CITY COUNCIL ACTION REPORT

November 7, 2007

TO: Phillip L. Nelson, City Manager

FROM: Cindy Stewart, Community Affairs Director

SUBJECT: Annual Appreciation Banquets

Background:

- As in previous years, the City Council appoints a master of ceremonies for the annual Boards & Committees Appreciation Banquet (March 1, 2008) and the annual Fire Fighters Appreciation Banquet (May 17, 2008).

  The Community Affairs Department has already begun the planning process for the annual banquets to ensure a first class event. Please have City Council appoint a councilperson that will act as the official master of ceremonies that evening and work with the Community Affairs Department. Responsibilities include selecting a minister or priest to give the invocation, greeting all guests and distributing party favors that evening, and serving as master of ceremonies for the program.

Financial Considerations:

- There are no financial considerations associated with this item.

Legal Considerations:

- There are no legal considerations associated with this item.

Policy Considerations:

- There are no policy considerations associated with this item.

Options:

- It is recommended that Troy City Council appoint a council member to act as the official master of ceremonies for the Board and Committee Appreciation banquet and one for the Fire Fighters Appreciation Banquet.