



CITY COUNCIL ACTION REPORT

November 12, 2007

TO: Phillip L. Nelson, City Manager

FROM: Brian P. Murphy, Assistant City Manager/Economic Development Services
Susan A. Leirstein, Purchasing Director
Timothy L. Richnak, Public Works Director

SUBJECT: Standard Purchasing Resolution 1: Award to Low Bidder –
Home Chore Lawn and Yard Services

Background

- Bids were received and publicly read on October 18, 2007, for seasonal requirements of lawn and yard services for Troy residents using the Home Chore Program with an option to renew for one (1) additional season.
- 176 vendors were notified via the Michigan Intergovernmental Trade Network (MITN system) with one additional vendor walk-in. Fifteen (15) bid responses were received, and one vendor, Accord Landscape withdrew.
- The award recommendation considered the vendor offering the best combination of a variety of factors including: bid price, professional competence and level of service, equipment fleet, references, and the comfort of the residents on the program.

Financial Considerations

- Funds for lawn and yard services for the Home Chore Program are available initially through the Public Works operating budget, then reimbursed by Oakland County through the Community Development Block Grant Program (CDBG).

Legal Considerations

- ITB-COT 07-38, seasonal requirements of lawn and yard services for Troy residents using the Home Chore Program with an option to renew for one (1) additional year was competitively bid and opened October 18, 2007, in accordance with Chapter 7 of the City Code.
- Award is contingent upon contractor's submission of properly executed bid and contract documents, including insurance certificates and all other specified requirements.

Policy Considerations

- All bidders were given the opportunity to respond with their level of interest in supplying services for the City of Troy. (Goal II)
- CDBG improves the quality of life and property to qualified residents in the City of Troy. (Goal I)

November 12, 2007

To: Phillip L. Nelson, City Manager
Re: Bid Award – Home Chore Lawn and Yard Services

Options

- City management and the Public Works department recommend City Council award a contract for seasonal requirements of lawn and yard services for Troy residents using the Home Chore Program with an option to renew for one (1) additional season to the low total bidder, Zimmerman Lawn and Snow of Roseville, MI, at unit prices contained on the bid tabulation, which expires December 31, 2008.

VENDOR NAME:		Accord Landscape, LLC	Zimmerman Lawn & Snow	Distinctive Styles LLC
		Withdrew		
EST NO.		PRICE PER SERVICE	PRICE PER SERVICE	PRICE PER SERVICE
PROPOSAL A: LAWN CARE SERVICES				
50	Lawn Care Services at a Residential Lots Home -average lot size 100 ft x 180 ft	\$ 8.00	\$ 11.75	\$ 16.75
30	Lawn-care Services at lots over 100 ft x 180 ft or corner lots	\$ 9.00	\$ 13.75	\$ 17.75
		\$ 670	\$ 1,000	\$ 1,370
ESTIMATED TOTAL: - 28 Weeks -		\$ 18,760.00	\$ 28,000.00	\$ 38,360.00
PROPOSAL B: YARD CLEAN UP				
50	Yard clean up at a residential City of Troy home - average lot size 100 ft x 180 ft	\$ 15.00	\$ 59.00	\$ 25.45
30	Yard Clean up for lots over 100 ft x 180 ft or corner lots	\$ 20.00	\$ 69.00	\$ 26.45
		\$ 1,350	\$ 5,020	\$ 2,066
ESTIMATED TOTAL: - 2 Clean-Ups -		\$ 2,700.00	\$ 10,040.00	\$ 4,132.00
GRAND TOTAL BOTH SERVICES:		\$ 21,460.00	\$ 38,040.00	\$ 42,492.00
SITE INSPECTIONS:	Yes or No	Yes	Yes	No
	Date	10/12 & 10/13/07	10/12/2007	
PHONE NUMBERS:	Daytime	586-806-0347	586-771-3258	586-942-1228
	24 Hour	586-206-4874	586-484-1721	586-942-1228
	Contact Name	Don Lewber	John Purdue	Kendra Newland
	Hrs of Operation	24 Hrs per Day	8 am - 4 pm	8 am to 8 pm
INSURANCE:	Can Meet	XX	XX	XX
	Cannot Meet			
TERMS:		Net 30 days	Blank	Blank
EXCEPTIONS:		None	Blank	Blank
ACKNOWLEDGEMENT:	Y or N	Yes	Yes	Yes
BIDDERS QUESTIONNAIRE:	Y or N	Yes	Yes	Yes

PROPOSAL: Seasonal Requirements of Lawn & Yard Services for the Home Chore Program with an Option to Renew for One (1) Additional Season

ATTEST:

Vicki Richardson
Yvonne Ranzinger
Linda Bockstanz

BOLDFACE TYPE DENOTES LOW BIDDER

Susan Leirstein CPPB
Purchasing Director

Opening Date -- 10/18/07
 Date Prepared -- 11/12/07

CITY OF TROY
 BID TABULATION
 LAWN SERVICES/HOME CHORE PROGRAM

VENDOR NAME:		Universal Lawn Care	Metro Detroit	Redburn's
		Inc	Landscape	Snow & Lawn, Inc
EST NO.		PRICE PER SERVICE	PRICE PER SERVICE	PER SERVICE
PROPOSAL A: LAWN CARE SERVICES				
50 Lots	Lawn Care Services at a Residential Home -average lot size 100 ft x 180 ft	\$ 14.50	\$ 15.00	\$ 15.00
30 Lots	Lawn-care Services at lots over 100 ft x 180 ft or corner lots	\$ 16.00	\$ 17.00	\$ 17.00
		\$ 1,205	\$ 1,260	\$ 1,260
	ESTIMATED TOTAL: - 28 Weeks -	\$ 33,740.00	\$ 35,280.00	\$ 35,280.00
PROPOSAL B: YARD CLEAN UP				
50 Lots	Yard clean up at a residential City of Troy home - average lot size 100 ft x 180 ft	\$ 58.00	\$ 55.00	\$ 60.00
30 Lots	Yard Clean up for lots over 100 ft x 180 ft or corner lots	\$ 68.00	\$ 65.00	\$ 70.00
		\$ 4,940	\$ 4,700	\$ 5,100
	ESTIMATED TOTAL: - 2 Clean-Ups -	\$ 9,880.00	\$ 9,400.00	\$ 10,200.00
	GRAND TOTAL BOTH SERVICES:	\$ 43,620.00	\$ 44,680.00	\$ 45,480.00
SITE INSPECTIONS:	Yes or No Date	No	No	Yes
		-		Current Contractor
PHONE NUMBERS:	Daytime	586-566-9483	586-634-2904	248-852-4754
	24 Hour	586-615-2752	586-634-2904	248-909-0259
	Contact Name	Jason Gelle	John Baker	Jack Redburn
	Hrs of Operation	6 am - 6 pm	24 Hrs 7 Days	As needed
INSURANCE:	Can Meet Cannot Meet	XX	XX	XX
TERMS:		Net 30	14 Days	14 Days
EXCEPTIONS:		Blank	Blank	Blank
ACKNOWLEDGEMENT:	Y or N	Yes	Yes	Yes
BIDDERS QUESTIONNAIRE:	Y or N	Yes	Yes	Yes

VENDOR NAME:		Alpha One	Family Landscaping	GDM Lawn Care
		Services	LLC	LLC
EST NO.		PRICE PER SERVICE	PRICE PER SERVICE	PRICE PER SERVICE
PROPOSAL A: LAWN CARE SERVICES			(\$16.00)	
50 Lots	Lawn Care Services at a Residential Home -average lot size 100 ft x 180 ft	\$ 15.50	\$ 15.68	\$ 16.00
30 Lots	Lawn-care Services at lots over 100 ft x 180 ft or corner lots	\$ 16.75	\$ 16.66	\$ 17.50
ESTIMATED TOTAL: - 28 Weeks -		\$ 1,277.50	\$ 1,284	\$ 1,325
		\$ 35,770.00	\$ 35,946.40	\$ 37,100.00
PROPOSAL B: YARD CLEAN UP			(\$58.00)	
50 Lots	Yard clean up at a residential City of Troy home - average lot size 100 ft x 180 ft	\$ 62.00	\$ 56.84	\$ 60.00
30 Lots	Yard Clean up for lots over 100 ft x 180 ft or corner lots	\$ 72.00	\$ 66.64	\$ 70.00
ESTIMATED TOTAL: - 2 Clean-Ups -		\$ 5,260	\$ 4,841	\$ 5,100
GRAND TOTAL BOTH SERVICES:		\$ 10,520.00	\$ 9,682.40	\$ 10,200.00
		\$ 46,290.00	\$ 45,628.80	\$ 47,300.00
SITE INSPECTIONS:	Yes or No	Yes	No	Yes
	Date	10/15/2007		Sept '07
PHONE NUMBERS:	Daytime	248-379-4261	313-935-5916	248-689-9135
	24 Hour	248-379-4261	313-790-8586	248-561-5839
	Contact Name	David Semaan	Marlin Maxwell	Gene Mead
	Hrs of Operation	5 am - 9 pm	8 to 6 pm	7 am - 6 pm
INSURANCE:	Can Meet	XX	XX	XX
	Cannot Meet			
TERMS:		Net 30	2% Net 10	14 Days
EXCEPTIONS:		N/A	Blank	Blank
ACKNOWLEDGEMENT:	Y or N	Yes	Yes	Yes
BIDDERS QUESTIONNAIRE:	Y or N	Yes	Yes	Yes

Opening Date -- 10/18/07
 Date Prepared -- 11/12/07

CITY OF TROY
 BID TABULATION
 LAWN SERVICES/HOME CHORE PROGRAM

VENDOR NAME:		Kent Lawn Care	O'Neal Father &	Pro-Turf LLC
		Inc	Sons	
EST NO.		PRICE PER SERVICE	PRICE PER SERVICE	PRICE PER SERVICE
PROPOSAL A: LAWN CARE SERVICES				
50	Lawn Care Services at a Residential Lots Home -average lot size 100 ft x 180 ft	\$ 15.75	\$ 16.00	\$ 15.95
30	Lawn-care Services at lots over 100 ft x 180 ft or corner lots	\$ 17.50	\$ 17.00	\$ 17.45
ESTIMATED TOTAL: - 28 Weeks -		\$ 1,312.50	\$ 1,310	\$ 1,321
		\$ 36,750.00	\$ 36,680.00	\$ 36,988.00
PROPOSAL B: YARD CLEAN UP				
50	Yard clean up at a residential City of Troy Lots home - average lot size 100 ft x 180 ft	\$ 62.50	\$ 65.00	\$ 62.00
30	Yard Clean up for lots over 100 ft x 180 ft or corner lots	\$ 72.50	\$ 70.00	\$ 72.00
ESTIMATED TOTAL: - 2 Clean-Ups -		\$ 5,300	\$ 5,350	\$ 5,260
GRAND TOTAL BOTH SERVICES:		\$ 10,600.00	\$ 10,700.00	\$ 10,520.00
		\$ 47,350.00	\$ 47,380.00	\$ 47,508.00
SITE INSPECTIONS:	Yes or No	No	Yes	Yes
	Date		10/5/2007	10/3 & 10/9/07
PHONE NUMBERS:	Daytime	586-784-9095	586-791-7986	586-781-5223
	24 Hour	586-531-3490	586-634-6181	586-781-5223
	Contact Name	Phillip Kent	Baron & Garry O'Neal	Mark Parise
	Hrs of Operation	7 am - 8 pm	24	24 Hrs
INSURANCE:	Can Meet	XX	XX	XX
	Cannot Meet			
TERMS:		Net 30	Blank	Net 30
EXCEPTIONS:		None	Blank	None
ACKNOWLEDGEMENT:	Y or N	Yes	Yes	Yes
BIDDERS QUESTIONNAIRE:	Y or N	Yes	Yes	Yes

VENDOR NAME:		Kevin's Lawn	Diamond Scape	Brothers All
		Care & Snow	Landscaping, LLC	Season Lawn
		Removal, Inc.		Service
EST NO.		PRICE PER SERVICE	PRICE PER SERVICE	PRICE PER SERVICE
PROPOSAL A: LAWN CARE SERVICES				
50	Lawn Care Services at a Residential Lots Home -average lot size 100 ft x 180 ft	\$ 20.00	\$ 20.50	\$ 24.00
30	Lawn-care Services at lots over 100 ft x 180 ft or corner lots	\$ 21.00	\$ 22.00	\$ 28.00
ESTIMATED TOTAL: - 28 Weeks -		\$ 1,630	\$ 1,685	\$ 2,040
		\$ 45,640.00	\$ 47,180.00	\$ 57,120.00
PROPOSAL B: YARD CLEAN UP				
50	Yard clean up at a residential City of Troy home - average lot size 100 ft x 180 ft	\$ 65.00	\$ 65.00	\$ 125.00
30	Yard Clean up for lots over 100 ft x 180 ft or corner lots	\$ 75.00	\$ 75.00	\$ 150.00
ESTIMATED TOTAL: - 2 Clean-Ups -		\$ 5,500	\$ 5,500	\$ 10,750
GRAND TOTAL BOTH SERVICES:		\$ 11,000.00	\$ 11,000.00	\$ 21,500.00
		\$ 56,640.00	\$ 58,180.00	\$ 78,620.00
SITE INSPECTIONS:	Yes or No	Yes	Yes	Yes
	Date	1/3/2006	10/13/2007	1/10/2006
PHONE NUMBERS:	Daytime	810-329-3633	248-632-6522	586-201-3608
	24 Hour	810-217-7258	313-221-3268	586-201-3608
	Contact Name	Kevin Hutkowski	P.Young/K.Debrowsky	Voula & Jack Fragidis
	Hrs of Operation	M-F 9am to 5pm	9:00 am - 7:00 pm	7:30 am - 8:30 pm
INSURANCE:	Can Meet	XX	XX	
	Cannot Meet			XX
TERMS:		Net 30 Days	14 Days	+ \$860.00 Net 20
EXCEPTIONS:		Blank	None	Attached to Bid
				--Insurance--
ACKNOWLEDGEMENT:	Y or N	Yes	Yes	Yes
BIDDERS QUESTIONNAIRE:	Y or N	Yes	Yes	Yes