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ASSISTANT CITY
MANAGER/FINANCE

March 10, 1999

TO: DDA Members

From James C. Bacon, City Manager
Garry Carley, Vice-Chair, TDDA
Doug Smith, Real Estate & Development Director

SUBJECT: Cancellation of March TDDA Meeting

Over the past few weeks, there have been requests to extend the deadline for the Civic Center proposals. We believe that the request is justified and can be accommodated; therefore, we are extending the due date to noon on April 9 for the proposals to be in City Hall. All of the eight qualified proposers will be informed of this.

Consistent with this extension, the Thursday, March 18 TDDA meeting is being canceled, and the next regular meeting will be April 15, at 7:30 a.m. in the Lower Level Conference Room in City Hall.

Prior to the April 15th meeting, you will be receiving a proposal for the review process for the RFP's for the Civic Center and a proposed special development district ordinance for your consideration. These will then be the two major agenda items for the April meeting.

DS/ln