



# CITY COUNCIL ACTION REPORT

October 31, 2007

TO: Phillip L. Nelson, City Manager

FROM: John M. Lamerato, Assistant City Manager/Finance & Administration  
Susan A. Leirstein, Purchasing Director  
Carol K. Anderson, Parks and Recreation Director

SUBJECT: Standard Purchasing Resolution 2: Bid Award – Lowest Acceptable Bidder – Annual Flowers and Bedding Plants

## Background

- On October 29, 2007, bids were received to provide 2008 Seasonal Requirements of Annual Flowers and Bedding Plants.
- 59 Vendors were notified via the MITN system with one responsive bid received. In addition, one statement of no bid and one late bid were recorded.

## Financial Considerations

- Funds are available in the following Parks department operating accounts:

Northfield Street Islands -	782.7740.010
Fire Halls -	344.7740.010
Cemetery Maintenance -	276.7740.100
Park Maintenance -	770.7740.010
Aquatic Center -	787.7740.100
DPW -	551.7740.010
Museum Grounds -	807.7740.010

## Legal Considerations

- ITB-COT 07-39, Seasonal Requirements of Annual Flowers & Bedding Plants for 2008 was competitively bid as required by Chapter 7 of the City Code.
- All bidders were given the opportunity to respond with their level of interest in supplying annuals for the City of Troy.

## Policy Considerations

- Annual flowers enhance the livability of the community and give a prosperous feeling to the area. (Goal I)
- Well maintained landscaping will attract business and will help retain those currently located in the City. (Goal III)

## Options

- City management and the Parks and Recreation department recommend awarding seasonal requirements of annual flowers and bedding plants the lowest acceptable bidder, Meiring Greenhouse & Farms of Carleton, MI, for an estimated total cost of \$11,017.50, at unit prices contained in the bid tabulation.

Opening Date-- 10/29/07  
 Date Prepared-- 10/29/07

CITY OF TROY  
 BID TABULATION  
 2008 ANNUAL FLOWERS/BEDDING PLANTS

VENDOR NAME:

VENDOR NAME:				Meiring			
				Greenhouse			
				& Farms			
EST QTY	UNIT	SPECIES		UNIT COST	UNIT COST	UNIT COST	UNIT COST
50	48/Flat	ageratum	Blue Horizon	8.00			
50	48/Flat	ageratum	Summer Snow	8.00			
90	48/Flat	begonia	red/green	8.50			
75	48/Flat	begonia	white/bronze	8.50			
60	48/Flat	coleus	Blood Shot	8.00			
20	18/Flat	cleome	Queen Mix	13.25			
125	48/Flat	dusty miller		8.00			
80	48/Flat	marigold-french	Hero Mix	8.00			
20	48/Flat	gomprhena	Mixed colors	8.00			
20	48/Flat	impatiens	Mixed colors	8.50			
100	18/Flat	petunia	Easy Wave Blue	13.25			
100	18/Flat	petunia	Easy Wave Pink	13.25			
100	18/Flat	petunia	Easy Wave White	13.25			
100	18/Flat	petunia-wave	Easy Wave Salmon	13.25			
80	48/Flat	salvia x superba	Blue	8.00			
20	48/Flat	verbena	Ideal Florist Strain	8.00			
ESTIMATED GRAND TOTAL AWARDED ITEMS:				<b>\$ 11,017.50</b>			
SERVICE FACILITY:							
Location:				Carleton, MI			
24 Hr Phone Number:				734-625-1466			
Hrs of Operation:				8 am to 5 pm			
TERMS				Net 45 Days			
WARRANTY				30 Days; Limit 1 Time			
DELIVERY				<b>AS SPECIFIED</b>			
EXCEPTIONS				Blank			
ACKNOWLEDGEMENT				Yes			

NO BID:  
 Eckert's Greenhouse

LATE BID:  
 Dinser's Greenhouse

ATTEST:  
 Ron Hynd  
 Yvonne Ranzinger  
 Linda Bockstanz

Susan Leirstein CPPB  
 Purchasing Director

**BOLDFACE TYPE DENOTES LOWEST ACCEPTABLE BIDDER**