



## CITY COUNCIL ACTION REPORT

October 29, 2007

TO: Phillip L. Nelson, City Manager

FROM: Brian P. Murphy, Assistant City Manager/Services  
Timothy L. Richnak, Public Works Director

SUBJECT: 2007 Request to Waive Recapture Form

### Background:

- The Community and Home Improvement Division of Oakland County has advised us, as a standard practice, to submit a waiver request to protect year 2005 Community Development Block Grant (CDBG) funds from recapture for one additional year.

### Financial Considerations:

- Absent a waiver all unobligated 2005 funds would be recaptured December 31, 2007.

### Legal Considerations:

- There are no legal considerations associated with this item.

### Policy Considerations:

- There are no policy considerations associated with this item.

### Options:

- City management recommends submitting the 2007 request to waive recapture form

# COMMUNITY DEVELOPMENT BLOCK GRANT 2007 REQUEST TO WAIVE RECAPTURE FORM

**PLEASE DO NOT SUBMIT WAIVER REQUESTS WITH APPLICATION MATERIALS  
WAIVER REQUESTS ARE DUE TO KARRY L. RIETH, DIVISION MANAGER  
NO LATER THAN FRIDAY NOVEMBER 23, 2007**

The U.S. Department of Housing and Urban Development (HUD) mandates that Community Development Block Grant (CDBG) balances not exceed 1.5 times the current program year allocation sixty (60) days prior to the end of the program year (February 28<sup>th</sup>). To help comply with the regulation, the Oakland County Board of Commissioners adopted a policy allowing communities to protect funds from their two most recent program years. Therefore, all unobligated 2005 and older funds are at risk of recapture December 31, 2007.

A community may protect unobligated 2005 funds from recapture for one additional year by requesting a waiver. **Submittal of the following information and a governing body resolution** from the community requesting a one year deferral of recapture constitutes the Request to Waive Recapture. **A separate form must be submitted for each 2005 line item.**

Community Name: City of Troy

Date request submitted: November 15, 2007

2005 CDBG Project Title: Flood Drain Improvements

Amount of funds to be retained: \$82,795.00

Description and Location of activity:

Make storm drain improvements by installing approximately 20 storm drains with catch basins. Section 36, Lovington Street.

Reason for NOT completing project as specified on original 2005 application:

Development of budget, as this is an extremely large project. Additional funding not available.

Provide a corrective action plan and specific project implementation plans scheduled for the next calendar year. Projects must be completed by December 31, 2008

Date: November 12, 2007

Corrective Action:

Funds will be reprogrammed early in 2008 to Section 36 Park project. Funds will be exhausted prior to December 2008.

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Community Name: City of Troy

Date request submitted: November 15, 2007

2005 CDBG Project Title: Public Services

Amount of funds to be retained: \$6,749.00

Description and Location of activity:

Fund home chore program for approximately 80 income qualified seniors and persons with disabilities per Oakland County Guidelines. City Wide.

Reason for NOT completing project as specified on original 2005 application:

Less snowfall than anticipated therefore contractor for snow removal was not called out as many times as past years. Lawn maintenance bid price submitted by contractor was lower than previous years.

Provide a corrective action plan and specific project implementation plans scheduled for the next calendar year. Projects must be completed by December 31, 2008

Date: November 12, 2007

Corrective Action:

Funds will be applied to Fall 2007 yard cleanup and snow removal for Winter 2007 and early 2008.

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Community Name: City of Troy

Date request submitted: November 15, 2007

2005 CDBG Project Title: Special Assessment, Street Improvements

Amount of funds to be retained: \$4,703.43

Description and Location of activity: Pay special assessment for approximately 12 low-moderate income residents on Olympia and Tacoma Streets. Paving will consist of 4 ½" thick 24' wide asphalt on existing base. Drainage by ditches/swales with catch basins between driveways and under drains along new pavement, drive approaches paved 5' from the edge of the new pavement, and property restoration.

Reason for NOT completing project as specified on original 2005 application:  
Fewer residents than anticipated qualified per income limits for funds.

Provide a corrective action plan and specific project implementation plans scheduled for the next calendar year. Projects must be completed by December 31, 2008

Date: November 12, 2007

Corrective Action:

Funds will be reprogrammed early in 2008 to Section 36 Park project. Funds will be exhausted prior to December 2008.