



CITY COUNCIL AGENDA ITEM

Date: 04/21/2015

To: Brian Kischnick, City Manager

From: Tom Darling, Financial Services Director
Gary Mayer, Police Chief
MaryBeth Murz, Purchasing Manager
Gert Paraskevin, IT Director

Subject: Standard Purchasing Resolution 4 – GSA Contract - Hyland OnBase Replacement for Moodle

History

City of Troy management obtained approval from City Council in April 2008 to purchase and implement Moodle (Resolution #2008-04-133), a system comprised of Open Source software and a Linux based hardware appliance designed to produce and manage internet-based training courses at a cost of \$20,495. This system was initially purchased by the Police Department, but is now also utilized by the Fire and Human Resources Departments to create on-line tests and distribute documents such as city-wide Administrative Memoranda.

Use of this technology has had a huge impact on streamlining the training and testing procedures for the Police Department. Continued use will also have a positive impact on Fire as well as Human Resources. Plans include additional training courses, new employee orientation and managed access to training videos.

The current hardware is now 7 years old and has reached the end of its expected life. Most recent maintenance costs from the original vendor were \$5,075 for one year ending June 2013. Since that time they no longer support the hardware. In addition, the version of Moodle software that is currently in use has become outdated. An alternative to upgrading Moodle is to purchase a module from our current document management vendor Hyland, to expand our use of OnBase. They have a Document Knowledge Transfer and Compliance (DKTC) module that would offer similar functionality, and work with our existing systems. One of the issues we constantly face with Moodle is that it runs on a non-city standard platform, Linux. We have had difficulty supporting it and properly interfacing to our existing Microsoft Active Directory environment and to other databases. OnBase on the other hand does fit into the city standard platform and database environment, and it expands on an already familiar system.

Purchasing

- Hyland Software, Inc. of Westlake, OH is an awarded bidder from the GSA Cooperative Governmental Purchasing Program – Contract #GS-35F-4127D.
- Hyland Software, Inc. offers the OnBase DKTC module on the cooperative contract which provides a 19% discount.

Financial

Funds are budgeted in the Information Technology Capital Fund.

Recommendation

City management is requesting authorization to award a contract to Hyland Software, Inc. of Westlake, OH to purchase the OnBase Document Knowledge Transfer and Compliance (DKTC) module as per the GSA Cooperative Governmental Purchasing Program Contract #GS-35F-4127D for an estimated cost of \$12,900.00 plus a 19% maintenance fee per year which is approximately \$2,450.38 annually.