

LIBRARY ADVISORY BOARD - FINAL

September 6, 2007

A Regular Meeting of the Troy Library Board was held on Thursday, September 6, 2007 at the Office of the Library Director. Kul Gauri, Chairman, called the meeting to order at 7:35 P.M.

ROLL CALL **PRESENT:** Heather Eisenbacher
Kul B. Gauri
Lynne Gregory
Nancy Wheeler
Audre Zembrzuski
Arthi Krishna

Cathleen Russ, Library Director

The Pledge of Allegiance to the Flag was given

Resolution #LB-2007-09-01

Moved by Wheeler

Seconded by Eisenbacher

RESOLVED, That Shruthi Subramanian be excused.

Yes: 5—Eisenbacher, Gauri, Gregory, Wheeler, Zembrzuski

No: 0

MOTION CARRIED

Resolution #LB-2007-09-02

Moved by Zembrzuski

Seconded by Gregory

RESOLVED, That Minutes of August 9, 2007 be approved.

Yes: 5—Eisenbacher, Gauri, Gregory, Wheeler, Zembrzuski

No: 0

MOTION CARRIED

Reviewed Agenda entries

Resolution #LB-2007-08-03

Moved by Wheeler

Seconded by Zembrzuski

RESOLVED, That the Agenda be approved.

Yes: 5—Eisenbacher, Gauri, Gregory, Wheeler, Zembrzuski
No: 0

MOTION CARRIED

POSTPONED ITEMS

There were no Postponed items.

NEW BUSINESS.

A. Ad memo about Printed Materials from Outside Sources in City Facilities
Russ explained the Ad Memo to the LAB members, and the location in the library where outside materials will be displayed.

B. 2006-2007 Statistics

Russ distributed copies of the statistics from FY 2006-2007. The LAB members would also like to see totals of Fines/Fees and other revenues from last year. Russ will bring that to the next meeting.

OLD BUSINESS

A. Update—Request for Proposal for Needs Assessment/Feasibility Study

Russ reported that 8 firms submitted proposals for the study. One was disqualified because it did not submit insurance documentation. The remaining 7 proposals will be evaluated by the committee, and interviews may be necessary. Russ will keep the LAB informed on the progress of this project.

REPORTS & COMMUNICATIONS

Director's Report.

Russ has been working on several projects, in addition to the RFP. The lease on the Café expires December 31, and she has been investigating possible buyers to take over Café operations. Also, collection development is a priority—playaways, the special needs collection, and integrating the reference materials in the adult services area. Finally, Russ explained that she is exploring an alternative staffing structure than the one currently in place, to promote greater accountability among staff.

Board Member's Comments

Wheeler said that she has received some negative comments about the Café, and has responded that the library is aware of the problem and trying to fix it. Wheeler also shared a negative experience she had with Circulation staff when she called to renew her library materials. Gauri had a similar experience. Zembrzuski asked Russ to follow up on her idea for express terminals, where patrons can stand and check email. Zembrzuski also shared an article about donating books.

Student Representative's Comments

Krishna asked if LAB meetings were public meetings. Yes, they are. The public is welcome to attend.

Suburban Library Cooperative--Gregory

Arthur Woodford, retired former director of the St. Clair Shores Public Library, is the new interim director of the Suburban Library Cooperative. He is working part-time, and is

responsible for administrative operations. Chris Frezza has been promoted to the position of Head of Systems, and is responsible for the automation and technology side of Cooperative operations. Other changes to SLC staff include the promotion of Lauren Boggs, Cataloger, to full-time status. The position of Systems Librarian is also going to be posted soon. Election of new SLC board of trustees will be held on Thursday, September 27, 2007, at that meeting.

Friends of the Troy Public Library

The next Friends board meeting is Monday, September 10, at 9:30 a.m.

Gifts.

None.

Informational Items.

September TPL Calendar.

Contacts and Correspondence.

16 written comments from the public were reviewed. A suggestion was made that it would be helpful to include the name of the department (i.e. adult services, youth services, etc.) with the comment, in order to better track which department receives the most compliments and complaints.

Public Participation.

There was no public participation.

The Library Board meeting adjourned at 9:00 P.M.

The next meeting is scheduled for October 11, 2007 at 7:30 p.m.

Kul Gauri
Chairman

Cathleen Russ
Recording Secretary