



## CITY COUNCIL ACTION REPORT

November 2, 2007

TO: Phillip L. Nelson, City Manager  
FROM: John M. Lamerato, Assistant City Manager/Finance & Administration  
SUBJECT: 2007/08 Budget Amendment No. 1

### Background:

- Upon completion of the audit, we review all on going capital projects and outstanding purchase orders at year-end, to determine if a budget amendment is necessary. Capital projects are individually reviewed and compared to the projected completed status contained in the 2007/08 budget amendments are then made to reconcile any differences.

### Financial Considerations:

- The amendments will provide the necessary funding in the 2007/08 Budget to complete various capital projects and open purchase orders.

### Legal Considerations:

- The budget amendment will keep us in compliance with P.A. 621 of 1978 Uniform Budgeting Act, which calls for budgets to be amended when necessary.

### Policy Considerations:

- The budget amendment conforms to Goal II, "Minimize the cost and increase the efficiency and effectiveness of City government", by upholding fiscal integrity.

### Options:

- It is requested that City Council approve 2007/08 Budget Amendment No. 1 as recommended by City Management.

2007-08 BUDGET AMENDMENT NO. 1

	<u>CURRENT BUDGET</u>	<u>AMENDMENT</u>	<u>AMENDED BUDGET</u>
<b><u>CAPITAL PROJECTS FUND</u></b>			
<b>REVENUE:</b>			
FUND BALANCE UNRESERVED/UNDESIGNATED	\$ 4,855,000	\$ 2,985,000	\$ 1,870,000
TOTAL AMENDMENT TO REVENUES		<u>\$ 2,985,000</u>	
<b>EXPENDITURES:</b>			
<b>ELECTIONS</b>			
OFFICE EQUIPMENT & FURNITURE	\$ -	\$ 65,000	\$ 65,000
<b>CITY HALL</b>			
BUILDINGS & IMPROVEMENTS	\$ 4,288,000	\$ 170,000	\$ 4,458,000
<b>FIRE</b>			
BUILDINGS & IMPROVEMENTS	\$ 58,200	\$ 72,000	\$ 130,200
<b>POLICE</b>			
EQUIPMENT - OFFICE - COMM.	\$ 683,450	\$ 145,000	\$ 828,450
<b>PUBLIC WORKS</b>			
BUILDINGS & IMPROVEMENTS	\$ 238,000	\$ 65,000	\$ 303,000
LAND IMPROVEMENTS	100,000	25,000	125,000
MAJOR ROADS	10,150,000	1,338,000	11,488,000
LOCAL ROADS	2,500,000	57,000	2,557,000
TRAFFIC SIGNALS	100,000	100,000	200,000
DRAINS	1,260,930	<u>87,000</u>	1,347,930
		<u>\$ 1,672,000</u>	

	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET
<b>PARKS AND RECREATION</b>			
PARKS & RECREATION ADMIN.			
EQUIPMENT - GENERAL	\$ 80,000	\$ 34,000	\$ 114,000
LAND IMPROVEMENTS	1,560,000	60,000	1,620,000
COMMUNITY CENTER			
LAND IMPROVEMENTS	100,000	9,000	109,000
BUILDING & IMPROVEMENTS	43,000	9,000	52,000
PARK DEVELOPMENT			
FIREFIGHTERS PARK	100,000	100,000	200,000
JAYCEE PARK	100,000	121,000	221,000
OEC	159,000	7,000	166,000
RAINTREE PARK	50,000	59,000	109,000
MUNICIPAL GROUNDS			
LAND IMPROVEMENTS	1,566,000	50,000	1,616,000
		<u>\$ 449,000</u>	
<b>MUSEUM</b>			
EQUIPMENT - GENERAL	\$ 10,000	\$ 28,000	\$ 38,000
BUILDINGS & IMPROVEMENTS	246,000	238,000	484,000
		<u>\$ 266,000</u>	
<b>LIBRARY</b>			
BUILDING & IMPROVEMENTS	\$ 325,000	\$ 125,000	\$ 450,000
OFFICE EQUIPMENT & FURNITURE	-	21,000	21,000
		<u>\$ 146,000</u>	
TOTAL AMENDMENT TO EXPENDITURES		<u><u>\$ 2,985,000</u></u>	
 <b><u>MOTOR EQUIPMENT FUND</u></b>			
<b>REVENUE:</b>			
UNRESERVED FUND BALANCE	\$ 4,609,210	\$ 440,000	\$ 4,169,210
TOTAL AMENDMENT TO REVENUES		<u>\$ 440,000</u>	
<b>EXPENSES:</b>			
VEHICLES	\$ 1,346,000	\$ 433,000	\$ 1,779,000
BUILDING & IMPROVEMENTS	-	7,000	7,000
TOTAL AMENDMENT TO EXPENSES		<u>\$ 440,000</u>	

Amendment requested to provide funds for outstanding purchase orders at June 30, 2007, and to reconcile capital projects in various stages of completion at June 30, 2007.