaining agreements.
- Unum Life Insurance Company of America currently provides Short/Long Term Disability, Life Insurance and Accidental and Dismemberment Insurance, with the current contract expiring April 30, 2015.

Purchasing

- A self-insurance program has been analyzed for this insurance coverage. The advantage to self-insuring is there is no premium. The disadvantages to the City would include cost for claims and an administrative fee per covered employee. There also could be some fluctuation in claims from month to month which could result in cash flow problems.
- After conducting the review of the annual premium paid versus the annual claims paid it has been determined there is no benefit to the City or the employees to go to a self-insured program. The option to self-insure this coverage will continue to be monitored.
- The City of Troy's Benefits Consultant, Arthur J. Gallagher & Co., solicited quotes from reputable, financially stable carriers on the City's behalf. Seven (7) carriers responded with quotes, including Unum, the City's current provider. Unum's quote was the lowest monthly/annual premium as detailed below.

Carrier	Monthly Premium	Annual Premium	Rate Guarantee
Dearborn Life	\$ 18,477.27	\$ 221,727.27	2 years
Hartford	\$ 17,959.67	\$ 215,516.02	2 years
The Standard	\$ 17,896.74	\$ 214,760.90	2 years
Lincoln	\$ 17,031.01	\$ 204,372.09	2 years
Cigna	\$ 16,803.90	\$ 201,646.85	2 years
NIS	\$ 15,474.84	\$ 185,698.02	3 years
Unum	\$ 14,377.57	\$ 172,530.84	2 years



CITY COUNCIL AGENDA ITEM

Financial

Funds are budgeted by Department for monthly/annual premium costs. Also, note that City of Troy employees contribute to premium costs for life and accidental death predicated upon Employee Bargaining Group Agreements.

Recommendation

Based on the premium costs, rate guarantee and previous experience with Unum, it is being recommended exercise the renewal of the contract with Unum Life Insurance Company of America of Portland, ME for Short Term Disability, Long Term Disability, Life and Accidental Death and Dismemberment Insurance for two (2) years; contract expiring April 30, 2017.



CITY COUNCIL AGENDA ITEM

Date: March 27, 2015

To: Brian Kischnick, City Manager

From: MaryBeth Murz, Purchasing Manager
 Timothy L. Richnak, Public Works Director
 Kurt Bovensiep, Public Works Manager

RE: Standard Purchasing Resolution 2: Award to Low Bidders meeting Specifications – Transit Mixed Concrete

History

- Transit mix concrete is concrete mixed at a plant and brought to a job site by a concrete truck. The Department of Public Works uses transit mixed concrete throughout the year for repairs to the City's infrastructure, which includes sidewalks, curbs, and roads.
- The City of Troy uses the most current mix design to ensure Alkali Silica Reactivity (ASR) is avoided in all new concrete placed.
- Transit mixed concrete is purchased on an as needed basis throughout the year.
- The current contract expires April 30, 2015.

Purchasing

On March 26, 2015, a bid opening was conducted as required by City Charter and Code for Transit Mixed Concrete. The bid was posted on the Michigan Inter-governmental Trade Network (MITN) website; www.mitn.info and was sent to the Troy Chamber of Commerce. Sixteen (16) vendors were notified of the bid opportunity via the MITN website. Two (2) bid proposals were received. Below is a detailed summary of potential vendors for both bid opportunities.

The award will include a primary and secondary supplier in the event the primary is unable to provide material or meet delivery needs. The award is contingent upon the contractors' submission of properly executed bid documents, insurance certificates and all specified requirements.

Companies notified via MITN	16
Troy Companies notified via MITN	0
Troy Companies notified Active email Notification	0
Troy Companies Active Free	0
Companies that viewed the bid	6
Troy Companies that viewed the bid	0

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CITY COUNCIL AGENDA ITEM

Financial

Funds for these materials are available through the Public Works operating budgets.

Recommendation

City management recommends awarding a one (1) year contract to provide Transit Mixed Concrete with an option to renew for one (1) additional year to the low total bidder Superior Materials, LLC of Farmington Hills, MI as the primary supplier, and Paragon Ready Mix Inc. of Utica, MI, as the secondary supplier as per the unit prices listed in the bid tabulation opened March 26, 2015; to be ordered on as needed basis; contract expiring April 30, 2017.

VENDOR NAME:

Superior Materials, LLC	Paragon Ready Mix, Inc.	
Farmington Hills, MI	Utica, MI	

PROPOSAL: One-Year Requirements of Transit Mixed Concrete with an Option to Renew for one (1) additional year.

ITEM	EST QTY	DESCRIPTION	UNIT PRICE	UNIT PRICE	UNIT PRICE
PROPOSAL A: WEEKDAY DELIVERY					
1	800 YDS	6 SACK MIX	\$93.00	\$88.00	
2	700 YDS	7 SACK MIX (High Early)	\$99.00	\$94.00	
3	200 YDS	12 HR 300 PSI MIX	\$105.00	\$140.00	
		Flexural Strength/ 7 sack			
		SPLIT LOAD CHARGES			
4a	20 TIMES	2 LOCATIONS	\$0.00	\$65.00	
4b	5 TIMES	3 LOCATIONS	\$0.00	\$65.00	
5	30 TIMES	BELOW MINIMUM LOAD CHARGE	\$75.00	\$65.00	
6	40 YDS	COLD WEATHER PROTECTION	\$5.00	\$12.00	
ESTIMATED TOTAL PROPOSAL A:			\$167,150.00	\$168,255.00	
PROPOSAL B: SATURDAY DELIVERY					
1	25 YDS	6 SACK MIX	\$99.00	\$96.00	
2	100 YDS	7 SACK MIX (High Early)	\$105.00	\$102.00	
3	100 YDS	12 HR 300 PSI MIX	\$111.00	\$148.00	
		Flexural Strength/ 7 sack			
		SPLIT LOAD CHARGES			
4a	5 TIMES	2 LOCATIONS	\$0.00	\$65.00	
4b	2 TIMES	3 LOCATIONS	\$0.00	\$65.00	
5	10 TIMES	BELOW MINIMUM LOAD CHARGE	\$75.00	\$65.00	
6	10 YDS	COLD WEATHER PROTECTION	\$5.00	\$12.00	
ESTIMATED TOTAL PROPOSAL B:			\$24,875.00	\$28,625.00	
ESTIMATED GRAND TOTAL:			\$192,025.00	\$196,880.00	
		UNLOADING TIME/CU. YD.:	6 min/yd	6 minutes/cu yd	
		MINIMUM LOAD:	1 yd	1 cu yd	
		DELIVERY: After Verbal Request	7am-5pm	48 hours notice	
		HOURS OF OPERATION:	7am-5pm	7am-5pm	
		24 HRS PHONE NO.:	Pat Joyce: 248-521-9948	586-484-6804	
		INSURANCE:	Y	Y	
		ALL OR NONE AWARD:			
		PAYMENT TERMS:	1% NET 10TH END OF MONTH	Net 30 days	
		EXCEPTIONS:	NONE	Blank	

ATTEST:
Enna Bachelor
Sara Teets
Susan Riesterer

MaryBeth Murz,
Purchasing Manager



CITY COUNCIL AGENDA ITEM

Date: April 1, 2015

To: Brian Kischnick, City Manager

From: MaryBeth Murz, Purchasing Manager
 Tim Richnak, Public Works Director
 Kurt Bovensiep, Public Works Manager
 Ashely Levin, Project Manager

Subject: Standard Purchasing Resolution 2: Award to Low Bidder Meeting Specifications – Major Street Pavement Marking

History

- Pavement markings are installed per the Michigan Manual of Uniform Traffic Control Devices (MMUTCD) and are used to convey messages to roadway users on which part of the road to use and also to communicate conditions ahead.
- Major Street Pavement Markings are completed on an as needed basis throughout the year.
- Pavement marking cost history by year is detailed below:
 - 2012 \$52,038.68
 - 2013 \$66,452.69
 - 2014 \$69,809.73
 - 2015 \$80,000.00
- PK Contracting is awarded the current Major Streets Pavement Markings Contract.
- The current contract expires June 30, 2015.

Purchasing

- On March 26, 2015, a bid opening was conducted as required by City Charter and Code to furnish major street pavement markings. The bid was posted on the Michigan Inter-governmental Trade Network (MITN) website; www.mitn.info and the bid was also sent to the Troy Chamber of Commerce. Two (2) bid responses were received. Below is a detailed summary of potential vendors:

Companies notified via MITN	44
Troy Companies notified via MITN	1
Troy Companies notified Active email Notification	1
Troy Companies notified Active Free	0
Companies that viewed the bid	11
Troy Companies that viewed the bid	1

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CITY COUNCIL AGENDA ITEM

- Upon review of the bid proposal, it was determined that even though R.S. Contracting, Inc. was the low bidder meeting specifications; the bid from P.K. Contracting, Inc. a Troy, MI vendor, was within 5% of the low bid.
- ITB-COT 15-08 Bid Specifications, Bid Proposal Section - Local Preference, Page 8 of 10 states:

“The City of Troy reserves the right to award a contract to a local business, one which pays City of Troy taxes (real and/or personal), if the bid of a local vendor is within 5% of the lowest responsive and responsible non-local bidder, then the local vendor is given one chance to match the low bid.”

- Based on Local Preference bid language P.K. Contracting, Inc. of Troy, MI was given the opportunity and agreed to match the pricing of the low bidder; without exception and is therefore being recommended for award of this contract.
- Also note that the bid specifications include markings for Troy’s Trails and Pathways Program.

Financial

Funds are budgeted in the Streets Division Operating Accounts for Major/Local Markings.

Recommendation

City management recommends awarding a two (2) year contract with the option to renew for one (1) additional year to the low bidder meeting specifications (Local Preference applied); PK Contracting, Inc. of Troy, MI to provide Major Street Pavement Marking services at unit prices as detailed in the bid tabulation opened March 26, 2015 and as detailed below by year. Note that the renewal option will be the same pricing as year 2 of the contract. Pavement Marking Services will be installed on an as needed basis, with the contract expiring June 30, 2018.

<u>2 Yr. Contract</u>	<u>Amount</u>
1	\$271,247.80
2	<u>\$272,373.00</u>
Total 2 Yr. Contract	\$543,620.80
1 Year Renewal	\$272,373.00

Opening Date -- 3/26/15
 Date Reviewed -- 3/26/15

CITY OF TROY
 BID TABULATION
 STREET PAVEMENT MARKINGS

VENDOR NAME:

Check Number
 Check Amount

R. S. Contracting, Inc.	P. K. Contracting, Inc.
Casco Township, MI	Troy, MI
#2010410131	#1612700879
\$ 4,000.00	\$ 4,000.00

PROPOSAL-Two-Year Requirements of Major Street Pavement Marking with an Option to Renew for One Additional Year

ITEM #	EST QTY Lineal Feet	DESCRIPTION	Year 1 Unit Price	Year 2 Unit Price	Year 1 Unit Price	Year 2 Unit Price
PROPOSAL A <u>Purchase of Thermoplastic Extrude</u>						
1	2,000	Thermoplastic Extrude - Alkyd White	\$ 40.000	\$ 40.000	\$ 40.000	\$ 40.000
2	1,000	Thermoplastic Extrude - Alkyd Yellow	\$ 40.000	\$ 40.000	\$ 35.000	\$ 35.000
ESTIMATED TOTAL OF PROPOSAL A:			\$ 120,000.00	\$ 120,000.00	\$ 115,000.00	\$ 115,000.00
PROPOSAL A -GRAND TOTAL- 2 YEARS			Estimated	\$ 240,000.00	Estimated	\$ 230,000.00
PROPOSAL B <u>Retrace Existing Markings</u>			Year 1 Unit Price	Year 2 Unit Price	Year 1 Unit Price	Year 2 Unit Price
1	173,800	4" Solid White	\$ 0.128	\$ 0.13	\$ 0.127	\$ 0.13
2	54,800	4" Skip White	\$ 0.128	\$ 0.13	\$ 0.127	\$ 0.13
3	281,000	4" Solid Yellow	\$ 0.128	\$ 0.13	\$ 0.127	\$ 0.13
4	33,000	4" Skip Yellow	\$ 0.128	\$ 0.13	\$ 0.127	\$ 0.13
5	1,000	4" yellow and/or white	\$ 1.000	\$ 1.000	\$ 0.50	\$ 0.50
ESTIMATED TOTAL OF PROPOSAL B:			\$ 70,452.80	\$ 71,538.00	\$ 69,410.20	\$ 71,038.00
PROPOSAL B -GRAND TOTAL- 2 YEARS			Estimated	\$ 141,990.80	Estimated	\$ 140,448.20
<u>Marking New Pavement - Sprayable</u>			Year 1 Unit Price	Year 2 Unit Price	Year 1 Unit Price	Year 2 Unit Price
PROPOSAL C <u>Thermoplastic</u>			Unit Price	Unit Price	Unit Price	Unit Price
1	500	4" Solid white	\$ 0.23	\$ 0.25	\$ 0.35	\$ 0.35
2	500	4" Skip white	\$ 0.23	\$ 0.25	\$ 0.35	\$ 0.35
3	500	4" solid yellow	\$ 0.23	\$ 0.25	\$ 0.35	\$ 0.35
4	500	4" skip yellow	\$ 0.23	\$ 0.25	\$ 0.35	\$ 0.35
ESTIMATED TOTAL OF PROPOSAL C:			\$ 460.00	\$ 500.00	\$ 700.00	\$ 700.00
PROPOSAL C -GRAND TOTAL- 2 YEARS			Estimated	\$ 960.00	Estimated	\$ 1,400.00
PROPOSAL D <u>Pavement Marking Legend - Removal</u>			Year 1 Unit Price	Year 2 Unit Price	Year 1 Unit Price	Year 2 Unit Price
1	2 ea	School Legend	\$ 40.00	\$ 40.00	\$ 40.00	\$ 40.00
2	35 ea	Only Legend	\$ 28.00	\$ 28.00	\$ 30.00	\$ 30.00
3	35 ea	Right Arrow & Left Arrow	\$ 20.00	\$ 20.00	\$ 25.00	\$ 25.00
4	2 ea	Straight Left turn or Right turn	\$ 30.00	\$ 30.00	\$ 30.00	\$ 30.00
5	200 L.F.	Stop bars (Local Rd.) - 12"	\$ 1.00	\$ 1.00	\$ 1.25	\$ 1.25
6	330 L.F.	Stop bars (Major Rd.) - 24"	\$ 2.00	\$ 2.00	\$ 2.50	\$ 2.50
7	450 L.F.	Cross walk (Major Rd.) -24"	\$ 2.00	\$ 2.00	\$ 2.50	\$ 2.50
8	5,000 L.F.	Curing Compound Removal	\$ 0.50	\$ 0.50	\$ 1.00	\$ 1.00
ESTIMATED TOTAL OF PROPOSAL D:			\$ 6,080.00	\$ 6,080.00	\$ 9,265.00	\$ 9,265.00
PROPOSAL D -GRAND TOTAL- 2 YEARS			Estimated	\$ 12,160.00	Estimated	\$ 18,530.00
PROPOSAL E <u>Pavement Marking Tape - 3M Stamark</u>			Year 1 Unit Price	Year 2 Unit Price	Year 1 Unit Price	Year 2 Unit Price
1	2 ea	School Legend	190.00	190.00	175.00	175.00
2	35 ea	Only Legend	95.00	95.00	100.00	100.00
3	35 ea	Right Arrow & Left Arrow	90.00	90.00	90.00	90.00
4	2 ea	Straight Left turn or Right turn	150.00	150.00	150.00	150.00
5	200 L.F.	Stop bars (Local Rd.) - 12"	4.00	4.00	4.00	4.00
6	330 L.F.	Stop bars (Major Rd.) - 24"	8.00	8.00	8.00	8.00
7	450 L.F.	Cross walk (Major Rd.) -24"	8.00	8.00	8.00	8.00
8	200 ea	Sharrow	125.00	125.00	155.00	155.00
ESTIMATED TOTAL OF PROPOSAL E:			\$ 39,195.00	\$ 39,195.00	\$ 45,340.00	\$ 45,340.00
PROPOSAL E -GRAND TOTAL- 2 YEARS			Estimated	\$ 78,390.00	Estimated	\$ 90,680.00

VENDOR NAME:			R. S. Contracting, Inc.		P. K. Contracting, Inc.	
Item #	Est Qty Lineal Ft	DESCRIPTION	Year 1 Unit Price	Year 2 Unit Price	Year 1 Unit Price	Year 2 Unit Price
PROPOSAL F Recessed Urethane - per MDOT Specifications						
1	2 ea	School Legend	160.00	160.00	155.00	155.00
2	35 ea	Only Legend	95.00	95.00	95.00	95.00
3	35 ea	Right Arrow & Left Arrow	85.00	85.00	85.00	85.00
4	2 ea	Straight Left turn or Right turn	140.00	140.00	140.00	140.00
5	200 L.F.	Stop bars (Local Rd.) - 12"	3.50	3.50	3.45	3.45
6	330 L.F.	Stop bars (Major Rd.) - 24"	7.00	7.00	6.90	6.90
7	450 L.F.	Cross walk (Major Rd.) -24"	7.00	7.00	6.90	6.90
8	200 ea	Sharrow	90.00	90.00	145.00	145.00
ESTIMATED TOTAL OF PROPOSAL E:			\$ 31,060.000	\$31,060.000	\$ 41,962.000	\$41,962.000
PROPOSAL F -GRAND TOTAL- 2 YEARS			Estimated	\$ 62,120.00	Estimated	\$ 83,924.00
ITEM #	EST QTY Lineal Feet	DESCRIPTION	Year 1 Unit Price	Year 2 Unit Price	Year 1 Unit Price	Year 2 Unit Price
PROPOSAL G 03T811 (A10) // 03T811 (A90)						
1	1000	Recessing Pavement Marking	\$ 1.00	\$ 1.00	\$ 1.00	\$ 1.00
2	1000	Primerless Patterned 4" Tape	\$ 3.00	\$ 3.00	\$ 2.00	\$ 2.00
ESTIMATED TOTAL OF PROPOSAL G:			\$ 4,000.00	\$ 4,000.00	\$ 3,000.00	\$ 3,000.00
PROPOSAL G -GRAND TOTAL- 2 YEARS			Estimated	\$ 8,000.00	Estimated	\$ 6,000.00
GRAND TOTALS OF ESTIMATED A - G			\$ 271,247.80	\$272,373.00	\$ 284,677.20	\$286,305.00
PROPOSAL A TO G -GRAND TOTAL- 2 YEARS				\$543,620.80		\$570,982.20
PROGRESS PAYMENTS:			blank	per contract unit prices, net 30		
COMPLETION SCHEDULE:						
Can Meet			X		X	
Cannot Meet - but offers						
CONTACT INFORMATION						
Hr of Operations			blank	24 hours/7 days		
24 Hr Phone No.			810-217-1659	248-362-2130		
YEARS OF EXPERIENCE:			blank	35		
LIST OF EQUIPMENT Yes or No			Yes	Yes		
PREQUALIFICATION REQUIREMENTS:						
MDOT Classification:			N-3	see attached		
Company Numerical Rating:			1128	blank		
INSURANCE:						
Can Meet			X		X	
Cannot Meet						
PAYMENT TERMS:			N/30	Net 30		
WARRANTY:			blank	Manufacturer		
EXCEPTIONS:			blank	N/A		
ACKNOWLEDGEMENT:			Yes	Yes		
FORMS:			Yes	Yes		
Signed Y or N			Yes	Yes		
Attached - Y or N			Yes	Yes		

HIGHLIGHTED AREA DENOTES LOCAL PREFERENCE BIDDER

ATTEST:
 Enna Bachelor
 Sara Teets
 Susan Riesterer

MaryBeth Murz,
 Purchasing Manager

Opening Date -- 3/26/15
 Date Reviewed -- 3/26/15

CITY OF TROY
 BID TABULATION
 STREET PAVEMENT MARKINGS

VENDOR NAME:

P. K. Contracting, Inc.
Local preference bid pricing
Troy, MI
#1612700879
\$ 4,000.00
\$ 4,000.00

Check Number
 Check Amount

ITEM #	EST QTY	Lineal Feet	DESCRIPTION	Year 1 Unit Price	Year 2 Unit Price	Year 1 Unit Price	Year 2 Unit Price
PROPOSAL A <u>Purchase of Thermoplastic Extrude</u>							
1	2,000		Thermoplastic Extrude - Alkyd White	\$ 40.000	\$ 40.000		
2	1,000		Thermoplastic Extrude - Alkyd Yellow	\$ 40.000	\$ 40.000		
ESTIMATED TOTAL OF PROPOSAL A:				\$120,000.00	\$ 120,000.00		
PROPOSAL A -GRAND TOTAL- 2 YEARS				Estimated	\$ 240,000.00	Estimated	
PROPOSAL B <u>Retrace Existing Markings</u>							
1	173,800		4" Solid White	\$ 0.128	\$ 0.13		
2	54,800		4" Skip White	\$ 0.128	\$ 0.13		
3	281,000		4" Solid Yellow	\$ 0.128	\$ 0.13		
4	33,000		4" Skip Yellow	\$ 0.128	\$ 0.13		
5	1,000		4" yellow and/or white	\$ 1.000	\$ 1.000		
ESTIMATED TOTAL OF PROPOSAL B:				\$ 70,452.80	\$ 71,538.00		
PROPOSAL B -GRAND TOTAL- 2 YEARS				Estimated	\$ 141,990.80	Estimated	
PROPOSAL C <u>Marking New Pavement - Sprayable Thermoplastic</u>							
1	500		4" Solid white	\$ 0.23	\$ 0.25		
2	500		4" Skip white	\$ 0.23	\$ 0.25		
3	500		4" solid yellow	\$ 0.23	\$ 0.25		
4	500		4" skip yellow	\$ 0.23	\$ 0.25		
ESTIMATED TOTAL OF PROPOSAL C:				\$ 460.00	\$ 500.00		
PROPOSAL C -GRAND TOTAL- 2 YEARS				Estimated	\$ 960.00	Estimated	
PROPOSAL D <u>Pavement Marking Legend - Removal</u>							
1	2 ea		School Legend	\$ 40.00	\$ 40.00		
2	35 ea		Only Legend	\$ 28.00	\$ 28.00		
3	35 ea		Right Arrow & Left Arrow	\$ 20.00	\$ 20.00		
4	2 ea		Straight Left turn or Right turn	\$ 30.00	\$ 30.00		
5	200 L.F.		Stop bars (Local Rd.) - 12"	\$ 1.00	\$ 1.00		
6	330 L.F.		Stop bars (Major Rd.) - 24"	\$ 2.00	\$ 2.00		
7	450 L.F.		Cross walk (Major Rd.) -24"	\$ 2.00	\$ 2.00		
8	5,000 L.F.		Curing Compound Removal	\$ 0.50	\$ 0.50		
ESTIMATED TOTAL OF PROPOSAL D:				\$ 6,080.00	\$ 6,080.00		
PROPOSAL D -GRAND TOTAL- 2 YEARS				Estimated	\$ 12,160.00	Estimated	
PROPOSAL E <u>Pavement Marking Tape - 3M Stamark</u>							
1	2 ea		School Legend	190.00	190.00		
2	35 ea		Only Legend	95.00	95.00		
3	35 ea		Right Arrow & Left Arrow	90.00	90.00		
4	2 ea		Straight Left turn or Right turn	150.00	150.00		
5	200 L.F.		Stop bars (Local Rd.) - 12"	4.00	4.00		
6	330 L.F.		Stop bars (Major Rd.) - 24"	8.00	8.00		
7	450 L.F.		Cross walk (Major Rd.) -24"	8.00	8.00		
8	200 ea		Sharrow	125.00	125.00		
ESTIMATED TOTAL OF PROPOSAL E:				\$ 39,195.00	\$ 39,195.00		
PROPOSAL E -GRAND TOTAL- 2 YEARS				Estimated	\$ 78,390.00	Estimated	

VENDOR NAME:

P. K. Contracting, Inc.

Local preference bid pricing

Item #	Est Qty Lineal Ft	DESCRIPTION	Year 1 Unit Price	Year 2 Unit Price	Year 1 Unit Price	Year 2 Unit Price
PROPOSAL F Recessed Urethane - per MDOT Specifications						
1	2 ea	School Legend	160.00	160.00		
2	35 ea	Only Legend	95.00	95.00		
3	35 ea	Right Arrow & Left Arrow	85.00	85.00		
4	2 ea	Straight Left turn or Right turn	140.00	140.00		
5	200 L.F.	Stop bars (Local Rd.) - 12"	3.50	3.50		
6	330 L.F.	Stop bars (Major Rd.) - 24"	7.00	7.00		
7	450 L.F.	Cross walk (Major Rd.) -24"	7.00	7.00		
8	200 ea	Sharrow	90.00	90.00		
ESTIMATED TOTAL OF PROPOSAL E:			\$31,060.000	\$ 31,060.000		
PROPOSAL F -GRAND TOTAL- 2 YEARS			Estimated	\$ 62,120.00	Estimated	\$ -

ITEM #	EST QTY Lineal Feet	DESCRIPTION	Year 1 Unit Price	Year 2 Unit Price	Year 1 Unit Price	Year 2 Unit Price
PROPOSAL G 03T811 (A10) // 03T811 (A90)						
1	1000	Recessing Pavement Marking	\$ 1.00	\$ 1.00		
2	1000	Primerless Patterned 4" Tape	\$ 3.00	\$ 3.00		
ESTIMATED TOTAL OF PROPOSAL G:			\$ 4,000.00	\$ 4,000.00		
PROPOSAL G -GRAND TOTAL- 2 YEARS			Estimated	\$ 8,000.00		
GRAND TOTALS OF ESTIMATED A - G			\$271,247.80	\$ 272,373.00		
PROPOSAL A TO G -GRAND TOTAL- 2 YEARS				\$ 543,620.80		

PROGRESS PAYMENTS:	per contract unit prices, net 30	
COMPLETION SCHEDULE:		
Can Meet	X	
Cannot Meet - but offers		
CONTACT INFORMATION	Hr of Operations	24 hours/7 days
	24 Hr Phone No.	248-362-2130
YEARS OF EXPERIENCE:	35	
LIST OF EQUIPMENT	Yes or No	Yes
PREQUALIFICATION REQUIREMENTS:		
MDOT Classification:	see attached	
Company Numerical Rating:	blank	
INSURANCE:		
Can Meet	X	
Cannot Meet		
PAYMENT TERMS:	Net 30	
WARRANTY:	Manufacturer	
EXCEPTIONS:	N/A	
ACKNOWLEDGEMENT:	Signed Y or N	Yes
FORMS:	Attached - Y or N	Yes

HIGHLIGHTED AREA DENOTES LOCAL PREFERENCE BIDDER



CITY COUNCIL ACTION REPORT

April 13, 2015

TO: Brian Kischnick, City Manager

FROM: Tom Darling, Director of Financial Services
Nino Licari, City Assessor

SUBJECT: Transfer of Tax Abatement from LMS NA to Siemens

History:

On July 23, 2007 the City Council established an Industrial Development District (IDD) and granted an Industrial Facilities Exemption Certificate (IFEC) to LMS North America at 5755 New King. This is a 12 year abatement.

LMS has merged with Siemens Product Lifecycle Management Software Inc. (Siemens).

In order to transfer the abatement into Siemens name, the State Tax Commission (STC) requires a resolution from City Council.

Requested Action:

Staff requests that the City Council approve the resolution approving the transfer of the existing abatement granted to LMS NA to Siemens, in order that it be able to run the course of the original abatement

SIEMENS

RECEIVED

MAR 27 2015

CITY OF TROY
ASSESSING DEPT.

March 19, 2015

Troy City Council
500 W. Big Beaver
Troy, MI 48084

Re: Transfer of IFT to new company name

To Whom It May Concern,

LMS North America merged into Siemens Product Lifecycle Management Software Inc. on March 1, 2014. This was a complete merge of all assets into Siemens Product Lifecycle Management Software Inc. The assets that were acquired from LMS will continue to operate at 5755 New King Street, Troy and follow the guidelines on the original application.

Siemens Product Lifecycle Management Software Inc. respectfully requests the IFT that was originally granted to LMS North America be transferred to the new company.

If you need anything further or have any additional questions please contact Shauna Messink at

Best regards,



Jason Sevcik
Assistant Secretary – Tax Purposes

Resolution #2007-07-219

Moved by Stine

Seconded by Fleming

RESOLVED, That Troy City Council hereby **ESTABLISHES** an Industrial Development District (IDD) for LMS North America for property known as 5755 New King, Troy, MI 48098, Parcel # 88-20-08-227-004 in accordance with City Council Policy Resolution #2006-06-238; and

BE IT FURTHER RESOLVED, That the City Clerk shall **FORWARD** a copy of this resolution to the State Tax Commission, Treasury Building, P.O. Box 30471, Lansing, MI. 48909-7971.

Yes: Beltramini, Fleming, Lambert, Stine, Schilling

No: Howrylak

Absent: Broomfield

MOTION CARRIED

C-2 Approval to Grant an Industrial Facilities Exemption Certificate (IFEC) to LMS North America – 5755 New King

The Mayor opened the Public Hearing for public comment.

The Mayor closed the Public Hearing after receiving no comment from the petitioner or the public.

Resolution #2007-07-220

Moved by Beltramini

Seconded by Stine

WHEREAS, After due notice and proper hearing, the Troy City Council on July 23, 2007, established an Industrial Development District (IDD) for property known as 5755 New King, Troy, MI. 48098, Parcel # 88-20-08-227-004;

WHEREAS, An Application has been submitted by LMS North America for an Industrial Facilities Exemption Certificate (IFEC) for personal property at 5755 New King, Troy, MI. 48098, for twelve (12) years; and

WHEREAS, After due and proper notice by the City Clerk, the Troy City Council, on, July 23, 2007, held a Public Hearing giving opportunity for comment by all taxing units as to the possibility that the granting of an Industrial Facilities Exemption Certificate (IFEC) for LMS North America at 5755 New King, Troy, MI. 48098 may have the effect of substantially impeding the operation of the taxing unit, or impairing the financial soundness of the taxing unit;

THEREFORE, BE IT RESOLVED, That Troy City Council has **FOUND THAT THE GRANTING** of an Industrial Facilities Exemption Certificate (IFEC) for LMS North America, at 5755 New King, Troy, MI 48098 shall not substantially impede the operation of the City of Troy or the other taxing units, **NOR HAS IT BEEN FOUND THAT THE GRANTING** of the Industrial Facilities Exemption Certificate (IFEC) will impair the financial soundness of the City of Troy, or the other taxing units which levy taxes on said property; and

BE IT FURTHER RESOLVED, That Troy City Council hereby **APPROVES** the Application for an Industrial Facilities Exemption Certificate (IFEC) for LMS North America at 5755 New King, Troy, MI 48098, Parcel #88-20-08-227-004, for personal property for a term of twelve (12) years, **CONTINGENT** upon the execution of a Letter of Agreement between the City of Troy and LMS North America, in accordance with Public Act 198 of 1974, as amended; and

BE IT FURTHER RESOLVED, That the Mayor and City Clerk are **AUTHORIZED** to execute the Letter of Agreement between the City of Troy and LMS North America, a copy of which shall be **ATTACHED** to the original Minutes of this meeting; and

BE IT FINALLY RESOLVED, That the City Clerk is hereby **AUTHORIZED** to complete the Application and **TRANSMIT** same to the State Tax Commission, Treasury Building, P.O. Box 30471, Lansing, MI 48909-7971

Yes: Fleming, Lambert, Stine, Schilling, Beltramini
No: Howrylak
Absent: Broomfield

MOTION CARRIED

C-3 Re-programming Community Development Block Grant (CDBG) Program Year 2004 Unexpended Funds

The Mayor opened the Public Hearing for public comment.
The Mayor closed the Public Hearing after receiving no comment from the public.

Resolution #2007-07-221
Moved by Stine
Seconded by Beltramini

WHEREAS, The City Council of the City of Troy, after conclusion of a Public Hearing on this date, July 23, 2007 has determined that program year 2004 unexpended funds of \$81,233.95 should be re-programmed from Sewer Benefit Fee (Special Assessment) for Charnwood Subdivision Area, Phase #1, Section 6, to Sewer Benefit Fee (Special Assessment) Charnwood Subdivision Area, Phase #2, Section 6; and

WHEREAS, The balance of Program Year 2004 Sewer Benefit Fee (Special Assessment) for Charnwood Subdivision Area, Phase #1, Section 6, unexpended funds in the amount of \$29,673.71 should be re-programmed to the Section 36 Park Improvement Project;

BE IT RESOLVED, That Troy City Council hereby **ADDS** Sewer Benefit Fee (Special Assessment) for Charnwood Subdivision Area, Phase #2, Section 6 and the Section 36 Park Improvement Project to the list of CDBG projects for 2004.

Yes: All-6
No: None
Absent: Broomfield

A- ## Resolution Approving the transfer of an Industrial Facilities Exemption Certificate (IFEC, STC# 07-350) from LMS North America to Siemens Product Lifecycle Management Software Inc.

Suggested Resolution

Resolution # 2015-

Moved by:

Seconded by:

WHEREAS, on July 23, 2007, the Troy City Council **ESTABLISHED** an Industrial Development District (IDD) at 5755 New King, and

WHEREAS, on July 23, 2007, the Troy City Council **GRANTED** an Industrial Facilities Exemption Certificate (IFEC, STC# 07-350) to LMS North America at 5755 New King, for a period of 12 years, and

WHEREAS, LMS North America has merged with Siemens Product Lifecycle Management Software, Inc., and

WHEREAS, Siemens Product Lifecycle Management Software, Inc. Has requested Troy City Council approval to transfer the Industrial Facilities Exemption Certificate (IFEC, STC# 07-350) from LMS North America,

RESOLVED, That Troy City Council hereby GRANTS permission to transfer the Industrial Facilities Exemption Certificate (IFEC, STC# 07-350) from LMS North America to Siemens Product Lifecycle Management Software, Inc., at 5755 New King, and

BE IT FURTHER RESOLVED, That the City Clerk shall **FORWARD** a copy of this resolution to the State Tax Commission, Treasury Building, P.O. Box 30471, Lansing, MI. 48909-7971.

Yes:

No:



CITY COUNCIL AGENDA ITEM

Date: March 30, 2015

To: Brian Kischnick, City Manager

From: Mark F. Miller, Director of Economic and Community Development
Steven J. Vandette, City Engineer

Subject: Private Agreement – Contract for Installation of Municipal Improvements
Dick's Sporting Good's - Oakland Mall - Project No. 14.923.3

History

Urbanca Oakland Mall, LLC proposes to develop Dick's Sporting Good's located at Oakland Mall.

Site grading and utility plans for this development were reviewed and recently approved by the Engineering Department. The plans include municipal improvements which will be constructed by Urbanca Oakland Mall, LLC on behalf of the City of Troy: including sanitary sewer, water main and soil erosion control. The required fees and refundable escrow deposits in the form of Performance Bond and 10% Cash, that will assure completion of the municipal improvements, have been provided by Urbanca Oakland Mall, LLC (see attached Private Agreement).

Financial

See attached summary of required deposits and fees for this Private Agreement.

Recommendation

Approval of the Contract for Installation of Municipal Improvements (Private Agreement) is recommended.

City Of Troy

Contract for Installation of Municipal Improvements (Private Agreement)

Project No.: **14.923.3**

Project Location: **SE 1/4 Section 35**

Resolution No: _____

Date of Council Approval: _____

This Contract, made and entered into this **13th** day of **April, 2015** by and between the City of Troy, a Michigan Municipal Corporation of the County of Oakland, Michigan, hereinafter referred to as "City" and **Urbanca Oakland Mall, LLC** whose address is **111 East Walker Dr., Suite 2400, Chicago, IL 60601** and whose telephone number is **248-890-1861** hereinafter referred to as "Owners", provides as follows:

FIRST: That the City agrees to permit the installation of **sanitary sewer, water main and soil erosion control** in accordance with plans prepared by **Kieft Engineering** whose address is **5852 S. Main Street, Suite 1, Clarkston, MI 48346** and whose telephone number is **248-625-5251** and approved prior to construction by the City in accordance with City of Troy specifications.

SECOND: That the Owners agree to provide the following securities to the City prior to the start of construction, in accordance with the Detailed Summary of Required Deposits & Fees (attached hereto and incorporated herein):

Refundable escrow deposit equal to the estimated construction cost of \$ **163,068.00**. This amount will be deposited with the City in the form of (check one):

Cash/Check	<input type="checkbox"/>	}	10% Cash	<u>\$16,306.80</u>
Certificate of Deposit & 10% Cash	<input type="checkbox"/>			
Irrevocable Bank Letter of Credit & 10% Cash	<input type="checkbox"/>			
Performance Bond & 10% Cash	<input checked="" type="checkbox"/>			

Refundable cash deposit in the amount of \$ **23,807.00**. This amount will be deposited with the City in the form of (check one):

Cash	<input type="checkbox"/>	Check	<input checked="" type="checkbox"/>
------	--------------------------	-------	-------------------------------------

Non-refundable cash fees in the amount of \$ **17,665.00**. This amount will be paid to the City in the form of (check one):

Cash	<input type="checkbox"/>	Check	<input checked="" type="checkbox"/>
------	--------------------------	-------	-------------------------------------

Said refundable escrow deposits shall be disbursed to the Owners after approval by the City. The City reserves the right to retain a minimum of ten (10) percent for each escrowed item until the entire site/development has received final inspection and final approval by all City departments. Refundable cash deposits shall be held until final approval has been issued. Disbursements shall be made by the City within a reasonable time, after request for refund of deposits is made by the Owners.

City Of Troy

Contract for Installation of Municipal Improvements (Private Agreement)

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed in duplicate on this _____ day of _____, 20_____.

OWNERS

CITY OF TROY

By:

By:

David Neuman
Ex. VP of Development / Urban Retail Properties
Please Print or Type

Dane M. Slater, Mayor

Please Print or Type

M. Aileen Dickson, City Clerk

STATE OF MICHIGAN, COUNTY OF OAKLAND

On this 20th day of March, A.D. 2015, before me personally appeared David Neuman known by me to be the same person(s) who executed this instrument and who acknowledged this to be his/her/their free act and deed.

Susan C. Baker

NOTARY PUBLIC, Oakland County, Michigan

My commission expires: 4/30/21

Susan C. Baker
Notary Public-State of Michigan
Oakland County
My Commission Expires
April 30, 2021
Acting in the County of _____



Detailed Summary of Required Deposits & Fees
Dick's Sporting Goods
14.923.3

ESCROW DEPOSITS (PUBLIC):

Sanitary Sewers	\$36,018
Water Mains	\$127,050
Paving	\$0
Sidewalks	\$0
Deceleration and/or Passing Lane - MAJOR ROAD	\$0
Major Road Improvements (other than decel or passing lanes)	\$0
Underground Detention System/Restricted Outlet/Sewer Tap/Oil & Gas Trap	\$0

TOTAL ESCROW DEPOSITS (Refundable): **\$163,068**

10% CASH
16,306.80

CASH FEES (Non-Refundable):

Engineering Review Fee (Private Improvements)(PA1)	\$8,365
Water Main Testing and Chlorination (PA 2)	\$650
Plan Review and Construction Inspection Fee (Public Improvements) (PA1)	\$12,670
Soil Erosion/Sedimentation Control Commercial Permit Fee (SUB 10)	\$0
Soil Erosion/Sedimentation Control Commercial Inspection Fee (SUB 10)	\$0
Less Initial Engineering Review Fee (Public & Private)(1.1%)	-\$4,020

TOTAL CASH FEES (Non-Refundable): **\$17,665**

CASH DEPOSITS (Refundable):

Street Cleaning/Road Maintenance	\$5,000
Soil Erosion/Sedimentation Control Repair, Replace, or Maintenance	\$2,500
Punchlist & Restoration	\$16,307

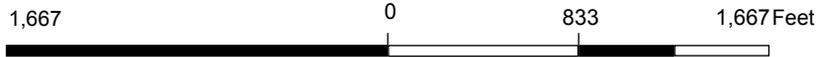
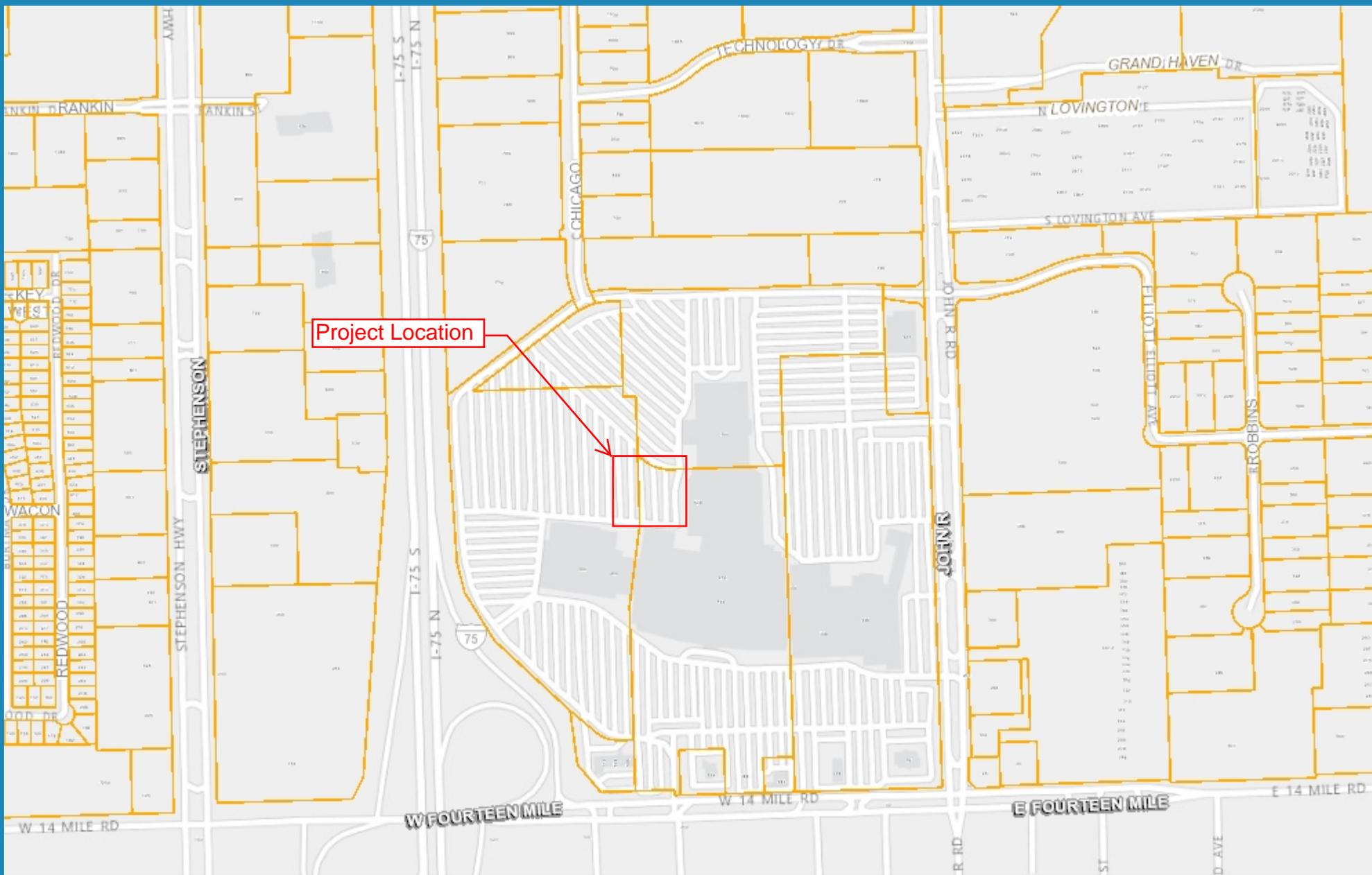
TOTAL CASH DEPOSITS (Refundable): **\$23,807**

Total Escrow & Cash Deposits (Refundable): **\$186,875**

Total Cash Fees (Non-Refundable): **\$17,665**

Total Amount: **\$204,540**

PAID
MAR 30 2015
CITY OF TROY
TREASURER'S OFFICE



Note: The information provided by this application has been compiled from recorded deeds, plats, tax maps, surveys, and other public records and data. It is not a legally recorded map survey. Users of this data are hereby notified that the source information represented should be consulted for verification.



CITY COUNCIL AGENDA ITEM

Date: April 1, 2015

To: Brian Kischnick, City Manager

From: MaryBeth Murz, Purchasing Manager
 Timothy L. Richnak, Public Works Director
 Richard Shepler, Water & Sewer Superintendent

Subject: Bid Waiver – Manhole Frames & Covers

History

- The City of Troy standardized all manhole frames and covers to those manufactured by EJ many years ago so as to standardize inventory and streamline repair and maintenance issues.
- By purchasing directly from the manufacturer, the City receives the best discount possible as compared to purchasing from a distributor.
- On November 8, 2010, Troy City Council approved a contract with EJ, formerly known as East Jordan Iron Works of East Jordan, MI for manhole frames and covers (Council Resolution #2010-11-247-J-5).
- The last major purchase of manhole covers and frames was in 2011 for an estimated \$48,900.
- Periodically, in order to maintain inventory miscellaneous parts have been replenished over the past few years as needed so as to meet the needs of the Sanitary Sewer Maintenance Program.
- The contract expired October 26, 2011.

Purchasing

- Now, in accordance with the current Sanitary Sewer Maintenance Program and based on the current part(s) inventory it is necessary to replenish inventory in order to replace manhole frames and covers on as needed basis, in the estimated amount of \$100,000.00, not to exceed budgetary limitations.
- EJ has agreed to hold pricing for one (1) year for manhole frames and covers at the following quoted prices:

Part Number	Price
3025-1APT frame	\$557.33
1040Z frame	\$197.55
1040ZPT assy	\$376.82
1040C HL1 w cover	\$141.47
1040APT s cover	\$151.22

- It is not possible to secure competitive bids because EJ of East Jordan, MI is the sole source manufacturer in the State of Michigan for manhole covers and frames.



CITY COUNCIL AGENDA ITEM

Financial

Funds for these materials are available through the Water Division Operating Budgets. Manhole frames and covers will be purchased on as needed basis.

Recommendation

City Management recommends awarding a one (1) year contract for manhole frames and covers, purchased directly from the manufacturer, EJ of East Jordan, MI at the listed unit prices in attached Quote #37134 for the estimated amount of \$100,000.00 on as needed basis, not to exceed budgetary limitations; with the contract expiring April 30, 2016.



CITY COUNCIL AGENDA ITEM

Date: April 1, 2015

To: Brian Kischnick, City Manager

From: MaryBeth Murz, Purchasing Manager
 Mark F. Miller, Director of Economic and Community Development
 Elaine S. Bo, Recreation Director
 Brian Goul, Assistant Recreation Director
 Kelly Molinar, Recreation Supervisor

Subject: Bid Waiver – ACCUTAB Tablets

History

- The Troy Community Center and Troy Family Aquatic Center (TFAC) currently are using Pulsar Units and Tablets as their chlorine feeder and tablet option.
- Currently the Pulsar product is being purchased from B & B Pools & Spas. B & B Pools & Spas is the sole source provider of the Pulsar product.
- Last year chlorine purchases were approximately \$8,000 at the Community Center and \$13,000 at TFAC.
- In an effort to update the system; the Recreation Department has investigated other options and has found ACCUTAB feeders and tablets to be a much better option for the following reasons:
 - This option is much safer and less maintenance than the current choice resulting in staff safety and reduced maintenance costs.
 - The new vendor will perform all cleaning services to the chlorine feeder which is currently being done by staff.
 - Pricing – Note that the pricing for the chlorine tablets is the same. The ACCUTAB product is in a large pellet form as opposed to small pellets; which is *much safer* for staff to handle so as to ensure staff is not exposed to chlorine dust when dispensing into the feeders.

	<u>Pulsar</u>	<u>ACCUTAB</u>
Cost	\$1.97	\$1.97
Unit Measure	50lb. Bucket	55lb. Bucket
Bucket Price	\$98.50	\$108.35

- The above pricing will be held for the duration of the three (3) year contract.

Purchasing

It is not possible to secure competitive bids because Aquatic Source of Commerce Township, MI is the sole source vendor in the State of Michigan for ACCUTAB tablets.

Financial

Funding will come from the Community Center Operating and the Aquatic Center Operating Accounts as budgeted and ACCUTAB chlorine tablets will be purchased on an as needed basis.



CITY COUNCIL AGENDA ITEM

Recommendation

City management recommends awarding a contract for three (3) years to supply ACCUTAB tablets and to provide chlorine feeder cleaning services for the pools at the Troy Family Aquatic Center and Troy Community Center to the sole source provider Aquatic Source of Commerce Township, MI at the State of Michigan dealer price of \$108.35 for a 55lb bucket, with the contract expiring April 30, 2018.



CITY COUNCIL AGENDA ITEM

Date: April 6, 2015

To: Brian Kischnick, City Manager

From: Mark F. Miller, Director of Economic and Community Development
Steven J. Vandette, City Engineer
Larysa Figol, Sr. Right-of-Way Representative

Subject: Request for Acceptance of Two Permanent Easements from UrbanCal Oakland, LLC, and Vacation of Portions of Existing Easements, Sidwell #88-20-35-400-020

History

As part of the development of Dicks Sporting Goods, located in the southwest $\frac{1}{4}$ of Section 35 on the Oakland Mall property, the Engineering department has received two permanent easements for water mains and sanitary sewers from UrbanCal Oakland, LLC owner of the property having Sidwell #88-20-35-400-020.

The new water main and sanitary sewer will accommodate an addition to a new retail facility necessitating the vacation of portions of existing water main and sanitary sewer easements previously granted to the City.

The portion of water main easement to be vacated was previously granted to the City and recorded with Oakland County Register of Deeds in Liber 7656, Page 797. The portion of sanitary sewer easement to be vacated was previously granted to the City and recorded with Oakland County Register of Deeds in Liber 7656, Page 782.

The easement rights for these vacated utilities will be granted back to the property owner by means of a Quit Claim Deed.

The format and content of these easements and Quit Claim deeds is consistent with conveyance documents previously accepted or granted by City Council.

Financial

The consideration amount on each document is \$1.00

Recommendation

City Management recommends that City Council accept the attached permanent easements consistent with our policy of accepting easements for development and improvement purposes. Additionally, Management recommends that City Council vacate portions of water main and sanitary sewer easements previously granted to the City.



**UrbanCal Oakland/Dicks Sporting Goods
#88-20-400-020**

707 0 354 707 Feet



Note: The information provided by this application has been compiled from recorded deeds, plats, tax maps, surveys, and other public records and data. It is not a legally recorded map survey. Users of this data are hereby notified that the source information represented should be consulted for verification.

PERMANENT EASEMENT

Sidwell #88-20-35-400-020 (pt of)

URBANCAL OAKLAND, LLC, a Delaware limited liability company, whose address is 111 East Wacker Drive, #2400, Chicago, IL 60601 for and in consideration of the sum of: One and no/100 Dollar (\$1.00) paid by the CITY OF TROY, a Michigan municipal corporation, Grantee, whose address is 500 West Big Beaver Road, Troy, Michigan 48084, grants to the Grantee the right to construct, operate, maintain, repair and/or replace a water mains, said easement for land situated in the City of Troy, Oakland County, Michigan described as:

SEE EXHIBIT "A" ATTACHED HERETO AND BY REFERENCE MADE A PART HEREOF

and to enter upon sufficient land adjacent to said improvement(s) for the purpose of the construction, operation, maintenance, repair and/or replacement thereof.

The premises so disturbed by the exercise of any of the foregoing powers shall be reasonably restored to its original condition by the Grantee.

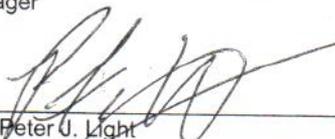
This instrument shall be binding upon and inure to the benefit of the parties hereto, their heirs, representatives, successors and assigns and the covenants contained herein shall run with the land.

IN WITNESS WHEREOF, the undersigned hereunto affixed his signature(s) this 20th day of March A.D. 2015.

URBANCAL OAKLAND, LLC,
a Delaware limited liability company

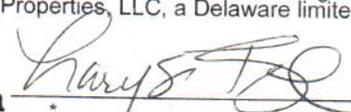
UrbanCal Oakland, LLC
a Delaware limited liability company
its managing member

By: Urban Retail Properties, LLC
a Delaware limited liability company
its manager

By 
*Peter J. Light
Its: Assistant Vice-President of Urban Retail Properties

COUNTY OF COOK)
STATE OF ILLINOIS)

The foregoing instrument was acknowledged before me this 20th day of March, 2015, by Peter J. Light, Assistant Vice President of Urban Retail Properties, LLC, a Delaware limited liability company on behalf of said company.

LARYSA FIGOL
Notary Public, Oakland County, Michigan 
Acting in Oakland County, Michigan Notary Public, _____ County, Illinois
My Commission Expires 05/02/2017 My Commission Expires _____
Acting in _____ County, Illinois

Prepared by: Larysa Figol, City of Troy, 500 W. Big Beaver, Troy, MI 48084
Return to: City Clerk, City of Troy, 500 W. Big Beaver, Troy, MI 48084

PLEASE SIGN IN BLUE INK AND PRINT OR TYPE NAMES IN BLACK INK UNDER SIGNATURES

EXHIBIT "A"

WATER MAIN EASEMENT DESCRIPTION

A 20 FT WIDE EASEMENT FOR WATER MAIN LOCATED IN PART OF THE SOUTHEAST 1/4 OF SECTION 35, T2N, R11E, CITY OF TROY, OAKLAND COUNTY, MICHIGAN, THE CENTERLINE DESCRIBED AS BEGINNING AT A POINT LOCATED S 88°13'06" W 1485.84 FT AND N 01°46'54" W 950.00 FT AND N 07°17'00" E 383.08 FT AND N 01°46'54" W 38.49 FT FROM THE SE CORNER OF SECTION 35, T2N, R11E; TH FROM SAID P.O.B. S 82°03'52" E 10.05 FT; TH N 01°46'54" W 2.03 FT; TH N 52°14'04" E 120.26 FT TO POINT "A"; TH CONTINUING N 52°14'04" E 64.17 FT; TH N 01°57'15" W 101.94 FT TO THE POINT OF ENDING. ALSO BEGINNING AT SAID POINT "A" TH S 37°45'56" E 41.09 FT; TH N 52°14'04" E 15.00 FT TO THE POINT OF ENDING.

PERMANENT EASEMENT

Sidwell #88-20-35-400-020 (pt of)

URBANCAL OAKLAND, LLC, a Delaware limited liability company, whose address is 111 East Wacker Drive, #2400, Chicago, IL 60601 for and in consideration of the sum of: One and no/100 Dollar (\$1.00) paid by the CITY OF TROY, a Michigan municipal corporation, Grantee, whose address is 500 West Big Beaver Road, Troy, Michigan 48084, grants to the Grantee the right to construct, operate, maintain, repair and/or replace a sanitary sewers, said easement for land situated in the City of Troy, Oakland County, Michigan described as:

SEE EXHIBIT "A" ATTACHED HERETO AND BY REFERENCE MADE A PART HEREOF

and to enter upon sufficient land adjacent to said improvement(s) for the purpose of the construction, operation, maintenance, repair and/or replacement thereof.

The premises so disturbed by the exercise of any of the foregoing powers shall be reasonably restored to its original condition by the Grantee.

This instrument shall be binding upon and inure to the benefit of the parties hereto, their heirs, representatives, successors and assigns and the covenants contained herein shall run with the land.

IN WITNESS WHEREOF, the undersigned hereunto affixed his signature(s) this 20th day of March A.D. 2015.

URBANCAL OAKLAND, LLC,
a Delaware limited liability company

UrbanCal Oakland, LLC
a Delaware limited liability company
its managing member

By: Urban Retail Properties, LLC
a Delaware limited liability company
its manager

By [Signature]
*Peter J. Light
Its: Assistant Vice-President of Urban Retail Properties

COUNTY OF COOK)
STATE OF ILLINOIS)

The foregoing instrument was acknowledged before me this 20th day of March, 2015, by Peter J. Light, Assistant Vice President of Urban Retail Properties, LLC, a Delaware limited liability company on behalf of said company.

LARYSA FIGOL
Notary Public, Oakland County, Michigan
My Commission Expires 03/02/2018

[Signature]
Notary Public, _____ County, Illinois
My Commission Expires _____
Acting in _____ County, Illinois

Prepared by: Larysa Figol, City of Troy, 500 W. Big Beaver, Troy, MI 48084
Return to: City Clerk, City of Troy, 500 W. Big Beaver, Troy, MI 48084

PLEASE SIGN IN BLUE INK AND PRINT OR TYPE NAMES IN BLACK INK UNDER SIGNATURES

EXHIBIT "A"

SANITARY SEWER EASEMENT DESCRIPTION

A 20 FT WIDE ~~EASEMENT~~ SANITARY SEWER EASEMENT LOCATED IN PART OF THE SOUTHEAST 1/4 OF SECTION 35, T2N, R11E, CITY OF TROY, OAKLAND COUNTY, MICHIGAN, THE CENTERLINE DESCRIBED AS BEGINNING AT A POINT LOCATED S 88°13'06" W 1485.84 FT AND N 01°46'54" W 950.00 FT AND N 07°17'00" E 383.08 FT AND N 01°46'54" W 28.93 FT FROM THE SE CORNER OF SECTION 35, T2N, R11E; TH FROM SAID P.O.B. S 82°15'34" E 65.35 FT TO POINT "A"; TH S 31°17'28" E 10.85 FT; TH S 83°40'59" E 111.11 FT; TH S 03°17'02" E 102.19 FT TO THE POINT OF ENDING. ALSO BEGINNING AT SAID POINT "A" TH N 10°17'22" E 161.73 FT; TH N 60°25'14" E 89.81 FT; TH N 02°11'08" E 31.09 FT TO THE POINT OF ENDING.

QUIT CLAIM DEED

Sidwell # 20-20-35-400-020 (part of)
Resolution #

The Grantor, **CITY OF TROY**, a Michigan municipal corporation whose address is 500 West Big Beaver, Troy, MI 48084 quit claims to **URBANCAL OAKLAND, LLC**, a Delaware limited liability company whose address is 111 East Wacker Drive, #2400, Chicago, IL 60601, the following described easement rights situated in the City of Troy, County of Oakland and State of Michigan a portion of which was previously recorded in Liber 7656 Page 782 and a copy of which is attached hereto (Exhibit "B"):

SEE EXHIBIT "A" ATTACHED HERETO AND BY REFERENCE MADE A PART OF

For the sum of One Dollar (\$ 1.00)

Dated this _____ day of _____, 2015.

CITY OF TROY
a Michigan municipal corporation

By _____
* Dane M. Slater, Mayor

By _____
* M. Aileen Dickson, City Clerk

STATE OF MICHIGAN)
COUNTY OF OAKLAND)

The foregoing instrument was acknowledged before me this _____ day of _____, 2015, by Dane M. Slater, Mayor, and M. Aileen Dickson, City Clerk of The City of Troy, a Michigan municipal corporation, on behalf of the municipal corporation.

*
Notary Public, _____ County, MI
My commission expires: _____
Acting in _____ County, MI

County Treasurer's Certificate		City Treasurer's Certificate	
When recorded return to: City Clerk City of Troy 500 West Big Beaver Troy, MI 48084	Send subsequent tax bills to: Grantee	Drafted by: Larysa Figol City of Troy 500 West Big Beaver Troy, MI 48084	

Tax Parcel # 88-20-35-400-020 (pt of) Recording Fee _____ Transfer Tax _____

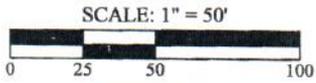
EXHIBIT "A"

VACATED WATER MAIN EASEMENT DESCRIPTION

A PARCEL OF LAND, PART OF THE SOUTHEAST 1/4 OF SECTION 35, T2N, R11E, CITY OF TROY, OAKLAND COUNTY, MICHIGAN, DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT LOCATED FROM THE SOUTHEAST CORNER OF SECTION 35, T2N, R11E; S 88°13'06" W 735.00 FT ALONG THE SOUTH LINE OF SECTION 35 AND N 02°09'04" W 1580.82 FT AND S 87°50'56" W 523.33 FT TO A POINT OF CURVE; TH ALONG THE ARC OF A CURVE TO THE RIGHT 1.38 FT TO THE TRUE POINT OF BEGINNING OF A 12 FT WIDE WATERMAIN EASEMENT, SAID CURVE HAVING A RADIUS OF 190.00 FT, CENTRAL ANGLE 00°25'01" AND CHORD BEARING AND DISTANCE S 88°03'25" W 1.38 FT; TH S 02°09'04" E 190.35 FT ALONG THE CENTERLINE OF SAID 12 FT WIDE WATERMAIN EASEMENT; TH S 87°50'56" W 24.83 FT ALONG THE CENTERLINE OF SAID 12 FT WIDE WATERMAIN EASEMENT FOR HYDRANT PURPOSES; TH N 87°50'56" E 24.83 FT ALONG THE CENTERLINE OF SAID 12 FT WIDE WATERMAIN EASEMENT FOR HYDRANT PURPOSES; TH S 02°09'04" E 57.55 FT ALONG THE CENTERLINE OF SAID 12 FT WIDE WATERMAIN EASEMENT TO THE POINT OF ENDING.

12' WIDE VACATED WATER MAIN EASEMENT SKETCH



TOTAL
 L=149.23'
 R=190.00'
 D=45°00'00"
 CH=N 69°39'04" W
 145.42'

POINT OF
 BEGINNING
 VACATED
 EASEMENT

JC PENNEY

S 87°50'56" W 523.33'

ARC=1.38'
 RADIUS=190.40'
 DELTA=00°25'01"
 LC=S 88°03'25" W
 1.38'

C/L PROPOSED VACATED
 12' WD WATERMAIN
 EASEMENT

S 87°50'56" W 24.83'

N 87°50'56" E
 24.83'

S 02°09'04" E
 57.55'

NORTH WING
 2-STORY
 BUILDING

N 02°09'04" W 1580.82'

POINT OF
 ENDING

MAIN MALL
 BUILDING

SERVICE COURT AREA

SOUTH SECTION LINE

14 Mile Road Variable Width

SE CORNER
 SECTION 35,
 T2N, R11E,
 CITY OF TROY

S 88°13'06" W
 735.00'



EXHIBIT "B"

OCT. 29. 79

LIBER 7656 PAGE 797

EASEMENT

79 118204

KNOW ALL MEN BY THESE PRESENTS, That Oakland Mall Ltd., a Michigan Limited

Partnership whose address is:

19901 James Couzens Highway - Detroit, Michigan 49235

211/3/5

Hereinafter called The Grantor for an in consideration of the sum of One Dollar (\$1.00) paid to Oakland Mall Ltd. by the City of Troy, a Michigan Municipal Corporation, hereinafter called The Grantee, whose address is 500 West Big Beaver Road, Troy, Michigan, does hereby grant to the Grantee a permanent easement to construct, operate, maintain, repair and/or replace a water supply system across and through the following described land situated in the City of Troy, to-wit:

See Attached Exhibit "A"

Said easement is described as:

See Attached Exhibit "B" (Sheet #1 of 3, 2 of 3 and 3 of 3)

as to enter upon sufficient land adjacent to said water supply system for the purpose of the construction, operation, maintenance, repair and/or replacement thereof.

As further consideration the City of Troy agrees that anything contained herein to the contrary notwithstanding, Grantor shall have the right to use the surface of the easement area for parking lots, driveways, and landscaping purposes. Any work by Grantee in the easement area shall be done as expeditiously as possible and with a minimum of interference with Grantor's use of the adjoining property. The Easement area and adjoining properties shall be returned to their original condition by the Grantee. The original condition shall be known as the existing condition of the Easement area and adjoining property prior to the Grantee commencing with any work.

Parties hereto, their heirs, representatives, successors and assigns and the covenants contained herein shall run with the land.

RECORDED
CITY AND COUNTY OF MICHIGAN
REGISTERED INSTRUMENTS
OCT 29 AM 8 33

13.00

OCT. 29. 79

LIBER 7656 PAGE 798

IN WITNESS WHEREOF, the undersigned hereunto affixed
Signature: this 27th day of April A.D. 19 79

In Presence of:

WITNESS

Dean E. Sutton OAKLAND MALL LTD. (L.S.)
Jay M. Kogan Jay M. Kogan, General Partner (L.S.)
Douglas Mossman (L.S.)
 DOUGLAS MOSSMAN
 STATE OF MICHIGAN
 COUNTY OF Oakland

On this 27th day of April A.D. 19 79 before me
 personally appeared Jay M. Kogan to me personally known, who being by name sworn,
 did each for himself say that they are respectively the GENERAL PARTNER
 Oakland Mall Ltd.

Corporation names in and which executed the within instrument, and that the seal affixed
 to said instrument is the corporate seal of said Corporation and that said instrument
 was signed and sealed on behalf of Oakland Mall Ltd.
 acknowledge said instrument to be the free act and deed of said Corporation.

This instrument drafted by:
 STAN CIMBERWORTH
 2300 Dixie Highway
 Pontiac, Michigan 48055

Eleanor C. Senkowski
 Notary Public, Oakland County, Michigan
 My Commission Expires Notary Public, Wayne County, Mich
 My Commission Expires April 15, 1984
 Acting in Oakland County, Mich.

Return to:
 City Clerk, City of Troy
 500 W. Big Beaver Road
 Troy, Michigan 48084

OCT. 29. 79

EXHIBIT A

LIBER 7656 PAGE 799

A parcel of land, part of the Southeast 1/4 of Section 35, T.2N., R.11E., City of Troy, Oakland County, Michigan, described as follows:

Beginning at a point located from the Southeast corner of Section 35, T.2N., R.11E.; S 88°13'06" W 733.00 ft. along the South line of Section 35 and N 02°09'04" W 73.00 ft. to a point on the North line of 14 Mile Road, said point being the TRUE POINT OF BEGINNING; thence N 02°09'04" W 1303.82 ft.; thence S 87°30'56" W 323.33 ft. to a point of curve; thence along the arc of a curve to the Right 149.23 ft. to a point of tangent, said curve having a radius of 190.00 ft., central angle 45°00'00" and chord bearing and distance N 69°39'04" W 145.42 ft.; thence N 47°09'04" W 31.28 ft.; thence S 01°46'54" E 325.85 ft.; thence S 07°17'00" W 383.08 ft.; thence S 01°46'54" E 830.00 ft. to a point on the North line of 14 Mile Road; thence N 88°13'06" E 192.68 ft. along the North line of 14 Mile Road; thence S 01°46'54" E 23.00 ft.; thence N 88°13'06" E 337.68 ft. along the North line of 14 Mile Road to the TRUE POINT OF BEGINNING, containing 23.101 acres.

OCT. 29. 79

EXHIBIT 'B' (SHT 1 of 3)

OAKLAND MALL
TROY, MICHIGAN
(MALL WEST)

LIBER 7656 PAGE 800

12 FT. WIDE WATERMAIN EASEMENT

A parcel of land, part of the Southeast 1/4 of Section 35, T.2N., R.11E., City of Troy, Oakland County, Michigan, described as follows:

Beginning at a point located from the Southeast corner of Section 35, T.2N., R.11E.; S 88°13'06" W 735.00 ft. along the South line of Section 35 and N 02°09'04" W 1580.82 ft. and S 87°50'56" W 523.33 ft. to a point of curve; thence along the arc of a curve to the Right 1.38 ft. to the TRUE POINT OF BEGINNING, of a 12 ft. wide watermain easement, said curve having a radius of 190.00 ft., central angle 00°25'01" and chord bearing and distance S 88°03'35" W 1.38 ft; thence S 02°09'04" E 190.35 ft. along the centerline of said 12 ft. wide watermain easement; thence S 87°50'56" W 24.83 ft. along the centerline of said 12 ft. wide watermain easement, for hydrant purposes; thence N 87°50'56" E 24.83 ft. along the centerline of said 12 ft. wide watermain easement, for hydrant purposes; thence S 02°09'04" E 57.55 ft. along the centerline of said 12 ft. wide watermain easement to the Point of Ending.

OCT. 29. 79

EXHIBIT B (SHT 2 of 3)

LIBER 7656 PAGE 801

OAKLAND MALL
TROY, MICHIGAN
(MALL EAST)

12 FT. WIDE WATERMAIN EASEMENT

A parcel of land, part of the Southeast 1/4 of Section 35, T.2N., R.11E., City of Troy, Oakland County, Michigan, described as follows:

Beginning at a point located from the Southeast corner of Section 35, T.2N., R.11E.; S 88°13'06" W 735.00 ft. along the South line of Section 35 and N 02°09'04" W 1580.82 ft. and S 87°50'56" W 66.07 ft. to the TRUE POINT OF BEGINNING, of a 12 ft. wide watermain easement; thence S 01°46'54" E 180.00 ft. along the centerline of said 12 ft. wide watermain easement to the Point of Ending.

QUIT CLAIM DEED

Sidwell # 20-20-35-400-020 (part of)
Resolution #

The Grantor, **CITY OF TROY**, a Michigan municipal corporation whose address is 500 West Big Beaver, Troy, MI 48084 quit claims to **URBANAL OAKLAND, LLC**, a Delaware limited liability company whose address is 111 East Wacker Drive, #2400, Chicago, IL 60601, the following described easement rights situated in the City of Troy, County of Oakland and State of Michigan a portion of which was previously recorded in Liber 7656 Page 797 and a copy of which is attached hereto (Exhibit "B"):

SEE EXHIBIT "A" ATTACHED HERETO AND BY REFERENCE MADE A PART OF

For the sum of One Dollar (\$ 1.00)

Dated this _____ day of _____, 2015.

CITY OF TROY
a Michigan municipal corporation

By _____
* Dane M. Slater, Mayor

By _____
* M. Aileen Dickson, City Clerk

STATE OF MICHIGAN)
COUNTY OF OAKLAND)

The foregoing instrument was acknowledged before me this _____ day of _____, 2015, by Dane M. Slater, Mayor, and M. Aileen Dickson, City Clerk of The City of Troy, a Michigan municipal corporation, on behalf of the municipal corporation.

*
Notary Public, _____ County, MI
My commission expires: _____
Acting in _____ County, MI

County Treasurer's Certificate		City Treasurer's Certificate
When recorded return to: City Clerk City of Troy 500 West Big Beaver Troy, MI 48084	Send subsequent tax bills to: Grantee	Drafted by: Larysa Figol City of Troy 500 West Big Beaver Troy, MI 48084

Tax Parcel # 88-20-35-400-020 (pt of) Recording Fee _____ Transfer Tax _____

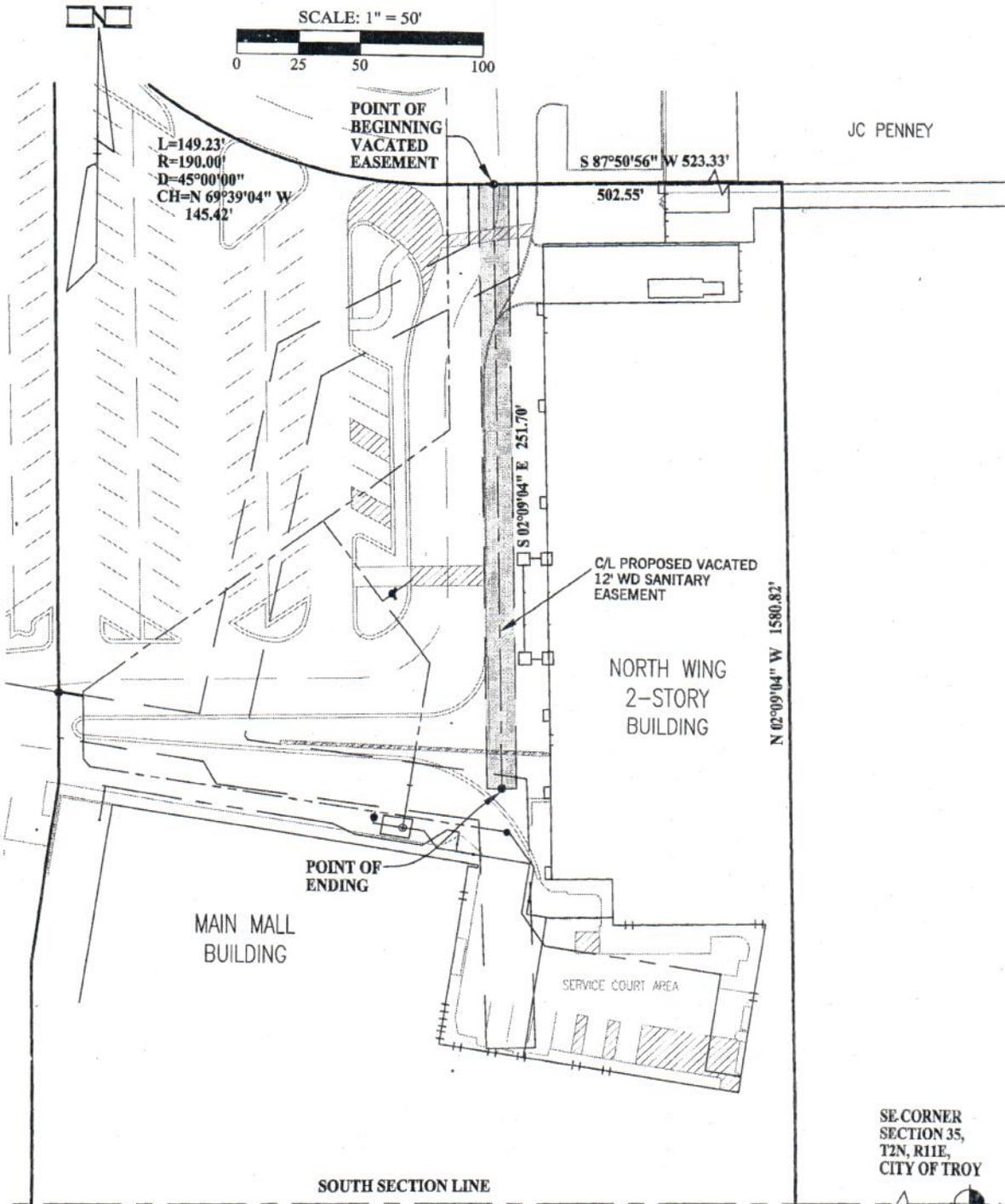
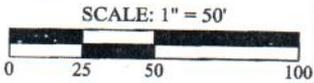
EXHIBIT "A"

VACATED SANITARY SEWER EASEMENT DESCRIPTION

*A PARCEL OF LAND, PART OF THE SOUTHEAST 1/4 OF SECTION 35, T2N, R11E,
CITY OF TROY, OAKLAND COUNTY, MICHIGAN, DESCRIBED AS FOLLOWS:*

*BEGINNING AT A POINT LOCATED FROM THE SOUTHEAST CORNER OF
SECTION 35, T2N, R11E; S 88°13'06" W 735.00 FT ALONG THE SOUTH LINE OF
SECTION 35 AND N 02°09'04" W 1580.82 FT AND S 87°50'56" W 502.55 FT TO THE
TRUE POINT OF BEGINNING OF A 12 FT WIDE SANITARY SEWER EASEMENT; TH
S 02°09'04" E 251.70 FT ALONG THE CENTERLINE OF SAID SANITARY SEWER
EASEMENT TO THE POINT OF ENDING.*

12' WIDE VACATED SANITARY SEWER EASEMENT SKETCH



JC PENNEY

S 87°50'56" W 523.33'

502.55'

L=149.23'
R=190.00'
D=45°00'00"
CH=N 69°39'04" W
145.42'

POINT OF
BEGINNING
VACATED
EASEMENT

C/L PROPOSED VACATED
12' WD SANITARY
EASEMENT

NORTH WING
2-STORY
BUILDING

N 02°09'04" W 1580.82'

POINT OF
ENDING

MAIN MALL
BUILDING

SERVICE COURT AREA

SOUTH SECTION LINE

14 Mile Road Variable Width

SE CORNER
SECTION 35,
T2N, R11E,
CITY OF TROY

S 88°13'06" W
735.00'

EXHIBIT "B"

OCT. 29. 79

LIBER 7656 PAGE 782

EASEMENT

79 118201

KNOW ALL MEN BY THESE PRESENTS, That Oakland Mall Ltd., a Michigan Limited

Partnership

whose address is.

19901 James Couzens Highway - Detroit, Michigan 48235

Hereinafter called The Grantor for an in consideration of the sum of One Dollar (\$1.00) paid to Oakland Mall Ltd. by the City of Troy, a Michigan Municipal Corporation, hereinafter called The Grantee, whose address is 300 West Big Beaver Road, Troy, Michigan, does hereby grant to the Grantee a permanent easement to construct, operate, maintain, repair and/or replace a sanitary sewer system across and through the following described land situated in the City of Troy, to-wit:

211/35

See Attached Exhibit "A"

Said easement is described as:

See Attached Exhibit "B" (Sheet #1 of 2 and #2 of 2)

as to enter upon sufficient land adjacent to said sanitary sewer system for the purpose of the construction, operation, maintenance, repair and/or replacement thereof.

As further consideration the City of Troy agrees that anything contained herein to the contrary notwithstanding, Grantor shall have the right to use the surface of the easement area for parking lots, driveways, and landscaping purposes. Any work by Grantee in the easement area shall be done as expeditiously as possible and with a minimum of interference with Grantor's use of the adjoining property. The Easement area and adjoining properties shall be returned to their original condition by the Grantee. The original condition shall be known as the existing condition of the Easement area and adjoining property prior to the Grantee commencing with any work.

Parties hereto, their heirs, representatives, successors and assigns and the covenants contained herein shall run with the land.

James D. Grier
JAMES D. GRIER
CLERK OF COURTS

1979 OCT 29 AM 8 33

RECORDED
CLERK OF COURTS
RECORDS

OCT. 29. 79

LIBER 7656 PAGE 783

IN WITNESS WHEREOF, the undersigned hereunto affixed His
Signature, this 27th day of April A.D. 19 1979.

In Presence of:

WITNESS

Dean E. Sutton (L.S.)

Jay M. Kogan, General Partner (L.S.)

Douglas Mossman (L.S.)

DOUGLAS MOSSMAN
STATE OF MICHIGAN
COUNTY OF Oakland

On this 27th day of April A.D. 19 79 before me
personally appeared Jay M. Kogan to me personally known, who being by name sworn,
did each for himself say that they are respectively the GENERAL PARTNER
Oakland Mall Ltd.

Corporation names in and which executed the within instrument, and that the seal affixed
to said instrument is the corporate seal of said Corporation and that said instrument
was signed and sealed on behalf of Oakland Mall, Ltd.
acknowledge said instrument to be the free act and deed of said Corporation.

This instrument drafted by:

STAN CUMBERWORTH
2300 Dixie Highway
Pontiac, Michigan 48055

Eleanor G. Senkowski
Notary Public, Oakland County, Michigan
My Commission Expires April 18, 1980
ELEANOR G. SENKOWSKI
Notary Public, Wayne County, Mich.
My Commission Expires April 18, 1980
Acting in Oakland County, Mich.

Return to:

City Clerk, City of Troy
500 W. Big Beaver Road
Troy, Michigan 48064

OCT. 29. 79

EXHIBIT A
LIBER 7656 PAGE 784

A parcel of land, part of the Southeast 1/4 of Section 35, T.2N., R.11E., City of Troy, Oakland County, Michigan, described as follows:

Beginning at a point located from the Southeast corner of Section 35, T.2N., R.11E.; S 88° 13' 06" W 735.00 ft. along the South line of Section 35 and N 02° 09' 04" W 75.00 ft. to a point on the North line of 14 Mile Road, said point being the TRUE POINT OF BEGINNING; thence N 02° 09' 04" W 1505.82 ft.; thence S 87° 50' 56" W 523.33 ft. to a point of curve; thence along the arc of a curve to the Right 149.23 ft. to a point of tangent, said curve having a radius of 190.00 ft., central angle 45° 00' 00" and chord bearing and distance N 69° 39' 04" W 143.42 ft.; thence N 47° 09' 04" W 31.28 ft.; thence S 01° 46' 54" E 325.85 ft.; thence S 07° 17' 00" W 383.08 ft.; thence S 01° 46' 54" E 850.00 ft. to a point on the North line of 14 Mile Road; thence N 88° 13' 06" E 192.68 ft. along the North line of 14 Mile Road; thence S 01° 46' 54" E 25.00 ft.; thence N 88° 13' 06" E 357.68 ft. along the North line of 14 Mile Road to the TRUE POINT OF BEGINNING, containing 25.101 acres.

OCT. 29. 79

EXHIBIT B (SHT 1 OF 2)

OAKLAND MALL
TROY, MICHIGAN
(MALL WEST)

LIBER 7656 PAGE 785

12 FT. WIDE SANITARY SEWER EASEMENT

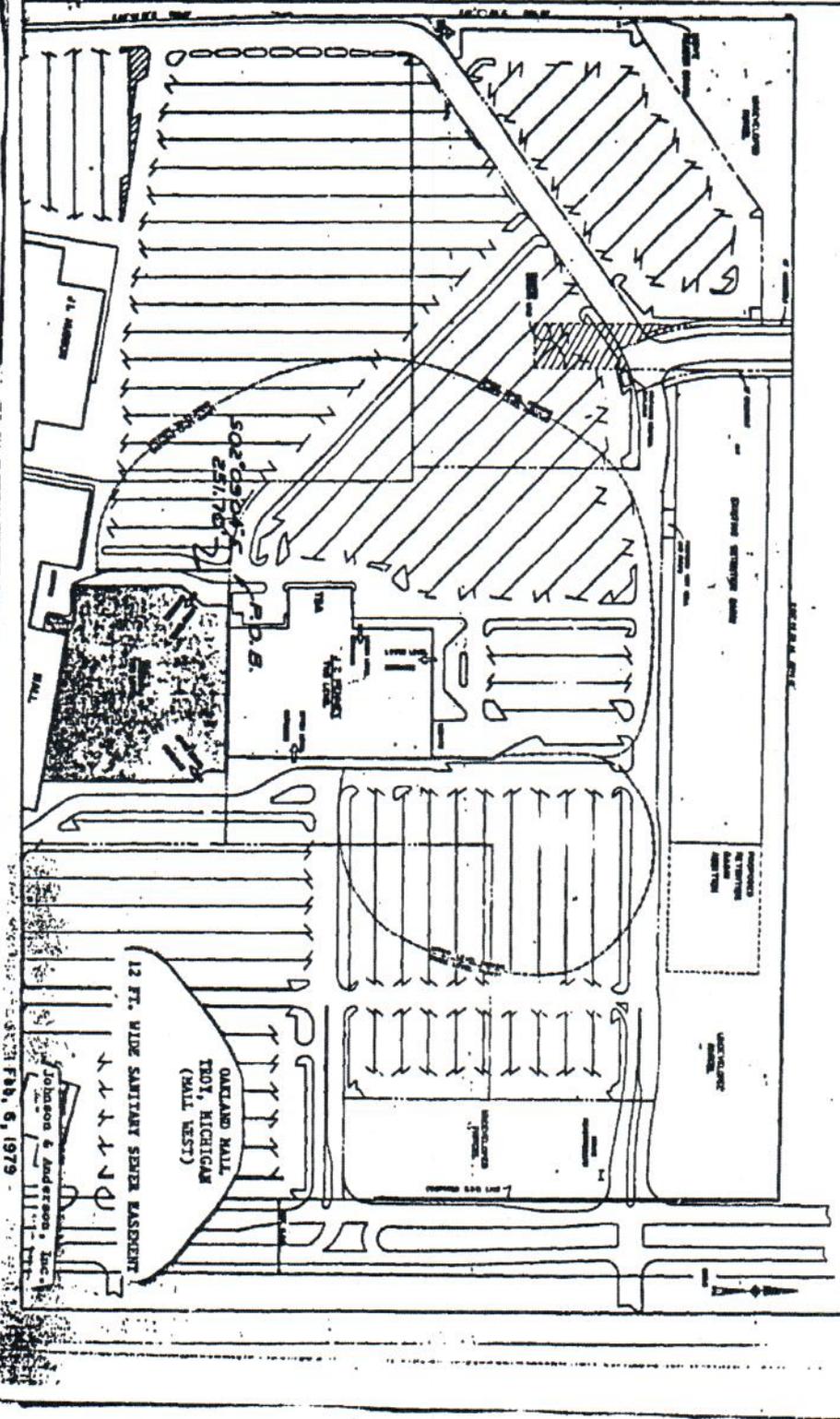
A parcel of land, part of the Southeast 1/4 of Section 35, T.2N., R.11E., City of Troy, Oakland County, Michigan, described as follows:

Beginning at a point located from the Southeast corner of Section 35, T.2N., R.11E.; S 88°13'06" W 733.00 ft. along the South line of Section 35 and N 02°09'04" W 1580.82 ft. and S 87°50'56" W 502.55 Ft. to the TRUE POINT OF BEGINNING, of a 12 ft. wide sanitary sewer easement; thence S 02°09'04" E 251.70 ft., along the centerline of said sanitary sewer easement to the Point of Ending.

OCT. 29. 79

LOS 7656 PAGE 786

EXHIBIT B (SHT 2 OF 2)



12 FT. WIDE SANITARY SEWER EASEMENT
 OAKLAND MALL
 TOBY, MICHIGAN
 (MALL WEST)

Johnson & Anderson, Inc.
 ARCHITECTS
 SOUTH F.B.B. 6, 1979



CITY COUNCIL AGENDA ITEM

Date: April 6, 2015

To: Brian Kischnick, City Manager

From: Mark F. Miller, Director of Economic and Community Development
Steven J. Vandette, City Engineer
Larysa Figol, Sr. Right-of-Way Representative

Subject: Request for Acceptance of a Permanent Easement from
Urbanca Oakland II, LLC, Sidwell #88-20-35-400-031

History

As part of the development of a commercial parcel located in the southwest $\frac{1}{4}$ of Section 35 adjacent to I75 on the Oakland Mall property, the Engineering department has received a permanent easement for water mains from Urbanca Oakland II, LLC owner of the property having Sidwell #88-20-35-400-031.

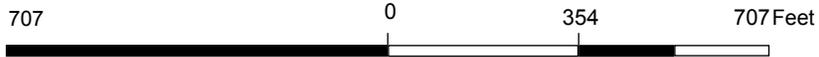
The format and content of this easement is consistent with conveyance documents previously accepted by City Council.

Financial

The consideration amount on this document is \$1.00

Recommendation

City Management recommends that City Council accept the attached permanent easement consistent with our policy of accepting easements for development and improvement purposes.



Note: The information provided by this application has been compiled from recorded deeds, plats, tax maps, surveys, and other public records and data. It is not a legally recorded map survey. Users of this data are hereby notified that the source information represented should be consulted for verification.

PERMANENT EASEMENT

Sidwell #88-20-35-400-029 & 030 (pt of)

URBANCAL OAKLAND II, LLC, a Delaware limited liability company, whose address is 111 East Wacker Drive, #2400, Chicago, IL 60601 for and in consideration of the sum of: One and no/100 Dollar (\$1.00) paid by the CITY OF TROY, a Michigan municipal corporation, Grantee, whose address is 500 West Big Beaver Road, Troy, Michigan 48084, grants to the Grantee the right to construct, operate, maintain, repair and/or replace a water mains, said easement for land situated in the City of Troy, Oakland County, Michigan described as:

SEE EXHIBIT "A" ATTACHED HERETO AND BY REFERENCE MADE A PART HEREOF

and to enter upon sufficient land adjacent to said improvement(s) for the purpose of the construction, operation, maintenance, repair and/or replacement thereof.

The premises so disturbed by the exercise of any of the foregoing powers shall be reasonably restored to its original condition by the Grantee.

This instrument shall be binding upon and inure to the benefit of the parties hereto, their heirs, representatives, successors and assigns and the covenants contained herein shall run with the land.

IN WITNESS WHEREOF, the undersigned hereunto affixed his signature(s) this 20th day of March A.D. 2015.

URBANCAL OAKLAND II, LLC,
a Delaware limited liability company

UrbanCal Oakland, LLC
a Delaware limited liability company
its managing member

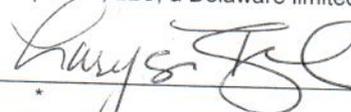
By: Urban Retail Properties, LLC
a Delaware limited liability company
its manager

By 
*Peter J. Light
Its: Assistant Vice President of Urban
Retail Properties

COUNTY OF COOK)
STATE OF ILLINOIS)

The foregoing instrument was acknowledged before me this 20th day of March, 2015, by Peter J. Light, Assistant Vice-President of Urban Retain Properties, LLC, a Delaware limited liability company on behalf of said company.

LARYSA FIGOL
Notary Public, Oakland County, Michigan
Acting in Oakland County, Michigan
My Commission Expires 03/02/2018


Notary Public, _____ County, Illinois
My Commission Expires _____
Acting in _____ County, Illinois

Prepared by: Larysa Figol, City of Troy, 500 W. Big Beaver, Troy, MI 48084
Return to: City Clerk, City of Troy, 500 W. Big Beaver, Troy, MI 48084

PLEASE SIGN IN BLUE INK AND PRINT OR TYPE NAMES IN BLACK INK UNDER SIGNATURES

EXHIBIT "A"

SKETCH OF WATER MAIN EASEMENTS

LEGAL DESCRIPTION - EXISTING 20 FOOT WIDE WATER MAIN EASEMENT:

(Per Liber 15786, Pages 341-343, Oakland County Records)

A 20.00 foot wide water main easement lying 10.00 feet each side of and adjoining a line described as: A part of the SE 1/4 of Section 35, T.2N., R.11E., City of Troy, Oakland County, Michigan and described as: Commencing at the E 1/4 corner of Section 35; thence S88°45'56"W 1711.35 feet along the E-W 1/4 line to the west right of way of Chicago Road (86' wide); thence S01°28'49"E 25.08 feet along the west right of way of Chicago Road and for a POINT OF BEGINNING; thence S88°45'56"W 176.27 feet; thence S01°14'04"E 254.17 feet; thence S88°45'56"W 19.71 feet; thence N88°45'56"E 19.71 feet; thence N01°14'04"W 254.17 feet; thence S88°45'56"W 309.20 feet; thence S01°14'04"E 41.00 feet to the POINT OF ENDING. Containing 15,807 square feet or 0.3629 acres, more or less.

LEGAL DESCRIPTION - 20 FOOT WIDE WATER MAIN EASEMENT "A":

(Per Professional Engineering Associates)

A 20 foot wide water main easement over part of Parcel #20-35-400-029, being land in the Northwest 1/4 of Section 35, T.2N., R.11E., City of Troy, Oakland County, Michigan; said easement being more particularly described as: Commencing at the East 1/4 corner of said Section 35; thence S88°45'56"W 1711.35 feet along the East-West 1/4 line to the West Right-of-Way of Chicago Road (86' wide - public); thence along said Right-of-Way line S01°28'49"E, 25.08 feet to the centerline of an existing 20 foot water main easement, as recorded in Liber 15786, Pages 341-343, Oakland County records; thence along said centerline the following two (2) courses: 1) S88°45'56"W, 176.27 feet and 2) S01°14'04"E, 17.35 feet; thence S88°34'00"W, 10.00 feet to the West line of said existing 20 foot wide water main easement and the POINT OF BEGINNING;

thence along said west line S01°14'04"E, 20.00 feet;
 thence S88°34'00"W, 7.34 feet;
 thence N01°26'00"W, 20.00 feet;
 thence N88°34'00"E, 7.40 feet to the aforementioned west line of an existing 20 foot water main easement and the POINT OF BEGINNING; Containing 147 square feet of land, more or less.

LEGAL DESCRIPTION - 20 FOOT WIDE WATER MAIN EASEMENT "B":

(Per Professional Engineering Associates)

A 20 foot wide water main easement over part of Parcel #20-35-400-030, being land in the Northwest 1/4 of Section 35, T.2N., R.11E., City of Troy, Oakland County, Michigan, the centerline of said easement being more particularly described as: Commencing at the East 1/4 corner of said Section 35; thence S88°45'56"W 1711.35 feet along the East-West 1/4 line to the West Right-of-Way of Chicago Road (86' wide - public); thence along said west Right-of-Way line S01°28'49"E, 25.08 feet to the centerline of an existing 20 foot water main easement, as recorded in Liber 15786, Pages 341-343, Oakland County Records; thence along said centerline the following two (2) courses: 1) S88°45'56"W, 485.47 feet and 2) S01°14'04"E, 31.74 feet to the POINT OF BEGINNING;

thence S88°46'26"W, 53.55 feet to the POINT OF ENDING; Containing 886 square feet of land, more or less.

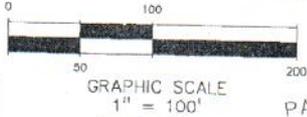
PROFESSIONAL
ENGINEERING
ASSOCIATES

CLIENT:
URBAN RETAIL PROPERTIES, LLC
412 WEST FOURTEEN MILE ROAD
TROY, MI 48083

SCALE: NO SCALE JOB No: 2014-071
DATE: 6-25-14 DWG. No: 2 of 2

2430 Rochester Ct. Suite 100
Troy, MI 48083-1872
(248) 689-9090

SKETCH OF WATER MAIN EASEMENTS



PARCEL NO.
20-35-201-066

EXISTING
20' WIDE PUBLIC
WATER MAIN EASEMENT
(L.15786, P.343)

EAST 1/4 CORNER
SECTION 35
T.2N., R.11E.

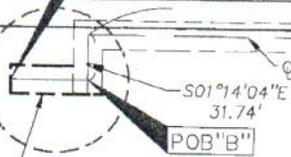
S88°45'56"W
1711.35'

S88°45'56"W 485.47'

EAST-WEST 1/4 LINE

S88°45'56"W 176.27'

S01°28'49"E
25.08'



20' WIDE
WATER MAIN
EASEMENT
SEE DETAIL "B"

20' WIDE
WATER MAIN
EASEMENT
SEE DETAIL "A"

☉ EX. WM ESMT

☉ EX. WM ESMT

WEST R.O.W. LINE

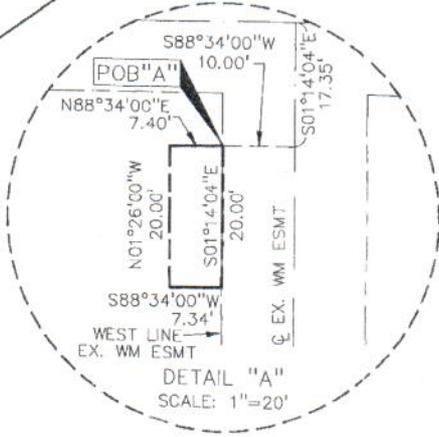
POB
EX WM
ESMT

CHICAGO STREET
(86' WIDE - PUBLIC)

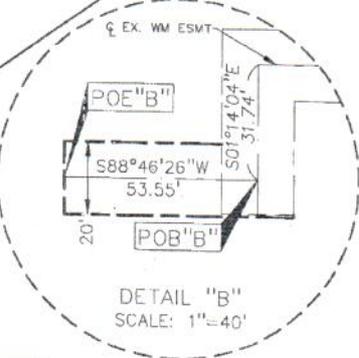
PARCEL NO.
20-35-400-029

PARCEL NO.
20-35-400-030

PARCEL NO.
20-35-400-022



DETAIL "A"
SCALE: 1"=20'



DETAIL "B"
SCALE: 1"=40'

LEGEND

- SECTION CORNER FOUND
- ☉ CENTERLINE

PROFESSIONAL
ENGINEERING
ASSOCIATES

CLIENT:
URBAN RETAIL PROPERTIES, LLC
412 WEST FOURTEEN MILE ROAD
TROY, MI 48083

SCALE: 1"= 100'

JOB No: 2014-071

2430 Rochester Ct Suite 100
Troy, MI 48083-1872
(248) 689-9090

DATE: 6--25-14

DWG. No: 1 of 2

I-75



A meeting of the Troy Election Commission was held October 7, 2014, at City Hall, 500 W. Big Beaver Road. City Clerk Bittner called the Meeting to order at 8:06 AM.

Roll Call:

PRESENT: David C. Anderson, M. Aileen Bittner – City Clerk

Approval of Minutes

Resolution #EC-2014-10-004

Moved by Anderson

Seconded by Bittner

RESOLVED, That the following Minutes are **APPROVED** as submitted:

Election Commission Meeting – June 30, 2014

Yes: Anderson, Bittner

No: None

Absent: Dewan

MOTION CARRIED**Approval of Election Inspector Assignments – November 4, 2014 General Election**

Resolution # EC-2014-10-005

Motion by Anderson

Seconded by Bittner

RESOLVED, That Election Inspectors be **APPOINTED** for the November 4, 2014 General Election, as presented by the City Clerk.

BE IT FURTHER RESOLVED, That the City Clerk is hereby **AUTHORIZED** to make emergency appointments as necessary.

Yes: Anderson, Bittner

No: None

Absent: Dewan

MOTION CARRIED

Authorization to Conduct Testing for the November 4, 2014 General Election

Resolution # EC-2014-10-006

Moved by Anderson

Seconded by Bittner

RESOLVED, That the Election Commission hereby **AUTHORIZES** the City Clerk to conduct preliminary and public tests of the programming, equipment and ballots on behalf of the Election Commission for the November 4, 2014 General Election.

Yes: Anderson, Bittner
No: None
Absent: Dewan

MOTION CARRIED

Adjournment:

The meeting was adjourned at 8:08 AM.

M. Aileen Bittner, CMC, CMMC
City Clerk

Chair Saeger called the Animal Control Appeal Board meeting to order at 7:00 p.m. on January 28, 2015 in the Lower Level Conference Room of the Troy City Hall.

1. ROLL CALL

Present:

Patrick Carolan
P. Terry Knight
Al Petrusis
Jayne Saeger
Gretchen Waters

Also Present:

Paul Evans, Zoning and Compliance Specialist
Susan Lancaster, Assistant City Attorney
Nicole MacMillan, City Attorney Assistant
Sargent Michael Szuminski, Troy Police Animal Control Liaison

2. APPROVAL OF AGENDA

Moved by Carolan
Second by Petrusis

RESOLVED, to approve the agenda as submitted.

Yes: All

MOTION PASSED

3. APPROVAL OF MINUTES

Moved by Carolan
Second by Waters

RESOLVED, to approve the November 5, 2014 meeting minutes.

Yes: All

MOTION PASSED

4. ELECTION OF OFFICERS

Moved by Petrusis
Second by Waters

RESOLVED, to nominate Jayne Saeger as Chair.

Moved by Carolan
Second by Waters

RESOLVED, to nominate Al Petrulis as Vice Chair.

Moved by Petrulis
Second by Saeger

RESOLVED, to nominate Patrick Carolan as Secretary.

Vote on combined slate.

Yes: All

5. HEARING OF CASES

A. WAIVER REQUEST, JENNIFER DURHAM, 477 HURST – In order to keep 6 chickens, a waiver from the requirement that the property be at least .75 of an acre in size. The property is approximately .543 acres in size. Animal Ordinance Section 90.70.20 (f).

Mr. Evans advised the Board that the applicant cannot be present tonight and has requested postponement to the regularly scheduled March 25, 2015 meeting.

Motion by Carolan
Second by Petrulis

RESOLVED, to postpone to the March 25, 2015 meeting.

Yes: All

B. WAIVER REQUEST, RODGER WALTERS, 1265 BOYD – In order to keep 2 chickens, a waiver from the requirement that the property be at least .75 of an acre in size. The property is approximately .165 acres in size. Animal Ordinance Section 90.70.20 (f).

Mr. Walters presented the following:

- o The Animal Ordinance is dated and needs to be changed.
- o There are very few parcels .75 acres or larger in Troy.
- o He has had 2 chickens for the past 10 years.
- o He views them as pets.
- o There will not be roosters.
- o He believes 2 chickens are not harmful to the neighborhood.
- o The backyard is fenced and the chickens will be housed in a 4' x 6' sealed cage that will be 1' off the ground.

Ms. Lancaster and Board Member Knight advised that the City Council, not the Animal Control Appeals Board, has authority to change the Animal Control Code. In response to Mr. Walters query, Mr. Evans explained the rationale for having an Appeals Board.

The public hearing was opened.

JoLynne Nagayama and Stanley Nagayama, 1251 Boyd, spoke in favor of the request.

Mr. Evans summarized two written comments, both in favor, filed by other Boyd Street residents. On a map presented on the overhead projector, he identified the location of each commenter. Mr. Evans also reminded the Board of favorable public written comments that accompanied the Appeals Application.

The public hearing was closed.

Moved by Knight
Second by Waters

RESOLVED to grant the request.

Yes: Knight, Saeger, Waters
No: Carolan, Petrusis

MOTION PASSED

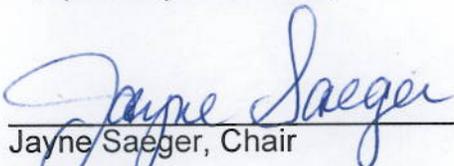
5. OTHER BUSINESS

The Board and staff discussed Robert's Rules of Order, criteria applicable to waiver requests, and other procedures germane to waiver requests.

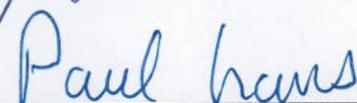
6. ADJOURNMENT

The Animal Control Appeals Board meeting ADJOURNED at 7:55 p. m

Respectfully submitted,



Jayne Saeger, Chair



Paul Evans, Zoning and Compliance Specialist

Chair Dziurman called the meeting of the Building Code Board of Appeals to order at 3:00 PM on Wednesday, March 4, 2015 in the City Council Board Room of Troy City Hall.

1. ROLL CALL

Present:

Theodore Dziurman – Chair
Teresa Brooks – Member
Andrew Schuster – Member
Brian Kischnick – Member
Gary Abitheira – Member

Support Staff Present:

Mitch Grusnick – City of Troy Building Official
Gerald Rice – Recording Secretary

2. APPROVAL OF MINUTES

Moved by: Brooks
Seconded by: Schuster

RESOLVED, To approve the minutes of the February 4, 2015 Regular meeting as submitted.

Yeas: All present

MOTION CARRIED

3. HEARING OF CASES

A. **VARIANCE REQUEST, LISA RUDOLPH FOR PREMIUM ELECTRIC COMPANY INC., 1237 E. FOURTEEN MILE** – A variance to allow the existing 84 square foot ground sign to be increased to a total of 148 square feet while maintaining the existing 11 foot setback from the front property line. The Sign Code would require the enlarged sign to be set back 30' from the front property line.

Mr. Grusnick reviewed the variance request. He indicated the correction of the 30' required setback printed in the explanation.

Ms. Rudolph from Premium Electric Company stated they were requested to install an LED sign which would be placed on the existing sign and would not be obtrusive.

Ms. Elezaj from Expert Collision took photos from various businesses' signs in the area that have LED signs.

Mr. Grusnick stated that parts of the proposed sign would be over 24" in thickness. These areas are calculated two times.

There was a general discussion that followed. Ms. Elezaj stated the AAA sign will be removed. They will list services, hours and special events on the LED display. There were no responses from surrounding businesses.

Moved by: Schuster
Seconded by: Kischnick

RESOLVED, To grant the variance request, pending the removal of the AAA sign, based on the following reason:

1. The variance would not be contrary to the public interest or general purpose and intent of Chapter 85.

Yeas: All present

MOTION CARRIED

- B. **VARIANCE REQUEST, CHERYL BELBOT OF KIRCO MANAGEMENT SERVICES, 101-201 W. BIG BEAVER** – The existing signage including 9 ground signs on the property commonly known as the Columbia Center Campus was originally approved by this Board in April of 2000. Again in October of 2011 this Board approved a variance to allow the installation of an additional ground sign. There are currently 10 regulated ground signs on the property. The petitioner is requesting a variance to allow an additional 24 square foot ground sign.

Mr. Schuster disclosed his law firm has offices at this location. He has no involvement on leasing decisions or any other involvement, financial or otherwise, with Kirco and feels there is no conflict.

Mr. Kischnick asked if he is a principal in the firm. Mr. Schuster stated he is not. The Board agreed and allowed Mr. Schuster to vote on the item.

Mr. Grusnick reviewed the variance request. The ordinance allows 1 main sign per building and 1 additional secondary sign per building. There are 4 buildings on the property, which would allow 8 signs. They have received variances for 2 additional signs.

Ms. Belbot stated this is the first for-lease sign in her twelve years with the company.

Ms. Brooks asked if there was room to add additional tenants on existing sign.

Ms. Belbot stated the main tenant signs allow for tenant name changes. As part of lease negotiations there is no other signage allowed.

There was a general discussion that followed. Building ownership does not allow signage on the exterior walls of the building.

Ms. Belbot stated the proposed sign would be intended as a temporary sign. If the Board put a limit on how long the sign can stay up that would be acceptable.

Mr. Abitheira motioned to approve a 1 year for-lease sign.

Moved by: Abitheira
Seconded by: Brooks

RESOLVED, To grant the variance request for a period not to exceed 12 months, based on the following reason.

1. The variance would not be contrary to the public interest or general purpose and intent of Chapter 85.

Yeas: All present

MOTION CARRIED

4. COMMUNICATIONS
None.

5. PUBLIC COMMENT
None.

6. MISCELLANEOUS BUSINESS
As of the April meeting, the Board will be joined by Michael Morris who is replacing Teresa Brooks from the Oakland County Health Department.

City Attorney Lori Bluhm would like to visit the Board in either April or May.

7. ADJOURNMENT
The Building Code Board of Appeals meeting adjourned at 3:33 PM.


 Theodore Dziurman, Chair


 Gerald Rice, Recording Secretary

Chair Edmunds called the Regular meeting of the Troy City Planning Commission to order at 7:00 p.m. on March 10, 2015 in the Council Board Room of the Troy City Hall.

1. ROLL CALL

Present:

Ollie Apahidean
Karen Crusse
Donald Edmunds
Michael W. Hutson
Tom Krent
Padma Kuppa
Philip Sanzica
Thomas Strat

Absent:

John J. Tagle

Also Present:

R. Brent Savidant, Planning Director
Ben Carlisle, Carlisle/Wortman Associates, Inc.
Allan Motzny, Assistant City Attorney

2. APPROVAL OF AGENDA

Resolution # PC-2015-03-011

Moved by: Sanzica
Seconded by: Hutson

RESOLVED, To approve the Agenda as prepared.

Yes: All present (8)
Absent: Tagle

MOTION CARRIED

3. APPROVAL OF MINUTES

Resolution # PC-2015-03-012

Moved by: Strat
Seconded by: Crusse

RESOLVED, To approve the minutes of the February 24, 2015 Regular meeting as published.

Yes: All present (8)
Absent: Tagle

MOTION CARRIED

4. PUBLIC COMMENT – Items not on the Agenda

There was no one present who wished to speak.

SITE CONDOMINIUM DEVELOPMENT REVIEW

5. PRELIMINARY SITE PLAN REVIEW – Proposed Pinery Woods Site Condominium, 26 units/lots, North side of Wattles between Greensboro and Forsyth, Section 13, Currently Zoned R-1C (One Family Residential) District

Mr. Carlisle presented the report summarizing the application. He noted the conventional layout of the subdivision which necessitated mass grading and tree removal. The developer was preserving only 8 trees out of the 464 marked trees on site and not utilizing the natural drainage pattern on the site.

There was general discussion on the item including questions for the applicant and his Civil Engineer.

Nathan Robinson of Horizon Engineering, engineer for the developer, addressed issues brought up in the report including tree removal and wetlands.

Mr. Robinson cited examples in the past where Best Management Practices (BMP) related to stormwater faced hurdles getting approval from the Engineering Department during Final Site Plan Approval.

Mr. Savidant stated the Engineering Department was generally supportive of BMP and reviewed all potential projects on a case by case basis. He stated that as an example of City support, there is a City-owned bio-retention basin on Lovell.

Mr. Savidant stated the Planning Commission could postpone an item if it was related to public health, safety and welfare; further, if reasons for postponement were related to the issues discussed during the meeting and providing the applicant with an opportunity to address those issues.

Mr. Motzny agreed with Mr. Savidant regarding postponement. He reminded the Planning Commission that if an application meets all Zoning Ordinance requirements, the application should be approved.

Resolution # PC-2015-03-13

Moved by: Edmunds

Seconded by: Krent

RESOLVED, That the item be postponed to provide the applicant an opportunity to explore design options related to stormwater detention and cluster options.

Yes: Crusse, Edmunds, Krent, Kuppa, Sanzica, Strat
No: Apahidean, Hutson
Absent: Tagle

MOTION CARRIED

6. PUBLIC COMMENT – Items on Current Agenda

There was no one present who wished to speak.

The Regular meeting of the Planning Commission adjourned at 7:54 p.m.

Respectfully submitted,

Donald Edmunds, Chair

R. Brent Savidant, Recording Secretary

G:\Planning Commission Minutes\2015 PC Minutes\Draft\2015 03 10 Regular Meeting_Draft.doc

Chair Edmunds called the Regular meeting of the Troy City Planning Commission to order at 7:00 p.m. on March 10, 2015 in the Council Board Room of the Troy City Hall.

1. ROLL CALL

Present:

Ollie Apahidean
 Karen Crusse
 Donald Edmunds
 Michael W. Hutson
 Tom Krent
 Padma Kuppa
 Philip Sanzica
 Thomas Strat

Absent:

John J. Tagle

Also Present:

R. Brent Savidant, Planning Director
 Ben Carlisle, Carlisle/Wortman Associates, Inc.
 Allan Motzny, Assistant City Attorney

2. APPROVAL OF AGENDA

Resolution # PC-2015-03-011

Moved by: Sanzica
 Seconded by: Hutson

RESOLVED, To approve the Agenda as prepared.

Yes: All present (8)
 Absent: Tagle

MOTION CARRIED

3. APPROVAL OF MINUTES

Resolution # PC-2015-03-012

Moved by: Strat
 Seconded by: Crusse

RESOLVED, To approve the minutes of the February 24, 2015 Regular meeting as published.

Yes: All present (8)
 Absent: Tagle

MOTION CARRIED

4. PUBLIC COMMENT – Items not on the Agenda

There was no one present who wished to speak.

SITE CONDOMINIUM DEVELOPMENT REVIEW

5. PRELIMINARY SITE PLAN REVIEW – Proposed Pinery Woods Site Condominium, 26 units/lots, North side of Wattles between Greensboro and Forsyth, Section 13, Currently Zoned R-1C (One Family Residential) District

Mr. Carlisle presented the report summarizing the application. He noted the conventional layout of the subdivision which necessitated mass grading and tree removal. The developer was preserving only 8 trees out of the 464 marked trees on site and not utilizing the natural drainage pattern on the site.

There was general discussion on the item including questions for the applicant and his Civil Engineer.

Nathan Robinson of Horizon Engineering, engineer for the developer, addressed issues brought up in the report including tree removal and wetlands.

Mr. Robinson cited examples in the past where Best Management Practices (BMP) related to stormwater faced hurdles getting approval from the Engineering Department during Final Site Plan Approval.

Mr. Savidant stated the Engineering Department was generally supportive of BMP and reviewed all potential projects on a case by case basis. He stated that as an example of City support, there is a City-owned bio-retention basin on Lovell.

Mr. Savidant stated the Planning Commission could postpone an item if it was related to public health, safety and welfare; further, if reasons for postponement were related to the issues discussed during the meeting and providing the applicant with an opportunity to address those issues.

Mr. Motzny agreed with Mr. Savidant regarding postponement. He reminded the Planning Commission that if an application meets all Zoning Ordinance requirements, the application should be approved.

Resolution # PC-2015-03-013

Moved by: Edmunds

Seconded by: Krent

RESOLVED, That the item be postponed to provide the applicant an opportunity to explore design options related to stormwater detention and cluster options.

Yes: Crusse, Edmunds, Krent, Kuppa, Sanzica, Strat
No: Apahidean, Hutson
Absent: Tagle

MOTION CARRIED

6. PUBLIC COMMENT – Items on Current Agenda

There was no one present who wished to speak.

The Regular meeting of the Planning Commission adjourned at 7:54 p.m.

Respectfully submitted,



Donald Edmunds, Chair



R. Brent Savidant, Recording Secretary

Chair Edmunds called the Regular meeting of the Troy City Planning Commission to order at 7:00 p.m. on March 24, 2015 in the Council Board Room of the Troy City Hall.

1. ROLL CALL

Present:

- Ollie Apahidean
- Karen Crusse
- Donald Edmunds
- Michael W. Hutson
- Tom Krent
- Padma Kuppa
- Philip Sanzica
- Thomas Strat
- John J. Tagle

Also Present:

- R. Brent Savidant, Planning Director
- Ben Carlisle, Carlisle/Wortman Associates, Inc.
- Allan Motzny, Assistant City Attorney
- Kathy L. Czarnecki, Recording Secretary

2. APPROVAL OF AGENDA

Resolution # PC-2015-03-014

Moved by: Tagle
 Seconded by: Hutson

RESOLVED, To amend the Agenda by adding Agenda item 9.A., Update on Big Beaver Road.

Yes: All present (9)

MOTION CARRIED

3. APPROVAL OF MINUTES

Resolution # PC-2015-03-015

Moved by: Crusse
 Seconded by: Kuppa

RESOLVED, To approve the minutes of the March 10, 2015 Regular meeting as published.

Yes: All present (9)

MOTION CARRIED

4. PUBLIC COMMENT – Items not on the Agenda

There was no one present who wished to speak.

5. ZONING BOARD OF APPEALS (ZBA) REPORT

Mr. Sanzica reported on the March 17, 2015 Zoning Board of Appeals (ZBA) meeting.

- 1321 Boyd, proposed property split; item postponed to April meeting.

6. DOWNTOWN DEVELOPMENT AUTHORITY (DDA) REPORT

Mr. Savidant reported the Downtown Development Authority (DDA) did not meet in March.

7. PLANNING AND ZONING REPORT

Mr. Savidant informed the Board of recent applications and activity.

SITE CONDOMINIUM DEVELOPMENT REVIEW

8. PRELIMINARY SITE PLAN REVIEW – Proposed Hunters Park 2 Site Condominium, 25 units/lots, East side of John R between Tucker and Mayflower, Section 12, Currently Zoned R-1C (One Family Residential) District

Mr. Carlisle reported on the proposed Hunters Park 2 Site Condominium development application. Mr. Carlisle identified the difference between the two plans submitted by the applicant. The first plan as shown on sheet P-3 includes a vehicular connection to Drake Road. It is recommended by Planning, Engineering and Public Safety staff to make the Drake Road connection. Mr. Carlisle reported that both plans meet all requirements of the Zoning Ordinance and it is recommended to grant approval of the Preliminary Site Plan application with the conditions as identified in his report, dated March 12, 2015.

Mr. Carlisle acknowledged receipt of written correspondence from Dan McHugh of 2238 Drake addressing the Drake Road connection.

Mr. Carlisle addressed reasons for the Drake Road vehicular connection. He stated the Fire Marshal wants a full connection, or at a minimum an emergency vehicular access (EVA). Mr. Carlisle provided a brief history of approval granted for Long Lake Meadows subdivision as it relates to the unimproved Tucker Road and barricade.

John Thompson of Professional Engineering Associates was present to represent the applicant. He said an additional tree and a midblock pedestrian crossing would be added as requested by the Planning Consultant. Mr. Thompson said the alternate plan without the Drake Road connection is preferred to accommodate the desire of residents in the area but City staff's recommendation for the vehicular connection is understood.

Chair Edmunds opened the floor for public comment.

The following spoke in opposition of the plan with the connection to Drake Road:

- Geraldine Seip, 5297 Standish
- James Konarske, 2237 Drake
- Michael Ortmann, 5298 Standish
- Dan McHugh, 2238 Drake
- Horatio Dancea, 5302 Standish
- Dorothy Konarske, 2237 Drake

Chair Edmunds closed the floor.

Discussion followed on:

- Good planning practices as relates to stub streets.
- City policy to interconnect residential developments.
- Public Safety (Fire) recommendation for vehicular connection; at minimum EVA connection; geometrics of access for fire apparatus.
- Tucker Road; history, gravel, barricade, short/long term plans to pave, removal of barricade.
- Stub street connection cost to developer.
- Small neighborhood park, if vehicular connection granted.

Resolution # PC-2015-03-016

Moved by: Sanzica

Seconded by: Strat

RESOLVED, That Preliminary Site Condominium Approval, pursuant to Article 8 and Section 10.02 of the Zoning Ordinance, as requested for Hunters Park 2 Site Condominium, 25 units/lots, East side of John R between Tucker and Mayflower, Section 12, currently Zoned R-1C (One Family Residential) District, be granted, subject to the following:

1. Provide a midblock pedestrian crossing along the newly created Kingston Drive.
2. Construct the connection to Drake Road as shown in Site Plan, Sheet P-3.
3. Add one (1) additional tree along John R. Road.

Yes: All present (9)

MOTION CARRIED

PRELIMINARY SITE PLAN REVIEW

9. **PRELIMINARY SITE PLAN REVIEW (File Number SP 1002-B)** – Proposed The Mark of Troy, Southeast Corner of Maple and Axtell (2785 W Maple), Section 32, Currently Zoned IB (Integrated Industrial and Business) District

Mr. Carlisle addressed the proposed site plan changes to the Preliminary Site Plan application to which the Board granted approval on February 10, 2015. Mr. Carlisle said the proposed site plan changes are internal to the site and do not affect any buildings that front on Maple Road and Axtell Drive. He enumerated the changes and reported the revised layout complies with all requirements of the Zoning Ordinance.

Steve Schafer of Schafer Development addressed in further detail the site plan changes.

Chair Edmunds opened the floor for public comment. Acknowledging there was no one present to speak, the floor was closed.

Resolution # PC-2015-03-017

Moved by: Hutson

Seconded by: Krent

RESOLVED, That Preliminary Site Plan Approval, pursuant to Article 8 of the Zoning Ordinance, as requested for the proposed The Mark of Troy, located on the southeast corner of Maple and Axtell (2785 W. Maple), Section 32, within the IB (Integrated Industrial and Business) District, be granted.

Yes: All present (9)

MOTION CARRIED

9. A. **UPDATE ON BIG BEAVER ROAD**

Mr. Savidant addressed the following topics during a PowerPoint presentation on development along Big Beaver with respect to vision and what is allowed.

- Master Plan.
- Big Beaver Corridor Plan.
- Results of meeting with lenders, developers and designers.
- Joint City Council/Planning Commission meeting in near future.

A brief discussion followed.

OTHER BUSINESS

10. **PUBLIC COMMENT** – Items on Current Agenda

Dan McHugh of 2238 Drake addressed the proposed neighborhood park in the Hunters Park 2 site condominium development, granted approval at tonight’s meeting. Mr. McHugh addressed concerns on the park’s use and maintenance.

Chair Edmunds said the park would be maintained by the homeowners association and is not be the responsibility of the City.

11. PLANNING COMMISSION COMMENT

There were general Planning Commission comments on the following:

- Civic center complex; interconnectivity with developments in area.
- City policy to interconnect neighborhoods.
- Clear cutting of property by developers.
- Status of proposed ordinance regulating oil and gas extraction.

Resolution # PC-2015-03-018

Moved by: Tagle

Seconded by: Krent

RESOLVED, That staff explore developing the beginnings of a tree ordinance and come back to the Planning Commission with a presentation.

Discussion on the motion on the floor.

It was suggested to limit a tree ordinance to new developments and to give consideration also to a wetlands ordinance.

ROLL CALL to amend the motion on the floor

Yes: All present (9)

MOTION CARRIED

Resolution # PC-2015-03-019 (as amended)

Moved by: Tagle

Seconded by: Krent

RESOLVED, That staff explore developing the beginnings of a tree ordinance and wetlands ordinance for new developments and come back to the Planning Commission with a presentation.

Yes: All present (9)

MOTION CARRIED

The Regular meeting of the Planning Commission adjourned at 8:50 p.m.

Respectfully submitted,

Donald Edmunds, Chair

Kathy L. Czarnecki, Recording Secretary

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Chair Saeger called the Animal Control Appeal Board meeting to order at 7:00 p.m. on March 25, 2015 in the Council Board Room of the Troy City Hall.

1. ROLL CALL

Present:

Patrick Carolan
Al Petrusis
Jayne Saeger
Gretchen Waters

Absent:

P. Terry Knight

Also Present:

Paul Evans, Zoning and Compliance Specialist
Susan Lancaster, Assistant City Attorney
Nicole MacMillan, City Attorney Assistant
Sargent Michael Szuminski, Troy Police Animal Control Liaison

2. APPROVAL OF AGENDA

No changes.

3. APPROVAL OF MINUTES

Moved by Petrusis
Second by Carolan

RESOLVED, to approve the January 28, 2015 meeting minutes.

Yes: All

MOTION PASSED

4. HEARING OF CASES

WAIVER REQUEST, JENNIFER DURHAM, 477 HURST – In order to keep 6 chickens, a waiver from the requirement that the property be at least .75 of an acre in size. The property is approximately .543 acres in size. Animal Ordinance Section 90.70.20 (f).

The applicant was not present. Mr. Evans provided a brief overview of the request. Chair Saeger opened the public hearing. No members of the public spoke. Mr. Evans summarized the written public comments received by the City. One comment was in favor, four were against the request.

Motion by Petrulis
Second by Carolan

RESOLVED, to deny the request.

The Board noted the size of the property is much less than .75 acres and that there were significantly more dissenting public comments than supporting. This was the third time the matter had been on the agenda. It is 7:14 pm and the applicant was still not present.

Yes: All

MOTION PASSED

5. OTHER BUSINESS

Ms. Lancaster advised the Board that she would be retiring from the City and that this would be her last Board meeting. Assistant City Attorney Nicole MacMillan would be representing the City Attorney's Office in the future. The Board thanks Ms. Lancaster for her service.

6. ADJOURNMENT

The Animal Control Appeals Board meeting ADJOURNED at 7:17 p. m

Respectfully submitted,

Jayne Saeger, Chair

Paul Evans, Zoning and Compliance Specialist

Chair Dziurman called the Regular meeting of the Building Code Board of Appeals to order at 3:00 p.m. on April 1, 2015 in the Council Board Room of the Troy City Hall.

1. ROLL CALL

Members Present:

Theodore Dziurman, Chair
Gary Abitheira
Michael Morris
Andrew Schuster

Absent:

Brian Kischnick

Support Staff Present:

Mitch Grusnick, Building Official/Code Inspector
Kathy L. Czarnecki, Recording Secretary

Also Present:

Attached and made a part hereof is the signature sheet of those present and signed in at this meeting.

2. APPROVAL OF MINUTES

Moved by: Abitheira
Support by: Schuster

RESOLVED, To approve the minutes of the March 4, 2015 Regular meeting as submitted.

Yes: All present (4)
Absent: Kischnick

MOTION CARRIED

3. HEARING OF CASES

- A. **VARIANCE REQUEST, JUSTIN L. CAMILLERI, 5231 ABINGTON** – This property is a double front corner lot. As such it has a 30 foot required front setback along both Abington and Church Hill. The petitioner is requesting a variance to install a 5-foot high non-obscuring vinyl fence set back 18 feet from the property line along Church Hill where City Code limits fences to 30 inches high.

Mr. Grusnick reviewed the variance request. He reported the department received two written responses to the public hearing notices; one via email and one hand carried to today's meeting. Both communications express opposition to the variance request as submitted.

Mr. Camilleri said he and his wife believe a 5-foot high fence would provide a safe and secure play area for their two children who are under the age of five and a family pet in the future. He said they were not aware of the fence requirements for a corner lot when they purchased the home. Mr. Camilleri said the proposed placement of the fence would not cause any vision obstruction and would be aesthetically pleasing to the neighborhood. Mr. Camilleri distributed pictures of preferred fence styles.

There was discussion on:

- Lot size; hardship as relates to small back yard.
- Removal of existing shed; applicant addressed cost and timeliness in removal.
- Fence placement, height and material allowed without obtaining a variance.
- Location of two written communications, 5229 Church Hill and 5219 Abington, in relation to subject property.

Chair Dziurman opened the floor for public comment.

Mark Nicholson, 5272 Church Hill, voiced opposition. He addressed the proposed fence height, visual sight line, property values, fence material and color and aesthetics of neighborhood.

Larry Slimak, 5303 Church Hill, voiced opposition to any fence higher than 4 feet. Mr. Slimak addressed visual sight line at the corner, aesthetics, property values and the importance of fence color.

Erika Resh, 5320 Church Hill, voiced opposition. She specifically addressed the potential for vehicular visual obstruction at the corner, the proposed fence height and material.

Barbara Wright, 5255 Church Hill, voiced opposition. She addressed the proposed 5-foot height of the fence.

John Poholsky, 5279 Church Hill, voiced opposition. He would like to see the applicant match the material and color of the existing fence at 5272 Church Hill.

Chair Dziurman closed the floor.

Mr. Grusnick addressed:

- Procedure to postpone a variance request.
- City Code relating to corner clearance obstruction of vision.
- Visual sight line from intersection.
- City Code relating to fence material and color.

Mr. Abitheira identified various options available to the applicant.

Mr. Camilleri asked to postpone the variance request so he could address concerns of the neighbors.

Moved by: Abitheira
Support by: Schuster

RESOLVED, To postpone the item at the request of the applicant to the May 6, 2015 meeting.

Yes: All present (4)
Absent: Kischnick

MOTION CARRIED

Mr. Grusnick announced there would be no public notices mailed on this matter for the May 6th meeting.

- B. **VARIANCE REQUEST, BAISHALI DEB, 42249 DEQUINDRE** – A variance to install a 4-foot high gate across the driveway along the front property line. The fence code limits the height of fencing in front yards to 30 inches.

Mr. Grusnick reviewed the variance request. Mr. Grusnick said the applicant submitted a revised drawing showing the gate height at 4 feet. The Board’s agenda packet showed the gate height at 4 feet, 8 inches. Mr. Grusnick reported the department received no responses to the public hearing notices.

Mr. Deb said the 4-foot high gate would protect his toddler from the heavily trafficked Dequindre Road. The applicant advised the Board that he intends to construct a 48-inch high fence that would enclose the open space areas between the gate and his neighbor’s fence to the south and to the bushes to the north.

Mr. Grusnick said the Board could only make a determination on the variance request as published for the 4-foot high gate. Mr. Grusnick suggested the applicant withdraw the application for consideration in front of the Board today and submit a new variance request application for both the gate and fence.

Mr. Grusnick addressed future plans of the County to widen Dequindre in 2016. He shared that the Superintendent of Streets for the County suggested to set back the fence and gate another 10 feet to accommodate the road widening. Mr. Grusnick addressed measurements of the open spaces alongside the proposed gate and the existing bushes.

Mr. Deb withdrew the variance request in front of the Board today for consideration.

4. COMMUNICATIONS

None.

5. PUBLIC COMMENT

None.

6. MISCELLANEOUS BUSINESS

Chair Dziurman said he hopes to see all the Board members at the City's 2015 Volunteer Appreciation Lunch on May 12.

7. ADJOURNMENT

The Regular meeting of the Building Code Board of Appeals adjourned at 3:55 p.m.

Respectfully submitted,

Theodore Dziurman, Chair

Kathy L. Czarnecki, Recording Secretary

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A meeting of the Troy Election Commission was held April 2, 2015, at City Hall, 500 W. Big Beaver Road. City Clerk Dickson called the Meeting to order at 8:00 AM.

Roll Call:

PRESENT: David C. Anderson, Harry Philo, M. Aileen Dickson – City Clerk

Approval of Minutes

Resolution #EC-2015-04-01

Moved by Anderson

Seconded by Philo

RESOLVED, That the following Minutes are **APPROVED** as submitted:

Election Commission Meeting – October 7, 2014

Yes: Anderson, Dickson, Philo

No: None

MOTION CARRIED**Approval of Election Inspector Assignments – May 5, 2015 State Special Election**

Resolution # EC-2015-04-02

Motion by Philo

Seconded by Anderson

RESOLVED, That Election Inspectors be **APPOINTED** for the May 5, 2015 State Special Election, as presented by the City Clerk.

BE IT FURTHER RESOLVED, That the City Clerk is hereby **AUTHORIZED** to make emergency appointments as necessary.

Yes: Anderson, Dickson, Philo

No: None

MOTION CARRIED**Authorization to Conduct Testing for the November 4, 2014 General Election**

Resolution # EC-2015-04-03

Moved by Anderson

Seconded by Philo

RESOLVED, That the Election Commission hereby **AUTHORIZES** the City Clerk to conduct preliminary and public tests of the programming, equipment and ballots on behalf of the Election Commission for the May 5, 2015 State Special Election.

Yes: Anderson, Dickson, Philo
No: None

MOTION CARRIED

Adjournment:

The meeting was adjourned at 8:06 AM.

M. Aileen Dickson, CMC, CMMC
City Clerk



CITY COUNCIL AGENDA ITEM

Date: April 1, 2015

To: Brian Kischnick, City Manager

From: Mark F. Miller, Director of Economic and Community Development
Paul Featherston, Building Official, SAFEbuilt
Mitch Grusnick, City Building Official

Subject: Building Department Activity Report – March, 2015

The following attachment contains a summary of permit activity and project valuation for the Building Inspection Department comparing March 2014 to March 2015. Valuations have increased to above the levels from last year.

We have issued 1611 building, plumbing, electrical and mechanical related permits for the year so far compared to 2005 in March of 2014. Just about at the levels from last year.

Year to date project valuations thru March 2015 are at \$39,395,884. Compared to March 2014 building related permits had a valuation of \$35,563,244. A increase in valuation following an extremely cold February, which effected the February numbers

Our inspectors performed 1305 trade inspections for the month of March 2015 compared to 1082 for the month of March, 2014. A very large increase in inspections for this time of year.

Attachments:

1. Building Department Activity Report

Preparer of memo\File name\File location

BUILDING PERMITS ISSUED

	<u>BUILDING PERMITS 2014</u>	<u>PERMIT VALUATION 2014</u>	<u>BUILDING PERMIT REVENUE 2014</u>	<u>BUILDING PERMITS 2015</u>	<u>PERMIT VALUATION 2015</u>	<u>BUILDING PERMIT REVENUE 2015</u>
JANUARY	85	\$ 13,726,432.00	\$ 215,511.91	172	\$ 13,789,620.00	\$ 352,653.99
FEBRUARY	99	\$ 12,432,557.00	\$ 253,007.65	85	\$ 5,271,646.00	\$ 155,426.00
MARCH	109	\$ 9,404,255.00	\$ 181,670.90	137	\$ 20,334,618.00	\$ 360,947.75
APRIL	180	\$ 9,270,743.00	\$ 236,353.06	0	\$ -	
MAY	239	\$ 18,313,926.00	\$ 355,839.39	0	\$ -	
JUNE	239	\$ 18,102,797.00	\$ 365,425.18	0	\$ -	
JULY	247	\$ 11,935,427.00	\$ 299,613.83	0	\$ -	
AUGUST	234	\$ 31,534,428.00	\$ 471,547.41	0	\$ -	
SEPTEMBER	224	\$ 15,976,077.00	\$ 255,081.96	0	\$ -	
OCTOBER	242	\$ 14,947,478.00	\$ 340,307.04	0	\$ -	
NOVEMBER	173	\$ 32,648,265.00	\$ 450,235.69	0	\$ -	
DECEMBER	155	\$ 6,816,141.00	\$ 206,579.46	0	\$ -	
TOTAL	2226	\$195,108,526.00	\$3,631,173.48	394	\$39,395,884.00	\$869,027.74



P-02b
500 W. Big Beaver
Troy, MI 48084
248.524.3300
troymi.gov

March 30, 2015

Haiyan Pang
5330 Clearview
Troy, MI 48098-2428

Re: 2014 Taxable Value increase

Mrs. Pang,

I have reviewed your letter concerning the 2014 Taxable Value increase due to the adding of a finished basement to the record for the above referenced property. I have spoken of this matter with the City Assessor, and reviewed the records for the years up to and beyond 2014.

While it is true that a Tax Tribunal judge determined a fair value for your home, based on appraisals that included a finished basement, it is also true that no finished basement was ever added to you record. This is clear from the actual records.

Each year the Assessing cycle starts with no preconceptions, and a new value is arrived at for each year.

After your 2013 appeal, the appraiser noted that the basement finish was not on the record, after all this time, and then added it for the 2014 year. At some point in time this had to be done. It was done for the 2014 assessment. As it was new to the record, it is exempt from the capping process of Proposal A, and increased your Taxable Value above the inflationary index.

The time to appeal this action would have been at the 2014 Board of Review.

If this correction had been done in 2010, as it should have been, you would have had the increase in Taxable Value for an additional 4 years. In reality, you have seen a benefit from not having this on the record earlier.

These types of oversights are corrected each and every year. I see no abuse of power in the actions of the Assessor or his staff.

Sincerely,

A handwritten signature in blue ink that reads "B. Kischnick".

Brian Kischnick
City Manager

March 25, 2015

City Manager
City of Troy, Michigan

Dear Mr. Brain Kischnick,

My name is Haiyan Pang, a resident of 5330 Clearview Dr, Troy. I am writing this letter to report that the City Assessor's Office abused their power to increase my property tax. The following is the evidence.

October 2006, I bought my house at \$280,000

February 2007, I got the taxable value of \$170,530, much higher than half of the purchase price

March 2007, I appealed at the Troy City Board of Review. The city appraiser Linda McMasters came to inspect my house after the appeal from inside to outside, including the finished basement.

July 2007, I appealed at the Michigan Tax Tribunal. I provided two Home Inspection Reports from two different companies, which indicate that my house has a finished basement. Linda McMasters also stated that she had inspected my house.

In 2009, the Michigan Tax Tribunal judge made the final judgment about my house's taxable value for 2007, 2008, and 2009. Neither the City Assessor's Office nor I appealed the judgment.

February 2013, City Assessor's Office increased my property tax to \$126,630. Their assessable value is much higher than those of my two appraisals.

March 2013, I appealed at the Troy City Board of Review.

July 2013, I appealed at the Michigan Tax Tribunal. The city appraiser, Linda McMasters, provided her appraisal, which indicated that my house has a finished basement (copy attached). The judge asked her whether she wanted to increase my property tax. She said "no".

December 2013, the Michigan Tax Tribunal judge made the final judgment for the 2013 taxable value of my house. Neither the City Assessor's Office nor I appealed the judgment.

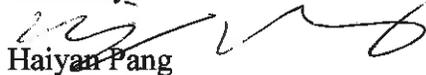
February 2014, the City Assessor's Office increased my property taxable value to 4.8%, which violates Michigan State law; the property taxable value cannot be increased over the "cap" (1.59%).

My neighbors got a 1.59% increase that year, but I got a 4.8% increase. This is unfair. The city assessor, Leger Licari's explanation is that they added a finished basement to my property. My house has had a finished basement before I bought it. Since 2007, every year's taxable value has been based on the house with the finished basement. The judge of the Michigan Tax Tribunal has made the judgment of my house taxable value for 2007, 2008, 2009, and 2013. The judgment was based on the evidence and appraisals the city appraiser Linda McMasters and I provided. There has been no new construction since 2007. The City Assessor's Office shouldn't add the finished basement to my house and increase my property tax in 2014. They should update their record and the city's system after they received The Michigan Tax Tribunal's decision each time.

As a city assessor, Leger Licari doesn't do his job, which is guiding and monitoring his staff to update the record and the city's system correctly, but rather, he leads the City Assessor's Office to abuse power against property owners. It is obvious that they use their positions and power against a homeowner who didn't agree with their decision and appealed at the Michigan Tax Tribunal. For my case, they increased the taxable value much more in 2008 and 2009 after I appealed in 2007. In 2014 they even violated Michigan State law and increased the taxable value over the "cap" after I appealed in 2013.

I request that the City Manager and City Council make a thorough investigation and correct the wrong property tax for my house. Please let me know if you need further information. I am looking forward to getting your response soon.

Sincerely


Haiyan Pang

Respondent's Sales Comparison Report

**Docket #0456474
Haiyan Pang vs. City of Troy
5330 Clearview
Troy, MI. 48098
88-20-07-428-006**

**Linda M. McMasters
Appraiser, City of Troy
500 W. Big Beaver
Troy, MI. 48084
524-524-3591
L.Susalla@troymi.gov**



SUBJECT:

**5330 Clearview
Troy, Mi. 48098**

**Year Built: 1983
Square Footage: 2,429**

11/2013

Grantor	Grantee	Sale Price	Sale Date	Inst. Type	Terms of Sale	Liber & Page	Verified By
IRVA RELOCATION LLC	ZHANG, ZHIQIANG & PANG, H	280,000	11/10/2006	WD	17-NotUsed	38407-447	SelectSource 100.0
ING, YAQIANG & XIAOBING	SIRVA RELOCATION LLC	280,000	06/04/2005	WD	17-NotUsed	38399-675	SelectSource 0.0
LAO	MING	338,000	01/27/2003	WD	1-ValidSale	28224-040	SelectSource 100.0

Property Address: 330 CLEARVIEW
 School: TROY
 Class: 401 RES IMP Zoning: R-1B Building Permit(s):
 P.R.E. 100% 11/11/2006
 MAP #: 88-20-07-428-006
 2013 Est TCV 262,227 TCV/TFA: 107.96
 Land Value Estimates for Land Table 07C.07C

Tax Description	Front	Depth	Rate	Adj.	Reason	Value
Flat Value:	85.00	138.00	1.0000	1.0000	0	110,500
85 Actual Front Feet, 0.27 Total Acres	Total Est. Land Value =					110,500

Year	Land Value	Building Value	Assessed Value	Board of Review	Tribunal/Other	Taxable Value
2013	55,250	75,860	131,110	131,110M		129,660C
2012	55,250	71,380	126,630			126,630S
2011	55,250	72,680	127,930			125,340C
2010	55,250	68,000	123,250			123,250S

003 06/01/1991 INSPECTED
 The Equalizer. Copyright (c) 1999 - 2009.
 Licensed To: City of Troy, County of Oakland, Michigan
 *** Information herein deemed reliable but not guaranteed***



COMPARABLE #1

**5331 Capri
Year Blt: 1983
Square Footage: 2,400**

**Sale Price: \$270,000
Sale Date: 9/9/2012**



COMPARABLE #2

**5470 Cheltenham
Year Blt: 1987
Square Footage: 2,475**

**Sale Price: 260,000
Sale Date: 5/31/2012**



COMPARABLE #3

**5341 Cheltenham
Year Blt: 1984
Square Footage: 2,875**

**Sale Price: \$382,000
Sale Date: 11/21/2012**



COMPARABLE #4

2372 Claymont
Year Blt: 1979
Square Footage: 2,680

Sales Price: \$320,000
Sale Date: 1/8/2013



COMPARABLE #5

5348 Clearview
Year Blt: 1979
Square Footage: 2,660
***NEXT DOOR TO SUBJECT**

Sales Price: \$432,000
Sale Date: 7/12/2013



COMPARABLE #6

5366 Clearview
Year Blt: 1980
Square Footage: 2,547
***2 DOORS DOWN FROM SUBJECT**

Sales Price: \$400,000
Sales Date: 7/22/2013

**Narrative for
MTT Docket #0456474
5330 Clearview**

The subject property is a 2,429 square foot colonial style home located in the desirable northwest corner of Troy. The home was built in 1983, consists of 4 bedrooms, 2 full, 1 half Bathrooms, finished basement, 1 fireplace, and a 2 car attached garage. The subject's lot is .27 acres in size, and is situated on an interior lot. The subject is located in the Chelsea Village Subdivision, Lot 124.

The Subject property is surrounded by well maintained homes, with recent market values in the High \$200,000 to the low \$400,000 range. Additionally, this area is serviced by the Troy Schools and allows easy access to major freeways, employment center, and community amenities.

The purpose of this appraisal is the basis of Ad Valorem Taxation. The intent of this analysis is to defend the assessments at question. The burden of proof is upon the petitioner, as required by MCL 205.737 (3); however, we defend our assessment with the following analysis. This data is not mass appraisal based analysis. This data is looking at the subject as an individual property. Also, the Michigan Legislature under MCL 211.27 (1) (see appendix) defines "true cash value" to mean the usual selling price at the place where the property to which the term is applied is at the time of assessment, being the price which could be obtained for the property at private sale, and *not at a forced sale or auction.*" A sale comparison analysis was also prepared for each year at issue.

In this analysis, six comparable properties were used within the Chelsea Village Subdivision. All six property sales are of homes comparable in quality and age to the subject. Market based adjustments were applied to account for the pertinent differences between the subject property and the comparables. Most weight was given to comparable one through four, due to the fact the sales occurred closest to December 31st, 2012. Comparables five and six were added as support only due the fact the both sold in July of 2013. Comparable number five is the neighboring property to the subject. Comparable number six is two doors down to the subject and is the neighboring property to comparable number five.

Based on the Sales Comparison Analysis for 2013 it is the appraiser's opinion that the subject property market value is \$262,220. The Current True Cash Value of the subject property is \$311,000.



CITY COUNCIL AGENDA ITEM

Date: April 13, 2015

To: Brian Kischnick, City Manager

From: Timothy Richnak, Public Works Director

Subject: Backflow Prevention 2014 Program Update and 2015 Program

History

- The (DEQ) notified the City of Troy in August of 2013 that to be compliant with Public Act 399, the City must include residential backflow testing in its cross connection program. Public Act 399 –The Michigan Safe Drinking Water Act was enacted in 1976. It enables the Michigan Department of Environmental Quality (DEQ) to maintain the state’s authority over drinking water.
- The residential program was developed and modeled after the city’s commercial backflow program which has been in existence for over 40 years.
- The residential program requires that residential backflow assemblies be tested once every three years and the city was broken up into three program years matching the three water billing districts.
- The Water and Sewer Division would after the 2014 program evaluate the program regarding any new State Rules or Laws and make changes accordingly.
- The Water and Sewer Division will continue to research ways to streamline the communication and process into the 2015 program.
- Attached is the “Backflow Assembly Testing Program” power point presented to City Council at the June 16, 2014 regular meeting.

2014 Program Update

- Success Data as of 4/2/2015
 - Notices Mailed 6824 with total reports submitted of 5068 (74%)
 - Reports of no sprinklers on premises 1423 which is 28% of submittals
 - Of the 3645 assemblies tested the test results were 2534 initially passed (70%)
- There were 1,756 addresses that were non-responsive in the 2014 program. Will be sending out follow-up letters to those addresses in 2015.



CITY COUNCIL AGENDA ITEM

2015 Program

- Water billing section Zone 2 shall receive notices this year regarding the residential backflow testing requirements. See attached Water Billing District map.
- The 2015 program will have some process and communication element adjustments.
 - An advanced notice is going out in the April 15 water bill.
 - The mailing will go out earlier this year and the testing completion date was extended to September 30th. This extends the time from 2.5 months to almost 5 months for residents to complete the process.
 - The mailings for this program year will be staggered at 3 two week intervals, allowing staff to respond in a timely manner to inquiries as they should come in staggered over a longer span of time.
 - A phone line and email address has been dedicated to inquiries and will be monitored for messages daily with responses within 72 hours.
 - A link has been established to the City website with the June 16, 2014 council power point presentation, and the program mailing information.
- Attached are the updated 2015 Residential Backflow Assembly Testing Program brochure, notification letter, backflow test report/tester list, residential survey form and the advance notice insert being mailed in the April 15 water bill.

Zone #1

Zone #2

Zone #3

SOUTH

SQUARE LAKE

LONG LAKE

WATTLES

BIG BEAVER

MAPLE

ADAMS

COOLIDGE

CROOKS

LIVERNOS

ROCHESTER

JOHN R

DEQUINDRE



Water Billing District

- 1
- 2
- 3

FOURTEEN MILE

The Who, What & Why

WHAT IS A CROSS CONNECTION?

A Cross Connection is any connection between the drinking water system and any other system, machine, piping, or atmosphere, etc. that does not contain drinking water. Such systems may contain harmful chemicals or biological organisms.

WHAT IS BACKFLOW?

Backflow is the reversal of flow from a system not containing drinking water, back into the drinking water supply.

This may occur when there is a pressure drop in the drinking water supply lines from a water main break, or a fire in the area, or for other reasons causing a Siphon condition.

Backflow may also occur from Backpressure, when a system such as a boiler or pump generates more pressure than the supply line and pushes water back into the water supply

WHAT ARE COMMON CAUSES OF BACKFLOW?

- Irrigation systems may contain pesticides, herbicides, biological organisms such as bacteria and worms, animal droppings, and other contaminants.
- Garden hoses may be submerged in swimming pools, mud puddles, utility sinks, buckets, etc. and can act as a siphon hose.
- Boilers create backpressure that pushes contaminated water back into the water supply.
- Toilet tanks contain bacteria and mold.
- Anything connected to the water supply is a potential source of contamination.

WHY IS TESTING REQUIRED?

Backflow assemblies are mechanical devices and are subject to failure from wear and tear, corrosion, freezing, water conditions, and misuse.

They contain springs, plastic parts, rubber washers, o rings, and diaphragms.

Testing ensures that the assemblies are operating as required to keep contaminated water out of the drinking water supply.

WHO MAY TEST, REPAIR AND INSTALL BACKFLOW ASSEMBLIES?

Per State of Michigan Law - Public Act 733 of 2002, **only Licensed Plumbing Contractors** may work at the business of plumbing.

Act 733 states that backflow preventers are a part of the plumbing systems, and that **only Licensed Plumbers** may work on them.

You must obtain the services of a Licensed Plumbing Contractor to perform backflow assembly testing, installations, and repairs.

If a backflow preventer is to be replaced/installed, a Plumbing Permit must be obtained.

MORE INFORMATION

For more information, please visit the Water & Sewer Division website at:

www.TroyMi.Gov/Water

Telephone 248-619-7266

The Program is scheduled to run from April to September.



Year 2015 Residential Backflow Assembly Testing Program for Water Billing Section 2 between Crooks & Rochester Roads

This brochure explains everything that you need to do. After reading this brochure, if you have any questions please got to www.TroyMi.Gov/Water

or call 248-619-7266

Responsibilities & Requirements

RESPONSIBILITIES

The City of Troy is responsible for protecting the water supply throughout the city.

State & Federal Laws (Safe Drinking Water Acts) require that the City of Troy protect the public water supply up to customers' premises.

Other State laws and codes also require that the City verify the water supply inside consumers' premises is protected; primarily by enforcing the Michigan Department of Environmental Quality (MDEQ) Law and Rules, and the Michigan Plumbing Law and Codes.

Other laws and regulations also play a part in protecting the water supply including the Fire Code and MIOSHA (Michigan Occupational Safety and Health Administration).

Consumers also have responsibilities for protecting the water supply by properly maintaining their plumbing systems in a safe condition according to

Due to a MDEQ mandate, the City of Troy is now required to implement a program to have all backflow assemblies on residential property tested for proper operation.

This may require a Licensed Plumbing Contractor that is certified in backflow assembly testing to access the property to perform backflow assembly testing, and repairs if necessary.

Such assemblies are mostly on irrigation systems (and usually outside the house), and may also be connected to boilers, fire systems, water powered sump pumps, and other systems connected to the water supply that require protection.

A report form must be filled out and sent back to the City by the due date of September 30th.

NOTE: The program is scheduled to run April to September of 2015

Please fill in the enclosed Survey Form and return it in the pre-paid envelope provided.

If you do have a testable assembly, then your plumber will test the backflow assembly, fill out the form, and return a copy to you and the City.

Irrigation systems:

TESTABLE Pressure Vacuum Breakers:

The most common type. Valves are allowed downstream. All piping, Nozzles, and sprinkler heads must be 12" or more below the assembly. Allow for adequate drainage. Note the 2 test ports sticking out the left side.

An RP assembly may also be used (See below)



D



Boilers and Water Powered Sump Pumps:

These must have a backflow preventer

Non-Testable Vented Dual Check Valves:

This type is used on boiler supplies that Do Not have any chemical additives in the boiler, and may also be installed on Water Powered Sump Pumps.

B



TESTABLE RP Assemblies:

This type is used on boiler supplies that Have chemical additives in the boiler, and may also be installed on Water Powered Sump Pumps.

C



E



F



Garden Hose Connections:

ASSE 1011 approved Hose Connection Vacuum Breakers are required on ALL hose bibs.

Non-Freeze types are recommended for use on outside hose bibs so they can be drained for winterization.

The device on the left must be manually drained. The device on the right automatically drains when the hose is disconnected.

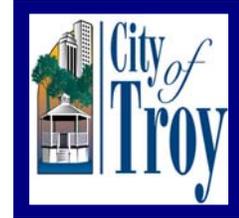
Department of Public Works

Cross Connection Control

4693 Rochester Rd., Troy, MI 48085

Desk 248-619-7266 Fax 248-524-3520 BackflowTesting@troymi.gov

The City of Tomorrow... Today



Backflow Prevention Assembly
Survey and Testing Notification

CROSS CONNECTION SURVEY FORM IS DUE NO LATER THAN: September 30, 2015

IF REQUIRED, BACKFLOW TEST FORMS ARE DUE NO LATER THAN: September 30, 2015

Residential Homeowner

Cross Connection Control is a program undertaken to prevent contamination or pollution of the drinking water supply from any connections containing materials that render the water unusable for human consumption.

Since 2013, the State of Michigan Department of Environmental Quality has required the City of Troy to enforce mandatory backflow assembly testing for all assemblies located in the City of Troy. This will now include assemblies on residential property as well as commercial property.

Most of the testing on residential property will be for Pressure Vacuum Breaker assemblies connected to lawn irrigation systems. Other assemblies may require testing as well. Such systems are connected to Boilers or Water Powered Backup Sump Pumps. Assemblies on residential properties must be tested at least every three years.

It is necessary to have all backflow assemblies on your property tested by a Licensed Plumbing Contractor.

If any assemblies fail testing they must be Repaired or Replaced and Retested.

This is not something homeowners can do on their own because special licenses are required for this work.

By State of Michigan law, only licensed plumbers shall Test or Repair backflow assemblies.

Completed reports must be returned by **September 30th** and may be sent to the address above.

If an assembly is to be replaced, a plumbing permit must be obtained by a licensed plumbing contractor.

By State of Michigan Law, failure to have any backflow assembly tested, repaired or replaced in a timely manner could result in interruption of your water service.

Enclosed is a brochure which explains backflow prevention and procedures for getting backflow assemblies tested, repaired and replaced. Please read this brochure carefully to get an understanding as to what you may be required to do to protect the water supply.

Thank you for your timely cooperation in this important matter.

Sincerely,

City of Troy - Department of Public Works

r:2015.04.01

City of Troy	TEST YEAR 2015	TEST REPORT DUE 9/30/2015
BACKFLOW PREVENTER TEST REPORT		
4693 Rochester Rd, Troy, MI 48085-4928	248-524-3398 Desk 248-524-3520 Fax 248-524-3370 Ofc	KAPCIAMR@TROYMI.GOV

Facility Name OCCUPANT	Contact
Address 500 W BIG BEAVER RD	City TROY State MI Zip 48084
Phone	Fax Cell Email

OWNER NAME
500 W BIG BEAVER RD
TROY MI 48084

Owner Information	Phone	
	Cell	
	Fax	

Email

Assembly	Make	Model	Serial No.	Size	Type
Application RPZ or DCV Orientation Horizontal <input type="checkbox"/> Vertical Up Flow <input type="checkbox"/> Vertical Down Flow <input type="checkbox"/>					
Location Height above floor or ground Feet					
Assembly Properly Installed? Yes <input type="checkbox"/> No <input type="checkbox"/> ALL PSID READINGS MUST BE RECORDED					
First Test Date - - Pass <input type="checkbox"/> Fail <input type="checkbox"/> Test Time Supply Line Static Pressure					
Test Gauge Make Model Serial Last Annual Certification - -					
Status of Shutoff Valves During Test Closed Tight <input type="checkbox"/> <input type="checkbox"/> Leaked <input type="checkbox"/> <input type="checkbox"/> Not Applicable <input type="checkbox"/> <input type="checkbox"/>		#1 Check #2 Check P <input type="checkbox"/> F <input type="checkbox"/> P <input type="checkbox"/> F <input type="checkbox"/>		RP Relief Valve (RV) Dripped <input type="checkbox"/> Malfunction <input type="checkbox"/> 1st Opening Drip Point Optional RV Flush performed Yes <input type="checkbox"/> Optional RV Full Open Test Pass <input type="checkbox"/> Fail <input type="checkbox"/>	
#1 #2 Maximum Backpressure 2.0 for DC's & SCV's RP #2 Check Valve Direction of Flow OR Double Check #2 Shut Off Test		#1 #2 #1 #2		Vacuum Breaker (PVB or SVB) Air Inlet P <input type="checkbox"/> F <input type="checkbox"/> Check P <input type="checkbox"/> F <input type="checkbox"/> 1-Hose PSID 2-Hose Direction of Flow Check Valve Test PSID Air Inlet Fully Open? Yes <input type="checkbox"/> No <input type="checkbox"/> Piping Backpressure? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Before After #1 #2 #1 #2 Valves On <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Valves Off <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>					

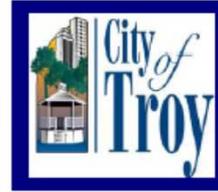
ALL FAILED ASSEMBLIES MUST BE REPAIRED OR REPLACED WITHIN 15 DAYS BY A LICENSED PLUMBING CONTRACTOR

Final Test Date After Repairs - - Pass <input type="checkbox"/> Fail <input type="checkbox"/> Test Time Supply Line Static Pressure					
Test Gauge Make Model Serial Last Annual Certification - -					
Status of Shutoff Valves During Test Closed Tight <input type="checkbox"/> <input type="checkbox"/> Leaked <input type="checkbox"/> <input type="checkbox"/> Not Applicable <input type="checkbox"/> <input type="checkbox"/>		#1 Check #2 Check P <input type="checkbox"/> F <input type="checkbox"/> P <input type="checkbox"/> F <input type="checkbox"/>		RP Relief Valve (RV) Dripped <input type="checkbox"/> Malfunction <input type="checkbox"/> 1st Opening Drip Point Optional RV Flush Performed Yes <input type="checkbox"/> Optional RV Full Open Test Pass <input type="checkbox"/> Fail <input type="checkbox"/>	
#1 #2 Maximum Backpressure 2.0 for DC's & SCV's RP #2 Check Valve Direction of Flow OR Double Check #2 Shut Off Test		#1 #2 #1 #2		Vacuum Breaker (PVB or SVB) Air Inlet P <input type="checkbox"/> F <input type="checkbox"/> Check P <input type="checkbox"/> F <input type="checkbox"/> 1-Hose PSID 2-Hose Direction of Flow Check Valve Test PSID Air Inlet Fully Open? Yes <input type="checkbox"/> No <input type="checkbox"/> Piping Backpressure? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Before After #1 #2 #1 #2 Valves On <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Valves Off <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>					

The assembly listed above was tested in accordance with applicable standards and the results were true at the time of testing.

Testing Co	Phone	Fax
Address	City	State Zip
Tester's Name	Tester Signature	
Backflow Cert #	MI Plumbing License #	Plumbing Contractor License #

Customer - Please Print / Sign / Date



BACKFLOW TESTER LIST

R:2015.04.01

The City of Troy accepts no responsibility for the accuracy of this list.

This list does not constitute a recommendation for anyone on this list.

This list is only issued as a convenience to our customers to assist them in finding qualified backflow testers in the area.

NAME	ADDRESS	CITY	ZIP	PHONE
BIG BEAVER PLUMBING & HEATING, INC.	866 HARTLAND	TROY	48083	248-528-1333
DONALD R. KELLETT COMPANY	2820 W MAPLE RD STE 132	TROY	48084	248-822-8070
PRECISION PLUMBING, INC.	360 EAST MAPLE RD STE J	TROY	48083	248-616-0623
S. J. SHORT PLUMBING & EXCAVATING, INC.	328 E SQUARE LAKE RD	TROY	48085	248-879-2081
A-FORDABLE PLUMBING & MECHANICAL, INC.	1147 CENTRE	AUBURN HILLS	48326	248-371-0494
ALL ABOUT PLUMBING INC.	727 W. LINCOLN	MADISON HEIGHTS	48071	248-542-7850
ALL BUILDING SERVICES LLC	1369 OAK RIDGE RD	OXFORD	48371	248-622-0464
BACKFLOW PREVENTION SERVICES, LLC	3549 AIRPORT RD STE 102	WATERFORD	48327	248-942-5007
BRINKERS PLUMBING & HEATING	5806 DIXIE HWY	WATERFORD	48329	248-673-2121
BURTON & SONS INC.	32900 MANOR PARK DR	GARDEN CITY	48135	734-427-3070
CHRISTIAN BROS. PLUMBING, HEATING, SEWER	24819 VAN DYKE	CENTERLINE	48015	586-755-7490
CREGGER SERVICES, INC.	2305 GOODRICH	FERNDALE	48220	248-543-8887
D.J. MURRAY PLUMBING & SEWER SERVICE, INC	1800 BELLAIRE AVE	ROYAL OAK	48067	248-582-8655
DAN WOOD PLUMBING AND HEATING SERVICES,	40400 GRAND RIVER STE F	NOVI	48375	248-348-4242
EARL J. WEIL & SON INC.	27250 HARPER AVE	ST. CLAIR SHORES	48081	586-775-2205
FRANKLIN MECHANICAL, INC.	20110 VILLAGE DR	BEVERLY HILLS	48025	248-646-0808
LPS PLUMBING COMPANY	46435 CONTINENTAL	CHESTERFIELD TWP	48047	586-948-2822
MACOMB MECHANICAL INCORPORATED	6250 19 MILE RD.	STERLING HTS	48314	586-737-9920
MASTER SERVICES, INC.	3215 OLD FARM LN	COMMERCE	48390	248-926-1680
NELSON BROTHERS SEWER & PLUMBING SERVICE	1115 E 11 MILE RD	ROYAL OAK	48063	248-541-0819
PAUL C SCOTT & SONS PLUMBING, INC.'	832 W. 11 MILE RD	MADISON HEIGHTS	48071	248-547-9334
PROGRESSIVE MECHANICAL, INC.	10800 GALAXIE AVE	FERNDALE	48220	248-399-4200
PUTMAN & SONS PLUMBING, INC.	967 E TIENKEN RD	ROCHESTER HILLS	48306	248-652-0990
ROYAL OAK PLUMBING CO.	810 N ROCHESTER RD	CLAWSON	48017	248-588-7712
SMITH PLUMBING & HEATING, INC.	5281 AUBURN RD	UTICA	48317	586-254-5151
SUPERIOR PLUMBING & HEATING, INC.	5316 HIGHLAND RD	WATERFORD	48327	248-673-7260
WATER WORKS PLUMBING AND BACKFLOW, L.L.C.	PO BOX 66197	ROSEVILLE	48066	586-775-0100
WATER WORKS SOLUTIONS, LLC	7810 BROOKPINES DR	CLARKSTON	48348	248-922-9361
ZACK'S PLUMBING, INC.	59957 KUNSTMAN RD.	RAY TWP	48096	586-786-1762

Do You Have:

YES NO

A lawn sprinkler system?	<input type="checkbox"/>	<input type="checkbox"/>
If "No" continue to the next page		
Lawn System connected to the City water supply?	<input type="checkbox"/>	<input type="checkbox"/>
Lawn System pumped from a well?	<input type="checkbox"/>	<input type="checkbox"/>
Lawn System pumped from a river, pond, or lake?	<input type="checkbox"/>	<input type="checkbox"/>

The most common system is like that seen in picture "A"

The system you have is most like:

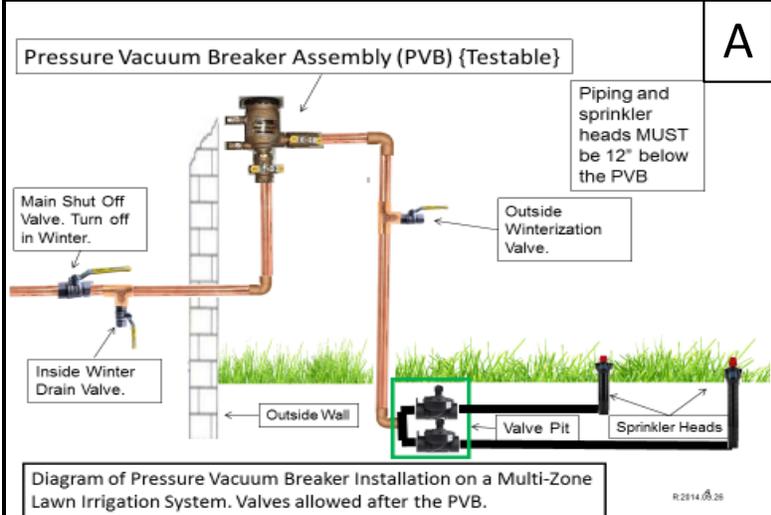
Picture A

Picture B

Picture C

Picture D

Not Applicable



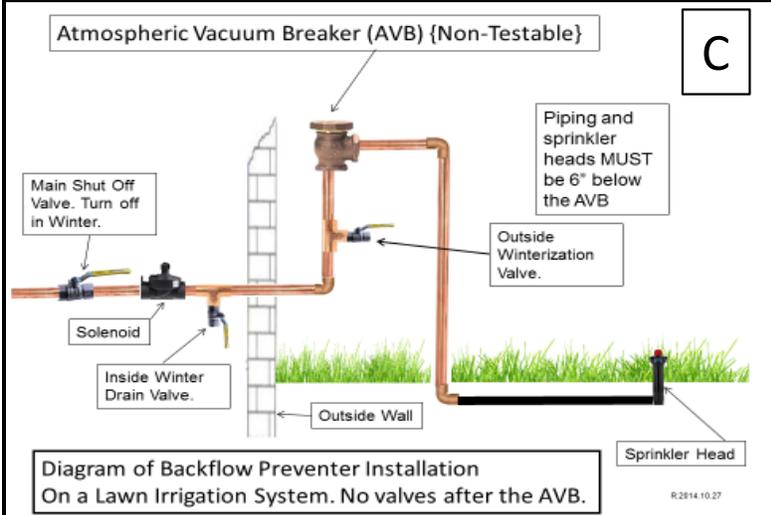
A

Testable Pressure Vacuum Breaker (PVB) with zone valves downstream. All piping and sprinkler heads must be 12" below the PVB outlet pipe. {This is an approved installation}



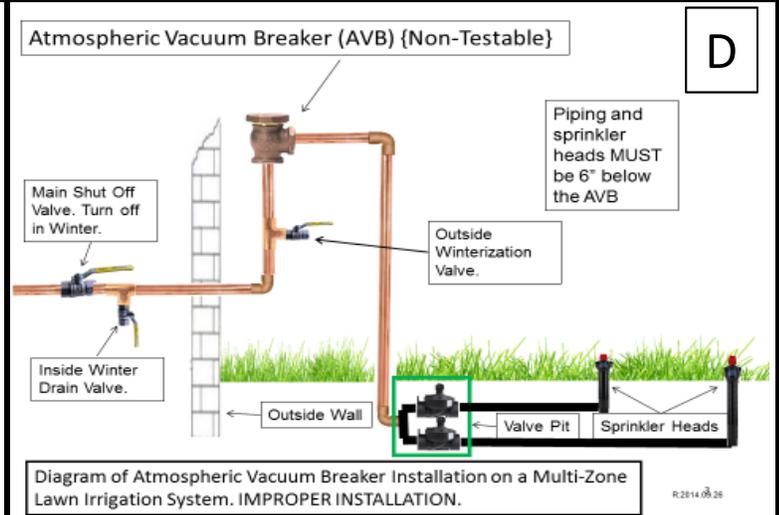
B

Underground system connected to a hose bib. The hose bib must have an Atmospheric Vacuum Breaker that is 6" above the highest sprinkler head..



C

Non-Testable Atmospheric Vacuum Breaker (AVB) with only valves upstream. No valves downstream. All piping and sprinkler heads must be 6" below the AVB outlet pipe. {This is an approved installation}



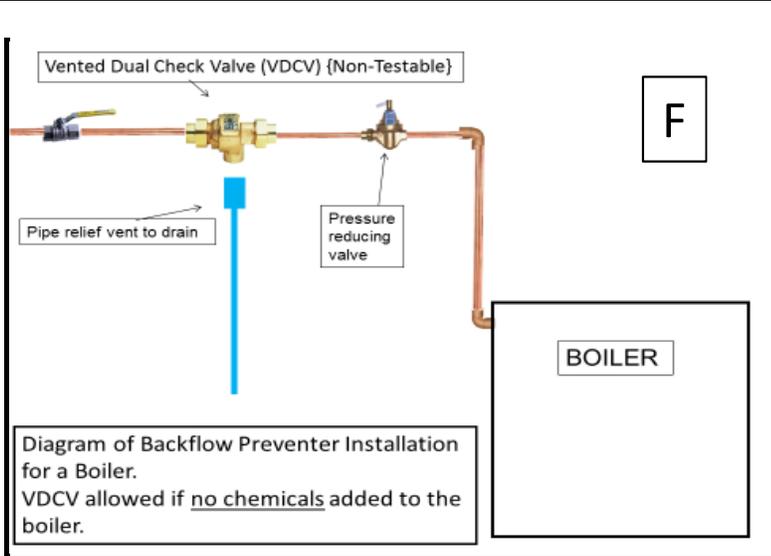
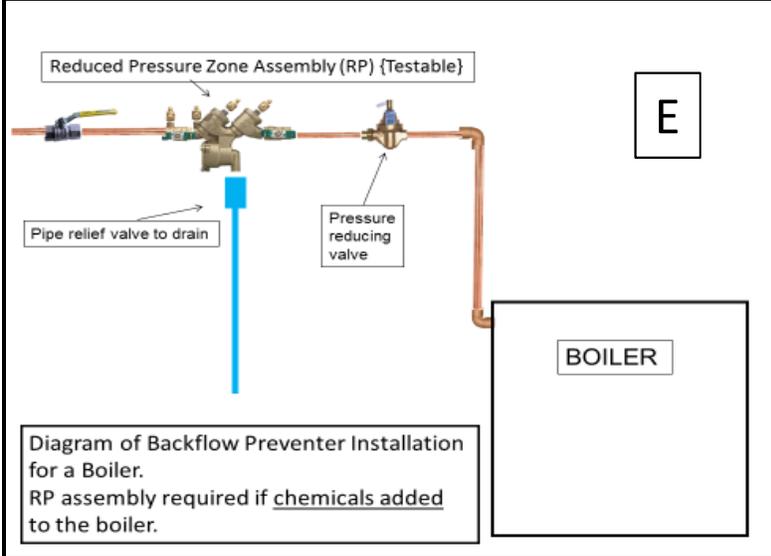
D

Non-Testable Atmospheric Vacuum Breaker (AVB) with Zone valves downstream. **{This is NOT an approved installation and must be changed to a Pressure Vacuum Breaker.}**

CITY OF TROY RESIDENTIAL SURVEY FORM

Please shade in all the boxes that apply

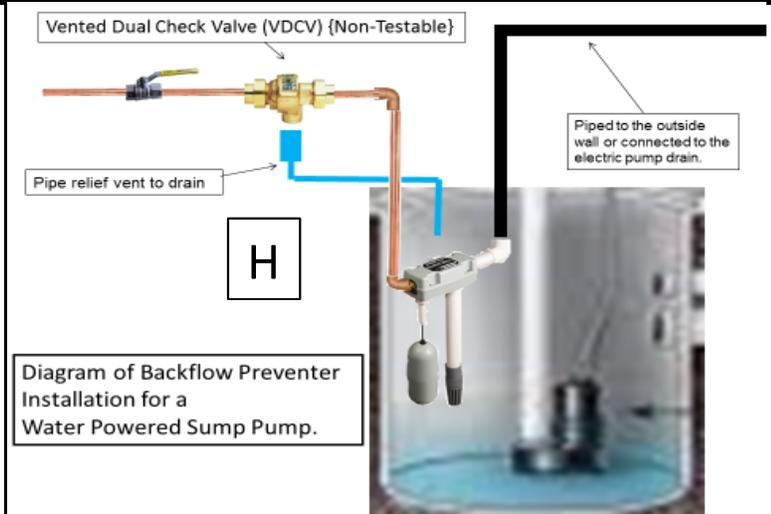
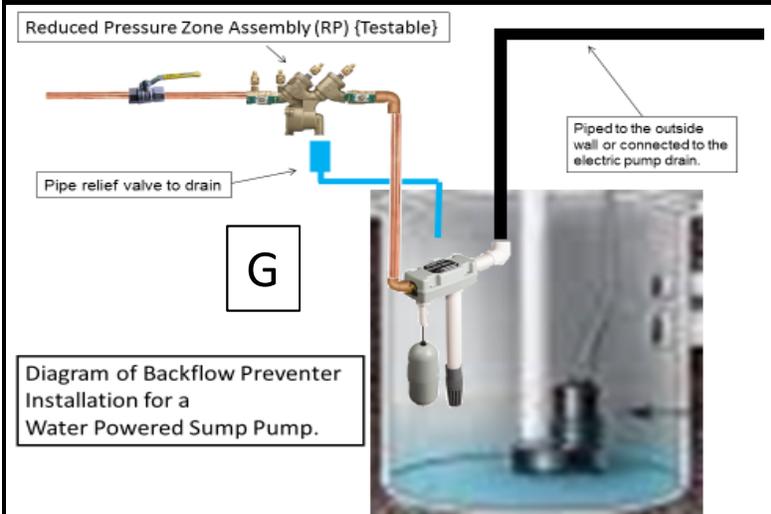
Do You Have:	YES	NO	The system you have is like picture:
A Boiler for heating your home?	<input type="checkbox"/>	<input type="checkbox"/>	Picture E <input type="checkbox"/>
If yes:			Picture F <input type="checkbox"/>
Has there ever been any chemicals added to the boiler?	<input type="checkbox"/>	<input type="checkbox"/>	Not Applicable <input type="checkbox"/>



Testable Reduced Pressure Zone Assembly used on a boiler that has chemicals added.

Non-Testable Dual Check with Vent used on a boiler that does not have chemicals added.

Do You Have:	YES	NO	The system you have is like picture:
A Water Powered Sump Pump?	<input type="checkbox"/>	<input type="checkbox"/>	Picture G <input type="checkbox"/>
			Picture H <input type="checkbox"/>
			Not Applicable <input type="checkbox"/>



Testable Reduced Pressure Zone Backflow Preventer used on a Water Powered Sump Pump. **This is the best and recommended protection for a Water Powered Sump Pump.**

Non-Testable Dual Check with Vent used on a Water Powered Sump Pump.

Please Print your Name & Address and Sign your name.

I hereby attest that this survey form was filled in truthfully and completely. DATE

Address

Name

2015 CITY OF TROY BACKFLOW PREVENTER TESTING PROGRAM

In August of 2013 the City of Troy was notified by the Michigan Department of Environmental Quality that to comply with the Safe Drinking Water Act, the City must now require testing of residential Backflow Preventers (BFP's) at least every 3 years.

(The City has required annual testing on commercial properties for 40 years.)

In the spring of each year, the City will be sending out notifications to residential properties to have BFP's tested, and systems brought up to code if necessary. Included in these notifications will be forms and informational brochures that will explain the program and what each resident must do to comply.

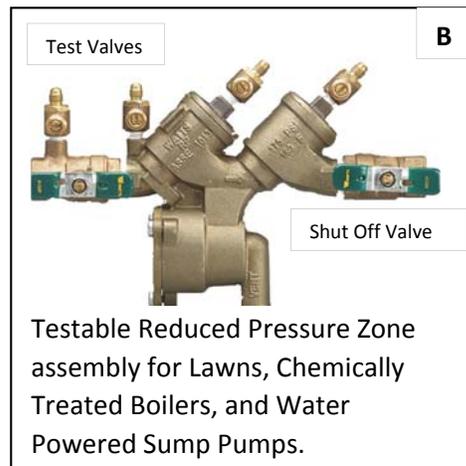
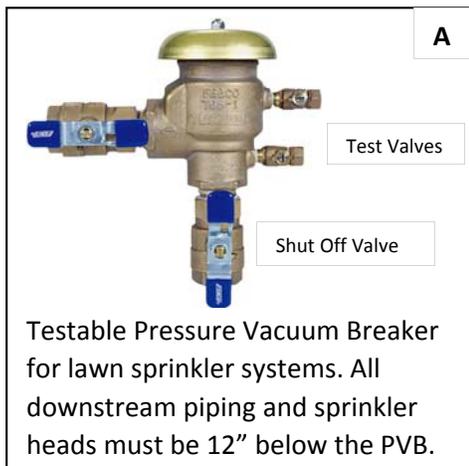
BFP's are mechanical devices that prevent contaminated water from backflowing into the drinking water supply. These BFP's have many components that can wear out, and some must be periodically tested to ensure that they are working properly. The testable assemblies have 2 shut off valves and either 2 or 4 small test valves. (See photos A & B below).

The non-testable devices do not have any valves attached. (See photos C & D below).

Most backflow preventers on residential property are for lawn sprinkler systems, and most of those are Pressure Vacuum Breakers which must be tested. Heating Boilers and Water Powered Back-up Sump Pumps also require backflow preventers, some of which also must be tested.

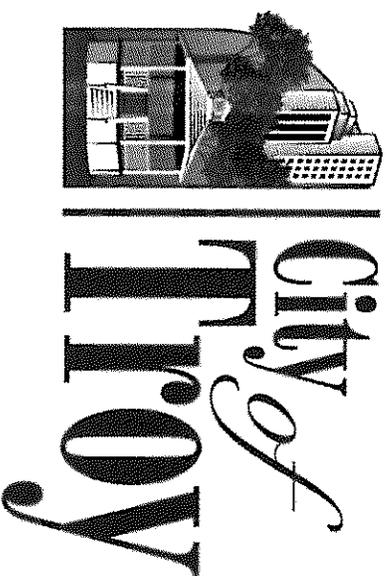
For more information go to: www.TroyMi.Gov/Water or telephone 248-619-7266

Testable Assemblies



Non-Testable Devices





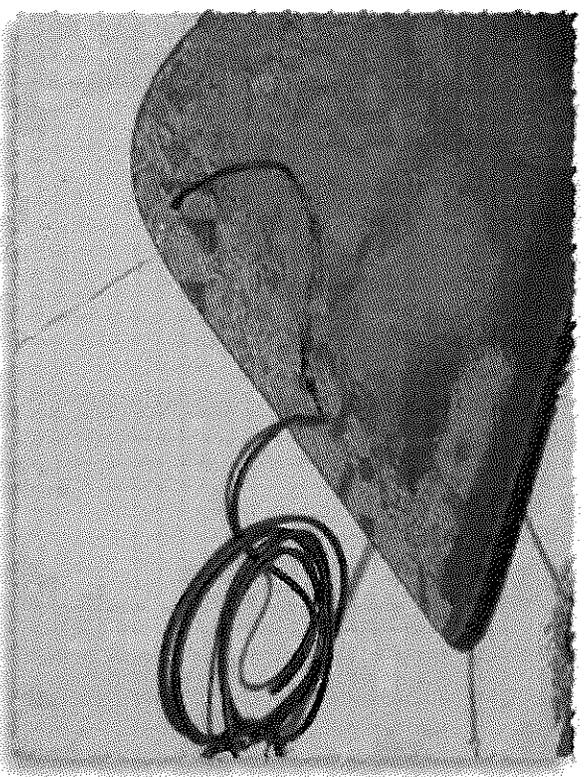
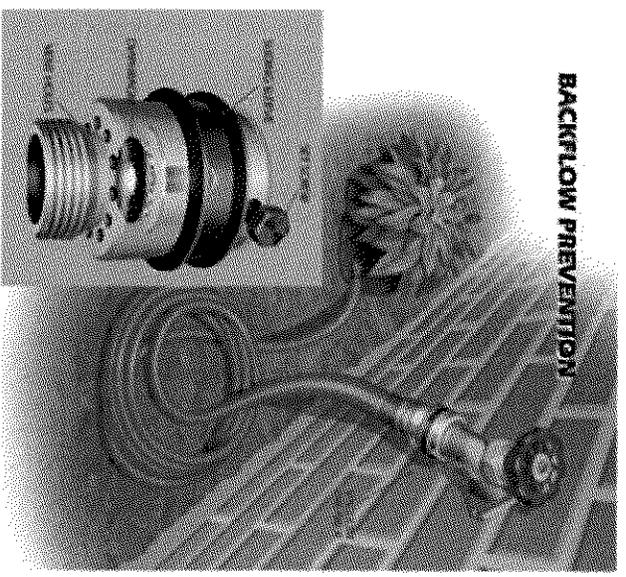
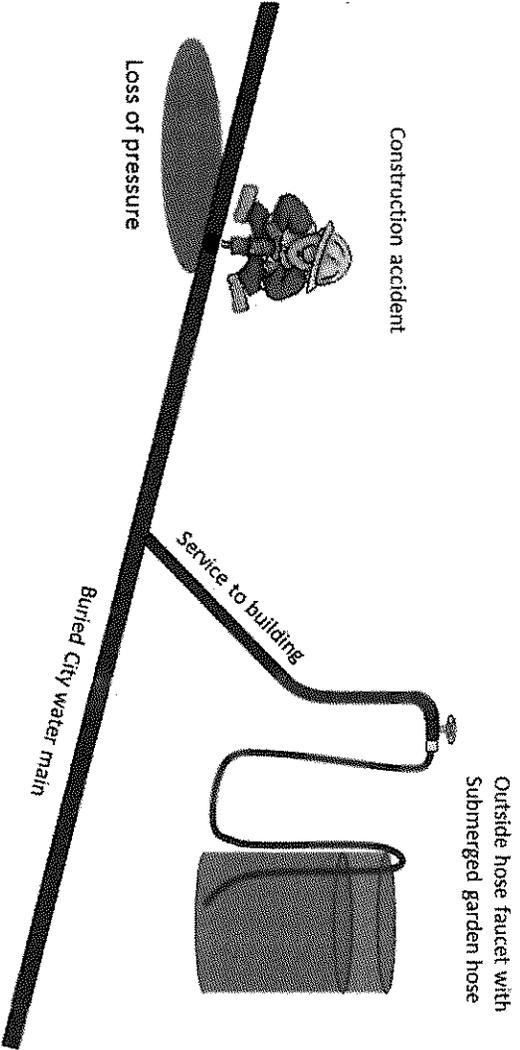
Backflow Assembly Testing Program

Water and Sewer Division

What is Cross Connection Control?

- ▶ A *cross connection* is a connection between our drinking water system and any other type of system that does not contain drinking water.
- ▶ A *cross connection control program* seeks to prevent the contamination of our drinking water supply through inspection of water systems & connections, and also by testing backflow prevention assemblies
- ▶ *Backflow assemblies* are mechanical devices with many components that must be tested. This is to ensure contaminated water does not backflow into the drinking water supply.

Backsiphonage Backsiphonage due to water main break



Public Act 399 –

The Michigan Safe Drinking Water Act
was enacted in 1976.

It enables the Michigan Department of Environmental Quality (DEQ) to maintain the state's authority over drinking water.

Backflow assembly testing is an important part of a cross connection program to keep our water supply safe.

Why is testing being required now?

- ▶ The (DEQ) notified the City of Troy in August of 2013 that to be in compliance with Public Act 399, the City must include residential backflow testing in its cross connection program

DEQ Request for Programming

Aug. 21, 2013 1:57PM

No. 9012 P. 1



STATE OF MICHIGAN
DEPARTMENT OF ENVIRONMENTAL QUALITY
SOUTHEAST MICHIGAN DISTRICT OFFICE



RIK SNYDER
GOVERNOR

DAN WYANT
DIRECTOR

August 19, 2013

Mr. Richard Shepler
Water & Sewer Superintendent
City of Troy
4693 Rochester Road
Troy, Michigan 48085

WSSN: 06690

Dear Mr. Shepler

SUBJECT: City of Troy -- Water System Sanitary Survey

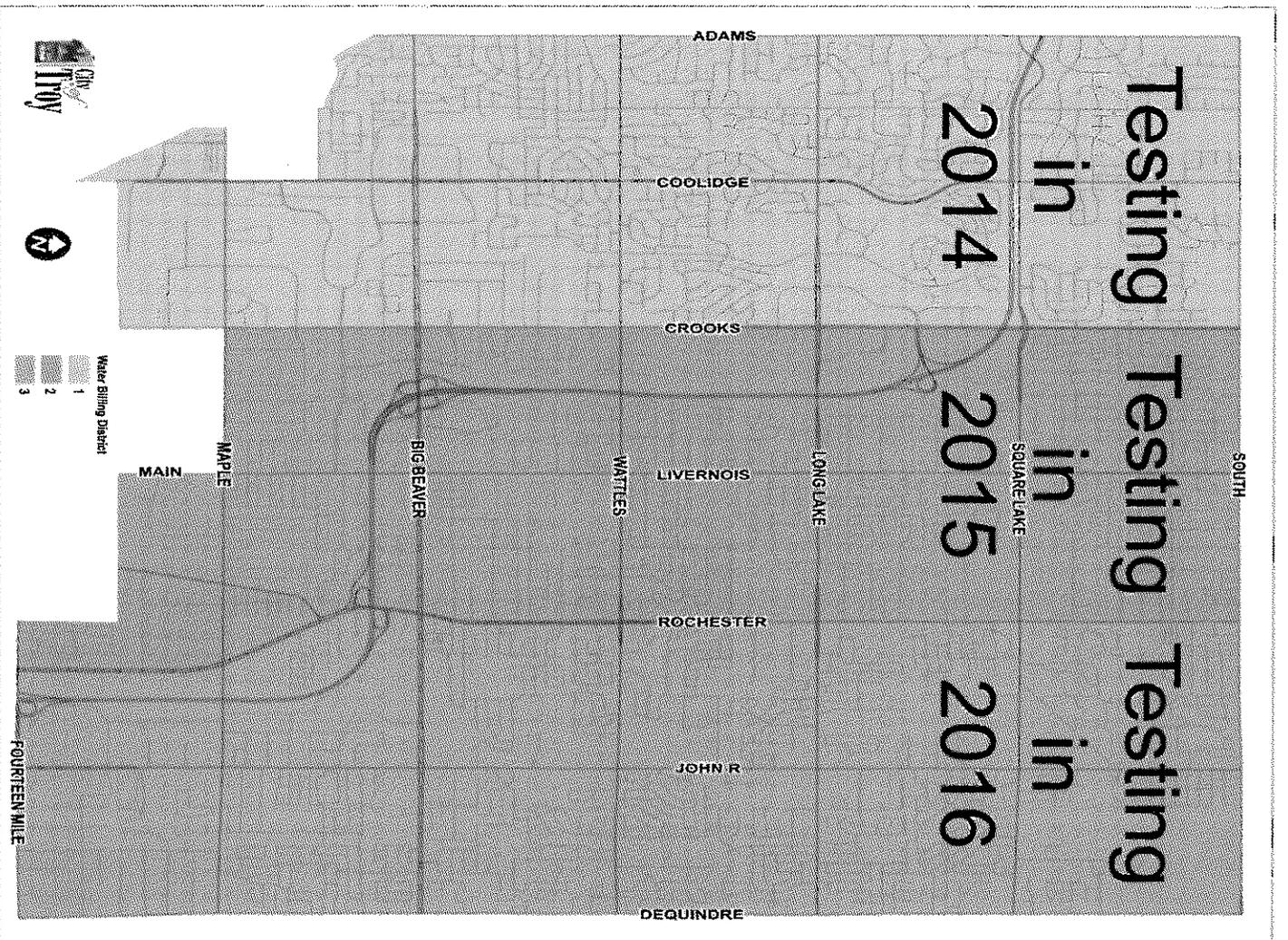
This letter will confirm my visit with you on July 30, 2013, and summarize the subsequent review and discussion of the water supply facilities serving the City of Troy. The purpose of this meeting was to evaluate the water system with respect to the requirements of the Michigan Safe Drinking Water Act, 1976 PA 399, as amended (Act 399). In addition, the enclosed Water

3. In accordance with Part 14, Cross Connections, the DEQ received your 2012 Water Supply Cross Connection Report on March 22, 2013. Per Rule 1401, the City is required to implement a program for the removal of all existing cross connections and the prevention of all future cross connections. Currently, the city's program does not include residential inspections and enforcement. A cross connection program, in accordance with Part 14, should include a residential component to fully comply with the rule. Please respond in writing to this office on how the city intends to meet the residential program requirements for inspections and testing by September 19, 2013.

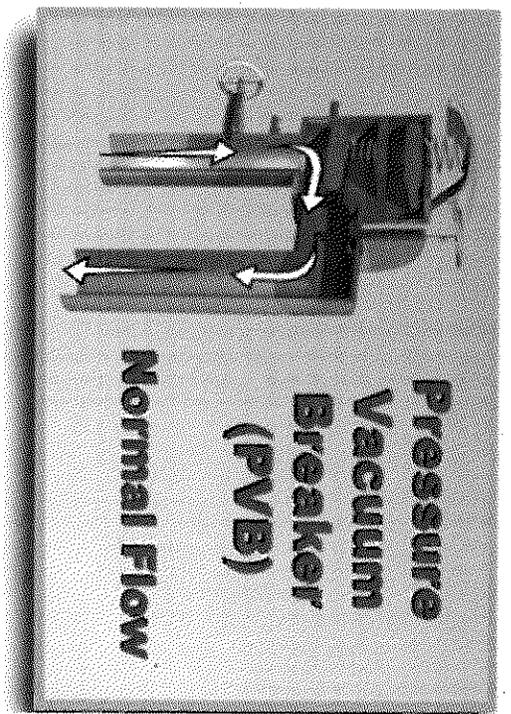
- All cities within Michigan must comply with the Michigan Safe Drinking Water Act.

- ▶ Backflow assemblies on every commercial, industrial, and residential property in Troy must be tested

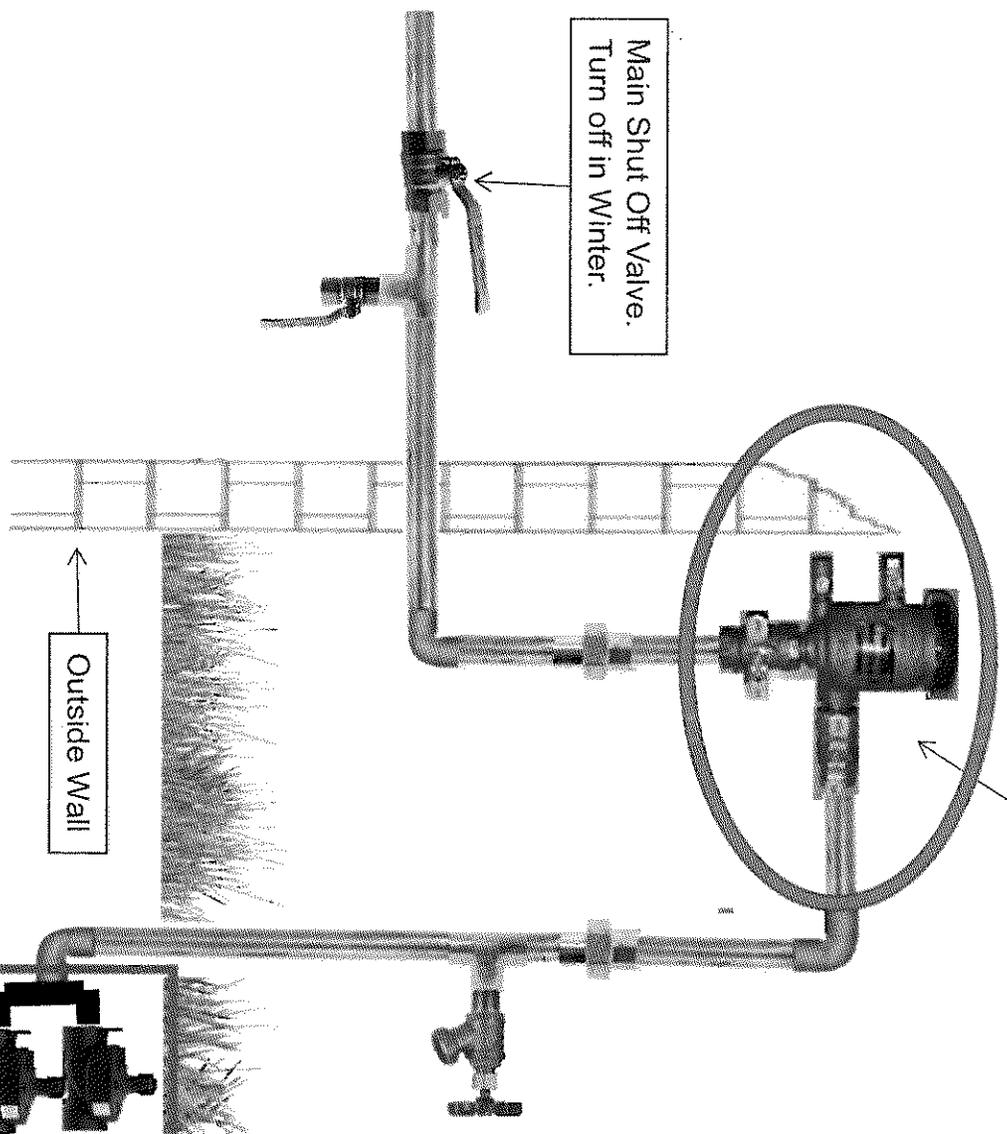
- ▶ Troy residents will be receiving letters notifying them of the requirement for testing in a rotating order based on Billing Districts



Pressure Vacuum Breaker Assembly (PVB)



Main Shut Off Valve.
Turn off in Winter.



Outside Wall

Valve Pit

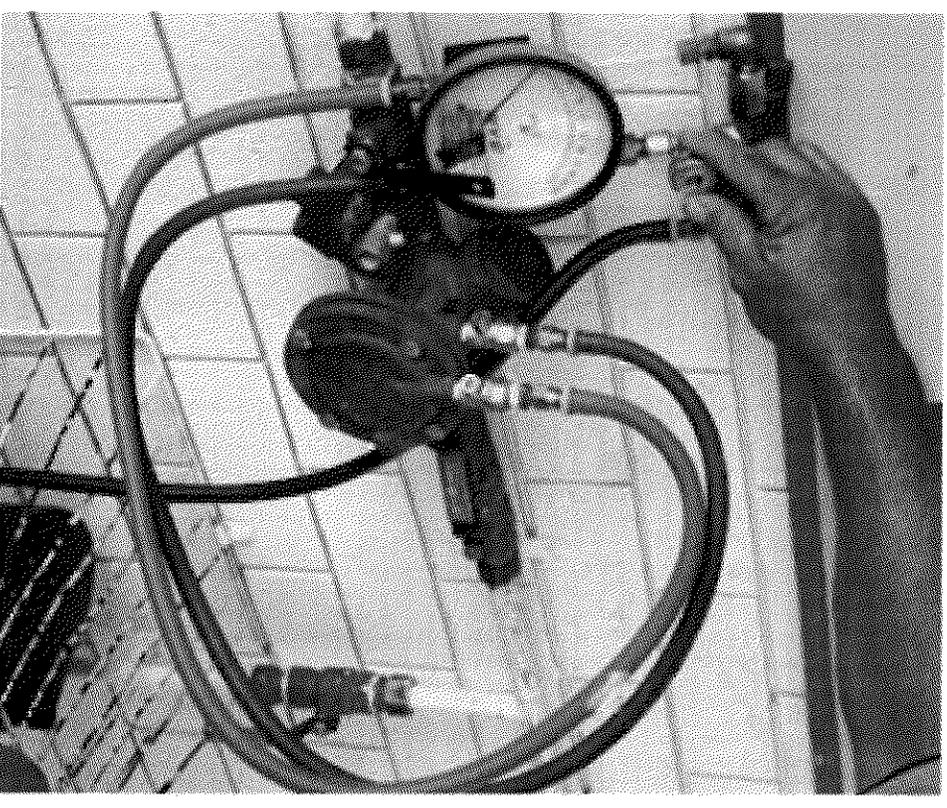
Sprinkler Heads

Sample of Backflow Preventer Installation
On a Multi-Zone Lawn Irrigation System

How do I ensure my backflow assembly is working correctly?

Per State of Michigan Public Act 733 (State Plumbing Act), backflow preventer testing, repairs, replacements, and new installations must be completed by a Licensed Plumbing Contractor.

Once the testing is complete, a test report must be completed *by the licensed plumber* and returned to the City by the assigned Due Date.



Program Evaluation

2014 Data:

- The test reports received will be entered in the computer and analyzed.
- Individual Tester's data will also be reviewed.
- Homes reported as not having sprinkler systems will be verified.
- Customers that have not responded will be notified to comply.

The Department will then evaluate the program regarding any new State Rules or Laws and make changes accordingly.

The Department is also researching ways to streamline data entry, possibly by having the testers use smart phones or tablets to enter data directly in the field as the tests are being conducted.

From: kbennett@uwm.com
To: [Sehrish Salah-Ud-Din](#)
Subject: Thank you!
Date: Saturday, April 04, 2015 2:04:46 PM

I absolutely love the city of Troy!

I came home the other day and I had a brand new wonderful mailbox and post. It was a great surprise

I hope all is well with you!

KRISTINA BENNETT
United Wholesale Mortgage
248-833-4254
Kbennett@uwm.com

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SACHS WALDMAN

PROFESSIONAL CORPORATION

www.sachswaldman.com

ATTORNEYS AND COUNSELORS AT LAW

2211 EAST JEFFERSON AVENUE

SUITE 200

DETROIT, MICHIGAN 48207

313-965-3464

Writer's Direct Dial: (313) 496-9435

Writer's Fax: (313) 965-4602

MADISON HEIGHTS OFFICE
1423 EAST TWELVE MILE ROAD
MADISON HEIGHTS, MICHIGAN 48071

THEODORE SACHS
1928-2001

ROLLAND R. O'HARE

BARRY P. WALDMAN

MARY ELLEN GUREWITZ
OF COUNSEL

GEORGE H. KRUSZEWSKI
GEORGE T. FISHBACK
JOHN R. RUNYAN, JR.
ANDREW NICKELHOFF
PATRICIA J. TARINI
BRIAN A. MCKENNA*
MARSHALL J. WIDICK

HOPE L. CALATI
DEREK L. WATKINS
AMY BACHELDER
EDMOND PRIFTI
JOSEPH R. PAWLICK**
MAMI KATO

*ALSO LICENSED IN ILLINOIS
+ALSO LICENSED IN OHIO

March 31, 2015

Chief William S. Nelson
Troy Fire Department
500 W. Big Beaver Road
Troy, MI 48084

Assistant Chief Chuck Riesterer
Troy Fire Department
500 W. Big Beaver Road
Troy, MI 48084

RE: North Star District First Aid Rally

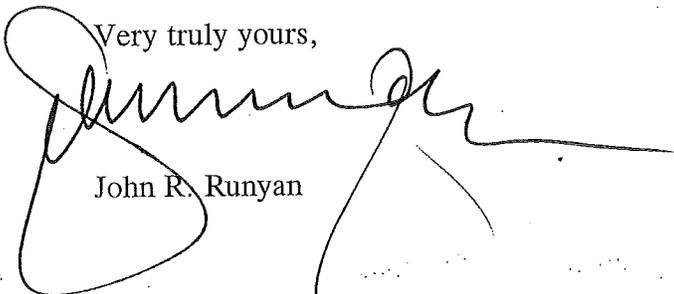
Dear Chief Nelson and Assistant Chief Riesterer:

On behalf of the North Star District of the Boy Scouts of America, I would like to express my appreciation to the City of Troy Fire Department for its generous support of the First Aid Rally on Saturday, March 7, 2015.

Over 150 Boy Scouts and Cub Scouts from across the Detroit Metropolitan area attended the Rally and gained the confidence necessary to apply their first aid skills in a real life emergency. The firefighters from the Troy Fire Station #3, including Ken Adams and Eric Caloia, could not have been more gracious hosts and the Fire Station itself was a perfect venue for our event.

Thank you again for your generosity in making Fire Station #3 available for our First Aid Rally. We very much hope that we can count on you again next year for your support.

Very truly yours,



John R. Runyan

JRR/plm
opeiu42afl-cio

cc: Aaron Dorn
Brian Wicke

STA 3 & ALL -

GOOD JOB! THANKS
FOR MAKING THIS ACTIVITY
A SUCCESS -

801

Beth L Tashnick

Subject: FW: PVS - 1225 East Maple - Revised Fencing Plan

From: Anderson,Jeff

Sent: Tuesday, April 07, 2015 4:31 PM

To: Brent Savidant; Lajdziak, Jill

Subject: RE: PVS - 1225 East Maple - Revised Fencing Plan

Brent – Thanks for the quick turn-around on this approval.

I just wanted to add one more note. I build facilities for Penske across the entire US and encounter many municipalities. The City of Troy is one of the best municipalities I have had the pleasure to work with. Your rapid response and spirit of cooperation is unmatched. You have a great sense for the needs of both the business community and the residents. Instead of just reading a code/zoning book, your team strives to find a common sense approach that serves all parties well. It is a real breath of fresh air to work with you and your team.

Thanks again,

Jeff

Gary G Mayer

From: John Kulesz
Sent: Friday, March 27, 2015 4:35 PM
To: Gary G Mayer
Subject: Thanks to Steve Boussie

Chief,

A couple of days ago, I was in the 52-4 court ago with a client. After his arraignment, he was ordered to get fingerprinted. So I accompanied him over to the PD to guide him through the process.

After the process was completed I left, headed home. Once I got there, my client called and explained about the continuation of his bad day. Because, in walking out to his car, he discovered he had a flat tire. He didn't have a jack or lug wrench, so he asked if I could return to the PD and lend a hand. I agreed.

Once I got there, I found one of the service aides, Steve Boussie, had lent him a jack and wrench from the motor pool. Steve waited patiently while my client changed his car's tire.

So I write to for two reasons: First, to express my appreciation to Steve for lending a hand. He didn't have to. It's a testament of the quality of the TPD that your staff was willing to lend a hand rather than making my client call a tow truck. Second, I want to thank you for running a department in which Mr. Boussie was allowed to help. I've seen departments that, unless there was a crime committed or a public danger, they would not lend a hand. My client was very appreciative for the help.

So, again, thanks to you and Mr. Boussie for making TPD a great department.

- John

--

"All the gold which is under or upon the earth is not enough to give in exchange for virtue." - Plato (~428 - ~348 BCE)

"To argue with a person who has renounced the use of reason is like administering medicine to the dead." - Thomas Paine (1736-1809)

"Words ought to be a little wild, for they are the assault of thoughts on the unthinking." - John Maynard Keynes (1883-1946)

RECEIVED
CHIEF OF POLICE
JGM 3-27-2015

PSA STEVE BOUSSIE -
THANK YOU FOR HELPING THIS
GENTLEMAN. ADD FOR MAKING SUCH
A GREAT IMPRESSION ON HIS
ATTORNEY. YOU CERTAINLY MADE
TROY PD LOOK GOOD.
Jay