

A Meeting of the Civil Service Commission (Act 78) was held Thursday, June 7, 2007, at Troy City Hall, 500 W. Big Beaver Road in the Lower Level Conference Room. Chairman McGinnis called the meeting to order at 7:35 AM.

**ROLL CALL**

**PRESENT:** Chairman Donald E. McGinnis, Jr.  
Commissioner David Cannon  
Commissioner Patrick Daugherty (Arrived 7:37 AM)

**ALSO PRESENT:** Peggy E. Sears, Human Resources Director  
Lori Grigg Bluhm, City Attorney  
Charles Craft, Police Chief  
William Nelson, Fire Chief  
Barbara A. Pallotta, Deputy City Clerk  
Dane Slater, Police Captain  
Jeanette Menig, Human Resources Specialist  
Sergeant Robert Redmond, TCOA President  
Rodney, Bovensiep, Fire Lieutenant  
David Quaiatto, Police Officer  
Donald Mouch, Fire Lieutenant  
Keith Lenderman, Fire Lieutenant  
Paul Firth, Fire Lieutenant  
John Higgins, EMPCO, Inc.

**APPROVAL OF MINUTES:**

**a. Approval of Minutes of Wednesday, March 6, 2007**

Resolution #CSC-2007-06-006  
Moved by Cannon  
Seconded by McGinnis

RESOLVED, That the Civil Service Commission (Act 78) hereby **APPROVES** the Minutes of the meeting of Wednesday, March 6, 2007 as presented.

Yes: All-2  
No: None  
Absent: Daugherty

**PETITIONS AND COMMUNICATIONS:**

**a. Approval of Qualifications, Posting and Test Battery for Division Assistant Chief**

Resolution #CSC-2007-06-007  
Moved by Cannon  
Seconded by McGinnis

RESOLVED, That the Civil Service Commission (Act 78) hereby **APPROVES** the job qualifications, the posting, and the test battery for the recruitment of Division Assistant Chief as **PRESENTED**.

Yes: All-2  
No: None  
Absent: Daugherty

Commissioner Daugherty arrived at 7:37 AM.

**b. Approval of Qualifications, Posting and Test Battery for Fire Staff Technician**

Peggy Sears, Human Resources Director advised that the city and union are in full agreement in regard to the new position of Fire Staff Technician and this will now create a method to begin recruiting.

Bill Nelson, Fire Chief gave a brief description of the newly proposed Fire Staff Technician position and explained how it will be integrated into the department's hierarchy.

Resolution #CSC-2007-06-008  
Moved by Cannon  
Seconded by Daugherty

RESOLVED, That the Civil Service Commission (Act 78) hereby **APPROVES** the job qualifications, the posting, and the test battery for the recruitment of Fire Staff Technician as **PRESENTED**.

Yes: All-3

**c. Approval of Eligible List – Police Captain**

Resolution #CSC-2007-06-009  
Moved by Daugherty  
Seconded by Cannon

RESOLVED, That the Civil Service Commission (Act 78) hereby **APPROVES** the eligible list for Police Captain as **PRESENTED**.

Yes: All-3

**d. Approval of Eligible List – Police Lieutenant**

Resolution #CSC-2007-06-010  
Moved by Cannon  
Seconded by Daugherty

RESOLVED, That the Civil Service Commission (Act 78) hereby **APPROVES** the eligible list for Police Lieutenant as **PRESENTED**.

Yes: All-3

**e. Approval of Eligible List – Police Sergeant**

Resolution #CSC-2007-06-011  
Moved by Cannon  
Seconded by Daugherty

RESOLVED, That the Civil Service Commission (Act 78) hereby **APPROVES** the eligible list for Police Sergeant as **PRESENTED**.

Yes: All-3

**f. Revisions to Hearing Rules Article IV – Filling Vacancies, Section 3 – Initial Appointment and Section 4 – Promotions**

Peggy Sears, Human Resources Director explained that the first proposed revision is a housekeeping modification that strikes the "I" and "II" designations from the Police Service Aide position. Ms. Sears continued by stating that the second revision amends the Fire Staff Lieutenant position to the newly formed Fire Staff Technician position.

Resolution #CSC-2007-06-012  
Moved by Daugherty  
Seconded by Cannon

RESOLVED, That the Civil Service Commission (Act 78) hereby **APPROVES** the revisions to the hearing rules as **PRESENTED**.

Yes: All-3

**NEW BUSINESS: None**

**OLD BUSINESS: None**

**ADJOURNMENT: The meeting was adjourned at 7:46 AM.**

  
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Donald E. McGinnis, Jr., Chairman

  
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Barbara A. Pallotta, Deputy City Clerk