

A meeting of the Downtown Development Authority was held Thursday, December 17, 1998 in the Lower Level Conference Room of Troy City Hall, 500 West Big Beaver, Troy, Michigan. The meeting was called to order at 7:30 a.m.

**PRESENT:** Garry G. Carley  
Philip Goy  
William Kennis  
Alan M. Kiriluk  
Rebecca L. Maccardini (arrived at 7:40)  
Daniel MacLeish  
Clarke B. Maxson  
Douglas Schroeder  
James Schultz  
Jeanne Stine

**ABSENT:** Carol Price  
Ernest C. Reschke  
William Sandy

**ALSO PRESENT:** John M. Lamerato  
John Szerlag  
John M. Martin, III  
Doug Smith

## **1. EXCUSE ABSENT MEMBERS**

Resolution #98-37  
Moved by Stine  
Seconded by Carley

RESOLVED, that Directors Price, Reschke and Sandy be excused.

Yeas: All (9)  
Absent: Maccardini, Price, Reschke, Sandy

## **2. APPROVAL OF MINUTES**

Resolution #98-38  
Moved by Kennis  
Seconded by Schultz

RESOLVED, that the minutes of the November 19, 1998 meeting be approved.

Yeas: All (9)  
Absent: Maccardini, Price, Reschke, Sandy

## **OLD BUSINESS**

### **3. ALTA/TOPOGRAPHICAL SURVEY**

Resolution **#98-39**  
Moved by Carley  
Seconded by Schultz

A brief discussion ensued on whether the City or the DDA should fund the survey since the survey property includes several current public buildings.

RESOLVED, that Anderson, Eckstein & Westrick, Inc. be authorized to perform an Alta/Topographical Survey of the Civic Center property for an amount of \$85,150.00.

Yeas: All (10)  
Absent: Price, Reschke, Sandy

### **4. TRAFFIC STUDY**

Resolution **#98-40**  
Moved by Schultz  
Seconded by Maxson

RESOLVED, that the Troy Downtown Development Authority approves entering into a contract for a traffic study for the Civic Center development not to exceed \$20,500.00.

Yeas: All (10)  
Absent: Price, Reschke, Sandy

### **5. APPOINTMENT OF ACTING EXECUTIVE DIRECTOR**

Resolution **#98-41**  
Moved by Goy  
Seconded by Maxson

RESOLVED, that John Szerlag be appointed Acting Executive Director for the December 17, 1998 meeting.

Yeas: All (10)  
Absent: Price, Reschke, Sandy

### **6. BROWNFIELD AUTHORITY**

Doug Smith gave a brief update on the Brownfield Authority process in which the City Council has a public hearing scheduled for January 18, 1999.

**7. UPDATE ON RFQ/RFP, REVIEW PROCESS**

Resolution #98-42  
Moved by Kiriluk  
Seconded by Goy

RESOLVED, that an Initial Qualifications Review Committee be formed consisting of the following people: Garry G. Carley; Clarke B. Maxson; Jeanne Stine; Rebecca L. Maccardini; Kate Beebe; James C. Bacon; Doug Smith and John Lamerato to review the RFQ's for the Civic Center development.

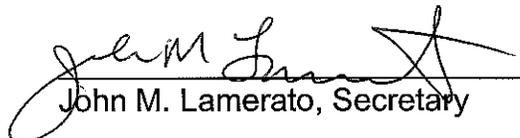
Yeas: All (10)  
Absent: Price, Reschke, Sandy

**8. UPDATE ON ZONING FOR CIVIC CENTER**

The Board has requested the presence of Larry Keisling and someone with experience in special district zoning to make a presentation to the Board at a future meeting.

The meeting was adjourned at 8:37 a.m.  
Next meeting: January 28, 1999

  
Garry G. Carley, Vice Chairman

  
John M. Lamerato, Secretary