



CITY COUNCIL AGENDA ITEM

Date: May 4, 2015

To: Brian Kischnick, City Manager

From: MaryBeth Murz, Purchasing Manager
 Timothy L. Richnak, Public Works Director
 Kurt Bovensiep, Public Works Manager

Subject: Standard Purchasing Resolution 2: Low Bidder Meeting Specifications – Parking Lot Maintenance Program- Tennis Bubble

History

- The Department of Public Works is responsible for the maintenance and repair of all 28 paved municipal parking lots.
- Asphalt parking lots receiving an asphalt overlay has a general deterioration schedule of 7-15 years.
- The Department of Public Works schedules maintenance based on actual deterioration and request capital funds accordingly.
- The City of Troy receives \$29,000 annually for the lease of the property to the Troy Racquet Club from mid-September to mid-May.
- The current Racquet Club Lease expires June 1, 2018.
- The lease agreement requires that the City of Troy maintain the parking lot.
- The parking lot expansion is a response to an increase in use and to also ensure access is maintained during Troy Family Daze.

Purchasing

On April 30, 2015, a bid opening was conducted as required by City Charter and Code for the Parking Lot Maintenance Program- Tennis Bubble. The bid was posted on the Michigan Inter-governmental Trade Network (MITN) website; www.mitn.info and the bid was also sent to the Troy Chamber of Commerce. Three (3) bid responses were received. Below is a detailed summary of potential vendors for the bid opportunity:

Companies notified via MITN	238	<p>MITN provides a resourceful online platform to streamline the procurement process, reduce costs, and make it easier and more transparent for vendors to do business with the City of Troy.</p> <p>Active MITN members with a current membership and paying annual dues receive automatic electronic notification which allows instant access to Bids, RFPS and Quote opportunities with the City.</p> <p>Active MITN non-paying members are responsible to monitor and check the MITN website for opportunities to do business with the City.</p> <p>Inactive MITN member status can occur when a company does not renew their account upon expiration. Inactive members cannot be notified of</p>
Troy Companies notified via MITN	3	
Troy Companies notified Active email Notification	3	
Troy Companies - Active Free	0	
Companies that viewed the bid	50	
Troy Companies that viewed the bid	2	

After reviewing the bid responses, *Asphalt Specialists, Inc. of Pontiac, MI* was the low bidder meeting specifications and is being recommended for the asphalt overlay and parking lot expansion at the Tennis Bubble.

Financial

Funds have been budgeted and are available in the Land Improvements Municipal Parking Lot, DPW Capital Account. The account currently has a balance of \$154,940.11.



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Recommendation

City management recommends awarding a contract to complete an asphalt overlay to the existing parking lot and a parking lot expansion at the Tennis Bubble, for an estimated total cost of \$98,555.00 not to exceed budgetary limitations to *Asphalt Specialists, Inc. of Pontiac, MI* at prices contained in the bid tabulation opened April 30, 2015. The awards are contingent upon the contractors' submission of properly executed bid documents including insurance certificates, and all other specified requirements.

Opening Date -- 04/30/2015
 Date Reviewed -- 04/30/2015

CITY OF TROY
 BID TABULATION
 PARKING LOT MAINTENANCE PROGRAM
 TENNIS BUBBLE

VENDOR NAME:

Asphalt Specialists, Inc.	Nagle Paving
Pontiac, MI	Novi, MI
Ck# 063056	000911012
Ck Amount \$5,000.00	\$5,000.00

PROPOSAL: TO COMPLETE THE CITY OF TROY PARKING LOT MAINTENANCE PROGRAM IN ACCORDANCE TO THE SPECIFICATIONS.

PROPOSAL A: 3400 Civic Center Drive - Troy Tennis Courts

Item	Description	Est. Quantity	Unit Price	Extension	Unit Price	Extension
1	Pavt, Removal	700 Sq. Yd.	\$ 4.25	\$ 2,975.00	\$ 7.00	\$ 4,900.00
2	Excavation, Earth	50 Cu. Yd.	\$ 15.00	\$ 750.00	\$ 35.00	\$ 1,750.00
3	Aggregate Base, 21AA, Limestone, 6 inch	100 Sq. Yd.	\$ 7.80	\$ 780.00	\$ 11.00	\$ 1,100.00
4	Cold Milling HMA Surface 1.5 inches	2,750 Sq. Yd.	\$ 3.00	\$ 8,250.00	\$ 3.40	\$ 9,350.00
5	Edge Trimming	220 Ft.	\$ 4.00	\$ 880.00	\$ 5.00	\$ 1,100.00
6	Joint and Crack, Cleanout	1000 Ft.	\$ 2.00	\$ 2,000.00	\$ 3.50	\$ 3,500.00
7	Hand Patching	10 Ton	\$ 150.00	\$ 1,500.00	\$ 250.00	\$ 2,500.00
8	HMA, 2C	290 Ton	\$ 77.00	\$ 22,330.00	\$ 86.00	\$ 24,940.00
9	HMA, 3C	145 Ton	\$ 77.00	\$ 11,165.00	\$ 86.00	\$ 12,470.00
10	HMA, LVSP	325 Ton	\$ 80.50	\$ 26,162.50	\$ 86.00	\$ 27,950.00
11	Curb and Gutter, Conc, Det F2	1,000 Ft.	\$ 18.00	\$ 18,000.00	\$ 16.00	\$ 16,000.00
12	Sidewalk, Conc, 4 inch	400 Sq. Yd.	\$ 5.50	\$ 2,200.00	\$ 6.00	\$ 2,400.00
13	Pavt. Mrkng., Waterborne, 4 inch, Yellow	2,000 Ft.	\$ 0.45	\$ 900.00	\$ 0.25	\$ 500.00
14	Pavt. Mrkng., Waterborne, 4 inch, Blue	250 L. F.	\$ 0.55	\$ 137.50	\$ 0.40	\$ 100.00
15	Pavt. Mrkng., Waterborne, Blue, Acc. Symbol	3 Each	\$ 175.00	\$ 525.00	\$ 50.00	\$ 150.00
	Turf Restoration	Included	N/C	N/C	N/C	N/C
	Traffic Maintenance Control	Included	N/C	N/C	N/C	N/C
PROPOSAL A ESTIMATED GRAND TOTAL:			\$	98,555.00	\$	108,710.00

24-HOUR CONTACT PHONE NUMBER

248-334-4570 &
248-804-7974

248-765-3109

HOURS OF OPERATION

7AM-7PM

PROGRESS PAYMENTS:

Per contract

Net 30 days

SITE INSPECTION: Visited Site
Date visited

Y or N

Y

Y

Y or N

4/23/2015

4/24/2015

REFERENCES:

Y or N

Y

Y

COMPLETION DATE: Can Meet

Y or N

Y

Y

INSURANCE: Can Meet
Cannot Meet

X

X

SIGNATURE PAGE:

Y or N

Y

Y

PAYMENT TERMS:

Per contract

Net 30 days

WARRANTY:

Per contract

1 year

EXCEPTIONS:

None

Blank

VENDOR QUESTIONNAIRE:

Y or N

Y

Y

FORMS COMPLETED: (5 Forms)

Y or N

Y

Y

INDICATES LOW BIDDER MEETING SPECIFICATIONS

Opening Date -- 04/30/2015
 Date Reviewed -- 04/30/2015

CITY OF TROY
 BID TABULATION
 PARKING LOT MAINTENANCE PROGRAM
 TENNIS BUBBLE

VENDOR NAME:

Best Asphalt, Inc.

Romulus, MI

Ck#

9148608301

Ck Amount

\$5,000.00

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4	Cold Milling HMA Surface 1.5 inches	2,750 Sq. Yd.	\$ 20.40	\$ 56,100.00		
5	Edge Trimming	220 Ft.	\$ 8.00	\$ 1,760.00		
6	Joint and Crack, Cleanout	1000 Ft.	\$ 4.00	\$ 4,000.00		
7	Hand Patching	10 Ton	\$ 175.00	\$ 1,750.00		
8	HMA, 2C	290 Ton	\$ 70.00	\$ 20,300.00		
9	HMA, 3C	145 Ton	\$ 70.00	\$ 10,150.00		
10	HMA, LVSP	325 Ton	\$ 85.00	\$ 27,625.00		
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13	Pavt. Mrkng., Waterborne, 4 inch, Yellow	2,000 Ft.	\$ 0.50	\$ 1,000.00		
14	Pavt. Mrkng., Waterborne, 4 inch, Blue	250 L. F.	\$ 0.50	\$ 125.00		
15	Pavt. Mrkng., Waterborne, Blue, Acc. Symbol	3 Each	\$ 25.00	\$ 75.00		
	Turf Restoration	Included	N/C	N/C	N/C	N/C
	Traffic Maintenance Control	Included	N/C	N/C	N/C	N/C
PROPOSAL A ESTIMATED GRAND TOTAL:				\$ 153,835.00	\$	-

24-HOUR CONTACT PHONE NUMBER

734-732-0588

HOURS OF OPERATION

PROGRESS PAYMENTS:

Blank

SITE INSPECTION: Visited Site

Y or N

Y

Date visited

4/28/2015

REFERENCES:

Y or N

Y

COMPLETION DATE: Can Meet

Y or N

Y

INSURANCE: Can Meet

X

Cannot Meet

SIGNATURE PAGE:

Y or N

Y

PAYMENT TERMS:

Blank

WARRANTY:

Blank

EXCEPTIONS:

Blank

VENDOR QUESTIONNAIRE:

Y or N

Y

FORMS COMPLETED: (5 Forms)

Y or N

Y

Attest:

Susan Reisterer

Sara Teets

Kurt Bovenseip

MaryBeth Murz,
 Purchasing Manager