

TROY HISTORIC COMMISSION MINUTES – FINAL**SEPTEMBER 25, 2007**

The regular meeting of the Troy Historic Commission was held Tuesday, September 25, 2007 at the Troy Museum & Historic Village. Rosemary Kornacki called the meeting to order at 7:30 P.M.

ROLL CALL **PRESENT:** Rosemary Kornacki
 Vera Milz
 Terry Navratil
 Remedios Solarte
 Brian Wattles
 Kevin Lindsey
 Roger Kaniarz
 Janice Chen, Student Rep
 Loraine Campbell, Museum Manager

Resolution #HDC-2007-009-001**Moved by Lindsey****Seconded by Navratil****RESOLVED, That the minutes of June 26, 2007 be approved as amended**

Yes: 6 —Kornacki, Milz, Navratil, Solarte, Lindsey, Kaniarz and Wattles

No: 0

MOTION CARRIED**Old Business****A. Capital Projects**

Electrical Repairs

Shoreview Electric is submitting a revised quote to install an “S” loop in the conduit next to the building to stop water from entering the basement. Loraine will then submit to purchasing a PO request for their entire revised quote to change out the electrical panel from 3-phase to 1-phase and repair the conduit.

Wagon Shop

Robin Adair will complete repairs to the deteriorated wood in October. The cost is \$2,900.

General Store

This fall Loraine will finalize the specifications and collect bids to strip and stain the General Store. The work will be scheduled in the spring of 2008.

Change in Accounting:

A new accounting rule was put in place for this fiscal year. All repairs under \$5,000 will be taken out of operations rather than the capital repair budget. The operations budget for the museum has been a flat \$15,000 for the last 4 years.

Total repairs under \$5,000 average \$8,500/ year. John Lamerato has promised to adjust the operations budget mid-year so that operations funds are not completely depleted by small capital projects. Loraine will request a budget increase for the operations budget for FY 2008/09 to compensate increased costs from that line item.

B. Programs

See Attendance Reports.

Copy for winter *Troy Today* will be submitted in early October.

C. Attendance

See attached reports.

D. Grants

The Troy Historical Society received \$1,925 from the Michigan Council for the Humanities for this summer's Music in the Air Concerts.

Loraine submitted to the Kresge Foundation a grant application to receive up to \$5,000 for three years (total \$15,000) for operations. If received, the funds will be applied to an interpretive master plan for the proposed expanded facility.

E. Collections

See attached report.

F. Follow-up on MAP

Loraine will schedule with appropriate volunteers meetings to review the museum mission statement and changes and additions to the collections policy. These adjustments will reflect observations and recommendations made during the Museum Assessment Program (MAP) in 2006.

New Business

A. Troy Historical Society Liaison Report

The committee, in cooperation with the Purchasing Department completed the RFQ/RFP for an architect for the museum expansion. (Scope of work is attached for review.) Twenty-two firms attended the pre-bid meeting September 25, 2005. The deadline for proposals is October 6. The selection committee includes:

- Loraine Campbell, Museum Manager
- Mark Stimac, Dir. Building and Zoning Department
- Ward Randol, Co-Chair THC
- John Lavender, Co-Chair THC
- Terry Navratil, Historical Commission

B. Request to Amend Boundaries of Historic District

The committee is finalizing the Preliminary Report to expand the museum historic district to include the new properties purchased by the Historical Society for the museum expansion. This report will be submitted to three state

commissions, the Troy Planning Commission and City Council for a sixty-day review period. Any recommendations submitted following the review will be integrated into the final report and a public hearing will be held. After the hearing, the final report will be resubmitted to the Historic District Commission and Planning Commission for their approvals and their recommendations to City Council.

C. Rezoning Request

George Ballard and his crew will complete a new certified survey of the expanded museum site by September 30. This survey will be included in the application to the Planning Commission to change the zoning on the two newly acquired properties from RB1 to CF.

D. Application for National Register

Loraine hopes to present to the commission in late 2007, the finished application to place the 1927 Township Hall on the National Register of Historic Places.

E. Reports and Communications

a. Staff

Virginia Czerwinski was hired as the new Museum Aid Interpreter to replace Cindianne Johnson.

b. Visitor

None

c. Commission Members

i. Reappointment of Brian Wattles

Brian has indicated that he would like to be reappointed to the Historical Commission and will notify the City Clerk's office.

The Troy Historic Commission Meeting was adjourned at 9:30p.m. The next regular meeting will be held Tuesday, October 23, 2007 at the Troy Museum & Historic Village.

Rosemary Kornacki
Chairperson

Loraine Campbell
Recording Secretary