



## CITY COUNCIL ACTION REPORT

November 13, 2007

TO: Phillip L. Nelson, City Manager

FROM: John M. Lamerato, Assistant City Manager/Finance & Administration  
Susan A. Leirstein, Purchasing Director

SUBJECT: Bid Waiver - Contract Extension – Alarm Installation, Monitoring and Maintenance

### **Background**

- On July 25, 1994 (Resolution 94-624) Troy City Council approved a five-year contract with an option to renew for two additional years for alarm installation, monitoring and maintenance in various City buildings with Vigilante Security, Inc.
- The contract has been administratively extended on a yearly basis under the same prices, terms and conditions with the exception of an increase in the charge for call-outs, accepted during the last contract extension, in accordance with the CPI Inflation Calculator.
- Vigilante has again expressed an interest in extending the contract, including all new facilities added during the last contract extension, as well as any future additions.
- Vigilante Security, Inc. has provided consistent acceptable service levels, and due to security issues, it is important to have continuity of access to City buildings and operations.
- Once alarms are installed, the main contract cost is monitoring. If a new provider were sought, all the buildings would be required to be upgraded to that provider's equipment and subject to 2008 monitoring costs.

### **Financial Considerations**

- Funds are available in the departmental security operating accounts.

### **Legal Considerations**

- Formal bidding procedures are waived, as no benefit would be derived from soliciting formal bids.

### **Policy Considerations**

- By retaining the current contractor the City will minimize the cost and increase the effectiveness of City operations. (Goals II)

### **Options**

- City management recommends extending the contract for alarm installation, monitoring, and maintenance with Vigilante Security, Inc. of Lathrup Village, MI under the same terms and conditions as the original contract approved in 1994. Monitoring prices will remain at 1994 RFP prices with the exception of the hourly call-out prices which were increased to \$61.65 per hour in the 2006 contract extension. Staff will review pricing annually and adjustments may be allowed not-to-exceed the Consumer Price Index (CPI) for the Detroit-Ann Arbor area.

## VIGILANTE ALARMS

Department	Alarm Type	Monitoring Monthly Cost
Community Center	Burglar / Fire	\$80.00 (\$50 + \$30)
Nature Center	Burglar / Fire	\$60.00 (\$30 + \$30)
P&R – Aquatic Center	Fire	\$27.55
P&R – Sylvan Glen Pro Shop	Burglar	\$30.00
P&R – Sanctuary Lake Golf Course	Burglar / Fire	\$92.50
Troy Library	Burglar / Fire Alarmnet	\$119.50 (\$99+\$15+\$5.50)
Museum Site	Burglar / Fire	\$77.00
Radio Building	Waterflow & Low Temperature, Door Entry, Smoke Detector	\$29.00
Fire Stations #1,2,3,4,5	Waterflow & Low Temperature	\$145.00
Fire Station #6	Waterflow & Low Temperature	\$29.00
Police / Fire Training Center	Fire Alarm / Waterflow	\$34.50
Engineering Field Office –	Burglar	\$30.00
DPW Yard	Waterflow	\$29.00
	Callouts – All locations	\$61.65/hour

Monthly Cost Discounted 5% for all locations included on the Master Bill

From: PURCHASING

248 619 7608

11/05/2007 10:56 #041 P.002/002

500 W. Big Beaver  
Troy, MI 48084  
(248) 524-3300

The City of Tomorrow...



...Today

November 5, 2007

ATTN: Ron Ross  
Vigilante Security Inc.  
27215 Southfield Road  
Lathrup Village, MI 48076

Dear Mr. Ross,

On July 25, 1994, the Troy City Council approved a contract to provide alarm installation and monitoring for 5 years with an option to renew for an additional 2-year period. The contract has been extended on a yearly basis since that time under the same prices, terms, and conditions with the exception of the amendment issued to increase the charge for call-outs from \$45/hour to \$61.65/hour. Your company has expressed an interest in again extending the contract until December 31, 2008, including all new facilities added during the last contract extension, as well as any future additions. The same pricing, terms and conditions as the original contract would apply.

A request by City staff to determine the successful bidder's interest in renewing a contract in no way obligates the City. The extension is not final without approval of the Troy City Manager and City Council and a blanket change order issued.

If you have any questions please call me at (248) 680-7291. Please fax this letter back to the City of Troy at (248) 619-7608.

**CHECK ONE:**

**Vigilante Security, Inc. is interested in renewing the Contract under the same pricing, terms and conditions:**

(X)

**Vigilante Security, Inc. is not interested in renewing the contract:**

( )

x   
Signed: Authorized Company Representative

Print Name: Ronald Ross  
Date: 11-5-07

Thank you,

  
Susan Leirstein, C.P.P.B.  
Purchasing Director

Connie Huang Term Expires 07/01/07 (Student)

Kasey Wang Term Expires 07/01/07 (Student)

Yes: All-6  
No: None  
Absent: Lambert

**(c) Confirmation of City Manager Appointment to Employee Retirement System Board of Trustees and Retiree Health Care Benefits Plan & Trust**

Resolution #2006-07-293c  
Moved by Broomfield  
Seconded by Beltramini

RESOLVED, That the appointment of the City Manager, Phillip Nelson is hereby **CONFIRMED BY THE CITY COUNCIL** to serve on the Boards and Committees as indicated below:

**Employee Retirement System Board of Trustees and Retiree Health Care Benefits Plan & Trust**

Confirmation of Appointment by Council – Chapter 10 of the Troy City Code

Phillip Nelson **(City Manager)** Ordinance – Chapter 10

Yes: All-6  
No: None  
Absent: Lambert

**F-2 Bid Waiver – Contract Extension – Alarm Installation, Monitoring and Maintenance**

Resolution #2006-07-294  
Moved by Stine  
Seconded by Beltramini

WHEREAS, On July 25, 1994 City Council approved a five (5) year contract to provide alarm installation, monitoring, and maintenance with an option to renew for an additional two (2) year period to Vigilante Security, Inc. as the result of a 1994 RFP process (Resolution #94-624), and extended yearly administratively under the same prices, terms and conditions; and

WHEREAS, Vigilante Security, Inc. has offered to extend their contract until December 31, 2007 under the same prices, terms, and conditions with the exception of the call-out hourly rate which will increase in accordance with the CPI Inflation Calculator and include any changes to alarm installations required;

THEREFORE, BE IT RESOLVED, That a contract to provide alarm installation, monitoring, and maintenance is hereby **APPROVED** with Vigilante Security, Inc. of Lathrup Village, MI, under the prices, terms, and conditions as outlined expiring December 31, 2007.

