

CITY COUNCIL

AGENDA

November 5, 2001 – 7:30 P.M.
Council Chambers – City Hall
500 West Big Beaver, Troy, Michigan 48084
(248) 524-3300

CALL TO ORDER 1

Invocation & Pledge Of Allegiance – Rev. Randall Engle – North Hills Christian Reformed Church 1

ROLL CALL 1

A-1 Minutes: Regular Meeting of October 15, 2001 and Special Meeting of October 22, 2001 1

A-2 Presentations: a) Bill Kennis – Troy Shareholders – Regarding: Civic Center Complex; b) Bharatiya Temple – Donation to the New York City Relief Fund; and c) Pamela Brady – Michigan Recycles Day 1

PUBLIC HEARING 2

C-1 Proposed Rezoning – Proposed Fountain Park Condominiums, East Side of Rochester and North of Wattles, Section 14, R-1C to R-1T (Z-672) 2

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E-2 Standard Purchasing Resolution 1: Award to Low Bidders – Water System Materials 3

E-3 Request for Temporary Sales/Office Trailer, Sandalwood South Condominiums 3

NOTICE: People with disabilities needing accommodations for effective participation in this meeting should contact the City Clerk (248) 524-3316 at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.

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CALL TO ORDER

Invocation & Pledge Of Allegiance – Rev. Randall Engle – North Hills Christian Reformed Church

ROLL CALL

Mayor Matt Pryor
Robin Beltramini
Martin F. Howrylak
Thomas S. Kaszubski
David A. Lambert
Anthony N. Pallotta
Louise E. Schilling

A-1 Minutes: Regular Meeting of October 15, 2001 and Special Meeting of October 22, 2001

Suggested Resolution
Resolution #2001-11-
Moved by
Seconded by

RESOLVED, That the Minutes of the 7:30 PM Regular Meeting of October 15, 2001 and the Minutes of the 7:30 PM Special Meeting of October 22, 2001 be approved.

Yes:
No:

A-2 Presentations: a) Bill Kennis – Troy Shareholders – Regarding: Civic Center Complex; b) Bharatiya Temple – Donation to the New York City Relief Fund; and c) Pamela Brady – Michigan Recycles Day

PUBLIC HEARING

C-1 Proposed Rezoning – Proposed Fountain Park Condominiums, East Side of Rochester and North of Wattles, Section 14, R-1C to R-1T (Z-672)Suggested Resolution

Resolution #2001-11-

Moved by

Seconded by

RESOLVED, That the R-1C (One-Family Residential) to R-1T (Medium-Density Residential) rezoning request of 2.74 acres, comprised of 2, 3 and 4 of Supervisor's Plat #22, located on the east side of Rochester Road and north of Wattles Road, Section 14, is hereby approved, as recommended by City Management and the Planning Commission.

Yes:

No:

VISITOR COMMENTS

Any person not a member of the Council may address the Council with recognition of the Chair, after clearly stating the nature of his/her inquiry. Any such matter may be deferred to another time or referred for study and recommendation upon the request of any one Council Member except that by a majority vote of the Council Members, said matter may be acted upon immediately. No person not a member of the Council shall be allowed to speak more than twice or longer than five (5) minutes on any question, unless so permitted by the Chair. The Council may waive the requirements of this section by a majority of the Council Members. (Rules of Procedure for the City Council, Article 15, as amended May 7, 2001.)

CONSENT AGENDA

The Consent Agenda includes items of a routine nature and will be approved with one motion. That motion will approve the recommended action for each item on the Consent Agenda. Any Council Member may remove an item from the Consent Agenda and have it considered as a separate item. A member of the audience who wishes to speak in opposition to the recommended action for any given Consent Agenda item may do so with the approval of a majority vote of City Council. Any item so removed from the Consent Agenda shall be considered after other items on the consent business portion of the agenda have been heard. (Rules of Procedure for the City Council, Article 13, as amended May 7, 2001.)

E-1 Approval of Consent Agenda

Suggested Resolution

Resolution #2001-11-

Moved by

Seconded by

RESOLVED, That all items as presented on the Consent Agenda are hereby approved as presented with the exception of Item(s) _____, which shall be considered after Consent Agenda (E) items, as printed.

Yes:

No:

E-2 Standard Purchasing Resolution 1: Award to Low Bidders – Water System Materials

Suggested Resolution

Resolution #2001-11-

RESOLVED, That a contract to provide one-year requirements of Water System Materials is hereby awarded to the low bidders, Etna Supply Company, Michigan Pipe & Valve, Gunners Meters & Parts, SLC Meter Service, US Filter Inc., and Marsh Products (Premarc), at unit prices contained in the bid tabulation opened September 25, 2001, a copy of which shall be attached to the original Minutes of this meeting at an estimated annual total cost of \$43,439.20.

E-3 Request for Temporary Sales/Office Trailer, Sandalwood South Condominiums

Suggested Resolution

Resolution #2001-11-

RESOLVED, That the request from Steve Schlaf of Sandalwood South of Troy, LLC, to place and occupy a sales trailer during construction of Sandalwood South Condominiums, is hereby approved for a twelve-month period in accordance with Chapter 47, House Trailers and Trailer Courts, Section 6.41(3), of the Code of the City of Troy

E-4 Standard Purchasing Resolution 4: Tri-County Purchasing Cooperative – Mobile Phone Products and Services

Suggested Resolution

Resolution #2001-11-

RESOLVED, That the three-year cooperative contract for Mobile Phone Products and Services from Cingular Wireless is hereby approved through the City of Farmington Hills bid process and extended to the Tri-County Purchasing Cooperative at unit prices contained in the bid tabulation opened August 17, 2001 and Attachment A – Pricing Options for other rate plans, a

copy of which shall be attached to the original Minutes of this meeting expiring in 2004, three years from the delivery of the phones.

E-5 Approval of Cost Participation Agreement for the Reconstruction of Livernois Road, Wattles to Braemer – Contract 01-5; Project No. 95.201.5

Suggested Resolution
Resolution #2001-11-

RESOLVED, That the Cost Participation Agreement between the City of Troy and the Road Commission for Oakland County for the reconstruction of Livernois Road, Wattles to Braemer, Project No. 95.201.5, is hereby approved and the Mayor and City Clerk are authorized to execute the Agreement.

E-6 Standard Purchasing Resolution 2: Lowest Acceptable Bidder Meeting Specifications – Electric Golf Cars for Sylvan Glen Golf Course

Suggested Resolution
Resolution #2001-11-

RESOLVED, That a contract to furnish a five-year lease of sixty-five (65) Electric Golf Cars including maintenance less fifty (50) trade-ins is hereby awarded to the lowest acceptable bidder meeting specifications, Club Car, Inc., at an estimated total lease cost of \$154,544.00.

E-7 Standard Purchasing Resolution 1: Award to Low Bidder – Snow Removal Services/Home Chore Program

Suggested Resolution
Resolution #2001-11-

RESOLVED, That a contract for seasonal requirements of snow removal services for the Home Chore Program with an option to renew for one (1) additional winter season is hereby awarded to the sole bidder, Dream Green, at unit prices contained in the bid tabulation opened October 23, 2001, a copy of which shall be attached to the original Minutes of this meeting, at an estimated total cost per season of \$10,600.00.

E-8 Standard Purchasing Resolution 2: Lowest Acceptable Bidders – Automobile, Light Truck, Farm, and Construction Equipment Replacement Parts with an Option to Renew for an Additional Three Years

Suggested Resolution
Resolution #2001-11-

RESOLVED, That contracts to provide three-year requirements of Automobile, Light Truck, Farm, and Construction Equipment Replacement Parts with an Option to Renew for three years are awarded to the lowest acceptable bidders meeting specifications, Bell Equipment Company, Coach & Motor Company, D&D Auto Parts, Kirks Automotive, Lecal Equipment Company, Inc., Munn Ford Tractor, Old Dominion Brush, Terminal Supply Company, Crown Battery Manufacturing Company, Inc., All Type Truck & Trailer Repair, Inc., and Lubrication Specialists at discount prices contained in the bid tabulation opened April 24, 2001, a copy of which shall be attached to the original Minutes of this meeting.

E-9 Standard Purchasing Resolution 4: Oakland County Cooperative Purchasing Agreement – Haworth Furniture Contract

Suggested Resolution
Resolution #2001-11-

RESOLVED, That a contract to purchase new furniture for the DPW Facility Addition from University Business Interiors is hereby approved through the Oakland County Cooperative Purchasing Agreement at an estimated cost of \$14,042.00, in accordance with Appendix B, Detailed Cost Estimates.

E-10 Private Agreement for Vanderpool Paving – Project No. 01.110.3

Suggested Resolution
Resolution #2001-11-

RESOLVED, That the Contract for the Installation of Municipal Improvements (Private Agreement) between the City of Troy and GFA Development is hereby approved for the installation of bituminous paving in the Vanderpool right-of-way, and the Mayor and City Clerk are authorized to execute the documents, a copy of which shall be attached to the original Minutes of this meeting.

E-11 Payment Authorization for Irrigation RepairSuggested Resolution

Resolution #2001-11-

RESOLVED, That payment of invoices totaling \$10,325.85 to Rayner Lawn Sprinkler, L.L.C. for emergency repair to irrigation systems damaged by underground boring contractors, and additional irrigation repair be approved.

E-12 Big Beaver, Kensington to Cunningham – Cost Participation Agreement with RCOC – Contract No. 01.8, Project No. 93.207.6Suggested Resolution

Resolution #2001-11-

RESOLVED, That the Cost Participation Agreement between the City of Troy and the Road Commission for Oakland County for the Big Beaver, Kensington to Cunningham project, Project No. 93.207.6, is hereby approved and the Mayor and City Clerk are authorized to execute the Agreement.

REGULAR BUSINESS

Persons interested in addressing City Council on items, which appear on the printed Agenda, may do so at the time the item is discussed. For those addressing City Council, time may be limited to not more than twice nor longer than five (5) minutes on any question, unless so permitted by the Chair, in accordance with the Rules of Procedure of the City Council, Article 6, as amended May 7, 2001. Persons interested in addressing City Council on items, which are not on the printed Agenda, may do so under the last item of the Regular Business (F) Section.

F-1 Appointments to Boards and Committees: (a) Advisory Committee for Persons with Disabilities; (b) Downtown Development Authority; (c) Historic District Commission; (d) Historical Commission; (e) Liquor Committee; (f) Traffic Committee; and (g) Troy Daze CommitteeSuggested Resolution

Resolution #2001-11-

Moved by

Seconded by

RESOLVED, That the following persons are hereby appointed by the City Council to serve on the Boards and Committees as indicated:

(a) Advisory Committee for Persons with Disabilities Council Appointment

_____ Term Expires 11-01-2003 (Alternate)

_____ Term Expires 11-01-2004

_____ Term Expires 11-01-2004

_____ Term Expires 11-01-2004

(b) Downtown Development Authority Mayor, Council Approval

Alan M. Kiriluk Term Expires 09-30-2004 (See attached memo)

G. Thomas York Term Expires 09-30-2004 (See attached memo)

Michael W. Culpepper Term Expires 09-30-2004 (See attached memo)

_____ Term Expires 09-30-2005

_____ Term Expires 09-30-2005

_____ Term Expires 09-30-2005

(c) Historic District Commission Council Appointment

_____ Term Expires 03-01-2004

(d) Historical Commission Council Appointment

_____ Student Rep Term Expires 07-01-2002

_____ Term Expires 07-31-2004

(e) Liquor Committee Council Appointment

_____ Student Rep Term Expires 07-01-2002

(d) Traffic Committee Council Appointment

_____ Student Rep Term Expires 07-01-2002

(e) Troy Daze Committee

Council Appointment

_____ Student Rep Term Expires 07-01-2002

_____ Term Expires 11-30-2001

_____ Term Expires 11-30-2001

_____ Term Expires 11-30-2001

Yes:

No:

F-2 Closed Session

Suggested Resolution

Resolution #2001-11-

Moved by

Seconded by

RESOLVED, That the City Council of the City of Troy shall meet in Closed Session as permitted by State Statute MCLA 15.268, Section (e), (Troy v Gerald Peacock), after adjournment of this meeting.

Yes:

No:

F-3 Resolution Approving Sale of \$6,850,000 (Street, Roads and Streetscape Improvements); \$1,170,000 (Public Safety Facilities); \$9,470,000 (Community Center and Recreational Facilities) General Obligation Unlimited Tax Bonds, Series 2001

a) Resolution Approving Sale of \$6,850,000 (Streets, Roads & Streetscape Improvements)

Suggested Resolution

Resolution #2001-11-

Moved by

Seconded by

WHEREAS, Pursuant to the affirmative vote of the electors of the City at a general election held on April 5, 1999 and by resolution adopted on September 17, 2001 (the "Resolution"), the City Council has authorized the issuance of not to exceed \$6,850,000 GENERAL OBLIGATION UNLIMITED TAX BONDS, SERIES 2001 (STREETS, ROADS AND STREETSCAPE IMPROVEMENTS) of the City (the "Bonds"); and

WHEREAS, The Michigan Department of Treasury has issued an Order Providing Exception from prior approval for the Bonds dated October 3, 2001; and

WHEREAS, The Resolution set forth the form and terms of the Bonds, and provided that the City would do all things necessary to effectuate the sale, issuance, delivery, transfer and exchange of the Bonds in accordance with the provisions of the Resolution; and

WHEREAS, The Resolution provided that the Bonds would be awarded to the bidder whose bid produced the lowest interest cost computed by determining, at the rate or rates specified in the bid, the total dollar value of all interest on the Bonds from the dated date of the Bonds or the first day of the month following the date of sale, whichever is later (which date is December 1, 2001) to their maturity, deducting therefrom any premium and adding thereto any discount; and

WHEREAS, The Resolution provided for authorization of a date for sale of the Bonds by the City and authorized publication of an Official Notice of Sale (the "Notice") for the public sale of the Bonds in The Bond Buyer, New York, New York in a form approved by the City Manager and/or Assistant City Manager/Finance, which Notice as published would be evidence of any revisions to final bond terms as permitted by the Resolution; and

WHEREAS, Pursuant to the Resolution and the requirements of Act 279, Public Acts of Michigan, 1909, as amended, and Act 202, Public Acts of Michigan 1943, as amended, the Notice was published in The Bond Buyer, New York, New York, on October 26, 2001, which Notice provided that Monday, the 5th day of November, 2001, at 2:00 p.m. Eastern Standard Time had been set aside as the date and time for receiving and publicly opening bids for the purchase of the Bonds; and

WHEREAS, As provided in the Notice, said bids have been received at the offices of Bendzinski & Co., Municipal Finance Advisors, 607 Shelby, Suite 600, Detroit, Michigan 48226-3333, or electronically via PARITY, and simultaneously publicly opened and read; and

WHEREAS, The proposed terms of all bids received for the purchase of the Bonds is set forth on the copies of the Bid Forms and the Results of Bidding summary attached hereto and incorporated herein by express reference; and

WHEREAS, The bid of _____ has been determined to produce the lowest interest cost to the City computed by determining, at the rate or rates specified in the bids, the total dollar value of all interest on the Bonds from December 1, 2001 to their maturity, deducting therefrom any premium or adding thereto any discount, and the City has determined that it is in the best interest of the City to award the Bonds to such bidder.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Official Notice of Sale for the public sale of the Bonds, as published in The Bond Buyer, New York, New York, and the final bond terms as stated therein are hereby approved, ratified and confirmed.
2. The bid of _____, ("Purchaser") as above stated, be and the same is hereby accepted.

3. Good Faith deposit checks of the unsuccessful bidders shall be returned to each bidder's representative or by overnight delivery.
4. The Preliminary Official Statement relating to the Bonds dated October 22, 2001 and its use in connection with the sale of the Bonds is hereby authorized, approved and confirmed. This City Council hereby confirms and ratifies the actions taken by the officers, agents and employees of the City in connection with the preparation of the Preliminary Official Statement and the designation thereof as a deemed final official statement for purposes of SEC Rule 15c2-12.
5. The Official Statement dated November 5, 2001 relating to the Bonds, which Official Statement has been presented to and is on file with the City Council, is authorized and approved. The Assistant City Manager/Finance is authorized and directed to execute and deliver the Official Statement on behalf of the City. The Assistant City Manager/Finance is further authorized to approve, execute and deliver any amendments and supplements to the Official Statement necessary to assure that the statements therein are, and as of the time the Bonds are delivered to the Purchaser will be, true and do not omit to state a material fact necessary in order to make the statements, in light of the circumstances under which they were made, not misleading.
6. The Mayor, the City Clerk, the City Manager and the Assistant City Manager/Finance are each authorized to sign such other documents and certificates and to take all other actions necessary and convenient to facilitate the issuance, sale and delivery of the Bonds in accordance with the Resolution and this resolution and to pay costs of issuance thereof, including bond counsel fees and expenses, financial advisor fees and expenses, rating agency fees, bond registrar and paying agent fees, costs of printing and delivery of the preliminary and final official statements, publication fees and any other costs necessary to accomplish the sale and delivery of the Bonds.
7. This resolution shall be effective immediately upon adoption.

Yes:

No:

b) Resolution Approving Sale of \$1,170,000 (Public Safety Facilities)

Suggested Resolution

Resolution #2001-11-

Moved by

Seconded by

WHEREAS, Pursuant to the affirmative vote of the electors of the City at a general election held on April 5, 1999 and by resolution adopted on September 17, 2001 (the "Resolution"), the City Council has authorized the issuance of not to exceed \$1,170,000 GENERAL OBLIGATION UNLIMITED TAX BONDS, SERIES 2001 (PUBLIC SAFETY FACILITIES) of the City (the "Bonds"); and

WHEREAS, The Michigan Department of Treasury has issued an Order Providing Exception from prior approval for the Bonds dated October 3, 2001; and

WHEREAS, The Resolution set forth the form and terms of the Bonds, and provided that the City would do all things necessary to effectuate the sale, issuance, delivery, transfer and exchange of the Bonds in accordance with the provisions of the Resolution; and

WHEREAS, The Resolution provided that the Bonds would be awarded to the bidder whose bid produced the lowest interest cost computed by determining, at the rate or rates specified in the bid, the total dollar value of all interest on the Bonds from the dated date of the Bonds or the first day of the month following the date of sale, whichever is later (which date is December 1, 2001) to their maturity, deducting therefrom any premium and adding thereto any discount; and

WHEREAS, The Resolution provided for authorization of a date for sale of the Bonds by the City and authorized publication of an Official Notice of Sale (the "Notice") for the public sale of the Bonds in The Bond Buyer, New York, New York in a form approved by the City Manager and/or Assistant City Manager/Finance, which Notice as published would be evidence of any revisions to final bond terms as permitted by the Resolution; and

WHEREAS, Pursuant to the Resolution and the requirements of Act 279, Public Acts of Michigan, 1909, as amended, and Act 202, Public Acts of Michigan 1943, as amended, the Notice was published in The Bond Buyer, New York, New York, on October 26, 2001, which Notice provided that Monday, the 5th day of November, 2001, at 2:00 p.m. Eastern Standard Time had been set aside as the date and time for receiving and publicly opening bids for the purchase of the Bonds; and

WHEREAS, As provided in the Notice, said bids have been received at the offices of Bendzinski & Co., Municipal Finance Advisors, 607 Shelby, Suite 600, Detroit, Michigan 48226-3333, or electronically via PARITY, and simultaneously publicly opened and read; and

WHEREAS, The proposed terms of all bids received for the purchase of the Bonds is set forth on the copies of the Bid Forms and the Results of Bidding summary attached hereto and incorporated herein by express reference; and

WHEREAS, The bid of _____ has been determined to produce the lowest interest cost to the City computed by determining, at the rate or rates specified in the bids, the total dollar value of all interest on the Bonds from December 1, 2001 to their maturity, deducting therefrom any premium or adding thereto any discount, and the City has determined that it is in the best interest of the City to award the Bonds to such bidder.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Official Notice of Sale for the public sale of the Bonds, as published in The Bond Buyer, New York, New York, and the final bond terms as stated therein are hereby approved, ratified and confirmed.
2. The bid of _____, ("Purchaser") as above stated, be and the same is hereby accepted.
3. Good Faith deposit checks of the unsuccessful bidders shall be returned to each bidder's representative or by overnight delivery.

4. The Preliminary Official Statement relating to the Bonds dated October 22, 2001 and its use in connection with the sale of the Bonds is hereby authorized, approved and confirmed. This City Council hereby confirms and ratifies the actions taken by the officers, agents and employees of the City in connection with the preparation of the Preliminary Official Statement and the designation thereof as a deemed final official statement for purposes of SEC Rule 15c2-12.
5. The Official Statement dated November 5, 2001 relating to the Bonds, which Official Statement has been presented to and is on file with the City Council, is authorized and approved. The Assistant City Manager/Finance is authorized and directed to execute and deliver the Official Statement on behalf of the City. The Assistant City Manager/Finance is further authorized to approve, execute and deliver any amendments and supplements to the Official Statement necessary to assure that the statements therein are, and as of the time the Bonds are delivered to the Purchaser will be, true and do not omit to state a material fact necessary in order to make the statements, in light of the circumstances under which they were made, not misleading.
6. The Mayor, the City Clerk, the City Manager and the Assistant City Manager/Finance are each authorized to sign such other documents and certificates and to take all other actions necessary and convenient to facilitate the issuance, sale and delivery of the Bonds in accordance with the Resolution and this resolution and to pay costs of issuance thereof, including bond counsel fees and expenses, financial advisor fees and expenses, rating agency fees, bond registrar and paying agent fees, costs of printing and delivery of the preliminary and final official statements, publication fees and any other costs necessary to accomplish the sale and delivery of the Bonds.
7. This resolution shall be effective immediately upon adoption.

c) **Resolution Approving Sale of \$9,470,000 (Community Center and Recreational Facilities)**

Suggested Resolution

Resolution #2001-11-

Moved by

Seconded by

WHEREAS, Pursuant to the affirmative vote of the electors of the City at a general election held on April 5, 1999 and by resolution adopted on September 17, 2001 (the "Resolution"), the City Council has authorized the issuance of not to exceed \$9,470,000 GENERAL OBLIGATION UNLIMITED TAX BONDS, SERIES 2001 (COMMUNITY CENTER AND RECREATIONAL FACILITIES) of the City (the "Bonds"); and

WHEREAS, The Michigan Department of Treasury has issued an Order Providing Exception from prior approval for the Bonds dated October 3, 2001; and

WHEREAS, The Resolution set forth the form and terms of the Bonds, and provided that the City would do all things necessary to effectuate the sale, issuance, delivery, transfer and exchange of the Bonds in accordance with the provisions of the Resolution; and

WHEREAS, The Resolution provided that the Bonds would be awarded to the bidder whose bid produced the lowest interest cost computed by determining, at the rate or rates specified in the bid, the total dollar value of all interest on the Bonds from the dated date of the Bonds or the first day of the month following the date of sale, whichever is later (which date is December 1, 2001) to their maturity, deducting therefrom any premium and adding thereto any discount; and

WHEREAS, The Resolution provided for authorization of a date for sale of the Bonds by the City and authorized publication of an Official Notice of Sale (the "Notice") for the public sale of the Bonds in The Bond Buyer, New York, New York in a form approved by the City Manager and/or Assistant City Manager/Finance, which Notice as published would be evidence of any revisions to final bond terms as permitted by the Resolution; and

WHEREAS, Pursuant to the Resolution and the requirements of Act 279, Public Acts of Michigan, 1909, as amended, and Act 202, Public Acts of Michigan 1943, as amended, the Notice was published in The Bond Buyer, New York, New York, on October 26, 2001, which Notice provided that Monday, the 5th day of November, 2001, at 2:00 p.m. Eastern Standard Time had been set aside as the date and time for receiving and publicly opening bids for the purchase of the Bonds; and

WHEREAS, As provided in the Notice, said bids have been received at the offices of Bendzinski & Co., Municipal Finance Advisors, 607 Shelby, Suite 600, Detroit, Michigan 48226-3333, or electronically via PARITY, and simultaneously publicly opened and read; and

WHEREAS, The proposed terms of all bids received for the purchase of the Bonds is set forth on the copies of the Bid Forms and the Results of Bidding summary attached hereto and incorporated herein by express reference; and

WHEREAS, The bid of _____ has been determined to produce the lowest interest cost to the City computed by determining, at the rate or rates specified in the bids, the total dollar value of all interest on the Bonds from December 1, 2001 to their maturity, deducting therefrom any premium or adding thereto any discount, and the City has determined that it is in the best interest of the City to award the Bonds to such bidder.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Official Notice of Sale for the public sale of the Bonds, as published in The Bond Buyer, New York, New York, and the final bond terms as stated therein are hereby approved, ratified and confirmed.
2. The bid of _____, ("Purchaser") as above stated, be and the same is hereby accepted.
3. Good Faith deposit checks of the unsuccessful bidders shall be returned to each bidder's representative or by overnight delivery.
4. The Preliminary Official Statement relating to the Bonds dated October 22, 2001 and its use in connection with the sale of the Bonds is hereby authorized, approved and confirmed. This City Council hereby confirms and ratifies the actions taken by the

officers, agents and employees of the City in connection with the preparation of the Preliminary Official Statement and the designation thereof as a deemed final official statement for purposes of SEC Rule 15c2-12.

5. The Official Statement dated November 5, 2001 relating to the Bonds, which Official Statement has been presented to and is on file with the City Council, is authorized and approved. The Assistant City Manager/Finance is authorized and directed to execute and deliver the Official Statement on behalf of the City. The Assistant City Manager/Finance is further authorized to approve, execute and deliver any amendments and supplements to the Official Statement necessary to assure that the statements therein are, and as of the time the Bonds are delivered to the Purchaser will be, true and do not omit to state a material fact necessary in order to make the statements, in light of the circumstances under which they were made, not misleading.
6. The Mayor, the City Clerk, the City Manager and the Assistant City Manager/Finance are each authorized to sign such other documents and certificates and to take all other actions necessary and convenient to facilitate the issuance, sale and delivery of the Bonds in accordance with the Resolution and this resolution and to pay costs of issuance thereof, including bond counsel fees and expenses, financial advisor fees and expenses, rating agency fees, bond registrar and paying agent fees, costs of printing and delivery of the preliminary and final official statements, publication fees and any other costs necessary to accomplish the sale and delivery of the Bonds.
7. This resolution shall be effective immediately upon adoption.

Yes:

No:

F-4 Community Center Fees

Suggested Resolution

Resolution #2001-11-

Moved by

Seconded by

a) Suggested Resolution A

RESOLVED, That the fees and policies proposal be adjusted to allow residents age 21 or younger use of the gym at no cost for three nights a week (up to 12 hours) during the school year and weekends (up to 20 hours) when school is not in session.

b) Suggested Resolution B

RESOLVED, That the Community Center fees/policies be adopted with adjustments to the Financial Aid policy to reflect discounts of 10%, 25% and 50% to those low, very low and extremely low income level categories respectively.

c) Suggested Resolution C

RESOLVED, That the fees and policies proposal be adjusted to allow residents age 21 or younger use of the gym at no cost for three nights a week (up to 12 hours) during the school year and weekends (up to 20 hours) when school is not in session; and

BE IT FURTHER RESOLVED, That the Community Center fees/policies be adopted with adjustments to the Financial Aid policy to reflect discounts of 10%, 25% and 50% to those low, very low and extremely low income level categories respectively.

d) Suggested Resolution D

RESOLVED, That fees and policies be approved as proposed by staff and commission volunteers, which are contained in the letter from the City Manager dated October 18, 2001.

e) Suggested Resolution E

RESOLVED, That membership fees for families of four or more be capped at \$450.00 annually.

Yes:
No:

F-5 Appointment of Chairpersons for the Annual 2001 Boards & Committees and Fire Fighters Appreciation Banquets

Suggested Resolution
Resolution #2001-11-
Moved by
Seconded by

RESOLVED, That _____ will act as Chairperson and official host and master of ceremonies that evening and work with the Community Affairs Department to ensure a first class event for the Annual 2001 Boards & Committees Appreciation Banquet (February 16, 2002); and

RESOLVED, That _____ will act as Chairperson and official host and master of ceremonies that evening and work with the Community Affairs Department to ensure a first class event for the Annual Fire Fighters Appreciation Banquet (May 18, 2002)

Yes:
No:

F-6 Bid Waiver – Renewal of Fiduciary Liability Insurance Coverage

Suggested Resolution
Resolution #2001-11-
Moved by
Seconded by

RESOLVED, That the renewal of the Fiduciary Liability Insurance coverage from the Chubb Insurance Group (The Federal Insurance Company) through the C.M. Althoff Company is hereby approved, with the premium for policy year November 8, 2001 – November 8, 2002 at the cost of \$11,760.00.

BE IT FURTHER RESOLVED, That this coverage be automatically renewed annually if the cost is equal to or less than \$11,760.00

Yes:

No:

F-7 Proposed Amendment to Council Rules of Procedure

Item submitted by Council Member Beltramini for Council consideration.

Suggested Resolution

Resolution #2001-11-

Moved by

Seconded by

RESOLVED, That the Troy City Council Rules of Procedure, dated September 10, 2001, are hereby amended as proposed; under Item Number 23; strike “No member of Council shall speak a second time, nor for more than five minutes, on an item under discussion, until all other members wishing to speak on that item have been heard.” and insert “No member of Council shall speak more than twice, nor for longer than five minutes, on an item under discussion with a permitting vote by Council.”

Yes:

No:

F-8 Traffic Committee Recommendations**a) Remove YIELD Signs on Alton**Suggested Resolution

Resolution #2001-11-

Moved by

Seconded by

RESOLVED, That the portion of Traffic Control Order No. 69-6-SS as it relates to the intersection of Alton and Calvert be rescinded in order to remove the YIELD signs on Alton, and that Traffic Control Order No. 01-____-SS is hereby approved for installation of 4-way STOP signs at the intersection of Alton and Calvert. (Item 4)

Yes:

No:

b) No Changes to Parking Regulations on LanerganSuggested Resolution

Resolution #2001-11-

Moved by

Seconded by

RESOLVED, That no changes be made to the parking regulations on Lanergan, west of Adams. (Item 5)

Yes:

No:

c) Establishment of Fire Lanes at the Troy Community CenterSuggested Resolution

Resolution #2001-11-

Moved by

Seconded by

RESOLVED, That Traffic Control Order No. 01-____-MR be approved for establishment of fire lanes at the Troy Community Center, 3179 Livernois, as shown on the attached sketch.(Item 6)

Yes:

No:

d) Establishment of Fire Lanes at the Fairways Condominiums

Suggested Resolution

Resolution #2001-11-

Moved by

Seconded by

RESOLVED, That Traffic Control Order No. 01-____-MR be approved for establishment of fire lanes at the Fairways Condominiums as shown on the attached sketch. (Item 7)

Yes:

No:

e) No Changes to be Made to Traffic Control Devices at the Intersection of Charnwood and Malvern; Recommend Trimming of Shrubbery

Suggested Resolution

Resolution #2001-11-

Moved by

Seconded by

RESOLVED, That no changes be made to the traffic control devices at the intersection of Charnwood and Malvern; and that shrubbery at the intersection be trimmed to remove sign obstructions. (Item 8)

Yes:

No:

f) Establishment of Fire Lanes at EDS – 1350 John R

Suggested Resolution

Resolution #2001-11-

Moved by

Seconded by

RESOLVED, That Traffic Control Order No. 01-____-MR be approved for establishment of fire lanes at EDS, 1350 John R as shown on the attached sketch. (Item 9)

Yes:

No:

g) No Changes be Made to the Existing Traffic Control Devices at Norwich and Witherbee

Suggested Resolution

Resolution #2001-11-

Moved by

Seconded by

RESOLVED, That no changes be made to the existing traffic control devices at Norwich and Witherbee. (Item 10)

Yes:

No:

h) No Changes be Made to the Speed Limit on Northfield Parkway

Suggested Resolution

Resolution #2001-11-

Moved by

Seconded by

RESOLVED, That no changes be made to the speed limit on Northfield Parkway. (Item 11)

Yes:

No:

F-9 Proposed Revisions to Chapter 16 Regarding Composting

Suggested Resolution

Resolution #2001-11-

Moved by

Seconded by

RESOLVED, That an Ordinance to modify Chapter 16, Garbage and Rubbish regarding Composting, is hereby adopted in order to update the ordinance to the current level of service being provided to the residents of the City of Troy and a copy of this ordinance shall be attached to the original Minutes of this meeting.

Yes:

No:

F-10 Resolution in Support of the Detroit Water Sewerage Department (DWSD)Suggested Resolution

Resolution #2001-11-

Moved by

Seconded by

WHEREAS, The City of Troy supports the Detroit Water and Sewerage Department in not objecting to the movement of DWSD facilities; and

WHEREAS, DWSD recognizes that there will be times when facilities will have to be moved to accommodate MDOT construction projects, DWSD feels that they should not have to bear the costs for this relocation; and

WHEREAS, DWSD recognizes the fact that MDOT has supervisory authority over all utility lines within the right-of-way of state highways; and

WHEREAS, MDOT believes that it has the right to require the relocation of utility lines within the right-of-way without having to pay compensation to the community that owns those utilities; and

WHEREAS, The City Council for the City of Troy recognizes and supports the DWSD because what MDOT proposes to do represents a taking of private property; and

WHEREAS, Should the City of Detroit be forced into such a position by the State of Michigan, then DWSD, which is a non-profit agency, will be forced to pass that cost along to the communities it serves; and

WHEREAS, Any such cost that would be passed along to the customers of the City of Detroit would be outside the scope of a normal rate increase for the use of water and sewerage treatment; and

WHEREAS, Corrective measures need to be taken to ensure that the State of Michigan is aware of the potential hardship it will be passing on to other communities through its potential taking of the private property of the City of Detroit; and

NOW, THEREFORE, BE IT RESOLVED, The City of Troy City Council supports the Detroit Water and Sewerage Department's effort to change the Michigan Department of Transportation's position on having to pay for the relocating of facilities in its right-of-way.

Yes:

No:

F-11 Change Order No. 2 – Contract No. 99-5, Project No. 98.407.2 – Crooks Road Sanitary SewerSuggested Resolution

Resolution #2001-11-

Moved by

Seconded by

RESOLVED, That the City Manager is hereby authorized to execute Change Order No. 2 to Contract No. 99-5 in the amount of \$5,095.00 for Project No. 98.407.2, "Crooks Road Sanitary Sewer." Change Order No. 2 ratifies the completed work and permits final payment to be made to the contractor. The final cost of the project, including Change Order No. 2, does not exceed the total of the original contract amount and Change Order No. 1, which were previously approved by City Council.

Yes:

No:

F-12 Proposed Revision to Chapter 78 Allowing Subdivision Signs in Right-of-WaySuggested Resolution

Resolution #2001-11-

Moved by

Seconded by

RESOLVED, That an Ordinance to modify Chapter 78, allowing Subdivision Signs in Right-of-Way, is hereby adopted and a copy of this ordinance shall be attached to the original Minutes of this meeting.

Yes:

No:

F-13 Second Addendum to Lease – Library CafeSuggested Resolution

Resolution #2001-11-

Moved by

Seconded by

RESOLVED, That the Second Addendum to the Lease for the Library Café between the City of Troy and Z Team Enterprises, Inc. dba Jammin' Java of Troy, Michigan, is approved and the Mayor and City Clerk are authorized to execute the document, a copy of which shall be attached to the original Minutes of this meeting.

Yes:

No:

F-14 Permanent Absent VotersSuggested Resolution

Resolution #2001-11-

Moved by

Seconded by

a) Resolution A – Permanent AV Ballot Applications by Request

RESOLVED, That the Troy City Council authorize the Clerk to continue the City's practice of automatically mailing Absent Voter Ballot Applications to all voters upon request of the voter.

or

b) Resolution B – 60 and Older AV Ballot Applications

RESOLVED, That the Troy City Council authorize the Clerk to automatically mail Absent Voter Ballot Applications to all voters age 60 and older for all City run elections.

Yes:

No:

F-15 SOCCRA – Senator Shirley Johnson's Senate Bill 3 – Council Member Lambert's Proposal

Council Member Lambert wishes to introduce the following resolution on SOCCRA – Senate Bill 3 as approved by the City of Royal Oak. Troy City Management will prepare a recommendation on this matter and distribute independently on Friday, November 2, 2001 via fax. In addition, Council Member Lambert indicated that he may also want to make modifications to this resolution.

Suggested Resolution

Resolution #2001-11-

Moved by

Seconded by

WHEREAS, The Southeastern Oakland County Resource Recovery Authority (SOCCRA) was formed in 1951; and

WHEREAS, The original Act under which SOCCRA was created failed to provide either a provision to withdraw or a provision to dissolve the Authority; and

WHEREAS, Senator Shirley Johnson has introduced Senate Bill 3, which would allow a member city to withdraw by a majority vote of its legislative body; and

WHEREAS, Senate Bill 3 provides that under either a withdrawal or dissolution, there would be an accounting of assets and liabilities and departing members and the Authority would have to settle up their respective accounts.

NOW, THEREFORE, BE IT RESOLVED, That the City Council of the City of Troy hereby supports passage of Senate Bill 3.

Yes:

No:

COUNCIL COMMENTS/REFERRALS

VISITORS

Any person not a member of the Council who have not addressed Council during the 1st Visitors Comments may address the Council with recognition of the Chair, after clearly stating the nature of his/her inquiry. Any such matter may be deferred to another time or referred for study and recommendation upon the request of any one Council Member except that by a majority vote of the Council Members, said matter may be acted upon immediately. No person not a member of the Council shall be allowed to speak more than twice or longer than five (5) minutes on any question, unless so permitted by the Chair. The Council may waive the requirements of this section by a majority of the Council Members. (Rules of Procedure for the City Council, Article 5 (16) and Article 15, as amended May 7, 2001.)

REPORTS AND COMMUNICATIONS

G-1 Proposed City of Troy Proclamations:

Resolution #2001-11-

Moved by

Seconded by

RESOLVED, That the following City of Troy Proclamations, be approved:

a) Proclamation - Michigan Recycles Day – November 15, 2001

Yes:

No:

G-2 Minutes – Boards and Committees:

- a) Planning Commission-Special Study Meeting/Final – June 26, 2001
 - b) Planning Commission/Final – July 10, 2001
 - c) Traffic Committee/Final – July 18, 2001
 - d) Planning Commission/Final – August 14, 2001
 - e) Historical Commission/Final – August 28, 2001
 - f) Planning Commission/Final – August 28, 2001
 - g) Troy Daze/Final – September 5, 2001
 - h) Employees' Retirement System Board of Trustees/Final – September 12, 2001
 - i) Library Advisory Board/Final – September 13, 2001
 - j) Parks and Recreation Board/Final – September 13, 2001
 - k) Board of Zoning Appeals/Final – September 18, 2001
 - l) Troy Historical Commission/Draft – September 25, 2001
 - m) Planning Commission/Draft – October 2, 2001
 - n) Advisory Committee for Persons with Disabilities/Draft – October 3, 2001
 - o) Building Code Board of Appeals/Draft – October 3, 2001
 - p) Advisory Committee for Senior Citizens/Draft – October 4, 2001
 - q) Employees' Retirement System Board of Trustees/Draft – October 10, 2001
 - r) Library Advisory Board/Draft – October 11, 2001
 - s) Board of Zoning Appeals/Draft – October 16, 2001
 - t) Parks & Recreation Board/Draft – October 18, 2001
 - u) Troy Daze/Draft – October 23, 2001
-

G-3 Department Reports:

- a) September 30, 2001 – Quarterly Financial Report
-

G-4 Announcement of Public Hearings:

- a) Request for Commercial Vehicle Appeal – 1956 Castleton – Scheduled for November 19, 2001
 - b) Request for Commercial Vehicle Appeal – 1421 Hartwig – Scheduled for November 19, 2001
 - c) Request for Parking Variance – 1477 John R – Scheduled for November 19, 2001
-

G-5 Proposed Proclamations/Resolutions from Other Organizations:

- a) City of Birmingham – Resolution Re: September 11, 2001
 - b) Charter Township of Brownstown – Resolution Re: Opposition to the Creation of a State Oversight Contracting Board in Relation to Detroit Metropolitan Airport and Any Other Legislation That Weakens the “Home Rule” or Usurps the Authority of Local Elected Officials
-

G-6 Letters of Appreciation:

- a) E-Mail to Carol Anderson From Robert M. Schultz Thanking the Parks & Recreation Staff for Their Participation in the Citizen's Academy
- b) Letter to John Abraham From Frank P. Cardimen, Jr. – President of Traffic Improvement Association of Oakland County Thanking Him for Participating in Their "Early Birds" Education Meeting
- c) Letter to Chief Charles Craft From Ronald A. Bulgarelli – Principal of Susick Elementary School Thanking Sergeant Redmond for Patrolling Their Parking Lot, Thanking Officer Kaptur For Attending Various School Activities and For the Police Department's Overall Support and Involvement in Public Education
- d) Letter to Chief Charles Craft From August Hofbauer – President & CEO of Porsche Engineering Services, Inc. Thanking Officers John Block, Theresa Harrison and Mark Owczarzak For Their Assistance During the Recent Emergency That Occurred at Their Facility
- e) Letter to Gary Shripka From Richard Ridings, APWA President, Thanking the City's Support of Sam Lamerato's Volunteer Leadership Position as Chair of the Fleet Services Committee For the Term September 2001-Septemer 2002
- f) Letter to Lieutenant Steve Zavislak and Officer Jay Reynolds From Teachers Mrs. Demske, Ms. Krywick, and Mrs. Stowers For Assisting the Second Grade Students at Susick Elementary School With Their Social Studies Unit
- g) Letter to Chief Charles Craft From Karen Jarema Expressing Her Gratitude About How the Troy Police Department Handled a Drunk Driving Incident That Occurred in Front of Her House and For the Assistance She Received From Officer Michael

G-7 Calendar

G-8 Open Letter to Michigan Residents Received from the State of Michigan – John Engler, Governor Re: Michigan Civil Rights Commission and Department of Civil Rights

G-9 Follow-up Letter to Bruce Darga From Steven Vandette Re: Crooks Road Widening Project

G-10 Memo From Council Member Robin Beltramini Re: SEMCOG Meeting, October 25, 2001

G-11 Memo From John Szerlag, City Manager to Mayor and City Council Re: Response to Questions Raised at the October 9, 2001 Public Hearing on Proposed Natural Features, and Wetland Protection Ordinances

G-12 Planning Director

Respectfully submitted,

John Szerlag, City Manager

A Regular Meeting of the Troy City Council was held Monday, October 15, 2001, at City Hall, 500 W. Big Beaver Road. Mayor Pryor called the Meeting to order at 7:30 P.M.

INVOCATION AND PLEDGE OF ALLEGIANCE

The Invocation was given by Pastor Scott DeClaire – Troy Assembly of God and the Pledge of Allegiance to the Flag was given.

ROLL CALL

PRESENT: Mayor Matt Pryor
Robin E. Beltramini
Martin F. Howrylak
Thomas S. Kaszubski
David A. Lambert
Anthony N. Pallotta
Louise E. Schilling

A-1 Minutes: Regular Meeting of October 1, 2001 & Special Meetings of October 9, 2001

Resolution #2001-10-493
Moved by Pallotta
Seconded by Kaszubski

RESOLVED, That the Minutes of the 7:30 PM Regular Meeting of October 1, 2001 be approved as submitted; the Minutes of the 7:30 PM Special Meeting of October 9, 2001 be approved as amended, and the Minutes of the 8:30 PM Special Meeting of October 9, 2001 be approved as submitted.

Yes: All-7

CARRY-OVER ITEMS

B-1 Special Event Request – Carried Over from Regular City Council Meeting of Monday, October 1, 2001

Resolution #2001-10-494
Moved by Pallotta
Seconded by Kaszubski

RESOLVED, That the Troy City Council **DENIES** the approval of Firefighter’s Park for a fundraiser by the Angel Society since this use does not serve the public benefit and welfare.

Yes: Beltramini, Kaszubski, Pallotta, Schilling, Pryor
No: Howrylak, Lambert

MOTION CARRIED

Resolution #2001-10-
Moved by Pryor

Seconded by Howrylak

RESOLVED, That City Administration meet with the petitioner to discuss the City's policies and what alternate public property location might be appropriate to hold the proposed event.

Vote on Amendment

Resolution #2001-10-495

Moved by Pryor

Seconded by Beltramini

RESOLVED, That the proposed Resolution be **AMENDED** by inserting "and that City Administration examine policies and procedures to determine whether the method currently used to review requests for park usage is content neutral."

Yes: Kaszubski, Lambert, Pryor, Beltramini, Howrylak

No: Pallotta, Schilling

MOTION CARRIED

Vote on Amended Motion

Resolution #2001-10-496

Moved by Pryor

Seconded by Howrylak

RESOLVED, That City Administration meet with the petitioner to discuss the City's policies and what public property location might be appropriate to hold the proposed event and that City Administration examine policies and procedures to determine whether the method currently used to review requests for park usage is content neutral.

Yes: Kaszubski, Lambert, Pryor, Beltramini, Howrylak

No: Pallotta, Schilling

MOTION CARRIED

POSTPONED ITEMS

D-1 Amendments to the Code of the City of Troy - Chapter 16 – Garbage and Rubbish

Resolution #2001-10-
Moved by Schilling
Seconded by Pallotta

RESOLVED, That an Ordinance to modify Chapter 16, Garbage and Rubbish, is hereby adopted in order to update the Ordinance to the current level of service being provided to the residents of the City of Troy and a copy of this Ordinance shall be attached to the original Minutes of this meeting.

Vote on Amendment

Resolution #2001-10-497
Moved by Pryor
Seconded by Howrylak

RESOLVED, That an Ordinance to modify Chapter 16, Garbage and Rubbish, is hereby **AMENDED** excluding those modifications relating to the section addressing Composting so that section can be reworked and revisited at a Study Session.

Yes: All-7

Vote on Amended Resolution

Resolution #2001-10-498
Moved by Schilling
Seconded by Pallotta

RESOLVED, That an Ordinance to modify Chapter 16, Garbage and Rubbish, excluding those modifications relating to the section addressing Composting so that section can be reworked and revisited at a Study Session, is hereby adopted in order to update the Ordinance to the current level of service being provided to the residents of the City of Troy and a copy of this Ordinance shall be attached to the original Minutes of this meeting

Yes: All-7

Recess: 8:53 PM – 9:14 PM

VISITOR COMMENTS

CONSENT AGENDA

E-1 Approval of Consent Agenda

Resolution #2001-10-499

Moved by Pallotta
Seconded by Kaszubski

RESOLVED, That all items as presented on the Consent Agenda are hereby approved as presented with the exception of Items E-3, E-4, E-11 and E-13, which shall be considered after Consent Agenda (E) items, as printed.

Yes: All-7

E-2 Authorization to Participate in Troy School District's Auction

Resolution #2001-10-499-E-2

RESOLVED, That authorization is hereby granted to participate in the Troy School District's auction to sell out-of-service equipment at the Big Beaver School using the City of Troy's awarded auctioneer, Mid-Thumb Auctioneers SVC LLC (Resolution #2001-03-160-E-9).

E-5 Approval of Contract with MDOT for the Traffic Signal Modernization Work at the Intersection of Crooks and Kirts, Contract 01-9 Project No. 00.107.5

Resolution #2001-10-499-E-5

RESOLVED, That the contract between the Michigan Department of Transportation and the City of Troy for the Traffic Signal Modernization at the Intersection of Crooks and Kirts, Project No. 00.107.5, is hereby approved and the Mayor and City Clerk are authorized and directed to execute said contract on behalf of the City of Troy, a copy of which shall be attached to the original Minutes of this meeting.

E-6 Private Agreement for Boulder Office Building – 1080 Kirts – Project No. 01.904.3

Resolution #2001-10-499-E-6

RESOLVED, That the Contract for the Installation of Municipal Improvements (Private Agreement) between the City of Troy and Troy Center Office L.L.C., is hereby approved for the installation of water main, storm sewer and paving at 1080 Kirts, and the Mayor and City Clerk are authorized to execute the documents, a copy of which shall be attached to the original Minutes of this meeting.

E-7 SMART Dial-a-Ride Service Agreement

Resolution #2001-10-499-E-7

RESOLVED, That the request that the City transfer Municipal Credit funds in the amount of \$76,084.00 and Community Credit funds in the amount of \$60,066.00 to SMART for the operation of Dial-a-Ride is hereby approved and the Mayor and City Clerk are authorized to execute the documents and copies shall be attached to the original Minutes of this meeting.

E-8 Employment Agreement – City Attorney

Resolution #2001-10-499-E-8

WHEREAS, The City Council and Lori Grigg Bluhm have agreed to the terms and conditions of employment of the City Attorney.

NOW, THEREFORE, BE IT RESOLVED, That the Employment Agreement between the City of Troy and Lori Grigg Bluhm, dated October 15, 2001, is hereby approved, and the Mayor and City Clerk are authorized and directed to execute said document on behalf of the City of Troy, a copy of which shall be attached to the original Minutes of this meeting.

E-9 Standard Purchasing Resolution 3: Exercise Renewal Option for National Cooperative Purchasing Program (NACo) with Graybar & Grainger – Industrial/Commercial Products, Equipment, Supplies and Related Services

Resolution #2001-10-499-E-9

WHEREAS, On April 9, 2001, three 3-year contracts to provide Industrial/Commercial Products, Equipment, Supplies and Related Services to the City of Troy and participating Tri-County Purchasing Cooperative Members from the best value bidders, Graybar Electric Company and Grainger Industrial Supply were approved through a “piggyback” addendum with Los Angeles County and the National Cooperative Purchasing Program Contract #57128/57141 (Resolution #2001-04-188-E-7); and

WHEREAS, Both awarded bidders have agreed to exercise the first of two 1-year renewal options and NACo has approved the renewals under the same prices, terms and conditions and has extended both contracts through the National Cooperative Purchasing Program (NACo);

NOW, THEREFORE, BE IT RESOLVED, That the option to renew the contracts are hereby exercised with Graybar and Grainger through the National Cooperative Purchasing Program (NACo) to provide Industrial/Commercial Products, Equipment, Supplies and Related Services under the same contract prices, terms, and conditions expiring September 30, 2002.

E-10 Request for Temporary Trailers – Acura of Troy – 1828 Maplelawn

Resolution #2001-10-499-E-10

RESOLVED, That the request from Mike Savoie, President of Acura of Troy, to place two office trailers serving the existing dealership at 1828 Maplelawn on the site of the existing building at 1900 W. Maple to be used for temporary office space is hereby approved for a period not to exceed 7-months, in accordance with Chapter 47, House Trailers and Trailer Courts, Section 6.41 (2), of the Code of the City of Troy.

E-12 Abandonment of Un-useable Water Main Easements and Acceptance of Replacement Water Main Easement at 1815 and 1819 Maplelawn, Sidwell #88-20-29-426-047

Resolution #2001-10-499-E-12

RESOLVED, That the City of Troy hereby abandons the two water main easements described in the attached exhibit, with description "A" being recorded in Liber 10437, page 777, and description "B" being an unrecorded easement, both being a part of property having Sidwell #88-20-29-426-047, commonly known as 1815 and 1819 Maplelawn; and

BE IT FURTHER RESOLVED, That the replacement water main easement from Elder Land Development Company, being a part of property having Sidwell #88-20-29-426-047, commonly known as 1815 and 1819 Maplelawn is hereby accepted for public water main purposes; and

BE IT FURTHER RESOLVED, That the City Clerk is hereby directed to record said documents with the Oakland County Register of Deeds, a copy of which shall be attached to the original Minutes of this meeting.

E-14 Voice and Data Communication Upgrades and Contract Extensions

Resolution #2001-10-499-E-14

WHEREAS, In 1996, City Council awarded a contract for telephone equipment and service to Lucent Technologies as a result of a Request for Proposal process (Resolution #96-691); and

WHEREAS, Upgrading the current system to incorporate new technology currently available will initially provide voice service to the new Nature Center and Police/Fire Training Facility, but can be expanded to other administrative buildings.

NOW, THEREFORE, BE IT RESOLVED, That adding these changes to the current telephone lease with Avaya (Formerly Lucent Technologies) is hereby approved resulting in improvements to the current system as outlined in a memorandum from the Information Technology Director dated October 9, 2001, in an estimated amount of \$1,130.00 per month; and

BE IT FURTHER RESOLVED, That the City Manager is authorized to execute contracts with Ameritech for communication service as outlined in Council Memorandum dated October 9, 2001, in the estimated amount of \$34,467.00 for three years plus a one time cost of \$1,350.00; and

BE IT FINALLY RESOLVED, That communications equipment be purchased from EDS on the State of Michigan Extended Purchasing Contract in the estimated amount of \$37,550.00 to provide voice and data communication to remote sites as outlined in the Council Memorandum dated October 9, 2001.

ITEMS TAKEN OUT OF ORDER

E-3 Oakland Intermediate Schools Millage Levy

Resolution #2001-10-500
Moved by Pallotta
Seconded by Kaszubski

WHEREAS, The voters in the Oakland Intermediate Schools approved an additional operating levy of 1.3983 mills on September 25, 2001; and

WHEREAS, The Oakland Intermediate Schools has requested that the City of Troy collect this levy on the December 2001 tax bill; and

WHEREAS, The City of Troy has, at the request of the Oakland Intermediate Schools, collected all of the Oakland Intermediate Schools levies on the July tax billing prior to this request.

THEREFORE, BE IT RESOLVED, That the City of Troy will collect the additional 1.3983 operating millage levy of the Oakland Intermediate Schools, on the December 2001 tax bill; and

BE IT FINALLY RESOLVED, That the City of Troy will collect all of the Oakland Intermediate Schools millages on the July tax billing beginning with the July 2002 levy.

Yes: Pryor, Beltramini, Kaszubski, Lambert, Pallotta, Schilling
No: Howrylak

E-4 Warren Consolidated Schools Debt Levy

Resolution #2001-10-501
Moved by Pallotta
Seconded by Kaszubski

WHEREAS, The voters in the Warren Consolidated School District approved an additional debt levy of 1.25 mills on September 24, 2001; and
WHEREAS, The Warren Consolidated School District has requested that the City of Troy collect this levy on the December 2001 tax bill; and

WHEREAS, The City of Troy has, at the request of the Warren Consolidated School District, collected all of the Warren Consolidated School District levies on the July tax billing, prior to this request.

THEREFORE, BE IT RESOLVED, That the City of Troy will collect the additional 1.25 debt millage levy of the Warren Consolidated School District on the December 2001 tax bill; and

BE IT FINALLY RESOLVED, That the City of Troy will collect all of the Warren Consolidated School District millages on the July tax billing beginning with the July 2002 levy.

Yes: Beltramini, Kaszubski, Lambert, Pallotta, Schilling, Pryor

No: Howrylak

E-11 Resolution to Authorize Issuance and Authentication of Replacement Bonds – 1995 Michigan Transportation Fund Bonds

Resolution #2001-10-502

Moved by Pallotta

Seconded by Beltramini

WHEREAS, The City Council of the City of Troy has previously authorized the issuance, sale and delivery of bonds designated the 1995 MICHIGAN TRANSPORTATION FUND BONDS in the original principal amount of \$3,125,000.00; (the "Bonds"); and

WHEREAS, The Bonds were issued and executed in the name of the City with the facsimile signatures of the Mayor and the City Clerk and bearing the actual or facsimile of the City seal and, upon authentication by an authorized signatory of Michigan National Bank as the transfer agent and paying agent for the Bonds (the "Paying Agent"), were delivered to the purchasers thereof upon payment of the purchase price; and

WHEREAS, Hazel Kennedy Kaiser T/U/A dated 2/24/86, as the registered owner of Bond Certificate Number 153 in the principal amount of \$10,000.00, maturing on November 1, 2008 (the "Registered Owner") has delivered proof of ownership of said bond (the "Proof of Ownership"), proof of loss, destruction or wrongful taking of said bond certificate (the "Affidavit of Loss") and an open penalty bond of indemnity indemnifying the City and the Paying Agent against any loss they may suffer on account of issuance and delivery of the replacement obligation (the "Indemnity Bond"), all as required under Act 354, Public Acts of Michigan, 1972, as amended, MCLA 129.131 et seq (the "Act"); and

WHEREAS, The Paying Agent has requested the City to review the Proof of Ownership, Affidavit of Loss and Indemnity Bond and, pursuant to the Act, to authorize, by resolution of this governing body, the issuance and delivery of a replacement obligation; and

WHEREAS, The City has reviewed the above described Proof of Ownership, Affidavit of Loss and Indemnity Bond and has determined the foregoing to comply with the requirements under the Act and wishes to authorize the issuance and delivery of a replacement obligation by the Paying Agent upon payment by the Registered Owner of all costs of preparation of the replacement obligation and all other costs incurred by the City and the fees, costs and expenses of the Paying Agent in connection with the issuance and delivery of the replacement obligation; and

WHEREAS, Pursuant to the provisions of subsection (2) of Section 2 of the Act, the City wishes to further authorize the Paying Agent to exercise, on behalf of the City Council, the powers granted thereto under subsection (1) of the Act as hereinafter provided.

NOW THEREFORE, BE IT RESOLVED THAT:

1. The City Council, having received and reviewed the Proof of Ownership, Affidavit of Loss and Indemnity Bond as required under the Act, hereby authorizes the Transfer Agent to authenticate and deliver, in lieu of Bond Certificate Number 153, a Bond of the same form and tenor and secured in the same manner as the Bond in substitution for which such Bond is delivered, to the Registered Owner thereof, upon payment by the Registered Owner of all costs of preparation of the replacement Bond and all other costs incurred by the City, and the fees, costs and expenses of the Paying Agent in connection with the issuance and delivery of the replacement Bond.
2. Pursuant to the provisions of subsection (2) of Section 2 of the Act, upon prior statutory notification to the Assistant City Manager/Finance on behalf of the City, the City further authorizes the Paying Agent to issue and deliver replacement Bonds for any unmatured Bond, or for payment without presentation of a matured Bond, that has been lost, apparently destroyed, or wrongfully taken, when furnished with all of the documentation required under subsection 1 of Section 2 of the Act, provided that the Paying Agent shall also notify this governing body of its exercise of the powers herein granted within 30 days after the exercise of such powers as required by the Act.
3. The City Manager or the Assistant City Manager/Finance are hereby authorized to take all further necessary steps to carry out the provisions of this resolution.
4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Yes: All-7

Suspend City Council Rules and Continue with Agenda

Resolution #2001-10-503

Moved by Pallotta

Seconded by Schilling

RESOLVED, That City Council suspend Rules of Procedure #21 and continue discussion on Agenda items to 11:30 PM.

Yes: All-7

E-13 Interest Payment on Agreed Compensation Livernois Parcel #8E, Sidwell #88-20-15-352-005 – Project #95.201.5, Owner – Robert Leach Estate

Resolution #2001-10-504

Moved by Pallotta

Seconded by Beltramini

RESOLVED, That the interest payment of \$588.76 is necessary to settle and close parcel #8E, Livernois Improvement Project, Sidwell #88-20-15-352-005, be paid to the Robert Leach Estate.

Yes: All-7

REGULAR BUSINESS

F-1 Appointments to Boards and Committees: (a) Advisory Committee for Persons with Disabilities; (b) Animal Control Appeal Board; (c) Downtown Development Authority; (d) Historical Commission; (e) Liquor Committee; (f) Parks and Recreation Committee; (g) Traffic Committee; and (h) Troy Daze Committee

Resolution #2001-10-505

Moved by Pallotta

Seconded by Howrylak

RESOLVED, That the following persons are hereby appointed by the City Council to serve on the Boards and Committees as indicated:

(a) Advisory Committee for Persons With Disabilities Council Appointment

Kul B. Gauri Term Expires 11-01-2002

Jerry Ong Student Rep Term Expires 07-01-2002

(b) Animal Control Appeal Board Council Appointment

Kathleen Melchert Term Expires 09-30-2004

(f) Parks and Recreation Committee Council Appointment

Tom Krent Term Expires 09-30-2004

Kathleen M. Fejes Term Expires 09-30-2004

Gary Hauff School District Rep Term Expires 07-31-2002

Yes: All-7

Appointments Carried-Over as Item F-1 on the Next Regular City Council Meeting Agenda Scheduled for November 5, 2001:

(c) Downtown Development Authority Mayor, Council Approval

_____ Term Expires 09-30-2005

_____ Term Expires 09-30-2005

_____ Term Expires 09-30-2005

(d) Historical Commission Council Appointment

_____ Student Rep Term Expires 07-01-2002

_____ Term Expires 07-01-2004

(e) Liquor Committee Council Appointment

_____ Student Rep Term Expires 07-01-2002

(g) Traffic Committee Council Appointment

_____ Student Rep Term Expires 07-01-2002

(h) Troy Daze Committee Council Appointment

_____ Student Rep Term Expires 07-01-2002

F-2 Closed Session – No Session Requested

F-3 “Urban Density” Residential Development

Resolution #2001-10-506

Moved by Pallotta

Seconded by Lambert

WHEREAS, The City desires to diversify its housing stock to include more affordable attached condominiums and provide for alternatives to additional office or commercial development.

RESOLVED, That Troy City Council direct staff to develop ordinance amendments to permit greater density for residential units along certain major roads and adjacent to non-residential development.

Yes: All-7

F-4 Troy Daze Amusement Vendor Contract

Resolution #2001-10-507

Moved by Pallotta

Seconded by Schilling

WHEREAS, The original term of the contract to provide amusement rides for the Troy Daze/Magic of Fall Festival was for the years 2001, 2002, and 2003, and

WHEREAS, Due to unusual circumstances, the Troy Daze/Magic of Fall Festival was cancelled for 2001.

BE IT THEREFORE RESOLVED, That the three (3)-year term of the contract with Arnolds Amusements to provide amusement rides for the Troy Daze/Magic of Fall Festival be amended to 2002, 2003, and 2004.

Yes: All-7

F-5 Amendment of Chapter 106

Resolution #2001-10-508

Moved by Pallotta

Seconded by Kaszubski

RESOLVED, That an ordinance amendment to Chapter 106, Section 5, is hereby adopted as recommended by the City Attorney. A copy of this ordinance shall be attached to the original Minutes of this meeting.

Yes: All-7

F-6 Addendum No. 1 to Long Lake Road Design Services Agreement for Storm Drain Outlet Design, Long Lake Road Reconstruction, Carnaby to Dequindre, Projects: 92.203.5, 94.203.5

Resolution #2001-10-509
Moved by Pallotta
Seconded by Beltramini

WHEREAS, The selection of Hubbell, Roth & Clark, Inc. was in accordance with the Michigan Department of Transportation Consultant Selection Process for Preliminary Engineering for the Long Lake Road Project Storm Outlet Design, Project Nos. 92.203.5/94.203.5; and

WHEREAS, A Preliminary Engineering Agreement was approved by Resolution #2000-206-E-10 for Hubbell, Roth & Clark, Consulting Engineers to provide preliminary road engineering and route selection study for the storm sewer outlet for the Long lake Road project; and

WHEREAS, City Staff has selected a design alternate and route for the storm sewer outlet.

BE IT RESOLVED, That addendum No. 1 to the Preliminary Engineering Agreement between Hubbell, Roth & Clark, Inc. and the City of Troy for preliminary road engineering for Long Lake Road, Project No. 92.203.5/94.203.5, be approved for Storm Sewer Outlet Design at an estimated cost to the City of Troy not to exceed \$48,800.00 and the Mayor and City Clerk are authorized to execute the documents, a copy of which shall be attached to the original Minutes of this meeting.

Yes: All-7

F-7 Request for Study Sessions on October 22 and November 26, 2001; 7:30 PM in Lower Level Conference Room of City Hall

Resolution #2001-10-510
Moved by Pallotta
Seconded by Schilling

RESOLVED, That a Study Session be held on October 22, 2001 at 7:30 PM in the Lower Level Conference Room of City Hall to discuss the following topics:

- 1) Discussion on SOCRRA Site Located in Rochester Hills
- 2) Fee Structure for Community Center
- 3) Request for Proposals for Economic Feasibility of Conference Center and Hotel at Civic Center Site. An alternative for housing will also be requested.
- 4) Entrance and Site Improvements to Police/Fire Addition/Renovation at City Hall; and

BE IT FURTHER RESOLVED, That a Study Session also be held on November 26, 2001 at 7:30 PM in the Lower Level Conference Room of City Hall to discuss the City of Troy's Goals and Objectives and Chapter 16 – Municipal Solid Waste and Recycling – Section 2.19 - Composting.

Yes: All-7

COUNCIL COMMENTS/REFERRALS

VISITORS

REPORTS AND COMMUNICATIONS

G-1 City of Troy Proclamation:

Resolution #2001-10-511

Moved by Howrylak

Seconded by Schilling

RESOLVED, That the following City of Troy Proclamation, be approved:

- a) Recognition of Dennis C. Drury – Troy's Distinguished Citizen for 2001

Yes: All-7

G-2 Minutes – Boards and Committees:

- a) Historic District Commission/Cancelled – May 15, 2001
- b) Planning Commission-Special Study Session/Final – June 26, 2001
- c) Planning Commission/Final – July 10, 2001
- d) Municipal Building Authority/Final – July 31, 2001
- e) Planning Commission/Final – August 14, 2001
- f) Troy Daze/Final – August 28, 2001
- g) Advisory Committee for Persons with Disabilities/Final – September 5, 2001
- h) Building Code Board of Appeals/Final – September 5, 2001
- i) Troy Daze/Draft – September 5, 2001
- j) Liquor Advisory Committee/Final – September 10, 2001
- k) Board of Zoning Appeals/Draft – September 18, 2001
- l) Historic District Commission/Draft - September 18, 2001
- m) Traffic Committee/Cancelled – September 19, 2001
- n) Brownfield Redevelopment Authority/Draft – September 27, 2001
- o) Municipal Building Authority/Draft – October 3, 2001
- p) Liquor Advisory Committee/Draft – October 8, 2001

Noted and Filed

G-3 Department Reports:

G-4 Announcement of Public Hearings:

- a) Proposed Rezoning – Proposed Fountain Park Condominiums, East Side of Rochester and North of Wattles, Section 14, R-1C to R-1T (Z-672) – Scheduled for November 5, 2001 Regular City Council Meeting

Noted and Filed

G-5 Proclamations/Resolutions from Other Organizations:

- a) Proclamation from the City of Huntington Woods, Michigan Honoring the United States of America
- b) Proclamation from the City of Berkley Condemning the Act of War Perpetrated Against America on September 11, 2001

Noted and Filed

G-6 Letters of Appreciation:

- a) Letter from Theodore R. Gibson – Oakland County – Community Corrections Division – to Chief Charles Craft Thanking the Department for Assisting their Investigator Mary Falls.
- b) E-Mail from Robert M. Schultz to William R. Need Thanking His Staff for their Excellent Citizen's Academy Presentation
- c) Letter from Joan C. Feldman to Steven J. Vandette Re: Simone Contracting in Appreciation of Their Clean-up Help
- d) Letter from Jeanne Graves to Tim Richnak Thanking Him for His Personal Assistance With Their Drainage Problem.
- e) E-mail Re: Telephone Call Received From a Resident at 5621 Houghten Complimenting Dominic Mauro's Behavior When He Changed Her Meter.
- f) E-Mail From David Flanagan Thanking John Abraham For his Response Regarding his Questions About The Turn Lane on Crooks Road

Noted and Filed

G-7 Calendar

Noted and Filed

G-8 Memo from John Szerlag and Chief Charles Craft To City Council Re: Liquor Compliance Testing

Noted and Filed

G-9 Memo from John Szerlag and Chief Charles Craft To City Council Re: Troy Police Department 50th Anniversary

Noted and Filed

G-10 Memo from John Szerlag to City Council Re: Proposed Revision to Chapter 78 Allowing Subdivision Signs in Right-of-Way

Noted and Filed

G-11 Memo from John Szerlag, Gary Shripka, and Steven J. Vandette to City Council Re: I-75, Crooks & Long Lake Roads Interchange Project Scope Verification Meeting

Noted and Filed

G-12 Status of Single Family Lot Development Request from Mr. Michael Kochanski for Lot 201-15-376-025

Noted and Filed

G-13 Request from Jack Stine for Exception to City Design Standard for Drive Approaches, Section 20 Water Main Project

Noted and Filed

G-14 Permanent Absent Voters

Noted and Filed

The meeting adjourned at 11:31 P.M.

Matt Pryor, Mayor

Tonni L. Bartholomew, City Clerk

A Special Meeting of the Troy City Council was held Monday, October 22, 2001, at City Hall, 500 W. Big Beaver Road. Mayor Pryor called the Meeting to order at 7:37 P.M.

ROLL CALL

PRESENT: Mayor Matt Pryor
Robin E. Beltramini
Martin F. Howrylak
Thomas S. Kaszubski
David A. Lambert
Anthony N. Pallotta
Louise E. Schilling

1 Fee Structure for Community Center

John Szerlag, City Manager and Carol Anderson, Parks & Recreation Director reviewed with City Council the recommended fee structure for the Community Center. Staff was asked to explore offering free gym time for students, greater discounts for low-income residents and corporate sponsorship.

BREAK

2 City of Troy Proclamations

Resolution #2001-10-512
Moved by Kaszubski
Seconded by Pallotta

RESOLVED, That the following City of Troy Proclamation, be approved:

- a) Lifetime Achievement Award Recipient – Jack Turner

Yes: All-7

3 Entrance and Site Improvements to Police/Fire Addition/Renovation At City Hall

Alternative designs for the entrance and site of the Police/Fire addition renovation were presented by Daniel Redstone of Redstone Architects. City Council would like to further explore Concept C with a library connection and Concept D.

4 Request for Proposals for Economic Feasibility of Conference Center and Hotel at Civic Center

City Council agreed to short-list the RFP for the economic feasibility for a Troy Conference Center to: Hotel Investment Services (HIS), Troy, Michigan; The Spencer Group, Plymouth, Michigan; Hospitality Advisors, Ann Arbor, Michigan; and Acquest Realty Advisors, Inc., Bloomfield Hills, Michigan.

VISITOR COMMENTS

5 Ribbon Cutting – Police/Fire Training Facility

November 28, 2001 at 11:00 AM was agreed to as the date and time for the Police/Fire Training Facility Ribbon Cutting Ceremony.

The meeting adjourned at 10:15 P.M.

Matt Pryor, Mayor

John M Lamerato
Assistant City Manager/Finance and Administration

Certificate of Recognition

This certificate is presented to

The Bharatiya Temple

On September 11, 2001, the United States of America was attacked by terrorists resulting in the deaths of thousands of our fellow citizens in New York City, Washington, D.C. and rural Pennsylvania. Many Americans have generously contributed to the relief effort to help New York rebuild after this horrific tragedy. The City of Troy would like to recognize the congregation of the Bharatiya Temple for their donation of \$16,000 to the New York Relief Fund. Your generosity is a credit to the Temple, your neighbors and the City of Troy.

CITY OF TROY

500 W. BIG BEAVER

TROY, MI 48084



Matt Pryor, Mayor

November 5, 2001

October 22, 2001

TO: The Honorable Mayor and City Council

FROM: John Szerlag, City Manager
Gary Shripka, Assistant City Manager/Services
Mark F. Miller, Interim Planning Director

SUBJECT: Proposed Rezoning – Proposed Fountain Park Condominiums, East side of Rochester and North of Wattles, Section 14, R-1C to R-1T (Z-672)

The Schout Development Company have submitted a rezoning request for their property, 2.74 acres, comprised of lots 2, 3 and 4 in Supervisor's Plat # 22, located on the east side of Rochester Road and north of Wattles Road. Current zoning classification is R-1C One Family Residential and the proposed zoning classification is R-1T One Family Attached. Petitioner has submitted a schematic site plan that includes an attached condominium development with 14 units. The site plan appears to not have the required landscaped open space.

Current use of the subject properties is one family residential. The adjacent land uses include: Tom's Landscape to the north; Maya's Meadows Condominium to the south; Tom's Landscape to the east; and one family residential and vacant to the west.

Current Master Land Use Plan designation for the subject property is Medium Density Residential. The adjacent land use designations include: Medium Density Residential to the north; Medium Density Residential to the south; Medium Density Residential and/or Low Density Residential to the east; and Medium Density Residential to the west.

Current zoning district classification of the subject property is R-1C One Family Residential. The adjacent zoning district classifications include: R-1C One Family Residential to the north; R-1T Medium Density Residential to the south; R-1C One Family Residential to the east; and R-1C One Family Residential and CR-1 One Family Residential (cluster) to the west.

The proposed rezoning is consistent with the Master Land Use Plan and is compatible with the adjacent zoning districts and existing land uses. Based upon the findings, the Planning Department recommended Approval of the rezoning request. The Planning Commission, at their October 2, 2001 Regular meeting, adopted the following resolution:

Moved by: Littman

Seconded by: Pennington

RESOLVED, that the Planning Commission hereby recommends to the City Council that the R-1C to R-1T rezoning request of 2.74 acres, comprised of lots 2, 3 and 4 of Supervisor's Plat #22, located on the east side of Rochester Road and north of Wattles Road, be granted, to enable the development of an attached residential condominium.

Yeas: All Present (9)

RESOLUTION APPROVED

City Management recommends Approval of the subject rezoning request.

Enclosures

Copies: Mark Stimac, Director of Building and Zoning
Steve Vandette, City Engineer
Petitioner, John Janviriya
File/Z-672
File/Correspondence

MFM/dav

7. PUBLIC HEARING-PROPOSED REZONING (Z-672) – Proposed Fountain Park Condominiums, East side of Rochester and North of Wattles, Section 14, R-1C to R-1T

Mr. Miller stated that the Schout Development Company have submitted a rezoning request for their property, 2.74 acres, comprised of lots 2, 3 and 4 in Supervisor’s Plat # 22, located on the east side of Rochester Road and north of Wattles Road. Current zoning classification is R-1C One Family Residential and the proposed zoning classification is R-1T One Family Attached. Petitioner has submitted a schematic site plan that includes an attached condominium development with 14 units. The site plan appears to not have the required landscaped open space.

Mr. Miller further stated that the current use of the subject properties is one family residential. The adjacent land uses include: Tom’s Landscape to the north; Maya’s Meadows Condominium to the south; Tom’s Landscape to the east; and one family residential and vacant to the west.

Mr. Miller further stated that the current Master Land Use Plan designation for the subject property is Medium Density Residential. The adjacent land use designations include: Medium Density Residential to the north; Medium Density Residential to the south; Medium Density Residential and/or Low Density Residential to the east; and Medium Density Residential to the west.

Mr. Miller further stated that the current zoning district classification of the subject property is R-1C One Family Residential. The adjacent zoning district classifications include: R-1C One Family Residential to the north; R-1T Medium Density Residential to the south; R-1C One Family Residential to the east; and R-1C One Family Residential and CR-1 One Family Residential (cluster) to the west.

Mr. Miller further stated that the proposed rezoning is consistent with the Master Land Use Plan and is compatible with the adjacent zoning districts and existing land uses. Based upon the findings the Planning Department recommends that the Planning Commission recommend to City Council approval of the subject rezoning request.

Mr. Chamberlain asked the Petitioner, Mr. John Janviriya, 2815 Oak Brooke Lane., West Bloomfield, MI, 48323, if he had any further comments.

Mr. Janviriya, Petitioner, stated he had no additional comments.

Mr. Chamberlain opened the public hearing. There were no comments and the public hearing was closed.

RESOLUTION

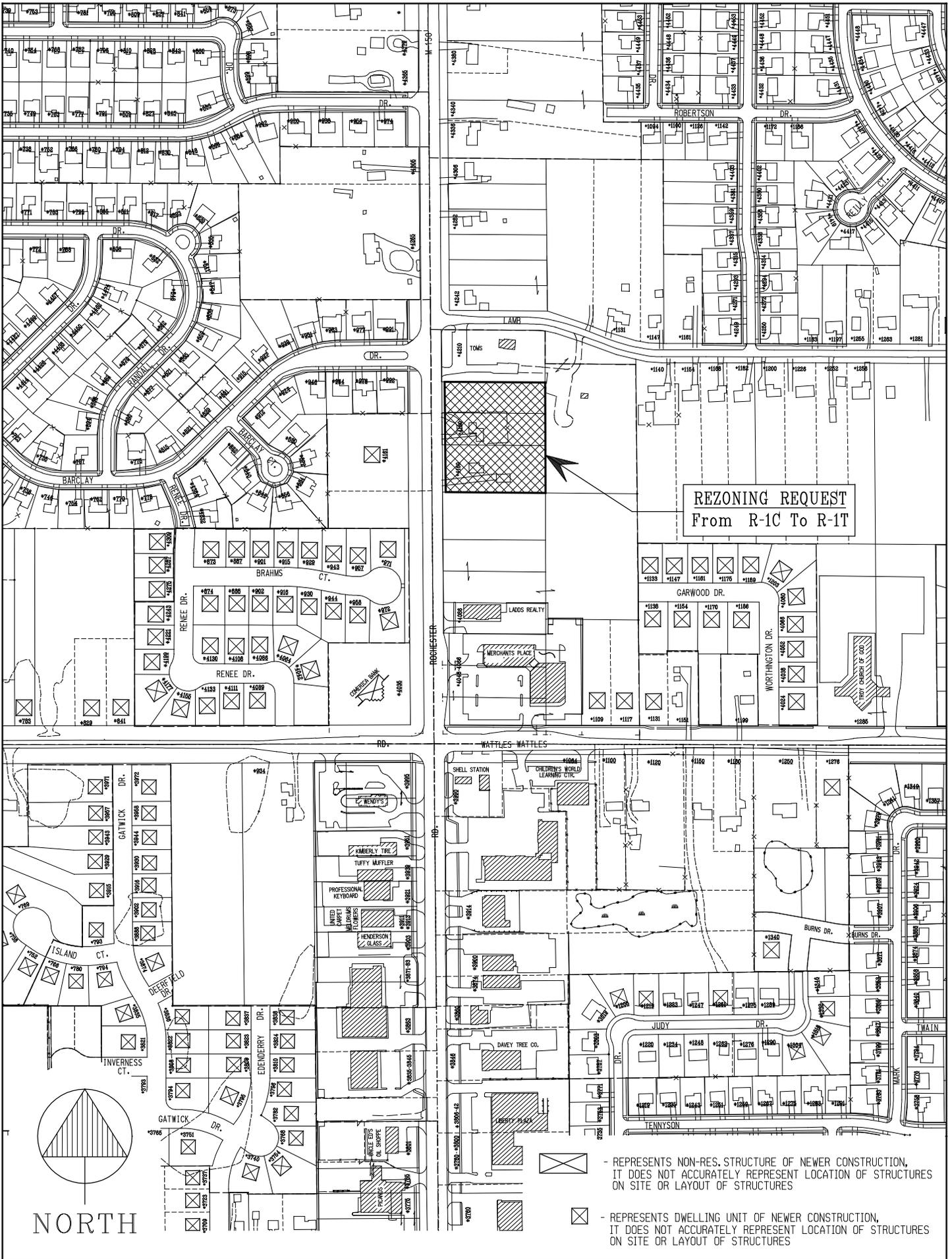
Moved by: Littman

Seconded by: Pennington

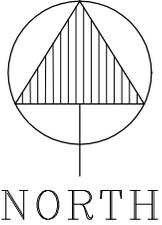
RESOLVED, that the Planning Commission hereby recommends to the City Council that the R-1C to R-1T rezoning request of 2.74 acres, comprised of lots 2, 3 and 4 of Supervisor’s Plat #22, located on the east side of Rochester Road and north of Wattles Road, be granted, to enable the development of an attached residential condominium.

Yeas: All Present (9)

RESOLUTION APPROVED



REZONING REQUEST
From R-1C To R-1T



- REPRESENTS NON-RES. STRUCTURE OF NEWER CONSTRUCTION, IT DOES NOT ACCURATELY REPRESENT LOCATION OF STRUCTURES ON SITE OR LAYOUT OF STRUCTURES
- ⊠ - REPRESENTS DWELLING UNIT OF NEWER CONSTRUCTION, IT DOES NOT ACCURATELY REPRESENT LOCATION OF STRUCTURES ON SITE OR LAYOUT OF STRUCTURES

October 17, 2001

To: The Honorable Mayor and City Council

From: John Szerlag, City Manager
Gary A. Shripka, Assistant City Manager/Services
Jeanette Bennett, Purchasing Director
William R. Need, Public Works Director

Subject: Standard Purchasing Resolution 1: Award To Low Bidders –
Water System Materials

RECOMMENDATION

On September 25th, 2001, bid proposals were opened to furnish one-year requirements of Water System Materials. After review, the Public Works Department recommends awarding the contract to the following low bidders at an estimated annual total cost of \$43,439.20--

ETNA SUPPLY COMPANY:

| | Estimated Quantity | Description | Unit Price | Total |
|-------------------------------|-------------------------------|-----------------------------|-----------------------|-----------------|
| <u>Item 8:</u> | | <u>Water Main Fittings</u> | | |
| M. | 20 | 8" Mech Joint Gasket | \$1.50 | \$30.00 |
| <u>Item 11:</u> | | <u>Black Steel Fittings</u> | | |
| A. | 24 | ¾" x 1" Coupling | \$1.35 | \$32.40 |
| C. | 50 | 1" Coupling | \$1.15 | \$57.50 |
| ESTIMATED GRAND TOTAL: | | | | \$119.90 |

MICHIGAN PIPE & VALVE:

| | | | | |
|-------------------------------|-----|-----------------------------|---------|------------------|
| <u>Item 5:</u> | | <u>Tapping Saddles</u> | | |
| A. | 6 | 1"x8" for Asbestos Concrete | \$23.21 | \$139.26 |
| B. | 6 | 1"x20" for Concrete | \$72.33 | \$433.98 |
| C. | 3 | 1 ½"x20" for Concrete | \$90.36 | \$271.08 |
| <u>Item 6:</u> | | <u>Service Saddle</u> | | |
| A. | 20 | 16" Concrete 1" Tap | \$85.00 | \$1700.00 |
| B. | 5 | 16" Concrete 2" Tap | \$94.29 | \$471.45 |
| <u>Item 7:</u> | | <u>Valve Box Parts</u> | | |
| A. | 10 | D-Box Bottom Section 18" | \$16.40 | \$164.00 |
| <u>Item 11:</u> | | <u>Black Steel Fittings</u> | | |
| B. | 200 | ¾" Extra Strong Coupling | \$1.98 | \$396.00 |
| ESTIMATED GRAND TOTAL: | | | | \$3575.77 |

October 17, 2001
 To: The Honorable Mayor and City Council
 Re: Bid Award – Water System Materials

GUNNERS METERS & PARTS:

| <u>Item 1:</u> | <u>Est Qty</u> | <u>Corporation Stops</u> | | <u>Total</u> |
|-------------------------------|----------------|--------------------------------|---------|------------------|
| A. | 150 | 1" Corporation Stops with nuts | \$11.28 | \$1692.00 |
| B. | 20 | 2" Corporation Stops with nuts | \$54.00 | \$1080.00 |
| <u>Item 2:</u> | | <u>Curb Stops</u> | | |
| A. | 150 | 1" Curb Stops | \$23.00 | \$3450.00 |
| <u>Item 5:</u> | | <u>Tapping Saddles</u> | | |
| D. | 24 | 1 ½"x12" for Ductile Iron Pipe | \$68.75 | \$1650.00 |
| E. | 18 | 2"X8" for Ductile Iron Pipe | \$47.80 | \$ 860.40 |
| F. | 18 | 2"x12" for Ductile Iron Pipe | \$69.90 | \$1258.20 |
| ESTIMATED GRAND TOTAL: | | | | \$9990.60 |

Item 13: Parts for Mueller Improved Fire Hydrants: Discount 10%
 Parts Price list dated 9/24/01 will be used

S.L.C. METER SERVICE:

| <u>Item 3:</u> | <u>Est Qty</u> | <u>Full Circle Repair Clamps</u> | | <u>Total</u> |
|----------------|----------------|---|---------|--------------|
| A. | 12 | 6" X 8" | \$28.57 | \$342.84 |
| B. | 6 | 12" X 15" Tapped Repair Clamp | \$97.79 | \$586.74 |
| <u>Item 4:</u> | | <u>Brass Fittings</u> | | |
| A | 150 | 1" Copper to Copper Union w/nuts | \$7.25 | \$1087.50 |
| B. | 12 | 1 ½" Copper to Copper Union w/nuts | \$19.89 | \$238.68 |
| D. | 24 | 2"x90Degree Bend w/nuts- not swivel | \$42.08 | \$1009.92 |
| E. | 10 | 2"x45 Degree Bend w/nuts-not swivel | \$35.95 | \$359.50 |
| F. | 50 | ¾" Brass Plugs Tapered | \$1.98 | \$99.00 |
| <u>Item 7:</u> | | <u>Valve Box Parts</u> | | |
| B. | 10 | D-Box Bottom Section 24" | \$20.00 | \$200.00 |
| C. | 18 | D-Box Riser 2 ½" – 9" Screw Type Tyler Pipe Item #69 | \$20.00 | \$360.00 |
| <u>Item 8:</u> | | <u>Water Main Fittings</u> | | |
| E. | 10 | 8" Mech Gasket Cut in Sleeve | \$78.00 | \$780.00 |
| F. | 4 | 6" Cut in Sleeve | \$60.00 | \$240.00 |
| H. | 20 | 8 x 12 In Solid Sleeve D.I. | \$44.00 | \$880.00 |

October 17, 2001

To: The Honorable Mayor and City Council

Re: Bid Award – Water System Materials

S.L.C. METER SERVICE: (cont'd)

| <u>Item 10:</u> | <u>Est Qty</u> | <u>Transition Couplings</u> | | <u>Total</u> |
|-------------------------------|----------------|-------------------------------------|---------|------------------|
| A. | 6 | 6" Transition Couplings w/ss bolts | \$36.26 | \$217.56 |
| B. | 6 | 8" Transition Couplings w/ss bolts | \$49.43 | \$296.58 |
| C. | 6 | 12" Transition Couplings w/ss bolts | \$79.00 | \$474.00 |
| ESTIMATED GRAND TOTAL: | | | | \$7172.32 |

US FILTER INC:

| <u>Item 4:</u> | <u>Est Qty</u> | <u>Brass Fittings</u> | | <u>Total</u> |
|-------------------------------|----------------|---|----------|--------------------|
| C. | 20 | 2" Copper to Copper Union w/nuts | \$31.59 | \$631.80 |
| <u>Item 8:</u> | | <u>Water Main Fittings</u> | | |
| A. | 6 | 6" O/O Swivel x Swivel Ell. Tyler or Equiv. PSI Rating: 350PSI | \$75.59 | \$453.54 |
| B. | 6 | 6" Anchor Couplings, Swivel x Solid 24" Long, Tyler or Equiv. PSI Rating: 350 | \$83.28 | \$499.68 |
| C. | 12 | 6" Anchor Couplings, Swivel x Solid 18" long, Tyler or Equiv. PSI Rating: 350 | \$68.80 | \$825.60 |
| D. | 1 | 6" X 6" X 6" Tee | \$49.79 | \$49.79 |
| G. | 4 | 6" Gate Valve W/MJ & MJ Ends, Double Disc (Left Hand Open) | \$235.36 | \$941.44 |
| I. | 10 | 12 x 12 In Solid Sleeve D.I. | \$72.42 | \$724.20 |
| J. | 10 | 12 x 8 In Solid Sleeve D.I. | \$50.69 | \$506.90 |
| K. | 15 | 8 x 7 1/2 Solid Sleeve D.I. | \$33.04 | \$495.60 |
| L. | 2 | 8" Gate Valve w/HJ Ends L.H. Open | \$383.15 | \$766.30 |
| <u>Item 9:</u> | | <u>Rings & Covers</u> | | |
| A. | 30 | 1040 Z Gatewell Frame | \$115.96 | \$3478.80 |
| B. | 42 | 1040 ZC Gatewell Cover | \$ 83.03 | \$3487.26 |
| D. | 10 | 1040 APT San M/H Cover | \$ 88.75 | \$ 887.50 |
| <u>Item 12:</u> | | <u>Complete Fire Hydrants</u> | | |
| A. | 10 | 5' Bury | \$751.03 | \$7510.30 |
| ESTIMATED GRAND TOTAL: | | | | \$21,258.71 |

October 17, 2001

To: The Honorable Mayor and City Council
Re: Bid Award – Water System Materials

MARSH PRODUCTS (PREMARC):

| <u>Item 9:</u> | <u>Est Qty</u> | <u>Rings & Covers</u> | | <u>Total</u> |
|-------------------------------|----------------|---------------------------|----------|------------------|
| C. | 10 | 1040 ZPT San M/H Frame | \$132.19 | \$1321.90 |
| ESTIMATED GRAND TOTAL: | | | | \$1321.90 |

BUDGET

Funds are available in the Water Department Operating Budget.

26 Bids Sent
9 Bids Rec'd
3 No Bids

Prepared by: Vicki Richardson, Administrative Aide

Opening Date -- 9/25/01
 Date Prepared -- 10/17/01

CITY OF TROY
 BID TABULATION
 WATER SYSTEM MATERIALS

SBP 01-34
 Pg. 1 of 9

VENDOR NAME:

| VENDOR NAME: | | | ETNA SUPPLY COMPANY | | MICHIGAN PIPE & VALVE | |
|----------------------------------|---------|--|---------------------|-------------|-----------------------|-------------|
| ITEM # | EST QTY | DESCRIPTION | UNIT PRICE | TOTAL | UNIT PRICE | TOTAL |
| <u>CORPORATION STOPS</u> | | | | | | |
| 1A. | 150 | 1" CORPORATION STOPS with nuts | \$ 12.00 | \$ 1,800.00 | \$ 15.83 | \$ 2,374.50 |
| 1B. | 20 | 2" CORPORATION STOPS with nuts | \$ 55.00 | \$ 1,100.00 | \$ 75.66 | \$ 1,513.20 |
| | | MANUFACTURER | FORD | | MUELLER | |
| | | MODEL | F600/FB600 | | H-15000 | |
| <u>CURB STOPS</u> | | | | | | |
| 2A. | 150 | 1" CURB STOPS | \$ 24.00 | \$ 3,600.00 | \$ 37.00 | \$ 5,550.00 |
| | | MANUFACTURER | FORD | | MUELLER | |
| | | MODEL | Z22-444M | | 15154 | |
| <u>FULL CIRCLE REPAIR CLAMPS</u> | | | | | | |
| 3A. | 12 | 6 X 8 | \$ 53.00 | \$ 636.00 | \$ 40.44 | \$ 485.28 |
| 3B. | 6 | 12 X 15 TAPPED REPAIR CLAMP | \$ 135.00 | \$ 810.00 | \$ 152.50 | \$ 915.00 |
| | | MANUFACTURER | SMITH-BLAIR | | POWERSEAL | |
| | | MODEL | 261/264 | | 3100 SERIES | |
| <u>BRASS FITTINGS</u> | | | | | | |
| 4A. | 150 | 1" COPPER TO COPPER UNION w/nuts | \$ 7.40 | \$ 1,110.00 | \$ 10.64 | \$ 1,596.00 |
| 4B. | 12 | 1 1/2" COPPER TO COPPER UNION w/nuts | \$ 20.25 | \$ 243.00 | \$ 29.21 | \$ 350.52 |
| 4C. | 20 | 2" COPPER TO COPPER UNION w/nuts | \$ 33.10 | \$ 662.00 | \$ 47.66 | \$ 953.20 |
| 4D. | 24 | 2" X 90" DEGREE BEND w/nuts - not swivel | \$ 42.90 | \$ 1,029.60 | \$ 57.26 | \$ 1,374.24 |
| 4E. | 10 | 2" X 45" DEGREE BEND w/nuts - not swivel | \$ 36.75 | \$ 367.50 | \$ 52.81 | \$ 528.10 |
| 4F. | 50 | 3/4" BRASS PLUGS TAPERED | \$ 2.05 | \$ 102.50 | \$ 4.76 | \$ 238.00 |
| | | MANUFACTURER | FORD | | MUELLER | |
| | | MODEL | | | VARIES | |
| <u>TAPPING SADDLES</u> | | | | | | |
| 5A. | 6 | 1" X 8" FOR ASBESTOS CONCRETE | \$ 43.60 | \$ 261.60 | \$ 23.21 | \$ 139.26 |
| 5B. | 6 | 1" X 20" FOR CONCRETE | \$ 130.00 | \$ 780.00 | \$ 72.33 | \$ 433.98 |
| 5C. | 3 | 1 1/2" X 20" FOR CONCRETE | \$ 130.00 | \$ 390.00 | \$ 90.36 | \$ 271.08 |
| 5D. | 24 | 1 1/2" X 12" FOR DUCTILE IRON PIPE | \$ 71.25 | \$ 1,710.00 | \$ 94.23 | \$ 2,261.52 |
| 5E. | 18 | 2" X 8" FOR DUCTILE IRON PIPE | \$ 50.00 | \$ 900.00 | \$ 66.04 | \$ 1,188.72 |
| 5F. | 18 | 2" X 12" FOR DUCTILE IRON PIPE | \$ 72.55 | \$ 1,305.90 | \$ 95.94 | \$ 1,726.92 |
| | | MANUFACTURER | FORD-SMITH-BLAIR | | JCM | |
| | | MODEL | 202B/362 | | VARIES | |
| <u>SERVICE SADDLE</u> | | | | | | |
| 6A. | 20 | 16" CONCRETE 1" TAP | \$ 115.00 | \$ 2,300.00 | \$ 85.00 | \$ 1,700.00 |
| 6B. | 5 | 16" CONCRETE 2" TAP | \$ 115.00 | \$ 575.00 | \$ 94.29 | \$ 471.45 |
| | | MANUFACTURER | SMITH-BLAIR | | JCM | |
| | | MODEL | 362 | | 425 | |

Opening Date -- 9/25/01
 Date Prepared -- 10/17/01

CITY OF TROY
 BID TABULATION
 WATER SYSTEM MATERIALS

SBP 01-34
 Pg. 2 of 9

VENDOR NAME:

| VENDOR NAME: | | | ETNA SUPPLY COMPANY | | MICHIGAN PIPE & VALVE | |
|-----------------------------|---------|---|---------------------|-------------|-----------------------|-------------|
| ITEM # | EST QTY | DESCRIPTION | UNIT PRICE | TOTAL | UNIT PRICE | TOTAL |
| <u>VALVE BOX PARTS</u> | | | | | | |
| 7A. | 10 | D-BOX BOTTOM SECTION 18" | \$ 22.00 | \$ 220.00 | \$ 16.40 | \$ 164.00 |
| 7B. | 10 | D-BOX BOTTOM SECTION 24" | \$ 24.00 | \$ 240.00 | \$ 23.55 | \$ 235.50 |
| 7C. | 18 | D-BOX RISER 2 1/2" - 9" Screw Type (Tyler Pipe Item #69) | \$ 22.00 | \$ 396.00 | \$ 24.96 | \$ 449.28 |
| MANUFACTURER | | | BIBBY | | TYLER | |
| MODEL | | | | | USA MADE | |
| <u>WATER MAIN FITTINGS</u> | | | | | | |
| 8A. | 6 | 6" 0/0 SWIVEL X SWIVEL ELL. TYLER OR EQUIV. PSI RATING: 350PSI | \$ 80.00 | \$ 480.00 | \$ 89.75 | \$ 538.50 |
| 8B. | 6 | 6" ANCHOR COUPLINGS, SWIVEL X SOLID 24" LONG, TYLER OR EQU. PSI RATING: 350 | \$ 88.00 | \$ 528.00 | \$ 96.00 | \$ 576.00 |
| 8C. | 12 | 6" ANCHOR COUPLINGS, SWIVEL X SOLID 18" LONG, TYLER OR EQU. PSI RATING: 350 | \$ 73.00 | \$ 876.00 | \$ 85.00 | \$ 1,020.00 |
| 8D. | 1 | 6" X 6" X 6" TEE | \$ 52.55 | \$ 52.55 | \$ 59.00 | \$ 59.00 |
| 8E. | 10 | 8" MECH GASKET CUT IN SLEEVE | \$ 258.00 | \$ 2,580.00 | \$ 280.00 | \$ 2,800.00 |
| 8F. | 4 | 6" CUT IN SLEEVE | \$ 190.00 | \$ 760.00 | \$ 230.00 | \$ 920.00 |
| 8G. | 4 | 6" GATE WALVE W/MJ & MJ ENDS, DOUBLE DISC (LEFT HAND OPEN) | NO BID | | \$ 275.00 | \$ 1,100.00 |
| 8H. | 20 | 8 X 12 IN SOLID SLEEVE D.I | \$ 48.25 | \$ 965.00 | \$ 52.00 | \$ 1,040.00 |
| 8I. | 10 | 12 X 12 IN SOLID SLEEVE D.I | \$ 76.45 | \$ 764.50 | \$ 82.00 | \$ 820.00 |
| 8J. | 10 | 12 X 8 IN SOLID SLEEVE D.I | \$ 53.50 | \$ 535.00 | \$ 60.00 | \$ 600.00 |
| 8K. | 15 | 8 X 7 1/2 IN SOLID SLEEVE D.I | \$ 35.00 | \$ 525.00 | \$ 39.00 | \$ 585.00 |
| 8L. | 2 | 8" GATE VALVE w/HJ Ends LH Open | NO BID | | \$ 435.00 | \$ 870.00 |
| 8M. | 20 | 8" MECH JOINT GASKET | \$ 1.50 | \$ 30.00 | \$ 3.20 | \$ 64.00 |
| MANUFACTURER | | | UNION/TYLER | | TYLER/EJIW | |
| MODEL | | | | | VARIES | |
| <u>RINGS & COVERS</u> | | | | | | |
| 9A. | 30 | 1040 Z GATEWELL FRAME | NO BID | | \$ 130.00 | \$ 3,900.00 |
| 9B. | 42 | 1040 ZC GATEWELL COVER | NO BID | | \$ 93.00 | \$ 3,906.00 |
| 9C. | 10 | 1040 ZPT SAN M/H FRAME | NO BID | | \$ 148.00 | \$ 1,480.00 |
| 9D. | 10 | 1040 APT SAN M/H COVER | NO BID | | \$ 162.00 | \$ 1,620.00 |
| MANUFACTURER | | | | | EJIW | |
| MODEL | | | | | VARIES | |
| <u>TRANSITION COUPLINGS</u> | | | | | | |
| 10A. | 6 | 6" TRANSITION COUPLINGS W/SS BOLTS | \$ 60.00 | \$ 360.00 | \$ 81.21 | \$ 487.26 |
| 10B. | 6 | 8" TRANSITION COUPLINGS W/SS BOLTS | \$ 81.55 | \$ 489.30 | \$ 101.52 | \$ 609.12 |
| 10C. | 6 | 12" TRANSITION COUPLINGS W/SS BOLT: | \$ 127.50 | \$ 765.00 | \$ 162.80 | \$ 976.80 |
| MANUFACTURER | | | SMITH-BLAIR | | POWERSEAL | |
| MODEL | | | 441 | | 3501 | |

Opening Date -- 9/25/01
 Date Prepared -- 10/17/01

CITY OF TROY
 BID TABULATION
 WATER SYSTEM MATERIALS

SBP 01-34
 Pg. 3 of 9

VENDOR NAME:

| VENDOR NAME: | | | ETNA SUPPLY COMPANY | | MICHIGAN PIPE & VALVE | |
|---------------------------------------|---------|---|---------------------|-----------|-----------------------|-------------|
| ITEM # | EST QTY | DESCRIPTION | UNIT PRICE | TOTAL | UNIT PRICE | TOTAL |
| <u>BLACK STEEL FITTINGS</u> | | | | | | |
| 11A. | 24 | 3/4" X 1" COUPLING | \$ 1.35 | \$ 32.40 | \$ 1.50 | \$ 36.00 |
| 11B. | 200 | 3/4" EXTRA STR COUPLING | \$ 3.00 | \$ 600.00 | \$ 1.98 | \$ 396.00 |
| 11C. | 50 | 1" COUPLING | \$ 1.15 | \$ 57.50 | \$ 1.75 | \$ 87.50 |
| | | MANUFACTURER | WARD | | VARIES | |
| | | MODEL | | | VARIES | |
| <u>COMPLETE FIRE HYDRANTS</u> | | | | | | |
| 12A. | 10 | 5' BURY | NO BID | | \$ 900.00 | \$ 9,000.00 |
| | | MANUFACTURER | | | EJIW | |
| | | MODEL | | | 6BR | |
| 13. | | <u>PARTS FOR MUELLER FIRE HYDRANTS DISCOUNT</u> | NO BID | | NO BID | |
| ESTIMATED TOTAL AWARDED ITEMS: | | | \$ 119.90 | | \$ 3,575.77 | |
| | | TERMS: | NET 30 DAYS | | NET 30 DAYS | |
| | | WARRANTY: | MANUFACTURERS | | MANUFACTURERS | |
| | | DELIVERY DATE: | STOCK TO 2 WEEKS | | 1-2 WEEK ARO | |
| | | EXCEPTIONS: | BLANK | | NONE TAKEN | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

| | | | | | | | | |
|----------------------------------|---------|--|------------------------|------------------------|-------------|-------------------|-------------|-----------|
| | | | | CITY OF TROY | | | | SBP 01-34 |
| Opening Date -- 9/25/01 | | | BID TABULATION | | | Pg. 4 of 9 | | |
| Date Prepared -- 10/17/01 | | | WATER SYSTEM MATERIALS | | | | | |
| VENDOR NAME: | | | | GUNNERS METERS & PARTS | | SLC METER SERVICE | | |
| ITEM # | EST QTY | DESCRIPTION | | UNIT PRICE | TOTAL | UNIT PRICE | TOTAL | |
| <u>CORPORATION STOPS</u> | | | | | | | | |
| 1A. | 150 | 1" CORPORATION STOPS with nuts | | \$ 11.28 | \$ 1,692.00 | \$ 11.69 | \$ 1,753.50 | |
| 1B. | 20 | 2" CORPORATION STOPS with nuts | | \$ 54.00 | \$ 1,080.00 | \$ 55.95 | \$ 1,119.00 | |
| MANUFACTURER | | | | AY MCDONALD | | FORD | | |
| MODEL | | | | 4701 | | FB600-7 | | |
| <u>CURB STOPS</u> | | | | | | | | |
| 2A. | 150 | 1" CURB STOPS | | \$ 23.00 | \$ 3,450.00 | \$ 23.72 | \$ 3,558.00 | |
| MANUFACTURER | | | | AY MCDONALD | | FORD | | |
| MODEL | | | | 6104 | | Z22-444M | | |
| <u>FULL CIRCLE REPAIR CLAMPS</u> | | | | | | | | |
| 3A. | 12 | 6 X 8 | | \$ 50.00 | \$ 600.00 | \$ 28.57 | \$ 342.84 | |
| 3B. | 6 | 12 X 15 TAPPED REPAIR CLAMP | | \$ 155.00 | \$ 930.00 | \$ 97.79 | \$ 586.74 | |
| | | | | 1 1/2"X2 | | 101.27 | | |
| MANUFACTURER | | | | ROMAC | | FORD | | |
| MODEL | | | | SS1 | | FS1-1350-15 | | |
| <u>BRASS FITTINGS</u> | | | | | | | | |
| 4A. | 150 | 1" COPPER TO COPPER UNION w/nuts | | \$ 7.50 | \$ 1,125.00 | \$ 7.25 | \$ 1,087.50 | |
| 4B. | 12 | 1 1/2" COPPER TO COPPER UNION w/nuts | | \$ 21.00 | \$ 252.00 | \$ 19.89 | \$ 238.68 | |
| 4C. | 20 | 2" COPPER TO COPPER UNION w/nuts | | \$ 33.00 | \$ 660.00 | \$ 32.45 | \$ 649.00 | |
| 4D. | 24 | 2" X 90" DEGREE BEND w/nuts - not swivel | | \$ 52.00 | \$ 1,248.00 | \$ 42.08 | \$ 1,009.92 | |
| 4E. | 10 | 2" X 45" DEGREE BEND w/nuts - not swivel | | \$ 48.00 | \$ 480.00 | \$ 35.95 | \$ 359.50 | |
| 4F. | 50 | 3/4" BRASS PLUGS TAPERED | | \$ 2.25 | \$ 112.50 | \$ 1.98 | \$ 99.00 | |
| MANUFACTURER | | | | AY MCDONALD | | FORD | | |
| MODEL | | | | 3825 | | VARIES | | |
| <u>TAPPING SADDLES</u> | | | | | | | | |
| 5A. | 6 | 1" X 8" FOR ASBESTOS CONCRETE | | \$ 44.50 | \$ 267.00 | \$ 42.32 | \$ 253.92 | |
| 5B. | 6 | 1" X 20" FOR CONCRETE | | \$ 205.00 | \$ 1,230.00 | \$ 147.90 | \$ 887.40 | |
| 5C. | 3 | 1 1/2" X 20" FOR CONCRETE | | \$ 205.00 | \$ 615.00 | \$ 238.00 | \$ 714.00 | |
| 5D. | 24 | 1 1/2" X 12" FOR DUCTILE IRON PIPE | | \$ 68.75 | \$ 1,650.00 | \$ 69.20 | \$ 1,660.80 | |
| 5E. | 18 | 2" X 8" FOR DUCTILE IRON PIPE | | \$ 47.80 | \$ 860.40 | \$ 48.50 | \$ 873.00 | |
| 5F. | 18 | 2" X 12" FOR DUCTILE IRON PIPE | | \$ 69.90 | \$ 1,258.20 | \$ 70.46 | \$ 1,268.28 | |
| MANUFACTURER | | | | JCM/AY MCDONALD | | FORD/JCM | | |
| MODEL | | | | 3825-425 | | VARIES | | |
| <u>SERVICE SADDLE</u> | | | | | | | | |
| 6A. | 20 | 16" CONCRETE 1" TAP | | \$ 166.00 | \$ 3,320.00 | \$ 135.00 | \$ 2,700.00 | |
| 6B. | 5 | 16" CONCRETE 2" TAP | | \$ 166.00 | \$ 830.00 | \$ 140.00 | \$ 700.00 | |
| MANUFACTURER | | | | JCM | | JCM | | |
| MODEL | | | | 425 | | 425 CONCRETE | | |
| | | | | CITY OF TROY | | SBP 01-34 | | |
| Opening Date -- 9/25/01 | | | BID TABULATION | | | Pg. 5 of 9 | | |

| Date Prepared -- 10/17/01 | | WATER SYSTEM MATERIALS | | | | | | | |
|---------------------------|---------|---|--|--|--|------------------------|-------------|-------------------|-------------|
| VENDOR NAME: | | | | | | GUNNERS METERS & PARTS | | SLC METER SERVICE | |
| ITEM # | EST QTY | DESCRIPTION | | | | UNIT PRICE | TOTAL | UNIT PRICE | TOTAL |
| | | <u>VALVE BOX PARTS</u> | | | | NO BID | | | |
| 7A. | 10 | D-BOX BOTTOM SECTION 18" | | | | | | \$ 18.00 | \$ 180.00 |
| 7B. | 10 | D-BOX BOTTOM SECTION 24" | | | | | | \$ 20.00 | \$ 200.00 |
| 7C. | 18 | D-BOX RISER 21/2" - 9" Screw Type | | | | | | \$ 20.00 | \$ 360.00 |
| | | (Tyler Pipe Item #69) | | | | | | | |
| | | MANUFACTURER | | | | | | GENERAL FOUNDRY | |
| | | MODEL | | | | | | | |
| | | <u>WATER MAIN FITTINGS</u> | | | | NO BID | | | |
| 8A. | 6 | 6" 0/0 SWIVEL X SWIVEL ELL. TYLER OR EQUIV. PSI RATING: 350PSI | | | | | | NO BID | |
| 8B. | 6 | 6" ANCHOR COUPLINGS, SWIVEL X SOLID 24" LONG, TYLER OR EQU. PSI RATING: 350 | | | | | | NO BID | |
| 8C. | 12 | 6" ANCHOR COUPLINGS, SWIVEL X SOLID 18" LONG, TYLER OR EQU. PSI RATING: 350 | | | | | | NO BID | |
| 8D. | 1 | 6" X 6" X 6" TEE | | | | | | \$ 50.00 | \$ 50.00 |
| 8E. | 10 | 8" MECH GASKET CUT IN SLEEVE | | | | | | \$ 78.00 | \$ 780.00 |
| 8F. | 4 | 6" CUT IN SLEEVE | | | | | | \$ 60.00 | \$ 240.00 |
| 8G. | 4 | 6" GATE WALVE W/MJ & MJ ENDS, DOUBLE DISC (LEFT HAND OPEN) | | | | | | NO BID | |
| 8H. | 20 | 8 X 12 IN SOLID SLEEVE D.I | | | | | | \$ 44.00 | \$ 880.00 |
| 8I. | 10 | 12 X 12 IN SOLID SLEEVE D.I | | | | | | \$ 119.00 | \$ 1,190.00 |
| 8J. | 10 | 12 X 8 IN SOLID SLEEVE D.I | | | | | | \$ 60.00 | \$ 600.00 |
| 8K. | 15 | 8 X 7 1/2 IN SOLID SLEEVE D.I | | | | | | \$ 35.00 | \$ 525.00 |
| 8L. | 2 | 8" GATE VALVE w/HJ Ends LH Open | | | | | | NO BID | |
| 8M. | 20 | 8" MECH JOINT GASKET | | | | | | \$ 3.25 | \$ 65.00 |
| | | MANUFACTURER | | | | | | STAR | |
| | | MODEL | | | | | | | |
| | | <u>RINGS & COVERS</u> | | | | NO BID | | NO BID | |
| 9A. | 30 | 1040 Z GATEWELL FRAME | | | | | | | |
| 9B. | 42 | 1040 ZC GATEWELL COVER | | | | | | | |
| 9C. | 10 | 1040 ZPT SAN M/H FRAME | | | | | | | |
| 9D. | 10 | 1040 APT SAN M/H COVER | | | | | | | |
| | | MANUFACTURER | | | | | | | |
| | | MODEL | | | | | | | |
| | | <u>TRANSITION COUPLINGS</u> | | | | | | | |
| 10A. | 6 | 6" TRANSITION COUPLINGS W/SS BOLTS | | | | \$ 90.00 | \$ 540.00 | \$ 36.26 | \$ 217.56 |
| 10B. | 6 | 8" TRANSITION COUPLINGS W/SS BOLTS | | | | \$ 115.00 | \$ 690.00 | \$ 49.43 | \$ 296.58 |
| 10C. | 6 | 12" TRANSITION COUPLINGS W/SS BOLT | | | | \$ 185.00 | \$ 1,110.00 | \$ 79.00 | \$ 474.00 |
| | | MANUFACTURER | | | | ROMAC | | FORD | |
| | | MODEL | | | | 501 | | FC2A | |
| Opening Date -- 9/25/01 | | CITY OF TROY | | | | | | SBP 01-34 | |
| Date Prepared -- 10/17/01 | | BID TABULATION | | | | | | Pg. 6 of 9 | |
| | | WATER SYSTEM MATERIALS | | | | | | | |

| | | | | CITY OF TROY | | | | SBP 01-34 |
|----------------------------------|---------|--|------------------------|--------------|------------|----------------|--------|-----------|
| Opening Date -- 9/25/01 | | | BID TABULATION | | | Pg. 7 of 9 | | |
| Date Prepared -- 10/17/01 | | | WATER SYSTEM MATERIALS | | | | | |
| VENDOR NAME: | | | US FILTER INC | | | MARSH PRODUCTS | | |
| | | | | | | (PREMARC) | | |
| ITEM # | EST QTY | DESCRIPTION | UNIT PRICE | TOTAL | UNIT PRICE | TOTAL | | |
| <u>CORPORATION STOPS</u> | | | | | | | | |
| 1A. | 150 | 1" CORPORATION STOPS with nuts | \$ 13.79 | \$ 2,068.50 | \$ 13.44 | \$ 2,016.00 | | |
| 1B. | 20 | 2" CORPORATION STOPS with nuts | \$ 65.99 | \$ 1,319.80 | \$ 64.25 | \$ 1,285.00 | | |
| MANUFACTURER | | | MUELLER | | | MUELLER | | |
| MODEL | | | H15000 | | | H15000 | | |
| <u>CURB STOPS</u> | | | | | | | | |
| 2A. | 150 | 1" CURB STOPS | \$ 29.01 | \$ 4,351.50 | \$ 32.01 | \$ 4,801.50 | | |
| MANUFACTURER | | | MUELLER | | | MUELLER | | |
| MODEL | | | H15154 | | | H15154 | | |
| <u>FULL CIRCLE REPAIR CLAMPS</u> | | | | | | | | |
| 3A. | 12 | 6 X 8 | \$ 51.79 | \$ 621.48 | \$ 140.66 | \$ 1,687.92 | | |
| 3B. | 6 | 12 X 15 TAPPED REPAIR CLAMP | \$ 125.42 | \$ 752.52 | \$ 190.28 | \$ 1,141.68 | | |
| MANUFACTURER | | | SMITH BLAIR | | | ROMAC/JCM | | |
| MODEL | | | 262/264 | | | 552 | | |
| <u>BRASS FITTINGS</u> | | | | | | | | |
| 4A. | 150 | 1" COPPER TO COPPER UNION w/nuts | \$ 7.86 | \$ 1,179.00 | \$ 9.19 | \$ 1,378.50 | | |
| 4B. | 12 | 1 1/2" COPPER TO COPPER UNION w/nuts | \$ 21.56 | \$ 258.72 | \$ 22.55 | \$ 270.60 | | |
| 4C. | 20 | 2" COPPER TO COPPER UNION w/nuts | \$ 31.59 | \$ 631.80 | \$ 38.08 | \$ 761.60 | | |
| 4D. | 24 | 2" X 90" DEGREE BEND w/nuts - not swivel | \$ 42.28 | \$ 1,014.72 | \$ 45.76 | \$ 1,098.24 | | |
| 4E. | 10 | 2" X 45" DEGREE BEND w/nuts - not swivel | NO BID | | \$ 43.73 | \$ 437.30 | | |
| 4F. | 50 | 3/4" BRASS PLUGS TAPERED | \$ 5.07 | \$ 253.50 | \$ 10.27 | \$ 513.50 | | |
| MANUFACTURER | | | MUELLER | | | MUELLER | | |
| MODEL | | | H15400/H15525/H10033 | | | | | |
| <u>TAPPING SADDLES</u> | | | | | | | | |
| 5A. | 6 | 1" X 8" FOR ASBESTOS CONCRETE | NO BID | | | | NO BID | |
| 5B. | 6 | 1" X 20" FOR CONCRETE | \$ 160.49 | \$ 962.94 | | | | |
| 5C. | 3 | 1 1/2" X 20" FOR CONCRETE | \$ 160.49 | \$ 481.47 | | | | |
| 5D. | 24 | 1 1/2" X 12" FOR DUCTILE IRON PIPE | \$ 76.36 | \$ 1,832.64 | | | | |
| 5E. | 18 | 2" X 8" FOR DUCTILE IRON PIPE | \$ 53.55 | \$ 963.90 | | | | |
| 5F. | 18 | 2" X 12" FOR DUCTILE IRON PIPE | \$ 77.75 | \$ 1,399.50 | | | | |
| MANUFACTURER | | | JCM/MUELLER | | | | | |
| MODEL | | | VARIES | | | | | |
| <u>SERVICE SADDLE</u> | | | | | | | | |
| 6A. | 20 | 16" CONCRETE 1" TAP | \$ 154.32 | \$ 3,086.40 | | | NO BID | |
| 6B. | 5 | 16" CONCRETE 2" TAP | \$ 154.32 | \$ 771.60 | | | | |
| MANUFACTURER | | | JCM | | | | | |
| MODEL | | | | | | | | |
| CITY OF TROY | | | | | | SBP 01-34 | | |
| Opening Date -- 9/25/01 | | | BID TABULATION | | | Pg. 8 of 9 | | |

| Date Prepared -- 10/17/01 | | WATER SYSTEM MATERIALS | | | | | |
|---------------------------|---------|---|------------|-------------|-----------------------------|-------------|--|
| VENDOR NAME: | | US FILTER INC | | | MARSH PRODUCTS (PREMARC) | | |
| ITEM # | EST QTY | DESCRIPTION | UNIT PRICE | TOTAL | UNIT PRICE | TOTAL | |
| | | <u>VALVE BOX PARTS</u> | | | | | |
| 7A. | 10 | D-BOX BOTTOM SECTION 18" | \$ 20.80 | \$ 208.00 | \$ 23.89 | \$ 238.90 | |
| 7B. | 10 | D-BOX BOTTOM SECTION 24" | \$ 22.00 | \$ 220.00 | \$ 22.42 | \$ 224.20 | |
| 7C. | 18 | D-BOX RISER 21/2" - 9" Screw Type | \$ 20.80 | \$ 374.40 | \$ 26.33 | \$ 473.94 | |
| | | (Tyler Pipe Item #69) | | | | | |
| | | MANUFACTURER | | | TYLER | | |
| | | MODEL | | | VARIES | | |
| | | <u>WATER MAIN FITTINGS</u> | | | | | |
| 8A. | 6 | 6" 0/0 SWIVEL X SWIVEL ELL.TYLER OR EQUIV. PSI RATING: 350PSI | \$ 75.59 | \$ 453.54 | NO BID | | |
| 8B. | 6 | 6" ANCHOR COUPLINGS, SWIVEL X SOLID 24" LONG, TYLER OR EQU. PSI RATING: 350 | \$ 83.28 | \$ 499.68 | NO BID | | |
| 8C. | 12 | 6" ANCHOR COUPLINGS, SWIVEL X SOLID 18" LONG, TYLER OR EQU. PSI RATING: 350 | \$ 68.80 | \$ 825.60 | NO BID | | |
| 8D. | 1 | 6" X 6" X 6" TEE | \$ 49.79 | \$ 49.79 | NO BID | | |
| 8E. | 10 | 8" MECH GASKET CUT IN SLEEVE | \$ 244.42 | \$ 2,444.20 | NO BID | | |
| 8F. | 4 | 6" CUT IN SLEEVE | \$ 180.60 | \$ 722.40 | NO BID | | |
| 8G. | 4 | 6" GATE WALVE W/MJ & MJ ENDS, DOUBLE DISC (LEFT HAND OPEN) | \$ 235.36 | \$ 941.44 | NO BID | | |
| 8H. | 20 | 8 X 12 IN SOLID SLEEVE D.I | \$ 45.72 | \$ 914.40 | NO BID | | |
| 8I. | 10 | 12 X 12 IN SOLID SLEEVE D.I | \$ 72.42 | \$ 724.20 | NO BID | | |
| 8J. | 10 | 12 X 8 IN SOLID SLEEVE D.I | \$ 50.69 | \$ 506.90 | NO BID | | |
| 8K. | 15 | 8 X 7 1/2 IN SOLID SLEEVE D.I | \$ 33.04 | \$ 495.60 | NO BID | | |
| 8L. | 2 | 8" GATE VALVE w/HJ Ends LH Open | \$ 383.15 | \$ 766.30 | NO BID | | |
| 8M. | 20 | 8" MECH JOINT GASKET | \$ 2.02 | \$ 40.40 | \$ 5.00 | \$ 100.00 | |
| | | MANUFACTURER | | | TYLER/CLOW/EJIW | | |
| | | MODEL | | | VARIES | | |
| | | <u>RINGS & COVERS</u> | | | | | |
| 9A. | 30 | 1040 Z GATEWELL FRAME | \$ 115.96 | \$ 3,478.80 | \$ 132.19 | \$ 3,965.70 | |
| 9B. | 42 | 1040 ZC GATEWELL COVER | \$ 83.03 | \$ 3,487.26 | \$ 90.71 | \$ 3,809.82 | |
| 9C. | 10 | 1040 ZPT SAN M/H FRAME | \$ 132.42 | \$ 1,324.20 | \$ 132.19 | \$ 1,321.90 | |
| 9D. | 10 | 1040 APT SAN M/H COVER | \$ 88.75 | \$ 887.50 | \$ 241.64 | \$ 2,416.40 | |
| | | MANUFACTURER | | | EJIW | | |
| | | MODEL | | | AS ABOVE | | |
| | | | | | 1040 | | |
| | | <u>TRANSITION COUPLINGS</u> | | | | | |
| 10A. | 6 | 6" TRANSITION COUPLINGS W/SS BOLTS | \$ 58.13 | \$ 348.78 | NO BID | | |
| 10B. | 6 | 8" TRANSITION COUPLINGS W/SS BOLTS | \$ 75.64 | \$ 453.84 | NO BID | | |
| 10C. | 6 | 12" TRANSITION COUPLINGS W/SS BOLTS | \$ 118.25 | \$ 709.50 | NO BID | | |
| | | MANUFACTURER | | | EJIW | | |
| | | MODEL | | | 441 SERIES | | |
| Opening Date -- 9/25/01 | | CITY OF TROY | | | | SBP 01-34 | |
| Date Prepared -- 10/17/01 | | BID TABULATION | | | | Pg. 9 of 9 | |
| | | WATER SYSTEM MATERIALS | | | | | |

| VENDOR NAME: | | | | US FILTER INC | | MARSH PRODUCTS (PREMARC) | |
|---|--|--|--|--|-------------------|-----------------------------|---------------------|
| ITEM # | EST QTY | DESCRIPTION | | UNIT PRICE | TOTAL | UNIT PRICE | TOTAL |
| BLACK STEEL FITTINGS | | | | | | NO BID | |
| 11A. | 24 | 3/4" X 1" COUPLING | | NO BID | | | |
| 11B. | 200 | 3/4" EXTRA STR COUPLING | | NO BID | | | |
| 11C. | 50 | 1" COUPLING | | NO BID | | | |
| MANUFACTURER | | | | | | | |
| MODEL | | | | | | | |
| COMPLETE FIRE HYDRANTS | | | | | | | |
| 12A. | 10 | 5' BURY | | \$ 751.03 | \$7,510.30 | \$1,204.78 | \$ 12,047.80 |
| MANUFACTURER | | | | EJIW | | MUELLER | |
| MODEL | | | | 5BR 53027 | | A-425 | |
| 13. | PARTS FOR MUELLER FIRE HYDRANTS | | | | | | |
| DISCOUNT | | | | 5% | | NO BID | |
| Parts List-- | | | | A dated 2/26/01 | | | |
| ESTIMATED TOTAL AWARDED ITEMS: | | | | \$ 21,258.71 | | \$1,321.90 | |
| GRAND TOTAL FOR ALL AWARDED ITEMS: | | | | | | | \$ 43,439.20 |
| TERMS: | | | | NET 30 DAYS | | NET 45 | |
| WARRANTY: | | | | ONE YEAR | | FACTORY | |
| DELIVERY DATE: | | | | 7-10 WORKING DAYS | | 1-2 WEEKS | |
| EXCEPTIONS: | | | | NONE | | BLANK | |
| NO BIDS: | | | | | | | |
| Best Plumbing Specialties | | PROPOSAL -- One(1) Year Requirements of Water System Materials | | | | | |
| Hersey Meters | | | | | | | |
| Danboise Son | | | | | | | |
| | | | | BOLDFACE TYPE DENOTES LOW BIDDERS | | | |
| ATTEST: | | | | | | | |
| Vicki Richardson | | | | | | | |
| MaryAnn Hays | | | | | | | |
| Linda Bockstanz | | | | | | | |
| | | | | _____ Jeanette Bennett Purchasing Director | | | |
| G:\WaterSystemMatisSBP 01-34 | | | | | | | |

AJ DANBOISE
31015 GRAND RIVER AVE
FARMINGTON HILLS MI 48336

ATTN TONIA WVERZ
A M McCARTHY & SONS COMPANY
22750 HOOVER ROAD
WARREN MI 48089

BEST PLUMBING SPECIALTIES INC
1306 BAILES LANE
FREDERICK MI 21701

DETROIT NIPPLE WORKS
6530 BEAUBIEN
DETROIT MI 48202

EAST JORDAN IRON WORKS
13000 NORTHEMEND
OAK PARK MI 48237

ETNA SUPPLY CO
29949 BECK ROAD
WIXOM MI 48393

ETNA SUPPLY CO
ATTN DEBRA WILTSIE
529 32ND STREET SE
GRAND RAPIDS MI 49548-2392

GUNNERS METERS & PARTS
454 N CASS AVENUE
PONTIAC MI 48342

HAYES EXCAVATING CO INC
7191 EDWARD STREET
DETROIT MI 48210

HERSEY-METERS
10210 STATESVILLE BLVD
P O BOX 128
CLEVELAND NC 27013

J A HALL ENTERPRISES INC
6500 EPWHORTH
DETROIT MI 48210

LINWOOD PIPE & SUPPLY CO INC
14860 LINWOOD
DETROIT MI 48238

MICHIGAN AQUATIC CONTROL INC
1415 CEDAR DRIVE
IMLAY CITY MI 48444

MIDWAY SUPPLY COMPANY INC
2019 E HIGH STREET
JACKSON MI 49203

MUELLER CO
500 WEST ELDORADO
P O BOX 671
DECATUR IL 62525

PREMARC CORPORATION
ATTN RICHARD THIELL
7505 HWY M-71
DURAND MI 48429

PROGRESSIVE DESIGN AND CONSTUCTION
19215 W 13 MILE ROAD
SOUTHFIELD MI 48076

R & S PLUMBING HEATING & COOLING INC
30777 NORTHWESTERN HWY STE 102
FARMINGTON HILLS MI 48334

S L C METER SERVICE INC
3059 DIXIE HWY
WATERFORD MI 48328-1719

SHEPPARDS
1020 SCOTLAND DR #1005
DESOTO TX 75115

STATE PLUMBING & HEATING
2501 FENKELL
DETROIT MI 48238

THE BOSTWICK BRAUN COMPANY
PO BOX 912
TOLEDO OH 43697-0912

THE PREMARC CORPORATION
4950 WHITELAKE ROAD
CLARKSTON MI 48346

TRUMBULL INDUSTRIES
P O BOX 1556
YOUNGSTOWN OH 44501

U S FILTER/WATER PRO
6575 23 MILE ROAD
SHELBY TOWNSHIP MI 48316

DATE: October 22, 2001

TO: Honorable Mayor and City Council

FROM: John Szerlag, City Manager
Gary A. Shripka, Assistant City Manager/Services
Mark Stimac, Director of Building and Zoning

SUBJECT: Request for Temporary Sales/Office Trailer,
Sandalwood South Condominiums

I have received a request from Steve Schlaf of Sandalwood South of Troy, LLC for the placement of a temporary office trailer on the site of the SandalWood South Condominiums development located on the west side of Rochester Road south of South Boulevard. The trailer is intended to be used for a sales office until their model is completed. Their request anticipates the need for the trailer for eight months to a year.

Section 6.41 (3) of Chapter 47 of the Troy City Code allows the City Council to approve the placement of mobile offices, for use as a sales office, in residential developments for an initial period not to exceed 12 months. Based upon this provision, the petitioner is requesting this item be placed on Council's agenda for consideration.

I have attached a copy of his letter and information showing the proposed location of the trailer for your information.



Sandalwood South of Troy LLC

46600 Romeo Plank Road
Suite 5
Macomb, MI 48044

Phone (810) 263-1203
Fax: (810) 263-5903
www.mjcbuilders.com

October 23, 2001

RECEIVED

OCT 24 2001

**BUILDING
DEPARTMENT**

City of Troy
500 West Big Beaver
Troy, MI 48084

RE: Sandalwood South of Troy

Dear Sir or Madam:

Please let this letter serve as a formal request to install a temporary sales trailer on the above-mentioned project. The trailer will be located west off Rochester Road approximately 72' from the front property line to the East End of the trailer. Approximately 2354 feet north of the east quarter post Section 3.

This temporary sales trailer will be on that location for approximately eight months to one year.

Enclosed please find a location map.

Thank you for your anticipated cooperation. If you have any questions or concerns please feel free to contact me at 810-263-1203 extension 190.

Sincerely,
Sandalwood South of Troy LLC

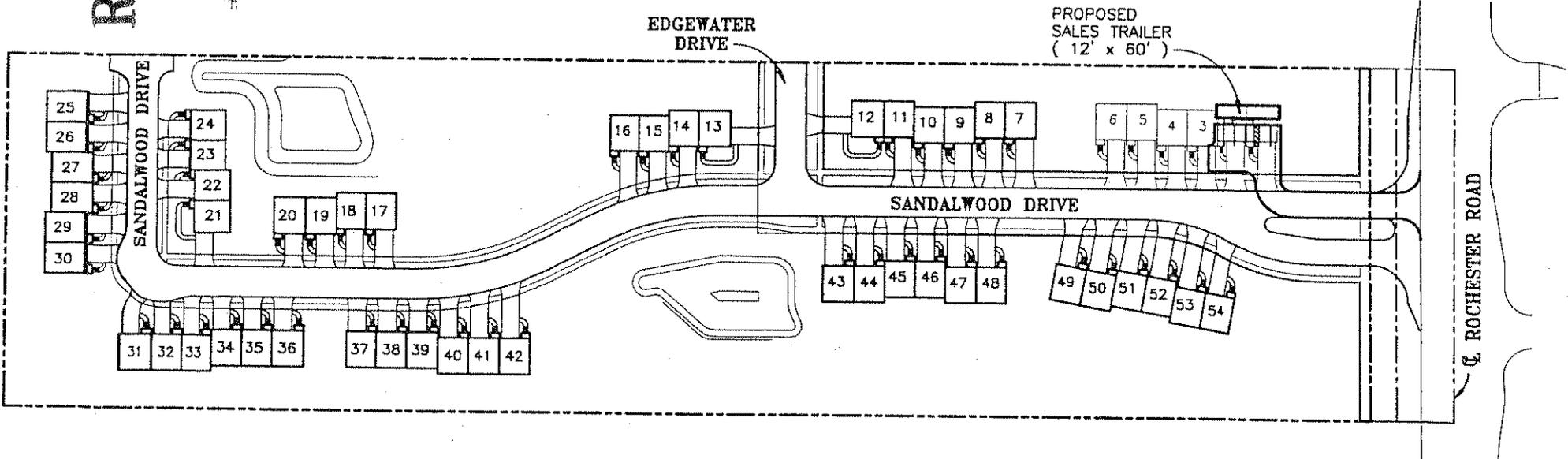
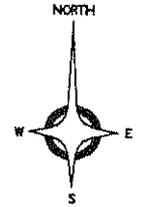
Mr. Stephen R. Neeper
Project Manager

RECEIVED

OCT 1988

BUILDING DEPARTMENT

#



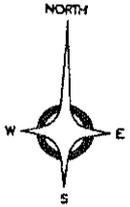
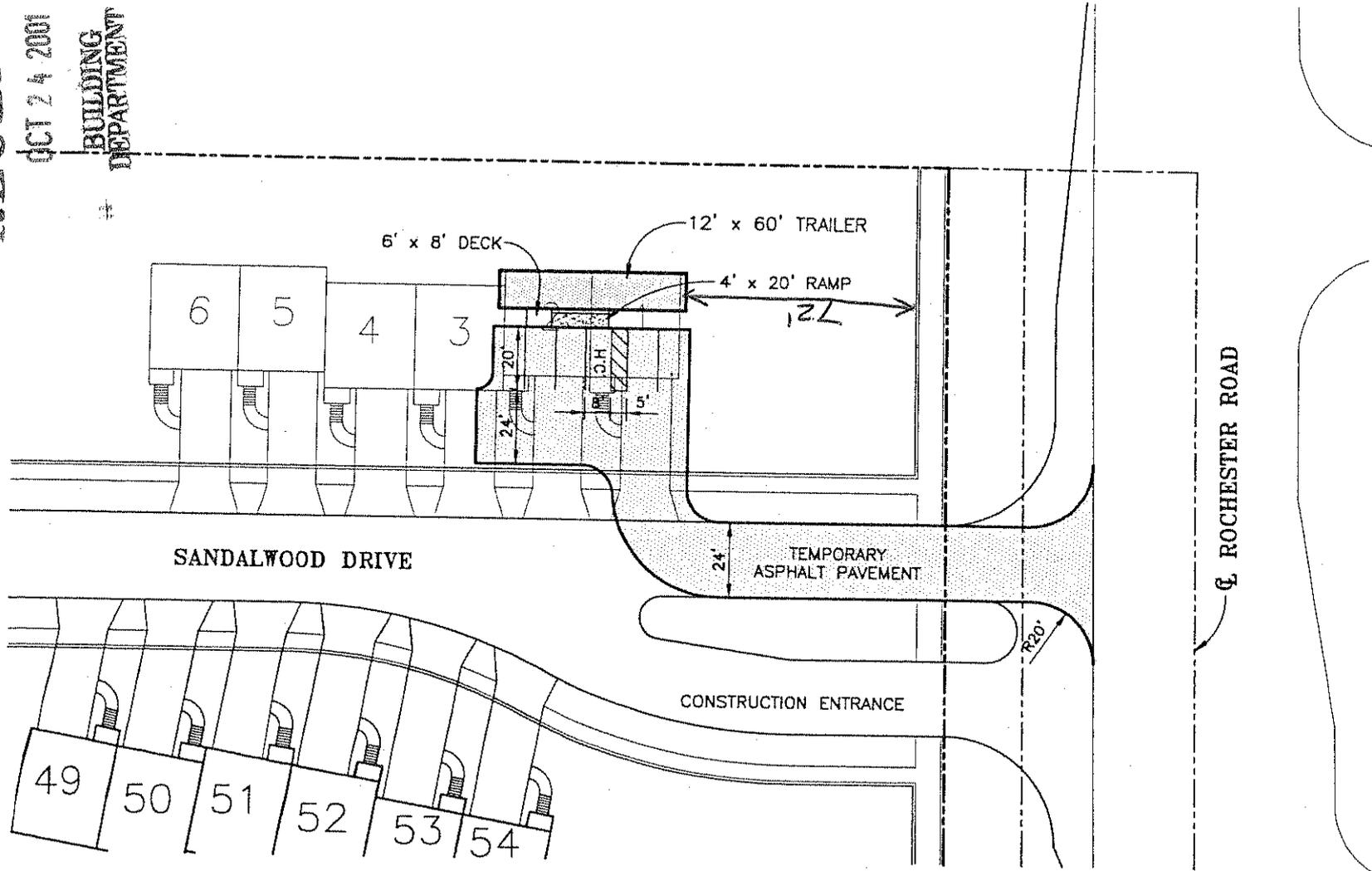
ANDERSON, ECKSTEIN AND WESTRICK, INC.
Civil Engineers - Surveyors - Architects
51301 Schoenherr Road, Shelby Township, Michigan 48315
Phone 810-726-1234 Fax 810-726-8780

SANDALWOOD SOUTH CONDOMINIUMS

RECEIVED

OCT 24 2006

BUILDING DEPARTMENT



ANDERSON, ECKSTEIN AND WESTRICK, INC.
Civil Engineers • Surveyors • Architects
5101 Schoenherr Road, Shelby Township, Michigan 48315
Phone 810-726-1234 Fax 810-726-8780

SANDALWOOD SOUTH CONDOMINIUMS

October 29, 2001

TO: The Honorable Mayor and City Council

FROM: John Szerlag, City Manager
John M. Lamerato, Assistant City Manager/Finance & Administration
Jeanette Bennett, Purchasing Director

Re: Standard Purchasing Resolution 4: Tri-County Purchasing Cooperative –
Mobile Phone Products and Services

RECOMMENDATION

On August 17, 2001, seven bids were opened for a three-year contract to furnish Mobile Phone Products and Services. It is recommended that an award be made to the lowest bidder meeting specifications, Cingular Wireless, in accordance with the unit prices contained in the Farmington Hills bid tabulation identified as Bid #01-02-956 – Mobile Phone Services Pricing and the Attachment A -Pricing Options for other rate plans expiring three years from delivery of the phones in 2004. The contract was bid by Farmington Hills, the host city, for the Tri-County Purchasing Cooperative members: Troy, Royal Oak, and SMART. The contract is also extended to other members of the Cooperative at their option.

ADDITIONAL BID INFORMATION

The City of Troy has approximately 100 phones affected by this contract. The City's average yearly expenditure is \$61,000, but it is anticipated that since the contract specified additional service features, the cost may decrease due to minute bundling during the term of the contract. Both the Police and Fire Departments tested the phone service and equipment in the field and passed the package submitted by Cingular Wireless realizing that there are coverage shortfalls with all carriers within Troy's borders.

The City of Farmington Hills has bid this contract on behalf of the Cooperative for three contract cycles. As with all Cooperative Awards, the City can approve the award as submitted or re-bid the item.

Four of the bidders were disqualified due to incomplete bid packages, conditional acceptance, and exceptions to bid requirements such as non-compliance with demonstration or testing specifications.

BUDGET

Funds for this contract are budgeted in each department's mobile communications line item (#7852).

16 Bids Sent
7 Bids Rec'd
4 Bids Disqualified

Prepared by: Jeanette Bennett, Purchasing Director

REPORT FROM THE CITY MANAGER TO CITY COUNCIL
October 15, 2001

SUBJECT: AWARD OF BID FOR MOBILE PHONE PRODUCTS AND SERVICES

ADMINISTRATIVE SUMMARY

- Sealed bids were advertised, available from the City website, publicly opened and read aloud on August 17, 2001 for mobile phone products and services. Invitations to bid were sent to sixteen vendors with seven responding. The existing contract with Sprint expires in the end of October 2001. The City currently maintains one hundred wireless phones.
- The process used to evaluate the bid proposals included review of the responses received for completeness, tabulation of the costs and testing of the product and service. Of the seven proposals received only three vendors provided responsive bids. The four non-responsive bids included no answer to questions, missing information and or exceptions to bid requirements such as a demo or testing of the service.
- The three responsive bids were tabulation by cost and usage information was applied to each proposal. The average user in the City is eighty minutes of usage per month. The following are the results;

| Service costs for 100 phones w/discounts | Cingular | Nextel | Verizon |
|--|-----------------|---------------|----------------|
| Flat rate program @ 80 mins per user-no LD | \$2,540.00 | \$2,776.00 | N/A |
| Minimum pkg | \$1,599.20 | \$1,496.00 | \$1,150.40 |
| 250 min program w/no overages or LD | \$2,399.20 | \$3,800.00 | \$3,634.88 |
| 400 min program w/no overages or LD | \$3,199.20 | \$4,274.00 | \$7,076.00 |
| Note: Minimum pkg minutes are not equal(Cingular 75 ea/Nextel 50 ea/Verizon 15 each), Cost per month | | | |

- In addition to service cost, prices were provided on equipment. The existing equipment must be replaced as it is three years old and uses CDMA technology which is not compatible with the recommended vendors TDMA technology. Equipment costs are as follows;

| Eqpt. costs for 100 phones w/all credits | Cingular | Nextel | Verizon |
|---|-----------------|---------------|----------------|
| Minimum | (\$4,100) | (\$459) | \$4,997 |
| Highest | \$9,498.00 | \$12,490 | \$14,997 |

- As shown above, Cingular and Nextel offer equipment or activation credits that exceed the cost of the new phones. In the case of Cingular the credit must be used in the first four months and can be applied to airtime usage.
- Specific funding is budgeted and available in departmental accounts for this service.

RECOMMENDATION

In view of the above, it is recommended that City Council authorize the Director of Central Services to sign a contract for a three year period for mobile phone services with Cingular Wireless.

Prepared by: Michael Lasley, Director of Central Services
Approved by: Steve Brock, City Manager

CITY OF FARMINGTON HILLS
 BID #01-02-956
 MOBILE PHONE SERVICES
 PRICING

| Flat rate | Cingular | Nextel | Verizon |
|---------------|----------|---------|---------|
| Mtly min | \$11.00 | \$14.96 | N/A |
| Usage | \$0.18 | \$0.16 | N/A |
| Lg dist | \$0.16 | \$0.15 | N/A |
| Credits | 100 | N/A | N/A |
| Mins included | 0 | 25 | N/A |

| Minimum pkg | | | |
|---------------------|---------------------|-----------------|-----------|
| Bundled mins | 75 | SLE Adv Select | 1500 mins |
| Mtly access | \$19.99 | \$14.96 | \$200.00 |
| Min # phones | 1 | 1 | 2 |
| Max # phones | 1 | 1 | 10 |
| Cost per addt phone | \$19.99 | \$14.96 | \$12.00 |
| Mins per phone | 75 | 50 digital | shared |
| Overages | \$ 0.45 | \$ 0.12 | \$ 0.25 |
| LD cost from home | Inc | \$ 0.15 | Inc |
| Discounts off rates | 20% off MRC | N/A | 5 to 12% |
| Activation fees | N/A | N/A | |
| Extras | Free mob to mob opt | Free mob to mob | |

Rates shown above do not include discounts

| Typical pkg- 250 mins | | | |
|-----------------------|---------------------|-----------------|------------|
| Bundled mins | 250 | SLE Perf 200 | 25000 min |
| Mtly access | \$29.99 | \$38.00 | \$2,600.00 |
| Min # phones | 1 | 1 | 2 |
| Max # phones | 1 | 1 | 150 |
| Addt phones | 29.99 | 28 | 12 |
| Mins per phone | 250 | 250d/200c | 250 |
| Overages | 0.4 | 0.12 | 0.25 |
| LD cost from home | 0.15 | 0.15 | Inc |
| Discounts off rates | 20% off MRC | N/A | 5-12% |
| Activation fees | N/A | N/A | |
| Extras | Free mob to mob opt | Free mob to mob | |

| Typical pkg- 400 mins | | | |
|-----------------------|---------------------|-----------------|-----------|
| Bundled mins | 400 | MW Local 400 | See above |
| Mtly access | 39.99 | 42.74 | |
| Min # phones | 1 | 1 | |
| Max # phones | 1 | 1 | |
| Addt phones | 39.99 | 42.74 | |
| Mins per phone | 400 | 400d/400c | |
| Overages | 0.35 | 0.15 | |
| LD cost from home | 0.15 | 0.15 | |
| Discounts off rates | 20% off MRC | N/A | |
| Activation fees | N/A | N/A | |
| Extras | Free mob to mob opt | Free mob to mob | |

| Conversion credits, etc | | | |
|-------------------------|-------|------|------|
| Conversion credits, etc | \$100 | 0 | \$0 |
| Eqpt credit | \$80 | \$50 | \$35 |

Note: \$80 Cingular credit N/A on \$59 pkg or free pkg

| Eqpt costs | | | |
|---------------------------|----------|----------|----------|
| Minimum w/all accessories | \$59.00 | \$45.41 | \$84.97 |
| Highest w/all accessories | \$274.98 | \$174.90 | \$184.97 |

| Service costs for 100 phones w/discounts | | | |
|--|------------|------------|------------|
| Flat rate program @ 80 mins per user-no LD | \$2,540.00 | \$2,776.00 | N/A |
| Minimum pkg | \$1,599.20 | \$1,496.00 | \$1,150.40 |
| 250 min program w/no overages or LD | \$2,399.20 | \$3,800.00 | \$3,634.88 |
| 400 min program w/no overages or LD | \$3,199.20 | \$4,274.00 | \$7,076.00 |

Note: Minimum pkg minutes not equal (Cingular 75 ea/Nextel 50 ea/Verizon 15 each)

| Eqpt costs for 100 phones w/all credits | | | |
|---|------------|----------|----------|
| Minimum | (\$4,100) | (\$459) | \$4,997 |
| Highest | \$9,498.00 | \$12,490 | \$14,997 |

Service cost above do not include any service or switcher credits

Keys-MRC-monthly revolving chg/D-digital/C-cellular

ATTACHMENT A – PRICING OPTIONS
WIRELESS SOLUTIONS FOR THE CITY

Cingular's rate plan selection allows customers to tailor our offerings to meet their wireless needs. In addition to our comprehensive rate plans, Cingular currently offers the City the following large business advantages*:

- \$100.00 Switcher Credit for new corporate and individual liable lines activating on any Cingular rate plan from a competitive carrier (the City must provide a copy of a bill from current carrier)
- Standard features FREE of monthly fees
- Discounts applied to corporate liable and individual lines using our Home, Region or Nation plans
- Waived activation fees on new corporate liable lines
- Standard accessories included with each cellular phone
- 20% discount on optional cellular accessories for corporate liable lines
- Equipment rebates and promotional offers

The combination of products and services offered includes:

- Government Flat-Rate Pricing
- Cingular Home and Region Bulk Rate Pricing
- Cingular Home Rate Plans
- Cingular Region Package Plans
- Cingular Nation Rates

At this time, Cingular offers the City the following pricing options:

Option (1): Government Flat-Rate Pricing

Cingular's per minute rate for corporate liable lines within a government account, (excluding package plan users) is a flat rate and is determined by the total volume of minutes generated by all account lines each month*.

* All lines and their minutes of use on a corporate account including flat rate or package and corporate liable or individual liable are totaled to determine the overall usage for the account.

Cingular currently offers the City the following flat rate pricing plan for its corporate liable lines:

| Flat Rate Pricing | |
|----------------------------|---------|
| Monthly Access Fee | \$11.00 |
| Per Minute Rate – PEAK | \$0.18 |
| Per Minute Rate – OFF-PEAK | \$0.18 |

*Prices and availability are subject to change based on availability and current promotions; usage charges and surcharges may apply; 2-year agreement may be required

*Cingular long distance required

Option (2): Cingular Business Bulk Rate Pricing

These pricing plans will have the capability to share minutes between each account and cellular numbers within the same main/sub grouping.

| Cingular Business Bulk Plan - Home | | | | | | | | | | |
|---|--------|--------|---------|---------|---------|---------|---------|---------|----------|----------|
| Access | \$400 | \$880 | \$1,400 | \$2,000 | \$3,000 | \$4,000 | \$6,000 | \$8,000 | \$12,000 | \$16,000 |
| Pkg Min | 5,000 | 11,000 | 17,500 | 25,000 | 37,500 | 50,000 | 75,000 | 100,000 | 150,000 | 200,000 |
| Overage | \$0.25 | \$0.25 | \$0.25 | \$0.20 | \$0.20 | \$0.20 | \$0.15 | \$0.15 | \$0.10 | \$0.10 |
| Roaming | \$0.49 | \$0.49 | \$0.49 | \$0.49 | \$0.49 | \$0.49 | \$0.49 | \$0.49 | \$0.49 | \$0.49 |

Includes: Caller ID, Call Waiting, Call Forwarding, Conference Calling (upon request in some markets), Basic Voice Mail, Detailed Billing, Interactive messaging (upon request in some markets), and Nationwide LD from Home Calling Area.

| Cingular Business Bulk Plan - Region (Case by Case - Requires Special Bid Team Approval) | | | | | | | | | | |
|---|--------|--------|---------|---------|---------|---------|---------|---------|----------|----------|
| Access | \$400 | \$880 | \$1,400 | \$2,000 | \$3,000 | \$4,000 | \$6,000 | \$8,000 | \$12,000 | \$16,000 |
| Pkg Min | 3,000 | 6,500 | 10,500 | 15,000 | 22,500 | 30,000 | 45,000 | 60,000 | 90,000 | 120,000 |
| Overage | \$0.35 | \$0.35 | \$0.35 | \$0.30 | \$0.30 | \$0.30 | \$0.25 | \$0.25 | \$0.20 | \$0.20 |
| Roaming | \$0.49 | \$0.49 | \$0.49 | \$0.49 | \$0.49 | \$0.49 | \$0.49 | \$0.49 | \$0.49 | \$0.49 |

Includes: Caller ID, Call Waiting, Call Forwarding, Conference Calling (upon request in some markets), Basic Voice Mail, Detailed Billing, Interactive messaging (upon request in some markets), and Nationwide LD from Region Calling Area.

- \$10 per additional subscriber sharing minutes in the plan
- 1-year agreement required on all lines
- 10 line minimum; no maximum number of lines required

Option (3): Discounted Home, Region, and Nation Package Plans

Corporate Liable Lines

- 20% discount will be applied to the monthly access charge for corporate liable lines on Cingular Home Rate Plans.
- 10% discount off of the monthly access charge for corporate liable lines on Cingular Region and Nation Rates.
- FREE Mobile-to-Mobile on Cingular Home, Region, or Nation plans of \$29.99 and higher **OR**
- Current Promotional Offer* - Choose any two of the following options to receive FREE for the life of the rate plan:
 - ✓ Unlimited Nights and Weekends
 - ✓ Unlimited Nationwide Long Distance (Cingular long distance required)
 - ✓ Wireless Internet Access, Including 100 Interactive Messages (\$6.99 value)

Individual Liable Lines

- 10% discount will be applied to the monthly access charge for individual liable lines on Cingular Home, Region, and Nation Rate Plans.

*On plans of 250 and above; 2-year agreement required

1. CINGULAR HOME

| Plan Name | Monthly Charge | Local Minutes Included* | Home Long Distance | Roaming** | Calling Features |
|-----------|----------------|-------------------------|--------------------|-----------|--|
| 75 | \$19.99 | 75 | \$0.15 | \$.69 | Std. Features Incl. Call Waiting, 3-Way Calling, Call Forwarding |
| 250 | \$29.99 | 250 | \$0.15 | \$.69 | Included Free |
| 300 | \$34.99 | 300 | \$0.15 | \$.69 | Included Free |
| 400 | \$39.99 | 400 | \$0.15 | \$.69 | Included Free |
| 600 | \$49.99 | 600 | \$0.15 | \$.69 | Included Free |
| 900 | \$69.99 | 900 | \$0.15 | \$.69 | Included Free |
| 1400 | \$99.99 | 1400 | \$0.15 | \$.69 | Included Free |
| 2000 | \$149.99 | 2000 | \$0.15 | \$.69 | Included Free |
| 2800 | \$199.99 | 2800 | \$0.15 | \$.69 | Included Free |

*Each additional minute \$0.45 (Home 75), \$0.40 (Home 250), \$0.35 (Home 300 – 1500); \$0.25 (Home 2000 and 2800)

**Regional and National Roaming (includes Cingular Long Distance)

Promotional Values* (Expiration 10/31/01) – FREE Mobile-to-Mobile OR Choose any two of the following options to receive FREE for the life of the rate plan:

- Unlimited Nights and Weekends
- Unlimited Nationwide Long Distance (Cingular long distance required)
- Wireless Internet Access, Including 100 Interactive Messages (\$6.99 value)

*On plans of 250 and above; 2-year agreement required

As noted above, a discount will be applied to corporate and individual lines on Cingular Home Rate Plans. Enjoy your wireless service of \$29.99 and above with the following standard features:

- ✓ Three-Way Calling¹
- ✓ Call Waiting³
- ✓ Detailed Billing
- ✓ Call Forwarding²
- ✓ Basic Voice Mail
- ✓ Caller I.D.
- ✓ Busy/No Answer Transfer

1 Three-Way Calling - Two simultaneous airtime charges apply when using feature.

2 Call Forwarding - Charges apply to the use of this feature when forwarded or transferred to a non-cellular telephone. Charge does not apply to calls forwarded to 800, 888 or 887 numbers.

3 Call Waiting - Two simultaneous airtime charges apply when using Call Waiting.

2. **CINGULAR REGION**

| Plan Name | Monthly Charge | Local Minutes Included* | Home Long Distance | Roaming** | Calling Features |
|-----------|----------------|-------------------------|--------------------|-----------|------------------|
| 200 | \$29.99 | 200 | Included | \$.69 | Included Free |
| 300 | \$39.99 | 300 | Included | \$.69 | Included Free |
| 400 | \$49.99 | 400 | Included | \$.69 | Included Free |
| 600 | \$69.99 | 600 | Included | \$.69 | Included Free |
| 1000 | \$99.99 | 1000 | Included | \$.69 | Included Free |
| 1600 | \$149.99 | 1600 | Included | \$.69 | Included Free |
| 2200 | \$199.99 | 2200 | Included | \$.69 | Included Free |

*Each additional minute \$.35

** Roaming outside of the region (includes Cingular Long Distance)

As noted above, a discount will be applied to corporate and individual lines on Cingular Region Rate Plans. Enjoy your region wireless service with the following standard features:

- ✓ Three-Way Calling¹
- ✓ Call Waiting³
- ✓ Detailed Billing
- ✓ Call Forwarding²
- ✓ Basic Voice Mail
- ✓ Caller I.D.
- ✓ Busy/No Answer Transfer

1 *Three-Way Calling* - Two simultaneous airtime charges apply when using feature.

2 *Call Forwarding* - Charges apply to the use of this feature when forwarded or transferred to a non-cellular telephone. Charge does not apply to calls forwarded to 800, 888 or 887 numbers.

3 *Call Waiting* - Two simultaneous airtime charges apply when using Call Waiting.

3. **CINGULAR NATION**

| Plan Name | Monthly Charge | Local Minutes Included* | Long Distance | Roaming** | Calling Features |
|-----------|----------------|-------------------------|---------------|-----------|------------------|
| 100 | \$29.99 | 100 | Included | Included | Included Free |
| 175 | \$39.99 | 175 | Included | Included | Included Free |
| 350 | \$49.99 | 350 | Included | Included | Included Free |
| 550 | \$69.99 | 550 | Included | Included | Included Free |
| 900 | \$99.99 | 900 | Included | Included | Included Free |
| 1500 | \$149.99 | 1500 | Included | Included | Included Free |

*Each additional minute \$0.35

**Regional and National Roaming (includes Cingular Long Distance)

As noted above, a discount will be applied to corporate and individual lines on Cingular Nation Rate Plans. Enjoy your region wireless service with the following standard features:

- ✓ Three-Way Calling¹
- ✓ Call Waiting³
- ✓ Detailed Billing
- ✓ Call Forwarding²
- ✓ Basic Voice Mail
- ✓ Caller I.D.
- ✓ Busy/No Answer Transfer

1 Three-Way Calling - Two simultaneous airtime charges apply when using feature.

2 Call Forwarding - Charges apply to the use of this feature when forwarded or transferred to a non-cellular telephone. Charge does not apply to calls forwarded to 800, 888 or 887 numbers.

3 Call Waiting - Two simultaneous airtime charges apply when using Call Waiting.

October 17, 2001

TO: The Honorable Mayor and City Council

FROM: John Szerlag, City Manager
Gary A. Shripka, Assistant City Manager/Services
Steven J. Vandette, City Engineer

SUBJECT: Approval of Cost Participation Agreement for the Reconstruction of
Livernois Road, Wattles to Braemer
Contract 01-5; Project No. 95.201.5

RECOMMENDATION

Staff recommends that City Council approve the attached Cost Participation agreement with the Board of Road Commissioners for Oakland County for the Reconstruction of Livernois Road, Wattles to Braemer. Furthermore, staff recommends that the Mayor and City Clerk are authorized to execute the agreement.

SUMMARY

The City of Troy has reserved Tri-Party funds for the reconstruction of Livernois Road for several years, as can be seen in Exhibit A. The Cost Participation agreement formalizes the funding and establishes the methodology for requesting reimbursement from the Board and the County. The County typically prepares these agreements shortly after contract award but their staff was shorthanded this summer due to two key people being out with extended illnesses.

FUNDING

Tri-Party funds in the amount of \$1,958,912 are programmed for the Livernois Road project. Of this amount, Troy's share is one-third or \$652,972.00. The remaining two-thirds or \$1,305,940 is paid by the Board of Road Commissioners for the County of Oakland and the Oakland County Board of Commissioners.

The total construction cost for the Livernois Road project is estimated at \$7,295,000. The City is therefore responsible for \$5,989,060 of the total estimated project cost. The majority of this amount is to be paid for with proceeds from the Road Bond issue with a share also allocated from the Water Fund. All funding for the project has been budgeted.

COST PARTICIPATION AGREEMENT

Livernois Road
Wattles to Braemer

City of Troy

RCOC Project No. 45101

This agreement made and entered into this _____ day of _____, 2001, by and between the Board of Road Commissioners for the County of Oakland, Michigan, hereinafter referred to as the BOARD, and the City of Troy, hereinafter referred to as the COMMUNITY, provides as follows:

WHEREAS, the BOARD and the COMMUNITY have programmed the road improvements on Livernois Road from Wattles Road to Braemer as described in Exhibit "A", attached hereto and made a part hereof, which improvements involve roads under the jurisdiction of the BOARD and within the COMMUNITY, which improvements are hereinafter referred to as the PROJECT; and

WHEREAS, the cost of the PROJECT is estimated to be \$7,295,000; and

WHEREAS, a portion of said PROJECT involves certain designated and approved Tri-Party Program funding, in the amount of \$1,958,912, which amount shall be paid through equal contributions by the BOARD, the COMMUNITY and the Oakland County Board of Commissioners, hereinafter referred to as the COUNTY, in accordance with the Tri-Party Program; and

NOW, THEREFORE, in consideration of the mutual covenants set forth herein, it is hereby agreed between the COMMUNITY and the BOARD that:

1. The COMMUNITY will complete the PROJECT, as above described, under Road Commission for Oakland County permit; and will perform all engineering, inspection and administration in reference thereto.
2. The actual total cost of the PROJECT includes total payments to the contractor with associated engineering and inspection costs (not to exceed 20% of such total payments to the contractor).

3. The cost of the PROJECT shall be partially funded in accordance with the following:
 - a. Tri-Party Program funds in the amount of \$1,958,912.
 - b. In the event the total actual PROJECT costs exceed the estimated PROJECT cost, the difference shall be funded initially by any additional available Tri-Party funds; and thereafter, entirely by the COMMUNITY.
4. The BOARD shall credit to the PROJECT, the County's Tri-Party contribution of \$652,970, together with the BOARD's Tri-Party contribution in an amount equal thereto.
5. The CITY shall fund the remaining balance of the PROJECT cost subsequent to funding met in part by said Tri Party Program contributions, estimated in the amount of \$5,989,060.
6. Upon execution of this agreement and receipt of invoice, the BOARD shall pay to the COMMUNITY the amount of \$326,485 (being 25% of the BOARD's Tri Party share and the COUNTY's Tri Party share of the PROJECT cost).
7. The COMMUNITY shall periodically submit progress billings to the BOARD as additional costs accrue.
8. Upon completion of the PROJECT, the COMMUNITY shall submit a statement of completion, along with an invoice to the BOARD, reflecting the total actual PROJECT cost and containing the remainder of the BOARD's share and the COUNTY's share of the total actual project cost, if any.

BOARD OF ROAD COMMISSIONERS FOR THE
COUNTY OF OAKLAND
A Public Body Corporate

By _____

Its _____

CITY OF TROY

By _____

Its _____

By _____

Its _____

EXHIBIT A

TRI-PARTY PROGRAM

(2002)

County Supported Road Improvements

In The

City of Troy

| Project No. | Location | Type of Work |
|-------------|--------------------------------------|--|
| 45101 | Livernois Road Wattles to Braemer | Removal of existing two-lane pavement and construction of a new five-lane concrete pavement including a center turn lane and all necessary utility construction. Storm sewer installation along the e/side of Livernois. |

ESTIMATED PROJECT COST

| | |
|--------------------------------|--------------------|
| Construction (low bid) | \$6,079,425 |
| Construction Engineering (20%) | 1,215,575 |
| Estimated Total Project Cost | <u>\$7,295,000</u> |
| Less Tri Party Program funding | (1,958,912) |
| Estimated Balance | <u>\$5,336,080</u> |

COST PARTICIPATION BREAKDOWN

| <i>Tri Party Year</i> | <i>COMMUNITY</i> | <i>BOARD</i> | <i>COUNTY</i> | <i>TOTAL</i> |
|-----------------------|--------------------|------------------|------------------|--------------------|
| 1989/91 | \$ 42,912 | \$ 42,913 | \$ 42,913 | \$ 128,738 |
| 1994/95 | 70,379 | 70,379 | 70,379 | 211,137 |
| 1996/97 | 115,934 | 115,934 | 115,934 | 347,802 |
| 1998 | 105,936 | 105,936 | 105,936 | 317,808 |
| 1999 | 105,937 | 105,936 | 105,936 | 317,809 |
| 2000 | 105,937 | 105,936 | 105,936 | 317,809 |
| 2001 | 105,937 | 105,936 | 105,936 | 317,809 |
| Add'l Funding | 5,336,088 | | | 5,336,088 |
| TOTAL | \$5,989,060 | \$652,970 | \$652,970 | \$7,295,000 |

October 24, 2001

TO: The Honorable Mayor and City Council

FROM: John Szerlag, City Manager
Gary A. Shripka, Assistant City Manager/Services
Jeanette Bennett, Purchasing Director
Carol K. Anderson, Director of Parks and Recreation

Subject: Standard Purchasing Resolution 2: Lowest Acceptable Bidder Meeting Specifications –
Electric Golf Cars For Sylvan Glen Golf Course

RECOMMENDATION

Bid proposals were opened on September 5, 2001, to furnish a five-year lease for sixty-five (65) electric golf cars including maintenance less fifty- (50) trade-ins for Sylvan Glen Golf Course. The Parks and Recreation Department recommends a lease agreement be executed with Club Car, Inc., the lowest bidder meeting specifications, at a total lease cost of \$154,544.00. Annual payments are estimated to be \$30,908.80. At the conclusion of this contract, Sylvan Glen Golf Course will own these carts outright.

EXPLANATION OF BIDS NOT MEETING SPECIFICATIONS

EZ-GO Textron, 3310 Ranger Road, Lansing, MI 48906

- Does not use multi-latch parking brake system
- Does not have 48-Volt electrical system
- Does not have aluminum frame
- Does not have the ability to program speed in the field
- Cannot perform test and diagnostic functions in the field or by on-site personnel

SUMMARY

Based on the above-mentioned factors, we recommend the Club Car solution, which meets all bid specifications. The 48-volt electrical system will allow us to get more holes on each charge, which will reduce down time and extend battery life. The improved parking brake system will reduce potential accidents. The aluminum frame makes the car lighter, stronger, and reduces stress on the golf course.

BUDGET

Funds for the contract are available in the Sylvan Glen Golf Course Capital Account #788.7981.

10 Bids Sent
3 Bids Rec'd

Prepared by: Jacob D. Pilat, Director of Golf Operations

VENDOR NAME:

| | | | |
|------------------|-------------------|-----------------|--|
| ** CLUB CAR, INC | BOYLAN SALES, INC | (EZ-GO TEXTRON) | |
| | | DMS | |

PROPOSAL-- A FIVE (5) YEAR LEASE OF SIXTY-FIVE(65) ELECTRIC GOLF CARS INCLUDING MAINTENANCE.

| | | | |
|-------------------------------------|---------------|-------------|---------------|
| 65 GOLF CARS, ELECTRIC- UNIT PRICE: | \$ 2,850.00 | \$ 3,250.00 | \$ (2,600.00) |
| COMPLETE FOR THE SUM OF: | \$ 185,250 | \$ 211,250 | \$ (169,000) |
| QUOTING ON MODEL: | 2002DSE/IQ | 619-E | TXTE ELECTRIC |
| MANUFACTURED BY: | CLUB CAR, INC | YAMAHA | EZ-GO TEXTRON |

LESS: Trade in:

| | | | |
|------------------------------------|------------------|------------------|--------------------|
| 1) 35 ea 1996 E-Z-Go Electric Cars | \$ 33,250 | \$ 35,000 | \$ (28,000) |
| 2) 13 ea 1996 E-Z-Go Gas Cars | \$ 15,600 | \$ 16,250 | \$ (16,900) |
| 3) 2 ea 1991 E-Z-Go Gas Cars | \$ 1,000 | \$ 1,500 | \$ (800) |
| TRADE-IN TOTAL | \$ 49,850 | \$ 52,750 | \$ (45,700) |

| | | | |
|-------------------|-------------------|-------------------|---------------------|
| NET TOTAL: | \$ 135,400 | \$ 158,500 | \$ (123,300) |
|-------------------|-------------------|-------------------|---------------------|

| | | | | |
|------------------|---------------------|-----------|-------|--------------|
| STANDARD COLORS: | BEIGE, WHITE, GREEN | NO CHARGE | IVORY | HUNTER GREEN |
| | GREY, BURGUNDY | | | CHAMPAGNE |

| | | | |
|-----------------------------|----------|-----------|-----|
| ADDITIONAL CHARGE PER UNIT: | \$ 65.00 | \$ 150.00 | N/C |
|-----------------------------|----------|-----------|-----|

| | | | |
|--------------------------|---------------|-------------------------|----------------------|
| CUSTOM COLORS AVAILABLE: | BLUE, RED | HUNTER GREEN, RED, TEAL | BURGUNDY, GREY, NAVY |
| | CUSTOM COLORS | | BLACK, WHITE |

LEASE RATE:

| | | | |
|-----------------------------|------------------|---------------|--------------|
| COST: | ** \$ 154,544.00 | \$ 211,451.50 | \$ (139,620) |
| LEASE EXPLANATION: YES - NO | YES | YES | YES |

SERVICE/PARTS FACILITY:

| | | | |
|-----------|---|------------------|--------------|
| LOCATION: | 11878 BROOKFIELD AVE LIVONIA, MI 48150 | BURTON/PLAINWELL | DEARBORN, MI |
|-----------|---|------------------|--------------|

| | | | |
|---------------------------------|---------------|-----------------|---------------|
| INVENTORY OF REPLACEMENT PARTS: | \$ 150,000.00 | \$ 1,000,000.00 | \$ 200,000.00 |
|---------------------------------|---------------|-----------------|---------------|

| | | | |
|-------------------------------|---------------|--------------|--------------|
| WARRANTY PERIOD: | W/I 24 HOURS | W/I 48 HOURS | W/I 24 HOURS |
| SERVICE COMMENCES | | | |
| MAINTENANCE PROGRAM: YES - NO | YES--BIWEEKLY | AS REQUIRED | YES--WEEKLY |
| | INSPECTIONS | BIWEEKLY | SERVICE |

| | | | |
|--------|-----------|-----------------|-------------|
| TERMS: | PER LEASE | AS STATED ABOVE | NET 30 DAYS |
|--------|-----------|-----------------|-------------|

| | | | |
|----------------|-------------|-------------|-------------|
| DELIVERY DATE: | 30 DAYS ARO | MAY 1, 2002 | 30 DAYS ARO |
|----------------|-------------|-------------|-------------|

| | | | |
|-----------|------------|---------------------|--------------|
| WARRANTY: | 3YR ON CAR | 3 YR LIMITED ON CAR | 5 YEARS CARS |
|-----------|------------|---------------------|--------------|

| | | | |
|-------------|-------------------|---------------|---------------|
| EXCEPTIONS: | 5 YR ON BATTERIES | | AND BATTERIES |
| | MEETS OR EXCEEDS | LISTED IN BID | BLANK |

PROPOSAL -- Furnish the Lease of Sixty-Five (65) Electric Golf Cars Including
Maintenance Less Fifty (50) Trade-Ins

**** DENOTES LOWEST ACCEPTABLE BIDDER**

DMS:

EZ-Go Textron \$139,620

Reasons: No multi-latch parking brake system

Does not have 48-Volt electrical system, aluminum frame, or the ability to program speed in the field

Cannot perform test/diagnostic functions in the field or by on-site personnel

ATTEST:

Cheryl Morrell

Jake Pilat

Linda Bockstanz

Jeanette Bennett
Purchasing Director

BOYLAN SALES INC
4354 E BRISTOL
BURTON MI 48519

BURINGTON GOLF CAR RENTALS
5187 MAYBEE RD
CLARKSTON MI 48346

CHIEF CART INC/FORMERLY BURINGTON GOLF
149 N PERRY STREET
PONTIAC MI 48342

CLUB CAR INC
11878 BROOKFIELD
LIVONIA MI 48150

E Z GO TEXTRON
3310 RANGER ROAD
LANSING MI 48906

ELLIS SALES INC
6915 STADIUM DRIVE
KALAMAZOO MI 49009

MICHIGAN GOLF & TURF EQUIPMENT
12350 UNIVERSAL DRIVE
TAYLOR MI 48180

SALOPEK GOLF CARS INC
2285 E WEST MAPLE ROAD
WALLED LAKE MI 48390

SALOPEK GOLF CARS INC
1943 WEBSTER STREET
DAYTON OH 45404-1123

WOLVERINE GOLF CARS
540 S TELEGRAPH ROAD
PONTIAC MI 48341

October 26, 2001

TO: The Honorable Mayor and City Council

FROM: John Szerlag, City Manager
Gary A. Shripka, Assistant City Manager/Services
Jeanette Bennett, Purchasing Director
William R. Need, Public Works Director

Subject: Standard Purchasing Resolution 1: Award To Low Bidder –
Snow Removal Services/Home Chore Program

RECOMMENDATION

On October 23, 2001, bid proposals were opened to furnish seasonal requirements of snow removal services for our Home Chore Program with an option to renew for one (1) additional winter season. After reviewing the proposals, the Public Works Department recommends awarding the contract to Dream Green, the sole bidder, at an estimated total cost per service call of \$2,650.00. Based on historical data, we anticipate four (4) call-outs for snow removal and salting, at an estimated total cost per season of \$10,600.00 at the following unit prices:

| <u>Est. No.</u> | <u>DESCRIPTION</u> | <u>Snow Removal Per Each Service Call</u> | <u>Salting Per Each Service Call</u> |
|---------------------------------|---|---|--------------------------------------|
| 50 | Snow removal and/or salting at an average residential City of Troy home | \$25.00 | \$10.00 |
| 20 | Snow removal and/or salting at larger or corner lots – Lots over 85 x 125 | \$30.00 | \$15.00 |
| ESTIMATED COST PER SERVICE CALL | | \$ 1,850.00 | \$ 800.00 |

SUMMARY

We expect to qualify approximately 70 residents. The successful bidder will clear snow from driveways, sidewalks, porches, and walkways and will salt as needed. The number of service calls is dependent on the weather. The successful contractor is called out to plow when at least 3” of snow has fallen but may be called out to salt more frequently.

BUDGET

Funds for these services are reimbursed through the Oakland County Community Development Block Grant Program.

63 Bids Sent
2 Bids Received
1 No Bids

Opening Date -- 10/23/01
 Date Prepared -- 10/26/01

CITY OF TROY
 BID TABULATION
 SNOW REMOVAL SERVICES/HOME CHORE PROGRAM

SBP 01-41

VENDOR NAME:

**** DREAM GREEN**

| EST NO. | | \$ SNOW REMOVAL/ | \$ SALTING/ | \$ SNOW REMOVAL/ | \$ SALTING/ | \$ SNOW REMOVAL/ | \$ SALTING/ |
|--|---|---------------------------------------|------------------|------------------|--------------|------------------|--------------|
| | | SERVICE CALL | SERVICE CALL | SERVICE CALL | SERVICE CALL | SERVICE CALL | SERVICE CALL |
| 50 | Snow removal and/or salting at an average residential City of Troy Home | \$ 25.00 | \$ 10.00 | | | | |
| 20 | Snow removal and/or salting at larger or corner lots - Lots over 85 x 125 | \$ 30.00 | \$ 15.00 | | | | |
| ESTIMATED COST per Service Call: | | \$1,850.00 | \$ 800.00 | | | | |
| ESTIMATED TOTAL: | | \$2,650.00 | | | | | |
| ESTIMATED TOTAL COST PER SEASON: (Based on 4 Call-outs) | | \$ 10,600 | | | | | |
| EQUIPMENT: | | 2000 GMC SIERRA 4X4 | | | | | |
| | | 1992 CHEVY 4X4; 2001 GMC TRUCK W/PLOW | | | | | |
| | | 2 TORO SNOW BLOWERS | | | | | |
| | | 2 PUSH SALT SPREADERS | | | | | |
| EMPLOYEES: | | FULL-TIME | | 3 | | | |
| | | PART-TIME | | 3 | | | |
| TERMS: | | BLANK | | | | | |
| EXCEPTIONS: | | BLANK | | | | | |
| INSURANCE/AGREEMENT: | | YES | | | | | |

NO BIDS:
Custom Greenery Lawn Care, Inc

PROPOSAL -- Seasonal Requirements of Snow Removal Services for the Home Chore Program with an Option to Renew for One (1) Additional Winter Season

**** SOLE BIDDER**

ATTEST:
MaryAnn Hays
Nancy Kuha
William Need
Linda Bockstanz

 Jeanette Bennett
 Purchasing Director

A & R LANDSCAPING
4228 PIONEER DR
COMMERCE TWP MI 48382

A CUT ABOVE LANDSCAPING
1418 WRENWOOD
TROY MI 48084

ACE LAWN CARE & SNOW REMOVAL
1415 WORDSWORTH
FERNDALE MI 48220

ADVANTAGE LANDSCAPING
25950 RADCLIFT
OAK PARK MI 48237

ALAN MANGO LAWN & SNOW
21060 WESTLAND
SOUTHFIELD MI 48076

ALL POINTS LANDSCAPING
10022 STERLING
ALLEN PARK MI 48101

ALWAYS CLEAN CUT
6117 LIVERNOIS
TROY MI 48098

ATWOOD LAWN CARE, INC
6408 PRODUCT DR
STERLING HEIGHTS MI 48312

BACK TO BASICS LAWN SERVICE
3035 NEWPORT
TROY MI 48084

BAREFOOT GRASS LAWN SERVICES
5401 PERRY DRIVE
DRAYTON PLAINS MI 48330

BAREFOOT GRASS LAWN SERVICES
2711 COMMERCE DRIVE
ROCHESTER HILLS MI 48309

BELL'S LANDSCAPE SERVICES
28401 HAAS ROAD
WIXOM MI 48393

BIRMINGHAM LAWN MAINTENANCE
2934 FREMBES
WATERFORD MI 48329

BLOOMFIELD LAWN CARE
725 SOUTH ADAMS ROAD
BIRMINGHAM MI 48009

BOB'S LANDSCAPING & SNOW
30500 BRENTWOOD
SOUTHFIELD MI 48076

C & R MAINTENANCE INC
22449 GROESBECK
WARREN MI 48089

CLAYTON HUDSON LANDSCAPING
15890 JAMES COUZENS
DETROIT MI 48238

COUZENS LAWN SERVICES
531 EAST MAPLEHURST
FERNDAL MI 48220

CRAIG'S LAWN CARE
2751 WOLCOTT
FERNDAL MI 48220

D & J LAWN AND SNOW SERVICE
22750 MACOMB INDUSTRIAL DRIVE
CLINTON TWP MI 48036

DAN CAP LAWN SERVICES INC
21819 WEST 9 MILE ROAD
SOUTHFIELD MI 48075

DESIGNED LANDSCAPE
409 E HUDSON
ROYAL OAK MI 48067

DIAMOND LAWN SERVICE
631 MINNESOTA
TROY MI 48083

DRAKEFORE LAWN & SNOWPLOWING
25799 LATHRUP BOULEVARD
SOUTHFIELD MI 48076

ELEGANT LAWNS
24187 RYAN
WARREN MI 48091

FORD'S LAWN MAINTENANCE SERVICE
29434 SOMERSET
SOUTHFIELD MI 48076

FORSEE'S LAWN SERVICE
23528 JOHN R
HAZEL PARK MI 48030-1409

FOUGNIE PROFESSIONAL LAWN MAINTENANCE
151 BLANCHE
TROY MI 48098

FOUR ACES LAWN & SNOW
20771 SOUTHOME
SOUTHFIELD MI 48076

GENE'S LANDSCAPE SERVICE
4101 BARHAM
DETROIT MI 48224

GREENLAWN SERVICES LTD
3424 ROWLAND CT
TROY MI 48083

GREENS KEEPERS, INC
3012 PHILLIPS
BERKLEY MI 48072

GREENSCAPES, INC
24701 LOIS LANE
SOUTHFIELD MI 48075

GRESHAM'S SNOW PLOWING
155 E. ELMWOOD
TROY MI 48083

GROUNDS MAINTENANCE SERVICES
4075 LB MCLEOD RD
SUITE F
ORLANDO FL 32811

IDEAL LANDSCAPING
21601 REPUBLIC
OAK PARK MI 48237

LOVING LAWN CARE
3147 GRAYSON
FERNDAL MI 48220

MASTERCARE GROUNDS MAINTENANCE
31425 MADISON
MADISON HEIGHTS MI 48071

MCEWEN LANDSCAPING
P O BOX 99696
TROY MI 48099-9696

MCWILLIAMS LANDSCAPING
930 OTTAWA
TROY MI 48085

MOW & SNOW
25200 TELEGRAPH
SOUTHFIELD MI 48034

MOW RITE
278 JOHN M
CLAWSON MI 48017

NATURE'S PLUS INC
P O BOX 207
SOUTHFIELD MI 48037-0207

PAT'S LANDSCAPING INC
10831 CAPITAL
OAK PARK MI 48237

PERFORMANCE LAWN SERVICES
5271 LIVERNOIS
TROY MI 48098

PERSONAL TOUCH LAWN CARE
14240 WEST 9 MILE ROAD
OAK PARK MI 48237

RAKAS LANDSCAPING
2922 INDUSTRIAL ROW
TROY MI 48084

ROGER'S LAWN CARE
305 LIVERNOIS
FERNDAL MI 48220

S & B LANDSCAPING
8611 TROY
OAK PARK MI 48237

S & P LANDSCAPING
23377 MELVILLE AVE
HAZEL PARK MI 48030

STEVE'S LAWN CARE SERVICES
18956 DEVONSHIRE
BEVERLY HILLS MI 48025

TA MOAHONEY LAWN CARE
26050 ROUGE
SOUTHFIELD MI 48030

TURF TENDERS
13100 CLOVERDALE
OAK PARK MI 48237

WILLIAMS WEED MOWING INC
450 GRANGE HALL ROAD
ORTONVILLE MI 48462

October 23, 2001

TO: The Honorable Mayor and City Council

FROM: John Szerlag, City Manager
Gary A. Shripka, Assistant City Manager/Services
Jeanette Bennett, Purchasing Director
William Need, Public Works Director

SUBJECT: Standard Purchasing Resolution 2: Lowest Acceptable Bidders –
Automobile, Light Truck, Farm, and Construction Equipment Replacement Parts
with an Option to Renew for an Additional Three Years

RECOMMENDATION:

We have received bid proposals from automobile and truck part suppliers to furnish three-year requirements of repair parts for the Motor Equipment Pool. All parts bid must meet or exceed original equipment manufacturer's specifications.

Bid proposals were opened April 24, 2001. The bid proposals were analyzed by comparing our cost on specific parts as opposed to just considering the discount, since each supplier has a different catalog and price sheet. After researching individual vendors, cross referencing part numbers for like value and quality, including actual site visits, personal contacts, reviewing inventory and budgetary limitations, the following recommendations are being made to the low bidders meeting specifications in each category as follows:

| <u>VENDOR</u> | <u>PRODUCT LINE</u> | <u>DISCOUNT</u> |
|-------------------------------------|----------------------------|-----------------------------------|
| D&D Auto Parts | Brakes | Jobber -15% |
| Kirk's Automotive | Brake Rotors | Vendor computerized price -10% |
| Crown Battery | Batteries | Manufacturer's Price 011D1 |
| D&D Auto Parts | Seals | Jobber |
| Lubrication Specialists | Synthetic Oil | Manufacturer's Price 0-10% off |
| Coach & Motor | Chevy/GM Parts | Vendor computerized price X 1.17% |
| Munn Tractor | Ford Tractor Parts | Vendor computerized price -10% |
| Coach & Motor | GMC Medium Duty Parts | Vendor computerized price X 1.17% |
| All Type Truck & Trailer | Trailer Parts | Manufacturer's Price -10% |

To: The Honorable Mayor and City Council
 Re: Bid Award – Automotive, Light Truck, Farm and Construction Equipment
 Replacement Parts

| <u>VENDOR</u> | <u>PRODUCT LINE</u> | <u>DISCOUNT</u> |
|-------------------------------------|---------------------|--|
| Lacal Equipment | Tymco Parts | Vendor computerized price -25% |
| Old Dominion Brush | Tymco Parts | Vendor computerized price -20% secondary vendor |
| Old Dominion Brush | Vac-All Parts | Vendor computerized price -20% |
| Bell Equipment | Vac-All Parts | Vendor computerized price secondary vendor |
| Terminal Supply | Wire Terminals | Vendor computerized price - Net |
| All Type Truck & Trailer | Springs | Manufacturer's Price -10% to 65% |

Bids from Coach & Motor, Kirk's Automotive, and Motion Industries were unawardable for brakes and seals because complete catalogs and price sheets were not provided for the items as specified.

DEFINITIONS

Jobber (Net-Distributor) – Warehouse selling price

Manufacturer's Price Sheet – Published price sheet produced by the manufacturer listing all part numbers and prices

Computerized Price Sheet – Price sheet produced by the vendor listing all part numbers and prices

EXPLANATION OF BIDS NOT MEETING SPECIFICATIONS

The following vendors **did not meet specifications** for the listed product line, for the reasons indicated:

| <u>PRODUCT LINE</u> | <u>VENDOR</u> | <u>DMS JUSTIFICATION</u> |
|---------------------|-------------------|--------------------------|
| Light Bulbs | D&D Auto Parts | Budgetary limitations |
| | Kirk's Automotive | Budgetary limitations |
| | Terminal Supply | No catalog/price sheet |
| | Coach & Motor | No catalog/price sheet |
| Lights | D&D Auto Parts | Budgetary limitations |
| | Kirk's Automotive | Budgetary limitations |
| | Terminal Supply | No catalog/price sheet |

To: The Honorable Mayor and City Council
 Re: Bid Award – Automotive, Light Truck, Farm and Construction Equipment
 Replacement Parts

| <u>PRODUCT LINE</u> | <u>VENDOR</u> | <u>DMS JUSTIFICATION</u> |
|--|---|---|
| Filters | Coach & Motor D&D Auto Parts Kirk's Automotive Lubrication Specialists | Budgetary limitations Budgetary limitations Budgetary limitations No catalog/price sheet |
| Briggs & Stratton Parts | Kirk's Automotive | No catalog/price sheet |
| Heavy Duty Brakes | Kirk's Automotive | No catalog/price sheet |
| Caterpillar Engine Parts | Kirk's Automotive | No catalog/price sheet |
| Cummins Parts | Kirk's Automotive | No catalog/price sheet |
| Detroit Diesel Parts | Kirk's Automotive | No catalog/price sheet |
| Dodge Parts | Kirk's Automotive | No catalog/price sheet |
| Ford Parts | Kirk's Automotive | No catalog/price sheet |
| Ford Heavy Duty Parts | Kirk's Automotive | No catalog/price sheet |
| Glass Replacement | Troy Auto Glass | Budgetary limitations |
| GMC Heavy Duty Parts | Kirk's Automotive | No catalog/price sheet |
| John Deere Parts | Kirk's Automotive | No catalog/price sheet |
| John Deere Mower Parts | Kirk's Automotive Lacal Equipment Company | No catalog/price sheet No catalog/price sheet |
| Sterling Truck Heavy Duty Parts | Kirk's Automotive | No catalog/price sheet |
| Radiators | Kirk's Automotive | No catalog/price sheet |

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To: The Honorable Mayor and City Council
Re: Bid Award – Automotive, Light Truck, Farm and Construction Equipment
Replacement Parts

No bids were received for the following product lines: **Badger parts, Case parts, E.J. Ward parts, Galion parts, Dayco hydraulic fittings, JCB parts, Monroe plow parts, Root plow parts, Swenson spreader parts, and Vactor parts.** We will have to rebid these items, as well as the above listed product lines where no bidder met the City's specifications, or there are budgetary concerns. Revisions will be made to the bid to include a pre-bid meeting to confirm receipt of a bid document.

BUDGET

Funds are available in the Motor Equipment Pool Operating Budget.

154 Bids Sent
23 Bids Rec'd
6 No Bids
1 Late Bid

Prepared by: Samuel P. Lamerato, Superintendent of Motor Pool
Kathy Denby, Inventory Control Assistant, Motor Pool

Opening Date -- 4/24/01
 Date Prepared -- 10/23/01

BID TABULATION
 AUTO PARTS

SBP 01-21

| VENDOR NAME | BRAKES | DISCOUNT | BRAKE ROTORS | DISCOUNT | LIGHT BULBS | DISCOUNT | BATTERIES | DISCOUNT | LIGHTS | DISCOUNT |
|---|----------------|--------------|-----------------|------------|-------------|----------|-----------------|-----------|--------|----------|
| BATTERY WAREHOUSE | | | | | | | \$190.95 | 0% | | |
| BELL EQUIP COMPANY | | | | | | | | | | |
| COACH AND MOTOR COMPANY | DMS (\$76.30) | 50% | \$211.61 | 50% | DMS | | \$294.70 | 35-55% | | |
| D & D AUTO PARTS | \$81.64 | (15%) | \$228.85 | 8% | DMS | | | | DMS | |
| KIRKS AUTOMOTIVE | DMS (\$47.93) | (10%) | \$125.26 | 10% | DMS | | \$239.44 | 10% | DMS | |
| LACAL EQUIPMENT CO., INC. | | | | | | | | | | |
| MUNN FORD TRACTOR | | | | | | | | | | |
| OLD DOMINION BRUSH | | | | | | | | | | |
| TERMINAL SUPPLY CO. | | | | | DMS | | | | DMS | |
| CROWN BATTERY MFG. CO. INC | | | | | | | \$143.31 | 0% | | |
| TROY AUTO GLASS | | | | | | | | | | |
| ALL TYPE TRUCK & TRAILER RPR INC | | | | | | | | | | |
| LUBRICATION SPECIALIST & CO | | | | | | | | | | |
| MOTION INDUSTRIES | | | | | | | | | | |
| INTERSTATE BATTERIES | | | | | | | \$167.13 | 25% | | |
| START ALL ENT INC | | | | | | | \$292.15 | 0% | | |

NO BIDS:

Cannon Equipment
 Michigan Generator
 North River Truck & Trailer Inc
 G TEC Truck Equipment
 Myers Tire Supply
 Pro Blue Starter

ATTEST:

Cecilia Brukwinski
Kathy Denby
Sam Lamerato
Linda Bockstanz

PROPOSAL -- Furnish Three(3) Year Requirements of Vehicle Replacement Parts with an Option to Renew for an Additional Three(3) Years

BOLDFACE TYPE DENOTES LOWEST ACCEPTABLE BIDDERS

Opening Date -- 4/24/01
 Date Prepared -- 10/23/01

BID TABULATION
 AUTO PARTS

SBP01-21

| DET. DIESEL | DODGE | E.J. WARD | FORD | FORD H/D | FORD TRACTOR | GALION | GLASS REPLACE | GMC M/DUTY | GMC H/D | DAYCO HYD/FIT | JCB | JOHN DEERE |
|----------------|-------|--------------|------|-------------|-----------------|--------|------------------|---------------|------------|------------------|-----|---------------|
|----------------|-------|--------------|------|-------------|-----------------|--------|------------------|---------------|------------|------------------|-----|---------------|

cost X 1.17

DMS

DMS

DMS

DMS

dlr +33%

dlr +33%

DMS

DMS

dlr -10%

DMS

PROPOSAL -- Furnish Three(3) Year Requirements of Vehicle Replacement Parts with an
 Option to Renew for an Additional Three(3) Years

BOLDFACE TYPE DENOTES LOWEST ACCEPTABLE BIDDERS

Opening Date -- 4/24/01
Date Prepared -- 10/23/01

BID TABULATION
AUTO PARTS

SBP 01-21

| J/D MOWER | MONROE PLOW | ROOT PLOW | STERLING H/D | SWENSON SPREAD. | TRAILER PARTS | TYMCO | VAC- ALL | VACTOR | WIRE TERM. | RADIATORS |
|--------------|----------------|--------------|-----------------|--------------------|------------------|-------|-------------|--------|---------------|-----------|
|--------------|----------------|--------------|-----------------|--------------------|------------------|-------|-------------|--------|---------------|-----------|

PS 0%DISC

DMS
DMS

DMS

NAPA 0%

C -25%

NAPA 0%

DMS

ps -20% ps -20%

net

net

list -10%

PROPOSAL -- Furnish Three(3) Year Requirements of Vehicle Replacement Parts with an
Option to Renew for an Additional Three(3) Years

BOLDFACE TYPE DENOTES LOWEST ACCEPTABLE BIDDERS

Opening Date -- 4/24/01
 Date Prepared -- 10/23/01

BID TABULATION
 AUTO PARTS

SBP 01-21

| SPRINGS | EXTEND TRI-CTY | NO TRI-CTY | DELIVERY STOCK | DELIVERY EMER. | MINIMUM SHIPMENT | MINIMUM SHIP=0 | PHONE NUMBER |
|-----------------|-------------------|---------------|-------------------|-------------------|---------------------|-------------------|-----------------|
| | blank | | blank | blank | blank | blank | |
| | | no | 4 hr | 1 hr | | | 0 (248)370-0000 |
| | yes | | 2 hr | | | | 0 (800)556-4440 |
| | yes | | 12 hr | 1 hr | | | 0 (248)589-0199 |
| NAPA 0% | yes | | 3 hr | 1 hr | | | 0 (313)933-7030 |
| | yes | | blank | blank | \$25.00 | | (800)543-6161 |
| | yes | | 2 hr | 24 hr | FOB AUBURN HILLS | | (248)373-5000 |
| | yes | | 24-48 hr | 24 hr | \$25.00 | | (800)446-9823 |
| | | | 1 hr | 3 hr | | | 0 (248)362-0790 |
| | yes | | 48 hr aft phone | 48 hr | | | 0 (419)334-7181 |
| | | no | 24 hr | 4 hr | | | 0 (248)649-3109 |
| 10-65% off list | yes | | 48 hr aft phone | 8 hr | | | 0 (810)756-8050 |
| | yes | | blank | blank | see exceptions | | (810)781-5092 |
| | yes | | 24 hr | 2 hr | \$1.00 | | (248)680-4777 |
| | yes | | 2 hr | 20 min | | | 0 (248)589-9084 |
| | blank | | 1-24 hr | 1-2 hr | | | 0 (313)532-3462 |

PROPOSAL -- Furnish Three(3) Year Requirements of Vehicle Replacement Parts with an
 Option to Renew for an Additional Three(3) Years

BOLDFACE TYPE DENOTES LOWEST ACCEPTABLE BIDDERS

| FAX NUMBER | NAME | TERMS | WARRANTY |
|---------------|-------------------|------------------|-------------------------------------|
| blank | blank | blank | blank |
| (248)370-0011 | Scott Cunningham | net 30 days | 6 mo limited |
| (810)790-5611 | Michael Farmer | net 10th | 12 mo/12,000mi 3yr/50,000 eng trans |
| (248)589-3688 | Dan Plontus | 30 days/net 10th | 90 days |
| (313)933-7073 | Robert E. Kirkman | net 30 | 90 days |
| (937)596-5433 | Barry Summer | net 30 days | blank |
| (248)373-4445 | Ken Vukovich | net 10 prox | 90 days |
| (804)226-6914 | Duke Brizzolava | net 30 | material & workmanship |
| (248)362-0824 | Joe DeBrincat | net 30 days | blank |
| (419)334-7124 | William Bessire | net 10/net 30 | 2 yr |
| (248)649-4116 | Gary Laviolette | net 30 | lifetime on workmanship |
| (810)756-3668 | Roger J. Christel | 30 days | 90 days |
| (810)781-9412 | Michael Ellis | net 30 days | see limited warranty sheets |
| (248)680-0075 | Bryan Laubach | net 30 | blank |
| (248)589-1961 | Chris Miltimore | net 30 | 30 months |
| (313)532-4280 | Robert Dumas | net 30 days | 18 months free/7 yr pro-rated |

PROPOSAL -- Furnish Three(3) Year Requirements of Vehicle Replacement Parts with an
 Option to Renew for an Additional Three(3) Years

BOLDFACE TYPE DENOTES LOWEST ACCEPTABLE BIDDERS

EXCEPTIONS

blank

blank

any GM part not listed in catalog can be special ordered AC Delco=List Price -50%

tri cty-10 mi from Royal Oak, min \$50 except Troy

none

n/a

listed in bid

blank

blank

blank

see delivery section - emergencies 7:30AM-5:00PM Mon-Fri

collision repair

frt costs will vary between \$.08 - \$.29/lb min chg is \$3.80 - listed in bid

blank

blank

blank

Jeanette Bennett
Purchasing Director

PROPOSAL -- Furnish Three(3) Year Requirements of Vehicle Replacement Parts with an
Option to Renew for an Additional Three(3) Years

BOLDFACE TYPE DENOTES LOWEST ACCEPTABLE BIDDERS

A R K ENTERPRISES INC
46120 ANN ARBOR
PLYMOUTH MI 48170

ACTION COLLISION
33873 DEQUINDRE
TROY MI 48083

AJAX TRAILERS
2089 E TEN MILE
WARREN MI 48091

ALL TYPE TRUCK & TRAILER REPAIR
23660 SHERWOOD
WARREN MI 48091

ALLIED INCORPORATED
260 METTY
ANN ARBOR MI 48106-0988

AM-DYN-IC FLUID POWER
25340 TERRA INDUSTRIAL DR
CHESTERFIELD MI 48051-5403

AMERICAN AUTOMOBILE MANUFACTURER'S
ASSOC
PO BOX 11170
DETROIT MI 48211

AMERICAN GAS & OIL INC
P O BOX 247
SPARTA MI 49345

AMERICAN POWER SWEEPING
1924 BIRCHWOOD DRIVE
P O BOX 99543
TROY MI 48083-2213

AMERICAN TRANSMISSIONS
3953 ROCHESTER RD
TROY MI 48084

AMSOIL INC
ATTN: ACCOUNTS RECEIVABLE
AMSOIL BUILDING
SUPERIOR WI 54880

ARROW TRUCK PARTS & SERVICE
2637 W FORT STREET
DETROIT MI 48216

ATTN JOHN FEATHERSTONE
E J WARD INC
6410 SOUTHWEST BLVD STE 224
FORT WORTH TX 76109

ATTN LEE CHRISTENSEN
E J WARD INC
P O BOX 17888
SAN ANTONIO TX 78217

ATTN ANDREW MOORE
WOLVERINE FREIGHTLINER EASTSIDE INC
107 S GROESBECK
MT CLEMENS MI 48043

ATTN GREG REEFER
REEFER PETERBILT
2645 AUBURN RD
AUBURN HILLS MI 48321

AUTO ACCESSORIES
27390 RYAN ROAD
WARREN MI 48092-3069

AUTO ALARMS & ACCESSORIES
8250 EAST 9 MILE ROAD
WARREN MI 48089-2326

AUTO AMERICAN GLASS & ALARMS
1129 EAST 14 MILE ROAD
TROY MI 48083

AUTO BAKES SPECIALIST
2416 COOLIDGE HWY
BERKLEY MI 48072

AUTO CENTER RADIATOR INC
14447 EAST 9 MILE RD
WARREN MI 48089

AUTO DIESEL EQUIPMENT REPAIR
926 SO. NEWBURGE ROAD
WESTLAND MI 48186

AUTO DOCTORS QUICK LUBE
4860 HIGHLAND RD
WATERFORD MI 48328

AUTO ELECTRIC & SERVICE CENTER
6205 HIGHLAND RD
WATERFORD MI 48237

AUTO GLASS TOOL CORP
1401 AXTELL DR
TROY MI 48084

AUTO INTERIORS INC
24618 N. RIVER ROAD
MT CLEMENS MI 48043

AUTO MUFFLER SERVICE
24020 GROESBECK HWY
WARREN MI 48089

AUTO ONE OF OAKLAND
32834 JOHN R
MADISON HGTS MI 48071

AUTO ONE OF TROY/BIRMINGHAM
1752 W MAPLE
TROY MI 48084

AUTO PLASTIC TECHNOLOGIE
6600 15 MILE ROAD
STERLING HTS MI 48312

AUTO SOLUTIONS
28829 ORCHARD LAKE ROAD
FARMINGTON HILLS MI 48334

AUTO TREND SERVICES & REPAIR
210 WEST ANN ARBOR TRL
PLYMOUTH MI 48170

AUTO TRUCK DIESEL EQUIPMENT REPAIR
926 SO. NEWBURGE ROAD
WESTLAND MI 48186

AUTO TRUCK EQUIPMENT
15970 COMMON
ROSEVILLE MI 48066

AUTO TRUCK SERVICE EQUIPMENT
3414 AURELIUS
LANSING MI 48910

AUTOLINE TIRES & SERVICES
33072 MICHIGAN AVE
WAYNE MI 48184

AUTOMOBILE UPHOLSTERY CENTER
40434 MOUND RD
STERLING HTS MI 48310

AUTOMOTIVE TRANS & GEAR
10635 WEST 8 MILE ROAD
DETROIT MI 48221

AUTOZONE
2702 METROPOLITAN PKWY
STERLING HTS MI 48310

BATTERY WAREHOUSE CO
7550 NINE MILE ROAD
WARREN MI 48091

BEARING SERVICE INC
P O BOX 530848
LIVONIA MI 48153-0848

BEATTY TRANSMISSION SERVICE INC
3876 ROCHESTER ROAD
TROY MI 48084

BELL EQUIPMENT COMPANY
78 NORTHPOINTE DRIVE
LAKE ORION MI 48359

BILL FOX CHEVROLET
725 SOUTH ROCHESTER ROAD
ROCHESTER HILLS MI 48307

BILL WINK CHEVROLET/GMC INC
10700 FORD ROAD
P O BOX 1286
DEARBORN MI 48126

BIRMINGHAM CHRYSLER PLYMOUTH
2100 WEST MAPLE ROAD
TROY MI 48084

BOSTICK GMC TRUCK
1368 JOSLYN AVENUE
PONTIAC MI 48340

BURKE EQUIPMENT CO
36000 MOUND ROAD
P O BOX 8010
STERLING HEIGHTS MI 48311-8010

C & S MOTORS INC
113 S DORT HIGHWAY
FLINT MI 48503-2892

C E POLLARD COMPANY
13575 AUBURN STREET
DETROIT MI 48223

CANNON ENGINEERING AND EQUIP CO
2011 HEIDE
TROY MI 48084-5383

CIRCLE K SERVICE
4300 JAMES SAVAGE ROAD
MIDLAND MI 48642

CLAWSON AUTO SUPPLY
607 N ROCHESTER RD
CLAWSON MI 48017

COACH AND MOTOR COMPANY
33460 LIPKE
CLINTON TOWNSHIP MI 48035

CROWN BATTERY MANUFACTURING CO
2835 EIGHT MILE ROAD
WARREN MI 48091

D & D AUTO PARTS INC
4314 ROCHESTER RD
ROYAL OAK MI 48073

D & J INDUSTRIAL SALES INC
22750 MACOMB INDUSTRIAL DRIVE
CLINTON TWP MI 48036

D & S ENGINE SPECIALISTS
875 N ROCHESTER ROAD
CLAWSON MI 48017

D & W SPRING INC
21816 DEQUINDRE
WARREN MI 48091

DEAN SELLERS FORD
2600 W MAPLE ROAD
TROY MI 48084

DELTA SUPPLY COMPANY
13145 WAYNE ROAD
LIVONIA MI 48150

DETROIT AIR COMPRESSOR
3205 BERMUDA
FERNDALE MI 48220

DETROIT BALL BEARING
493 S SAGINAW
PONTIAC MI 48341

DIAMOND/TRIUMPH AUTO GLASS
32210 DEQUINDRE ST
WARREN MI 48092

ED SCHMIDT FORD
21600 WOODWARD AVE
FERNDALE MI 48220

ELDER FORD
777 JOHN R
TROY MI 48083

ENGINE SUPPLY INC
P O BOX 437
NOVI MI 48376-0437

EXIDE CORPORATION
7310 KENSINGTON ROAD
BRIGHTON MI 48116

FLEET TIRE SALES INC
20787 MOUND ROAD
WARREN MI 48091

FRAZA EQUIPMENT
15725 12 MILE ROAD
ROSEVILLE MI 48066

G TEC TRUCK EQUIPMENT
3040 WYOMING AVE
DEARBORN MI 48120

GARBER CHEVROLET
1700 N SAGINAW
MIDLAND MI 48640

GLASS AMERICA
5097 WILLIAMS LAKE ROAD
WATERFORD MI 48329

GOLLING CHRYSLER PLYMOUTH
2125 S TELEGRAPH
BLOOMFIELD HILLS MI 48302

GOLLING-LEVY EMERGENCY EQUIPMENT
1491 SOUTH LAPEER ROAD
LAKE ORION MI 48360

GRAFF TRUCK CENTERS INC
1401 S SAGINAW
FLINT MI 48503

GREAT LAKES TRUCK AND TRAILER INC
5912 EXECUTIVE DRIVE EAST
WESTLAND MI 48185

H & H WHEEL
2520 22ND STREET
DETROIT MI 48216

HASTINGS AUTO SUPPLY
1511 N MAIN STREET
CLAWSON MI 48017

HASTINGS AUTO SUPPLY
16200 HARPER
DETROIT MI 48824

HOEKSTRA TRUCK EQUIP CO
260 36TH ST S E
P O BOX 2246
GRAND RAPIDS MI 49501

HYDRAULICS MD INC
1750 BLANEY
TROY MI 48084

INFRA-PRODUCTS INC
1850 FREEMONT
TROY MI 48098-2522

INSTALLER'S SERVICE WAREHOUSE
403 ELMWOOD
TROY MI 48083

INTERSTATE BATTERY SYS. OF DETROIT
1026 RANKIN
TROY MI 48083

J B DLCO & MULTISTATE TRANSMISSIONS
24111 GROESBECK HWY
WARREN MI 48089-4720

JEROME DUNCAN FORD
8000 FORD COUNTRY LANE
STERLING HEIGHTS MI 48313

JOE PANIAN CHEVROLET INC
28111 TELEGRAPH ROAD
SOUTHFIELD MI 48037-2147

JOHN R SPRING AND TIRE CENTER
1782 EAST MAPLE ROAD
TROY MI 48083

JOINT CLUTCH AND GEAR SERVICE INC
30200 CYPRESS AVE
ROMULUS MI 48174

KIMBALL MIDWEST
P O BOX 2470
COLUMBUS OH 43216-2470

KIRKS AUTOMOTIVE INC
9330 ROSELAWN
DETROIT MI 48204

KNAPHEIDE TRUCK EQUIPMENT
4103 HOLIDAY DRIVE
FLINT MI 48507

LACAL EQUIPMENT INC
104 WASHINGTON STREET
P O BOX 757
JACKSON CENTER OH 45334-0757

LUBRICATION SPECIALISTS AND CO
MICHAEL H ELLIS
61653 MIRIAM DR
WASHINGTON MI 48094

MADISON GENERATOR SERVICE
1727 E AUBURN
ROCHESTER HILLS MI 48307

METROPOLITAN DIESEL SUPPLY INC
18211 WEAVER
DETROIT MI 48228-1181

MEYERS AUTOMOTIVE INC
24144 GROESBECK
WARREN MI 48089

MICHIGAN GENERATOR SERVICE CO
5625 VAN BORN CT
DEARBORN HEIGHTS MI 48125

MICHIGAN LEAD BATTERY COMPANY
111 VICTOR AVENUE
HIGHLAND PARK MI 48203

MICHIGAN MOBILE GLASS AND TRIM
BUCKS GLASS
14560 EUREKA
SOUTHGATE MI 48195

MICHIGAN TRUCK & TRAILER
37174 MOUND
STERLING HGTS MI 48310

MICHIGAN TRUCK PARTS
38658 FORD RD
WESTLAND MI 48185

MICHIGAN TRUCK SPRING OF SAGINAW
3649 WOLF ROAD
SAGINAW MI 48601

MIKE SAVOIE CHEVROLET
1900 W MAPLE
P O BOX 520
TROY MI 48099-0520

MONROE TRUCK EQUIPMENT
2400 REO DRIVE
FLINT MI 48507

MOTION INDUSTRIES INC
1700 EAST AVIS DRIVE
MADISON HEIGHTS MI 48071

MOTOR CITY TRUCKS
39300 SCHOOLCRAFT
P O BOX 511107
LIVONIA MI 48151-7107

MPT DRIVES INC
950 EAST MANDOLINE
P O BOX 71950
MADISON HEIGHTS MI 48071-0950

MUNN TRACTOR SALES INC
3700 LAPEER ROAD
AUBURN HILLS MI 48326

MYERS TIRE SUPPLY - OHIO
1293 SOUTH MAIN STREET
AKRON OH 44301

MYERS TIRE SUPPLY COMPANY
37515 SCHOOLCRAFT
LIVONIA MI 48150

N B C TRUCK EQUIPMENT
28130 GROESBECK
ROSEVILLE MI 48066

NORTH RIVER TRUCK & TRAILER INC
24411 NORTH RIVER ROAD
P O BOX 732
MT CLEMENS MI 48046

OAKLAND DODGE
101 W 14 MILE
MADISON HGTS MI 48071

OHLIN SALES INC
P O BOX 35603
MINNEAPOLIS MN 55439

PERRY SCREW & BOLT CORPORATION
4250 GRAND RIVER AVENUE
DETROIT MI 48208-2796

PRO BLUE STARTER
25512 JOHN R
MADISON HEIGHTS MI 48071

RADIATOR SPECIALTY
P O BOX 34689
CHARLOTTE NC 48234

REEFER TRUCK CENTER
2645 AUBURN ROAD
AUBURN HILLS MI 48326

ROYAL OAK FORD
550 N WOODWARD
ROYAL OAK MI 48067

RUSH EQUIPMENT
7200 15 MILE ROAD
STERLING HEIGHTS MI 48312

RUSS MILNE FORD INC
24777 WILLIAM P ROSSO HWY
MACOMB MI 48042-5520

S & R EQUIPMENT CO INC
51722 GRAND RIVER
WIXOM MI 48393

SCHERER TRUCK EQUIPMENT INC
2670 AUBURN ROAD
AUBURN HILLS MI 48326

SCHULTS EQUIPMENT INC
1532 S STATE ROAD
P O BOX 127
ITHACA MI 48847

SEAL METHODS EQUIPMENT INC
10016 ROMANDEL
SANTE FE SPRINGS CA 90670

SERVICE AUTOMOTIVE SUPPLY CO
2660 WEST FORT STREET
DETROIT MI 48216

SOUTHWEST BRAKE & PARTS INC
951 SOUTH DIX STREET
DETROIT MI 48217

SPARTAN OIL CORP
419 SPRING ST
LANSING MI 48912

SRECO FLEXIBLE
P O BOX 1441
3434 S DIXIE HIGHWAY
LIMA OH 45804

STAR TRUCK SALES
3020 S CREYTS ROAD
PO BOX 85300
LANSING MI 48917

START-ALL ENTERPRISES
24731 W 8 MILE RD
DETROIT MI 48219

STERLING HEIGHTS DODGE INC
40111 VAN DYKE AVENUE
STERLING HEIGHTS MI 48313

TERMINAL SUPPLY CO
1800 THUNDERBIRD
TROY MI 48084

THE AMERICAN LUBRICANTS CO
1227 DEEDS AVE
P O BOX 696
DAYTON OH 45401-0696

THE OLD DOMINION BRUSH CO
5118 GLEN ALDEN DRIVE
RICHMOND VA 23231

TILDEN CAR CARE
32694 VAN DYKE
WARREN MI 48093

TIRE WHOLESALERS COMPANY INC
1783 EAST FOURTEEN MILE ROAD
TROY MI 48083

TOM HOLZER FORD
39300 W 10 MILE RD
FARMINGTON HILLS MI 48335

TRI COUNTY INTERNATIONAL TRUCKS INC
5701 WYOMING
P O BOX 430
DEARBORN MI 48121

TROY AUTO GLASS INC
1700 W MAPLE ROAD
TROY MI 48084

TROY MOTORS INC
777 JOHN R
TROY MI 48084

TRUESDELL TRUCK INC
11757 GLOBE
LIVONIA MI 48150-1133

UNITED ROTARY BRUSH CORP
20078 STATE RTE #4
MARYSVILLE OH 43040

UNITED STATES PLASTIC CORP
1390 NEUBRECHT
LIMA OH 45801-3196

UNITY SCHOOL BUS PARTS
6221 KING RD
MARINE CITY MI 48039

WEINGARTZ SUPPLY CO
46061 VAN DYKE
UTICA MI 48317

WEINGARTZ SUPPLY CO INC-FARMINGTON HILLS
39050 GRAND RIVER
FARMINGTON HILLS MI 48335

WIEGAND MACK SALES & SERVICE TRUCKING
37580 MOUND
P.O. BOX 248
STERLING HGTS MI 48310

WILLIAM F SELL & SON INC
16555 TELEGRAPH RD
TAYLOR MI 48180

WILLIAMS DETROIT DIESEL-ALLISON
4000 STECKER AVE
DEARBORN MI 48126

WOLVERINE TRACTOR
25900 W 8 MILE ROAD
SOUTHFIELD MI 48034

WOLVERINE TRUCK SALES, INC.
ATTN: KEN MALKOWSKI
3550 WYOMING
DEARBORN MI 48120-1425

October 25, 2001

To: The Honorable Mayor and City Council

From: John Szerlag, City Manager
Gary A. Shripka, Assistant City Manager – Services
Jeanette Bennett, Director of Purchasing
William R. Need, Director of Public Works

Re: Standard Purchasing Resolution 4: Oakland County Cooperative
Purchasing Agreement – Haworth Furniture Contract

RECOMMENDATION

The Department of Public Works requests approval and authorization to purchase office furniture for the four (4) new offices in the 1100 square foot addition on the front of the existing DPW Building at 4693 Rochester Road, through the Oakland County Cooperative Purchasing Agreement with University Business Interiors for Haworth furniture at an estimated total cost of \$14,042.00.

DETAILS

Attached for your review is a proposed plan of the new office areas (Appendix A) and detailed cost estimates (Appendix B). This price does include labor to receive, deliver, and move existing product and installation for all.

BUDGET

Funds are available in the Public Works Administration Account #401464.7980.010.



University
BUSINESS INTERIORS

HANZEN
Proposal

10/18/01

PROPOSAL: 26537
DATE: 10/19/01
PROJECT #: 31-10

23305 Commerce Drive • Farmington Hills, MI 48335 • (248) 426-0100 • (248) 615-4739 Fax

PROPOSAL FOR:

INSTALL AT:

CITY OF TROY
500 WEST BIG BEAVER ROAD
TROY, MI 48064

CITY OF TROY DPW
4693 ROCHESTER RD

TROY MI 48098
TIM RICHNAK

SALESPERSON:
GREG BALLARD

CUSTOMER P/O:

QUOTE VALID THROUGH:
11/17/01

| # | QTY | PRODUCT | DESCRIPTION | SELL | EXTENDED |
|---|-----|---|--|--------|----------|
| 1 | 6 | CW-36 | COUNTERWEIGHT, 950 SERIES 36" LATERAL FILE Tagging: C OF T DPW2/26537/BETSY | 36.48 | 218.88 |
| 2 | 2 | LFRS-336-LD OF (LDOF) .TR- OOE .TR- OOE | 3-HI LATERAL FILE, RADIUS CASE 36 INCHES LOCK, DRAWER, FTB HANGING BAR SURFACE 1 SMOKE SURFACE 2 SMOKE Tagging: C OF T DPW2/26537/BETSY | 379.62 | 759.24 |
| 3 | 4 | LFRS-436-LD OF (LDOF) .TR- OOE .TR- OOE | 4-HI LATERAL FILE, RADIUS CASE 36 INCHES LOCK, DRAWER, FTB HANGING BAR SURFACE 1 SMOKE SURFACE 2 SMOKE Tagging: C OF T DPW2/26537/BETSY | 493.62 | 1,974.48 |
| 4 | 1 | SCF1-2460-J JN (JJN) (Z) | STEEL CREDENZA 24" X 60"-FULL BACK PANEL-NO GROMMETS-NO VSU DOUBLE 12/12 W/LOCK W/DOORS LAMINATE TOP CONTINUED... | 982.68 | 982.68 |



University
BUSINESS INTERIORS

PROPOSAL: 26537
DATE: 10/19/01
PROJECT #: 31-10

23305 Commerce Drive • Farmington Hills, MI 48335 • (248) 426-0100 • (248) 615-4739 Fax

PROPOSAL FOR:

CITY OF TROY
500 WEST BIG BEAVER ROAD
TROY, MI 48084

INSTALL AT:

CITY OF TROY DPW
4693 ROCHESTER RD
TROY MI 48098
TIM RICHNAK

SALESPERSON:
GREG BALLARD

CUSTOMER P/O:

QUOTE VALID THROUGH:
11/17/01

| # | QTY | PRODUCT | DESCRIPTION | SELL | EXTENDED |
|---|-----|--|---|---------|----------|
| | | ,OH- 021 (1) ,TR- 00E ,TR- 00E | LAMINATE WHITE SPEX TRIM EDGE EDGE SMOKE BASE/PED SMOKE | | |
| | | | Tagging: C OF T DPW2/26537/BETSY | | |
| 5 | 4 | SKQ6-2436 | CNVRGNT WRKSRF - CORNER - 3/4 MODESTY-W/ GROMMETS 24" X 36" | 299.82 | 1,199.28 |
| | | (2) ,OH- 021 (1) ,TR- 00E ,TR- 00E ,TR- 00E | LAMINATE TOP LAMINATE WHITE SPEX TRIM EDGE EDGE SMOKE BASE/PED SMOKE GROMMET SMOKE | | |
| | | | Tagging: C OF T DPW2/26537/BETSY | | |
| 6 | 2 | SSDT-3360-P | VERT. STOR. UNIT, CLOSED BACK, FLIPPER DOOR, 33" X 60" | 606.48 | 1,212.96 |
| | | (P) ,FE- | LAMINATE DOOR FRONT ESSENTIEL CONTINUED... | GRADE A | |



PROPOSAL: 26537
 DATE: 10/19/01
 PROJECT #: 31-10

23305 Commerce Drive • Farmington Hills, MI 48335 • (248) 426-0100 • (248) 615-4739 Fax

PROPOSAL FOR:

CITY OF TROY
 500 WEST BIG BEAVER ROAD
 TROY, MI 48084

INSTALL AT:

CITY OF TROY DPW
 4693 ROCHESTER RD

TROY MI 48098
 TIM RICHNAK

SALESPERSON:
 GREG BALLARD

CUSTOMER P/O:

QUOTE VALID THROUGH:
 11/17/01

| # | QTY | PRODUCT | DESCRIPTION | SELL | EXTENDED |
|---|-----|---------|-------------|------|----------|
|---|-----|---------|-------------|------|----------|

007 ZINC
 ,HP- LAMINATE/T-MOLD
 021 WHITE SPEX
 ,TR- SURFACE 3
 00E SMOKE

Tagging: C OF T DPW2/26537/BETSY

| | | | | | |
|---|---|------------------|---|--------|----------|
| 7 | 4 | ST01-2436-0 B | TRANSITIONAL DESK - 24" X 36" NO GROMMETS - NO VSU-3/4 MOD | 314.64 | 1,258.56 |
|---|---|------------------|---|--------|----------|

(0B) BRIDGE
 (2) LAMINATE TOP
 ,OH- LAMINATE
 021 WHITE SPEX
 (1) TRIM EDGE
 ,TR- EDGE
 00E SMOKE
 ,TR- BASE/PED
 00E SMOKE

Tagging: C OF T DPW2/26537/BETSY

| | | | | | |
|---|---|------------------|---|--------|--------|
| B | 2 | ST07-2460-0 R | TRANSITIONAL DESK - 24" X 60" W/GROMMETS - W/VSU-3/4 MOD | 376.58 | 753.16 |
|---|---|------------------|---|--------|--------|

(0R) NO PEDESTAL RIGHT HAND RETURN
 (2) LAMINATE TOP
 ,OH- LAMINATE
 021 WHITE SPEX
 (1) TRIM EDGE

CONTINUED...



PROPOSAL: 26537
 DATE: 10/19/01
 PROJECT #: 31-10

23305 Commerce Drive • Farmington Hills, MI 48335 • (248) 426-0100 • (248) 615-4739 Fax

PROPOSAL FOR:

CITY OF TROY
 500 WEST BIG BEAVER ROAD
 TROY, MI 48064

INSTALL AT:

CITY OF TROY DPW
 4693 ROCHESTER RD

TROY MI 48098
 TIM RICHNAK

SALESPERSON:
 GREG BALLARD

CUSTOMER P/O:

QUOTE VALID THROUGH:
 11/17/01

| # | QTY | PRODUCT | DESCRIPTION | SELL | EXTENDED |
|----------------------------------|-----|-------------|---|--------|----------|
| | | .TR- OOE | EDGE SMOKE | | |
| | | .TR- OOE | BASE/PED SMOKE | | |
| | | .TR- OOE | GROMMET SMOKE | | |
| Tagging: C OF T DPW2/26537/BETSY | | | | | |
| 9 | 1 | SVN1-3060-1 | CONVERGENT WORK SURFACE-NO MOD 30" X 60" - END PNL SUPPORTED | 332.88 | 332.88 |
| | | (1) | SINGLE SUPPORT COLUMN | | |
| | | (2) | LAMINATE TOP | | |
| | | ,OH- O21 | LAMINATE WHITE SPEX | | |
| | | (1) | TRIM EDGE | | |
| | | .TR- OOE | EDGE SMOKE | | |
| | | .TR- OOE | LEG/SUPPORT SMOKE | | |
| Tagging: C OF T DPW2/26537/BETSY | | | | | |
| 10 | 2 | SVN1-3072-1 | CONVERGENT WORK SURFACE-NO MOD 30" X 72" - END PNL SUPPORTED | 373.16 | 746.32 |
| | | (1) | SINGLE SUPPORT COLUMN | | |
| | | (2) | LAMINATE TOP | | |
| | | ,OH- O21 | LAMINATE WHITE SPEX | | |

CONTINUED...



PROPOSAL: 26537
 DATE: 10/19/01
 PROJECT #: 31-10

23305 Commerce Drive • Farmington Hills, MI 48335 • (248) 426-0100 • (248) 615-4739 Fax

PROPOSAL FOR:

INSTALL AT:

CITY OF TROY
 500 WEST BIG BEAVER ROAD
 TROY, MI 48064

CITY OF TROY DPW
 4693 ROCHESTER RD

TROY
 TIM RICHNAK

MI 48098

SALESPERSON:
 GREG BALLARD

CUSTOMER P/D:

QUOTE VALID THROUGH:
 11/17/01

| # | QTY | PRODUCT | DESCRIPTION | SELL | EXTENDED |
|----|-----|-----------------------------------|--|------|----------|
| | | (1) ,TR- OOE ,TR- OOE | TRIM EDGE EDGE SMOKE LEG/SUPPORT SMOKE | | |
| | | | Tagging: C OF T DPW2/26537/BETSY | | |
| 11 | 1 | LSET-12 | STANDARD LOCK PLUG & KEY LOCK SET (QTY 12) | 0.00 | 0.00 |
| | | () ,LX- OBP | STANDARD VERSION LOCK COLOR CHROME | | |
| | | | Tagging: C OF T DPW2/26537/BETSY | | |
| 12 | 2 | LSET-6 | STANDARD LOCK PLUG & KEY LOCK SET (QTY 6) | 0.00 | 0.00 |
| | | () ,LX- OBP | STANDARD VERSION LOCK COLOR CHROME | | |
| | | | Tagging: C OF T DPW2/26537/BETSY | | |
| 13 | 1 | LSET-9 | STANDARD LOCK PLUG & KEY LOCK SET (QTY 9) | 0.00 | 0.00 |
| | | () ,LX- | STANDARD VERSION LOCK COLOR CONTINUED... | | |



University
BUSINESS INTERIORS

PROPOSAL: 26537
DATE: 10/19/01
PROJECT #: 31-10

23305 Commerce Drive • Farmington Hills, MI 48335 • (248) 426-0100 • (248) 615-4739 Fax

PROPOSAL FOR:

CITY OF TROY
500 WEST BIG BEAVER ROAD
TROY, MI 48064

INSTALL AT:

CITY OF TROY DPW
4693 ROCHESTER RD

TROY MI 48098
TIM RICHNAK

SALESPERSON:
GREG BALLARD

CUSTOMER P/O:

QUOTE VALID THROUGH:
11/17/01

| # | QTY | PRODUCT | DESCRIPTION | SELL | EXTENDED |
|----|-----|-----------------------------------|---|-----------|----------|
| | | OBP | CHROME | | |
| | | | Tagging: C OF T DPW2/26537/BETSY | | |
| 14 | 4 | PDX-20-HLN | FIXED PEDESTAL DRAWER 20" | 255.24 | 1,020.96 |
| | | (HLN) .TR- 00E | 6/6/12 W/LOCK SURFACE 1 SMOKE | | |
| | | | Tagging: C OF T DPW2/26537/BETSY | | |
| 15 | 2 | PDX-20-JLN | FIXED PEDESTAL DRAWER 20" | 213.48 | 426.96 |
| | | (JLN) .TR- 00E | 12/12 W/LOCK SURFACE 1 SMOKE | | |
| | | | Tagging: C OF T DPW2/26537/BETSY | | |
| 16 | 1 | AB30-2142 | MB SYNC, MECH, BHA, CANT W/O CAPSHARD CASTERS, W/D BACK LOCK | 422.94 | 422.94 |
| | | () .3K- 004 .TR- 00E | STANDARD VERSION ANDALUSIA NIRVANA PAINT/PVC SMOKE | GRADE C/3 | |
| | | | Tagging: C OF T DPW2/26537/BETSY | | |



PROPOSAL: 26537
 DATE: 10/19/01
 PROJECT #: 31-10

23305 Commerce Drive • Farmington Hills, MI 48335 • (248) 426-0100 • (248) 615-4739 Fax

PROPOSAL FOR:

CITY OF TROY
 500 WEST BIG BEAVER ROAD
 TROY, MI 48064

INSTALL AT:

CITY OF TROY DPW
 4693 ROCHESTER RD

TROY MI 48098
 TIM RICHNAK

SALESPERSON:
 GREG BALLARD

CUSTOMER P/O:

QUOTE VALID THROUGH:
 11/17/01

| # | QTY | PRODUCT | DESCRIPTION | SELL | EXTENDED |
|----|-----|-----------|--------------------------------|--------|----------|
| 17 | 5 | M600-2110 | 4-LEG STACKER ARMS, POLY OUTER | 124.26 | 621.30 |

()
 .3K-
 004
 ,TR-
 00E

STANDARD VERSION
 ANDALUSIA GRADE C/3
 NIRVANA
 PAINT/PVC
 SMOKE

Tagging: C OF T DPW2/26537/BETSY

LABOR TO RECEIVE, DELIVER, &
 INSTALL
 MOVE EXISTING PRODUCT

Tagging: C OF T DPW2/26537/BETSY



University

BUSINESS INTERIORS

PROPOSAL: 26537
DATE: 10/19/01
PROJECT #: 31-10

23305 Commerce Drive • Farmington Hills, MI 48335 • (248) 426-0100 • (248) 615-4739 Fax

PROPOSAL FOR:

CITY OF TROY
500 WEST BIG BEAVER ROAD
TROY, MI 48084

INSTALL AT:

CITY OF TROY DPW
4693 ROCHESTER RD
TROY MI 48098
TIM RICHNAK

SALESPERSON:
GREG BALLARD

CUSTOMER P/O:

QUOTE VALID THROUGH:
11/17/01

| # | QTY | PRODUCT | DESCRIPTION | SELL | EXTENDED |
|---|-----|---------|-------------|------|----------|
|---|-----|---------|-------------|------|----------|

Storage charges of \$0.65/sqft will apply after the first 30 days.
Thank you for the opportunity to quote on your requirements...

SUBTOTAL.....: 11,930.60

DEPOSIT REQUIRED: 5,616.00

DEL/INSTALL.: 2,111.00

TOTAL.....: 14,041.60

Signature acknowledges & accepts terms and conditions on reverse side.

ACCEPTED BY: _____ TITLE: _____ DATE: _____

October 26, 2001

TO: The Honorable Mayor and City Council

FROM: John Szerlag, City Manager
Gary A. Shripka, Assistant City Manager/Services
Steven Vandette, City Engineer

SUBJECT: Private Agreement for Vanderpool Paving
Project No. 01.110.3

The Engineering Department has reviewed and approved plans for this project, which includes the bituminous paving of Vanderpool from Ellenboro to the east.

The Owner has provided a check for escrow and cash fees in the amount of the estimated cost of public improvements, as required.

Approval is recommended.

G:\Projects\Projects - 2001\01.110.3 Vanderpool Paving SAD\Private Agreement Cover Letter.doc

cc: Tonni Bartholomew, City Clerk (Original Agreement)
James Nash, Financial Services Director

Prepared by: G. Scott Finlay, P.E.
Civil Engineer

**CONTRACT FOR INSTALLATION OF MUNICIPAL IMPROVEMENTS
(PRIVATE AGREEMENT)**

PROJECT NO. 01.110.3

PROJECT LOCATION: SW ¼ SECTION 22

RESOLUTION NO.

DATE OF COUNCIL APPROVAL:

KNOW ALL MEN BY THESE PRESENT; That the City of Troy, a Michigan Municipal Corporation of the County of Oakland, State of Michigan, hereinafter referred to as "City" and GFA Development whose address is 178 Larchwood, Troy, MI 48083 and whose telephone number is (248)-619-0529 hereinafter referred to as "Owners".

WITNESSETH, FIRST: That the City agrees to allow the installation of bituminous paving in accordance with plans prepared by Hennessey Engineers, Inc. whose address is 2674 West Jefferson Ave, Suite 200, Trenton, MI 48183 whose telephone number is (734) 692-3300, and approved prior to construction by the City Specifications of the City shall be complied with for this construction.

SECOND: That the Owners agree to contribute the approximate contract price of \$8,500.00. This amount will be transmitted to the City Clerk for installation of said improvements in the form of (check one):

- Cash
- Certificate of Deposit
- Irrevocable Bank Letter of Credit
- Check

Said funds shall be placed on deposit with the City upon the execution of this contract and shall be disbursed to the contractor by the City only upon presentation of duly executed waivers of lien and sworn statements satisfactory to the City, and after final inspection and approval by the Engineering Department for the City. In addition, the owners agree to contribute the following cash fees:

| | | |
|---|---|----------|
| * | Plan Review and Construction Inspection Fee | \$518.50 |
| | TOTAL: | \$518.50 |

* 6.10% (.061) of approximate contract price

**CONTRACT FOR INSTALLATION OF MUNICIPAL IMPROVEMENTS
(PRIVATE AGREEMENT)**

PROJECT NO. 01.110.3

PROJECT LOCATION: SW ¼ SECTION 22

COUNCIL RESOLUTION No.

DATE OF COUNCIL APPROVAL:

THIRD: The owners may contract for construction of said improvement or may have the City advertise for bids. In the event the Owners select their own contractor, such contractor shall be subject to prior written approval by the City and completed contract documents shall be submitted to the City.

Owners agree to arrange for a pre-construction meeting with the City Engineer and the contractor prior to start of work. All municipal improvements must be completely staked in the field under the direct supervision of a registered civil engineer or registered land surveyor, according to the approved plans.

FOURTH: Owners hereby acknowledge the benefit to their property conferred by the construction of the aforementioned and agree and consent to pay the total sum of \$9,018.50 for the construction of said public utilities in lieu of the establishments of any special district by the City. Further, owners acknowledge that the benefit to their property conferred by the improvement is equal to, or in excess of, the aforementioned amount.

FIFTH: Owners agree that if, for any reason, the total cost of completion of such improvement shall exceed the sum deposited with the City in accordance with Paragraph SECOND hereof, that Owners will immediately remit such additional amount to the City upon request and City will disburse such additional amount in accordance with Paragraph SECOND hereof. In the event the total cost of completion shall be less than the sum deposited with City in accordance with Paragraph SECOND hereof, City will reimburse to the Owners the excess funds remaining after disbursement of funds.

SIXTH: Owners agree to indemnify and save harmless City, their agents and employees, from and against all loss or expense (including costs and attorneys' fees) by reason of liability imposed by law upon the City, its agents and employees for damages because of bodily injury, including death, at any time resulting therefrom sustained by any person or persons or on account of damage to property, including work, provided such injury to persons or damage to property is due or claimed to be due to negligence of the Owner, his contractor, or subcontractors, employees or agents, Owner further agrees to obtain and convey to the City all necessary easements for such public utilities as required by the City Engineer.

CONTRACT FOR INSTALLATION OF MUNICIPAL IMPROVEMENTS
(PRIVATE AGREEMENT)

PROJECT NO. 01.110.3

PROJECT LOCATION: SW ¼ SECTION 22

COUNCIL RESOLUTION NO. _____

DATE OF COUNCIL APPROVAL: _____

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed in duplicate on this _____ day of _____, 200_____.

OWNERS

By:

Please Print or Type

CITY OF TROY

By:

Matt Pryor, Mayor

Please Print or Type

Tonni Bartholomew, City Clerk

STATE OF MICHIGAN, COUNTY OF OAKLAND

On this 26th day of October, A.D.2008, before me personally appeared GARY ABATHEIRA known by me to be the same person(s) who executed this instrument and who acknowledged this to be his/her/their free act and deed.

NOTARY PUBLIC, Pamela R Bartenhak

Macomb, Michigan
Acting in Oakland

My commission expires: 09-01-03

October 25, 2001

To: Honorable Mayor and City Council

From: John Szerlag, City Manager
Gary A. Shripka, Assistant City Manager/Services
Jeanette Bennett, Purchasing Director
Steve Vandette, City Engineer
Carol K. Anderson, Parks and Recreation Director

Subject: Payment Authorization for Irrigation Repair

RECOMMENDATION

Staff is requesting authorization from Council to pay invoices totaling \$10,009.15 to Rayner Lawn Sprinkler, L.L.C for repair of irrigation and wiring damaged as a result of underground boring along Crooks Drive, and Long Lake Rd. this past summer. It is further requested that payment of an additional \$246.70 be approved for Rayner Lawn Sprinkler, L.L.C for regular irrigation work not associated with the underground boring work. The total amount of the request for payment is \$10,325.85.

BACKGROUND

Requests were made to the underground boring contractors to repair the damage. When those requests were not acted upon, contact was made with Rayner Lawn Sprinkler to make the repairs. Funds are available to pay for the repairs in a reserve held by the Engineering department for purposes of damage repair associated with the underground boring contracts. Rayner invoices will be paid from the Parks department budget and funds will be then be transferred from the Engineering department to reimburse for those repairs associated with the underground boring damage.

The repairs were made as an emergency response to the damage. Invoices were sent to the Parks Department and forwarded to the Engineering department to process for payment. When Engineering sent the invoices to Purchasing for processing, they were told that since the total amount of the invoices exceeded \$10,000, council approval would be needed.

BUDGET

Staff recommends approval of payment of invoices totaling \$10,325.85 to Rayner Lawn Sprinkler, L.L.C. from the Parks Department Street Island Maintenance account #780.7802.070, for emergency irrigation repair resulting from damage caused by underground boring contractors and additional repairs not associated with the underground boring damage.

October 25, 2001

To: The Honorable Mayor and City Council

From: John Szerlag, City Manager
Gary A. Shripka, Assistant City Manager/Services
Steven J. Vandette, City Engineer

Subject: Big Beaver, Kensington to Cunningham
Cost Participation Agreement with RCOC
Contract No. 01-8

RECOMMENDATION

Staff recommends that City Council approve the attached Cost Participation agreement with the Board of Road Commissioners for Oakland County for the reconstruction of Big Beaver, Kensington to Cunningham. Furthermore, staff recommends that the Mayor and City Clerk are authorized to execute the agreement.

SUMMARY

The RCOC is the lead agency on this project. As such, they have entered into an agreement with MDOT in Contract No. 01-5311 for partial funding of the project with federal program dollars under the Transportation Economic Development Fund, Category C. The RCOC is providing the project management/inspection for the project, with the exception of the water main and sanitary sewer installation inspection which is being performed by the City of Troy.

PROJECT STATUS

Project completion has been delayed until next spring. Conflicts with underground and overhead utilities, coupled with wet weather and fast approaching seasonal shutdown all contributed to the County's decision to defer the balance of the project. When the paving work is finished for the year around Thanksgiving, weather permitting, Big Beaver Road between Adams and Kensington roads will be five lanes as will the section Between Adams and Wrenwood roads. There will be no impact on holiday shopping traffic to Somerset once the paving work is completed. Throughout the winter, Big Beaver and Adams roads will be in their pre-construction condition in terms of the number of through and turn lanes that will be open.

FUNDING

The attached Exhibit "A" details the costs associated with the project. Part A details

those costs that are eligible for federal participation. Part B includes sanitary sewer and water main work, which is not eligible for federal participation. The City of Troy is responsible for 100% of the costs associated with Part B. Funding for this project will come from Federal Transportation Economic Development Funds (Category C); Road Commission for Oakland County local share; City of Troy Major Road Capital Fund and the Water fund; and a portion of the funding comes from the Downtown Development Authority. The amounts include funds for construction, inspection and contingencies.

Prepared by: William J. Huotari, Deputy City Engineer

G:\Contracts\Contracts - 2001\01-8 Big Beaver, Adams to Coolidge\Project Budget Info\To CC re Cost Participation Agreement with RCOC.doc

COST PARTICIPATION AGREEMENT

Construction

Big Beaver Road
Kensington to Cunningham
City of Troy

RCOC Project #46681

This agreement made and entered into this _____ day of _____, 2001, by and between the Board of Road Commissioners for the County of Oakland, Michigan, hereinafter referred to as the BOARD, and the City of Troy, hereinafter referred to as the CITY, provides as follows:

WHEREAS, the BOARD and the CITY, in cooperation with the Michigan Department of Transportation, hereinafter referred to as MDOT, have programmed the following improvements, hereinafter referred to as the PROJECT, and estimated in detail on Exhibit A, attached hereto and made part hereof:

Part A – Federal Participation

Concrete pavement work along Big Beaver Road from Kensington Road to Cunningham; including grading and drainage work; and all together with necessary related work.

Part B – No Federal Participation

Sanitary sewer and water main work along Big Beaver Road between Adams Road and Cunningham; and all together with necessary related work.

WHEREAS, the BOARD has entered into an agreement with MDOT in Contract No. 01-5311 for partial funding of the PROJECT with federal program dollars under the Transportation Economic Development Fund, Category C, hereinafter referred to as TEDF "C"; and

WHEREAS, in MDOT Contract No. 01-5311 the BOARD, as requesting party therein, is the party financially responsible to MDOT to bear all costs of the PROJECT in excess of federal funds, hereinafter referred to as the LOCAL MATCH; and

WHEREAS, the CITY has requested the inclusion of sanitary sewers and water main work, along with associated engineering and inspection services on Big Beaver Road, between Adams Road and Cunningham; and

WHEREAS, said sanitary sewer and water main work is estimated to cost \$321,080, including associated engineering and inspection services, and shall be funded entirely by the CITY; and

WHEREAS, the BOARD and the CITY have reached a mutual understanding regarding the CITY's share of the LOCAL MATCH; and wish to commit that understanding to writing in this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants set forth herein, it is hereby agreed between the CITY and the BOARD that:

1. The BOARD will forthwith undertake and complete the PROJECT, as above described, and will perform all engineering, inspection and administration in reference thereto.
2. The CITY shall perform the inspection on the sanitary sewer and water main work included in Part B.
3. The financial responsibility of the BOARD to bear the LOCAL MATCH will be shared with the CITY in accordance with Exhibit "A", attached hereto and made a part hereof.
4. The CITY shall fund the entire non-participating sanitary sewer and water main work, estimated to be \$321,080, including the cost of associated engineering and inspection services, and the balance of the LOCAL MATCH shall be shared equally between the CITY and the BOARD.
5. Upon execution of this agreement, the BOARD shall submit an invoice to the CITY for \$260,496, (being 25% of the CITY's share of the estimated PROJECT cost).
6. The BOARD will invoice the CITY periodically as additional costs accrue, after the initial payment has been expended.

7. Upon completion of the PROJECT, the BOARD shall invoice the CITY for the balance of the CITY's estimated share.
8. Upon completion of the state financial audit of the PROJECT, the BOARD will determine the total actual PROJECT cost and submit an invoice to the CITY for the remainder of the CITY's share of the LOCAL MATCH, if any.
9. Upon receipt of said invoices, the CITY shall pay to the BOARD the full amount thereof, within thirty (30) days of such receipt.

BOARD OF ROAD COMMISSIONERS FOR THE
COUNTY OF OAKLAND
A Public Body Corporate

By _____

Its _____

CITY OF TROY

By _____

Its _____

BOARD PROJECT # 46681

Exhibit A

Big Beaver Road

City of Troy

BOARD Project 46681

PART A - FEDERAL PARTICIPATION

Kensington to Cunningham – concrete pavement with curb and gutter for 5 lane roadway and 4 lane boulevard, including grading and drainage work; and all together with necessary related work.

Part B - NO FEDERAL PARTICIPATION

Adams to Cunningham – sanitary sewer and water main work; and all together with necessary related work.

ESTIMATED PROJECT COST

| | Part A | Part B | Total |
|-----------------------------|---------------------|------------------|---------------------|
| Construction Cost (Low Bid) | \$ 5,128,924 | \$279,200 | \$ 5,408,124 |
| Construction Engineering | 769,339 | 41,880 | 811,219 |
| Traffic Signals & Signing | <u>285,000</u> | <u>0</u> | <u>285,000</u> |
| Estimated Project Cost | \$ 6,183,263 | \$321,080 | \$ 6,504,343 |
| Less TEDF "C" Funding | <u>(4,741,453)</u> | <u>0</u> | <u>(4,741,453)</u> |
| LOCAL MATCH | <u>\$ 1,441,810</u> | <u>\$321,080</u> | <u>\$ 1,762,890</u> |

LOCAL MATCH DISTRIBUTION

| | PART A | PART B | TOTAL |
|-------|--------------------|------------------|--------------------|
| BOARD | \$ 720,905 | 0 | \$ 720,905 |
| CITY | <u>720,905</u> | <u>321,080</u> | <u>\$1,041,985</u> |
| TOTAL | <u>\$1,441,810</u> | <u>\$321,080</u> | <u>\$1,762,890</u> |

***Note:** TEDF "C" funds are calculated at 80% of Part A (Construction, Construction Engineering, Signals & Signing). There is, however, a cap on TEDF "C" participation for the construction engineering. The CE 80% funding will only apply to a maximum CE of 10% of the construction costs for Part A.

BOARDS AND COMMITTEES VACANCIES

The appointment of new members to all of the listed board and committee vacancies will require only one motion and vote by City Council. Council members submit recommendations for appointment. When the number of submitted names exceed the number of positions to be filled, a separate motion and roll call vote will be required (current process of appointing). Any board or commission with remaining vacancies will automatically be carried over to the next Regular City Council Meeting Agenda.

The following boards and committees have expiring terms and/or vacancies. Bold red lines indicate the number of appointments required:

Advisory Committee for Persons with Disabilities

Appointed by Council (9) - 3 years

Term expires 11-01-2003 (Alternate)

Term expires 11-01-2004

Term expires 11-01-2004

Term expires 11-01-2004

| PHONE | NAME | ADDRESS | TERM EXPIRES |
|---------------------------|---------------------------------|-----------------------|---------------|
| 689-9098 | Mary Ann Butler (Alternate) | 1060 Glaser, 98 | Nov. 1, 2003 |
| 526-3088B | Philip D'Anna | 5149 Westmoreland, 98 | Nov. 1, 2001 |
| 689-1457 | Angela Done | 2304 Academy, 83 | Nov. 1, 2002 |
| 740-8983 | Nancy Johnson | 1461 Lamb, 98 | Nov. 1, 2003 |
| 813-9575 258-2500B | Leonard Bertin | 5353 Rochester, 98 | Nov. 1, 2002 |
| 641-7764 313-496-2686B | Dick Kuschinsky | 5968 Whitfield, 98 | Nov. 1, 2001 |
| 680-1233 | Theodora House | 301 Belhaven, 98 | Nov. 1, 2003 |
| 641-3860 | Sharon Lu (Student) | 1749 Fremont, 98 | July 01, 2002 |
| 528-3133 696-2140B | Nancy Sura, Ch | 1436 Welling, 98 | Nov. 1, 2001 |
| 952-0484 | Jerry Ong (Student) | 1903 Fleetwood, 98 | July 01, 2002 |
| 641-9538 | John J. Rogers | 5925 Whitfield, 98 | Nov. 1, 2003 |
| 362-0671 | Cynthia Buchanan (Alternate) | 840 Huntsford, 84 | Nov. 1, 2003 |
| 680-0325 | Kul B. Gauri | 5305 Greendale, 98 | Nov. 1, 2002 |

Mr. Gauri was appointed as a regular member, therefore, an alternate position has become open.

Mr. Kuschinsky wishes to be reappointed.

Downtown Development Authority

Mayor, Council Approval (12)- 4 years

Term expires 9-30-2004

Term expires 9-30-2004

Term expires 9-30-2004

Term expires 9-30-2005

Term expires 9-30-2005

Term expires 9-30-2005

| PHONE | NAME | ADDRESS (Voters) | TERM EXPIRES |
|--------------------------|----------------------|--|----------------|
| 354-9770 | Garry G. Carley | Heathers Club 900 Upper Scotsborough Way Bloomfield Hills, 48304 | Sept. 30, 2001 |
| 879-2450 | Philip Goy | 380 Tara, 98 | Sept. 30, 2001 |
| 879-6439 526-0576B | William Kennis | 249 W. Hurst, 98 | Sept. 30, 2002 |
| 680-7180 | Alan M. Kiriluk , Ch | 101 W. Big Beaver, Ste.200, 84 | Sept. 30, 2003 |
| 827-4600 | G. Thomas York | Forbes/Cohen-100 Galleria Office Center, Ste. 427, Southfield, 48037 | Sept. 30, 2003 |
| 524-3244 | Daniel MacLeish | 650 E. Big Beaver, Ste. F, 84 | Sept. 30, 2001 |
| 258-5734 689-1200 B | Clarke B. Maxson | 1091 Oxford, Birmingham 48009 Office 201 W. Big Beaver Ste. 125, Troy 84 | Sept. 30, 2003 |
| 879-8695 | Carol A. Price | 6136 Sandshores, 98 | Sept. 30, 2003 |
| 879-6033 | Ernest C. Reschke | 6157 Walker, 98 | Sept. 30, 2002 |
| 649-2924 | Stuart Frankel | 3221 W. Big Beaver, Ste. 106, 84 | Sept. 30, 2003 |
| 952-1952H 391-3777B | Michael W. Culpepper | 1236 Autumn Dr.,98 | Sept. 30, 2003 |
| 879-2646 H 689-6555 B | Douglas J. Schroeder | 2783 Homewood Dr., 98 | Sept. 30, 2002 |
| 879-3896 | Matt Pryor | 6892 Coolidge, 98 | Sept. 30, 2002 |

Mr. Garry Carley wishes to be reappointed.
 Mr. Philip Goy wishes to be reappointed
 Mr. Daniel MacLeish wishes to be reappointed

Attendance: Three meetings were held since January, all three men attended these meetings

Historic District Commission

Appointed by Council (7)- 3 years

Term expires 3-01-2004

| PHONE | NAME | ADDRESS (Voters) | TERM EXPIRES |
|------------------------|---|------------------------|---------------|
| 879-9494H 366-1224B | Marjorie A. Biglin | 5863 Cliffside, 98 | March 1, 2004 |
| 689-7031 | Kevin Danielson | 210 Paragon, 98 | May 15, 2003 |
| 619-7119H 362-2888B | David J. Eisenbacher | 1863 Lakewood, 83 | March 1, 2002 |
| 645-2187H | Paul C. Lin | 1599 Witherbee, 84 | May 15, 2003 |
| 828-0618 | William G. Martin, Ch. (Resigned) | 138 E. Square Lake, 98 | March 1, 2004 |
| 524-1874H | Jacques O. Nixon | 1035 Milverton, 83 | March 1, 2002 |
| 689-0516 | Dorothy Scott | 129 Belhaven, 98 | May 15, 2003 |

Mr. Martin has resigned effective 10/21/01.

Historical Commission

Appointed by Council (7)- 3 years

Term expires 7-01-2002 (Student)

Term expires 7-31-2004

| PHONE | NAME | ADDRESS (Voters) | TERM EXPIRES |
|----------------------------|---------------------------------|----------------------|---------------|
| 879-0195 | Edward Bortner | 193 Hurst, 98 | July 31, 2002 |
| 649-5074H 810-497-5333B | Roger Kaniarz | 4350 Stonehenge, 98 | July 31, 2002 |
| 879-8659 | Cynthia Kmett | 1168 Snead, 98 | July 31, 2001 |
| 641-1962 | Rosemary Kornacki | 4648 Rivers Edge, 98 | July 31, 2002 |
| 879-6168 | Jeannine Kufta (Student) | 683 Sylvanwood, 98 | July 01, 2001 |
| 828-3632H 753-2408B | Kevin Lindsey | 6890 Norton, 98 | July 31, 2003 |
| 879-6567 | Muriel W. Rounds | 6291 Ledwin, 98 | July 31, 2003 |
| 689-1249 | Brian J. Wattles | 3864 Livernois, 83 | July 31, 2004 |

Cynthia Kmett **does not** wish to be reappointed.

Liquor Committee

[Appointed by Council \(7\) - 3 years](#)

Term Expires 7-01-2002 (Student)

| PHONE | NAME | ADDRESS (Voters) | TERM EXPIRES |
|----------------------------|----------------------------|-------------------------------------|---------------|
| 879-0817H 689-5900W | Max K. Ehlert | 6614 Northpoint, 98 | Jan. 31, 2002 |
| 689-4614H 810 575-2648B | W. S. Godlewski | 2784 Whitehall, 48098 | Jan. 31, 2002 |
| 828-7436 | James C. Moseley | 1687 White Birch Ct.,98 | Jan. 31, 2003 |
| 689-8092 | James R. Peard | 4549 Post, 98 | Jan. 31, 2003 |
| 642-1887H 647-9099W | Thomas G. Sawyer, Jr., Ch. | 895 Norwich, PO 99236,Troy 48099 | Jan. 31, 2003 |
| 649-7480 | David J. Balagna | 1822 Wilmet, 98 | Jan. 31, 2003 |
| 689-1099 | John J. Walker | 94 Evaline, 98 | Jan. 31, 2003 |
| 641-8432 | Jennifer Gilbert (Student) | 4808 Rivers Edge, 98 | July 1, 2001 |
| 524-3477 | Capt. Dane Slater | Police Department | (Ex-officio) |

Traffic Committee

[Appointed by Council \(7\) - 3 years](#)

Term Expires 7-01-2002 (Student)

| PHONE | NAME | ADDRESS (Voters) | TERM EXPIRES |
|-----------------------------|-----------------------|---|---------------|
| 649-2319 | David Allen (Student) | 3755 Ledge Ct., 84 | July 01, 2001 |
| 879-0103 | John Diefenbaker | 5697 Wright, 98 | Jan. 31, 2003 |
| 879-0250H 663-5055B | Eric S Grinnell | 406 E Square Lake, 84 MAIL TO: PO Box 99417 Troy MI 48099 | Jan. 31, 2003 |
| 689-1223 | Lawrence Halsey | 663 Vanderpool, 83 | Jan. 31, 2003 |
| 689-9401H (313)665-4284B | Jan L. Hubbell | 1080 Glaser, 98 | Jan. 31, 2002 |
| 524-1595 | Richard A. Kilmer | 62 Hickory, 83 | Jan. 31, 2002 |
| 689-0217H 223-2303B | Michael Palchesko | 36 Randall, 98 | Jan. 31, 2002 |
| 524-9062H 689-2920B | Charles A. Solis, Ch. | 1866 Crimson, 83 | Jan. 31, 2003 |
| 524-3379 | John Abraham | Traffic Engineer | (Ex-officio) |
| 524-3443 | Charles Craft | Police Chief | (Ex-officio) |
| 524-3419 | William Nelson | Fire Chief | (Ex-officio) |

Troy Daze Committee

Appointed by Council (9) - 3 years

- Term expires 7-01-2002 (Student)
- Term expires 11-30-01
- Term expires 11-30-01
- Term expires 11-30-01

| PHONE | NAME | ADDRESS (Voters) | TERM EXPIRES |
|-------------------------|--|-------------------------|----------------|
| 528-0155 H 322-9813B | Robert A. Berk | 726 Thurber, 98 | Nov. 30, 2003 |
| 879-9030H 879-0272B | Sue Bishop | 6109 Emerald Lake, 98 | Nov. 30, 2001 |
| 528-1551 | Jim D. Cyrulewski. | 626 Randall, 98 | Nov. 30, 2001 |
| 689-9244 | Cecile Dilley | 2722 Sparta, 83 | Nov. 30, 2001 |
| 828-8084 | Kessie Kaltsounis | 6798 Jasmine, 98 | Nov. 30, 2002 |
| 879-6958H 354-3710B | Richard L. Tharp | 6881 Westaway Dr.98 | Nov. 30, 2003 |
| 649-4345H 944-5968B | William F Hall | 1891 Kirts, Apt 215, 84 | Nov. 30, 2002 |
| 689-2074H 569-8454B | Jeffrey Stewart (Repr to Parks/Rec Board) | 884 Hidden Ridge, 83 | Sept. 30, 2003 |
| 879-3710 | Eldon Thompson | 6500 Denton, 98 | Nov. 30, 2002 |
| 952-1732 | Cheryl A Kaszubski | 1878 Freemont, 98 | Nov. 30, 2003 |
| 952-1763 | Rebecca Mill (Student) | 1478 Brentwood, 98 | July 1, 2001 |

Ms. Bishop, Mr. Cyrulewski, and Ms. Dilley have all requested to be reappointed.
 Attendance: 11 meetings, Bishop attended 4, Cyrulewski attended 8 times, Dilley attended 9 times

Troy City Clerks Office

500 West Big Beaver

Troy MI 48084

248 524-3316

November 5, 2001

TO: All recipients of the Boards and Committees Resume Book
FROM: Clerk's office
RE: Update process of Resume Book

We are in the process of verifying our records showing citizen interest in the Boards and Committees of the City of Troy.

Please **file** the **attached revised and new applications** for the following people as they have indicated a **change/ interest** in their Boards and Committees choices.

Dick Kuschinsky

Thank you.

Troy City Clerks Office

500 West Big Beaver

Troy MI 48084

248 524-3316

October 17, 2001

TO: All recipients of the Boards and Committees Resume Book
FROM: Clerk's office
RE: Update process of Resume Book

We are in the process of verifying our records showing citizen interest in the Boards and Committees of the City of Troy.

Please **remove** the application and resume for the following person as he has responded that he is no longer able to serve in Troy, **or** they have not responded to our request for continuing interest to serving on a Troy Board or Committee, and their resumes are dated 1999 or before.

William G. Martin

Thank you.



Memorandum

To: Mayor and City Council
From: John Szerlag, City Manager
John M. Lamerato, Assistant City Manager/Finance & Administration
Tonni L. Bartholomew, City Clerk
Date: October 30, 2001
Subject: DDA Appointments

Membership requirements for the DDA are:

13 Members:

- Mayor
- 12 members are appointed by Mayor and are subject to Council approval by a majority vote of City Council

Membership Must Contain:

- No less than 7 members having an interest in the District.
- 1 representative for every 100 residents in the District (min of 100 before 1 required)
- Student member was eliminated on November 20, 2000

Terms

- Established by State Statute
- 4-year terms expiring on September 30th staggering annually
- The terms of Garry G Carley, Phillip Goy and Daniel MacLeish expired on September 30, 2001. They will continue to serve until appointments/reappointments are made

Current Membership

District Interest:

Carley, Garry G*
Frankel, Stuart
Kennis, William
Kiriluk, Alan M
MacLeish, Daniel*
Maxson, Clarke B
York, G Thomas

Member at Large:

Mayor Matt Pryor
Culpepper, Michael W
Goy, Phillip*
Price, Carol A
Reschke, Ernest C
Schroeder, Douglas J

Additionally, there was an error with the appointment of three DDA members. Council Resolution 2000-425 (g) covered the appointment of Alan M. Kiriluk, Thomas York and Michael W. Culpepper. Each member was appointed to a three-year term with all terms expiring on 9-30-03. The appointments should have been for three four-year terms. In addition to the current DDA positions requiring appointments, the terms of Alan M. Kiriluk, Thomas York and Michael W. Culpepper should be corrected to four-years terms expiring on 9-30-04 to bring the appointments

into compliancy with State Statute. This can be accomplished by adding the names into nomination along with other appointments to be made under F-1.

Troy City Clerks Office

500 West Big Beaver

Troy MI 48084

248 524-3316

October 2, 2001

RECEIVED
CITY OF TROY

2001 OCT -8 PM 12:13

Sue Bishop
6109 Emerald Lake DRIVE
Troy MI 48098
85-1331

Your appointment to the Troy Daze Committee will expire this November. Please indicate whether you wish to be **reappointed** to this committee and your interest (if any) in other Boards and Committees by completing the following form.

APPLICATION FOR BOARDS AND COMMITTEES

Thank you for your interest in serving on an Advisory Board or Committee. The purpose of this form is to provide the Mayor and City Council with basic information about residents considered for appointment. The application will be kept on file for **two years**. (Please type or print)

Date: Oct 4, 2001

Name: SUE BISHOP (SUEANW.)

Address: 6109 EMERALD LAKE DRIVE

City: TROY Zip: 48085-1331

Home Phone Number (248) 879-9030 or (248) 879-0272

Employer: RETIRED HOMEMAKER

Address: - Phone: -

Are you a registered voter in the City of Troy? Yes - PRECINCT 9

How long have you lived continuously in the City of Troy? 33 years - SAME ADDRESS

Have you ever been convicted for anything other than a minor traffic violation? -

Number the Advisory Boards or Committees for which you would like to apply:
(in order of preference - 1 = First Choice, 2 = second Choice, etc.)

Advisory Committee for Persons with Disabilities

Animal Control Appeals Board

Board of Review

Building Code Board of Appeals

Charter Revision Committee

Downtown Development Authority

Election Commission

Historic District Commission

Liquor Committee

Parks & Recreation Board

Planning Commission

Traffic Committee

Advisory Committee for Senior Citizens

Board of Canvassers

Board of Zoning Appeals

CATV Advisory Committee

Civil Service Commission Act 78

Economic Development Corporation

Historical Commission

Library Board

Municipal Building Authority

Personnel Board

Retirement System Board of Trustees

Troy Daze Committee

I wish to be reappointed

I do not wish to be reappointed

F-1

Having been ASSOCIATED WITH TROY DAZE SINCE 1971, I cannot imagine not being part of this UNIQUE group - it has this AURA ABOUT IT gets in your blood and every year you learn on way to do it better than the previous year. It's a little like Christmas but in September when the weather is USUALLY NICER. It's a good, positive group to work with. Thanks again for the opportunity!!!

Employer: RETIRED HOME MAKER

Address: _____

Phone: _____

Are you a registered voter in the City of Troy? Yes - Registered

How long have you lived continuously in the City of Troy? 2 1/2 years - SAME ADDRESS

Have you ever been convicted for anything other than a minor traffic violation? _____

Number the Advisory Boards or Committees for which you would like to apply (in order of preference - 1 = First Choice, 2 = second choice, etc.)

- | | |
|--|--|
| <input type="checkbox"/> Advisory Committee for People with Disabilities | <input type="checkbox"/> Traffic Committee |
| <input type="checkbox"/> Animal Control/Adoptive Board | <input type="checkbox"/> Parks & Recreation Board |
| <input type="checkbox"/> Board of Review | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Building Code Board of Appeals | <input type="checkbox"/> Historic District Commission |
| <input type="checkbox"/> Charter Revision Committee | <input type="checkbox"/> Library Board |
| <input type="checkbox"/> Economic Development Authority | <input type="checkbox"/> Historical Commission |
| <input type="checkbox"/> Civil Service Commission Act 75 | <input type="checkbox"/> Board of Canvassers |
| <input type="checkbox"/> Economic Development Corporation | <input type="checkbox"/> Board of Zoning Appeals |
| <input type="checkbox"/> Historical Commission | <input type="checkbox"/> CATA Advisory Committee |
| <input type="checkbox"/> Library Board | <input type="checkbox"/> Municipal Building Authority |
| <input type="checkbox"/> Historic District Commission | <input type="checkbox"/> Personnel Board |
| <input type="checkbox"/> Liquor Committee | <input type="checkbox"/> Retirement System Board of Trustees |
| <input type="checkbox"/> Parks & Recreation Board | <input type="checkbox"/> Troy Daze Committee |
| <input type="checkbox"/> Planning Commission | <input type="checkbox"/> Troy Daze Committee |
| <input type="checkbox"/> Traffic Committee | <input type="checkbox"/> I do not wish to be reappointed |

47

Troy City Clerks Office

500 West Big Beaver

Troy MI 48084

248 524-3316

October 2, 2001

RECEIVED
CITY OF TROY

2001 OCT 10 PM 12:29

Jim D. Cyrulewski
626 Randall
Troy MI 48098

Your appointment to the Troy Daze Committee will expire this November. Please indicate whether you wish to be **reappointed** to this committee and your interest (if any) in other Boards and Committees by completing the following form.

APPLICATION FOR BOARDS AND COMMITTEES

Thank you for your interest in serving on an Advisory Board or Committee. The purpose of this form is to provide the Mayor and City Council with basic information about residents considered for appointment. The application will be kept on file for two years. (Please type or print)

Date: OCTOBER 8, 2001

Name: JIM CYRULEWSKI

Address: 626 RANDALL

City: TROY Zip: 48085

Home Phone Number: 528-1551

Employer: DETROIT EDISON

Address: 1901 S. WAGNER RD ANN ARBOR Phone: 734-665-3628

Are you a registered voter in the City of Troy? YES

How long have you lived continuously in the City of Troy? 22 YEARS

Have you ever been convicted for anything other than a minor traffic violation? No

Number the Advisory Boards or Committees for which you would like to apply:
(in order of preference - 1 = First Choice, 2 = second Choice, etc.)

- | | |
|---|---|
| <input type="checkbox"/> Advisory Committee for Persons with Disabilities | <input type="checkbox"/> Advisory Committee for Senior Citizens |
| <input type="checkbox"/> Animal Control Appeals Board | <input type="checkbox"/> Board of Canvassers |
| <input type="checkbox"/> Board of Review | <input type="checkbox"/> Board of Zoning Appeals |
| <input type="checkbox"/> Building Code Board of Appeals | <input type="checkbox"/> CATV Advisory Committee |
| <input type="checkbox"/> Charter Revision Committee | <input type="checkbox"/> Civil Service Commission Act 78 |
| <input type="checkbox"/> Downtown Development Authority | <input type="checkbox"/> Economic Development Corporation |
| <input type="checkbox"/> Election Commission | <input type="checkbox"/> Historical Commission |
| <input type="checkbox"/> Historic District Commission | <input type="checkbox"/> Library Board |
| <input type="checkbox"/> Liquor Committee | <input type="checkbox"/> Municipal Building Authority |
| <input type="checkbox"/> Parks & Recreation Board | <input type="checkbox"/> Personnel Board |
| <input type="checkbox"/> Planning Commission | <input type="checkbox"/> Retirement System Board of Trustees |
| <input type="checkbox"/> Traffic Committee | <input checked="" type="checkbox"/> Troy Daze Committee |

I wish to be reappointed

I do not wish to be reappointed

Troy City Clerks Office

500 West Big Beaver

Troy MI 48084

248 524-3316

October 2, 2001

Cecile Dilley
2722 Sparta
Troy MI 48083

*Rec'd
Oct 11, 2001*

Your appointment to the Troy Daze Committee will expire this November. Please indicate whether you wish to be **reappointed** to this committee and your interest (if any) in other Boards and Committees by completing the following form.

APPLICATION FOR BOARDS AND COMMITTEES

Thank you for your interest in serving on an Advisory Board or Committee. The purpose of this form is to provide the Mayor and City Council with basic information about residents considered for appointment. The application will be kept on file for **two years**. **(Please type or print)**

Date: 10-10-01

Name: CECILE DILLEY

Address: 2722 SPARTA DRIVE

City: TROY Zip: 48083

Home Phone Number: 248-689-9244

Employer: MAGNETOOL INC.

Address: 505 ELMWOOD Phone: 248-588-5400

Are you a registered voter in the City of Troy? YES

How long have you lived continuously in the City of Troy? 33 YEARS

Have you ever been convicted for anything other than a minor traffic violation? NO

Number the Advisory Boards or Committees for which you would like to apply:
(in order of preference - 1 = First Choice, 2 = second Choice, etc.)

- | | |
|---|---|
| <input type="checkbox"/> Advisory Committee for Persons with Disabilities | <input type="checkbox"/> Advisory Committee for Senior Citizens |
| <input type="checkbox"/> Animal Control Appeals Board | <input type="checkbox"/> Board of Canvassers |
| <input type="checkbox"/> Board of Review | <input type="checkbox"/> Board of Zoning Appeals |
| <input type="checkbox"/> Building Code Board of Appeals | <input type="checkbox"/> CATV Advisory Committee |
| <input type="checkbox"/> Charter Revision Committee | <input type="checkbox"/> Civil Service Commission Act 78 |
| <input type="checkbox"/> Downtown Development Authority | <input type="checkbox"/> Economic Development Corporation |
| <input type="checkbox"/> Election Commission | <input type="checkbox"/> Historical Commission |
| <input type="checkbox"/> Historic District Commission | <input type="checkbox"/> Library Board |
| <input type="checkbox"/> Liquor Committee | <input type="checkbox"/> Municipal Building Authority |
| <input type="checkbox"/> Parks & Recreation Board | <input type="checkbox"/> Personnel Board |
| <input type="checkbox"/> Planning Commission | <input type="checkbox"/> Retirement System Board of Trustees |
| <input type="checkbox"/> Traffic Committee | <input checked="" type="checkbox"/> Troy Daze Committee |

I wish to be reappointed

I do not wish to be reappointed

E-1

Troy City Clerks Office

500 West Big Beaver

Troy MI 48084

248 524-3316

October 2, 2001

Dick Kuschinsky
5968 Whitfield
Troy MI 48098

*Rec'd
Oct 11, 2001*

Your appointment to the Advisory Committee for Persons with Disabilities will expire this November. Please indicate whether you wish to be **reappointed** to this committee and your interest (if any) in other Boards and Committees by completing the following form.

APPLICATION FOR BOARDS AND COMMITTEES

Thank you for your interest in serving on an Advisory Board or Committee. The purpose of this form is to provide the Mayor and City Council with basic information about residents considered for appointment. The application will be kept on file for **two years**. **(Please type or print)**

Date: OCTOBER 9, 2001

Name: DICK KUSCHINSKY

Address: 5968 WHITFIELD DRIVE

City: TROY Zip: 48098

Home Phone Number: 248-641-7764

Employer: WAYNE COUNTY COMMUNITY COLLEGE

Address: 1001 W. FORT DETROIT 48226 Phone: 313-496-2686

Are you a registered voter in the City of Troy? YES

How long have you lived continuously in the City of Troy? 17 YRS.

Have you ever been convicted for anything other than a minor traffic violation? _____

Number the Advisory Boards or Committees for which you would like to apply:
(in order of preference - 1 = First Choice, 2 = second Choice, etc.)

1 Advisory Committee for Persons with Disabilities

Animal Control Appeals Board

Board of Review

Building Code Board of Appeals

Charter Revision Committee

Downtown Development Authority

Election Commission

Historic District Commission

Liquor Committee

2 Parks & Recreation Board

Planning Commission

4 Traffic Committee

I wish to be reappointed

Advisory Committee for Senior Citizens

Board of Canvassers

Board of Zoning Appeals

3 CATV Advisory Committee

Civil Service Commission Act 78

Economic Development Corporation

Historical Commission

Library Board

Municipal Building Authority

Personnel Board

Retirement System Board of Trustees

Troy Daze Committee

I do not wish to be reappointed

F-1

copy to [redacted]
Troy Historic District Commission *[redacted]*

RECEIVED

OCT 17 2001

**CITY OF TROY
CITY MANAGER'S OFFICE**

Oct. 14th. 2001

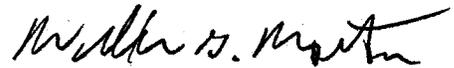
The Honorable Mayor Matt Pryor and Council
500 West Big Beaver Road
Troy, Michigan 48084

Dear Mayor Pryor and Council:

Effective October 21st 2001 I do hereby resign my appointment to the Troy Historic District Commission. Changes in my personal life no longer permit me time to devote to the duties as a member of this Commission.

I wish you and the Troy Historic District Commission continued success in the continuing efforts in the area of historic preservation.

Respectfully submitted,



William G. Martin
Chairman,
Troy Historic District Commission

F-1

**Advisory Committee for Persons With Disabilities
Committee of 9, 3 Alternates**

| Presently Serving Name | Address | Telephone Numbers | Term Expires | Original Appt Date | TimeApplied Term Limits |
|---|-----------------------|---------------------------|---------------------|---------------------------|--------------------------------|
| Bertin, Leonard O | 5353 Rochester Rd, 98 | 813-9575 258-2500B | 11/1/02 | 1/10/00 | 1/10/00 |
| Buchanan, Cynthia (Alternate) | 840 Huntsford, 84 | 362-0671 | 11/1/03 | 4/23/01 | 4/23/01 |
| Butler, Mary Ann (Alternate) | 1060 Glaser, 98 | 689-9098 | 11/1/03 | 1/13/92 | 12/18/00 |
| D'Anna, Philip | 5149 Westmoreland, 98 | 248-526-3088B | 11/1/01 | 11/3/97 | 6/21/99 |
| Done, Angela | 2304 Academy, 83 | 689-1457 | 11/1/02 | 3/1/93 | 11/15/99 |
| Gauri, Kul B | 5305 Greendale, 98 | 680-0325 | 11/1/02 | 4/23/01 | 4/23/01 |
| House, Theodora | 301 Belhaven, 98 | 680-1232 | 11/1/03 | 10/19/99 | 10/18/99 11/20/00 |
| Johnson, Nancy | 1461 Lamb, 98 | 740-8983 | 11/1/03 | 9/13/93 | 11/20/00 |
| Kuschinsky, Dick | 5968 Whitfield, 98 | 641-7764 313-496-2686B | 11/1/01 | 6/27/94 | 6/21/99 |
| Lu, Sharon (Student) | 1749 Freemont, 98 | 641-3860 | 7/01/02 | 9/10/01 | N/A |
| Ong, Jerry (Student) | 1903 Fleetwood, 98 | 952-0484 | 7/01/02 | 12/04/00 | N/A |
| Rodgers, John J | 5925 Whitfield, 98 | 641-9538 | 11/1/03 | 4/23/01 | 4/23/01 |
| Sura, Nancy | 1436 Welling, 98 | 528-3133 248-696-2140B | 11/1/01 | 10/26/92 | 6/21/99 |

Each member shall not serve more than three consecutive terms, any portion of a term served shall constitute one full term and this resolution shall apply only to terms starting after January 1, 1999 COUNCIL RESOLUTION #98-540

***Advisory Committee for Persons With Disabilities
Committee of 9, 3 Alternates***

| <i>Interested Citizens Name</i> | <i>Address</i> | <i>Telephone Numbers</i> | <i>Date Received</i> | <i>Sent To Council</i> | <i>Currently Serving</i> |
|--|-------------------------------|-------------------------------------|---------------------------------|-----------------------------------|-------------------------------------|
| Burt, Susan | 2134 Oakwood, 85 | 828-1967H 313-577-1435B | 9/24/01 9/2003 | 10/01/01 | |
| Kasunic, Diane | 3036 Oakhill Troy MI 48084 | 433-1348 | 7/19/00 3/22/01 | 8/09/00 4/09/01 | Charter Revision Committee |
| Pietron, Dorothy Ann | 1716 Eldridge, 83 | 524-9160 | 7/10/01 6/2003 | 7/23/01 | |
| Shah, Jayshree | 4053 Drexel | 952-5555H 810-986-3191 | 08/28/01 8/2003 | 9/17/01 | |

Each member shall not serve more than three consecutive terms, any portion of a term served shall constitute one full term and this resolution shall apply only to terms starting after January 1, 1999 COUNCIL RESOLUTION #98-540

***Animal Control Appeal Board
Committee of 5***

| <i>Presently Serving Name</i> | <i>Address</i> | <i>Telephone Numbers</i> | <i>Term Expires</i> | <i>Original Appt Date</i> | <i>Time Applied Term Limits</i> |
|--------------------------------------|---------------------------------|---------------------------------|----------------------------|----------------------------------|--|
| Barnard, Harriet | 5945 Livernois Troy MI 48098 | 879-0100 | 9/30/2002 | 9/10/73 | 10/04/99 |
| Gallaher, Leith | 491 Troywood Troy MI 48083 | 1-800-428-1287 Day time only | 9/30/2003 | 11/6/95 | 11/20/00 |
| Melchert, Kathleen | 6385 Tutbury Troy MI 48098 | 879-6576 | 9/30/2004 | 9/29/80 | 10/15/01 |
| Packard, Warren | 4200 Beach Troy MI 48098 | 643-6849 | 9/30/2003 | 9/10/73 | 9/25/00 |
| Saeger, Jayne | 1740 Westwood Troy MI 48083 | 689-1697 | 9/30/2002 | 11/2/81 | 10/04/99 |

| <i>Interested Citizens Name</i> | <i>Address</i> | <i>Telephone Numbers</i> | <i>Date Received</i> | <i>Sent To Council</i> | <i>Currently Serving</i> |
|--|-----------------------|---------------------------------|-----------------------------|-------------------------------|---------------------------------|
| Kasunic, Diane | 3036 Oakhill, 84 | 433-1348 | 7/19/00 3/22/01 | 8/09/00 4/09/01 | Charter Revision Committee |

Each member shall not serve more than three consecutive terms, any portion of a term served shall constitute one full term and this resolution shall Apply only to terms starting after January 1, 1999 COUNCIL RESOLUTION # 98-540

**CATV Advisory Committee
Committee of 7**

| Presently Serving Name | Address | Telephone Numbers | Term Expires | Original Appt Date | TimeApplied Term Limits |
|-------------------------------|---|--------------------------|---------------------|---------------------------|--------------------------------|
| Bennett, Alex | 1065 Arthur, 83 MAIL TO: PO Box 346, 99 | 689-8176 | 9/30/03 | 10/25/88 | 3/01/99 11/6/00 |
| Bixby, Jerry L | 6228 Crooks, 98 | 879-8657 | 2/28/03 | 5/05/97 | 2/07/00 |
| Farrug, Michael J | 6781 Little Creek Ct, 98 | 689-3430 | 11/30/02 | 8/07/00 | 8/07/00 |
| Hughes, Richard | 1321 Roger Ct., 83 | 689-2528 | 2/28/03 | 2/17/97 | 1/17/00 |
| Lusi Fang (Student) | 1948 Fremont, 98 | 952-5179 | 7/01/02 | 9/10/01 | N/A |
| Marinos, Penny | 1128 Larchwood, 83 | 740-8920H 827-4065B | 2/28/04 | 10/01/01 | 10/01/01 |
| Voight, W Kent | 2620 Coral , 98 | 879-0793 | 2/28/04 | 5/07/01 | 5/07/01 |
| Wehrung, Bryan H | 3860 Edgemont, 84 | 649-6578 | 2/28/02 | 2/18/91 | 3/01/99 |

Each member shall not serve more than three consecutive terms, any portion of a term served shall constitute one full term and this resolution shall Apply only to terms starting after January 1, 1999 COUNCIL RESOLUTION # 98-540

**CATV Advisory Committee
Committee of 7**

| <i>Interested Citizens Name</i> | <i>Address</i> | <i>Telephone Numbers</i> | <i>Date Received</i> | <i>Sent To Council</i> | <i>Currently Serving</i> |
|---|-----------------------|--------------------------------|---------------------------|--------------------------------|--|
| Butt, Shazad | 5381 Clearview, 98 | 641-8505 | 7/13/00/6/26/01 5/2003 | 8/07/00 7/09/01 | |
| Gauri, Kul B | 5305 Greendale, 98 | 680-0325 | 8/26/99 | | Advisory Comm for Persons w/Disabilities |
| Kuschinsky, Dick | 5968 Whitfield, 98 | 641-7764H 313-496- 2686B | 10/11/01 | 11/05/01 | Advisory Comm for Persons w/Disabilities |
| Wattles, Brian J | 3864 Livernois, 83 | 689-1249 | 7/10/01 6/2003 | 7/23/01 | Historical Commission |

Each member shall not serve more than three consecutive terms, any portion of a term served shall constitute one full term and this resolution shall Apply only to terms starting after January 1, 1999 COUNCIL RESOLUTION # 98-540

**Downtown Development Authority
Committee of 12**

| Presently Serving Name | Address | Telephone Numbers | Term Expires | Original Appt Date |
|-------------------------------|---|--------------------------|----------------------------|---------------------------|
| Carley, Garry G | Heathers Club 900 Upper Scotsborough Way Bloomfield Hills, 48304 Standard Federal 2600 W Big Beaver, 84 | 354-9770 | 9/30/01 | 9/13/93 |
| Culpepper, Michael W | 1236 Autumn, 98 | 952-1952H 391-3777B | 9/30/03 Shld be 9/30/04 | 8/16/99 |
| Frankel, Stuart | 3221 W. Big Beaver Ste 106, 84 | 649-2924 | 9/30/03 | 10/18/99 |
| Goy, Philip | 380 Tara, 98 | 879-2450 | 9/30/01 | |
| Kennis, William | 249 W Hurst, 98 100 W Big Beaver, Ste. 200, 84 | 879-6439 526-0576B | 9/30/02 | 9/13/93 |
| Kiriluk, Alan M | Kirco Development Corp 101 W Big Beaver Ste 200, 84 | 680-7180 | 9/30/03 Shld be 9/30/04 | 9/13/93 |
| MacLeish, Daniel | MacLeish Building, Inc 650 E Big Beaver Ste F, 84 | 524-3244 | 9/30/01 | 9/13/93 |
| Maxson, Clarke B | 1091 Oxford Birmingham MI 48009 Midwest Guaranty Bank 201 W Big Beaver Ste 125, 84 | 258-5734H 689-1200B | 9/30/03 | 8/31/98 |
| Price, Carol A | 6136 Sandshores, 98 | 879-8695 | 9/30/03 | 9/13/93 |
| Pryor, Matt | 6892 Coolidge, 98 | 879-3896 | 9/30/02 | 4/23/01 |
| Reschke, Ernest C | 6157 Walker, 98 | 879-6033 | 9/30/02 | |
| Schroeder, Douglas J | 2783 Homewood, 98 | 879-2646H 689-6555B | 9/30/02 | 12/07/98 |
| York, G Thomas | 221 St Lawrence Blvd Northville MI 48167 Forbes/Cohen Properties 2800 W Big Beaver, 84 | 827-4600B | 9/30/03 Shld be 9/30/04 | 11/15/99 |

RESUMES/CURRENT MEMBERS/INTERESTED CITIZENS

BOARDS/COMMITTEES OF TROY

| <i>Interested Citizens Name</i> | <i>Address</i> | <i>Telephone Numbers</i> | <i>Date Received</i> | <i>Sent To Council</i> | <i>Currently Serving</i> |
|---------------------------------|--------------------------|----------------------------|-------------------------------|------------------------|------------------------------|
| Alexander, Larry | 4685 Rambling Dr., 98 | 952-5355H 313-202-1801B | 6/12/01 5/2003 | 7/09/01 | |
| Baughman, Deborah L | 967 Muer, 84 | 362-3082H 313-961-8380B | 3/29/01/6/18/ 01 5/2003 | 4/09/01 7/09/01 | |
| Calice, Mark A | 4235 Beach, 98 | 644-8310 | 6/97 | | Employee Retirement System |
| Chang, Jouky | 3654 Boulder, 84 | 649-8237H 313-394-6941B | 10/02/01 10/2003 | 10/15/01 | |
| Gleeson, John A | 6186 Elmoor , 98 | 879-0797 | 2/19/99 | | Municipal Building Authority |
| Hall, Patrick C | 5363 Clearview, 98 | 641-4765H 952-0400B | 1/26/01 1/2003 | 2/05/01 | |
| Hoef, Paul V | 3671 Scott, 84 | 641-1358H 244-3521B | 9/12/01 9/2003 | 9/17/01 | |
| Howrylak, Frank J | 3035 Newport Ct, 84 | 643-6653H 512-3110B | 4/05/01 | 4/09/01 | Board of Review |
| Huber, Laurie G | 2794 Saratoga, 83 | 619-1487 | 6/18/01 5/2003 | 7/09/01 | |
| Kasunic, Diane | 3036 Oakhill, 84 | 433-1348 | 7/19/00 3/22/01 | 8/09/00 4/09/01 | Charter Revision Committee |
| Victoria Lang | 2700 Dashwood, 83 | 589-3304 | 7/09/01 6/2003 | 7/23/01 | |
| Lin, Paul Chu | 1599 Witherbee, 84 | 645-2187 | 5/22/00 | 6/05/00 | Historic District |
| Milia, Carmelo | 3911 Boulder, 84 | 643-0859 | 6/14/01 5/2003 | 7/09/01 | |
| Nicoletti, Paul J | 3885 Estates, 84 | 203-7800B | 9/28/99 9/2001 | | |
| Rocchio, James A | 2810 Waterloo, 84 | 649-9612H 205-2748B | 4/16/01 | 4/23/01 | Economic DevelopmentCorp |
| Schultz, Robert M | 883 Kirts Blvd, 84 | 362-2128 | 6/19/01 5/2003 | 1/22/01 7/09/01 | |
| Shah, Jayshree | 4053 Drexel | 952-5555H 810-986-3191 | 08/28/01 8/2003 | 9/17/01 | |

RESUMES/CURRENT MEMBERS/INTERESTED CITIZENS

BOARDS/COMMITTEES OF TROY

| | | | | | |
|----------------------------|---------------------------|------------------------------------|---------------------------------|----------------------------|--------------------------------|
| Silver, Neil S | 3837 Edenderry, 83 | 680-0147 | 8/11/00 6/20/01 6/03 | 8/21/00 7/09/01 | |
| Watkins, Patrick N | 2638 Parasol, 83 | 689-1379H 810-574-7132 | 5/22/00 5/2003 | 6/05/00 | |
| Wilberding, Bruce J | 3762 Boulder, 84 | 649-3073H 680-0400B | 8/05/99 | | Brownfield Authority |
| Wright, Wayne C | 2515 Homewood, 98 | 641-7115H 810-775-7710B | 1/07/99 | | Planning Commission |

**Historic District Commission
Committee of 7**

| Presently Serving Name | Address | Telephone Numbers | Term Expires | Original Appt Date | TimeApplied Term Limits |
|--|-----------------------|--------------------------|---------------------|---------------------------|--------------------------------|
| Biglin, Marjorie A | 5863 Cliffside, 98 | 879-9494H 366-1224B | 3/01/04 | 4/09/01 | 4/09/01 |
| Danielson, Kevin | 210 Paragon, 98 | 689-7031 | 5/15/03 | 11/19/98 | 2/19/01 |
| Eisenbacher, David J | 1863 Lakewood, 83 | 619-7119H 362-2888B | 3/01/02 | 4/17/00 | 4/17/00 |
| Lin, Paul C | 1599 Witherbee, 84 | 645-2187H | 5/15/03 | 2/19/01 | 2/19/01 |
| Martin, William G (Resigned) | 138 E Square Lake, 98 | 828-0618 | 3/01/04 | 9/09/96 | 4/09/01 |
| Nixon, Jacques O | 1035 Milverton, 83 | 524-1874H | 3/01/02 | 2/19/01 | 2/19/01 |
| Scott, Dorothy | 129 Belhaven, 98 | 689-0516 | 5/15/03 | 2/27/73 | 2/19/01 |

Each member shall not serve more than three consecutive terms, any portion of a term served shall constitute one full term and this resolution shall Apply only to terms starting after January 1, 1999 COUNCIL RESOLUTION # 98-540

***Historic District Commission
Committee of 7***

| <i>Interested Citizens Name</i> | <i>Address</i> | <i>Telephone Numbers</i> | <i>Date Received</i> | <i>Sent To Council</i> | <i>Currently Serving</i> |
|--|-----------------------|-------------------------------------|---------------------------------|-----------------------------------|-------------------------------------|
| Krivoshein, Kerry S | 1259 Ashley, 98 | 524-0227H 576-4799B | 8/12/99 6/14/01 5/2003 | 7/09/01 | |

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**Historical Commission
Committee of 7**

| Presently Serving Name | Address | Telephone Numbers | Term Expires | Original Appt Date | TimeApplied Term Limits |
|------------------------------------|-----------------------|----------------------------|---------------------|---------------------------|--------------------------------|
| Bortner, Edward | 193 Hurst, 98 | 879-0195 | 7/31/02 | 4/24/95 | 10/04/99 |
| Kaniarz, Roger | 4350 Stonehenge, 98 | 649-5074H 810-497-5333B | 7/31/02 | 4/09/01 | 4/09/01 |
| Kmett, Cynthia Resigned | 1168 Snead, 98 | 879-8659 | 7/21/01 | 9/15/97 | |
| Kornacki, Rosemary | 44648 Rivers Edge, 98 | 641-1962 | 7/31/02 | 11/06/95 | 11/01/99 |
| Sucheta Sikdar (Student) | 539 Kirts Blvd Apt 28 | 269-9087 | 7/01/02 | 9/10/01 | |
| Lindsey, Kevin | 6890 Norton, 98 | 828-3632H 753-2408B | 7/31/03 | 3/05/01 | 3/05/01 |
| Rounds, Muriel | 6291 Ledwin, 98 | 879-6567 | 7/31/03 | 1/92 | 3/05/01 |
| Wattles, Brian J | 3864 Livernois, 83 | 689-1249 | 7/31/04 | 2/06/89 | 7/23/01 |

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***Historical Commission
Committee of 7***

| <i>Interested Citizens Name</i> | <i>Address</i> | <i>Telephone Numbers</i> | <i>Date Received</i> | <i>Sent To Council</i> | <i>Currently Serving</i> |
|--|-----------------------|---------------------------------|------------------------------|-------------------------------|---------------------------------|
| Krivoshein, Kerry S | 1259 Ashley, 98 | 524-0227H 576-4799B | 8/12/99 6/14/01 5/2003 | 7/09/01 | |

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***Parks and Recreation Board
Committee of 9***

| <i>Presently Serving Name</i> | <i>Address</i> | <i>Telephone Numbers</i> | <i>Term Expires</i> | <i>Original Appt Date</i> | <i>TimeApplied Term Limits</i> |
|---|----------------------------------|---------------------------------|----------------------------|----------------------------------|---------------------------------------|
| Bordas, Douglas M | 5902 Cliffside, 98 | 828-8940 | 9/30/02 | 1/08/96 | 10/04/99 |
| Fejes, Kathleen | 6475 Elmoor, 98 | 828-4361 | 9/30/04 | 9/26/92 | 10/15/01 |
| Goetz, John F Jr | 2539 Black Pine, 98 | 644-6744 | 9/30/03 | 1/31/77 | 9/25/00 |
| Hauff, Gary School Representative | 3794 Wayfarer, 83 | 689-3794 | 7/31/02 | 8/03/98 | N/A |
| Jose, Lawrence | 5581 Livernois, 98 | 879-9314 | 4/30/03 | 6/21/93 | 8/07/00 |
| Kaltsounis, Orestes (Rusty) | 6798 Jasmine, 98 | 828-8084 | 9/30/03 | 8/21/00 | 8/21/00 |
| Krent, Tom | 3184 Alpine, 84 | 649-4948 | 9/30/04 | 9/26/92 | 10/15/01 |
| Lu, Lucy (Student) | 1749 Freemont, 98 | 641-3860 | 7/01/02 | 10/01/01 | |
| O'Brien, Robert J | 6285 Brookings, 98 | 879-6575 | 9/30/02 | 8/27/97 | 10/04/99 |
| Stewart, Jeffrey Troy Daze Repr | 884 Hidden Ridge, 83 | 689-2074H 569-8454B | 9/30/03 | 3/05/01 | 9/25/00 |
| Anderson, Carol | Parks and Recreation Director | 524-3484 | | | |

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RESUMES/CURRENT MEMBERS/INTERESTED CITIZENS

BOARDS/COMMITTEES OF TROY

| <i>Interested Citizens Name</i> | <i>Address</i> | <i>Telephone Numbers</i> | <i>Date Received</i> | <i>Sent To Council</i> | <i>Currently Serving</i> |
|---------------------------------|------------------------|----------------------------|------------------------------|------------------------|---|
| Deel, Ryan J | 22926 Roundtree, 83 | 252-4588H 357-6610B | 5/17/01/6/25/01 5/2003 | 5/21/01 7/09/01 | |
| Fischer, Joan | 5246 Cameron, 98 | 641-8363 | 9/15/99/6/12/01 5/2003 | 7/09/01 | |
| Gauri, Kul B | 5305 Greendale, 98 | 680-0325 | 8/26/99 | | Advisory Committee Persons w/Disabilitie |
| Hrynik, Thomas F | 2828 Orchard Trail, 98 | 642-4534 | 10/16/00 6/14/01/5/2003 | 11/06/00 7/09/01 | |
| Huber, Laurie G | 2794 Saratoga, 83 | 619-1487 | 6/18/01 5/2003 | 7/09/01 | |
| Kasunic, Diane | 3036 Oakhill, 84 | 433-1348 | 7/19/00 3/22/01 | 8/09/00 4/09/01 | Charter Revision Committee |
| Kovacs, Meaghan | 5621 Livernois, 98 | 879-5193H 262-6932B | 1/08/01 1/2003 | 1/22/01 | |
| Kuschinsky, Dick | 5968 Whitfield, 98 | 641-7764H 313-496-2686B | 10/11/01 | 11/05/01 | Advisory Committee Persons w/Disabilitie |
| Victoria Lang | 2700 Dashwood, 83 | 589-3304 | 7/09/01 6/2003 | 7/23/01 | |
| Nixon, Jacques O | 1035 Milverton, 83 | 524-1874 | 6/14/00 | 6/19/00 | Historic Distric Commission |
| Noce, Robert W | 2850 Orchard Trail, 98 | 540-1606 | 11/16/00 | 11/20/00 | Charter Revision |
| Poulsen, Connie | 1581 Picadilly, 84 | 816-9064H 641-2237B | 8/17/01 8/2003 | 9/10/01 | |
| Redpath, Stuart | 1679 Greenwich, 98 | 641-7339H 879-0500B | 7/26/00 | 8/07/00 | Economic Development Corp |
| Walker, James | 5356 Orchard Crest, 98 | 879-1223B | 6/11/99 6/14/01 5/2003 | 7/09/01 | |
| Wattles, Brian J | 3864 Livernois, 83 | 689-1249 | 7/10/01 6/2003 | 7/23/01 | Historical Commission |
| Wright, Wayne C | 2515 Homewood, 98 | 641-7115H 810-775-7710B | 1/07/99 | | Palling Commission |

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**Traffic Committee
Committee of 7**

| Presently Serving Name | Address | Telephone Numbers | Term Expires | Original Appt Date | Time Applied Term Limits |
|-----------------------------------|--|------------------------------------|---------------------|---------------------------|---------------------------------|
| Allen, David (Student) | 3755 Ledge Ct., 84 | | 7/01/01 | 12/04/01 | |
| Diefenbaker, John | 5697 Wright, 98 | 879-0103 | 1/31/03 | 1/07/85 | 1/08/01 |
| Grinnell, Eric S | 406 E Square Lake, 98 MAIL TO: PO Box 99417, 99 | 879-0250H 663-5055B | 1/31/03 | 4/23/01 | 4/23/01 |
| Halsey, Lawrence | 663 Vanderpool, 83 | 689-1223 | 1/31/03 | 10/14/85 | 2/07/00 |
| Hubbell, Jan L | 1080 Glaser, 98 | 689-9401H 313-665-4284B | 1/31/02 | 1/08/90 | 3/01/99 |
| Kilmer, Richard A | 62 Hickory, 83 | 524-1595 | 1/31/02 | 5/10/99 | 5/10/99 |
| Palchesko, Michael A | 36 Randall, 98 | 689-0217H 223-2303B | 1/31/02 | 8/14/95 | 3/01/99 |
| Solis, Charles A | 1866 Crimson, 83 | 524-9062H 689-2920B | 1/31/03 | 9/26/94 | 1/08/01 |
| Abraham, John | Traffic Engineer | | | | |
| Craft, Charles | Police Chief | | | | |
| Nelson, William | Fire Chief | | | | |

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**Traffic Committee
Committee of 7**

| <i>Interested Citizens Name</i> | <i>Address</i> | <i>Telephone Numbers</i> | <i>Date Received</i> | <i>Sent To Council</i> | <i>Currently Serving</i> |
|---------------------------------|------------------------|-----------------------------------|-------------------------------|------------------------|--|
| Deel, Ryan J | 2926 Roundtree, 83 | 252-4588H 357-6610B | 5/17/01/6/25/01 5/2003 | 5/21/01 7/09/01 | |
| Howrylak, Frank J | 3035 Newport Ct, 84 | 643-6653H 512-3110B | 4/05/01 | 4/09/01 | Board of Review |
| Hrynik, Thomas F | 2828 Orchard Trail, 98 | 642-4534 | 10/01/00 6/14/01 5/2003 | 11/06/00 7/19/01 | |
| Kasunic, Diane | 3036 Oakhill, 84 | 433-1348 | 7/19/00 3/22/01 | 8/09/00 4/09/01 | Charter Revision Committee |
| Kovacs, Matthew | 5621 Livernois, 84 | 879-5193H 458-5900B Ext 610 | 1/08/01 | 1/22/01 | Board of Zoning Appeals |
| Kuschinsky, Dick | 5968 Whitfield, 98 | 641-7764H 313-496-2686B | 10/11/01 | 11/05/01 | Advisory Committee Persons w/Disabilitie |
| Nicoletti, Paul J | 3885 Estates, 84 | 203-7800B | 11/97 9/2001 | | |
| O'Brien, Robert J | 6285 Brookings, 98 | 879-1466 | | | Parks and Recreation |
| Ogg, David | 3951 Forge, 83 | 689-2210 | 2/09/99 4/16/01 | 4/23/01 | Advisory Comm for Senior Citizens |
| Patel, Shreeti | 43 Crestfield, 98 | 740-1231 | 10/24/00 10/2002 | 11/06/00 | |
| Schultz, Robert M | 883 Kirts Blvd, 84 | 362-2128H 827-2359B | 1/15/01 6/19/01 5/2003 | 1/22/01 7/09/01 | |
| Wilberding, Bruce J | 3762 Boulder, 84 | 649-3073H 680-0400B | 8/05/99 | | Brownfield Authority |
| Wright, Wayne C | 2515 Homewood, 98 | 641-7115H 810-775-7710B | 1/07/99 | | Planning Commission |
| Ziegenfelder, Peter | 3695 Forge, 83 | 528-0237H 696-2277B | 12/07/00 6/11/01/6/2003 | 12/18/00 7/09/01 | |

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DIRECTORY OF CITY OFFICIALS

CITY COUNCIL

| PHONE | NAME | ADDRESS (Voters) | TERM EXPIRES |
|---|---------------------|--------------------------|--------------|
| 879-3896 879-3896 Fax | Matt Pryor, Mayor | 6892 Coolidge, 48098 | April, 2004 |
| 879-8898 879-8898 Fax | Robin Beltramini | 6564 Parkview, 48098 | April, 2004 |
| 643-6653 643-6653 Fax | Martin F. Howrylak | 3035 Newport Ct, 48084 | April, 2003 |
| 952-1732 649-3808B 952-1732Fax | Thomas S Kaszubski | 1878 Freemont, 48098 | April, 2002 |
| 879-5596H 800-262-6285B 734-629-0679F | David Lambert | 1188 Player, 48098 | April, 2004 |
| 879-6816 813-9875 Fax | Anthony N. Pallotta | 6484 Elmoor, 48098-1898 | April, 2003 |
| 879-0342 813-9746 Fax | Louise E. Schilling | 6010 Canmoor, 48098-1817 | April, 2002 |

ADVISORY COMMITTEE FOR PERSONS WITH DISABILITIES

Appointed by Council (9)
3 years

9 Regular Members, 3 Alternates
(First Wednesday)

| PHONE | NAME | ADDRESS | TERM EXPIRES |
|---------------------------|---------------------------------|-----------------------|--------------|
| 689-9098 | Mary Ann Butler (Alternate) | 1060 Glaser, 98 | Nov. 1, 2003 |
| 248-526-3088B | Philip D'Anna | 5149 Westmoreland, 98 | Nov. 1, 2001 |
| 689-1457 | Angela Done | 2304 Academy, 83 | Nov. 1, 2002 |
| 740-8983 | Nancy Johnson | 1461 Lamb, 98 | Nov. 1, 2003 |
| 813-9575 258-2500B | Leonard Bertin | 5353 Rochester, 98 | Nov. 1, 2002 |
| 641-7764 313-496-2686B | Dick Kuschinsky | 5968 Whitfield, 98 | Nov. 1, 2001 |
| 680-1233 | Theodora House | 301 Belhaven, 98 | Nov. 1, 2003 |
| 641-3860 | Sharon Lu (Student) | 1749 Freemont, 98 | July 1, 2002 |
| 952-0484 | Jerry Ong (Student) | 1903 Fleetwood, 98 | July 1, 2002 |
| 528-3133 248-696-2140B | Nancy Sura, Ch | 1436 Welling, 98 | Nov. 1, 2001 |
| 641-9538 | John J. Rodgers | 5925 Whitfield, 98 | Nov. 1, 2003 |
| 362-0671 | Cynthia Buchanan (Alternate) | 840 Huntsford, 84 | Nov. 1, 2003 |
| 680-0325 | Kul B. Gauri | 5305 Greendale, 98 | Nov. 1, 2002 |

ADVISORY COMMITTEE FOR SENIOR CITIZENS
(First Thursday)

Appointed by Council (9)
3 Years

| PHONE | NAME | ADDRESS | TERM EXPIRES |
|----------|--------------------|---------------------|---------------|
| 646-3267 | Steven M. Banch | 2731 W. Wattles, 98 | Apr. 30, 2004 |
| 643-0158 | Jane Crowe | 1984 Muer, 84 | Apr. 30, 2004 |
| 879-2887 | Merrill W. Dixon | 5974 Diamond, 98 | Apr. 30, 2003 |
| 689-6572 | Ed Forst | 2731 Dover, 83 | Apr. 30, 2004 |
| 879-6433 | Marie Hoag | 6408 Vernmoor, 98 | Apr. 30, 2003 |
| 879-9314 | Lawrence F. Jose | 5581 Livernois, 98 | Apr. 30, 2003 |
| 689-2210 | David S. Ogg | 3951 Forge, 48083 | Apr. 30, 2002 |
| 689-2741 | Josephine Rhoads | 4226 Gatesford, 98 | Apr. 30, 2002 |
| 828-7072 | William Weisgerber | 2475 Charnwood, 98 | Apr. 30, 2002 |

ANIMAL CONTROL APPEAL BOARD

Appointed by Council (5)
3 years

| PHONE | NAME | ADDRESS | TERM EXPIRES |
|---------------------------------|---------------------|--------------------|----------------|
| 879-0100 | Harriet Barnard, Ch | 5945 Livernois, 98 | Sept. 30, 2002 |
| 1-800-428-1287 Day Time Only | Leith Gallaher | 491 Troywood, 83 | Sept. 30, 2003 |
| 879-6576 | Kathleen Melchert | 6385 Tutbury, 98 | Sept. 30, 2004 |
| 643-6849 | Warren Packard | 4200 Beach, 98 | Sept. 30, 2003 |
| 689-1697 | Jayne Saeger | 1740 Westwood, 83 | Sept. 30, 2002 |

BOARD OF CANVASSERS

Appointed by Council (4)
4 years

| PHONE | NAME | ADDRESS | TERM EXPIRES |
|----------|-------------------|--------------------------|---------------|
| 680-8870 | Gary Kohut (D) | 2414 John R Apt A203, 83 | Dec. 31, 2001 |
| 879-9776 | Mary Shiner(R) | 5456 Patterson, 98 | Dec. 31, 2001 |
| 879-0950 | Rolland Ersin (D) | 6301 Atkins, 98 | Dec. 31, 2003 |
| 644-1038 | Carole Webb (R) | 2434 Hampton, 84 | Dec. 31, 2003 |

BOARD OF REVIEW

Mayor, Council approval (3)
3 years

| PHONE | NAME | ADDRESS | TERM EXPIRES |
|------------------------|--------------------|----------------------|---------------|
| 879-0531H 828-4303B | James Edward Hatch | 5552 Larkins Dr., 98 | Jan. 31, 2003 |
| 643-6653H 512-3110B | Frank J. Howrylak | 3035 Newport Ct., 84 | Jan. 31, 2003 |
| 647-3490 | Eileen Turner | 1810 Witherbee, 84 | Jan. 31, 2002 |

BOARD OF ZONING APPEALS**(Third Tuesday)****(2 - Planning ; 1 Rep, 1 Alternate Rep for a 1 yr term)****Appointed by Council (7)****3 years**

| PHONE | NAME | ADDRESS | TERM EXPIRES |
|-----------------------------------|----------------------------------|------------------------------|----------------------|
| 879-1733 | Kenneth L. Courtney Ch | P O Box 53, Troy, 48099-0053 | Apr. 30, 2004 |
| 828-4361 | Christopher Fejes | 6475 Elmoor, 98 | Apr. 30, 2003 |
| 689-8908H 879-3400B | Marcia Gies | 4801 Heatherbrook, 98 | Apr. 30, 2004 |
| 649-2115 | Mark Maxwell | 4164 Wentworth 98 | Apr. 30, 2002 |
| 641-7582 | Michael Hutson | 2396 Ridge, 98 | Apr. 30, 2003 |
| 879-5193H 458-5900 Ext 610B | Matthew Richard Kovacs | 5621 Livernois, 98 | Apr. 30, 2002 |
| 879-8529 | Walter A. Storrs III (Plng. Rep) | 5676 Martell, 98 | Dec. 31, 2001 |
| 642-9737 | David Waller (Alt. Plng Rep) | 2921 Townhill, 84 | Dec. 31, 2001 |

BROWNFIELD REDEVELOPMENT AUTHORITY**(Created 1999)****Mayor, Council Approval (7)****3 years**

| PHONE | NAME | ADDRESS | TERM EXPIRES |
|--|---------------------|-----------------------|----------------------|
| 641-8123 | Arthur Cotsonika | 5299 Beach, 98 | Apr. 30, 2003 |
| 680-0400 | Bruce J. Wilberding | 3762 Boulder, 84 | Apr. 30, 2004 |
| 879-0967 | Victor Lenivov | 1929 Hopedale Dr., 98 | Apr. 30, 2004 |
| 879-8686 680-6583B | Leon E. Sowell | 5845 Glasgow Ct., 98 | Apr. 30, 2002 |
| 643-4433 | Robert D. Swartz | 3616 Balfour Dr., 84 | Apr. 30, 2002 |
| 641-8511 | Kenneth F Wheeler | 5355 Beach Rd., 98 | Apr. 30, 2002 |
| 828-7625 828-7082 Fax pmu51@hotmail.com | Lon M. Ullmann | 5621 Willow Grove, 98 | Apr. 30, 2003 |

BUILDING CODE BOARD OF APPEALS**(First Wednesday)****(Public Works Director – Ordinance; Building/Zoning Director- Ordinance, Fire Chief – Ordinance, Oakland Cty Health Dept – Ordinance)****Chapter 79, Sec. 124.2 (5)****5 years**

| PHONE | NAME | ADDRESS | TERM EXPIRES |
|----------|--------------------------|------------------------------|----------------------|
| 689-0743 | Theodore D. Dziurman, Ch | 4228 Allegheny, 98 | July 31, 2003 |
| 524-3492 | William R. Need | Public Works Director | (Ordinance) |
| 524-3419 | William Nelson | Fire Chief | (Ordinance) |
| 524-3344 | Mark Stimac | Building and Zoning Director | (Ordinance) |
| 424-7091 | Ghazanfar Ali Shah | O.C. Health Department | (Ordinance) |
| 424-7069 | Thomas G. Smith | O.C. Health Department | (Ordinance) |

CATV ADVISORY COMMITTEE

Appointed by Council (7)
3 years

| PHONE | NAME | ADDRESS (Voters) | TERM EXPIRES |
|------------------------|----------------------------|---------------------------|----------------|
| 689-8176 | Alex Bennett | 1065 Arthur, 83 | Sept. 30, 2003 |
| 879-8657 | Jerry L. Bixby | 6228 Crooks, 98 | Feb. 28, 2003 |
| 689-3430 | Michael J Farrug | 6781 Little Creek Ct., 98 | Nov. 30, 2002 |
| 689-2528 | Richard Hughes | 1321 Roger Ct., 83 | Feb. 28, 2003 |
| 952-5179 | Lusi Fang (Student) | 1948 Freemont, 98 | July 01, 2002 |
| 740-8920H 827-4065B | Penny Marinos | 1128 Larchwood, 83 | Feb. 28, 2004 |
| 879-0793 | W. Kent Voigt | 2620 Coral, 98 | Feb. 28, 2004 |
| 649-6578 | Bryan H. Wehrung | 3860 Edgemont, 84 | Feb. 28, 2002 |

CHARTER REVISION COMMITTEE

Appointed by Council (7)
3 years

| PHONE | NAME | ADDRESS (Voters) | TERM EXPIRES |
|------------|--------------------|-------------------------|---------------|
| 879-9449 | Lillian Barno | 1500 Three Lakes, 98 | Apr. 30, 2003 |
| 649-6090 B | Daniel H. Bliss | 3552 Edgemont, 84 | Apr. 30, 2003 |
| 689-9463 | Shirley Kanoza | 2317 Niagara, 83 | Apr. 30, 2004 |
| 433-1348 | Diane Kasunic | 3036 Oakhill, 84 | Apr. 30, 2004 |
| 540-1606 | Robert Noce | 2850 Orchard Trail, 98 | Apr. 30, 2003 |
| 649-2018 | Mark R. Solomon | 2109 Golfview, #102, 84 | Apr. 30, 2002 |
| 588-5619 | Cynthia A. Wilsher | 369 E. Maple, 83 | Apr. 30, 2002 |

CIVIL SERVICE COMMISSION (Act 78)

(1 – Mayor, 1 – Police and Fire Depts, 1 – Civil Service)

Appointed by Council (3)
6 years

| PHONE | NAME | ADDRESS (Voters) | TERM EXPIRES |
|--|--------------------------------------|--------------------------------|---------------|
| 649-9308 H 734-525-4452 W 734-525-2686 Fax | David C. Cannon | 3339 Medford, 84 (Mayor) | Apr. 30, 2006 |
| 643-6002 W 810-215-9000M 643-4320 Fax | Donald E. McGinnis, Jr Ch. | 1721 Crooks, 84 (P&F) | Apr. 30, 2004 |
| 642-6747 H 224-0809 B | Gary A. Sirotti (Resigned) | 4032 Rouge Circle, 98(C.S.) | Apr. 30, 2002 |

DOWNTOWN DEVELOPMENT AUTHORITY

**Mayor, Council Approval (12)
4 years**

| PHONE | NAME | ADDRESS (Voters) | TERM EXPIRES |
|--------------------------|----------------------|--|-----------------------|
| 354-9770 | Garry G. Carley | Heathers Club 900 Upper Scotsborough Way Bloomfield Hills, 48304 Standard Federal 2600 W Big Beaver , 84 | Sept. 30, 2001 |
| 879-2450 | Philip Goy | 380 Tara, 98 | Sept. 30, 2001 |
| 879-6439 526-0576B | William Kennis | 249 W. Hurst, 98 100 W Big Beaver, Ste.200, 84 | Sept. 30, 2002 |
| 680-7180 | Alan M. Kiriluk , Ch | Kirco Development Corp 101 W. Big Beaver, Ste.200, 84 | Sept. 30, 2003 |
| 827-4600 | G. Thomas York | Forbes/Cohen Properties 2800 W Big Beaver, 84 | Sept. 30, 2003 |
| 524-3244 | Daniel MacLeish | Macleish Building, Inc. 650 E. Big Beaver, Ste. F, 84 | Sept. 30, 2001 |
| 258-5734 689-1200 B | Clarke B. Maxson | 1091 Oxford, Birmingham, 09 Midwest Guaranty Bank 201 W. Big Beaver Ste. 125, 84 | Sept. 30, 2003 |
| 879-8695 | Carol A. Price | 6136 Sandshores, 98 | Sept. 30, 2003 |
| 879-6033 | Ernest C. Reschke | 6157 Walker, 98 | Sept. 30, 2002 |
| 649-2924 | Stuart Frankel | 3221 W. Big Beaver, Ste. 106, 84 | Sept. 30, 2003 |
| 952-1952H 391-3777B | Michael W. Culpepper | 1236 Autumn Dr.,98 | Sept. 30, 2003 |
| 879-2646 H 689-6555 B | Douglas J. Schroeder | 2783 Homewood Dr., 98 | Sept. 30, 2002 |
| 879-3896 | Matt Pryor | 6892 Coolidge, 98 | Sept. 30, 2002 |

**Student Representative position has been canceled due to a conflict of schedule's per Council on
11/20/00**

ECONOMIC DEVELOPMENT CORPORATION**Mayor, Council Approval (9)
6 years**

| PHONE | NAME | ADDRESS | TERM EXPIRES |
|----------------------------|---------------------|--|----------------------|
| 879-5725H 313-225-9095B | Kenneth Bluhm | 6187 Brittany Tree, 98 | Apr. 30, 2006 |
| 641-7676 H 362-3600 B | Robert S. Gigliotti | 2381 Hidden Pine, 98 | Apr. 30, 2002 |
| 524-0877 H 524-3311 B | Leger (Nino) Licari | 4533 Post, 98 | Apr. 30, 2004 |
| 643-0332 H 739-4254 B | Michael Parker | 2524 Kingston, 84 | Apr. 30, 2007 |
| 641-7339H 879-0500B | Stuart F. Redpath | 1679 Greenwich, 98 | Apr. 30, 2003 |
| 649-9612H 205-2748B | James A Rocchio | 2810 Waterloo, 84 | Apr. 30, 2003 |
| 689-7235 | Charles Salgat, Ch | 2651 Winter, 83 | Apr. 30, 2004 |
| 362-5385 H 540-2300 B | John Sharp | 3362 Muerknoll, 84 | Apr. 30, 2003 |
| 645-5274H 524-3498B | Douglas Smith | 874 Helston Bloomfield Hills, 48304 | Apr. 30, 2005 |

ELECTION COMMISSION
(City Clerk – Charter)**Appointed by Council (3)
1 year**

| PHONE | NAME | ADDRESS (Voters) | TERM EXPIRES |
|------------|---------------------------|-----------------------|----------------------|
| 952-5708 H | David C. Anderson (R) | 2361 Oak Ridge, 98 | Jan. 31, 2002 |
| 879-0912 | Timothy Dewan (D) | 6234 Crescent Way, 98 | Dec. 31, 2001 |
| 524-3318 | Tonni L. Bartholomew, Ch. | City Clerk | (Charter) |

HISTORICAL COMMISSION
(Fourth Tuesday)**Appointed by Council (7)
3 years**

| PHONE | NAME | ADDRESS (Voters) | TERM EXPIRES |
|----------------------------|---------------------------------|----------------------|----------------------|
| 879-0195 | Edward Bortner | 193 Hurst, 98 | July 31, 2002 |
| 649-5074H 810-497-5333B | Roger Kaniarz | 4350 Stonehenge, 98 | July 31, 2002 |
| 879-8659 | Cynthia Kmett | 1168 Snead, 98 | July 31, 2001 |
| 641-1962 | Rosemary Kornacki | 4648 Rivers Edge, 98 | July 31, 2002 |
| 269-9087 | Sucheta Sikdar (Student) | 683 Sylvanwood, 98 | July 01, 2002 |
| 828-3632H 753-2408B | Kevin Lindsey | 6890 Norton, 98 | July 31, 2003 |
| 879-6567 | Muriel W. Rounds | 6291 Ledwin, 98 | July 31, 2003 |
| 689-1249 | Brian J. Wattles | 3864 Livernois, 83 | July 31, 2004 |

HISTORIC DISTRICT COMMISSION
(Third Tuesday)
(One member must be an architect)

Appointed by Council (7)
3 years

| PHONE | NAME | ADDRESS (Voters) | TERM EXPIRES |
|------------------------|---|------------------------|---------------|
| 879-9494H 366-1224B | Marjorie A. Biglin | 5863 Cliffside, 98 | March 1, 2004 |
| 689-7031 | Kevin Danielson | 210 Paragon, 98 | May 15, 2003 |
| 619-7119H 362-2888B | David J. Eisenbacher | 1863 Lakewood, 83 | March 1, 2002 |
| 645-2187H | Paul C. Lin | 1599 Witherbee, 84 | May 15, 2003 |
| 828-0618 | William G. Martin, Ch. (Resigned) | 138 E. Square Lake, 98 | March 1, 2004 |
| 524-1874H | Jacques O. Nixon | 1035 Milverton, 83 | March 1, 2002 |
| 689-0516 | Dorothy Scott | 129 Belhaven, 98 | May 15, 2003 |

LIBRARY BOARD
(Second Thursday)

Appointed by Council (5)
3 years

| PHONE | NAME | ADDRESS (Voters) | TERM EXPIRES |
|----------------------------|----------------------------------|----------------------|---------------|
| 643-7152H 313-226-8614B | David Cloyd | 1737 Chatham Dr., 84 | Apr. 30, 2003 |
| 689-6735 | Margaret Gaffney | 2467 London, 98 | Apr. 30, 2002 |
| 641-0248 | Michael Gladysz (Student) | 4633 Riverchase, 98 | Dec. 31, 2001 |
| 689-2623 | Lynne R. Gregory | 2244 Niagara, 83 | Apr. 30, 2004 |
| 879-8045 | Fern Nelsen | 2567 Coral, 98 | Apr. 30, 2002 |
| 641-8511 | Nancy D. Wheeler, Pres. | 5355 Beach, 98 | Apr. 30, 2004 |

LIQUOR COMMITTEE
(Second Monday)
(Captain, Police Department – Ex-officio)

Appointed by Council (7)
3 years

| PHONE | NAME | ADDRESS (Voters) | TERM EXPIRES |
|----------------------------|-----------------------------------|-------------------------------------|---------------------|
| 879-0817H 689-5900W | Max K. Ehlert | 6614 Northpoint, 98 | Jan. 31, 2002 |
| 689-4614H 810 575-2648B | W. S. Godlewski | 2784 Whitehall, 48098 | Jan. 31, 2002 |
| 828-7436 | James C. Moseley | 1687 White Birch Ct.,98 | Jan. 31, 2003 |
| 689-8092 | James R. Peard | 4549 Post, 98 | Jan. 31, 2003 |
| 642-1887H 647-9099W | Thomas G. Sawyer, Jr., Ch. | 895 Norwich, PO 99236,Troy 48099 | Jan. 31, 2003 |
| 649-7480 | David J. Balagna | 1822 Wilmet, 98 | Jan. 31, 2003 |
| 689-1099 | John J. Walker | 94 Evaline, 98 | Jan. 31, 2003 |
| 641-8432 | Jennifer Gilbert (Student) | 4808 Rivers Edge, 98 | July 1, 2001 |
| 524-3477 | Capt. Dane Slater | Police Department | (Ex-officio) |

MUNICIPAL BUILDING AUTHORITY
(Finance Director)

Appointed by Council (5)
3 years

| PHONE | NAME | ADDRESS (Voters) | TERM EXPIRES |
|----------------------------|-----------------------|----------------------|---------------|
| 828-3995H 810-492-2885B | Robert J. Krokosky | 944 Bridgetown, 98 | Jan. 31, 2002 |
| 879-0797 | John A. Gleeson | 6186 Elmoor, 98 | Jan. 31, 2002 |
| 524-3319 | John M. Lamerato | | Jan. 31, 2003 |
| 641-7510 | Frank A. Taube III | 2488 Tall Oak Dr. 98 | Jan. 01, 2003 |
| 362-0813 | William S. McCain Ch. | 3767 Old Creek, 84 | Jan. 31, 2003 |

PARKS AND RECREATION BOARD
(Second Thursday)

Appointed by Council (9)
3 years

**(School - 1 year, Senior - 1 year, Museum Bd. -1 Troy Daze -1)
Parks and Recreation Director – Ex-officio)**

| PHONE | NAME | ADDRESS (Voters) | TERM EXPIRES |
|------------------------|--|----------------------|---------------------|
| 828-8940 | Douglas M. Bordas, Ch. | 5902 Cliffside, 98 | Sept. 30, 2002 |
| 828-4361 | Kathleen M. Fejes | 6475 Elmoor, 98 | Sept. 30, 2004 |
| 644-6744 | John F. Goetz, Jr | 2539 Black Pine, 98 | Sept. 30, 2003 |
| 689-3794 | Gary Hauff (School Rep) | 3794 Wayfarer, 83 | July 31, 2002 |
| 879-9314 | Lawrence Jose (Sr. Rep.) | 5581 Livernois, 98 | Apr. 30, 2003 |
| 828-8084 | Orestes (Rusty) Kaltsounis | 6798 Jasmine, 98 | Sept. 30, 2003 |
| 649-4948 | Tom Krent | 3184 Alpine, 84 | Sept. 30, 2004 |
| 641-3860 | Lucy Lu (Student) | 1749 Freemont, 98 | July 01, 2002 |
| 879-1466 | Robert J. O'Brien | 6285 Brookings, 98 | Sept. 30, 2002 |
| 689-2074H 569-8454B | Jeffrey Stewart (Troy Daze Representative) | 884 Hidden Ridge, 83 | Sept. 30, 2003 |
| 524-3484 | Carol Anderson | Parks & Rec. Dir. | (Ex-officio) |

PERSONNEL BOARD

Appointed by Council (5)
3 years

| PHONE | NAME | ADDRESS (Voters) | TERM EXPIRES |
|-----------------------------------|---------------------------|---------------------|---------------|
| 313-964-2360B 248-670-4859Cell | Albert T Nelson, Jr | 5846 Clearview, 98 | Apr. 30, 2003 |
| 879-9710 | Stephen Patrick, Jr., Ch. | 5555 Whitehaven, 98 | Apr. 30, 2003 |
| 879-7546 | Ronald L. Tschirhart | 357 Tara, 98 | Apr. 30, 2002 |
| 952-5230 | Jonathan V. Tavalin | 5345 Corbin, 98 | Apr. 30, 2002 |
| 879-8870 | James E. Vanderbrink | 6666 Whiting, 98 | Apr. 30, 2003 |

PLANNING COMMISSION
(Second Tuesday)

Mayor, Council Approval (9)
3 years

| PHONE | NAME | ADDRESS (Voters) | TERM EXPIRES |
|--------------------------|--|-------------------------|----------------------|
| 524-9850 | Gary G. Chamberlain | 4850 Alton, 98 | Dec. 31, 2002 |
| 689-1849 | Jordan C. Keoleian (Student) | 3709 Kings Point Dr, 83 | July 01, 2002 |
| 952-5588 H 435-1712 B | Dennis A. Kramer | 1903 Spiceway, 98 | Dec. 31, 2003 |
| 879-8877H 649-1150B | Larry Littman | 6867 Killarney, 98 | Dec. 31, 2001 |
| 528-3848 | Cynthia Pennington | 1924 Westwood, 83 | Dec. 31, 2002 |
| 689-3722 | James E. Reece, Jr. | 2915 Hill, 98 | Dec. 31, 2001 |
| 524-2285 | James H. Starr | 2643 Arrowhead, 83 | Dec. 31, 2002 |
| 879-8529 | Walter A. Storrs, III | 5676 Martell, 98 | Dec. 31, 2003 |
| 642-9737 | David T. Waller | 2921 Townhill, 84 | Dec. 31, 2003 |
| 641-7115 H 775-7710 B | Wayne C. Wright | 2525 Homewood, 98 | Dec. 31, 2001 |

RETIREMENT SYSTEM BOARD OF TRUSTEES
(Second Wednesday)
(3 – Employee, Finance Director – Ordinance, City Manager – Ordinance)

2 by Council, 3 by Members
3 years

| PHONE | NAME | ADDRESS (Voters) | TERM EXPIRES |
|----------|----------------------------------|-------------------------|-----------------------|
| 589-1489 | Robert Crawford (Emp.) | 3103 N. Blair, R.O. | Dec. 31, 2002 |
| 549-8279 | Mark Halsey (Emp.) | 4230 Elmwood, R.O. | Dec. 31, 2003 |
| 979-1588 | Thomas Houghton (Emp.), Ch | 39736 Forbes, St. Hgts | Dec. 31, 2001 |
| 644-8310 | Mark A. Calice (Council) | 4235 Beach, 98 | Dec. 31, 2003 |
| 879-6816 | Anthony N. Pallotta (Council) | 6484 Elmoor, 48098-1898 | April 15, 2003 |
| 524-3319 | John M. Lamerato | Finance Director | Ordinance |
| 524-3330 | John Szerlag | City Manager | Ordinance |

TRAFFIC COMMITTEE

(Third Wednesday)

Traffic Engineer – Ex-officio, Police Chief – Ex-officio, Fire Chief – Ex-Officio)

Appointed by Council (7)3 years

| PHONE | NAME | ADDRESS (Voters) | TERM EXPIRES |
|-----------------------------|--------------------------------|---|----------------------|
| 649-2319 | David Allen (Student) | 3755 Ledge Ct., 84 | July 01, 2001 |
| 879-0103 | John Diefenbaker | 5697 Wright, 98 | Jan. 31, 2003 |
| 879-0250H 663-5055B | Eric S Grinnell | 406 E Square Lake, 84 MAIL TO: PO Box 99417 Troy MI 48099 | Jan. 31, 2003 |
| 689-1223 | Lawrence Halsey | 663 Vanderpool, 83 | Jan. 31, 2003 |
| 689-9401H (313)665-4284B | Jan L. Hubbell | 1080 Glaser, 98 | Jan. 31, 2002 |
| 524-1595 | Richard A. Kilmer | 62 Hickory, 83 | Jan. 31, 2002 |
| 689-0217H 223-2303B | Michael Palchesko | 36 Randall, 98 | Jan. 31, 2002 |
| 524-9062H 689-2920B | Charles A. Solis, Ch. | 1866 Crimson, 83 | Jan. 31, 2003 |
| 524-3379 | John Abraham | Traffic Engineer | (Ex-officio) |
| 524-3443 | Charles Craft | Police Chief | (Ex-officio) |
| 524-3419 | William Nelson | Fire Chief | (Ex-officio) |

TROY DAZE

(Fourth Tuesday)

Appointed by Council (9)3 years

| PHONE | NAME | ADDRESS (Voters) | TERM EXPIRES |
|-------------------------|---|-------------------------|-----------------------|
| 528-0155 H 322-9813B | Robert A. Berk | 726 Thurber, 98 | Nov. 30, 2003 |
| 879-9030H 879-0272B | Sue Bishop | 6109 Emerald Lake, 98 | Nov. 30, 2001 |
| 528-1551 | Jim D. Cyrulewski. | 626 Randall, 98 | Nov. 30, 2001 |
| 689-9244 | Cecile Dilley | 2722 Sparta, 83 | Nov. 30, 2001 |
| 828-8084 | Kessie Kaltsounis | 6798 Jasmine, 98 | Nov. 30, 2002 |
| 879-6958H 354-3710B | Richard L. Tharp | 6881 Westaway Dr.98 | Nov. 30, 2003 |
| 649-4345H 944-5968B | William F Hall | 1891 Kirts, Apt 215, 84 | Nov. 30, 2002 |
| 689-2074H 569-8454B | Jeffrey Stewart (Repr to Parks/Rec Board) | 884 Hidden Ridge, 83 | Sept. 30, 2003 |
| 879-3710 | Eldon Thompson | 6500 Denton, 98 | Nov. 30, 2002 |
| 952-1732 | Cheryl A Kaszubski | 1878 Freemont, 98 | Nov. 30, 2003 |
| 952-1763 | Rebecca Mill (Student) | 1478 Brentwood, 98 | July 1, 2001 |

TO: Honorable Mayor and City Council

FROM: John Szerlag, City Manager
John M. Lamerato, Assistant City Manager Finance and Administration

RE: Resolution Approving Sale of \$6,850,000 (Street, Roads and Streetscape Improvements); \$1,170,000 (Public Safety Facilities); \$9,470,000 (Community Center and Recreational Facilities) General Obligation Unlimited Tax Bonds, Series 2001

DATE: October 30, 2001

Please find attached three resolutions prepared by our bond counsel approving the sale of \$6,850,000 (Street, Roads and Streetscape Improvements); \$1,170,000 (Public Safety Facilities); \$9,470,000 (Community Center and Recreational Facilities) General Obligation Unlimited Tax Bonds, Series 2001 approved by the vote of the electors of the City at a general election held on April 5, 1999.

When combined with the Series 2000 bonds we will have issued the entire \$11,000,000 of the Street, Roads and Streetscape Improvements bonds, \$3,500,000 of the \$18,000,000 in Public Safety Facilities bonds and the entire \$18,000,000 of Community Center and Recreational Facilities bonds. The remaining \$14,500,000 in Public Safety Facilities bonds will be issued over the next two fiscal years, to coincide with the Fire Station No. 3, Police and Fire Administration renovation/addition and City Hall renovation projects.

The resolutions are not complete at this time, due to the scheduled opening of bids at 2:00 p.m. on Monday, November 5th. A completed replacement resolution will be distributed at the council meeting.

October 29, 2001

TO: The Honorable Mayor and City Council
FROM: John Szerlag, City Manager
SUBJECT: Community Center Fees

Construction and operation of our Community Center incorporates two major decisions. And you have already made the first one, which is to construct a \$26 million state of the art Community Center funded by a voter-approved bond issue in tandem with bonding from the DDA.

The second major decision you need to make revolves around funding for the operational costs of this facility. Specifically, we're talking about building maintenance, salary, utilities, instructor, rental and activity costs. Debt service and depreciation are not baked into this equation, although we'll need to increase our reserve fund by about \$200,000 in a few years.

In our current Community Center, we operate at about a \$1 million per annum subsidy. That is, expenses exceed our revenues by roughly a million dollars. In developing a fee schedule for our myriad of new activities, I asked staff to come up with a fee structure that would maintain this same differential of about a \$1 million subsidy.

During our study session of October 22, 2001 where we discussed proposed fee structures, two proposed modifications were advanced by Mayor and Council.

- 1) To offer one of the gymnasiums at no charge to the youth of Troy (21 years or younger) three nights per week during the school year and on weekends when school is not in session.

Resolution A correlates with this proposal.

- 2) The financial aid policy will reflect discounts of 10%, 25%, and 50% to those low, very low, and extremely low income level categories respectively. Specific income levels for these categories are found on *Attachment 3* of the information that was provided at our study session, and also enclosed with this memorandum.

To give an example of how this proposal works, a senior citizen with a family of two having an annual income of \$42,000 or less would get a 10% discount on membership and fees. The discount would become 25% if annual income was \$26,600 or less; and a 50% discount would apply if the income was \$15,950 or less.

Passage of Resolution B will accommodate this suggested modification.

The Honorable Mayor and City Council
October 29, 2001
Page Two

Should you wish to adopt both of these alterations to staff's original recommendation, then you'll want to pass *Resolution C*.

Please know that *Resolution D* mirrors the original recommendation by staff and commission volunteers we worked with; and *Resolution E* modifies this recommendation by capping membership fees at a level equal to a family of four. Thus regardless of family size, the highest yearly membership fee will be \$450 (refer to page 2 of *Attachment 2* of my October 18, 2001 memo for more specifics).

It was also mentioned at our study session to consider increasing room rental rates including rental of miscellaneous areas. Here we are primarily speaking of banquet rooms, meeting rooms, gym and pool rentals, birthdays. In these areas we are projecting revenues of less than \$60,000, and I respectfully request that no modifications be made to these rates, because we are going into our first year of operation and without any historical data to assist us our forecasts are quite subjective. As an example, a 10% increase in rental rates may give us an extra \$5,000 in revenue, and this would be equivalent to selling about twelve family-of- four membership fees.

RECOMMENDATION:

While we gave it our best shot, the crux of the matter is that we need to make a decision based on imperfect data along with a slew of intervening variables. The best we can do is offer professional service, good programming, and a well-maintained facility. We'll then need to look at our revenues against expenses and calibrate accordingly. That said, it's imperative that a fee structure be adopted so we can begin to notify residents and businesses of our membership programs and activities in advance of our March 1, 2002 opening date.

I'm also including a memorandum from Carol Anderson, Gary Shripka, and John Lamerato that delves further into this issue.

JS/mr\To M&CC\2001\Cover Memo – Community Center Fees

c: John Lamerato, Assistant City Manager/Finance & Administration
Gary Shripka, Assistant City Manager/Services

October 18, 2001

TO: The Honorable Mayor and City Council
FROM: John Szerlag, City Manager
SUBJECT: Proposed Community Center Fees

BACKGROUND:

Our General Fund currently subsidizes Community Center programs and activities by approximately \$1 million annually; and our objective is to propose a fee structure for the new Community Center and all expanded activities without increasing this subsidy. In other words, even though expenses will increase due to expanded activities, revenues should be within a million dollars of our projected costs. In addition, it is proposed that a membership fee discount be provided to senior citizens, persons with disabilities, and individuals/families meeting low-income guidelines. So too, we wish to advise Council of other state-of-the-art community centers which utilize contributions from the private sector as a revenue source.

CURRENT STATUS:

In addition to Parks and Recreation Director Carol Anderson, Assistant City Manager/Finance and Administration John Lamerato, and Community Affairs Director Cindy Stewart, Mr. Leonard Bertin from the Advisory Committee for Persons with Disabilities, Messrs. Jeff Stewart and Larry Jose from the Parks and Recreation Advisory Committee, and Messrs. Merrill Dixon and Bill Weisgerber from the Senior Citizens Advisory Committee were also part of our discussion group. Further, staff met with 10 high school students to get their input on programs and activities.

The contributions from staff, board members and students were invaluable. It enabled us to make a holistic recommendation from a cross-section of the community.

RECOMMENDATION:

Attachment 1 delineates programs currently offered at the Troy Community Center that are free as well as fee-based. In addition, this attachment indicates which programs are going to be offered at our new Community Center that currently are not offered at our existing one. We believe that adopting this format of free and fee-based programs will assist in maintaining the million dollar subsidy to operate the new Troy Community Center.

The Honorable Mayor and City Council
October 18, 2001
Page Two

Attachment 2 contains a proposed fee structure for annual memberships, which include the use of aquatic and gym facilities during select hours as posted, full use of cardiovascular, circuit training and weight equipment. Please know that additional fees will apply for use of a private trainer and classes (such as aerobics/dance). A community center fee structure survey from other political subdivisions is also enclosed.

We recommend that the annual membership fee for a resident be \$180, with additional immediate family members at \$90 per person. Annual membership fees for non-resident employees working in Troy are proposed at \$220 with additional immediate family members at \$110.

We are proposing a ten (10) percent discount on these membership rates for senior citizens (60 years of age or older), persons with disabilities, and individuals/families meeting low-income guidelines. Further, we are proposing a matinee' rate of \$130 per annum for residents that would enable use of the facilities on Monday through Friday from 8:00 AM to 3:00 PM. The proposed annual matinee' rate for non-resident employees is \$160.

Attachment 3 contains our proposed financial aid policy and guidelines we are recommending to qualify for a "low-income" membership fee discount.

Attachment 4 contains our fee-based discount profile for community center membership fees.

Attachment 5 is projected Community Center hours of operation.

Attachment 6 includes Troy Community Center budget projections.

Attachment 7 provides information on private sponsorship of community centers.

As always, please feel free to call should you have any questions.

JS/mr\2001\To M&CC\Proposed Community Center Fees

c: Staff:

Gary A. Shripka
John M. Lamerato
Carol Anderson
Cynthia Stewart

Volunteers:

Leonard Bertin
Jeff Stewart
Larry Jose
Merrill Dixon
Bill Weisgerber
Jerry Ong
Sharon Lu
Becky Mill
Kyleen Krstich
Drew Sackner
Carrie Lamm
Adam Sackner
Sucheta Sikdar
Jordan Keoleian

Programs Offered at Troy Community Center

| Program | FREE | FEE-BASED | |
|--|------|-----------|--|
| Babysitting services | | X | |
| Babysitting classes | | X | |
| Recital Dance Classes | | X | |
| Dance/Move Classes | | X | |
| Fitness/Aerobics | | X | |
| Tai Chi and Yoga | | X | |
| Pre-School classes | | X | |
| Musical Adventures classes | | X | |
| Leisure Unlimited classes | | X | |
| Youtheater | | X | |
| Nutrition Classes | | X | |
| Parent and Tot craft classes | | X | |
| Art classes for children | | X | |
| Sanchin Karate | | X | |
| Billiards and table tennis | X | | |
| Adult Basketball games | | X | Not currently offered at Community Center |
| Adult Volleyball games | | X | Not currently offered at Community Center |
| Youth Basketball games | | X | Not currently offered at Community Center |
| Youth Volleyball games | | X | Not currently offered at Community Center |
| Open Gym | | X | Not currently offered at Community Center |
| Open Swim | | X | Not currently offered at Community Center |
| Aquacise | | X | Not currently offered at Community Center |
| Birthday Parties | | X | Not currently offered at Community Center |
| Swim Lessons | | X | Not currently offered at Community Center |
| Swim Classes (lifesaving, scuba, etc...) | | X | Not currently offered at Community Center |
| Meetings (Resident non-profit groups) | X | | |
| Meetings (Businesses, Resident profit) | | X | Not currently offered at Community Center |
| Teen Room | X | | Not currently offered at Community Center |
| Kids Cardio Room | | X | Not currently offered at Community Center |
| Free Weights | | X | Not currently offered at Community Center |
| Cardiovascular/Circuit Training | | X | Not currently offered at Community Center |
| Wellness Activities | | X | Not currently offered at Community Center |
| Personal Trainers | | X | Not currently offered at Community Center |
| Special Events | | | |
| Egg Scramble (rain site) | | X | |
| Family Festival (rain site) | X | | |
| Summer Concerts (rain site) | X | | |
| Breakfast with Santa | | X | |
| Daddy-Daughter Dances | | X | |
| Picnic Kits | | X | |
| 2ball Basketball Skills Competition | X | | Not currently conducted at Community Center |
| Adaptive Programs | | | |
| Friday Frolic Dances | | X | |
| Friendship Club | | X | Subsidized |
| Computer Classes | | X | |
| Diner's Club | | X | |
| Trips | | X | |
| Weight Watchers | | X | Subsidized by Weight Watchers |
| Performing Arts Club | | X | Donation - subsidized by the Italian Study Club |
| Swim Lessons | | X | Subsidized by instructor donating time - Not currently at CC |
| Basketball | | X | Not currently offered at Community Center |

Attachment 1

Community Center Programs - Continued

| Program | FREE | FEE-BASED | |
|-----------------------------|------|-----------|---|
| Senior Programs | | | |
| Bridge | X | | |
| Cribbage | X | | |
| Euchre | X | | |
| Pinochle | X | | |
| Outdoor Tennis League | X | | |
| Painting Club | X | | |
| Woodcarving Club | X | | |
| Quilting Club | X | | |
| Needlework Club | X | | |
| Harmonica Club | X | | |
| Chorus | X | | |
| Band | X | | |
| Movies | X | | |
| Birthday Party | X | | |
| Computer Lab | X | | |
| Blood Pressure Screening | X | | |
| Asian-Pacific Support Group | X | | |
| Widowed Support Group | X | | |
| Gardens | X | | |
| Harmonica Lessons | X | | |
| Softball League * | X | | Not at Community Center |
| Volleyball League | X | | Not currently offered at Comm Center |
| Walking Club | X | | |
| Stretch and Tone | X | | |
| Chair Exercise | X | | |
| Aquatic Exercise | | X | Not currently offered at Community Center |
| Arthritis Exercise | | X | |
| Muscle Conditioning | | X | |
| Tai Chi | | X | |
| Yoga | | X | |
| Bowling League * | | X | Not at Community Center |
| Golf Leagues * | | X | Not at Community Center |
| Painting Lessons | | X | |
| Piano Keyboard Lessons | | X | |
| Ballroom Dance Lessons | | X | |
| Line Dance Lessons | | X | |
| Trips | | X | |
| Dances | | X | |
| Computer Classes | | X | |
| Defensive Driving Classes | | X | |
| Lunch Program | | X | |
| Bingo | | X | |
| Senior Store | | X | Not currently offered at Community Center |

Plans are to offer more exercise classes, arts 'n crafts classes (fee based); and some more support groups, drop-in programs (free) in the new Community Center.

Community Center Fee Recommendations

Meeting Room Rentals for Community/Civic Groups

- Continue to have no charge if they submit appropriate roster information and meet the 75% residency requirements. A rental fee will apply if group want rooms during non-business hours – rental rates will apply as listed below.
- Current fee is \$75 for up to a three hour rental, plus custodial set-up and take down of room. Each additional hour is charged at \$25 per hour.
- Renewals for community/civic groups will be given preference over business groups and non-Troy groups. Renewal groups will also be given a preference over "new" community groups in future years.
- Meeting Room Rentals for Businesses located in Troy and for groups/business not located in Troy – currently not permitted.

RECOMMEND the following for room rental rates:

| <u>Room</u> | <u>Residents Non-Profit</u> | <u>Residents Business</u> | <u>Non-Resident Businesses/Groups (Not meeting residency)</u> |
|----------------------|---------------------------------|-------------------------------|---|
| Lap Pool * | \$40 | \$60 | \$70 |
| Play Pool * | \$140 | \$210 | \$250 |
| Therapy Pool * | \$120 | \$180 | \$215 |
| Gymnasium-Full * | \$90 | \$110 | \$140 |
| Gymnasium-Half * | \$50 | \$60 | \$80 |
| Aerobic Studios * | Free** | \$40 | \$50 |
| Billiard/Ping Pong * | Free** | -- | -- |
| Teen Room * | Free** | -- | -- |
| Board/Card Game | Free** | \$40 | \$50 |
| Music/Theater | Free** | \$40 | \$50 |
| Conference Room | Free** | \$30 | \$40 |
| Meeting Room | Free** | \$40 | \$50 |
| Banquet Room (both) | Free** | \$80 | \$100 |
| Kitchen | \$30 | \$40 | \$50 |

Attachment 2

Rates listed are per hour. A two hour minimum is required for all room reservations. After hours fees are \$60/hour in addition to existing rate (for resident business/non-resident groups). An after hours rate of \$60 per hour for resident non-profit groups also applies, plus extra hour rate for select special facilities.

* Room may only be rented after hours or when not in use for regular programs and special events

** For resident non-profit groups that provide proper residency roster verification. An after hours fee of \$60 for up to two hours exists for residents of Troy who are non-profit organizations.

Kitchen Rental fee

RECOMMEND: See fees above; plus a \$50 deposit for all rentals. Currently there is no charge for use of kitchen, but a \$50 deposit is required and returned if the kitchen is left in a clean manner. Groups using the kitchen must provide their own utensils and pots/pans.

Coffee Fee

RECOMMEND: To increase to .30, due to increased costs for coffee, using a liquid coffee rather than coffee grounds, tea, condiments, and cups, staff time, and also to increase size of cup from 6 ounce to and 8 ounce cup. Current fee is .15 per cup.

Troy Community Center Pass Holder Information

Draft #1 – June 25, 2001
 Draft #2 – August 21, 2001
 Draft #3 – September 5, 2001
 Draft #4 – September 10, 2001
 Draft #5 – October 8, 2001

Memberships will include use of aquatic and gym facilities during select hours as posted, full use of cardiovascular, circuit training, and weight equipment. Additional fees will apply for use of a private trainer and classes (such as aerobics/dance).

| | |
|--|-------|
| Identification Card – First time and replacement cards | \$ 6 |
| Daily Resident – Adult | \$ 8 |
| Daily Resident – Child (4-14) | \$ 6 |
| Daily Non-Resident Employee | \$ 10 |
| Daily Non-Resident (Guest) | \$ 12 |

(Note: can be admitted if lose or forget ID card. Can view photo on computer.)

| | |
|--|---|
| Annual Pass Resident | \$ 180 (approx cost of .50 per day) |
| Additional Immediate Family Members | \$ 90 (approx cost of .25 per day) |
| <hr/> | |
| Annual Pass Non-Resident Employee | \$ 220 (approx 22% higher than resident rate) |
| Additional Immediate Family Members | \$ 110 (" " ") |
| <hr/> | |
| Annual Pass – Matinee Special Resident | \$ 130 (28% discount) |
| Annual Pass – Matinee Special NR Employee | \$ 160 (11% discount) |
| <hr/> | |
| <small>Good only M-F from 8 am – 3pm. This is a slow time and this is an opportunity for seniors to participate.</small> | |
| 10-visit Guest Pass | \$ 90 (average cost of \$9/visit, a \$3 discount from the daily non-resident guest fee) |

- * Annual pass is good for one calendar year from date of purchase (except for Grand Opening Specials).
- * Children under 3 years old do not need a pass and are admitted free with an adult.

Cost comparisons:

| | |
|----------------------------------|--------|
| Resident - Family of four (4) | \$ 450 |
| NR Employee – Family of four (4) | \$ 550 |

OTHER RATES:

Grand Opening Specials

- If purchase an annual pass in January 2002, will receive a 15-month membership starting in March (will expire at end of month in June 2003)
- If purchase an annual pass in February 2002, will receive a 14-month membership starting in March (will expire at end of month in June 2003)

Joint Membership Rate

- If purchase an annual membership for the outdoor Family Aquatic Center during the months of March or April, a 20% discount will be available if sign up for a one-year membership to the Troy Community Center fitness/pool **at the same time.**

One Month Rate

This rate is good for people that don't know about the facility and want to give it a test try; good for transient people in the city; college students during breaks/summer; local hotels can purchase this plan for their clients/guest; and also good for people that can't afford a lump sum payment.

Resident - \$30 per month

Non-Resident Employee - \$40 per month

October 18, 2001

TO: John Szerlag, City Manager

FROM: Laura A. Fitzpatrick, Assistant to the City Manager 

SUBJECT: Fee Structures from Recreation Facilities Nationwide

Attached is a table outlining fee structures of recreational facilities nationwide. This information was collected from local governments that have recreation facilities similar to Troy's (i.e. an aquatic element, a gymnasium element, and a cardio fitness element all in one facility). Most fee structures were obtained from web sites.

RECREATIONAL FACILITY FEE STRUCTURES

As of 10/2001

| POLITICAL SUBDIVISION | STATE | POPULATION | ANNUAL FEES RESIDENT | CRITERIA FOR CATEGORY | AMNT | ANNUAL FEES NON-RESIDENT | AMNT | AMENITIES IN ADDITION TO AQUATICS,CARDIO, & GYM |
|-----------------------|-------|------------|--|--|---------------------------------------|---|-----------------------------------|--|
| Westminster | CO | 101K | Household Adult Minor Senior Special Needs | 18 & older Under 18 59 and older Requires approval | \$520 250 135 135 85 | Household Adult Minor Senior Special Needs | \$760 375 200 250 N/A | -3 Indoor Swimming Pools, Suana, Steam Room, Hot Tub, -Racquetball/Handball/Wallyball Courts, -Natural Stone Rock Climbing Wall, |
| Dodge City | KS | 25K | Family Adults Youth Seniors Senior Family | 16 & older Under 16 55 and Over | \$320 200 80 150 290 | No difference | na na na na | |
| Virginia Beach | VA | 425K | adult youth toddler Seniors meet poverty guideline | 18 & older 6 to 17 5 & under 60 & over federal guideline | \$37 15 free \$30 50% off | All categories | \$125 | -racquetball courts, a large gameroom w/ fooseball, billiards, table tennis, etc -bowling lanes |
| Rockdale County | GA | 68K | Single Family | 4 people | \$100 250 | Single Family | \$175 325 | |
| Greeley | CO | 74K | Adults Youth/Senior Senior Spouse Family | 4,\$50 each addtl child | \$300 180 50 450 | Price difference for non-residents is nominal (under \$10 difference) | | -racquetball, open gym and Children's Room (babysitting service) -10% discount on aerobics classes -Annual family membership also allows for a 10% discount on Youth Sports Registration -morning land & aqua fitness classes *reduced rate program for lower income per qualification process with P & R administration |

RECREATIONAL FACILITY FEE STRUCTURES

As of 10/2001

| POLITICAL SUBDIVISION | STATE | POPULATION | ANNUAL FEES RESIDENT | CRITERIA FOR CATEGORY | AMNT | ANNUAL FEES NON-RESIDENT | AMNT | AMENITIES IN ADDITION TO AQUATICS,CARDIO, & GYM |
|-----------------------|-------|------------|--|--|---|---|---|---|
| Golden | CO | 16K | adult youth toddler Seniors family | age 19 to 59 6 to 18 5 & under 60 & over 1adult full price + | \$378 252 126 252 | adult youth toddler Seniors | \$432 288 144 288 | -3 pools -track -climbing wall -fitness classes covered in annual membership |
| Dublin | OH | 16K | Senior Individual Family of 2 Family of 3 Family of 4 Family of 5 | na na na na na | \$80 165 285 375 425 460 | Senior Individual Family of 2 Family of 3 Family of 4 Family of 5 | \$160 475 840 1120 1260 1365 | -track |
| Leesburg | VA | 27K | Senior Senior Couple Individual Adult Family Member Single Dependent | 60 & older Family who is a dependent | \$150 250 300 80 240 | None; due to 20 year agreement with the County who contributed \$ to facility's construction | na na na na na | |
| Rockville | MD | 45K | Senior individual Senior family Individual Family | 60 & older all members 60 & older | \$220 364 275 455 | Senior individual Senior family Individual Family | \$248 412 310 515 | -"Bank Shot" basketball (like miniature golf on a basketball court) -2 health & exercise rooms -outdoor pool at site (in addition to indoor pool) |

Financial Aid Policy and Guidelines

DRAFT

The financial aid policy is intended to help those residents who are experiencing temporary financial hardship.

Participants should not expect the program to sponsor the total recreational needs of the individual.

1. Program provides assistance to all residents.
2. Decisions regarding assistance are final.
3. It is intended that this assistance be temporary.
4. Granting of assistance is based on low income status (see below) and any extenuating circumstances.
5. Families are limited to one activity or program/term/child.
6. Participants may be required to pay full or partial cost.
7. Some programs and activities conducted by contractors do not offer assistance.
8. Financial aid is not offered on trips.

Low income is defined as follows:

| Persons/Household | Extremely Low Income ^{50%} | Very Low Income ^{25%} | Low Income ^{10%} |
|-------------------|-------------------------------------|--------------------------------|---------------------------|
| 1 | \$13,950 | \$23,300 | \$36,750 |
| 2 | \$15,950 | \$26,600 | \$42,000 |
| 3 | \$17,950 | \$29,950 | \$47,250 |
| 4 | \$19,950 | \$33,250 | \$52,500 |
| 5 | \$21,550 | \$35,900 | \$56,700 |
| 6 | \$23,150 | \$38,550 | \$60,900 |
| 7 | \$24,750 | \$41,250 | \$65,100 |
| 8 | \$26,350 | \$43,900 | \$69,300 |

Rev 9-01

~~We propose to use
"Low Income"
JS~~

FEE BASE DISCOUNT PROFILE FOR COMMUNITY CENTER PASS FEES

Discounts Offered:

| | | | |
|---|-----|----|----|
| Disabled | 10% | 25 | 50 |
| Seniors | 10% | | |
| Low Income | 10% | | |
| Purchase of both Aquatic and Annual Pass | 20% | | |

Definition:

Senior - over age 60

Low Income - Oakland County CDBG income guidelines

Disabled - TBD

Projected Community Center Hours of Operation

Attachment 5

| | |
|-----------------|--------------------|
| Monday – Friday | 6:00 am – 10:30 pm |
| Saturday | 8:00 am – 9:00 pm |
| Sunday | 9:00 am – 6:00 pm |

- **Holidays (shortened hours)** 8:00 am – 2:00 pm Christmas Eve day, New Years Eve day, Memorial Day, July 4th, Day after Thanksgiving.
- **Closed on** Labor Day, Thanksgiving Day, Christmas Day, New Years Day, and Easter Day.
- Fitness areas, gym, and pool will not schedule activities the week before Labor Day each year for annual maintenance (Monday before Labor Day through Labor Day).

NOTE: Administration desk will open at 8:00 am Monday-Friday. Community Center Attendants will work administration desk from 4:15-11:00 pm Monday – Friday; 8:00-4:30 pm on Saturdays; and not scheduled on Sundays and Holidays.

Projected hours for pool

| | | |
|------------------------|--------------------|--|
| Monday – Friday | 6:30 – 8:00 am | Lap swim, therapy exercise (adults only unless training) |
| | 8:00 – 10:30 am | Classes / Cleaning |
| | 11:00 – 11:30 am | Half pint swim (parents and pre school), leisure area only |
| | 11:40 am – 1:45 pm | Lap swim, therapy exercise (adults only unless training) |
| | 2:00 – 3:30 pm | Cleaning / Private lessons |
| | 3:30 – 6:00 pm | Classes |
| | 6:00 – 8:00 pm | Open swim |
| Saturday | 9:00 – 11:30 am | Classes / Cleaning |
| | 12 – 5:00 pm | Open Swim |
| Sunday | 12 – 5:00 pm | Open Swim |

Revised 9.04.01
 Revised 9.10.01
 Revised 10.08.01

Troy Community Center Budget Projections

Attachment 6

| | <u>2000-01</u> | <u>2001-02</u> | <u>Proposed</u> <u>2003-04</u> | |
|--|-------------------|---------------------|-----------------------------------|------------------|
| <u>PERSONAL SERVICE CONTROL</u> | | | | |
| Personal Service | \$ 250,630 | \$ 552,470 | \$ 979,360 | |
| Holiday | \$ - | \$ - | | |
| Personal Business | \$ - | \$ - | | |
| FICA | \$ 19,550 | \$ 42,420 | \$ 59,480 | |
| Workers Comp/Unemp | \$ 1,500 | \$ 3,650 | \$ 6,841 | |
| Sick Pay | \$ 8,400 | \$ 15,630 | \$ 31,785 | |
| Hospital & Life Ins | \$ 25,300 | \$ 46,390 | \$ 58,550 | |
| Vacation | \$ 14,500 | \$ 15,350 | \$ 19,827 | |
| Retirement | \$ 14,400 | \$ 35,750 | \$ 49,910 | |
| <i>TOTAL Personal Service Control</i> | \$ 334,280 | \$ 711,660 | \$1,205,753 | |
| <u>SUPPLIES</u> | | | | |
| Operating Supplies | \$ 21,000 | \$ 35,000 | \$ 95,000 | |
| Building Maint Supplies | \$ 8,000 | \$ 8,000 | \$ 20,000 | |
| <u>OTHER SERVICES/CHARGES</u> | | | | |
| <u>Professional Services</u> | | | | |
| Building Maint Service | \$ 165,000 | \$ 167,480 | \$ 342,900 | |
| <u>Contractual Services</u> | | | | |
| Custodial Contractor | \$ 140,000 | \$ 142,100 | \$ 288,900 | |
| Contractor-Equipment Mt | \$ 12,000 | \$ 12,180 | \$ 50,000 | |
| Insect Control | \$ 1,200 | \$ 2,000 | \$ 3,000 | |
| Plant Maintenance | \$ 600 | \$ 610 | \$ 1,000 | |
| Refuse Contractor | \$ 4,000 | \$ 7,000 | \$ 8,000 | |
| Security System | \$ 1,500 | \$ 4,000 | \$ 4,000 | |
| Comm/Mobile Phone | \$ 200 | \$ 200 | \$ 300 | |
| SEMTA Service | \$ 11,000 | \$ 11,170 | \$ 12,000 | |
| Travel & Mileage | \$ 500 | \$ 510 | \$ 600 | |
| Printing | \$ 10,000 | \$ 20,000 | \$ 25,000 | |
| <u>Public Utilities</u> | | | | |
| Electricity | \$ 170,000 | \$ 200,000 | \$ 225,000 | <i>Estimated</i> |
| Heat | \$ 65,000 | \$ 150,000 | \$ 175,000 | <i>Estimated</i> |
| Water | \$ 2,500 | \$ 12,000 | \$ 40,000 | <i>Estimated</i> |
| Telephone | \$ 9,300 | \$ 12,000 | \$ 20,000 | <i>Estimated</i> |
| Equipment Vehicle Rental-MP | \$ 8,000 | \$ 11,500 | \$ 13,000 | |
| Insurance - Other | \$ 15,000 | \$ 20,000 | \$ 30,000 | |
| Membership & Dues | \$ 400 | \$ 800 | \$ 2,000 | |
| Education & Training | \$ 6,000 | \$ 8,000 | \$ 15,000 | |
| Other | \$ 8,000 | \$ 12,000 | \$ 40,000 | |
| TOTAL EXPENDITURES | \$ 993,480 | \$ 1,548,210 | \$2,616,453 | |

| | |
|--|--------------|
| Difference from 2003-04 budget and 2000-01 budget: | \$ 1,622,973 |
|--|--------------|

PROJECTED REVENUE:

Annual Pass memberships

| | | |
|-------------------------------|---------------|----------------------|
| Individual Memberships | 4000 @ \$180 | = \$ 720,000 |
| Additional Family Memberships | 3000 @ \$90 | = \$ 270,000 |
| Troy Employee Members | 400 @ \$220 | = \$ 88,000 |
| Daily Admissions | 43,000 @ \$ 8 | = \$ 344,000 |
| Total Estimate | | = \$1,422,000 |

(Projections include estimated numbers, but are reflected by Troy resident rates, not Troy employee rates/guest rates/youth rates, etc...)

Room Rentals

| | |
|--|--------------------|
| Meeting Rooms (average of 20/month @ \$80/rental, \$40/hour) | = \$ 19,200 |
| Banquet Rooms (average of 1/month @\$160/rental, \$80/hour) | = \$ 1,920 |
| Gym Rentals (average of 2/month @\$100 per rental, \$50/hour) | = \$ 2,400 |
| Pool Rentals (average of 2/month @ \$140 per rental, \$140/hour) | = \$ 6,720 |
| Kitchen Rentals (average of 2/month @ \$50/rental) | = \$ 1,440 |
| Total Estimate | = \$ 31,680 |

Swim Classes

| | |
|---|---------------------|
| Aquacise (1320 participants @ \$60 per class) | = \$ 10,800 |
| Swim Lessons | = \$ 99,504 |
| Total Estimate | = \$ 110,304 |

Miscellaneous Areas

| | |
|---|--------------------|
| Birthday Parties (average of 3/mo, average of 12 per party @ \$11 each) | = \$ 4,572 |
| Coffee Service (17,500 @ .30 per cup) | = \$ 5,250 |
| Commission from café/pro shop | = \$ 20,000 |
| Total Estimate | = \$ 29,822 |

TOTALS

| | |
|---------------------|---------------------|
| Membership Sales | \$ 1,442,000 |
| Room Rentals | \$ 31,660 |
| Swim Lessons | \$ 110,304 |
| Miscellaneous Areas | \$ 29,822 |
| TOTAL | \$ 1,613,806 |

OTHER FEES

- | | |
|--------------------------------------|----------------------------------|
| ➤ Lock-in for pool | To be determined at a later time |
| ➤ Lock-in for pool and gym | To be determined at a later time |
| ➤ Lock-in for pool, gym, and fitness | To be determined at a later time |

October 17, 2001

Attachment 7

TO : Carol K. Anderson
FROM : Stuart J. Alderman
SUBJECT : Sponsorship of City Facilities.

Listed below are potential areas within the City of Troy that could provide an avenue for sponsorship/naming rights. In addition to naming rights for the entire facility, individual areas can be sponsored as listed below. Also, banner advertising is a possibility at select sites. At this time, it is not know what anticipated revenue could be generated from the areas listed below.

- Aquatic Center
 - Naming of facility.
 - Slide/play area
- Community Center
 - Naming of high profile areas such as the gymnasium, aquatic area, Fitness rooms, senior dining room, banquet area, etc...
 - Outdoor children's play area
- Nature Center
 - Naming of meeting rooms (2), library (1), or exhibit space.
- Golf Course
 - Naming of one or both courses.
 - Starter's area
 - Tee boxes, flags, banners
- Miscellaneous areas of potential sponsorship
 - Park Shelters in city parks
 - Ball Diamonds in city parks,
 - Soccer Fields in city parks
 - Tennis Courts in city parks
 - Disc Golf Courses at Raintree/Firefighters Parks
 - Huber Park Trail
 - Play Equipment in city parks

A survey was conducted with some area agencies to determine if they have a sponsorship program. The following agencies do not have any sponsorship associated with their facilities – Summit on the Park in Canton Township, City of Saline, City of Lapeer, and Strongsville (Ohio).

The following cities have a fundraising program:

City of Wayne – Wayne has established a foundation to raise funds through monetary contributions and donations of property in a manner where the donor and contributor will be certain the funds will be used to enhance recreational programs with equipment and special projects. Each year the Parks and Recreation staff selects one or two projects for the Foundation's Board of Trustees to approve. Ford Motor donated \$10,000 for a Playscape project. **No sponsorship money was used to help defray costs for membership fees at their Community Center.**

City of Dearborn – Dearborn has contracted with the Remington Group to solicit local and national businesses for donations and sponsorship opportunities within their Community Center. Ford Motor Company has donated \$5 million for naming rights to the facility (Ford Community and Arts Center). Seven-Up donated money for the climbing wall and has their logo at the top of the wall in their Community Center. The city receives \$20,000 per year for sponsorship rights with a 10-year agreement. They also receive a 40% commission on vending 7-up products in the building (except Gatorade products which is 30%). Dearborn also receives \$1500 per year from 7-up in promotional materials such as basketballs, shirts, and other promotional items. A Dearborn Community Fund has been established to help defray the cost associated with the new Community Center. Individuals can purchase items from a brick (\$50), a theater seat, tree or a bench (\$1250). **No sponsorship money was used to help defray costs for membership fees at their Community Center.**

City of Warren – Warren has recently hired a staff person to pursue local businesses sponsorship for their programs only. The staff person is not expected to raise enough money to cover their salary or program expenses (position has no benefits at this time). They hope to have at least one-half of their programs sponsored in the future. They do not use sponsors in/at their facilities. **No sponsorship money is projected to used to help defray costs for membership fees at their renovated Community Center.**

City of Sterling Heights – Sterling Heights utilizes sponsors in various ways. The Parks and Recreation department solicits businesses registered with the Chamber of Commerce for gifts and door prizes for special events. They also pursue monetary gifts from corporations such as Ford and Chrysler for larger events such as their Summer Concert series to help defray some of the talent costs. The city's Community Relations department solicits the larger sponsorships, which generated approximately \$20,00-30,000 last year for their Summerfest event.

Estimated Annual Expenses

Note: At this time, we do not know of any municipal Parks and Recreation department that does fundraising to cover operating costs of facilities. Most donations are directed to capital projects. Since this is not our direct business, listed below are the anticipated estimated expenditures for this venture.

Staff Hours (includes all solicitation, preparation of materials, coordination, follow-through, updates throughout year, renewals, etc...)

| | |
|--|-----------|
| 1 full-time person (\$50,000, plus \$14,500 benefits) | \$ 64,500 |
| Printing Costs (includes brochures, flyers, forms, etc...) | \$ 10,000 |
| Mailing Costs (includes direct mails throughout the year) | \$ 10,000 |
| Phone Costs | \$ 1,000 |
| Cost for signage at sponsorship sites | \$ 15,000 |
| Total projected expenses | \$100,500 |

Estimated Revenue

Note: At this time, we do not know of any municipal Parks and Recreation department that does fundraising to cover operating costs of facilities. Most donations are directed to capital projects. Since this is not our direct business, listed below are the anticipated estimated revenue projections.

If a full-time person is dedicated to seek sponsors, the level of sponsorship could increase which would raise more money. It is projected that approximately \$20,000 could be raised with general donations on an annual basis. If naming rights for facilities were incorporated in the sponsorship program, most of the money generated would be up-front money and would be part of a long-term agreement. It is anticipated that this could generate approximately \$1-3 million dollars per major facility.

There is a national organization for fundraising – the Association of Professional Fundraisers (AFP). It is a membership organization and provides a resource library, local regional, and national conferences and training opportunities as well as publications.

Recommendation

It is the recommendation of the Parks and Recreation department that the City does not enter into a sponsorship/naming rights program at this time, based on the time commitment, cost to administer, and the commercialism of such a venture. If a decision is made to pursue fundraising/sponsorship, it is recommended that a professional private consultant be hired with experience in this area to do a detailed feasibility study/cost analysis.

October 16, 2001

To: John Szerlag, City Manager
Gary A. Shripka, Assistant City Manager/Services

From: Carol K. Anderson, Parks and Recreation Director

Subject: Fundraising

Attached please find information regarding the issue of sponsorship in facilities and public parks. This information was formulated at the behest of the Mayor and other Council members during the budget hearings.

Except for a few programs, soliciting donations has not been part of the duties of staff so it is difficult, if not impossible, to gauge the potential dollars which may be generated if fundraising was to become a part of the Parks and Recreation operation.

There is a nationwide trend toward private fundraising and public/private partnerships as additional resources for operational costs. Although not highly practiced in this state, many areas of the country have a dedicated sales tax for parks and recreation. At least one state dedicates lottery money for parks and recreation.

Many, if not most, fund raising initiatives are undertaken to construct new facilities and not to undertake operational costs.

It should be noted that of \$175 billion given across the country in 1998, the breakdown in donations are as follows:

| | |
|------------------|-----|
| Individual gifts | 77% |
| Foundations | 10% |
| Bequests | 8% |
| Corporations | 5% |

Funds can be raised by: (in order of most money raised)

- 1 Special Events
- 2 Major capital gifts
- 3 Grants
- 4 Annual Campaigns
- 5 Gift Catalogs
- 6 Planned Giving
- 7 Endowments

It should be noted that while special events raise the most money, they are the least effective. Tremendous time and effort are spent on special events.

The success of fundraising is dependent on the following:

- 1 Those seeking funds must be trained.
- 2 Fundraising must be considered the core job component.
- 3 Agency/staff must not consider special events the major fundraising strategy.
- 4 Time should be spent on major gifts.
- 5 A clear need for the funds must be established.
- 6 Donors/relationships must be cultivated
- 7 Establish fundraising targets.

Historically, the City of Troy has used general obligation bonds, revenue bonds, grants, capital budget and most recently a millage to fund new Parks and Recreation facilities and parks. Operating costs have been paid through fees, charges and the general fund.

ETC/Leisure Vision, a fundraising consultant firm, conducted an internet survey of 100 Parks and Recreation agencies. Of those, 62% have foundations, 20% do not and 18% do not have a foundation but would like one.

Those responding that they had a foundation used the funds in the following way:

| | |
|-----------------------|-----|
| General park projects | 38% |
| Specific projects | 20% |
| Both | 42% |

The most money raised by these agencies came from:

| | |
|--------------------------|------------|
| Local business | 28% |
| Individuals | 27% |
| Local foundation | 16% |
| Nonlocal foundation | 6% |
| Grants | 5% |
| Nonlocal business | 0% |
| <u>No Answer/Unknown</u> | <u>18%</u> |
| | 100% |

The respondents to the survey were asked the average money raised from private fundraising annually and responded:

| | |
|---------------------|-----|
| Under 25,000 | 54% |
| 25,001 – 50,000 | 15% |
| 50,001 – 100,000 | 16% |
| 100,001 – 250,000 | 3% |
| 250,001 - 1,000,000 | 7% |
| Over 1,000,000 | 5% |

63% had never raised more than \$100,000.00 for a project.

The things that appeal to donors are:

- Youth or elderly impact.
- Recreational facilities
- Educational facilities
- Historic preservation

Although donors may be attracted to the service of Parks and Recreation, it is not known if and how much money can be raised, what are potential, viable sources or the specific actions to take to be successful.

Through market research it is known that fees and charges and private fundraising are the two most supported sources of revenue by citizen households. It is not known if this holds true in Troy.

Management and Council will evaluate the decision whether to fund raise to offset the operating costs of the Community Center. If existing staff is to undertake this task, training/education will be needed to become proficient and knowledgeable in this area. An additional option would be to hire a fundraiser to provide this service.

The survey information in this memo was received from Ron Vine, Consultant, Hartsook and Associates, Olathe Kansas. Ron Vine is a former Parks and Recreation director in the greater Kansas City Metro area.

October 18, 2001

TO: John Szerlag, City Manager

FROM: Laura A. Fitzpatrick, Assistant to the City Manager 

SUBJECT: National Survey re: Private Sponsorship of Recreational Facilities

I worked in conjunction with Carol Anderson and her staff to gather information on private sponsorship of recreational facilities. We surveyed recreation departments in local government units nationwide.

Attached is a summary of the survey results. The response time frame for such surveys is unpredictable. As such, survey responses are still being submitted. I will provide additional information as it becomes available.

Survey of Private Sponsorship of Recreational Facilities

As of 10/2001

| POLITICAL SUBDIVISION | STATE | POP. | Private Sponsorship | If yes, amenities sponsored | Amenities above 3 basic* | Revenue sources used to cover operating costs | If private sponsorship, What are the terms? | NOTES |
|-----------------------|-------|------|---------------------|-----------------------------|---|---|---|---|
| Virginia Beach | VA | 425K | NO | NA | -racquetball courts, a large game room w/ foosball, billiards, table tennis -bowling lanes | 45% from fees and charges 33% from dedicated taxes (\$33.5 million Bond Referendum passed in 1987) 22% from City's General Fund | NA | have numerous department sponsorships that provide funding for specific special events and programs. In addition, also receive grants to help subsidize specific programs |
| Rockdale County | GA | 68K | NO | NA | none | 40% from fees 60% from general fund | NA | |
| Dodge City | KS | 25K | NO | NA | none | 52% from fees/charges 48% from general fund | NA | |
| Golden | CO | 16K | NO | NA | -3 pools -track -climbing wall -fitness classes | Total recovery of revenue expenses in 2000 was 83% ; Goal for recovery rate for 2001 is 75% | NA | Revenue "sources" cited include: General admissions Annual pass sales, Program fees, Facility rentals, Pro-shop sales Locker, lock & towel rentals |
| Leesburg | VA | 27K | NO | NA | none | recover approx. 70% of operating budget, excluding debt service, through user(memberships, classes, rentals) fees. | NA | do not operate as an enterprise fund |

*3 basic amenities refer to those that Troy's facility will have: Aquatic, Gymnasium, & Cardio Fitness

October 26, 2001

To: John Szerlag, City Manager

From: John M. Lamerato, Assistant City Manager/Finance and Administration
Gary A. Shripka, Assistant City Manager/Services
Carol K. Anderson, Parks and Recreation Director

Subject: Community Center Fees Recommendation

Background:

In proposing the Community Center fees structure and policies, staff took a conservative approach with the goal of offering a quality facility with reasonable fees and yet maintain the current \$1 million subsidy to the Community Center operation.

Considerations in the proposal included:

- 1) Cost to operate and desire to recover the difference between total operating and \$1 million.
- 2) The uses of the current facility and the desire to allow current users the ability to use the new facility with the same guidelines, (i.e. those able to use meeting rooms at no cost would be able to use meeting rooms in the future at no cost).
- 3) The input of the Park Board, Senior Advisory Committee and Committee for Disabilities.
- 4) A philosophy of charging a lower rate to residents than those who work in Troy as well as a lower rate to nonprofit, civic, cultural or educational organizations than to for profit organizations.
- 5) The fees charged at similar municipal operated facilities.

Current Status:

During the study session, Mayor Pryor requested that the gym be open to the youth of the community at no cost during select times. To offer the gym at no cost, the following should be considered:

- 1) Less revenue may be generated since there may be youth who will not need a pass.
- 2) As the gym may be available less to those who do not qualify for free use, there may be residents who choose not to buy a pass resulting in less revenue.
- 3) During the bond issue campaign, residents and community groups were informed that users would pay for the operation of the new areas of the building.

- 4) Allowing free use to some users will result in additional monitoring by staff at additional cost.
- 5) The potential number of programs offered by Parks and Recreation would be reduced as half the gym would not be available during these times.

In further discussion, Councilman Howrylak indicated his desire to see the pass discount for low income residents adjusted upward. He proposed a discount of 50% for extremely low income, 25% for very low income and 10% for low income.

Another issue discussed was naming rights and/or sponsorship of the facility. Councilman Lambert suggested that advertising be sold at the Aquatic Center for the 2002 season. After the season, an evaluation of the success of the program should be made and expanded to the Community Center, if appropriate.

The adjustments to the fees and policies as discussed at the study session Council meeting can be implemented. The cost to make these adjustments can not be estimated, however, it is expected that an additional subsidy to the operation may be necessary.

An alternative option is to adjust the current fees upward. This may result in fewer passes being sold, as some potential users decide the cost is too high. In addition, the passholders paying full price bear the cost of those paying a reduced cost or those using the gym at no cost.

The teen survey addressed input from teens on desirable activities. Sports activities were desirable although the question of whether there should be a cost associated with these activities was not addressed.

It is understood that a security audit of the building will be conducted and recommendations will be implemented to provide the safest environment possible.

Recommendation:

Any additional subsidy to the Community Center should not result in decreased funding for other services.



Memo

To: John Szerlag, City Manager
From: Laura Fitzpatrick, Assistant to the City Manager
Date: 10/31/01
Re: Troy Youth Survey: Materials from Spring of 2000

In the Spring of 2000, I coordinated the Troy Youth Survey. This project had started in the fall of 1999 when I met with Gary Shripka and Carol Anderson to draft the survey questions.

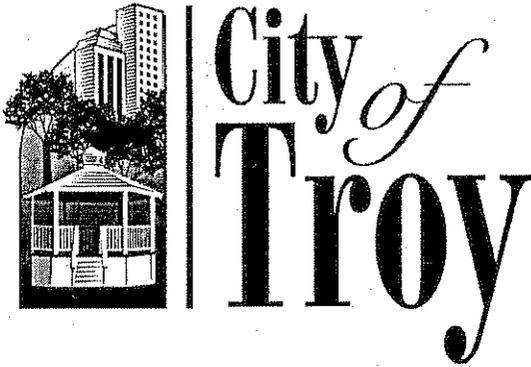
Following the survey, a youth focus group was held.

Quick Facts:

- Surveys were distributed during the homeroom period at both high schools in Troy
- 1033 surveys were processed
- Respondents consisted of: 32% freshmen, 32% sophomores, 20% juniors, 16% seniors

Attached is a report I drafted in May of 2000 as well as other references to the survey project, mainly *Troy Today* excerpts.

It is worth noting that the quotes portion of the report is strictly anecdotal and does not necessarily represent the views of the majority of the respondents.



**Laura Fitzpatrick
City Manager's Office**

Memo

To: John Szerlag, City Manager
From: Laura Fitzpatrick, Management Intern *LF*
Date: 05/12/00
Re: Troy Youth Survey Report

Attached is the report on the results of the Troy Youth Survey. The last page is a list of recommendations that I thought of after analyzing the results.

Many people from the City have worked on the this project. The steps and individuals are listed below:

- Writing the Survey: Gary Shripka, Carol Anderson, Laura Fitzpatrick
- Distributing the Survey to Schools and publishing it in Troy Today: Cindy Stewart, Katie Taylor
- Processing the Data: Marty Zurawski, Parks and Recreation Night Staff, Laura Fitzpatrick
- Presenting Preliminary Results to City Council and School Board: Marty Zurawski, Laura Fitzpatrick
- Computing Detailed Measures of Central Tendency: Laura Fitzpatrick
- Summarizing Results in Report:Format: Laura Fitzpatrick
- Coordinating Layout for Results in Troy Today: Cindy Stewart, Katie Taylor (included making charts and graphs)

MEASURES OF CENTRAL TENDENCY REPORTED AND ANALYZED

Question 1

What year are you in school?

64% of the respondents are underclassmen (either in ninth grade or tenth grade). The age range for 9th and 10th graders is 14 to 16 years old. The least number of respondents are students in 12th grade (16%). Students in 11th grade, fall in the middle, comprising 20% of the respondents.

Total # of Surveys Processed 1033

| YEAR IN SCHOOL | % RESPONDENTS | # RESPONDENTS |
|----------------|---------------|---------------|
| Freshman | 32% | 332 |
| Sophomore | 32% | 329 |
| Junior | 20% | 209 |
| Senior | 16% | 165 |

Question 2

Excluding school, scheduled extracurricular activities, and work, how many total hours per week do you have to spend on leisure activities?

Weekdays (Mon – Thurs)

Mean 9.96 hours
 Median 8 hours
 Mode 10 hours
 Standard deviation 6.61

Weekend (Fri – Sat)

Mean 16.09 hours
 Median 15 hours
 Mode 20 hours
 Standard deviation 9.12 hours

Question 3

List activities you currently participate in during these free hours (i.e. going to the mall, TV, rollerblading, parties, etc.)

The five most popular responses to this question fall within 8% of one another, ranging from "hanging out" at 46% to "watching TV" at 54%. Of these five most popular responses it is important to note that 4 of them (Watching TV, Going to the Mall, Going to Parties, and Hanging Out) are activities centered around "hanging out." These activities are loosely structured and informal.

| Activity | Percent of Total Respondents | # of Respondents |
|------------------------------------|------------------------------|------------------|
| Watching TV | 54% | 559 |
| Playing Sports/Exercising | 52% | 534 |
| Going to the Mall | 52% | 535 |
| Going to Parties | 47% | 484 |
| Hanging Out | 46% | 476 |
| Surfing the Internet/Computers | 23% | 236 |
| Going to Movies | 27% | 284 |
| Music Listening/Related Activities | 10% | 105 |

Questions 4, 5, and 8:

What do you currently enjoy doing, but don't have easy access?

What other activities would you like to see in Troy?

In your opinion, what is NOT offered in Troy (either publicly or privately) that should be made available to young adults?

The most common response seen in questions 4, 5 and 8 is "dance club," "club," or "teen club." 35% of the respondents listed dance club as something they would like to see in Troy. Sports facility (33%) and activity center (27%) are also common responses. Under the category of sports facility falls both indoor and outdoor sports facilities. Under the category activity center falls any activity that could be housed in an activity center (i.e. billiards, workshops, lounge, etc.).

A number of students expressed interest in a downtown area, concerts and coffee shops. These activities were listed by 9%, 9% and 7% of the respondents respectively.

| Activity | Percent of Total Respondents | # of Respondents |
|-----------------|------------------------------|------------------|
| Dance Club | 35% | 359 |
| Sports Facility | 33% | 340 |
| Activity Center | 27% | 276 |
| Downtown | 9% | 96 |
| Concert | 9% | 88 |
| Coffee Shop | 7% | 76 |
| Paint Ball | 6% | 64 |
| Laser Tag | 3% | 33 |

Question 6:

What prevents you from doing any of the above activities (transportation, time, money, etc.)?

Transportation ranks as the biggest obstacle to doing activities in the area.

| OBSTACLE | Percent of Total Respondents | # of Respondents |
|----------------|------------------------------|------------------|
| Transportation | 53% | 543 |
| Time | 45% | 467 |
| Money | 43% | 448 |

Question 7:

Rate the following activities on a scale of 1 to 5 according to your level of interest (1=no interest; 3=average interest; 5=high interest)

The three activities with a mode of 5 are: shopping, organized sports and pick-up sports. Bowling and video games/arcade both have modes of 4.

| Measure / Activity | Median | Mean | Mode | Standard Deviation |
|-------------------------|--------|--------|------|--------------------|
| Shopping | 4 | 3.869 | 5 | 1.40 |
| Organized Sports | 4 | 3.6167 | 5 | 1.82 |
| Pick-up Sports | 4 | 3.51 | 5 | 1.32 |
| Bowling | 4 | 3.4879 | 4 | 1.54 |
| Video Games /Arcade | 3 | 3.3379 | 4 | 1.40 |
| Computer Access | 3 | 3.1917 | 3 | 1.33 |
| Coffee House | 3 | 2.9806 | 3 | 1.36 |
| Billiards | 3 | 2.896 | 3 | 1.35 |
| Skateboard Park | 2 | 2.117 | 1 | 1.37 |
| Supervised Meeting Area | 1 | 1.7096 | 1 | 1.01 |

QUOTES

Questions 5 and 8:

What other activities would you like to see in Troy?
In your opinion what is not offered in Troy that should be made available to young adults?

GENERAL COMMENTS

- A clean bowling alley, a teen aquatic center, a dance club
- fun place to hang out for teen agers 12 to 18; with dancing, swimming, video games!; an actual place to hang out.
- A place to go. It doesn't have to be anything special, just a place where you can meet other teens (preferably not only Troy teens.
- Dances, newsletters about events teens would be interested in.
- There are things that are available that just aren't someplace I'd like to go. Ex. There are bowling allies; but ...everyone there smokes (and it's expensive); Pools are not very available inside Troy.
- little shops (downtown)
- give the community a park for people to hang out at with lots of trees, gazebo, benches, etc.
- more youth oriented businesses
- somewhere to hang out
- general meeting place
- entertainment center
- more places to hang out to dance, relax, talk to people...just to get away from everything and have fun.
- a place to sit around with friends and not be bored and not have to pay (indoors); dollar movies (like at Universal Mall)
- Having places where it seems like you are not ALWAYS being watched.
- Possible 'Troy Dances' that happen once or twice a month
- Going to *Gameworks*, but have no car
- Something like C.J. Barrymores
- I do know that if anything worthwhile were to be built it would be too darn expensive!

- Weekly entertainment for teens
- Better coffee shops, like Brazils in Royal Oak
- A place where people can go and just walk.
- Fun places to go; shouldn't have to leave Troy every weekend to have fun.
- Coffee shops and vintage stores; a fitness club that is not really expensive.
- A meeting place next to the high school
- A place to go w/out a lot of adults saying 'this is wrong.'
- More field trips

DANCE CLUBS/DANCING/MUSIC

- a teen club where all teens can go and chill
- I enjoy dancing but there are 3 dances a year at the school.
- Up-scale dance clubs, -not dirty like some I've seen; place where local bands can go to play.
- A teen club run by a radio station; not Teachers or boring adults
- a place to sing karaoke
- More concerts like *Jam Fest*

DOWNTOWN

- a little Birmingham
- a downtown area with shops that allow polite teens to shop and walk around
- downtown shopping area
- a downtown shopping center where you walk on the streets to get to the stores
- A place to go that is more than just a building. Maybe like a mock downtown; it doesn't have to have real stores, just coffee houses and places to be. It doesn't have to be big either, a block or so is plenty.
- A town like Birmingham-w/a movie theater
- A downtown area close that can be accessed by walking
- a big downtown area, like in Birmingham
- A downtown like Birmingham!

TRANSPORTATION

- Buses! Buses! Buses!
- some form of reliable transportation
- mass transit system
- transportation for those who cannot drive yet

BOWLING

- Free bowling for students in high school.
- more young adult-oriented bowling allies
- Safe bowling w/no smoking or alcoholic beverages; relatively inexpensive
- Pool is a great game, but hard to find. Easier access to bowling lanes would be great.

MOVIE THEATER

- A movie theater on the Somerset side of Troy.
- a nearby theater (in the City)
- You could have a movie night for a buck use the screen at the OTHS auditorium.
- Maybe a movie day or something once a month where you can see a movie and hang out

PLACES TO HANG OUT

- A place to hang out, play pool (billiards)
- a big room with comfy seating for 13-18 years old to shoot the breeze
- a hang out place just to talk

ARCADE

- No arcade in area

OUTDOOR SPORTS FACILITIES

-
- bike riding
- roller hockey
- safe bike path
- more/better golf courses
- lacrosse program
- I love skiing but it seems like I can't go at the snowy times.
- There is no good mini golf in Troy.
- Pool for older kids-or add to Aquatic Center-bigger slides, wave pool, indoor pool
- At Troy High have a boys volleyball team

INDOOR SPORTS FACILITIES

- an indoor soccer place
- indoor basketball (not leagues)
- no one has a basketball court or football field for public use
- an affordable pool

IDENTIFICATION OF ISSUES AND RECOMMENDATIONS

| ISSUE | RECOMMENDATION |
|---|--|
| Adult supervision is not welcome | Recruit young adults (age 20-28) to serves as chaperones or supervisors. Recruit from local college campuses, particularly from programs with an interest in youth activities (child psychology, education, parks and recreation, physical education, social work) |
| Transportation to activities | Arrange for Teen Trips to a variety of locations: Skiing Movies Amusement Parks Beaches Mini Golf Bowling |
| Different venues are too expensive and not conducive to having teens as customers | Sponsorship of "Teen Nights" or teen events at: Gameworks type places Bowling Alleys Dance Clubs Karaoke Bars **coordinate with transportation ideas above** |
| Opportunities for Musical Performance | Sponsorship of youth "open mic" events |
| Teens feel like there are not opportunities in Troy | Aggressive promotion of events and opportunities (teen events, volunteer opportunities,) using multiple forms of media Perhaps there are opportunities that many teens are not aware of |



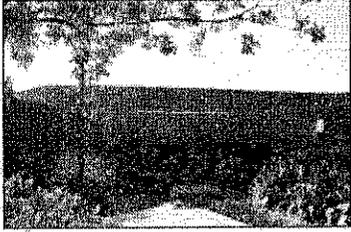
Troy today

Spring 2000 • Volume 3, Issue 1

Inside...

City Manager's Message
Page 2

Troy Youth Survey
Page 3



Troy Public Library Events, Activities and Services:

See dates and times for art exhibits, workshops, lectures, musical performances, book discussions, and youth activities.

Page 17



Parks & Recreation Events & Registration Information:

Get information on special events, sports, fitness, trips, creative arts, adaptive recreation, preschool, enrichment and seniors. Check out special activities at the Troy Museum & Historic Village and Lloyd A. Stage Nature Center.

Page 25

Census 2000 = Dollars for Troy

Census 2000 will be conducted on April 1st. It is vital that each housing unit in the City of Troy fill out and return a completed census form so that our City can receive funds for programs that will benefit our residents.

For each family that does not return their census form we will lose money for not just a year, but for the next ten years. Answering the Census is safe and completely private.

Please do your part, fill out your census form and return it to the U.S. Census Bureau as soon as possible to ensure that Troy citizens get their fair share of tax dollars during the next ten years. So, stand up and make sure every member of your household is counted.



Stand up and get counted for Census 2000!

Looking for work? Try Census 2000

The Census also needs many people as part-time, temporary enumerators to help families complete their census forms. Everyone is encouraged to apply and if you speak a second language, you are especially needed. The pay is \$13.75 per hour with paid training and mileage and you will work in your own neighborhood.

If you can devote some time during the week or on weekends, you can supplement your income with a temporary Census 2000 job. Call 248.288.4300.

What a great way to help the City of Troy complete its Census 2000.

High School Students Wanted

The Student Representatives on City Boards and Commissions program continues to seek high school juniors and seniors to serve as ex-officio members. Positions are still available on these City Council Advisory Boards and Commissions:

- Advisory Committee for Persons with Disabilities
- Advisory Committee for Senior Citizens
- Animal Control Appeals Board

- Board of Zoning Appeals
- Building Code Board of Appeals
- CATV Advisory Committee
- Historical Commission
- Historic District Commission
- Traffic Committee

To obtain an application, call Cindy Stewart at 248-524-1147 or find one on the City website at <ci.troy.mi.us>

Parks and Recreation Registration Information on page 70.

Message from the City Manager

Attention Troy Teens: The City wants to hear from you

This message is dedicated to that which is most important to our future; namely the youth in Troy.

Through feedback obtained on *Youth Dialogue Day* last November, the City has become aware that high school-age youth lack sufficient opportunities and places to socialize.

It just so happens that the City of Troy is in the process of designing a 136,000 square ft., state-of-the-art community center. At this time, we know the facility will contain two indoor swimming pools, a gymnasium, a running track and dedicated activity areas for youth and seniors.

I am inviting your input during our design phase of the community center.

By taking about five minutes to complete and mail the brief survey on Page 3 (opposite this page), you can help shape the design and programs planned for the new community center.

I appreciate any ideas, thoughts and input you are willing to contribute to this important project.

Please, mail your completed survey to:
City Manager's Office
500 West Big Beaver
Troy MI 48084

Thank you for your support and participation.

Very Truly Yours,



John Szerlag, Troy City Manager

ONLINE ALTERNATIVE: If you prefer, email us your feedback through our online edition of this survey. You'll find it by choosing the **HOTLINKS** button from our homepage at ci.troy.mi.us

City of Troy Phone Directory

Troy City Offices & Facilities

| | |
|--------------------------------------|--------------|
| Assessing Dept | 524-3311 |
| Board & Commission information | 524-3316 |
| Building Inspection | 524-3344 |
| Cable TV (WTRY) | 524-3559 |
| City Clerk | 524-3316 |
| City Manager | 524-3330 |
| Community Affairs | 524-3484 |
| Emergencies | 9-1-1 |
| Engineering | 524-3383 |
| Fire (non-emergencies) | 524-3419 |
| Human Resources | 524-3339 |
| Police (non-emergency) | 524-3477 |
| Public Works | 524-3392 |
| Recycling / Solid Waste | 524-3399 |
| Senior Citizens | 524-3484 |
| Treasurer | 524-3333 |
| Water & Sewer services | 524-3370 |

Troy Elected Officials

| | |
|--|----------|
| Jeanne M. Stine, Mayor | 643-6215 |
| Louise E. Schilling, Mayor Pro Tem | 879-0342 |
| Henry W. Allemon, Councilman | 879-1111 |
| Tom Kaszubski, Councilman | 649-2170 |
| Anthony N. Pallotta, Councilman | 879-6816 |
| John R. Stevens, Councilman | 689-5611 |
| Eldon J. Thompson, Councilman | 879-3710 |

Troy Public Library

| | |
|----------------------|----------|
| Main Library | 524-3538 |
| Mini Library | 619-7597 |
| Circulation | 524-3535 |
| Adult Services | 524-3537 |
| Youth Services | 524-3541 |
| Outreach | 524-3554 |

Troy Parks & Recreation

| | |
|----------------------------------|-----------------|
| Parks & Recreation | 524-3484 |
| Parks & Recreation Hotline | 689-9756 |
| Senior Citizens | 524-3484 |
| Troy Community Center | 524-3484 |
| <i>TDD for Above</i> | <i>689-3958</i> |
| Family Aquatic Center | 524-3514 |
| Sylvan Glen Golf Course | 879-0040 |
| Troy Historical Museum | 524-3570 |
| Troy Nature Center | 524-3567 |

Troy School District

| | |
|-----------------------------------|----------|
| Adult & Community Education | 879-7599 |
| Administration Building | 689-0600 |
| Community Swim Program | 879-7599 |

Other Recreation Organizations

| | |
|---------------------------------|----------------------|
| Baseball Boosters | 689-6390 |
| Boys & Girls Club of Troy | 689-1687 |
| Poseidon Swim Team | 689-0215 or 903-7263 |
| Racquet Club | 528-3400 |
| Youth Football | 649-2106 |
| Youth Soccer League | 524-0170 |

Troy Youth Survey



City Manager John Szerlag invites Troy teens to give their input to help develop the design of the new Community Center. By answering this brief page of questions, we can ensure that our design best meets the needs of young people in our community.

- 1) What year in school are you? _____
- 2) Excluding school, scheduled extracurricular activities and work, how many total hours per week do you have available to spend on leisure activities?
 - a) Weekdays (Mon-Thurs) _____
 - b) Weekend (Fri-Sun) _____
- 3) List activities you currently participate in during these free hours (i.e. going to the mall, rollerblading, TV, parties, etc.)

- 4) What do you currently enjoy doing, but don't have easy access?

- 5) What other activities would you like to see in Troy?

- 6) What prevents you from doing any of the above activities? (i.e. transportation, money, time, etc.)

- 7) Rate the following activities on a scale of 1 to 5 according to your level of interest (1= no interest, 3= average interest, 5 = high interest):

| | | | | | |
|-------------------------|---|---|---|---|---|
| Dances | 1 | 2 | 3 | 4 | 5 |
| Billiards | 1 | 2 | 3 | 4 | 5 |
| Coffee House | 1 | 2 | 3 | 4 | 5 |
| Skateboard Park | 1 | 2 | 3 | 4 | 5 |
| Supervised meeting area | 1 | 2 | 3 | 4 | 5 |
| Bowling | 1 | 2 | 3 | 4 | 5 |
| Shopping | 1 | 2 | 3 | 4 | 5 |
| Video games/arcade | 1 | 2 | 3 | 4 | 5 |
| Organized sports | 1 | 2 | 3 | 4 | 5 |
| Pick-up sports | 1 | 2 | 3 | 4 | 5 |
| Computer access | 1 | 2 | 3 | 4 | 5 |
| Other | 1 | 2 | 3 | 4 | 5 |

- 8) In your opinion, what is NOT offered in Troy (either publicly or privately) that should be made available to young adults?

- 9) Please provide your name, phone and email if you wish to participate in a panel discussion with the Superintendent of Troy Schools, City Manager and Community Center Architect. The discussion will focus around the activities for high school students in the new Community Center.

Name: _____

Phone: _____

Email: _____



Please return to:
City Manager's Office
 500 West Big Beaver
 Troy MI 48084

AGENDA
JOINT MEETING

TROY CITY COUNCIL
AND
TROY SCHOOL DISTRICT

MARCH 27, 2000
MSU MANAGEMENT EDUCATION CENTER
811 W. SQUARE LAKE ROAD, TROY

SOCIAL TIME: 6:00 PM – 6:30 PM

DINNER: 6:30 PM – 7:30 PM

ITEMS FOR DISCUSSION:

- | | | |
|----|--|-------------------|
| 1. | UPDATE ON ROAD PROJECTS <i>Gary Shripka, Assistant City Manager/Services</i> | 7:45 PM – 8:00 PM |
| 2. | COMMUNITY CENTER PROJECT PM <i>John Szerlag, City Manager</i> | 8:00 PM – 8:15 |
| | <ul style="list-style-type: none">• RESULTS OF STUDENT SURVEY <i>Power Point Presentation by Interns Laura Fitzpatrick & Marty Zurawski</i> | 8:15 PM – 8:30 PM |
| 3. | SECURITY IN TROY SCHOOLS <i>Jan Jopke, Superintendent</i> | 8:30 PM – 8:45 PM |
| 4. | QUESTIONS/COMMENTS | 8:45 PM – 9:00 PM |
| | <u>ADJOURNMENT</u> | 9:00 PM |

October 31, 2001

TO: John Szerlag, City Manager
FROM: Laura A. Fitzpatrick, Assistant to the City Manager
SUBJECT: Community Development Block Grants and Fees

Per your request, I looked into whether or not CDBG funds can be used to pay community center membership fees. Nancy Kuha, of the Public Works department, found that CDBG funds cannot be used to pay membership fees.

October 29, 2001

TO: The Honorable Mayor and City Council

FROM: John Szerlag, City Manager
John M. Lamerato, Assistant City Manager/Finance and Administration
Cindy Stewart, Community Affairs Director

SUBJECT: Appointment of Chairpersons for the Annual 2001 Boards & Committees and Fire Fighters Appreciation Banquets

RECOMMENDATION

The Community Affairs Department requests City Council appoint councilmembers to serve as chairpersons and official hosts for the **2002 Boards & Committees Appreciation Banquet** and the **2002 Fire Fighters Appreciation Banquet**.

The Board & Committees Banquet is tentatively set for Saturday, February 16, 2002 at the San Marino Club.

The Fire Fighters Banquet is tentatively set for Saturday, May 18, 2002 at the San Marino Club.

ADDITIONAL INFORMATION

This past year:

- Former Councilman John Stephens served as chairperson for the Boards & Committees Appreciation Banquet in 2001
- Councilman Anthony Pallotta served as chairperson for the Fire Fighters Appreciation Banquet.

SUGGESTED RESOLUTION #2001-

Moved by
Seconded by

RESOLVED, That _____ will act as Chairperson and official host and master of ceremonies that evening and work with the Community Affairs Department to ensure a first class event for the Annual 2001 Boards & Committees Appreciation Banquet (February 16, 2002) and _____ will act as Chairperson and official host and master of ceremonies that evening and work with the Community Affairs Department to ensure a first class event for the Annual Fire Fighters Appreciation Banquet (May 18, 2002).

October 26, 2001

TO: The Honorable Mayor and City Council

FROM: John Szerlag, City Manager
John M. Lamerato, Assistant City Manager/Finance & Administration
James A. Nash, Financial Services Director
Stephen Cooperrider, Risk Manager

SUBJECT: Bid Waiver –
Renewal of Fiduciary Liability Insurance Coverage

RECOMMENDATION:

It is the recommendation of Management that City Council approve the renewal of the City's Fiduciary Liability coverage with the Chubb Insurance Group (The Federal Insurance Company) from November 8, 2001 – November 8, 2002 for a premium cost of \$11,760 and waive the formal bidding procedure. It is further recommended that this coverage be automatically renewed annually if the cost is equal to or less than \$11,760. (Attached is a copy of a renewal binder page and invoice from the C.M. Althoff Company)

BACKGROUND:

The City has carried Fiduciary Liability coverage for the past two years at a cost of \$11,200 per year, with limits of \$3 Million dollars. The coverage has been purchased from the Chubb Insurance Group both years through the C. M. Althoff Company. Mr. Donald Althoff is the City's agent of record. The fiduciary liability coverage is errors and omissions coverage for the administration of the City of Troy Employees Retirement System, and Incentive Plan for Volunteer Firefighters.

In July 1999 the Employees Retirement Board first met regarding this coverage and recommended the purchase of the fiduciary liability coverage with limits of \$3 Million.

ANALYSIS:

Attached is a letter dated October 11, 2001 from Mr. Donald Althoff regarding the purchase of the Fiduciary Liability Insurance coverage. In addition, I contacted several municipalities to confirm Mr. Althoff's statement regarding the domination of the marketplace by Chubb and Travelers. Of the seventeen municipalities contacted, they either were insured through the Chubb Insurance Group, Travelers Insurance, or had no coverage. And Traveler's indicated they could not improve on the quote submitted by Chubb.

BUDGET:

The cost for this coverage is an administrative cost of the City of Troy Employees Retirement System (Account number 861.7962), and Incentive Plan for Volunteer Firefighters (Account number 862.7962).

C. M. Althoff Company

575 East Maple Road
Troy, Michigan 48083-2806

Telephone: (248) 743-1000 (800) 276-6077
Facsimile: (248) 743-1007
Email: cmalthoff@voyager.net
www.cmalthoff.com

October 11, 2001

Stephen Cooperrider, Risk Manager
City of Troy
500 West Big Beaver Road
Troy, Michigan 48084

Dear Steve,

Re: Fiduciary Liability Coverage
City of Troy Employees Retirement System
City of Troy Incentive Plan for Volunteer Firefighters
Chubb Group Policy Number 8159678

The captioned policy has an anniversary date of November 8, 2001. We have received a renewal cost quotation from the carrier of \$11,760, versus an expiring premium of \$11,200, which represents an increase of 5%. This is the first increase since coverage was initiated.

The insurance marketplace for Michigan Public Entity Fiduciary Liability coverage is dominated by two insurance carriers, namely Chubb Group and Travelers. They are the only carriers that have developed specialized forms addressing the needs of Michigan Public Entities and Public Act 20 that governs the operations of pension plans in our State.

The insurance marketplace has been hardening with substantial cost increases and coverage restrictions appearing. The events of September 11, 2001 have accelerated this movement.

We have contacted Travelers and they have indicated that they could not improve on the above quotation.

We are recommending that the City of Troy continue this coverage through Chubb Group. It is the best alternative in today's changing insurance environment. We feel that maintaining stability with the same carrier is an important consideration.

Respectfully submitted,



Donald P. Althoff, CPCU, ARM

C. M. Althoff Company

575 East Maple Road
Troy, Michigan 48083-2806

Telephone: (248) 743-1000 (800) 276-6077
Facsimile: (248) 743-1007
Email: cmalthoff@voyager.net
www.cmalthoff.com

Insurance Binder

Binder Number: 1101-01 **Date Issued:** 10-22-01

Insured: City of Troy Employees Retirement System. Incentive Plan for
Volunteer Firefighters and its subsidiaries

Address: 500 W. Big Beaver, Troy, Michigan 48084

Location(s) of Insured: Same

Insurance Company: Federal Insurance Company

Inception Date: 11-08-01 **Expiration Date:** 11-08-02

Coverages: Fiduciary Liability

\$3000,000 limit; \$10000 deductible

Limits of Coverage: _____

This binder is a temporary insurance contract. Binder terminates upon issuance of the policy providing coverage(s) outlined above. Binder is issued subject to the standard coverage, terms, conditions and exclusions contained in the policy normally issued by the insurance company named above.

Authorized Representative

Risk Management for Tomorrow 

C. M. Althoff Company

575 East Maple Road
Troy, Michigan 48083-2806

Telephone: (248) 743-1000 (800) 276-6077
Facsimile: (248) 743-1007
Email: cmalthoff@voyager.net
www.cmalthoff.com

October 22, 2001

City of Troy
Attn: Steve Cooperrider
500 Big Beaver Rd.
Troy, MI 48084

INVOICE

#100105

| | | |
|------------|--|-------------|
| 11-08-2001 | City of Troy Employees Retirement System Incentive Plan for Volunteer Firefighters And its Subsidiaries CHUBB: Federal Insurance Company Effective 11-08-2001/11-08-2002 | \$11,760.00 |
|------------|--|-------------|

TOTAL AMOUNT DUE **\$11,760.00**

Please make check payable to C.M. Althoff Company
Payment due 15 days after the date of the invoice.

Risk Management for Tomorrow 



Memorandum

To: Mayor and City Council
From: John Szerlag, City Manager
John M. Lamerato, Assistant City Manager/Finance and Administration
Tonni L. Bartholomew, City Clerk
Date: October 30, 2001
Subject: Proposed Amendment to Council Rules of Procedure

The Council Rules of Procedure, including the proposed amendment of October 30, 2001 submitted by Council Member Beltramini, is attached. The proposed amendment is:

23. No member of Council shall speak more than twice, nor for longer than five minutes, on an item under discussion without a permitting vote by Council.

The following motion would reflect the above change:

PROPOSED RESOLUTION

RESOLVED, That the Troy City Council Rules of Procedure, dated September 10, 2001, are hereby amended as proposed; under Item Number 23: strike "No member of Council shall speak a second time, nor for more than five minutes, on an item under discussion, until all other members wishing to speak on that item have been heard." and insert "No member of Council shall speak more than twice, nor for longer than five minutes, on an item under discussion without a permitting vote by Council."

Tonni L Bartholomew

From: R Beltramini [rbeltram@hotmail.com]
Sent: Monday, October 29, 2001 4:27 PM
To: matt@mattpryor.org; mfhowryl@umich.edu; councilman.kaszubski@gte.net; dave@lambertonline.net; pallottaan@wwnet.net; council@ci.troy.mi.us; szerlagaj@ci.troy.mi.us
Cc: bluhmlg@ci.troy.mi.us; Bartholotl@ci.troy.mi.us
Subject: Rule of Procedure # 23

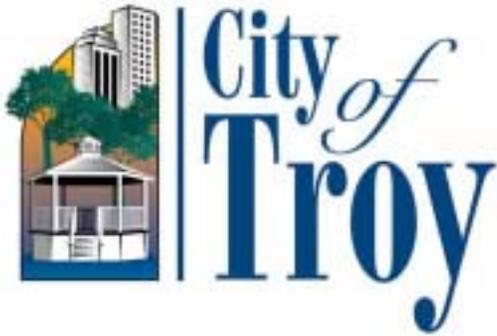
In response to a number of phone calls from residents, I have studied our Rules of Procedure, as they pertain to Council Discussion. During their calls, folks pointed out that whoever spoke last on an issue was allowed to speak without attention to any time restrictions. Before my study, I thought that our rules limited each of us to five minutes, or two times. Not so. In reading Rule 23, the last person to speak on an issue, CAN speak for an unlimited time. So, before we all begin to scramble to be the last to speak on whatever our individual favorite issue is, I offer the following revision to Rule 23:

"No member of Council shall speak more than twice, nor for longer than five minutes, on an item under discussion without a permitting vote by Council."

John, please make this a regular business item on the Nov. 5, 2001 meeting agenda.

Thanx
Robin

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**RULES OF PROCEDURE FOR THE
CITY COUNCIL
CITY OF TROY, MICHIGAN**

Revised as of September 10, 2001

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| 2. | DESIGNATION OF ACTING MAYOR..... | 2 |
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| 4. | AGENDA..... | 2 |
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| 22. | CONTINUED AGENDA ITEMS NOT CONSIDERED BEFORE 11:00 PM | 6 |
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1. APPOINTMENT OF MAYOR PRO TEM

The selection of Mayor Pro Tem shall proceed in a linear fashion based on seat rotation in the following order: Kaszubski, Schilling, Howrylak, Pallotta, Lambert, Beltramini.

2. DESIGNATION OF ACTING MAYOR

In the absence or disability of the Mayor and the Mayor Pro Tem, the Council Member present who has served longest shall be designated Acting Mayor and shall perform the duties of the Mayor.

3. REGULAR MEETINGS

Regular meetings shall be held in the Council Chambers at 7:30 P.M on the first and third Monday each month, except for holidays or holiday-eves recognized by the City of Troy, regular or special election days, except school district elections, or unless canceled by resolution of the Council.

4. AGENDA

A printed agenda for each regularly scheduled meeting shall be produced at least forty-eight (48) hours in advance of the meeting. Every item of business to come before the Council shall be filed with the City Clerk by noon on the Wednesday preceding the Monday on which the Council meets. It shall be the duty of the City Clerk to have delivered, as soon as practical, to each member of the Council a complete agenda of the items to be considered at the following meeting. Each item on the agenda shall have sufficient explanation to indicate its intent. All questions introduced that do not appear on the agenda may be postponed and referred for study and recommendation upon the request of any one Council Member, except that by a majority vote of the Council Members, said matter may be acted upon at that time. Two packets excluding all confidential items will be made available for public inspection at the Troy Public Library and Troy Community Center on Saturday at the scheduled opening time. A packet, excluding all confidential items and once the technology is available, will be posted on the City's Website at least 48 hours prior to Council meetings.

5. ORDER OF BUSINESS

At each regular meeting of the Council, the business to be considered shall be taken up for consideration and disposition in the following order.

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Approval of Minutes
6. Certificates of Appreciation
7. Carryover Items
8. Public Hearings
9. Postponed Items
10. Visitor Comments
11. Consent Agenda
12. Regular Business

13. Council Comments
14. Council Referrals
15. Reports and Communications – Include Citizen Referrals and Requested Actions
16. Visitors – Limited to people who have not addressed Council during the 1st Visitors Comments
17. Adjournment

6. REGULAR BUSINESS

Persons interested in addressing the City Council on items, which appear on the printed Agenda, will be allowed to do so at the time the item is discussed upon recognition by the Chair (during the public comment portion of the agenda item's discussion). Other than asking questions for the purposes of gaining insight or clarification, Council shall not interrupt members of the public during their comments. For those addressing City Council, petitioners shall be given a fifteen (15) minute presentation time that may be extended with the majority consent of Council and all other interested people, their time may be limited to not more than twice nor longer than five (5) minutes on any question, unless so permitted by the Chair, in accordance with the Rules of Procedure of the City Council, Article 15, as amended May 7, 2001. Once discussion is brought back to the Council table, persons from the audience will be permitted to speak only by invitation by Council, through the Chair. Persons interested in addressing City Council on items, which are not on the printed Agenda, may do so under the last item of the Regular Business (F) Section.

7. STUDY SESSIONS

The fourth (4th) Monday of each month is reserved for Study Sessions when scheduled at least ten (10) days in advance of the meeting.

8. CABLE CASTING OF CITY COUNCIL MEETINGS

All City Council Meetings will be broadcast on WTRY, with the exception of Closed meetings of City Council.

9. MINUTES

The minutes will be distributed to the Council prior to their approval.

10. PROCLAMATIONS

Proclamations shall be included in the agenda under Reports and Communications and may be brought before Council for consideration by any member.

11. RECONSIDERATION OF QUESTIONS

Reconsideration or Rescinding any vote of the Council shall require the affirmative vote of the majority of the Council Members.

12. PUBLIC HEARING

Public Hearings will be held after required notice has been provided. Notices shall inform recipients of possible continuations of hearings. The City Council may upon affirmative vote of a majority of its members "continue" said hearing at a future date designated in the resolution. If the City Council elects to continue the Public Hearing it will appear in the designated meeting Agenda under the topic of "Public Hearings". Petitioners shall be

given a fifteen (15) minute presentation time that may be extended with the majority consent of Council.

13. CONSENT AGENDA

The Consent Agenda includes items of a routine nature and will be approved with one motion. That motion will approve the recommended action for each item on the Consent Agenda. Any Council Member or member of the audience may ask a question regarding an item as well as speak in opposition to the recommended action by removing an item from the Consent Agenda and have it considered as a separate item. A member of the audience who wishes to speak may do so upon recognition of the Chair in accordance with the Rules of Procedure of the City Council, Article 15l. Any item so removed from the Consent Agenda shall be considered after other items on the consent portion of the agenda have been heard.

14. APPOINTMENTS

A. Appointments to Boards, Commissions and Committees:

The Mayor shall, with City Council concurrence, appoint members of Boards or Committees as governed by State Statute or local ordinances.

The Mayor Pro Tem will contact incumbents to determine their interest in being nominated for reappointment.

The Mayor or any Council Member desiring to nominate a person for appointment to a Board, Commission, or Committee shall submit such name, along with a brief summary of background and personal data as to nominee's qualifications, except that such a resume shall not be required for the re-nomination of a current member, or if the Council unanimously agrees that a resume is not necessary. Resumes will be submitted on or before the time of voting.

Nominations will occur during any regular meeting of the Council. A resolution to nominate will be considered during the "Regular Business" of the agenda. All nominations are subject to Section "B" which appears below.

Nominations will occur during any Regular meeting of the Council. A resolution to nominate will be considered during "Regular Business" of the agenda. A resolution to appoint may be considered at the same time, if there is no objection from a member of Council.

B. Method of Voting on Nominees.

1. Where the number of nominees does not exceed the number of positions to be filled, a roll call vote shall be used.
2. Where the number of nominations exceeds the number of positions to be filled, voting shall take place by the City Clerk calling the roll of the Council and each Council Member is to indicate the names of the individuals he/she wishes to fill the vacancies

3. When no candidate receives a majority vote, the candidate(s) with the least number of votes shall be eliminated from the ensuing ballot.
4. No member of the City Council shall serve on any committee, commission or board of the City of Troy, except the Retirement System Board of Trustees, unless membership is required by Statute or the City Charter.
5. Persons nominated, but not appointed during this process will be sent a letter thanking them for their willingness to serve the community.
6. Recognition will be given to persons who have concluded their service to the community on Boards and Commissions.

15. VISITORS

Any person not a member of the Council may address the Council with recognition of the Chair, after clearly stating the nature of his/her inquiry. Any such matter may be deferred to another time or referred for study and recommendation upon the request of any one Council Member except that by a majority vote of the Council Members, said matter may be acted upon immediately. No person not a member of the Council shall be allowed to speak more than twice or longer than five (5) minutes on any question, unless so permitted by the Chair. The Council may waive the requirements of this section by a majority of the Council Members.

16. POSTPONE

A motion to postpone may be made for a definite period of time. Items will automatically appear on the appropriate agenda.

17. RULES OF ORDER

Robert's Rules of Order, 1990 Edition, as clarified by the City Clerk, is hereby adopted and made a part hereof, except as modified by these Rules of Procedure, the Charter, and the City Code.

18. MISCELLANEOUS EXPENSES

Reasonable and necessary expenses incurred in service on behalf of the City shall be paid the Mayor and Council, provided that at the end of each month a detailed expense report is submitted and approved by the City Council.

19. EXPENSES: OUT-OF-TOWN TRAVEL FOR CITY BUSINESS

A. Funds providing for Council representation at State and National conferences sponsored by affiliations of cities will be annually approved in the budget for the subject fiscal year. The City Council will by advance resolution grant authorization for out of town travel to specific places, for conference purposes. Members of the City Council will submit expense vouchers exceeding \$50 per day to attend out-of-town meetings and conferences, with additional allowances being made for transportation (paid at the air coach rate or gas mileage at current IRS guidelines, depending upon the mode of transportation) and lodging. The City Council will by advance resolution grant authorization for out-of-town travel to specific places, for

conference purposes. Expenses may be authorized for payment by the City Manager, and a copy of the expense report form will be placed on the Council agenda under Reports and Communications.

- B. Detailed and receipted expenses, not to exceed \$150, to attend legislative committee hearings, legislative meetings, etc., may be authorized for payment by the City Manager without prior authorization by the Council, and a copy of the expense report form, along with receipts, will be placed on the Council agenda under Reports and Communications.

20. ABSENCES AT COUNCIL MEETINGS

In the event of an absence of a Council Member at a meeting, the City Manager is directed to supply such absent Council Member with information about any special meetings that may have been scheduled.

21. SUSPEND RULES

The Rules of Procedure may be waived by unanimous consent.

22. CONTINUED AGENDA ITEMS NOT CONSIDERED BEFORE 11:00 PM

Any item on the Council agenda that has not been discussed by 11:00 p.m. shall be continued to the next regular meeting as a Carryover Item, unless City Council takes action to the contrary.

23. COUNCIL DISCUSSION

"No member of Council shall speak more than twice, nor for longer than five minutes, on an item under discussion without a permitting vote by Council."

~~No member of Council shall speak a second time, nor for more than five minutes, on an item under discussion, until all other members wishing to speak on that item have been heard.~~

24. AGENDA ITEMS SUBMITTED BY COUNCIL MEMBERS:

Mayor and Council Members submitting an item for a vote shall send the item to the City Manager in a timely manner in writing. Staff professional opinion will be written to accompany the item for discussion and a vote on the matter. Presentations at the Council table shall be limited to 15 minutes. Items requiring more input shall be considered for a Study Session on the 4th Monday of the month as provided in our Rules and Procedures.

25. VIOLATIONS

The City Clerk shall be responsible for reporting violations of time limitations or speaking sequence to the Chair.

October 29, 2001

TO: The Honorable Mayor and City Council

FROM: John Szerlag, City Manager
Gary A. Shripka, Asst. City Manager/Services
Steven J. Vandette, City Engineer
John K. Abraham, Traffic Engineer

SUBJECT: Traffic Committee Recommendations

At the Traffic Committee meeting of October 17, 2001, the following recommendations were made for City Council approval:

1. Recommend removing the YIELD signs on Alton, and recommend installing 4-way STOP signs at the intersection of Alton and Calvert (Item 4).
2. Recommend no changes to parking regulations on Lanergan, west of Adams (Item 5).
3. Recommend establishment of fire lanes at the Troy Community Center, as recommended by the Fire Department (Item 6).
4. Recommend establishment of fire lanes at The Fairways Condominiums, as recommended by the Fire Department (Item 7).
5. Recommend that no changes be made to traffic control devices at the intersection of Charnwood and Malvern, and recommend that shrubbery at the intersection be trimmed to remove sight obstructions (Item 8).
6. Recommend establishment of fire lanes at EDS, 1350 John R, as recommended by the Fire Department (Item 9).
7. Recommend that no changes be made to the existing traffic control devices at Norwich and Witherbee (Item 10).
8. Recommend that no changes be made to the speed limit on Northfield Parkway (Item 11).

JKA/ln

DRAFT

The Traffic Committee meeting was called to order at 7:30 p.m. in the Lower Level Conference Room at Troy City Hall on October 17, 2001 by Charles Solis.

PRESENT: John Diefenbaker
Eric Grinnell
Ted Halsey
Jan Hubbell
Richard Kilmer
Michael Palchesko
Charles Solis

ABSENT: None

Also present: Sergeant Robert Redmond, Troy Police Department
Lt. Robert Matlick, Troy Fire Department
John Abraham, Traffic Engineer
and residents listed on the attached sign-in sheet.

2. Minutes – July 18, 2001

Motion by Kilmer
Supported by Palchesko

To approve the July 18, 2001 minutes as printed.

YEAS: 7

NAYS: 0

ABSENT: 0

MOTION CARRIED

3. Visitors' Time - (Items not on the Agenda)

No one appeared to address any items not on the agenda.

Motion by Hubbell
Supported by Grinnell

To leave Items 6, 7, 8, and 9 until the end.

YEAS: 7

NAYS: 0

ABSENT: 0

MOTION CARRIED

4. Convert Calvert and Alton Intersection to 4-way STOP Controlled

Mr. Joe Beyer of 4706 Alton requests that the intersection of Calvert and Alton be converted to a 4-way STOP controlled intersection. Mr. Beyer is concerned about pedestrians, and particularly children walking to Costello Elementary School. The intersection today is controlled by YIELD signs on Alton. Mr. Beyer feels that the traffic on Calvert should stop, since the curve north of the intersection poses a sight distance problem. When kids cross at the intersection, southbound traffic on Calvert may not be able to see the pedestrians that are on the crosswalk. He also indicated that Calvert is a part of a major cut-through route for motorists between Long Lake and John R Roads. Mr. Beyer also indicated that this intersection doesn't have a school safety to guide school children safely across the intersection. We have contacted the Troy School District on this matter and understand that they are evaluating the request.

A STOP sign warrant analysis was performed for this intersection. Traffic counts were taken in August before and after school opened.

| | | | | |
|------------|---------|-----------------------|---------------|----------------|
| Aug. 16-17 | Calvert | 1192 vehicles per day | 29--8:15-8:45 | 36-- 3:30-4:00 |
| | Alton | 399 vehicles per day | | |
| Aug. 29-30 | Calvert | 1383 vehicles per day | 40--8:15-8:45 | 54--3:30-4:00 |
| | Alton | 383 vehicles per day | | |

Average traffic volumes on residential streets in Troy range between 300 and 4500 vehicles per day. Field observations were performed on September 10 between 8:00 a.m. and 9:00 a.m. A speed study indicated 24.9 miles per hour average speed for southbound traffic and 22.4 mph for northbound traffic in a section of Calvert north of Alton. There were two bicyclists observed during this time, which were an elementary school child accompanied by his mother. No pedestrians were observed.

Similar observations were made between 3:00 and 4:00 p.m. during school dismissal time. Average speeds were found to be 23.95 mph for northbound and 24.67 for southbound traffic on Calvert north of Alton. Five pedestrians and one bicyclist were observed.

A sight distance study showed that the curve on Calvert on the north side of the intersection poses a sight distance restriction. Since YIELD signs control traffic on Alton, this may not pose a major concern for vehicular traffic. It may be of concern for pedestrians crossing, particularly the children. Therefore, a stopping sight distance study was performed. Stopping sight distance is the distance required for a motorist to stop after sighting an obstruction in the roadway (such as a pedestrian). This distance is a sum of the distance traveled when a driver sees and understands the obstacle and proceeds to apply brakes and the distance traveled by the vehicle after applying brakes. For a motorist with slow reactions driving a big vehicle (applying conservative response time and deceleration rate), this distance was determined to be 180 feet, assuming the vehicle was approaching at a speed of 30 mph. Measurements in the field indicate that southbound traffic has this required stopping sight distance. Meaning, a motorist on southbound Calvert will have enough distance to stop after seeing a pedestrian crossing the intersection.

A traffic crash analysis was performed for this intersection to determine if there have been crashes at this location that might have been prevented by all-way STOP signs. Traffic crash records indicate that in the eight years between January 1993 and March 2001 there have been two reported crashes near this intersection. One was a rear-end crash, the other was a right angle crash where the motorist on Alton did not yield the right-of-way to the motorist on Calvert. Both were non-injury crashes. The rear end crash would not have been prevented by STOP signs; however, the right angle crash may have been prevented by a STOP sign on Calvert.

Additional comments by residents:

Joe Beyer, 4706 Alton

98% of neighborhood residents approve 4-way STOP signs

There is a sight distance problem, curve in the road, trees, and mounds of snow in winter. There is a lot of cut-through traffic from Square Lake, which will worsen next year during Square Lake Road construction.

Jackie Tremonti, 4735 Alton (corner house)

Wouldn't allow her son to be a safety on that corner because it's too dangerous. The principal of Costello school is reluctant to place a safety there for that reason.

Bryan Coudret, 4983 Calvert

Says it's dangerous to walk after 5 o'clock because of traffic speeds and volume. He invites anyone to come walk with him to see the problem. He recognizes the same cars all the time and wants them ticketed.

Joe MacRae, 4761 Alton

30 year resident, says it's hard to get across Calvert because of sight distance problem and speeds.

Rachel Leo, 1611 Welling

Wants flashing signs and more 25 mph signs. She has been almost run off the road, and someone also ran a YIELD sign and almost hit her.

Dan Beyer reiterated the above and also has heard that activities from other schools will be moved to Costello in the future, which will compound the problem.

A citizen said Welling is not a through street. Motorists trying to cut through turn around and go back, and are annoyed at the delay and go faster.

Tony Smith, 4684 Whitesell Drive

When he sees 3 or 4 cars in ten minutes he knows there is a backup on eastbound Long Lake. Motorists get mad at dead ends, are looking for streets to get out of the sub and not looking where they're driving.

Jeff Graffa, 4640 Fairmont

Wants someone to look at Calvert and Chapel. STOP signs were previously requested there.

A citizen said Hamman gets all the above traffic as well as traffic from Rochester Road.

It was suggested that opening another eastbound lane on Long Lake to facilitate traffic flow would lessen cut-throughs in the subdivision. Next year Long Lake is scheduled to be widened to five lanes east to Dequindre. However, these projects are always dependent upon funding, so it could take two years or more to accomplish.

In the meantime, Dr. Abraham will consult with the Engineering Department about the feasibility of installing a temporary extra lane.

Motion by Halsey
Supported by Diefenbaker

To recommend removing the YIELD signs on Alton and installing 4-way STOP signs at the intersection of Alton and Calvert.

YEAS: 7

NAYS: 0

ABSENT: 0

MOTION CARRIED

5. Restrict Parking on Lanergan for 70 Feet West of Adams

Ann Ortel of 3666 Adams Road requests that parking be restricted on the western end of Lanergan Street. Ms. Ortel described that vehicles park on the south side of Lanergan near Adams every day to take kids to the Harlan School across the street. As seen in the attached photos, pedestrians crossing Lanergan may not be seen by oncoming westbound traffic from Lanergan. Ms. Ortel indicated that in her observations, kids dart into the street and the parked vehicles pose an obstruction to motorists' sight, who may not see the pedestrians. She indicated that this occurs every morning and evening and is a dangerous situation.

The north side of Lanergan, being the water main side, is marked NO PARKING. The first residential driveway is around 65 feet from the sidewalk. According to Ms. Ortel, the resident across the street supports the parking prohibition.

The kids who walk on Adams have no sidewalks. There is a good circular drive at the school but most parents seem to prefer parking on the street.

Sergeant Redmond said posting NO PARKING signs would not prohibit vehicles from stopping and standing in the area, and believes that enforcement of the standard 15-foot parking restriction at intersections would solve the problem. He will step up enforcement and also contact the schools so they can request that parents not stop there.

Motion by Grinnell
Supported by Hubbell

To recommend no changes at this time. If the increased enforcement and parental education

doesn't improve the situation, the Traffic Committee will reconsider the issue in February.

YEAS: 7

NAYS: 0

ABSENT: 0

MOTION CARRIED

6. Install Fire Lanes at Troy Community Center, 3179 Livernois

The Troy Fire Department requests establishment of the proposed fire lanes at the Troy Community Center, 3179 Livernois. Section 8.28, Chapter 106, Troy City Code, provides for the establishment of fire lanes on private property. The Fire Department recommends that the fire lanes shown on the attached sketch be provided to allow proper deployment of and travel by emergency vehicles (fire, police, medical).

Motion by Hubbell
Supported by Kilmer

To recommend that the fire lanes/tow away zones shown in the attached sketch be established at the Troy Community Center, 3179 Livernois.

YEAS: 7

NAYS: 0

ABSENT: 0

MOTION CARRIED

7. Install Fire Lanes at The Fairways

The Troy Fire Department requests establishment of the proposed fire lanes at The Fairways Condominiums. Section 8.28, Chapter 106, Troy City Code, provides for the establishment of fire lanes on private property. The Fire Department recommends that the fire lanes shown on the attached sketch be provided to allow proper deployment of and travel by emergency vehicles (fire, police, medical).

This item was initiated by Donald Zelazny by a letter to Councilman Pallotta regarding a parking ticket issued on Fairways Blvd. Enclosed please find the correspondence from Mr. Zelazny. A review of parking restrictions was performed and the findings were as follows:

In the Fairways Condominium complex, some streets are public, and some are private under the ownership of the Condominium Association. Creekside, and the stub of Fairways Blvd. from Rochester to Creekside, are public streets. The oval Fairways Blvd. extending from the public street to Creekside is private (please see attached map). The Condominium Association requested parking restrictions on the public streets within the complex in 1994 (details attached). The parking prohibition was approved by the Traffic Committee and subsequently by City Council for the hours

between 1:00 a.m. and 6:00 a.m. every day, on the public portion.

An inventory of signs shows that both private and public portions have been posted with similar signs, and in addition, parking is restricted on the water main side of all streets within the complex. It should be noted that the approved restrictions are only for the public portion of the streets.

Lt. Matlick reviewed the situation and recommends that for purposes of easy access for fire trucks, the water main side of the "oval" be marked as a "fire lane" since "No Parking" restrictions can be enforced only on public streets. The existing signs that say "No Parking between 1:00 a.m. and 6:00 a.m." on the private portion should be enforced by the association, since City forces do not have authority to enforce on private property.

Barbara Boyajian, 1148 Fairways, President of the Association, said she and most other residents don't want parking to be allowed on the inner circle of Fairways.

Jackie Thompson-Sherwin, another resident, feels parking on the inner circle could impede emergency vehicles.

Lt. Matlick stated that the entire outer circle will be posted as a fire lane. He added that both entrances to the Fairways are currently posted NO PARKING on one side of the road.

Motion by Halsey
Supported by Hubbell

Recommend that the fire lanes/tow away zones shown in the attached sketch be established at The Fairways.

YEAS: 7

NAYS: 0

ABSENT: 0

MOTION CARRIED

8. Install 4-way STOP Signs at Charnwood and Malvern

Mr. Allen Quail of 2600 Bretby, president of the Charnwood Hills Homeowners' Association, requests 4-way STOP signs at the intersection of Charnwood and Malvern. Mr. Quail indicated that neighbors in the area have seen many near crashes and feel that 4-way STOP signs will improve safety in the area. He also said Charnwood is used as a cut-through route between Beach and Adams and that motorists travel at high speeds on Charnwood. Mr. Quail was mailed a copy of our brochure on the Neighborhood Traffic Harmonization Program and on STOP signs.

The intersection of Charnwood and Malvern is controlled by STOP signs on Malvern Drive. A traffic volume count showed around 290 vehicles a day on Malvern and 425 vehicles on Charnwood. A sight distance study indicated shrubs and bushes that

somewhat obstructed drivers' line of sight at this intersection. Since there are STOP signs on Malvern, this may not be a major concern. Trimming foliage on the southwest and southeast corners may remedy the sight concern. The intersection is a very low volume intersection, considering that Troy residential streets carry between 300 and 4500 vehicles per day.

Motion by Halsey
Supported by Hubbell

Recommend no changes to traffic control devices at the intersection, and recommend that the shrubbery at the intersection be trimmed to remove the sight obstruction.

YEAS: 7

NAYS: 0

ABSENT: 0

MOTION CARRIED

9. Install Fire Lanes at EDS, 1350 John R

The Troy Fire Department requests establishment of the proposed fire lanes at EDS, 1350 John R. Section 8.28, Chapter 106, Troy City Code, provides for the establishment of fire lanes on private property. The Fire Department recommends that the fire lanes shown on the attached sketch be provided to allow proper deployment of and travel by emergency vehicles (fire, police, medical).

Motion by Hubbell
Supported by Kilmer

To recommend that the fire lanes/tow away zones shown in the attached sketch be established at 1350 John R, as requested by the Troy Fire Department.

YEAS: 7

NAYS: 0

ABSENT: 0

MOTION CARRIED

10. Remove STOP Signs at Norwich and Witherbee

Two years ago, in response to citizen requests, ALL-WAY STOP signs were placed at Norwich and Witherbee. This item was approved by the City Council without a Traffic Committee recommendation. The item, along with a petition for STOP signs, was forwarded directly to City Council. The residents felt that a STOP sign at that location would discourage cut-through traffic in their neighborhood.

Susan Becker lives at 1001 Norwich, and the STOP sign is in front of her house. She believes that cut-through traffic has not been deterred, and the STOP sign is creating problems for her family. The Troy Police have told her that parking is prohibited near her house because of its proximity to the STOP sign. Parking is prohibited by law within 15 feet of such STOP controlled intersections. Mr. Becker is handicapped and parks in the driveway, and the other three family members park in the street. Ms. Becker would like the sign removed, since she feels it is not serving any purpose.

The Traffic Engineering office also received a letter from Julius Becker, Conservator of the assets of Lillian Harper, 1011 Norwich. Mr. Becker supports the request to remove the STOP sign.

Ann Sawyer (895 Norwich), Pamela Lourim (904 Norwich), Jeanne Swanson (915 Norwich) and Donna Modras (905 Norwich) attended the meeting to object to removal of the STOP sign. They feel that it is still necessary because of the sight obstruction caused by the curve in the road and the cut-through traffic.

Sergeant Redmond pointed out that parking is not permitted in the intersection whether or not there is a STOP sign.

Motion by Hubbell
Supported by Grinnell

To recommend no changes to the existing traffic control devices.

YEAS: 7

NAYS: 0

ABSENT: 0

MOTION CARRIED

11. Reduce Speed Limit on Northfield Parkway Between Wattles and Long Lake from 35 MPH to 25 MPH.

Mr. Don Siefkes of 4370 Northfield Parkway requests reduction in speed limit on Northfield Parkway. Mr. Siefkes reports that the noise from the roadway is such that it interferes with the enjoyment of their homes and yards and that the speed is definitely a hazard for the children who, even though they're not supposed to, do play alongside the roadway. He also indicated speeds in excess of 60 MPH are common both during the day and at night. Mr. Siefkes also felt that the Neighborhood Traffic Harmonization Program may be applied to their neighborhood. Though the NTHP is intended for streets classified as residential, with a 25 mph speed limit, City staff was willing to work with residents on Northfield Parkway, which is a City secondary thoroughfare. Mr. Siefkes also submitted a petition signed by 33 residents whose houses back up to Northfield Parkway.

In response to this request, City staff mailed a brochure of the program and a "Traffic Information Survey" to be completed and sent back to proceed with the program. In the meantime, City staff had also performed speed studies and noise measurements that

were of concern to the residents. The speed measurements taken on four occasions at different times of the day showed average speeds of 33.67, 36.63, 36.57 and 36.48 mph. Noise measurements were taken just behind the sidewalk and showed readings between 51 and 71 decibels; the measurements 50 feet from the sidewalk were considerably lower. One other observation from the noise measurements was that the noise levels varied very little for vehicles traveling at 45, 35, and 25 mph speeds (\pm 4 db average).

The speed limit on Northfield Parkway was established by a Traffic Committee recommendation in September 1987 that was subsequently approved by City Council on September 28, 1987. The speed limit was established based on an engineering study as prescribed by the Michigan Manual of Uniform Traffic Control Devices. The guidelines call for setting a speed limit at the 85th percentile speed as observed by speed studies and based on the functional classification of the roadway. This is the standard procedure followed around the country and is used to set the majority of speed limits on roadways such as Northfield Parkway.

An important factor in setting speed limits is the functional classification of the roadway, meaning, what is the primary function of the roadway. Functional classes differ based on the access and mobility. For example, the freeways are planned to have very limited access while mobility is high, so speed limits are in excess of 55 mph.

Since residential roads are planned to have greater priority for access and less priority for movement, that is reflected in the 25 mph speed limit that is set. Northfield Parkway has always been planned to be a collector street to serve a higher function than residential roads between Wattles and Long Lake, and that is the reason that when planning residential subdivisions along its stretch, none of the homes front the roadway. As can be seen, this is consistent with the planned function of the roadway; i.e., lesser access and more mobility than the residential streets. The speed limit is set at 35 mph, and the road also was designed to accommodate 35 mph traffic; therefore, all visual cues on the roadway tell the driver that it is a higher-speed type of street (35 feet wide pavement, etc.); this is reflected in the average speeds being close to 35 mph. Lowering the speed limit will not assure reduction in speeds since it is proven that unrealistic speed limits have no effect on drivers. It also puts our enforcement officers in a difficult position enforcing unreasonable speed limits, which may not be defended in court.

Recent speed studies indicate very similar results. Our Police Department has targeted the area for speed enforcement and indicates no major speeding problems on the stretch of roadway. City staff also performed a traffic crash analysis to determine if there have been any crashes in the stretch of concern between Wattles and Wintergreen. Our analysis shows one reported rear-end crash in this section of Northfield Parkway in the past three years.

Consistent with the Neighborhood Traffic Harmonization Program guidelines, City staff performed speed and noise measurements with the cooperation of residents during three different time periods identified by the residents. One study was performed between 2 and 3 PM in the backyard of 4310 Devonshire, since this time period was identified as a high traffic time with high school dismissal.

Following is a summary of the results:

Vehicles observed between 2:15 and 3:00 PM
 Average speed: 32.39 MPH
 Average noise when vehicles travel on Northfield Parkway:
 At the backyard patio: 59.12 decibels
 Inside the house (breakfast nook): 57.16 decibels

Mr. Siefkes felt that another peak hour is between 5 PM and 6 PM. Therefore, a speed study and a noise level measurement were taken during that time period also. Following is a summary (October 01, between 4:45 and 5:55 PM)

Average speed: 34.11 MPH. Max speed recorded 48 MPH, 85% traveling under 42 MPH
 Average noise: 60.25 decibels Noise during 85% of the time was less than 65 decibels

Further, another time identified was Saturday afternoon between 12 and 4 PM. City staff went out on the scheduled Saturday, October 06, and performed the study between 1:15 and 2:00 PM. Following is a summary:

Average speed: 34.67 MPH. Max speed recorded 41 MPH, 85% traveling below 39 MPH
 Average noise: 60.17 decibels. Noise during 85% of time was less than 65 decibels

All the noise measurements indicated that the noise levels are below the acceptable roadway noise level as prescribed by the State which is a sustained noise of 67 ± 4 decibels.

Ken Mittlebrun lives at 1472 Brookdale, on a cul-de-sac off Northfield. He sees a lot of foot and bike traffic. He said the traffic speed trailer did not get a true picture of speeds, as it was there during rush hour, when traffic is heavier and slower.

Against the change to 25 mph:

Residents presented a petition signed by 53 neighborhood residents requesting that the speed limit remain at 35 mph on Northfield Parkway.

Robert Angel of Somerset Place said that he realizes that motorists won't observe unrealistic speed limits. He said there are sidewalks for pedestrians and that all the homes along Northfield back up to the roadway. Mrs. Angel said she has contacted homeowners in three other area subdivisions and none were aware that residents had raised this issue with the City.

Mr. Halsey agrees that Northfield Parkway was designed as a collector street and provides adequate sidewalks for pedestrians.

We also received a call from Ms. Gwen Schmidt of 1064 Paddock Court, who indicated that the speed limit on Northfield Parkway should not be changed since it serves a higher purpose than the residential street. Ms. Schmidt also indicated that

the petition that was submitted earlier was not representative of the Homeowner's Association and that she is circulating a petition against reducing the speed limit. Ms. Schmidt also indicated that some residents signed both petitions.

At the meeting, Ms. Schmidt, a member of the Somerset Place Homeowners' Association Board, said she has two small children and doesn't think 35 mph is a problem if it is enforced. She feels that 25 mph is not realistic, and if noise is a problem, the affected homeowners should use landscaping as a buffer. She also stated that Northfield Parkway was there first, before the subdivisions, and the residents knew what they were buying. She mentioned that the majority of Troy High School traffic exits onto Long Lake, not Northfield.

Craig Sable, 1063 Paddock Ct., wrote in opposition of the proposal to reduce speeds and indicated the "speeders" may just be random drivers ignoring the law. He believes enforcement of the current 35 mph limit will suffice.

Karen McInerney, 4712 Bentley, President of the Merihill Acres Property Homeowners Association, wrote on behalf of the homeowners requesting that the 35 mph limit be maintained.

Bill and Denise Hart, 1086 Paddock Court, wrote in support of the 35 mph limit. They suggest that the Troy High administration could help reduce speeding concerns by revoking parking privileges for students ticketed for speeding on Northfield.

Debbie Cummings wrote that she and her husband originally supported lowering the speed limit, but have changed their minds. They feel the answer is stronger enforcement by the Police Department.

Sergeant Redmond said the Police Department has targeted the area for selective enforcement a number of times, and has also put the radar trailer out on several occasions. He said that he has not seen any real speeding problems on Northfield Parkway.

For the change to 25 mph:

Ken Mittlebrun lives at 1472 Brookdale, on a cul-de-sac off Northfield. He sees a lot of foot and bike traffic. He said the traffic speed trailer did not get a true picture of speeds, as it was there during rush hour, when traffic is heavier and slower.

The radar trailer has been installed on two occasions, once for 12 hours and once for 26 hours.

Jim Guisinger, 1471 Brookdale, said a lot has changed from when speed limits were set in 1987. Northfield Road south of Wattles has the same characteristics as the north end, but has a 25 mph limit. Dr. Abraham explained that the characteristics are not the same, as the road south of Wattles is not a through street, and dead ends at two schools (Bemis Elementary and Boulan Park Middle School), hence the lower speed limit.

Dilip Desai, 4310 Devonshire, mentioned that Beech has the same physical characteristics as Northfield, and has a 25 mph speed limit. Dr. Abraham said that

Beech is considered a "scenic route" within the City, is narrower and has hidden driveways. The City's Master Plan designated Northfield Parkway in this section as a secondary thoroughfare to relieve congestion on the mile roads.

Tom McClure, 4265 Gaylord, said 35 mph wouldn't be bad, but motorists exceed the limit.

Keith Blasium, 4385 Gaylord, said Northfield Parkway is an outlet for the subdivision. He is concerned about his safety while mowing the edge of his lawn near the street. He also said Northfield, north of Long Lake, lowers to 25 mph and then up again. Dr. Abraham said this is because of the elementary school in the area, and the lower speeds are limited to school arrival and dismissal times. Mr. Blasium then asked about having a dual speed limit on Northfield, or a flashing light due to the high school. Dr. Abraham said that wouldn't address the concerns of the petitioners, as the area of concern is not near the high school, and flashing signals with lower speed limits normally are used only for elementary and middle schools.

Motion by Palchesko
Supported by Diefenbaker

To recommend no changes to the speed limit on Northfield Parkway.

YEAS: 6

NAYS: 1 (Kilmer)

ABSENT: 0

MOTION CARRIED

Mr. Kilmer voted "nay" because 250 petitioners want the speed limit lowered. He also feels that if the speed limit is set at 25, people will drive 35; if it is set at 35, people will drive 45.

PUBLIC HEARINGS

12. Request for Sidewalk Waiver – 2035 Virginia

RWT Building is requesting a waiver for the sidewalk at 2035 Virginia. There are no sidewalks existing near this parcel. Petitioner has signed an "Agreement for Irrevocable Petition for Sidewalks."

The public hearing was declared open.

No one wished to be heard.

The public hearing was declared closed.

Resolution #2001-11

Motion by Hubbell
Supported by Palchesko

WHEREAS, City of Troy Ordinances, Chapter 34, Section 8 (D) allows the Traffic Committee to grant temporary waivers of the City of Troy Design Standards for Sidewalks upon a demonstration of necessity; and

WHEREAS, RWT Building has requested a temporary waiver of the requirement to construct a sidewalk on the property line because Virginia is already developed with no sidewalks existing.

WHEREAS, the Traffic Committee has determined the following:

- a. A variance will not impair the public health, safety or general welfare of the inhabitants of the City and will not unreasonably diminish or impair established property values within the surrounding area, and
- b. A strict application of the requirements to construct a sidewalk would result in practical difficulties to, or undue hardship upon, the owners, and
- c. The construction of a new sidewalk on the property line would lead nowhere and connect to no other walk, and thus will not serve the purpose of a pedestrian travel-way,

NOW THEREFORE, BE IT RESOLVED that the Traffic Committee grants a temporary one-year waiver of the sidewalk requirement for the property at 2035 Virginia, which is owned by RWT Building.

YEAS: 6

NAYS: 0

ABSENT: 0

ABSTAINED: 1 (Mr. Grinnell abstained because the petitioner is his neighbor)

MOTION CARRIED

13. Request for Sidewalk Waiver – 2027 Virginia

RWT Building is requesting a waiver for the sidewalk at 2027 Virginia. There are no sidewalks existing near this parcel. Petitioner has signed an "Agreement for Irrevocable Petition for Sidewalks."

The public hearing was declared open.

No one wished to be heard.

The public hearing was declared closed.

Resolution #2001-12

Motion by Diefenbaker

Supported by Hubbell

WHEREAS, City of Troy Ordinances, Chapter 34, Section 8 (D) allows the Traffic Committee to grant temporary waivers of the City of Troy Design Standards for Sidewalks upon a demonstration of necessity; and

WHEREAS, RWT Building has requested a temporary waiver of the requirement to construct a sidewalk on the property line because Virginia is already developed with no sidewalks existing.

WHEREAS, the Traffic Committee has determined the following:

- a. A variance will not impair the public health, safety or general welfare of the inhabitants of the City and will not unreasonably diminish or impair established property values within the surrounding area, and
- b. A strict application of the requirements to construct a sidewalk would result in practical difficulties to, or undue hardship upon, the owners, and
- c. The construction of a new sidewalk on the property line would lead nowhere and connect to no other walk, and thus will not serve the purpose of a pedestrian travel-way,

NOW THEREFORE, BE IT RESOLVED that the Traffic Committee grants a temporary one-year waiver of the sidewalk requirement for the property at 2027 Virginia, which is owned by RWT Building.

YEAS: 6

NAYS: 0

ABSENT: 0

ABSTAINED: 1 (Mr. Grinnell abstained because the petitioner is his neighbor)

MOTION CARRIED

14. Other Business

The members had no other business to discuss. Dr. Abraham reminded the Traffic Committee that we lacked a quorum at two recent meetings, and suggested the members call ahead of time if they will be unable to attend.

15. Adjourn

Motion by Hubbell
Supported by Kilmer

To adjourn the meeting at 8:45 p.m.

YEAS: 7

NAYS: 0

ABSENT: 0

MOTION CARRIED

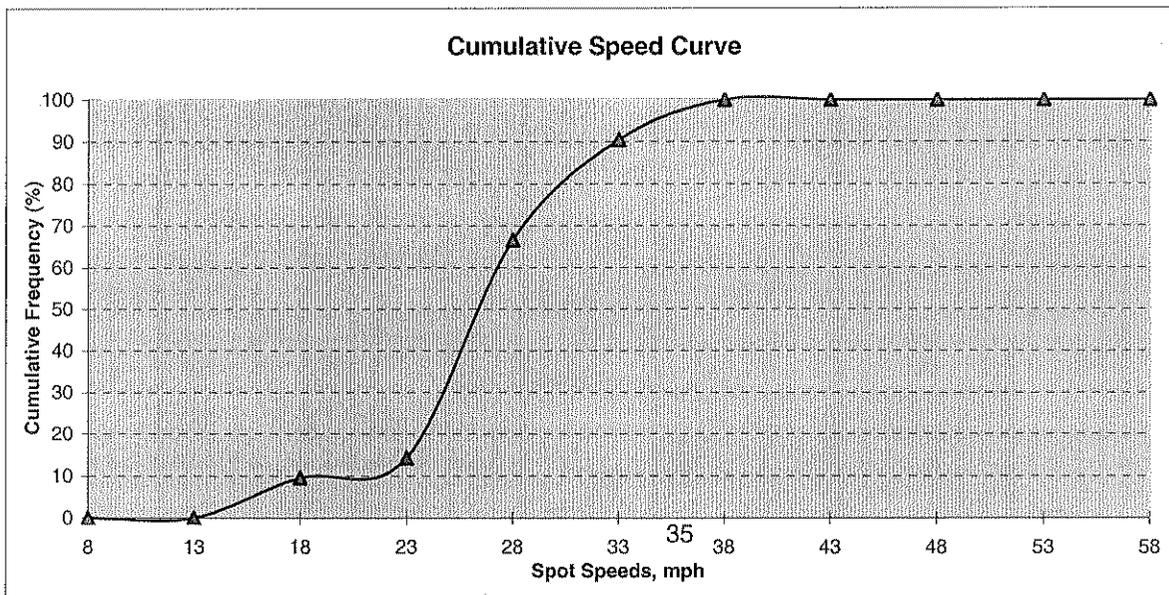
\\TESLA\TRA\aaa Traffic Committee\01-10-17 minutes draft.doc

SPOT SPEED STUDY

NORTHBOUND CALVERT NORTH OF ALTON
 SEPTEMBER 10, 2001 3:05 TO 4:00 PM

| Speed Range (miles per hour) | # Cars in Speed Range |
|---------------------------------|-----------------------|
| 6 to 10 | 0 |
| 11 to 15 | 2 |
| 16 to 20 | 1 |
| 21 to 25 | 11 |
| 26 to 30 | 5 |
| 31 to 35 | 2 |
| 36 to 40 | 0 |
| 41 to 45 | 0 |
| 46 to 50 | 0 |
| 51 to 55 | 0 |
| 56 to 60 | 0 |
| Total # vehicles | 21 |

Average Speed 23.952 Miles per hour



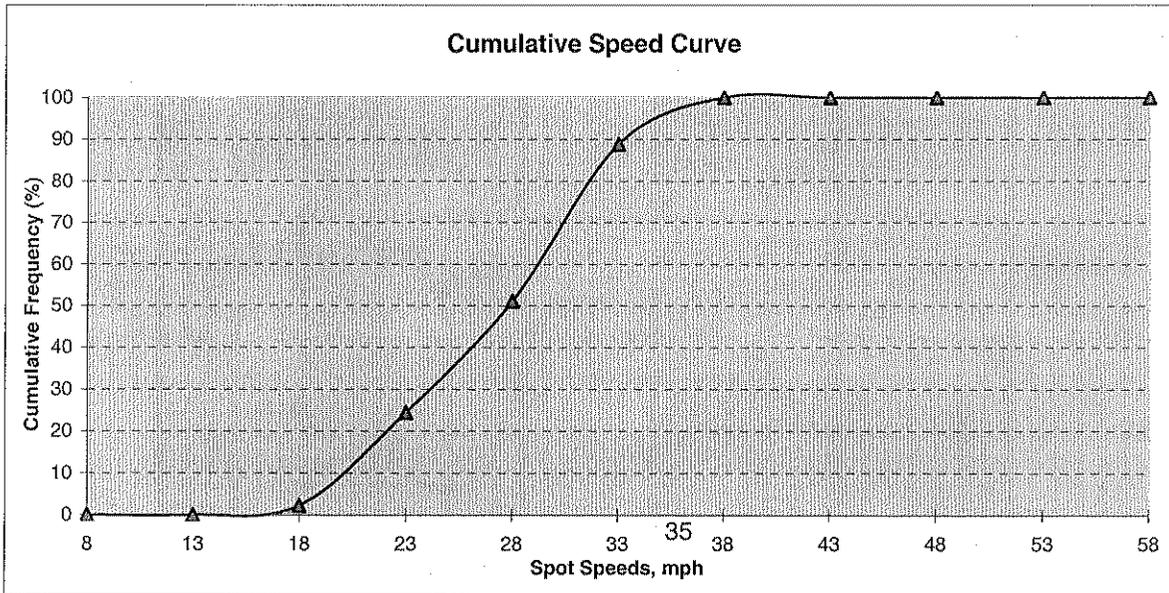
Maximum Speed Recorded : 32

SPOT SPEED STUDY

SOUTHBOUND CALVERT NORTH OF ALTON
 SEPTEMBER 10, 2001 3:05 to 4:00 PM

| Speed Range (miles per hour) | # Cars in Speed Range |
|---------------------------------|-----------------------|
| 6 to 10 | 0 |
| 11 to 15 | 1 |
| 16 to 20 | 10 |
| 21 to 25 | 12 |
| 26 to 30 | 17 |
| 31 to 35 | 5 |
| 36 to 40 | 0 |
| 41 to 45 | 0 |
| 46 to 50 | 0 |
| 51 to 55 | 0 |
| 56 to 60 | 0 |
| Total # vehicles | 45 |

Average Speed 24.667 Miles per hour



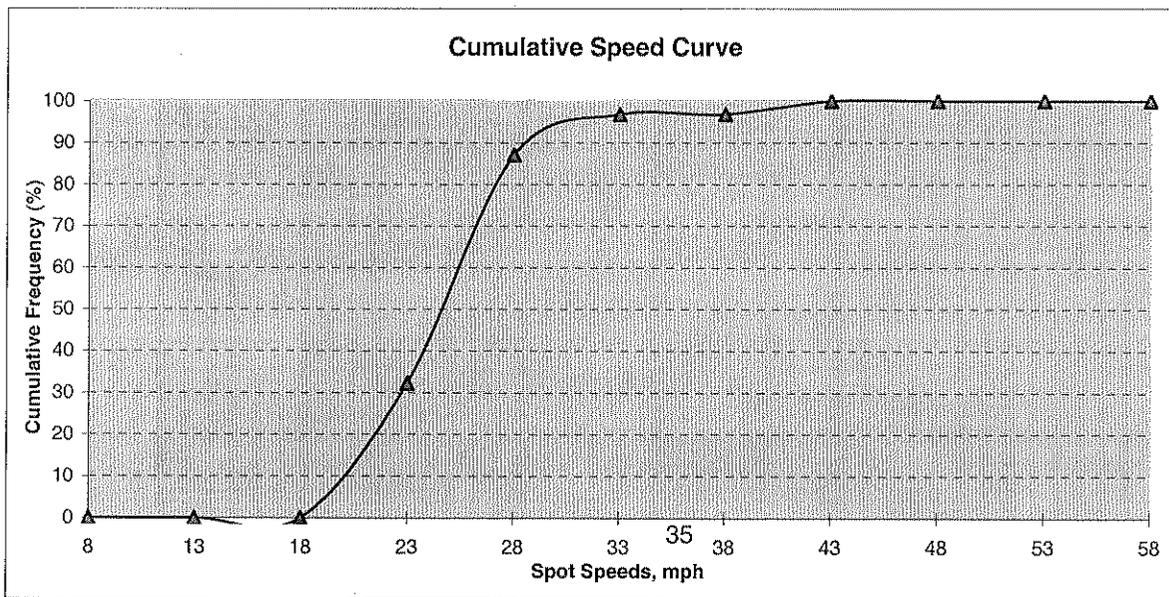
Maximum Speed Recorded : 34
 5 pedestrians and 1 bicyclist

SPOT SPEED STUDY

NORTHBOUND CALVERT NORTH OF ALTON
SEPTEMBER 10, 2001 8:05 TO 8:50 AM

| Speed Range (miles per hour) | # Cars in Speed Range |
|---------------------------------|-----------------------|
| 6 to 10 | 0 |
| 11 to 15 | 0 |
| 16 to 20 | 10 |
| 21 to 25 | 17 |
| 26 to 30 | 3 |
| 31 to 35 | 0 |
| 36 to 40 | 1 |
| 41 to 45 | 0 |
| 46 to 50 | 0 |
| 51 to 55 | 0 |
| 56 to 60 | 0 |
| Total # vehicles | 31 |

Average Speed 22.355 Miles per hour



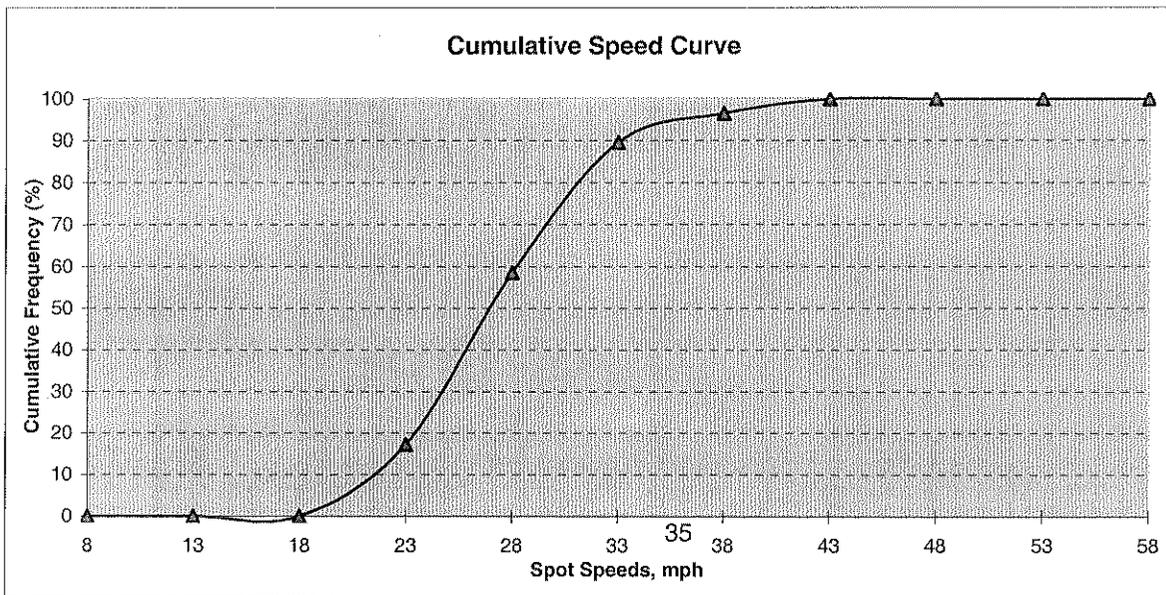
Maximum Speed Recorded : 32

SPOT SPEED STUDY

SOUTHBOUND CALVERT NORTH OF ALTON
 SEPTEMBER 10, 2001 8:05 TO 8:50 AM

| Speed Range (miles per hour) | # Cars in Speed Range |
|---------------------------------|-----------------------|
| 6 to 10 | 0 |
| 11 to 15 | 0 |
| 16 to 20 | 5 |
| 21 to 25 | 12 |
| 26 to 30 | 9 |
| 31 to 35 | 2 |
| 36 to 40 | 1 |
| 41 to 45 | 0 |
| 46 to 50 | 0 |
| 51 to 55 | 0 |
| 56 to 60 | 0 |
| Total # vehicles | 29 |

Average Speed 24.897 Miles per hour



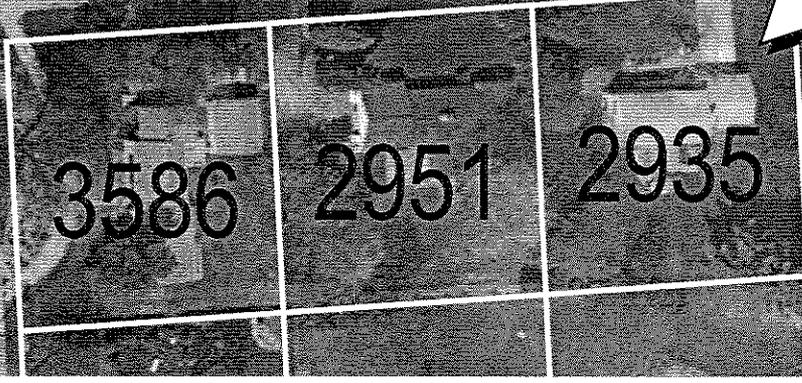
Maximum Speed Recorded : 37 ALL OTHERS LESS THAN 32 MPH

ADAMS ROAD

HARLAN SCHOOL

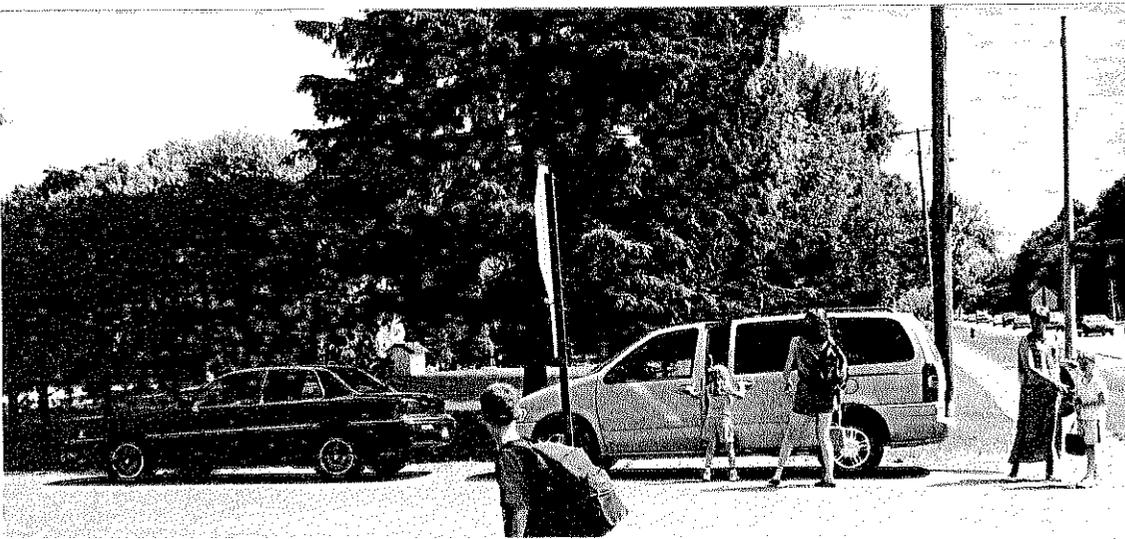


Lanergan



ITEM 5

ITEM 5

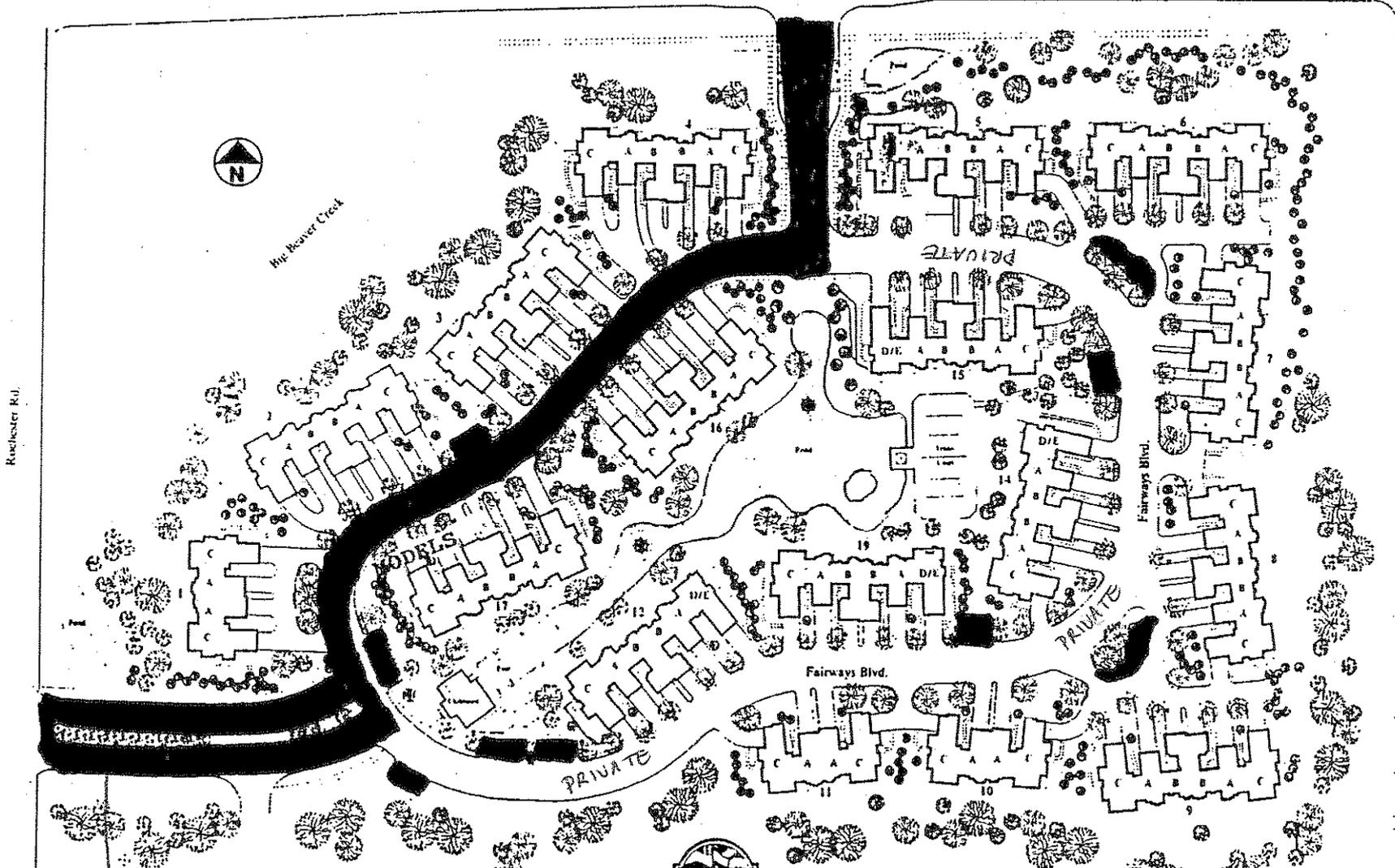


CREEKSIDE DRIVE (TRUDY CITY STREET)

FAIRWAYS BLVD. - PRIVATE STREET

THE SITE

Square Lake Rd.



The Beaver Creek

Rochester Rd.

Hillmore St.

PUBLIC PORTION

ALL STREETS HAVE "NO PARKING" SIGNS ON THE OUTSIDE

"NO PARKING 1 AM TO 6 AM" ON THE INSIDE



Artist rendition.

Continuing a policy of constant research and improvement, Holtzman & Silverman/The Fisher Group reserve the right of price, plan, or specification change without notice or prior obligation.

ITEM 7

8/29/94

OFF STREET PARKING AREAS



CVTSight
SnapShot

Enter Map Title
Enter Map Description

Map Legend:

- BOUNDARY LINE
- MAJOR ROADS
- I-75
- LABEL ROAD NAMES
- ▭ PARCEL

■ = NEW FIRE LANES

BARBARA BOYAJIAN
CONDOMINIUM ASSOC.
1148 FAIRWAYS
TROY, MI 48085

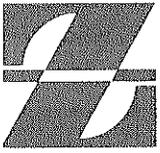


Map Scale:
Map Date: August 24, 2001
Data Date: May 2001



Note: The information provided by this program has been compiled from recorded deeds, plats, taxmaps, surveys, and other public records and data. It is not a legally recorded map or survey and is not intended to be used as one. Users of this data are hereby notified that the information sources mentioned above should be consulted for verification of the information.

17M-7



J. DONALD ZELAZNY
1111 Fairways Boulevard
Troy, MI 48085-6109

ITEM 7

PH 248-879-3916

E-mail: THEBIGZEE@aol.com

FX 248-879-3984

August 20, 2001

d-ZP3, Troy, Parking

Councilman Anthony Pallotta
City of Troy
500 West Big Beaver
Troy, MI 48084

Dear Sir,

I do not mean to bring a piddling irritant to you for deliberation in the council, but I felt that the council might benefit from specific knowledge of just one more example of how government itself challenges the *respect* for government and the law by we "ordinary citizens". This minor item has to do with what we interpret to be costly inconsistencies in traffic enforcement policies.

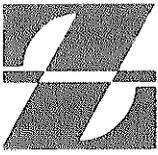
I am a resident of the Fairways Condominium at the SE corner of Rochester and Square Lake Roads. We have 100 living units in 17 buildings plus a clubhouse. I am advised by the city that the entranceway from Square Lake and the portion of our wide oval street to the west from there, known as CREEKSIDE DRIVE, is officially a city street. The balance of our oval known as FAIRWAYS BOULEVARD is officially a private drive. The streets of Muirfield, Augusta and Doral to the south of us, with no outlet and entry and egress from Fairways, our private drive, are officially city streets. Our oval, Fairways Boulevard and Creekside Drive is 36 feet wide curb-to-curb, almost four 10-foot wide lanes.

The Troy School bus uses Creekside and Fairways. The city plows the snow on the three streets to the south and sometimes the Fairways entranceway from Rochester Road. When we inquired some time ago about plowing snow on Fairways and Creekside, we were advised that the city couldn't do so because:

- A. Fairways is a private drive
- B. The construction of the streets does not conform to city standards

When we asked the city to have a derelict and abandoned car towed from one of our parking pads, we were advised that it was private property and our association was responsible for it, not the city.

When traffic is heavy at rush hour on Rochester Road we get frequent cut-throughs from Rochester Road to Square Lake, often at relatively high speeds. We asked to have a "NO THRU TRAFFIC" sign erected. We were told that could not be done, but the city did install a 25 MPH speed limit sign. Vaughn Road in Bloomfield Hills between Long Lake and Lahser has "NO THRU TRAFFIC" signs at both ends!



*on Cheekside Only!
by the condo association
on Fairways.*

The city did install against our objection "NO PARKING" signs all around our oval and have now started to issue \$50 parking tickets (copy enclosed). Why? Parking restrictions in the two entrance-ways make good sense as they do at fire hydrants, mail box stands, etc. Why around our oval in otherwise open areas, our guest parking spots? Why be hitting our residents and guests with \$ 50.00 fines?

We have very limited parking space, mainly our own driveways and parking pads around the complex that accommodate a total of 36 cars. During our current construction, which will last over a year, two or more pads are taken up by construction materials and equipment, thereby eliminating 5 or 6 parking spaces. Some spaces are used regularly by residents who have multiple vehicles. Particularly on holidays, some weekends and whenever there is an event at the club house or when residents are having guests, cars can only be parked along the curbs and normally only on the outside of the oval. Parking on the inside in most locations would only block the driveways of neighbors, obviously not acceptable.

If cars are parked on both sides of the oval using up an 8-foot wide lane each, (rarely done and not practical), that still leaves a 20-foot wide lane in the center for an emergency vehicle. When parked only on the outside lane as is normal, that leaves 28 feet. Normally parking is done only on the outside of the oval where the signs are and where you now choose to issue the \$ 50.00 citations. We do not wish to compromise our safety in any way, but we really do not believe that there is a safety issue. What is the logic? Why so inconsistent? The city says that this is a "Private Drive" and certain otherwise "normal" services cannot be provided and yet you can restrict us and issue steep fines. We live here and would like to use our property in a normal free and legal manner without these unreasonable restrictions, harassment or penalty.

My purpose in writing is to:

- A. Bring to your attention what we consider to be an inconsistency
- B. Request an explanation for it
- C. Request that the **NO PARKING** signs on the outside of the oval be removed, except where obviously appropriate.
- D. Request that **NO THRU TRAFFIC** signs be erected at both the Rochester Road and Square Lake Road entrances.

I look forward to your response.

Very truly yours,


J. Donald Zelazny
Resident, Tax paying co-owner

CC: John Abraham, City of Troy Traffic Engineer
Barbara Boyajian, President Fairways
Condominium Association
David Cowan, In Rhodes Management, Inc.



6327

6324

6398

6360

2625

2593

6303

2860

6345

6330

ANSLOW LANE

2830

6355

6323

2915

2865

2760

2730

2580

2825

CHARNWOOD ROAD

2759

6239

6263

MALVERN DRIVE



ITEM 8

6242

6256

6270

6284

2725

2595

2575

2642

Item 10 Contd.

Moved by Halsey
Supported by Diefenbaker

Recommend that no change be made to existing traffic controls at the Northfield Parkway/Durand/Wintergreen intersection.

YEAS: 5 Cotsonika, Diefenbaker, Halsey, Hanna, Perry
NAYS: 0
ABSENT: 2 Coleman, Rudell

MOTION PASSED

ITEM: 11 ESTABLISH 35 MPH SPEED LIMIT ON NORTHFIELD PARKWAY,
WATTLES TO LONG LAKE.

Northfield Parkway, Wattles to Long Lake, has recently been opened to traffic. During the interim period while the Traffic Committee and Troy City Council are considering an appropriate speed limit for this roadway, a 35 mph speed limit has been posted under a temporary traffic control order.

Northfield Parkway, north of Long Lake, has been posted with a 35 mph speed limit for many years, and the Traffic Committee has generally recommended that secondary roads have a speed limit of 35 mph. Secondary roads, like Northfield Parkway, serve a function of more importance than local streets but of lesser importance than arterial streets (such as our mile roads).

The speed at which motorists travel on a street is also helpful in determining a realistic speed limit. Speed studies conducted on Northfield Parkway on August 24, 1987, before speed limit signs were posted, indicated an average speed of 36 mph. Eighty-five percent of the motorists were traveling at a speed of 40 mph or less.

Moved by Halsey
Supported by Diefenbaker

Recommend that a 35 mph speed limit be established for Northfield Parkway, Wattles to Long Lake.

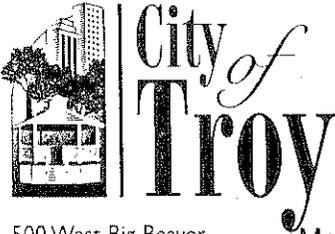
YEAS: 5 Cotsonika, Diefenbaker, Halsey, Hanna, Perry
NAYS: 0
ABSENT: 2 Coleman, Rudell

MOTION PASSED

ITEM: 12 INSTALL YIELD SIGN ON DORSHIRE AT GLENSHIRE.

Houses on the northeast and northwest corners of the Dorshire/Glenshire intersection restrict the motorist's view of traffic on Glenshire. Because the safe approach speed - the speed at which motorists can approach an intersection and still stop in time to avoid a collision with a motorist on the intersecting street - is less than 25 mph, installation of a yield sign on Dorshire at Glenshire was recommended. A yield sign was installed on Dorshire at Glenshire

ITEM 11
Northfield Pkwy



June 29, 2001

500 West Big Beaver
Troy, Michigan 48084
Fax: (248) 524-0851
www.ci.troy.mi.us

Mr. Don Siefkes
4370 Devonshire

Mr. Dilip DeSai
4310 Devonshire

Mr. Jim Guisinger
1471 Brookdale

Dear Mr. Siefkes, Mr. DeSai, and Mr. Guisinger:

- Area code (248)
- Assessing
524-3311
- Bldg. Inspections
524-3344
- Bldg. Maintenance
524-3368
- City Clerk
524-3316
- City Manager
524-3330
- Community Affairs
524-1147
- Engineering
524-3383
- Finance
524-3411
- Fire-Administration
524-3419
- Human Resources
524-3339
- Information Services
619-7279
- Law
524-3320
- Library
524-3545
- Parks & Recreation
524-3484
- Planning
524-3364
- Police-Administration
524-3443
- Public Works
524-3370
- Purchasing
524-3338
- Real Estate & Development
524-3498
- Treasurer
524-3334
- General Information
524-3300

Thank you for the letter that we received on June 19, 2001, with the Traffic Information Survey. With this we are now ready to proceed to the next stage of Phase I of the Neighborhood Traffic Harmonization Program (NTHP). The next steps, as described in the attachment, would involve identifying a core group of residents to work with City staff toward identifying and resolving the concerns.

Also, the next stage would involve data collection. Since safety and excessive noise caused by speeding are identified as concerns, data collection would involve speed studies. This effort would be done on a partnership basis where City employees and resident volunteers would work together and collect the data. City staff will summarize the data and provide the core group with a copy. Once the core group has reviewed the data, we can set up some meaningful thresholds for the data so that we can have a benchmark to work with. Please identify some resident volunteers who would be willing to work with City staff to perform data collection and some time slots when the studies would be performed.

The noise measurements indicated in my last letter were taken just behind the sidewalk and the measurements 50 feet from the sidewalk were considerably lower. One other observation from the noise measurements was that the noise levels varied very little for vehicles traveling at 45, 35, and 25 mph speeds (± 4 db average).

The speed limit fixed in 1987 was based on an engineering study as prescribed by the Michigan Manual of Uniform Traffic Control Devices. The guidelines call for setting a speed limit at the 85th percentile speed as observed by speed studies, and based on the functional classification of the roadway. This is the standard procedure followed around the country and is used to set the majority of speed limits on roadways such as Northfield Parkway. Recent speed studies indicate very similar results. Our Police Department has targeted the area for speed enforcement and indicates no major speeding problems on the stretch of roadway. We also performed a traffic crash analysis to determine if there have been any crashes involving vehicles traveling over the double yellow lines. Our analysis shows one rear-end crash in the section of Northfield Parkway in the past three years. However, we will proceed with the NTHP steps to quantify the speeding concern so we can apply the right remedial action.

Sincerely,

John K. Abraham, Ph.D., P.E.
Traffic Engineer

JKA/In

cc: Gary A. Shripka, Assistant City Engineer/Services
Steven J. Vandette, City Engineer
Lt. Robert Rossman, Police Department

) JEM 11

4370 Devonshire
Troy, Michigan
July 29, 2001

John Abraham, Ph.D, P.E.
Traffic Engineer
City of Troy
500 W. Big Beaver Road
Troy, Michigan 48084

RECEIVED
AUG 1 2001
ENGINEERING

Dear Dr. Abraham:

We have received your letter of June 29, 2001, but are quite disappointed in it.

We don't believe there is a need to do any more work to "identify the concerns." We have clearly indicated our concerns to you both personally and in writing. It appears to us you just want to conduct more tests to prove to the 33 households who signed our original letter that there is not a problem. We believe this because twice you have stated in our personal meetings that "I don't believe in citizen petitions. People will sign anything you put in front of them."

We think it is a mistake for you to ignore the change in the character of this road since it was built back in 1987. As we stated in our letter of June 11, the character of this road has changed totally in the last 14 years from rural to residential. This stretch of road with sidewalks on both sides is as much a residential street as Northfield Parkway south of Wattles or Beach Road between Wattles and Long Lake both of which have 25 MPH speed limits.

We also think it inappropriate to say that there is not a problem with cars speeding and crossing the double yellow line because there have been no serious accidents to date. Does a child have to die or be seriously injured before you will do anything?

The minutes of the Traffic Committee meeting of September 16, 1987 clearly show that the speed limit was set based on how fast traffic was traveling on this road before speed limit signs were posted and before it became a residential street. You seem to be saying that this is OK, and that, if the average speed on that day in 1987 was 60 MPH, the speed limit today would be 60 MPH. We think that is a ridiculous position. We believe speed limits should be based on the character of the road and the type of neighborhood the road passes through.

What we want from you is not more testing, but action along the lines of our suggestions as stated in the Traffic Information Survey we sent you on June 11. Specifically, we would be happy if you would lower the speed limit to 25 MPH with a sign underneath that says "strictly enforced." It is simply not practical to have the police out here all the time. They are great when they can be here, but a more permanent solution is needed.

Never the less, we want to cooperate with your program and our core group is:

- | | | | |
|-----------------|----------------|-----------------------|-----------------|
| Don Siefkes | Jim Guisinger | Steve Westmoreland | Delip Desai |
| Rosemary Lake | Kim Guisinger | Michelle Westmoreland | Rekha Desai |
| 4370 Devonshire | 1471 Brookdale | 1456 Bradbury | 4310 Devonshire |
| Bruce Cummings | Keith Blasius | Tom McClure | |
| Debbie Cummings | Sara Blasius | Janet McClure | |
| 1019 Paddock Ct | 4385 Gaylord | 4265 Gaylord | |

u

Any of our core group would be happy to have you come out at any time and use our backyards or rear decks to check speed limits and noise levels. You can't check these from the sidewalk.

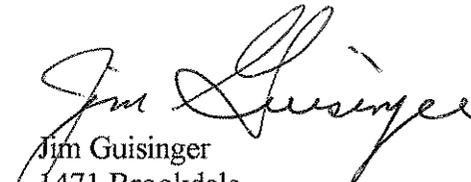
Checks have to be made behind the wall or from a deck or backyard where the driver can't see you. Anyone out on the sidewalk with any kind of meter will cause the vehicles to slow down. The preferred times would be any week night between 7PM and 2AM in the morning and any Saturday or Sunday from 2PM to 2AM.



Don Siefkes
4370 Devonshire



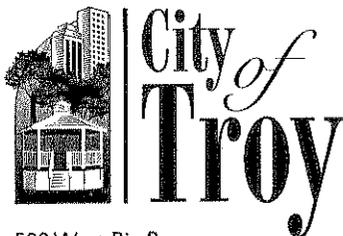
Dilip DeSai
4310 Devonshire



Jim Guisinger
1471 Brookdale

(Representing the 33 homeowners who signed the original letter to you of April 25, 2001.)

cc: Bill Need – Director of Public Works
Lt. Bob Rossman – Troy Police
Gary Shripka – Assistant City Manager
Steven Vandette -City Engineer
Lt. Steve Zavislak – Troy Police



500 West Big Beaver
Troy, Michigan 48084
Fax: (248) 524-0851
www.ci.troy.mi.us

Area code (248)

Assessing
524-3311

Bldg. Inspections
524-3344

Bldg. Maintenance
524-3368

City Clerk
524-3316

City Manager
524-3330

Community Affairs
524-1147

Engineering
524-3383

Finance
524-3411

Fire-Administration
524-3419

Human Resources
524-3339

Information Services
619-7279

Law
524-3320

Library
524-3545

Parks & Recreation
524-3484

Planning
524-3364

Police-Administration
524-3443

Public Works
524-3370

Purchasing
524-3338

Real Estate & Development
524-3498

Treasurer
524-3334

General Information
524-3300

August 13, 2001

Mr. Don Siefkes
4370 Devonshire
Troy, MI 48098

Dear Mr. Siefkes:

Thank you for your letter that we received on August 2. As we discussed earlier, since you wish to proceed with the Neighborhood Traffic Harmonization Program for your neighborhood, we need to go through all steps of the program.

The first step, which you have completed, is identifying the core group of citizens who are willing to work with City staff. The next step in the program is to evaluate the concerns in the neighborhood by means of speed studies. Please let me know some time slots when the group is ready to work with staff on the collection phase of the program. Speed studies are normally performed on Tuesday, Wednesday or Thursday, since Mondays and Fridays normally have different traffic patterns. We would also be glad to take noise measurements when we do the speed data collection at locations you deem appropriate.

I am sorry that I was not very clear in my explanation of how speed limits are set. They are not set just based on how fast traffic was traveling on the road. An important factor is the functional classification of the roadway, meaning what is the primary function of the roadway. Functional classes differ based on the access and mobility. For example, the freeways are planned to have very limited access while mobility is high, so speed limits are in excess of 55 mph.

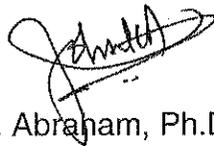
Since residential roads are planned to have greater priority for access and less priority for movement, that is reflected in the 25 mph speed limit that is set. Northfield Parkway has always been planned to be a collector street to serve a higher function than residential roads between Wattles and Long Lake, and that is the reason that when planning residential subdivisions along its stretch, none of the homes front the roadway. As you can see, this is consistent with the planned function of the roadway; i.e., lesser access and more mobility than the residential streets. The speed limit is set at 35 mph, and the road also was designed to accommodate 35 mph traffic, therefore all visual cues on the roadway tell the driver that it is a higher speed type of street; this is reflected in the average speeds being close to 35 mph.

To address your specific request to lower the speed limit to 25 mph, in my professional opinion it is not feasible, considering the overall traffic in the area. Lowering the speed limit will not assure reduction in speeds since it is proven that unrealistic speed limits have no effect on drivers.

Please note that our Police Department is monitoring the area for speeds in response to your concern of vehicles traveling 50-60 mph on the roadway.

If you need more information or have questions, please do not hesitate to contact me at 248.524.3379 or at abrahamjk@ci.troy.mi.us.

Sincerely,



John K. Abraham, Ph.D., P.E.
Traffic Engineer

JKA/ln

cc: Mr. Dilip DeSai, 4310 Devonshire
Mr. Jim Guisinger, 1471 Brookdale
Gary A. Shripka, Asst. City Manager/Services
Steven J. Vandette, City Engineer
William Need, Public Works Director
Lt. Robert Rossman, Traffic Safety

4370 Devonshire
Troy, Michigan
August 20, 2001

John Abraham, Ph.D, P.E.
Traffic Engineer
City of Troy
500 W. Big Beaver Road
Troy, Michigan 48084

Dear Dr. Abraham:

We have received your letter of August 13, 2001.

We believe your professional opinion is incorrect. It is common knowledge that many people drive about 10 MPH above the posted speed limit regardless of what kind of road it is.

If the speed limit were lowered to 25 MPH, people would drop their average speed about 10 MPH from what it is now because they would fear getting a ticket. Safety of pedestrians and non-speeding drivers would be promoted and noise levels from speeding cars and trucks would drop. When the police catch a speeder, the fine would be much heavier for violating a 25 MPH limit than a 35 MPH limit.

Word would get out about the increased fines and speeding tickets being issued on Northfield Parkway. There is no downside to having a 25 MPH speed limit. We do not understand your repeated objections to this proposal. Your job should be to assist the citizens of Troy, not tell them "I don't believe in citizen petitions. People will sign anything put in front of them."

Increased police enforcement alone can't do the job. Police cannot be out here all the time, and there is no good place for a police car to hide.

You've got 33 of 35 homeowners along this stretch of road who are quite angry about this. The only two we lacked were an empty house and one homeowner who does not want to sign the petition even though she stated the road was too noisy from speeding cars. When this road was opened, there were approximately 12 homes along this stretch between Wattles and the Wintergreen/Durand intersection. This portion of Northfield is as residential now as the portion south of Wattles which has a posted speed limit of 25 MPH.

As an example of what we have to put up with, on Saturday August 18th at 6PM, a car came roaring down Northfield Parkway from Wattles going north. It stopped slightly beyond the depressed part of the road, then spun its tires and accelerated wildly leaving an incredible trail of smoke and a 58 foot long strip of rubber on the road, pictures of which are enclosed. The noise was incredible.

You have seven core group members who want you use their back yards, decks, and trees to take your speed measurements. Let one of us know when you are going to do this. We do not know what you hope to accomplish with these tests. In all of our communications you have never stated any criteria for lowering a speed limit.

You suggested in your letter Tuesday, Wednesday, or Thursday since traffic patterns are different on Monday's and Friday's. The fact is we live here 7 days a week, not just Tuesday, Wednesday, or Thursday so we think to do a proper test you need to conduct speed tests at a variety of times covering the entire week. These tests need to be conducted from a concealed area, not out on the sidewalk. Speeders slow down when they see someone walking along the sidewalk with a measuring device.

RECEIVED

AUG 22 2001

ENGINEERING

Again, our core group is:

Don Siefkes
Rosemary Lake
4370 Devonshire

Jim Guisinger
Kim Guisinger
1471 Brookdale

Steve Westmoreland
Michelle Westmoreland
1456 Bradbury

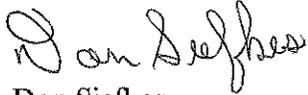
Delip Desai
Rekha Desai
4310 Devonshire

Bruce Cummings
Debbie Cummings
1019 Paddock Ct

Keith Blasius
Sara Blasius
4385 Gaylord

Tom McClure
Janet McClure
4265 Gaylord

Sincerely,



Don Siefkes
4370 Devonshire



Dilip DeSai
4310 Devonshire



Jim Guisinger
1471 Brookdale

(Representing the 33 homeowners who signed the original letter to you of April 25, 2001.)

cc: John Szerlag – City Manager
Bill Need – Director of Public Works
Lt. Bob Rossman – Troy Police
Gary Shripka – Assistant City Manager

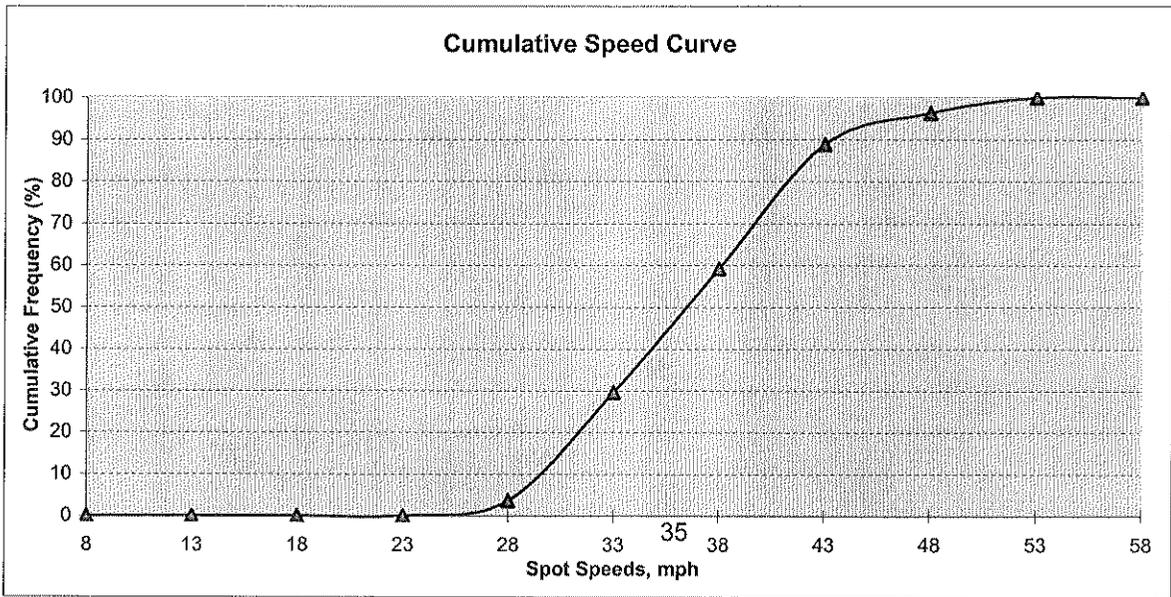
Steven Vandette -City Engineer
Lt. Steve Zavislak – Troy Police

SPOT SPEED STUDY

NORTHFIELD PARKWAY NEAR 4370 DEVONSHIRE
OCTOBER 01, 2001 4:45 TO 5:55 PM

| Speed Range (miles per hour) | # Cars in Speed Range |
|---------------------------------|-----------------------|
| 6 to 10 | 0 |
| 11 to 15 | 0 |
| 16 to 20 | 0 |
| 21 to 25 | 2 |
| 26 to 30 | 14 |
| 31 to 35 | 16 |
| 36 to 40 | 16 |
| 41 to 45 | 4 |
| 46 to 50 | 2 |
| 51 to 55 | 0 |
| 56 to 60 | 0 |
| Total # vehicles | 54 |

Average Speed 34.111 Miles per hour



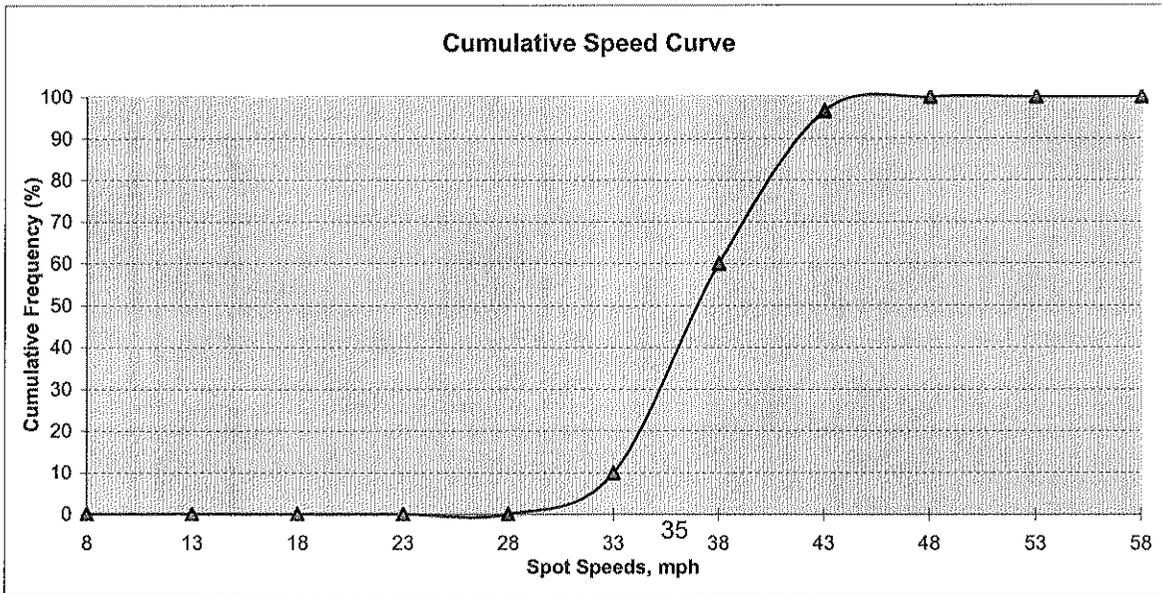
Maximum Speed Recorded : 48 MAIL TRUCK

SPOT SPEED STUDY

NORTHFIELD PARKWAY NEAR 4370 DEVONSHIRE
OCTOBER 06, 2001 (SATURDAY) 1:15 TO 2:00 PM

| Speed Range (miles per hour) | # Cars in Speed Range |
|---------------------------------|-----------------------|
| 6 to 10 | 0 |
| 11 to 15 | 0 |
| 16 to 20 | 0 |
| 21 to 25 | 0 |
| 26 to 30 | 3 |
| 31 to 35 | 15 |
| 36 to 40 | 11 |
| 41 to 45 | 1 |
| 46 to 50 | 0 |
| 51 to 55 | 0 |
| 56 to 60 | 0 |
| Total # vehicles | 30 |

Average Speed 34.667 Miles per hour



Maximum Speed Recorded : 41

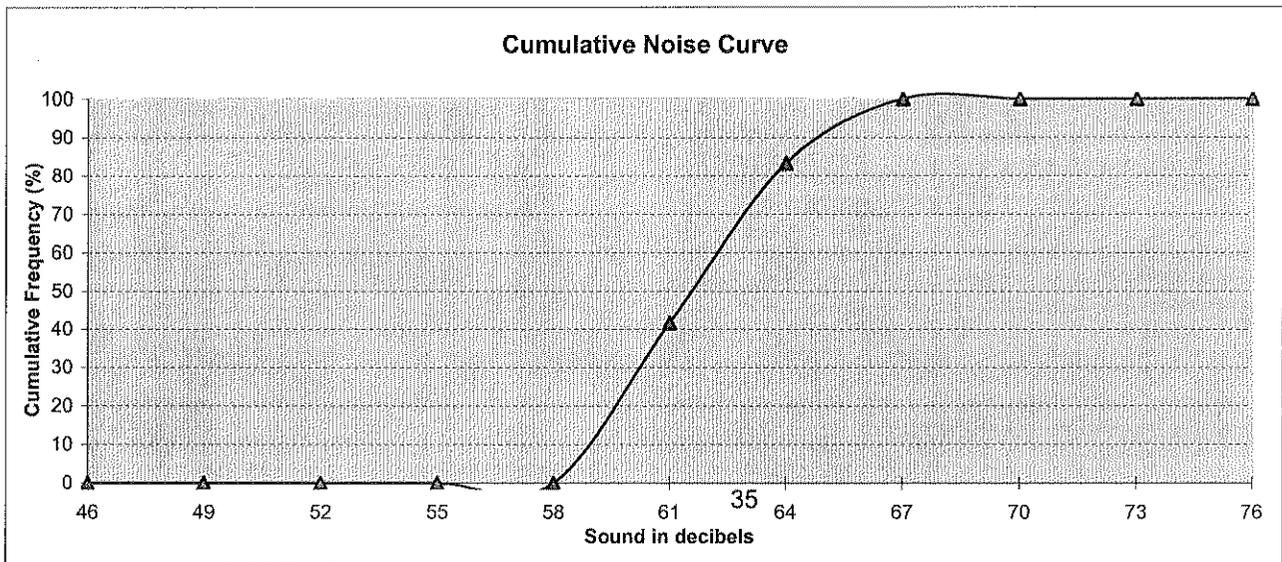
SPOT SPEED STUDY

NORTHFIELD PARKWAY NORTH OF WATTLES
OCTOBER 01, 2001 4:45 TO 5:55 PM

(WHEN TRAFFIC PRESENT NEAR DECK OF 4370 DEVONSHIRE)

| SOUND RANGE DECIBELS | # VEHICLES IN SOUND RANGE |
|-------------------------|---------------------------|
| 45 TO 47 | 0 |
| 48 TO 50 | 0 |
| 51 TO 53 | 0 |
| 54 TO 56 | 0 |
| 57 TO 59 | 5 |
| 60 TO 62 | 5 |
| 63 TO 65 | 2 |
| 66 TO 68 | 0 |
| 69 TO 71 | 0 |
| 72 TO 74 | 0 |
| 75 TO 77 | 0 |
| Total # vehicles | 12 |

Average sound when traffic is present 60.250 DECIBELS



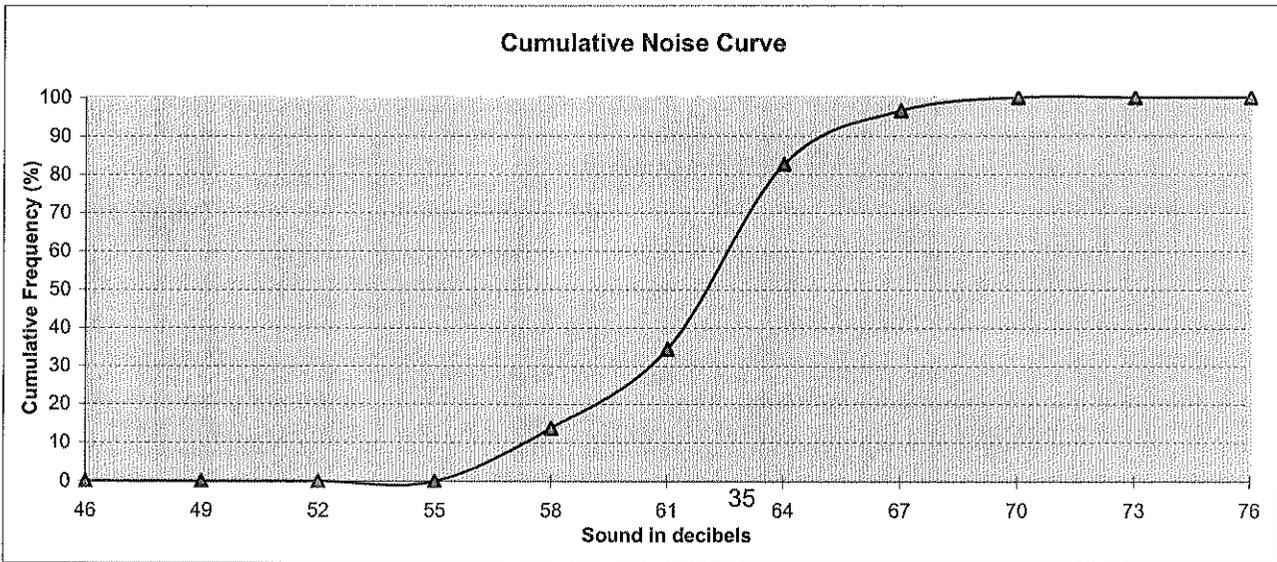
Maximum Sound Recorded 65 suv

SPOT SPEED STUDY

NORTHFIELD PARKWAY NORTH OF WATTLES
OCTOBER 06, 2001 (SATURDAY) 1:15 TO 2:00 PM
(WHEN TRAFFIC PRESENT ON DECK OF 4370 DEVONSHIRE)

| SOUND RANGE DECIBELS | # VEHICLES IN SOUND RANGE |
|-------------------------|---------------------------|
| 45 TO 47 | 0 |
| 48 TO 50 | 0 |
| 51 TO 53 | 0 |
| 54 TO 56 | 4 |
| 57 TO 59 | 6 |
| 60 TO 62 | 14 |
| 63 TO 65 | 4 |
| 66 TO 68 | 1 |
| 69 TO 71 | 0 |
| 72 TO 74 | 0 |
| 75 TO 77 | 0 |
| Total # vehicles | 29 |

Average sound when traffic is present 60.172 DECIBELS



Maximum Sound Recorded 66 2 VEHICLES CLOSE TO EACH OTHER

** STRONG WIND GUSTS

October 25, 2001

To: The Honorable Mayor and City Council

From: John Szerlag, City Manager
Lori Bluhm, City Attorney
Gary Shripka, Assistant City Manager/Services
William R. Need, Public Works Director

Re: Revisions to Chapter 16 regarding composting

During the regular City Council meeting of October 15, 2001, the majority of the Chapter 16 - Municipal Solid Waste and Recycling Ordinance received Council approval. The portion of the ordinance that was excluded was the segment that addressed "backyard composting".

I met with Pam Brady, Ginny Norvell, and Nancy Kuha on October 25th hoping to make the desired amendments.

After reviewing the original submittal, I agree that several portions of the earlier ordinance were "tutorial" and should not be part of the ordinance language. We consulted the ordinances of several other local communities and I feel we have been able to achieve the type of ordinance that is desired.

Unless there are other concerns that have not been addressed, I would suggest that this item be considered for approval at the next appropriate regular City Council meeting.

2.19 Composting

The restrictions of Chapter 39, Section 39.90.03; Chapter 88, Section 9.13; Chapter 48, Section 6.101(5), and Section 6.107 shall not be deemed to prohibit composting on private property.

The construction and maintenance of yard waste composting bins/piles shall be permitted subject to the following conditions:

- (1) The contents of compost bins/piles may consist of a combination of biodegradable material including those items listed as acceptable by composting authorities such as the Department of Natural Resources or Southeastern Oakland County Resource Recovery Authority.
- (2) The contents of compost bins/piles shall not include meats, bones, fish, dairy products, vegetable or animal fats, cooked foods, carnivorous animal manure, plastics, synthetics, or other non-biodegradable material.
- (3) Compost bins/piles are not permitted in drainage or utility easements.
- (4) Compost bins/piles are permitted in rear yards, a minimum of three (3) feet from any lot line and fifteen (15) feet from any dwelling located on adjacent property.
- (5) Within platted subdivisions, composting bins/piles are limited in size to a maximum of 3 feet x 3 feet in area and 3 feet in height. Platted subdivision lots are limited to a maximum of three (3) bins/piles.
- (6) Composting must be maintained in a manner to prevent the escape of offensive, unwholesome, or nauseous odor to adjacent property and not be an active attraction/refuge for rodents.

TO: Honorable Mayor and City Council

FROM: John Szerlag, City Manager
Gary A. Shripka, Assistant City Manager-Services
William R. Need, Public Works Director

SUBJECT: Resolution In Support of the Detroit Water and Sewerage
Department (DWSD)

The Michigan Department of Transportation is attempting to force the Detroit Water and Sewerage Department (DWSD) to pay for the relocation of DWSD water mains and sewer lines that are located in the MDOT right-of-way at DWSD's own expense.

It is our feeling that the DWSD is a non-profit agency and should MDOT prevail in it's efforts, these costs will have to be passed on to Troy residents in the form of higher water and sewer rates. This effort on the part of MDOT is not only detrimental to the residents of Troy it will have a negation economic impact on all of south eastern Michigan that is serviced by DWSD and in the long run is not in the best interest of the entire state.

October 25, 2001

TO: The Honorable Mayor and City Council

FROM: John Szerlag, City Manager
Gary A. Shripka, Assistant City Manager/Services
Steven Vandette, City Engineer

SUBJECT: Change Order No. 2
Contract No. 99-5, Project No. 98.407.2
Crooks Road Sanitary Sewer

Attached is Change Order No. 2 to Contract No. 99-5 with the Elmara Group.

This change order was prepared in response to additional work completed by the Elmara Group that was necessary due to differing site conditions. The items of work contained in this change order were not included in the contract documents, but were subsequently required in the field for completion of the project.

The total for this Change Order No. 2 to is \$5,095.00. The final payment to the contractor including Change Order No. 2 is \$565 less than the total of the original contract amount and Change Order No. 1 which were previously approved by City Council. Change Order No. 2 ratifies the completed work and permits final payment to be made to the contractor.

Funds are available in the Sewer Fund for this work.

AUTHORIZATION FOR CHANGE IN WORK

Owner: City of Troy
500 West Big Beaver
Troy, MI 48084

Name of Project: Crooks Rd. / South Blvd. Sanitary Sewer **Change Order No.** 2 Final

Contractor: Elmara Inc. **Date:** 9-17-01

Address: 35443 Cordelia **Contract No.** 99-5

Clinton Township, MI 48035 **Project No.** 98.407.5

This Change Order, When Approved, Will Constitute Authorization for the Following Changes:

| Description of Work | Unit | Estimated Quantities | Unit Price | Amount Increase | Amount Decrease |
|--|------|----------------------|------------|-------------------|-----------------|
| The following additional items of work were required to complete the bore of crooks road. Bore pit was shifted to the east due to conflicts with Ameritech conduits: | | | | | |
| Remove & Replace 12" storm sewer | L.F. | 100 | \$29.25 | \$2,925.00 | |
| Remove & Replace asphalt drive | S.F. | 700 | \$3.10 | \$2,170.00 | |
| Total | | | | \$5,095.00 | |
| Net Increase/Decrease | | | | \$5,095.00 | |

| | |
|--|---------------------|
| Original Contract Amount | \$190,336.00 |
| Change Order No. 1 | \$21,817.00 |
| Change Order No. 2 | \$5,095.00 |
| Less Final Payment Including C.O. 1&2 | \$211,588.00 |
| Increase/(Decrease) to Contract Amount | (\$565.00) |

Change in Time of Completion: None to _____

Recommended by: _____ Date: _____

Accepted by: _____ By: Elmara Inc. Date: _____

Approved by: _____ By: City of Troy Date: _____

October 31, 2001

TO: The Honorable Mayor and City Council

FROM: John Szerlag, City Manager

SUBJECT: Proposed Revision to Chapter 78 Allowing
Subdivision Signs in Right-of-Way

City staff has worked in tandem with the Council of Troy Homeowners Association (COTHA) to come up with proposed revisions to Chapter 78 of the Troy City Code. Section 7.01.01 regulates signs in the right-of-way and the attached proposed changes to the code will allow subdivision entrance signs in this area.

Succinctly, these identification signs can be up to five (5) feet in height and 50 square feet in size. Further, the height of these signs will be subject to our corner clearance requirements so as to not cause a vision obstruction. In addition, approval of these signs, along with possible landscaping, will be within the purview of City Council via use agreement.

The issue of subdivision signs in the City right-of-way has been ongoing for many years, and we believe the attached ordinance and use agreement offers a solution that will enhance the esthetics of individual subdivisions, as well as the community.

JS/mr\2001\To M&CC\Chapter 78 Revisions

c: Tammy Duszinski, COTHA President, 5068 Tyler, Troy, MI 48098
Gary A. Shripka, Assistant City Manager/Services
John M. Lamerato, Assistant City Manager/Finance & Administration
Lori Bluhm, City Attorney
Mark Stimac, Director of Building and Zoning

- Proposed changes
- Contract still in LEGAL

Revise Section 7.01.01 of Chapter 78 of the Troy City Code to read as follows:

7.01.01 Signs in Right-of-Way: No sign, except those established and maintained by the City, County, State, or Federal Governments, shall be located in, project into, or overhang a public right-of-way or dedicated public easement.

Exceptions:

- A) Signs established and maintained by the City, County, State, or Federal Governments.
- B) Banners, advertising civic events may be permitted on lighting poles within the median of Big Beaver Road, between Rochester Road and Cunningham Drive for a period not to exceed seven days subject to the approval of the City Manager.
- C) Subdivision identification signs not more than five feet in height and not more than 50 square feet in area located within the median of boulevard entrance streets subject to City Council approval of design and materials and further subject to the execution of an agreement with the City of Troy covering liability and maintenance of the sign. The height of such signs shall further be subject to the corner clearance requirements of Figure 7.01.01.

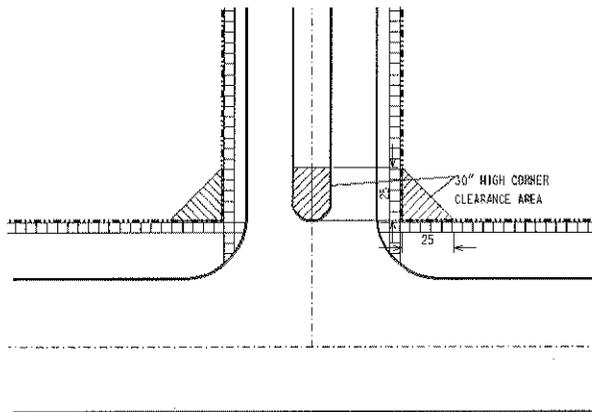


Figure 7.01.01

- mark's memo on
topic: good background
INFO.

DATE: January 3, 2001

TO: Honorable Mayor and City Council

FROM: John Szerlag, City Manager
Gary A. Shripka, Assistant City Manager/Services
Mark Stimac, Director of Building and Zoning

COPIES: John Martin, City Attorney
Ginny Norvell, Inspector Supervisor
John Abraham, Traffic Engineer
William Need, Public Works Director

SUBJECT: Subdivision Entrance Signs in Public Right of Way

Over the years the Building Department has received numerous requests from subdivision associations to locate subdivision entrance identification signs within public rights of way. Primarily these signs are proposed to be placed within the medians of boulevard entrance streets. In addition, a few of the subdivisions that currently have entrance signs in the medians have asked to do major repair or replacement of their signs. The current provisions of Chapter 78 of the Troy City Code (the Sign Ordinance) would prohibit this activity. In particular, Section 7.01.01 states, "No sign shall be located in, project into, or overhang a public right-of-way or dedicated public easement".

In the city of Troy, there are about a half-dozen subdivision entrance signs that currently exist in the medians of public roads. These signs were installed a great number of years ago when such installations were allowed. Throughout the city there are over sixty boulevard entrance roads where subdivision identifications could be requested.

The City, in the past, has considered some form of "license agreement" to allow these subdivision signs to be placed in the right of way. This process raises some serious concerns regarding the ability to regulate other signs in the public right of way. The City of Troy has been very successful in the courts of law defending our Sign Ordinance, in part, because our ordinance is "content neutral". That is that we

don't regulate the content or message of a sign, only the location, height and size. Creating a separate set of rules for signs identifying a subdivision would begin to undermine that neutral content.

One option that staff is looking at is to have the City of Troy install and maintain the subdivision entrance signs. We currently install and maintain street signs to identify streets, park signs including directional signs, and other city entrance signs. Other cities install signs to identify historic districts, central business districts and special purpose districts (i.e. Corktown, Chinatown or Capitol District). Why can't the City of Troy install signage to identify subdivisions? Of course the cost of the signs would need to be borne by the residents that the signs would serve. This could be done either through direct payment or by special assessment.

The City could develop, or allow the homeowner associations to develop in accordance with City established guidelines, designs of subdivision entranceway signs. These designs may be from as simple as a green and white street sign blade with the name of the subdivision to signs that would include brick columns or walls. Once the sign design was approved, the City would have the sign installed, either by our own forces or by an outside contractor. The association would reimburse the City for the expense of the sign installation. Once installed, the sign would be maintained in the same manner as other cul-de-sac improvements that the associations have agreements on with the City.

The other issue is the placement of the sign. The Sign Ordinance, in Section 7.01.02, prohibits signs above 30" in height in the triangular area formed 25 feet from the intersection of two street right of way lines. We would propose that any sign over 30" in height located in the median would also have to be at least 25 feet back from the intersecting road right of way. This would allow for an equivalent level of sight clearance to signs on private property. A sketch of the proposed height restriction areas is attached for your reference.

This matter was presented to the Council of Troy Home Owners Association at their meeting of November 9, 2000, to get their input and comments. The proposal was met with favorable response from the members that were present. If Council is in agreement with the proposal, staff will begin to prepare the agreement documents necessary to implement the program. If Council wishes to discuss this matter further, we would propose to combine this with the discussion of the 2000 Property Maintenance Code at a future study session.

AJR 11/20/01 (LHM) 11/20/01
JS sub process

Laura A Fitzpatrick

Subject: Subdivision Signs: Items Raised at the COTHA Mtg on 9/12/01
Due Date: Friday, October 05, 2001

Status: Completed
Percent Complete: 100%
Date Completed: Monday, October 08, 2001

Total Work: 0 hours
Actual Work: 0 hours

Owner: Laura A Fitzpatrick

Categories: Research Project

CONTRACT ISSUES

* 1-Re: Sterling Heights Contract: In #1 MAINTENANCE & REPAIR; Can we have our repair notice requirements be:
-sign owner must repond to City within 7 days; and repair within 21 days of response to City
-further extensions on this deadline may be granted by the City *mark said no problem*

* 2-Liability Issue (Section 2 in Ster Hgts contract; INDEMNIFICATION) re: Liability
Can the City be named as an additional insured party on the [sign's] policy? *question for Lon or Steve*

OTHER ISSUES RAISED:

- * 1) Can we outline the exact process people have to go through to put a sign on private property? *-Apply for a permit*
- * 2) If there is no boulevard, where does the sign go? (options) *private property*
-unanimous support from COTHA at the 9/12/01 meeting

mark has a draft of similar^{topic} memo to CC (for background) (attached) - mark can write if you would like

Row 5000

AGREEMENT

This Agreement made this 29th day of November, 1988, by and between the CITY OF STERLING HEIGHTS, whose address is 40555 Utica Road, Sterling Heights, Michigan 48078, and HATHERLY HOME OWNERS ASSOCIATION, an unincorporated and voluntary association.

WHEREAS, the HATHERLY HOME OWNERS ASSOCIATION (hereinafter the "Association"), has requested approval from the City Council of the CITY OF STERLING HEIGHTS, (hereinafter "City"), to permit a subdivision sign to be located in the public right-of-way being the boulevard area of Hatherly Place Drive, a variance of the Zoning Ordinance of the City; and

WHEREAS, the Association has agreed to abide by the conditions of approval as evidenced by the minutes of the City Council dated November 29, 1988, a certified copy of which is attached hereto; and

WHEREAS, City has agreed to approve the request to erect a subdivision sign in the public right-of-way upon the following terms and conditions.

NOW THEREFORE, in consideration of the foregoing premises and further in consideration of the mutual covenants and conditions provided, the parties hereto agree as follows:

1. MAINTENANCE AND REPAIR. The Association shall be responsible for the maintenance of the ground sign to be erected and will, if the sign is damaged in any way, take necessary steps to repair the sign within seven (7) days of written notification by the City. All maintenance and repairs shall be done in accordance and comply with City Ordinances and Regulations and to the satisfaction of the Engineering Department of the City of Sterling Heights.

2. INDEMNIFICATION. Association agrees to defend, pay on behalf of, hold harmless and indemnify the City, its elected and appointed officials, board and commission members, employees, and others working on behalf of the City against any and all claims, demands, suits, losses, including all costs connected therewith, including reasonable attorney fees incurred in connection with any such claim, demand, suit or loss and for any damages which may be asserted, claimed or recovered against or from the City, its elected and appointed officials, board and commission members, employees, and others working on behalf of the City, by reason of the granting of the variance requested by Association for the placement of a subdivision sign in the public right-of-way as aforementioned, including bodily injury and death, and/or property damage, including the loss thereof, arising therefrom.

to
21 days

7 days
to repair
21 days to
complete

further
extensions
approved by
the CITY

RISK mgmt
#2 Liability
"City"
"be named additional
insured" on policy
[party]



Laura A Fitzpatrick

From: Laura A Fitzpatrick
Sent: Tuesday, September 18, 2001 10:16 AM
To: Lori G Bluhm; Mark S Stimac; Stephen L Cooperrider
Cc: Douglas J Smith; John K Abraham; Steven J Vandette; Mark F Miller; Gary A Shripka
Subject: FW: Subdivision Signs: Items Raised at the COTHA Mtg on 9/12/01

Categories: Research Project

Re: subdivision sign ordinance change to go on OCTOBER 15th council meeting
(referenced at staff meeting today)

I have cc'd all those who expressed an interest in this information.

Below is information (attached in an outlook task file) I sent to Lori, Steve C. and Mark last week. Note that the October meeting date in that message is wrong.

I have attached the Sterling Heights contract as a sample. This contract was presented at the 9/12/01 COTHA meeting and served as a focal point for the association's suggestions.

I am gone beginning Friday 9/21 and return to city hall on Friday 9/28.

Perhaps we could organize our notes and coordinate this during the first part of the week of OCT 1st.

Have a good one!

Laura-



SterHghtsContract.pdf

-----Original Message-----

From: **Laura A Fitzpatrick**
Sent: Thursday, September 13, 2001 3:37 PM
To: Mark S Stimac; Lori G Bluhm; Stephen L Cooperrider
Cc: John J Szerlag; Gary A Shripka
Subject: FW: Subdivision Signs: Items Raised at the COTHA Mtg on 9/12/01



Subdivision Signs:
Items Raise...

Lori, Mark, Steve-

Attached are subdivision sign issues raised at last night's COTHA meeting. John wants the item to go on the Oct 10th council meeting.

I refer to the sample contract from Sterling Hgts; if you don't have this, advise and I will forward you a copy.

I am using email to share these ideas. Do you think we should meet on this? Let me know what you want to do.

Laura-

October 29, 2001

To: HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

From: John Szerlag, City Manager
Lori Grigg Bluhm, City Attorney
Gary Shripka, Assistant City Manager/Services
John Lamerato, Assistant City Manager/Finance
James A. Nash, Financial Services Director
Brian Stoutenburg, Library Director

Subject: Second Addendum to Lease – Library Cafe

RECOMMENDATION:

Approval is recommended of the second addendum of the Lease for the Library Café from April 1, 2001 through September 30, 2003. The contract has a new expiration date of September 30, 2003, and the current lease payments of \$500 per month will continue through the end of the contract.

BACKGROUND:

The contract signed in 1999 between the City and Jammin' Java of Troy (Café Operator) was for the period October 1, 1999 through September 30, 2002, and provided for monthly lease payments of \$1,800 in the first year. The first addendum of the lease reduced the monthly payments to \$500 for the period October 1, 2000 to March 31, 2001.

SUMMARY:

At the request of Jammin'Java of Troy, additional changes to the original contract were considered. The changes agreed upon and provided for in the second addendum include: Reduction of the monthly lease payments from \$1,800 to \$500 over the life of the contract; extension of the contract by one year to end September 30, 2003; collection of a \$100 arrearage on or before the end date of the contract.

SECOND ADDENDUM TO THE LEASE FOR THE LIBRARY CAFÉ

This Second Addendum to the Lease for the Library Café is made on this _____ day of _____, 2001, between the CITY OF TROY (Lessor) and Z TEAM ENTERPRISES, INC., d/b/a Jammin' Java of Troy, Michigan (Lessee).

On May 17, 1999, Lessor and Lessee entered into an Agreement for the Library Café, which was a lease for the premises used and occupied in the Troy Public Library. This contract, which terminated September 30, 2002, is attached and incorporated by reference.

An Addendum To The Lease for the Library Café was approved by the Troy City Council on November 6, 2000. This addendum, which is attached and incorporated by reference, provided Lessee six months of temporary relief from the monthly lease payment schedule.

Pursuant to the terms of The Addendum To The Lease For The Library Cafe, lease payments were temporarily reduced from \$1,800 to \$500 per month, for the period commencing October 1, 2000 and ending on March 31, 2001.

At the request of the Lessee, the Lessor has agreed to extend the contract for a twelve month period, with a new contract expiration date of September 30, 2003.

At the request of the Lessee, the Lessor has agreed to permanently reduce the monthly lease payments from \$1,800 to \$500 for the entire period of the contract, as extended to September 30, 2003.

The Lessor has agreed to apply the amounts that were previously paid by Lessee, which exceed the retroactive \$500 monthly rental fee, against the arrearage on the contract. The amount of credit towards this arrearage is \$3,900 (the initial three

months at \$1,300 each month). The total amount of the arrearage is \$4,000, which represents eight months when no rent payments were made, at a monthly rental rate of \$500 per month. Based on these credits, the total arrearage, as of October 31, 2001, is \$100.00 This arrearage shall be paid in full on or before September 30, 2003.

The parties shall meet prior to September 30, 2003 to discuss potential contract renewal.

All other provisions of the Agreement for the Library Café and the Addendum to the Lease For The Library Café remain in full force and effect.

CITY OF TROY

By: _____

_____, Mayor

By: _____

Tonni Barthlolomew, City Clerk

Witnesses:

Z TEAM ENTERPRISES, INC.
D/b/a Jammin' Java of Troy, MI

By: _____

Its: _____

Witnesses:



Memorandum

To: Mayor and City Council
From: John Szerlag, City Manager
John M. Lamerato, Assistant City Manager/Finance & Administration
Tonni L. Bartholomew, City Clerk
Date: October 30, 2001
Subject: Permanent Absent Voters – Amended Memorandum

Recently, several references have been made to the City of Troy's Permanent Absent Voter list. Due to the misinformation distributed via outside sources, clarification as to the current manner in which Absent Voter applications are mailed to Troy residents are as follows:

The City Clerk's Office maintains a Permanent Absent Voter's List, which is a compiling of voters who have personally requested to be placed on the list. There are no requirements, other than being a Registered Voter, to be considered a Permanent Absent Voter. However there are statutory requirements tied to the receipt of an Absent Voter Ballot. The statutory requirements are printed on the application. Voters must select one of the requirements; each time they request a ballot, in order to qualify for a ballot.

The City Clerk's Office does not automatically send an application for Absent Voters Ballot to Registered Voters 60 years and older.

Currently, 3,890 voters are marked as Permanent Absent Voters and receive applications in the mail. There are 11,502 people who would fall into the 60 and older category should the City elect to mail Absent Voter Applications.

The approximate cost to mail an Absent Voter Application is \$.20 plus labor. The approximate cost to mail the Absent Voter Ballot is \$.50 plus labor. Labor associated with the issuing of an application and ballot is quite extensive due to the strict statutory processing regulations. Signature checking alone would greatly burden the Clerk's Office current staff.

Additionally, the Clerk's Office has utilized several other means to make Absent Voter Ballot Applications available to Troy residents. The application form is available on the Clerk's web page, Troy Today, and brochure rack. Residents are notified in the Troy Today, Somerset Gazette, Cable TV, Water Bills and postings in public facilities.

Several voter records would require updating should the Council desire to automatically mail Absent Voter Applications to Troy voters 60 years of age and older. The Clerk's Office is looking for direction on this matter as soon as possible to facilitate the timely release of Absent Voter Applications for the April 1, 2002 City Election.

The Clerk's Office estimates that an additional 8,000 voters would receive an AV Ballot Application. The cost associated with the additional mailings would be as follows:

| | |
|---------------------|--|
| Applications | \$518.00 |
| Application Postage | \$1,168.00 |
| Ballot | \$1,600.00 |
| Ballot Folding | \$1,040.00 |
| Inside Envelope | \$2,000.00 |
| Outside Envelope | \$856.00 |
| Pencils | \$720.00 |
| Ballot Postage | \$1,168.00 |
| Mailing Labels | \$56.00 |
| Office Staff | \$4,000.00 (2 Full-Time Temps @ \$10/hr for 5 weeks) |
| AV Counting Staff | <u>\$1,350.00</u> (12 @ \$7.50/hr for 15 hours) |
| TOTAL | \$14,476.00 |

Attached is a sample of an AV request form to be utilized by voters for placement on the Permanent AV Ballot Application List. It is proposed that these forms be mailed to facilities primarily housing voter's age 60 and older should the Council not choose to automatically mail applications to that group of voters. The request form could also be placed at the Library and Community Center for distribution to the general voting public. The cost of the request form is \$43.00/1,000.

The City Clerk's Office maintains a list of voters who are interested in receiving Absent Voter Ballot Applications prior to every election. There are no requirements to be placed on the list. However voters must meet at least 1 of the following criteria to receive a ballot::

- 60 years of age or older
- Physically unable to attend polls
- Appointed as Precinct worker
- Absent from community on Election Day
- Cannot attend polls because of tenets of my religion
- Confined to jail awaiting arraignment or trial

Please complete the bottom portion of this card and return it to the City Clerk's Office for placement on the Permanent Absent Voters List

Name: _____

Address: _____



F-15 SOCCRA – Senator Shirley Johnson’s Senate Bill 3 – Council Member Lambert’s Proposal

Council Member Lambert wishes to introduce the following resolution on SOCCRA – Senate Bill 3 as approved by the City of Royal Oak. Troy City Management will prepare a recommendation on this matter and distribute independently on Friday, November 2, 2001 via fax. In addition, Council Member Lambert indicated that he may also want to make modifications to this resolution.

Suggested Resolution
Resolution #2001-11-
Moved by
Seconded by

WHEREAS, The Southeastern Oakland County Resource Recovery Authority (SOCCRA) was formed in 1951; and

WHEREAS, The original Act under which SOCCRA was created failed to provide either a provision to withdraw or a provision to dissolve the Authority; and

WHEREAS, Senator Shirley Johnson has introduced Senate Bill 3, which would allow a member city to withdraw by a majority vote of its legislative body; and

WHEREAS, Senate Bill 3 provides that under either a withdrawal or dissolution, there would be an accounting of assets and liabilities and departing members and the Authority would have to settle up their respective accounts.

NOW, THEREFORE, BE IT RESOLVED, That the City Council of the City of Troy hereby supports passage of Senate Bill 3.

Yes:
No:

**PROCLAMATION
MICHIGAN RECYCLES DAY IN TROY**

WHEREAS, Each year, Americans generate more than 217 million tons of municipal solid waste - more than 4.4 pounds per person per day. While the nation has reached an overall recycling rate of more than 28 percent, much more can be done, especially in purchasing products made with recycled content; and

WHEREAS, To focus the nation's attention on the importance of recycling, business, industry, the government, nonprofits, and individuals have joined together to celebrate **America Recycles Day** and Michigan Recycles Day. They encourage their employers, staff, customers, membership, and all citizens to pledge to buy more recycled-content products; and

WHEREAS, Participating in **Michigan Recycles Day** is one way our citizens can help raise awareness about the need to reduce waste by reusing, recycling and buying recycled products; and

WHEREAS, The theme of **Michigan Recycles Day** is "**For our children's future...buy recycled today**"; and

WHEREAS, State and community leaders need to spread the word about the excellent programs they have established, the growth of markets for recyclable materials, and the importance of buying recycled products; and

NOW THEREFORE BE IT RESOLVED, That the City of Troy City Council hereby proclaims November 15, 2001 as **Michigan Recycles Day in Troy, Michigan**.

Signed this 5th day of November 2001.

Chairman Chamberlain called the Special/Study Meeting of the Troy City Planning Commission to order at 7:30 P.M. on Tuesday, June 26, 2001 in the Lower Level Conference Room of the Troy City Hall.

1. ROLL CALL

Present:

Chamberlain
Kramer
Littman (7:35)
Pennington
Reece
Storrs
Waller
Wright

Absent

James Starr

Also Present:

Mark Miller, Principal Planner
Lori Bluhm, Acting City Attorney
Jordan Keoleian, Student Representative
Steve Vandette, City Engineer
Tracy Slintak, Environmental Specialist
Doug Smith, Real Estate and Development Director

RESOLUTION:

Moved by: Wright

Seconded by: Storrs

RESOLVED, to excuse Mr. Starr.

Yeas: All Present (8)

Absent: None

MOTION CARRIED

2. MINUTES – Regular Meeting of June 12, 2001

It was noted that on page 13, R-1D be corrected to R-1B and on page 4, delete “apparently”.

RESOLUTION:

Moved by: Wright

Seconded by: Storrs

RESOLVED, that the minutes of the Regular Meeting of June 12, 2001 be approved as corrected.

Yeas: All Present (8)

Absent: None

MOTION CARRIED

TABLED BUSINESS ITEM

3. **SITE PLAN REVIEW** – Proposed Troy Pines II Site Condominium – East side of John R Road, South of Long Lake Road – Section 13

Mr. Miller explained that this site condominium was presented at the June 12, 2001 Planning Commission Meeting, where a motion to recommend approval to City Council was superceded by a motion to table the item to June 26, 2001. The purpose of the tabling was to allow staff and the petitioner to consider the future development potential for the area surrounding the proposed site condominium.

Mr. Miller further explained that the proposed Single-Family Residential Site Condominium known as Troy Pines II, involves a 6.6-acre R-1C zoned assembly of properties on the east side of John R, south of Long Lake Road. The subject site abuts the north edge of the original Troy Pines Site Condominium, within which homes are presently under construction. The Larson Middle School Site abuts to the east. A portion of the flood plain for the Gibson County Drain crosses the northeast corner of the site.

Mr. Miller noted that the petitioners in this matter, Premium Construction, have submitted several different plans since their original submittal. This evolution resulted from a combination of staff direction to conform with Ordinance requirements, and the petitioners desire to maximize the lot count. The layout preferred by staff involved the northerly extension of Douglas Fir Drive from the Troy Pines Site Condominium to the south, along with a street extending into the John R Road frontage and ending in a "blind cul-de-sac." Staff requested for revisions of that plan in order to conform with Ordinance requirements resulted in the submittal of an additional alternative plan. The final alternative, including the revision to demonstrate future development potential of the general area was provided. Coincident with submittal of the latest plan, the petitioners indicated that the economics of land acquisition and the limited number of lots would not enable them to include the John R Road frontage portion of the site in their present development. Staff's direction was that, if the John R frontage is not included, the plan as ultimately presented should provide for future development within that frontage consistent with the previously proposed blind cul-de-sac layout. Also, in order to enable the most reasonable development within the excepted John R frontage, the westerly extent of the present development site should be reduced in order to assure the potential availability of four home sites within the John R frontage exception. The petitioner has indicated they cannot alter the property dimensions to accomplish the "blind cul-de-sac" on the John R Road frontage, therefore staff's

preferred layout cannot be accomplished. Staff has requested the plan include a 25-ft. wide construction access easement to John R Road and a temporary turn around at the westerly stub street, which has not been included on the plan.

Mr. Miller added that the Environmental Reports submitted by the petitioner's wetland consultant and Dr. Jaworski, the City's consultant are generally consistent and do not impact the proposed development. In response to the Planning Commission's tabling action the petitioner has indicated the development potential of a the general area surrounding the subject property. At your June 12, 2001 meeting, a resolution to recommend approval was moved and seconded.

Mr. Storrs wanted clarification of the proposed development. Mr. Waller indicated concern over the construction access. Mr. Reece would like an overlay of the lots on John R Road. Mr. Chamberlain stated that the site condominium and exception meet the Zoning Ordinance requirements and why should there be concern with the John R frontage. Mr. Reece asked where is the plat of exception. Mr. Chamberlain responded that it is indicated on the plans for two lots or units on a cul-de-sac with rear yard frontage on John R. or two lots fronting John R. Mr. Reece stated then the two lots would be over sized. Mr. Chamberlain agreed and said the ordinance requirements will be met. Mr. Kramer noted that alternative lay-outs should be considered and asked if the temporary turn-around is permanent. Mr. Miller stated that the turn-around is within the 60 feet wide right-of-way and is concrete or deep strength asphalt. Mr. Littman asked if the City could stop the properties on John R from being split and homes built with access to the major thoroughfare. Ms. Bluhm commented that the City has some discretion, although not a lot of authority to prohibit the individual home construction on John R. Mr. Kramer commented that the houses fronting on John R is not reasonable. Mr. Reece noted that there are health, safety and welfare reasons for not allowing four homes with frontages on John R.

John Pavone, of Premium Construction stated that they could not modify the site condominium boundaries. There are two quality homes currently fronting John R and are not part of the site condominium. Their purchase agreement does not permit the inclusion of those two homes within the proposal. He indicated that they submitted all the information requested by the Planning Commission. This included the construction access from John R Road.

Mr. Waller confirmed with the petitioner that they owned the westerly portion but are obligated to sell them separately. Ms. Pennington asked if the site plan should indicate the construction easement. Mr. Pavone stated that they have the secured the right for construction access but it is not indicated on the site plan.

Resolution

Moved by Waller

Seconded by Chamberlain

RESOLVED, that the Planning Commission hereby recommends to the City Council that the Preliminary Plan as submitted under Section 34.30.00 of the Zoning Ordinance (Unplatted One-Family Residential Development) for the development of a One-Family Residential Site Condominium known as Troy Pines Number II, on the east side of John R Road, south of Long Lake Road, be approved.

Yeas:

Nays:

Chamberlain
Storrs
Littman
Starr
Waller
Wright
Pennington

Kramer
Reece

MOTION CARRIED

Moved by: Storrs

Seconded by: Littman

RESOLVED, that that the Planning Commission hereby amends their recommendation to the City Council that the Preliminary Plan as submitted under Section 34.30.00 of the Zoning Ordinance (Unplatted One-Family Residential Development) for the development of a One-Family Residential Site Condominium known as Troy Pines Number II, on the east side of John R Road, south of Long Lake Road, be approved, subject to the following conditions:

- (1) The westerly exception of the site condominium provide for two units or lots on a cul-de-sac with access from the stub street.
- (2) The Preliminary Plan indicate a construction access easement for Troy Pines II, from John R Road, between the existing homes, 4706 and 4754 John R Road.

Yeas: All Present (9)

Absent: None

MOTION CARRIED

Mr. Kramer stated the site condominium presented with the excepted westerly parcel that could be developed into two house sites is not reasonable or likely to occur.

Mr. Reece agreed with Mr. Kramer and the potential could harm the cul-de-sac and there could be a better lay-out for the John R Road frontage.

STUDY ITEMS

4. **BOARD OF ZONING APPEALS REPORT**

It was noted that there were no denials and nothing controversial.

5. **CURRENT DEVELOPMENT REPORT**

Mr. Doug Smith, Real Estate and Development Director noted that at Midtown Square the Home Depot opens June 27, 2001. The Farmer Jack will open in September of 2001, with the out buildings being leased to Sprint and Panera Bread. One additional commercial unit is yet to be completed. The residential condominium utilities are currently being installed. Maple Road improvements are yet to be completed.

Mr. Smith continued his report stating that Altair is breaking ground. IKEA is still exploring designs. Mr. Reece questioned whether there is sufficient acreage at the proposed location. Mr. Smith added that the Troy-Oakland Airport will host the WWJ and all other traffic helicopters. Behr's facility at Daley and I-75 is continuing construction. Mr. Kramer noted that the intersection at Coolidge southbound at Maple is confusing when making a Michigan left turn. Mr. Smith added that the City is receiving addition complaints about the intersection

6. **DOWNTOWN DEVELOPMENT AUTHORITY REPORT**

Mr. Smith summarized the C. H. Johnson conference center report.

Mr. Smith noted the next DDA meet July 28, 2001 will be held to approve the bonds for Big Beaver improvements.

Mr. Chamberlain stated that the C.H. Johnson report indicates that conference centers do not need performing arts facilities, although it can be a good amenity. Further, he commented that theaters over 3000 seats are not designed specifically for performing arts, but geared towards commercial entertainment venues. Mr. Smith noted that C. H. Johnson are conference center consultants, not performing arts center consultants.

7. **PROPOSED FUTURE LAND USE PLAN**

Mr. Miller noted that in recent Study Meetings, the Commission has been discussing various potential Amendments to the Master Land Use Plan, that could become a part of the updated plan document that is proposed to be called the Future Land Use Plan (consistent with the title contained in recent proposed legislation). Staff had also

previously presented a proposed Transportation Plan element of the overall Future Land Use Plan, which would depict the Master Thoroughfare Plan, the proposed city-wide walkway/bikeway plan, and other transportation related elements. At the May 22, 2001 Special/Study Meeting staff presented the updated Transportation Plan map, Future Land Use Plan map and portions of the Future Land Use Plan text. Staff and the Commission reviewed the Future Land Use Plan map and it was determined that the current land use configuration indicated in the northwest quadrant of the Big Beaver/John R intersection should remain as presently depicted. In conjunction with discussions regarding the present and potential Preservation Areas, staff noted the map Dr. Jaworski is preparing would provide another resource for additional Preservation Areas. It was also suggested that the proposed Planned Auto Center designation be extended further west across the Maple Road Frontage. Staff was requested to research legislation regarding "Neighborhood Electric Vehicles", however did not find any such legislation. The Commission also decided that the Transportation Plan should include a "Transit Corridor" on Livernois extending south from Big Beaver to the City's boundary.

The Future Land Use Plan map and Transportation Plan map are revised and he expected continued discussion to occur at the June 26, 2001 Special/Study Meeting. More importantly, Laurence Keisling, Planning Director has completed the Draft Future Land Use Plan text. The document is comprised of five major sections and include the following: I) Evolution of the Master Plan; II) Goals and Objectives of the Future Land Use Plan; III) Background Information; IV) Elements of Current Development; and V) The Future Land Use Plan. Planning Commission and staff should carefully review this document and consider revisions or additions to the text. Finally he stated that the text was provided for the Planning Commission's consideration.

Mr. Storrs commented that the text includes a historical perspective.

Mr. Waller stated that the historical perspective needs to be consolidated into information that is shown graphically in maps. Eventually the process should include public input.

Mr. Miller requested suggestions for the desired public input.

Mr. Waller answered that public input is important, perhaps a charrette.

Mr. Chamberlain stated he would like to set a time-line for the Future Land Use Plan process and identify when the Plan could be approved. He asked the Planning Commission to give this some thought. Further, the Map is basically complete and the text needs work. He asked Mr. Keoleian to submit his thoughts to the Planning Commission.

Ms. Bluhm stated there were good ideas for public input. She asked that the process and product create a succinct document.

Mr. Waller stated that the general public should be notified of this process and seek their input.

Mr. Chamberlain stated that the Planning Commission cannot force the Transit Corridors.

Ms. Bluhm agreed with Mr. Chamberlain.

Mr. Chamberlain stated that a Transit Corridor should connect to Walsh College.

Mr. Storrs stated the Planning Commission should take a close look at relationship of the goals in Chapter II to the policies in Chapter V.

Mr. Kramer asked what is the purpose of the Transit Corridors. Possible transit connections could include the Midtown Square and The Village at Midtown Square both regional centers. Input from SMART is necessary. The number of persons and the trips to and from this center should be determined and reviewed.

- 8. DRAFT – CHAPTER 37 – WETLANDS ORDINANCE
- 9. DRAFT – CHAPTER 38 – NATURAL FEATURES PROTECTION ORDINANCE

Mr. Miller stated that in January of 2000 City Council directed the City Manager to develop draft ordinances pertaining to protection of natural features and wetlands. To get more than a perspective from City Management, the City Manager recruited the help of Mrs. Robin Beltramini, Mr. Lon Ullman, Dr. Carl Freeman, and Mrs. Libby Harris. Their collective experience in the areas of planning and zoning, biology, environmental concerns and knowledge of similar ordinances was utilized in the development of the two ordinances. City Management and the volunteers met once a month for over a year.

Further, he stated that once this committee developed the two draft ordinances, representatives from the development community were invited to attend the committee meetings and comment on the proposed ordinances. Specifically the City Manager invited Mr. Don Pratt of Wake-Pratt Construction Co., Mr. Brent Anderson of Father and Son Construction Company, and Mr. Bradley D. Klintworth of Liberty Property Trust. The Ordinances were revised to incorporate some of their concerns. This committee strived to strike a balance between environmental protection and economic development. The proposed ordinances create a wetlands and natural features map, that is still in the process of being developed. We expect to have the wetlands and natural features map in draft form in the near future and will be sent to the Planning Commission when received by staff. The lack of a map makes it difficult to determine what natural features could be regulated, except for the commonly known ones such as wetlands and the blue heron rookery. These ordinances create a Wetlands Use Permit and Natural Features Use Approval, that are granted by the Planning Commission after a public hearing.

Mr. Miller noted that on June 4, 2001, City Council referred the proposed ordinances to the Planning Commission for review and a public hearing. After the public hearing, the Planning Commission should submit their recommendations to the City Council, who then would conduct an additional public hearing and make the final determination regarding the two proposed ordinances. A flow chart, summary and full text of the ordinances are enclosed for your use. City staff representing legal, engineering and environmental expertise are available at the meeting to answer any questions.

Ms. Bluhm stated she is working on a memorandum concerning the legal justification and enforcement of wetland and natural features ordinances.

Mr. Storrs stated concern regarding what the proposed ordinances will regulate. The City should purchase the properties or use a TDR program to preserve the natural features. Further, he stated concern over the standard permitted agricultural run-off rate.

Mr. Reece stated it is reasonable for City Council to serve as mediator in these issues. He added that the storm water and flooding problems related to development demonstrates the importance of wetlands. We are on a threshold of change in storm water management.

Mr. Wright stated that these issues are challenging, because preservation could prevent development or enforce a takings. How does the City balance protection of wetlands or other natural features and not affect the developers legal rights.

Mr. Littman stated the ordinances will be takings. He had conflicting thoughts because in his opinion the protection of wetlands and natural features is way over due.

Mr. Keoleian stated that the ordinances are good because they will clear up confusion.

Ms. Pennington stated she is pulled in both directions, as a developer. The preservation of wetlands and effective storm water drainage are her main concerns.

Mr. Waller note that some Planning Commissioners and City Staff attended a wetland conference sponsored by the Oakland County Conservation District. Many other communities in Michigan have wetland ordinances. The City is not breaking new ground with the introduction of reasonable and fair ordinances.

Mr. Kramer stated that natural features should address woodlands.

Mr. Chamberlain stated that the use of sub-soils to determine a wetland could be a problem. Further, he stated that the Map should include all drains and an overlay of the Future Land Use Plan Preservation Areas should be created. He also asked why the City's Landscape Design and Tree Preservation Standards require a tree inventory

when the trees will be cut down. He also noted the 50 feet natural features setback from woodlands. Flooding throughout the City was also a concern.

Mr. Steve Vandette, City Engineer, stated that wetlands are important for flood control and storm water management, but wetlands cannot provide complete storm water detention. The City's Development Standards provide the necessary storm water detention.

Mr. Chamberlain stated the Planning Commission understands the Development Standards, but people are always coming to the meetings and presenting flood situations.

Mr. Storrs commented that the Planning Commission hears stories that the maintained drains cause flooding, yet the City does not own them. He opined that the City shouldn't put surface water into pipes. In addition the agricultural rate of run-off does not seem to happen in real life and worse problems occur.

Mr. Vandette commented that maintenance of the existing drains is a problem. Communities can purchase floodplain properties to reduce actual flooding. Further, he stated that the standards for stormwater detention facilities are designed to handle 10 year storms. February of this year was an example of an event that exceeded a 10 year storm, and surface water flooding occurred.

Mr. Chamberlain commented that perhaps designing for a 10 year storm is incorrect.

Mr. Vandette stated a 10 year storm is defined as 1.8 inches of rain per hour.

Ms. Bluhm said there could be a need to study the Development Standards.

Mr. Reece noted that there have been win/win situations where developers have provided improved environmental conditions with developments.

Mr. Waller would like the Map to indicate ownership of the storm water drains.

Ms. Tracy Slintak, Environmental Specialist, informed that the drain information is being updated.

Mr. Kramer identified flooding close to newer developments and asked what relief is there when the land is so flat and there are existing properties with lower elevations.

Mr. Vandette answered that the issue of lower elevations is true. However, the new storm water systems suffer from the lack of maintenance caused by silted in drainage swales and catch basins.

Mr. Kramer said it appears there is not much people can do about this problem.

Mr. Vandette added that promoting the use of swales and berms to block and direct existing drainage patterns to swales is helpful. Erosion and the subsequent silt blockages is major problem. When subdivisions are completed it is hard to get corrections to the maintenance issues because the developers moved on to other projects. The final solution is to require escrow funds from the developers to ensure the corrections will be completed.

Mr. Littman asked that the agricultural drains be shown on the Map.

Ms. Slintak answered that all drains will be indicated if there is a record of their existence.

Mr. Littman offered to loan out his wetland conference notebook to the Planning Commission members who did not attend.

Mr. Miller said he would provide copies to the Planning Commission and Ms. Bluhm.

Mr. Reece commented that Abbotsford Parc provided cross-sections with swales that appears to be a good example.

Mr. Vandette agreed with Mr. Reece, noting that swales work.

Mr. Kramer stated that the 50 feet natural features setback buffer seems arbitrary.

Ms. Bluhm said the buffer could be reduced.

Ms. Slintak commented that the buffer provides protection for the wetlands and natural features.

Mr. Storrs stated if farming is exempt then there is a loop hole.

Ms. Bluhm noted that State law provides the legal authority for wetland regulation and much of the proposed ordinance is language directly from the State law.

10. PUBLIC COMMENTS

Mr. Lon Ullman, commented that other communities are successful at regulating wetlands and natural features. He noted silting in the Fetterly and Gibson Drains, and that wetlands reduce flooding. All development should follow best management practices (BMP).

Mr. Waller commented regarding the San Marino rezoning, that the E-P District should be reconsidered or the general practice be revised to notify property owners when the Planning Department changes their request.

Mr. Keoleian stated the City is 86% developed, much of it hard surfaced, there is not a lot of wetlands remaining.

Mr. Chamberlain noted that a natural feature buffer is proposed to be 50 feet wide but the wetland or natural feature may not be valuable.

Mr. Storrs add that he sat down and talked with Alan Kiriluk regarding the Civic Center.

The Meeting was adjourned at 10:07 p.m.

Respectfully Submitted,

Mark F. Miller
Interim Planning Director

MFM

The Regular Meeting of the Troy City Planning Commission was called to order by Chairman Chamberlain at 7:30 p.m. on Tuesday, July 10, 2001, in the Council Chambers of the Troy City Hall.

1. ROLL CALL

Present

Absent

Starr
Wright
Chamberlain
Littman
Pennington
Storrs
Waller
Reece

Kramer (excused)

Also Present

Mark Miller, Interim Planning Director
Lori Bluhm, Acting City Attorney
Jordan Keoleian, Student Representative

RESOLUTION

Moved by: Wright

Seconded by: Storrs

RESOLVED, that Mr. Kramer be excused from attendance at this meeting.

Yeas: All Present (8)

Absent: Kramer

MOTION CARRIED

2. PUBLIC COMMENT

NO PUBLIC COMMENTS

3. SITE PLAN REVIEW (SP-863) – Proposed Nical Enterprises, LLC, Proposed Industrial Building – South side of Maplawn Road, West of Crooks Road – Section 29

Mr. Miller stated that a site plan for a light industrial office with related shop and warehouse for a roofing business, located on a 0.82-acre parcel within the M-1 Zoning District, being on the south side of Maplelawn Road and west of Crooks Road has been submitted. The size of the building is 10,260 square feet, with the height of the office area being two stories and the warehouse/shop area being one story in height. Site access is provided from Maplelawn Road via a joint drive with the property to the east. The subject property and the property to the east are under the same ownership. To meet the parking requirements, additional property for three parking spaces is proposed from the property to the east. A screen wall for the roll-off dumpster is shown on the site plan, however, the applicant is requesting a waiver, as permitted in section 39.70.09 of the Zoning Ordinance. In M-1 Districts the Planning Commission may waive the required dumpster screening when they determine that the dumpster is located so as to be obscured from view from any abutting public streets, and that no other significant negative effects will result from the waiver of the screening. All other ordinance requirements have been met. Staff recommends approval of the Preliminary Site Plan.

RESOLUTION

Moved by: Pennington

Seconded by: Wright

RESOLVED, that Preliminary Site Plan Approval, as requested for the Nical Enterprises industrial building, 10,260 square feet in size on the 0.82 acre site, being south of Maplelawn Road and west of Crooks Road be approved.

MOTION CARRIED

Yeas:

Nays:

Absent:

All Present (8)

Kramer

RESOLUTION

Moved by: Pennington

Seconded by: Wright

RESOLVED, that pursuant to Section 39.70.09 of Chapter 39 – Zoning Ordinance, as requested for Nical Enterprises industrial building, on the 0.82 acre site, being south of Maplelawn Road and west of Crooks Road, that a waiver of the dumpster screening be approved.

Yeas:

Nays:

Absent:

All Present (8)

Kramer

MOTION CARRIED

4. SITE PLAN REVIEW (SP-645) – Proposed Wilson Real Estate Building – Office Building – Northeast side of Butterfield, West of Crooks – Section 29

Mr. Miller stated that in March of 1996 the Planning Commission approved a site plan for the construction of a two story 28,000 Square ft. office building on the 3.94 acre 0-1 zoned parcel located on the northeast side of Butterfield Street south of Big Beaver Road, which was eventually constructed. On July 14, 1998, the Planning Commission granted Preliminary Site Plan Approval to a second building on the subject property, although the Final Site Plan Approval was never granted for this building. This Site Plan Approval request is substantially identical to the previously approved site plan. The proposed three story building, which will include two stories positioned over off-street parking, will have a proposed floor area of 30,760 square feet. The existing building is 28,184 square feet, therefore, the two buildings total 58,944 square feet of floor area.

Further, Mr. Miller stated that this site plan proposal includes a second driveway access to Butterfield Street from the two building development. The Planning Commission has previously approved the provision of cross-access easements extending to the north, east and west property lines. As part of this proposal, the cross-access easement will be provided to the southern property line. The site plan meets all applicable Zoning Ordinance requirements. Staff recommends approval of the Preliminary Site Plan.

RESOLUTION

Moved by: Storrs

Seconded by: Starr

RESOLVED, that Preliminary Site Plan Approval, as requested for the construction of a three story (two stories over parking) office building, being 30,760 square feet in size, located on a 3.94-acre, 0-1 zoned site, being northeast of Butterfield Street, south of Big Beaver Road be approved, subject to the following condition:

1. Vehicle cross-access easements as shown on the Site Plan.

Yeas:

Nays:

Absent:

All Present (8)

Kramer

MOTION CARRIED

5. SITE PLAN REVIEW (SP-827) – Proposed NTVB – Industrial Building Expansion – North of Park Street, East of Livernois Road- Section 34

Mr. Miller stated that the Planning Commission approved the proposed Preliminary Site Plan for the NTVB Industrial Building expansion on July 14, 1998. In addition, the

Board of Zoning Appeals granted a rear yard setback variance, permitting a 10 feet setback, where 20 feet is required. However, both the Preliminary Site Plan Approval and variance have expired.

Further, Mr. Miller stated that NTVB has resubmitted a site plan for the expansion of their industrial building and related parking area on the 2.44 acre, M-1 zoned site, north of Park Street and east of Livernois Road. The subject site has its access from a private drive extending north from Park Street. Located on the site are two buildings, 8,478 square feet and 9,780 square feet in size. The proposed addition is 18,527 square feet in area; therefore, total building area will be 36,785 square feet. The private drive situation requires a 25-foot minimum landscaped setback from the buildings and parking, which has been met. The petitioners will have to request and receive a variance for the 10-foot rear yard setback, from the Board of Zoning Appeals. All applicable ordinance requirements have been met, with the exception of the rear yard setback. Staff recommends approval of the Preliminary Site Plan, subject to the Zoning Board of Appeals granting a variance for the 10 feet rear yard setback.

Mr. Stephen Laclave, petitioner, had no comments.

Mr. Storrs asked Mr. Laclave if he attended the previous meetings.

Mr. Laclave summarized, in his opinion, why existing conditions occurred.

RESOLUTION

Moved by: Waller

Seconded by: Littman

RESOLVED, that Preliminary Site Plan Approval, as requested for the construction of a 18,527 square feet industrial building expansion, located on a 2.44 acre, M-1 zoned site, with related parking, being north of Park Street, east of Livernois Road be approved subject to the following condition:

- 1. Board of Zoning Appeals approval of a variance for the 10 feet rear yard setback.

Yeas:

Nays:

Absent:

All Present (8)

Kramer

MOTION CARRIED

- 6. SITE PLAN REVIEW – Proposed Pearl Estates Site Condominium – 3 units – North of Long Lake Road, West of Dequindre Road – Section 12

Mr. Miller stated that a Site Plan has been submitted for a proposed Single-Family Residential Site Condominium, known as Pearl Estates, involving a 1.57-acre assembly, including part of lot 4 and lot 5 of Jennings Subdivision, within the R-1C zoning district, being north of Long Lake Road and west of Dequindre Road. The single road, Windmill Drive, is an extension to the south, from the Orchard Estates Site Condominium. The subject plan utilizes the lot averaging provisions and includes three building sites and a detention basin, with all Zoning Ordinance requirements met. Documentation from the petitioner's consultant and city environmental staff indicate no occurrence of wetlands and/or natural features on the subject property. Petitioner indicates on the site plan potential development patterns of abutting properties.

Mr. Miller concluded, that the Planning Department recommends approval of the Preliminary Plan for the 3-Unit Site Condominium.

Mr. Littman asked if the plan includes public road connections. Mr. Miller answered that the site condominium proposed public roads.

Mr. Storrs asked for clarification the meaning of "pr. storm sewer" on the west side of the development. Mr. Miller answered that it indicates proposed storm sewers. Mr. Fazal Khan, the petitioner, agreed that the note indicated a proposed storm sewer. Mr. Storrs asked Mr. Khan about the 12 inch storm sewer on the west side of the development. Mr. Khan answered that the storm sewer is for rear yard drainage.

Chris Komasa, noted a concern with possibility of unbuildable property on Dequindre Road.

Buford Ballard, stated concerns with the number of stormwater detention basins in the general area of the proposed development.

Mr. Chamberlain stated that the City must approve each development on an individual basis.

Buford Ballard asked if each development is required to provide a detention basin. Mr. Miller stated that developments, in general, are required to provide stormwater detention for a 10-year storm event.

Mr. Reece arrived (8:01 P.M.).

Mr. Ballard noted concern that his property, 41251 Dequindre, will suffer stormwater flooding from the proposed development. The Planning Commission and Mr. Miller indicated to Mr. Ballard that the developer is required to design the proposed development so that the stormwater is contained and directed into the detention basin and eventually into the stormwater sewer system. Further, the detention basin will be owned by the City.

Considerable discussion occurred regarding the specific drainage characteristics of the stormwater management system of the proposed development.

Mr. Waller noted that the Planning Commission should not be engineering the proposed development.

RESOLUTION

Moved by: Storrs

Seconded by: Waller

RESOLVED, that the Planning Commission hereby recommends to the City Council that the Preliminary Plan as submitted under Section 34.30.00 of the Zoning Ordinance (Unplatted One-Family Residential Development) for the development of a One-Family Residential Site Condominium, known as Pearl Estates, in the area north of Long Lake Road and west of Dequindre Road, be approved subject to the following conditions:

1. Relocation of storm sewer to the south property line, along units 2 and 3, of the Site Condominium, that will then discharge into the detention basin.

Yeas:

Nays:

Absent:

All Present (8)

Kramer

MOTION CARRIED

SPECIAL USE REQUESTS

7. PUBLIC HEARING – SPECIAL USE REQUEST (SU-98) – Proposed Belle Tire Expansion – Southeast Corner of Long Lake Road & Rochester Road – Section 14

Mr. Miller stated that the existing Belle Tire site and expansion area are within the B-3 Zoning District. In 1975, the Planning Commission granted Special Use Approval for Whales Tire Center (tire sales and service facility). In 1989, the Planning Commission granted Preliminary Site Plan Approval for the Tireman Center that included a reconstruction of the older structure and improved driveway access. Current expansion proposal for the Belle Tire facility includes a piece of property to the south, the Trans American Travel Services building, which has been demolished. Due to the proposed expansion of the automobile repair facility, a Special Use Request is required by the Zoning Ordinance.

Further, Mr. Miller stated that the subject site includes 1.47 acres and will utilize the existing driveways on Rochester and Long Lake Roads. Cross-access easements are provided to the north, south and east property lines. Traffic circulation includes a one-

way, 14 feet wide aisle width on the south side of the proposed building expansion. Although the aisle width meets the Zoning Ordinance requirements, the Fire Department requires 18 feet of width in fire lanes, for fire truck maneuverability. In addition, staff has concern over the one-way traffic circulation pattern and has advised the petitioner consider alternatives. The petitioner’s architect has not revised the site plan. The Planning Department recommends a postponement of the Special Use Request, so the petitioner can consider alternative internal traffic circulation patterns.

Robert Miller, 355 S. Bates Street, Birmingham, Michigan, architect, stated that the site is tight. Two-way traffic creates a problem for pedestrians and employees. Fire Marshall has requested that we provide three-sided access. Our proposal provides better access to the buildings.

Mr. Waller stated that there is an artificial line of parking spaces. The actual width of access is greater.

Mr. Wright agrees with Mr. Waller.

Mr. Reece commented on the 228 inches that are the length of parking spaces and there are some larger vehicles longer than these spaces.

Mr. Storrs stated the parked cars could be moved if there is a fire.

Mr. Littman stated he is reluctant to approve this if the Fire Department disagrees.

PUBLIC HEARING OPENED and CLOSED

Mr. Waller stated a fire truck couldn't maneuver south of proposed building.

RESOLUTION

Moved by: Littman

Seconded by: Waller

RESOLVED, that Special Use Approval, as requested for the expansion of Belle Tire building on a 1.47 acre B-3 Zoned site, having frontage on the south side of Long Lake Road and frontage on the east side Rochester, hereby be postponed until the Planning Commission's July 24, 2001, Special Study Meeting, to enable the petitioner to meet with the Fire Department and other applicable staff.

Yeas:

Nays:

Absent:

All Present (8)

Kramer

MOTION CARRIED

Mr. Waller asked why the Fire Code and Zoning Ordinance have different standards.

8. CHAIRMAN'S COMMENTS – Discussion of Joint Meeting

Mr. Waller summarized the presentations by Ron Sloan and Eric Castro. These gentlemen hired ARTECH, who are very knowledgeable about Performing Art Centers. This presentation proves that the City has additional homework.

Mr. Chamberlain stated that ARTECH presented great information. Examples demonstrated a very high caliber Performing Arts Center consultant.

Mr. Miller stated that the City needs specific goals for the Civic Center.

Mr. Reece stated feasibility is his concern. Where is the market study. ARTECH presented a tremendous portfolio presentation.

Mr. Storrs commented that it was very helpful to learn from ARTECH. The City needs to identify what's wanted on the Civic Center Site.

Mr. Starr stated one firm presented, but their should be others qualified.

Mr. Wright stated that ARTECH did a good job. Performing art centers don't make money and that means tax dollars will be necessary.

Mr. Chamberlain stated that ARTECH showed us how to spend our tax dollars.

Mr. Miller commented on performance centers stating that developers may not be able to do the job. If a center is desired, then a private and public partnership is required.

Mr. Waller stated that the Planning Commission and City staff should go to Missisauga to see their Performing Arts Center.

Mr. Reece volunteered his 12 person van for a field trip to Missisauga.

Adjourn: 9:15 p.m.

Respectfully submitted,

Mark F. Miller
Interim Planning Director

FINAL

The Traffic Committee meeting was called to order at 7:30 p.m. in the Lower Level Conference Room at Troy City Hall on July 18, 2001 by Charles Solis.

PRESENT: Eric Grinnell (arrived 7:34)
Ted Halsey
Jan Hubbell
Richard Kilmer
Michael Palchesko
Charles Solis

ABSENT: John Diefenbaker

Also present: Lt. Robert Rossman, Troy Police Department
Lt. Robert Matlick, Troy Fire Department
John Abraham, Traffic Engineer
Officer Dan Clark, Troy Police Department

and Mike Pikor, Akzo-Nobel, 1845 Maxwell (Item 4)
Harold and Eva Lanfear, 2800 Arlund Way (Item 5)
Jack and Annette Saylor, 2833 Arlund Way (Item 5)
Teresita T. Chua, 2930 Tulip Drive (Item 7)
Ramiro Calderon, 2930 Tulip Drive (Item 7)
Gus Mattia, 4837 Holland (Item 7)
Lisa Chin, 4735 Holland (Item 7)

Motion to Excuse

Motion by Kilmer
Supported by Hubbell

To excuse Mr. Diefenbaker, as he is out of the City.

YEAS: 5

NAYS: 0

ABSENT: 2

MOTION CARRIED

2. Minutes – May 16, 2001

Motion by Kilmer
Supported by Palchesko

To approve the May 16, 2001 minutes as printed.

YEAS: 5

NAYS: 0

ABSENT: 2

MOTION CARRIED

3. Visitors' Time - (Items not on the Agenda)

No one appeared to address any items not on the agenda.

Motion by Palchesko
Supported by Hubbell

To address Item 7 after Item 5.

YEAS: 5

NAYS: 0

ABSENT: 2

MOTION CARRIED

4. Review and Revise Parking Restrictions on Stutz and Maxwell

Officer Dan Clark of the Troy Police Department requests that parking restrictions on Stutz and Maxwell be reviewed and revised to promote better traffic safety and operations. Stutz and Maxwell are industrial streets with several industry office buildings and a car dealership. Parking on the street has been a concern to many of the property owners in the area since many developments on these streets do not have sufficient parking. The Police Department has been called many times to enforce parking restrictions on the street, but since the parking restrictions have not been clearly marked, enforcement has not been effective. We have researched all Traffic Control Orders and Council resolutions for parking restrictions on the streets and found irregularities. Attached are copies of pertinent Traffic Control Orders and Council resolutions. We also inventoried the locations of all NO PARKING signs on these streets (attached). Officer Clark worked on a parking configuration for the area, keeping in mind safety and the requirements of the adjacent property owners. Officer Clark's recommended configuration is also attached herewith. Officer Clark was present at the meeting and discussed the need for proper Traffic Control Orders and signage for Stutz and Maxwell.

Mike Pikor from Akzo Nobel attended the June and July meetings and said that the NO PARKING signs on Stutz and Maxwell are unclear. Three tickets have been issued for parking violations in one week, whereas none had been issued in the last seven years. He would like to see some clarification. Mr. Pikor said there are three car dealerships which test drive repaired vehicles on these streets, as well as car carriers coming in

and out every day. Mr. Pikor concurs with Officer Clark regarding the placement of signs.

Motion by Halsey
Supported by Hubbell

To recommend rescinding Traffic Control Orders 75-2-P and 85-11-P, and City Council Resolution No. 84-762, and recommend approval of parking restrictions shown in the attachment.

YEAS: 6

NAYS: 0

ABSENT: 1

MOTION CARRIED

5. Parking Concerns on Arlund Way

Ms. Eva Lanfear of 2000 Arlund Way, requests that parking be restricted on both sides of Arlund Way. There are semi-trailers parked on Arlund Way that pose a safety hazard on the street. Arlund Way serves as an extension to Beach Road and connects to Square Lake Road. Beach Road has parking restrictions on both sides, and Ms. Lanfear requests that Arlund Way have similar parking restrictions.

Mr. Jack Saylor was unable to attend the June meeting, but wrote the Traffic Committee expressing his concerns about the possible parking prohibitions. He feels that Beach Road residents and their visitors at least have some side streets for additional parking, but this is not the case on Arlund. He is also concerned about where his lawn service people would park.

Mr. and Mrs. Lanfear attended the June meeting and stated that since all the houses on Arlund Way have long driveways no one needs street parking. They said trucks even park on the curve of Arlund Way, which is hazardous. They were concerned about the landscaping/lawn care trucks that are parked practically in the road.

Lt. Rossman is in favor of restricting parking on both sides of the street. He stated that the police often give leeway to lawn workers, contractors pouring cement, etc. if they are parked in a NO PARKING zone.

Jack and Annette Saylor, 2833 Arlund Way, delivered a second letter (copy attached) to the Traffic Engineering office. They do not want any changes to parking regulations on Arlund Way. They point out that the "long driveways" mentioned only hold three or four cars, which is insufficient for large family gatherings. Also, people exiting these driveways have to back out into traffic, which is hazardous.

The Saylor's also attended this meeting, and pointed out that one stretch of Beach Road has parking on the east side, and another stretch has parking allowed on the

west side. Another two miles of Beach has parking prohibited on both sides. They feel that these different regulations are inconsistent. Additionally, along this stretch of Beach where there is no parking on either side, there are 24 cross streets where parking is allowed, which is not the case on Arlund Way.

There are currently no signs on either side of Arlund Way. According to City ordinances, parking would be allowed on the north (non-hydrant) side. However, parking on at least 50% of the north side is virtually impossible because of guardrails along the edge of the road. Allowing parking on the south (fire hydrant) side would be more reasonable, with sufficient space and signage to keep the hydrants clear for emergency use. Both parties, the Lanfears and the Saylor, agree that this would be a good solution.

Motion by Palchesko

Supported by Grinnell

To recommend prohibiting all parking on the north side of Arlund Way, allowing parking on the south side (hydrant side), with sufficient space near the fire hydrants in accordance with legal distance requirements.

YEAS: 5

NAYS: 1 (Halsey)

ABSENT: 1

MOTION CARRIED

Mr. Halsey stated for the minutes that he is opposed to the motion, as he feels this is a neighborhood dispute that should have been settled among the neighbors instead of choosing this forum, and that it will set a precedent for many other such requests for exemption from the City ordinance prohibiting parking on the fire hydrant side of the street.

6. Discussion of Sight Distance Problems at Square Lake and John R

Lt. Matlick requests a review of sight distance at the intersection of Square Lake and John R. When cars are stopped at the stop bar on the eastbound approach to the intersection, trying to make a right turn on red, there are trees that block the view of the motorists trying to see oncoming southbound traffic on John R. Lt. Matlick feels the trees are in the right of way, and one suggested solution might be to take the trees down. The other solution may be to install NO TURN ON RED sign for eastbound Square Lake at John R.

NO RIGHT TURN ON RED (NRTOR) signs are normally installed if one or more of the following conditions exist:

1. Sight distance to vehicles approaching from the left is inadequate.

2. The intersection area has geometric or operational characteristics that may result in unexpected conflicts.
3. There is an exclusive pedestrian phase.
4. Significant pedestrian conflicts are resulting from RTOR maneuvers.
5. More than 3 RTOR traffic crashes per year.
6. There is significant crossing activity by children, elderly or physically challenged people.

The mature trees are large and in the right of way, between the sidewalk and the edge of the pavement. Motorists stopped on eastbound Square Lake intending to make a right turn (particularly on red) cannot see southbound traffic. Since the trees form sight obstructions and permanent obstructions in the right of way, the Traffic Committee voted to remove them.

Motion by Kilmer
Supported by Grinnell

To recommend removing trees from the right of way.

YEAS: 6

NAYS: 0

ABSENT: 1

MOTION CARRIED

7 Install STOP/YIELD signs in the Holland Hills Subdivision

Mr. and Mrs. Gus Mattia, 4837 Holland, would like this item to be reconsidered by the Traffic Committee. They have presented a petition signed by 32 Holland Hills residents requesting stop signs at the intersections of Wessels Drive/Holland Drive and Thales Drive/Holland Drive. There has been no considerable change to traffic patterns and crashes since May, when the item was originally considered.

Holland Hills is a new subdivision nearing completion. Holland ends in a dead end north of Wessels, and ends in Tulip Drive to the south. Wessels drive is the entrance to the subdivision and ends in a "T" intersection at Holland. Thales and Holland intersect in a 4-way intersection with six homes on the east side and a connection to the older subdivision on the west side.

A traffic volume study indicates very low volumes on Holland, Thales and Wessels within the subdivision, ranging between 200-500 vehicles per day. Traffic crash analysis was not performed since this is a very new subdivision. A sight distance study shows that there are no sight obstructions at either of these intersections. None

of the requirements (warrants) for a STOP or a YIELD sign are met for either of these intersections. Low volume residential streets are normally not signed for traffic control and rely on driver judgment and basic driver education knowledge for traffic control.

Even though there have been no crashes at these intersections, Mr. Mattia wants signage to prevent *potential* accidents. He stated that there are 33 children in the subdivision. Mr. Mattia feels that the intersections need some traffic control to assign right of way.

Lisa Chin, 4735 Holland, said there is a lot of cut-through traffic from the old subdivision to Dequindre, and many vehicles exceed the speed limit. She feels that STOP signs will slow traffic and create a safer environment to the children. Mr. Solis pointed out that STOP signs give a false sense of security, and motorists forced to stop at an unwarranted STOP sign usually speed up between intersections to make up for lost time. Mr. Solis also suggested that the residents contact our Police Department for speed enforcement.

The committee suggested writing down the license numbers of speeders and reporting them to the police for enforcement. The radar trailer could also be used to indicate to residents and to the motorists just how fast they are traveling.

After considerable discussion, since the major concern was right of way confusion, the committee decided that YIELD signs to assign right of way would be beneficial.

Motion by Kilmer
Supported by Palchesko

To recommend installing YIELD signs on northbound and southbound Holland at Thales, and on westbound Wessels at Holland.

YEAS: 5

NAYS: 1 (Grinnell)

ABSENT: 1

MOTION CARRIED

Mr. Grinnell went on record to say he would prefer that Wessells and Holland have STOP signs instead of YIELD signs.

PUBLIC HEARINGS

9. Request for Sidewalk Waiver – 696 Creston

Michael Johnson is requesting a waiver for the sidewalk at 696 Creston. There are no sidewalks existing near this parcel. Petitioner has signed an "Agreement for Irrevocable Petition for Sidewalks."

Mrs. Dorothy Dettloff, 660 Creston, wrote to say there is no need for a sidewalk at 696 Creston, since there are no other sidewalks on the street.

The public hearing was declared open.

No one wished to be heard.

The public hearing was declared closed.

Resolution #2001-9

Motion by Kilmer
Supported by Palchesko

WHEREAS, City of Troy Ordinances, Chapter 34, Section 8 (D) allows the Traffic Committee to grant temporary waivers of the City of Troy Design Standards for Sidewalks upon a demonstration of necessity; and

WHEREAS, Michael Johnson has requested a temporary waiver of the requirement to construct a sidewalk on the property line because Creston is already developed with no sidewalks existing.

WHEREAS, the Traffic Committee has determined the following:

- a. A variance will not impair the public health, safety or general welfare of the inhabitants of the City and will not unreasonably diminish or impair established property values within the surrounding area, and
- b. A strict application of the requirements to construct a sidewalk would result in practical difficulties to, or undue hardship upon, the owners, and
- c. The construction of a new sidewalk on the property line would lead nowhere and connect to no other walk, and thus will not serve the purpose of a pedestrian travel-way,

NOW THEREFORE, BE IT RESOLVED that the Traffic Committee grants a temporary one-year waiver of the sidewalk requirement for the property at 696 Creston, which is owned by Michael Johnson.

YEAS: 5

NAYS: 0

ABSENT: 1

ABSTAINED: 1 (Mr. Grinnell abstained from voting because the petitioner is his neighbor.)

MOTION CARRIED

10. Request for Sidewalk Waiver – 2024 Vermont

Michael Johnson is requesting a waiver for the sidewalk at 2024 Vermont. There are no sidewalks existing near this parcel. Petitioner has signed an "Agreement for Irrevocable Petition for Sidewalks."

The public hearing was declared open.

No one wished to be heard.

The public hearing was declared closed.

Resolution #2001-10

Motion by Kilmer
Supported by Hubbell

WHEREAS, City of Troy Ordinances, Chapter 34, Section 8 (D) allows the Traffic Committee to grant temporary waivers of the City of Troy Design Standards for Sidewalks upon a demonstration of necessity; and

WHEREAS, Michael Johnson has requested a temporary waiver of the requirement to construct a sidewalk on the property line because Vermont is already developed with no sidewalks existing.

WHEREAS, the Traffic Committee has determined the following:

- a. A variance will not impair the public health, safety or general welfare of the inhabitants of the City and will not unreasonably diminish or impair established property values within the surrounding area, and
- b. A strict application of the requirements to construct a sidewalk would result in practical difficulties to, or undue hardship upon, the owners, and
- c. The construction of a new sidewalk on the property line would lead nowhere and connect to no other walk, and thus will not serve the purpose of a pedestrian travel-way,

NOW THEREFORE, BE IT RESOLVED that the Traffic Committee grants a temporary one-year waiver of the sidewalk requirement for the property at 2024 Vermont, which is owned by Michael Johnson.

YEAS: 5

NAYS: 0

ABSENT: 1

ABSTAINED: 1 (Mr. Grinnell abstained from voting because the petitioner is his neighbor.)

11. Other Business

The members had no other business to discuss.

12. Adjourn

The next meeting is scheduled for August 15, 2001.

Motion by Hubbell
Supported by Kilmer

To adjourn the meeting at 8:50 p.m.

YEAS: 6

NAYS: 0

ABSENT: 1

MOTION CARRIED

The Regular Meeting of the Troy City Planning Commission was called to order by Chairman Chamberlain at 7:30 p.m. on Tuesday, August 14, 2001, in the Council Chambers of the Troy City Hall.

1. ROLL CALL

Present

Chamberlain
 Littman
 Pennington
 Reece (7:34)
 Starr
 Storrs
 Waller
 Wright

Absent

Kramer (excused)

Also Present

Mark Miller, Interim Planning Director
 Lori Bluhm, Acting City Attorney
 Jordan Keoleian, Student Representative

2. July 24, 2001 Planning Commission Special / Study Meeting Minutes were approved with amendments.

Motion made by: Mr. Storrs

Seconded by: Mr. Starr

Yeas:
 All Present (7)

Abstain:
 Wright

RESOLUTION APPROVED

3. PUBLIC COMMENTS

No public comments

4. PUBLIC HEARING – PROPOSED REZONING (Z-671) – Boys and Girls Club of Troy, Southeast corner of Long Lake and John R. R-1C to B-2, Section 13

Mr. Miller stated that the Boys and Girls Club of Troy have submitted a rezoning request for their property and facility, which is 3.4 acres in size, located at the southeast corner of Long Lake and John R. Current zoning classification is R-1C One-Family Residential and the proposed zoning classification is B-2 Community Business. It should be noted that the application does not indicate a specific future use. An Environmental Impact Statement is required when a proposal is intended to enable a development with 50,000 square feet of floor area or greater. The petitioner submitted a schematic site plan with a building of approximately 11,000 square feet of floor area. Therefore, an Environmental Impact Statement is not required.

Mr. Miller continued, stating that a Special Use Request to establish the Boys and Girls Club of Troy at the subject property was granted by the Planning Commission on December 11, 1979. The club continues to operate at this location and is considered a principal use permitted in the proposed B-2 zoning classification.

Mr. Miller further stated that the adjacent land use include: a Seven-Eleven to the north; Bethel Baptist Church to the northwest; a CVS and a One-Family Residential to the west; the Gibson/Renshaw Drain to the east, and an acreage One-Family Residential further to the east, with the City of Troy's Fire/Police Training Center under construction to the south.

The adjacent zoning classifications include: B-3 to the north; C-F to the south; R-1C to the east; and R1C to the west; however, the CVS site is controlled by a consent judgment.

Mr. Miller continued, stating that the adjacent Master Land Use Plan designations include: Low Density Residential to the north; Low Density Residential to the south; Low Density Residential to the east; and Low Density Residential to the west. At the May 23, 2000 Planning Commission Meeting, a proposed Master Plan Amendment request from the petitioner was discussed and the amendment request was withdrawn (see enclosed correspondence and minutes). The subject property was also discussed during the Master Plan/Future Land Use Plan review and update agenda item on January 23, 2001 at Planning Commission Special /Study Meeting. The subject property was discussed in the context of the overall update of the Master Land Use Plan. The Planning Commission considered alternative land use directions for the southeast quadrant of Long Lake and John R. Consideration to amending the subject property to Community Facilities or Medium Density Residential was noted (see enclosed minutes). The Planning Commission is currently in the process of amending the Master Plan/Future Land Use Plan. The draft amendment for this area is designated Community Facilities.

Finally, Mr. Miller stated that based upon the Planning Commission's active update and amendment process of the current Master Land Use Plan and speculative nature of the subject rezoning request, the Planning Department recommends the Planning Commission postpone the request until the Future Land Use Plan is approved by the City.

Mr. Chamberlain asked if the petitioner was present. Petitioner came forward and signed in.

Mr. Waller commented that he once served on the Board of the Boys & Girls Club; however, he currently no longer serves on that Board.

Francis Kotcher, petitioner, commented that he has been a long time board member in good standing of the Boys and Girls Club of Troy, and that he was representing the Boys and Girls Club of Troy as well as Mr. David Verbeke. He stated that the Boys and Girls Club of Troy is a youth development club and a non-profit charitable organization and they have served in excess of 700 members and 20,000 visitors annually. He further stated that no one at the Boys and Girls Club of Troy gets rich and that a few years ago the Club tried to coordinate with City Management a shared facility which would replace the current dilapidated building. However, the coordinated plans fell through. He further stated that the Club would be proud to serve the City of Troy. Mr. Kotcher also stated that he felt that the site is not a desirable residential site for a variety of reasons, with one being that it is one of Troy's busiest intersections and that there are flood plain problems. The Club also feels that a postponement would hinder the Club's efforts and would serve no useful purpose.

Mr. Littman asked the Petitioner why the Club requested B-2 zoning?

Mr. Kotcher stated that through no fault of theirs, the subject property is surrounded by commercial uses. It is in the Club's best interest to see that they get the best value from the property. It would lose value as a single-family zoning classification.

Mr. Starr asked if church groups were sought.

Mr. Kotcher said there were a few inquiries, but no interest.

Mr. Storrs asked the petitioner if they considered condominiums.

Mr. Kotcher answered no, they did not actively market the property for condominiums.

Mr. Stephan Toth, a representative of the Club, said there was an inquiry for condominiums; however, they were interested in putting 30 units per acre on the property.

PUBLIC HEARING OPEN AND CLOSED

Mr. Waller asked for clarification of the flood plain maps provided.

Mr. Miller stated the AE100 flood plain and the floodway are regulated areas by the City and FEMA. The Floodway is severely restricted on the potential development.

Mr. Chamberlain stated that a joint Boys and Girls Club and Police/Fire Training Center should be considered.

Moved by: Waller

Seconded by: Wright

RESOLVED, that the Planning Commission hereby recommends to City Council that the request for the R-1C to B-2 rezoning of a 3.4 acre parcel at the southeast corner of Long Lake Road and John R Road be granted, and further, City Staff explore a joint use with the Police and Fire Training Center.

Yeas: Reece

Starr

Littman

Pennington

Wright

Waller

Nays: Storrs

Chamberlain

Absent: Kramer

RESOLUTION APPROVED

Mr. Chamberlain stated he voted against the resolution as he felt it can be used as R-1T and the City does not need anymore commercial properties.

Mr. Storrs stated he voted against the resolution based on the reasons stated by Mr. Chamberlain and he believes the drain could become an amenity for a residential condominium development.

Mr. Waller stated that the Planning Commission, as a body, feels that the City Staff should take a long and hard look at a method of having a joint use for some portion of the Fire and Police Training Center, which would be realized by having the Boys and Girls Club building occur on the south side of the property leaving the north side open for an outdoor recreation area.

Mr. Starr questioned about the policy of the flood plain on the property. He added that much of the subject property is within the flood plain.

Mr. Littman questioned what is the proper zoning for the CVS; to the west of the rezoning request.

Mr. Chamberlain and Mr. Miller both commented it would require B-2 for the drive-through pharmacy window.

Mr. Chamberlain stated that a recommendation to rezone the subject property to B-2 will be sent to City Council. It will also include recommendation to help the youth group club build on the property in conjunction with the Police and Fire Training Center. The City just does not need any more commercially zoned properties.

5. PUBLIC HEARING – SPECIAL USE REQUEST (SU-310) – Tutor Time Day Care, North of Big Beaver Road, West of Crooks Road – Section 20

Mr. Miller stated that a Special Use Request has been submitted for a Tutor Time Day Care facility, with approximately 11,000 square feet of building, on 1.53 acres of land, at the southwest corner of Crooks Road and Banmoor Avenue. The subject property is within the R-1B Zoning District, which permits child care centers and nursery schools subject to Special Use Approval. There are three conditions required to authorize the granting of the Special Use Approval. The first being the required 28,430 square feet of outdoor play area. The play area shall be visually screened from the residential property to the west and north in a manner acceptable to the Planning Commission. Second, the location of the childcare center be at the exterior of a block and adjacent to an office zoning district. Third, that the childcare center serve as a transitional use between non-residential and residential development and thus reflects the architectural character of the residential area.

To the north and east of the subject property is the Muer's Garden Farms Subdivision, which is developed, and has a zoning classification of One-Family Residential. Abutting the subject property to the south is the Wilshire Plaza West office development. Across Crooks Road to the east, there is a One-Family Residential subdivision and zoning classification. It appears the proposed development serves as a transitional land use between the existing office development to the south and One-Family Residential to the north. Access to the proposed facility is a driveway at the southern end of the subject property to Crooks Road.

Mr. Miller stated that the Planning Commission should determine an appropriate visual screen area to the west and north of Banmoor. Petitioner needs to demonstrate what method of visual screening they are proposing.

Mr. Chamberlain stated that regarding screening, he would be in favor of a landscape buffer bordering the north and west side with screening that we normally put on our entrance ways with a plan approved by the Parks and Recreation Department.

Mr. Miller asked if the screen should include a berm.

Mr. Chamberlain replied that he doesn't know what would work.

Mr. Storrs asked if they are required to provide a sidewalk on Banmoor.

Mr. Miller answered that the site plan shows a sidewalk.

Mr. Cavaliere addressed the Planning Commission and asked if there were any questions concerning the project. There were no questions asked. He stated that there are a large quantity of trees on the west border and along Banmoor Avenue.

Mr. Chamberlain stated that the site plan should try to provide a visual screen for the residential areas.

Mr. Cavaliere stated the plan is calling for 12 trees and they are trying to save some of the existing trees.

Mr. Chamberlain stated that in looking at the site, there are willows that will probably be removed.

Ms. Bluhm stated that willows may not be permitted to remain on the site.

Mr. Chamberlain stated that the existing trees will not provide visual screening.

PUBLIC HEARING OPENED

Barry Minster, 3365 Crooks, would like to review the plan.

Mr. Chamberlain stated that the Planning Commission is going to vote tonight as to whether to approve or disapprove Special Use Request and site plan.

Mr. Storrs commented regarding seeing the chain link fence and felt Mr. Chamberlain's idea to provide screening with some plantings, was better than a solid wall.

Linda Minster, 3365, Crooks, Troy, MI, stated that one of her major concerns was the neighbor to the west of the subject property, who has been a resident for over sixty years. Concern was demonstrated on being totally exposed for the neighbor and Minster house if all the existing trees are removed.

Mr. Wright stated that 188 children could attend this day care facility, which is about a third of the size of Troy elementary schools.

Mr. Barry Minster asked if the request changes his zoning classification.

Mr. Chamberlain answered no, the zoning will not change.

Mr. Robert Guldi, 1454 Banmoor, commented on his concerns for traffic, and stated a fatal accident had just recently occurred near this location. He is not in favor of this request.

PUBLIC HEARING CLOSED

Mr. Littman asked Mr. Cavaliere if this whole plan could be rotated and located on the south side of the property.

Mr. Cavaliere stated the plan was already revised once because of the play area.

Mr. Chamberlain suggested moving the building north.

Mr. Cavaliere asked where the parking would be located.

Mr. Wright stated that parking would remain the same.

Mr. Waller commented on moving the building north to the 45 feet setback line.

Mr. Cavaliere stated there was no problem moving the building to the north.

Mr. Chamberlain stated that the north and west boundaries require a visual and sound buffer and asked Mr. Cavaliere if he was open to providing this buffer.

Mr. Cavaliere stated there are 12 trees north of the property line. A tree every 20 feet basically and he would have no problem with a tree every 15 feet. Mixing and matching types of trees is not a problem.

Mr. Chamberlain stated that the developer doesn't understand. This may have to be tabled to determine the screening requirements. This will give the petitioner some time to meet with Mark Miller and Parks and Recreation Department. He stated the item should be tabled so the petitioner can get with the proper City Staff.

Mr. Wright stated he agrees with Mr. Chamberlain and that the petitioner should look at putting in a berm and some evergreens on top of the berm. The buffer should both screen visually while providing a reduction in noise.

Mr. Cavaliere said his firm is the builder and the owner. He is willing to provide a landscape plan that meets the needs of the Planning Commission.

Mr. Cavaliere further stated that this facility is closed at 5:00 p.m. and is not open on weekends. Everyone does not arrive at the same time. There would be no

influx of traffic arriving all at the same time. He agrees with Mr. Littman regarding moving the building to the north. It would even things out. The berm and landscaping also poses no problems.

Mr. Waller explained to Mr. Cavaliere about Parks and Recreation involvement in this process.

Mr. Waller asked if BZA action is required if a berm is not provided.

Mr. Miller answered no, the Planning Commission has the discretion to determine the appropriate visual barrier.

Mr. Waller commented that evergreens on top of a berm of approximately five or six feet high on the west boundary may be needed.

Mr. Chamberlain stated that a lesson from the Tadium property was that evergreens have to be spaced appropriately. He further stated that the developer will have to sit down with City Staff and get this thing designed right.

Mr. Storrs commented that he doesn't believe a berm is needed along Banmoor, but a berm is needed along the west side with landscaping.

Mr. Waller commented that a berm is necessary.

Mr. Chamberlain made the statement that Parks and Recreation should handle the specific design.

Moved by: Waller

Seconded by: Wright

RESOLVED, that the Special Use Approval, as requested for the Tutor Time Day Care facility on a 1.53 acre R-1B zoned site, located on the southwest corner of Crooks Road and Banmoor Avenue be tabled for two weeks to the August 28, 2001, Special/Study meeting, to allow the petitioner time to design an appropriate visual buffer with input from City Staff.

Mr. Storrs clarified that a berm is not needed on Banmoor and the landscape buffers should be a living screen.

Mr. Waller stated the petitioner should investigate with City Staff the necessary design to get the screening done

Yeas:
All Present (8)

Absent:
Kramer

RESOLUTION APPROVED

6. PUBLIC HEARING – SPECIAL USE REQUEST (SU-179) – Christian Leadership Academy, North of Big Beaver, East side of Livernois, Section 22

Mr. Miller stated that The Christian Leadership Ministries, Inc., doing business as the Christian Leadership Academy is proposing a private school for approximately 135 students. Within the existing Zion Christian Church, the Academy will be utilizing a portion of the main worship building and all of the accessory school building for the private school. Subject property is approximately a 34 acre R-1C zoned site located north of Big Beaver Road and on the east side of Livernois Road.

Further, Mr. Miller stated that in 1981, the Planning Commission granted a Special Use Approval for the Zion Evangelistic Temple's church and school complex and subsequently the Site Plan was revised in 1982. Then in 1999 the Planning Commission granted a Special Use Request for a daycare center within the existing church, including an outdoor play area.

Within the R-1C zoning classification private schools are permitted subject to Special Use Approval and specific conditions. All of these Special Use conditions and all other Zoning Ordinance requirements have been met by the proposed Christian Leadership Academy, although there are some questions that need to be discussed. City of Troy's Development Standards require deceleration lanes for the proposed development; however, there is an agreement between the Church and City that may have waived this requirement. Ms. Lori Bluhm, Acting City Attorney, will be able to address this issue.

Ms. Bluhm stated that we must follow the 1986 Agreement that waives the requirements of such road improvements.

Mr. Miller stated that there are two dumpster areas on the site but are not included on the site plan. The plan also provides the sidewalk connection to a portion of the interior sidewalk. Site inspection noted that there are unprotected fire hydrants within the parking area. There is an existing five foot sidewalk in the right-of-way.

Ms. Bluhm commented on the agreement, stating that when the City widened Livernois Road, an agreement was executed regarding deceleration lanes. Based on the 1996 opinion by City Management, we cannot require acceleration and deceleration lanes.

Mr. Patrick Karbowski, attorney for Christian Leadership Academy, stated that as a parent of some of the children in the school, they certainly welcome the opportunity to come to Troy and serve your constituents and community with the small private school of approximately 150 students. Our plans are to remain small.

He said that some of the comments from the Planning Department review are new, but, they want to be good citizens of Troy. As long as they are not cost prohibitive, they will do whatever improvements are required. Regarding the deceleration lane agreement from the mid 80's, deceleration lanes should be waived. Regarding the trees within the greenbelt, there are currently 42 trees, with 58 required. The school will plant the balance. He commented on the interior sidewalk, that as far as he could tell, it was never required by the City. The school doesn't have foot traffic. If it is acceptable to the Planning Commission, so they could occupy the building, and the school could be required a reasonable time to complete all of the items within a reasonable time frame. The school will post a bond if required by the City.

Mr. Chamberlain asked Mr. Miller regarding the number of garbage dumpsters present.

Mr. Miller stated there were three at two locations and that they were not appropriately screened on three sides.

Mr. Chamberlain asked whether the parking was self sufficient.

Mr. Miller said it exceeds the parking lot requirements.

Mr. Chamberlain asked Mr. Karbowski if they want to cut into the greenbelt area for the sidewalk.

Mr. Karbowski stated that obviously, the school did not and would also like to avoid the expense. It makes sense to leave greenbelt intact.

Mr. Chamberlain stated that the City is trying to make a more walkable community. In addition, in the future you might have foot traffic to the school and the church.

Mr. Karbowski stated we would like to help you accomplish the City's goals.

PUBLIC HEARING OPENED

Patricia D'Amico, 2593 Ramsbury, stated that she has been a resident of Troy for 15 years and has two children attending the school. Expressed that the Academy's members were extremely respectful.

Patricia Blankenship, 311 Colebrook, stated that her son attended the Zion Church and graduated from the Christian Leadership Academy. The moral fiber of the children is excellent. She was very much in favor of the Academy coming to this location. She further commented on sidewalks, stating there isn't much foot traffic. She wouldn't be extremely excited about cutting through the berm, as

RESOLUTION APPROVED

Moved by: Storrs

Seconded by: Pennington

RESOLVED, that Preliminary Site Plan Approval, as requested for the Christian Leadership Academy private school, within the existing Zion Christian Church buildings, on a 33.73 acre R-1C zoned site, located north of Big Beaver Road and on the east side of Livernois Road, be tabled for two weeks, at the Special/Study Meeting scheduled August 28, 2001, so that the Site Plan shows all of the previously approved and required elements including trees, sidewalks, correct fire hydrants, bonds.

Mr. Chamberlain stated to the petitioner that he needs to get with Mark Miller and figure out what he needs to do to get Site Plan approval.

Mr. Walled asked why does the school need to get a bond.

Ms. Bluhm stated it is a letter of credit or bond and it is returned upon completion

Yeas:
All Present

Absent:
Kramer

RESOLUTION APPROVED

7. SITE PLAN REVIEW (SP-813) – Proposed Regents Park of Troy (Phase II), North Side of Butterfield, West of Crooks, Section 29

Mr. Miller stated that the Village Green Companies are proposing a second phase to the Regents Park of Troy apartments, located on the north side of Butterfield Road, west of Crooks Road. Phase II includes a 3 acre, RM-2 (Multiple Family Mid-Rise) zoned area, which will be combined with the 18 acre Phase I site. There are two buildings and a detention basin proposed, with 58 units, that are 3 to 4 residential stories constructed over a parking story, which constitute a 5 story building for Zoning purposes. Combined Phases I and II have 17 dwelling units per acre and do not exceed maximum unit density prescribed in Section 16.70.01 of the Zoning Ordinance. Access will be provided off of Butterfield Street, utilizing an existing driveway within Phase I and an interior loop drive providing access around the proposed buildings. Building Code Board of Appeals action will be necessary to allow the proposed fencing in the front yard setback along Butterfield Street which is similar to Phase I. Proposed Preliminary Site Plan conforms to the requirements of the Zoning Ordinance, therefore the Planning Department recommends approval of Regents Park of Troy (Phase II).

Mr. Miller further stated that in Phase II, a retaining wall will screen some of the dumpster staging areas. As is the practice in Phase I, the dumpsters are stored inside the buildings and wheeled outside to the staging area for emptying.

Mr. Starr asked what is the maximum density.

Mr. Miller stated 17 units per acre, and the Phase II, three acre site will have to be combined with Phase I to meet the density requirements.

Mr. Storrs stated our action is to approve an amendment to the original Site Plan, so we should have one Site Plan.

Mr. Miller stated it is a revised plan. We are considering it to be one proposal and tie the projects together with one motion.

Ms. Jennifer Green of the Village Green Companies, commented that the dumpster situation is the same as Phase I. This utilizes temporary staging areas with the dumpsters contained within the buildings. There is a trash room located in each building; the dumpsters are pulled out and then moved back into the buildings. Because they will be completing the first phase within 30 days, and the continued success with Phase I, Phase II is proposed. The layout and landscaping is consistent with Phase I and the two phases become one development.

Mr. Reece asked about the land area between Phase II and Todd Street. What is the lot of exception.

Ms. Green stated that lots 30, 31, 32, are included in Phase I. Lot 33 is zoned P-1 parking. Lot 34 is zoned single family.

Mr. Reece asked if they would develop the area west of the subject property.

Ms. Green stated they could not, and during the rezoning, they demonstrated that the corner lot could be developed as office.

Moved by: Storrs

Seconded by: Wright

RESOLVED, that Preliminary Site Plan Approval, as requested for the Regents Park of Troy (Phase II), on a 21 acre RM-1 zoned site, located on the north side of Butterfield Street and west of Crooks Road, is hereby granted, subject to the following condition:

1. If permanent outside dumpsters are proposed, the Planning Commission retains the authority to approve the location, and the Screening method.

Yeas:
All Present (8)

Absent:
Kramer

RESOLUTION APPROVED

8. SITE PLAN REVIEW / REVISED (SP-306) – St. Petka Vratnica Serbian Orthodox Church, Revised Site Plan, North of Wattles Road and West of John R Road, (Section 13)

Mr. Miller stated that on February 13, 2001 the Planning Commission granted a modified Special Use Approval and Preliminary Site Plan Approval for the St. Petka Church including a joint drive with Athens High School. Subsequently, on May 08, 2001 the Planning Commission granted a revised Preliminary Site Plan Approval. The minutes from all the Planning Commission meetings related to subject property and St. Petka were enclosed for detailed information purposes. In addition, the Planning Department prepared a summary of the development process for all three of St. Petka's proposed locations.

Mr. Milled added that St. Petka's architect submitted an application to eliminate the joint drive with Athens High School. This initial submittal eliminated the City parcel of land. These two revisions would have required a Special Use Request public hearing. This was reported to the Planning Commission at the July Study Meeting. Shortly after the Study Meeting site plans were submitted that included the joint driveway and the City parcel of land. The Planning Department then cancelled the scheduled public hearing, considering the most recent proposed revised Preliminary Site Plan request.

Mr. Miller stated that the revised proposal is substantially similar to the approved site plan, including a 7.02 acre R-1B zoned property. Ingress/egress will continue with the joint driveway aligned with Victoria Drive and the approved traffic light for the intersection. The proposed revised site plan provides for a shallow sloped stormwater detention basin that will remain part of the subject property. This basin is somewhat larger than normal due to the higher elevation of the outlet at Wattles Road. This detention area then displaced 71 parking spaces to east of the proposed buildings and near the church entrance driveway. All Zoning Ordinance requirements have been met by the proposed revised Preliminary Site Plan. However, the Planning Department Staff requested the petitioner to revise the church's entrance drive area, though the site plan was not revised to reflect this change. Staff's proposal is enclosed for your review. It is staff opinion that the revised drive will create a safer intersection with the joint driveway and provide a better stacking area for cars exiting the church. It should be noted that Natural Features Map indicates the possibility of wetlands on the subject property. The City does not have any requirements for submittal of

wetland determination for this type of development. Staff will have to insure that the appropriate wetlands permit or letter of no authority is issued before granting Final Site Plan Approval. Planning Department staff recommends approval of the revised Preliminary Site Plan with either intersection.

Mr. Waller asked if the Planning Commission has the ability to require MDEQ permits.

Ms. Bluhm stated that the petitioner is responsible to determine if a permit is required, then secure a permit if necessary.

Mr. Constantine Pappas, architect for the petitioners, commented that they prefer the driveway as submitted by his firm.

Mr. Chamberlain asked when is construction going to start.

Mr. Pappas stated fall of 2001.

Moved by: Pennington

Seconded by: Wright

RESOLVED, that revised Preliminary Site Plan Approval, as requested for the St. Petka Vratnica Serbian Orthodox Church, on a 7.02 acre R-1B zoned site, located north of Wattles Road and West of John R Road, is hereby granted.

Yeas:
All Present (8)

Absent:
Kramer

RESOLUTION APPROVED

SECOND RESOLUTION FOR CONDITIONS

Moved by: Waller

Seconded by: Wright

RESOLVED, to amend the Revised Preliminary Site Plan Approval with the following condition and is hereby amended to be subject to the following condition:

1. Any site plan revisions shall be approved by the Planning Commission.

Yeas:
All Present (8)

Absent:
Kramer

RESOLUTION APPROVED

9. DISCUSSION OF WETLANDS AND NATURAL FEATURES ORDINANCES
PUBLIC HEARING DATES

Mr. Miller stated that City Management is requesting that the Planning Commission schedule two public hearing dates in late September and early October. A public hearing is proposed for developed landowners and a second hearing for vacant landowners. The developed landowners are affected by the ordinances substantially less than vacant landowners. The Engineering Department is working on letter of notification that requests return notice of those owners interested in attending the public hearings. A Draft letter was provided at the meeting.

Mr. Chamberlain asked Ms. Bluhm if the Planning Commission is required to hold a public hearing. There are over 3,000 parcels and 4,000 to 6,000 people potentially could attend the public hearing. Is it fair to hold two hearings; one with the Planning Commission and one with City Council. Is the Planning Commission required to conduct a public hearing.

Ms. Bluhm stated that a public hearing shall be held, but the Planning Commission is not required to conduct the public hearing. The notification of affected property owners is required. The notice to each individual person is to let them know a map is being created. This is required to occur before the effective date of the map and ordinance.

Mr. Chamberlain asked who approves the Natural Features Map.

Ms. Bluhm stated that City Council should approve the map.

Mr. Miller stated the Natural Features Map is not part of the Zoning Ordinance, therefore, there is no required recommendation process for the Planning Commission.

Ms. Bluhm stated that it is important that the Planning Commission has input into the development of the Map and Ordinances.

Mr. Chamberlain commented that he would like the Planning Commission to set a target date to send recommendations to City Council. In addition, the Planning Commission needs the Natural Features Map for the Future Land Use Plan.

Mr. Miller stated that there is a draft map available.

Ms. Pennington stated she sees no problem with the Planning Commission not conducting public hearings.

Mr. Littman stated that if City Council conducts public hearings, the Planning Commission does not need to conduct them also.

Mr. Wright agrees with Mr. Littman.

Mr. Waller stated he concurs that City Council should conduct a single public hearing. He asked if there is a requirement for the letter notifying affected property owners. He further asked when are we going to receive the final map.

Mr. Starr stated the Planning Commission should send comments and recommendations to City Council. He said two public hearings are not necessary. City Staff needs to determine a graceful way to hold the public hearing. There is no use aggravating people twice over the same issue.

Mr. Reece stated that our responsibility is to provide a complete package that includes the Map and revised text.

Mr. Keoleian stated we should complete a full review before sending it to City Council.

Mr. Waller asked if it would be appropriate for the Planning Commission and Mark Miller to make a list of what has to get finished. The Planning Commission is of the opinion that reducing the number of public hearings is helpful to Troy residents.

Mr. Chamberlain stated that major milestones should be identified that will be released to City Council with the understanding that the Future Land Use Plan is a piece of the overall framework including Land Use and Natural Features.

Mr. Miller summarized that without a resolution, the Planning Commission's consensus is that for the good of the City of Troy and its' residents, there should be one public hearing, at the City Council for the Natural Features and Wetlands Map and text.

Mr. Chamberlain stated we want to send comments to City Council once we see the Final Natural Features Map.

Ms. Bluhm asked if the Planning Commission wanted City Council to approve the map first.

Mr. Chamberlain answered no.

Mr. Chamberlain further stated that the Planning Commission wants one package making comments on the text and map.

Mr. Chamberlain stated the Planning Commission needs to look at Special Use Approval requirements. One example cited was automotive repair, both B-3 and M-1 require Special Use Approval. Why are we doing this, he asked.

RESOLUTION to excuse Mr. Dennis Kramer from this Special Study Meeting.

Moved by: Starr

Seconded by: Storrs

Yeas:

Absent:

All Present (8)

Kramer

RESOLUTION APPROVED

The meeting was adjourned at 9:45 PM

Respectfully submitted,

Mark F. Miller
Interim Planning Director

Meeting was called to order at 7:35 P.M., on Tuesday, August 28, 2001.

PRESENT: Roger Kaniarz
Rosemary Kornacki
Kevin Lindsey
Muriel Rounds
Brian Wattles

STAFF: Loraine Campbell, Museum Manager
Brian Stoutenburg, Director

ABSENT (EXCUSED): Ed Bortner

ITEM #1 APPROVAL OF MINUTES OF MEETING OF JUNE 24, 2001.

MOVED, TO APPROVE THE MINUTES OF THE MEETING OF JUNE 24, 2001 AS WRITTEN.

ITEM #2 OLD BUSINESS

A. Church and Parsonage Status:

On Wednesday, August 8, 2001 City Manager John Szerlag met with members of the Ad hoc Church Committee, Architect Gerald Yurk, Gary Shripka, Asst. City Manager, Steve Pallotta, Building Operations Dir., Mark Stimac Building and Zoning Dir., Brian Stoutenburg and Loraine Campbell. The timetable and goals of the Church/Parsonage project were discussed. Mr. Yurk agreed that the Structural Assessment of the buildings would be completed by October 1 and the financial analysis of options outlined in the contract will be complete by January 2002. Work will begin on August 9, 2001. Mr. Yurk assured the group that recommendations for stabilization would not result in significant expenditures that are unrecoverable if the structures are moved.

George Ballard of Engineering conducted a new survey of the site. The data will be plotted on computer and drawings made available to the architect.

B. Programs:

See attached report for June and July attendance numbers. The school group calendar for 2001-02 is now heavily booked for most months. January and February dates are still available. The Garden Club is hosting an International Tea at the Museum on September 19. Approximately 150 women will attend. Plans for the Harvest Home/Heritage Day Festival are near completion.

C. Museum Sign:

No report.

D. Gazebo:

The contract has been sent to Edrick M. Owen, Inc. Mark Stimac is waiting for the signed contract and insurance documents to be returned so that construction on the new gazebo can begin.

E. Lead and asbestos abatement:

Sam Lamerato (Motor Pool Supervisor) is certified to oversee lead abatement projects. He has provided the Museum with the names of three contractors licensed to complete contaminated soil removal. Once we have three prices, we can retain the appropriate contractor and remediate the soil in the north half of the wagon shop. In preparation for that remediation, the cutter, Durant buggy and carriage have been removed from the Wagon Shop to the Troy Methodist Church (with the permission of the Historical Society Board.) The tools, artifacts, stock and coal in the north half of the shop will be removed. Bill Boardman will sort, identify and accession the artifacts. The working collection of tools will be catalogued and stock inventoried. Loraine is investigating using coke as a fuel in the future to avoid generating additional air and soil contaminants. Roger Kaniarz suggested Matt Balent might be a source for coke.

F. Review of Chapter 12:

Brian explained that further review and revision of Chapter 12 will be delayed. This work must be done with the Legal Dept. John Szerlag has suspended non-essential revision projects because of the current workload in the Legal Department. Brian has requested that Laura Fitzpatrick (Asst. to the City Manager) be assigned to assist the Library Dept. when we draft revisions.

ITEM #3 NEW BUSINESS

A. Troy Historical Society Liaison Report:

Following inquiries by Walt Cornelius, it was determined that the City now owns both the Church and the Parsonage because three years have elapsed since the warranty deed was filed. The Society agreed to continue paying the utility bills as their investment in the project.

Jack Turner suggested the Society diversify its projects and commit funds to endeavors other than the Church/ Parsonage project. The Society Board agreed to schedule a brainstorming session in October.

Brian Wattles suggested the Society might hold Appraisal Fairs as fundraisers.

B. New Acquisitions:

See attached report.

C. Museum forms and Agreements:

Oral History

The Museum Staff is initiating work on an Oral History Project. The goals of the project are to collect the oral histories from individuals who lived and worked in Troy before and after the City was established, individuals who lived in Big Beaver and

attended Big Beaver School, and former City and Township officials. Audiotape and video taped interviews will be conducted. Cindy Stewart (Community Affairs) will produce the videos and air them on WTRY as part of the City's 50th Anniversary celebration. Staff also hopes to publish the printed oral histories into bound volumes made available at the Museum and Library. An initial step in the project is to develop forms for collecting biographical data from each interviewee and Interview Agreement forms that grant copyright of the taped, video recorded and transcribed interviews to the City of Troy. Draft forms were provided to Commission members. These will be discussed in September.

Photo Usage

The Archivist receives a number of inquiries each year from private citizens and commercial businesses to acquire copies of old photos held in our collection. To control the type of usage and the reproduction of images from originals, prints or negatives, the Archivist developed a Photograph and Image Usage form. The form outlines use policies, including reproduction costs incurred by the user. Additionally, the Museum wishes to levy a \$20/ image user fee for each one-time, single-use of a photograph or image. The draft form was provided to Commission members. The form will be discussed in depth in September.

D. Annual Report

Loraine Campbell distributed the Museum's Annual Report for FY2000-01. The Commission will review the report in September.

ITEM # 4 REPORTS AND COMMUNICATIONS

A. **Visitors:** No report.

B. **Staff:** William Boardman has been selected as the full time Archivist for the Museum. Bill will begin working full time on September 1, 2001.

Loraine informed the staff that she will be in class on Tuesday evenings from September through December. The Commission agreed Brian would continue to report to the Commission and Loraine will submit written reports, as necessary.

C. **Commission Members:** Cindy Kmett has resigned from the Commission. Rosemary Kornacki will check with Council if any applications have been received from citizens interested in serving on the Historical Commission.

The Troy Historical Commission meeting adjourned at 9:40 P.M.

The next regular meeting is scheduled on Tuesday, September 25, 2001.

Respectively submitted,

Loraine Campbell
Museum Manager

The Special/Study Meeting of the Troy City Planning Commission was called to order by Chairman Chamberlain at 7:30 P.M. on Tuesday, August 28, 2001 in the Lower Level Conference Room of the Troy City Hall.

1. ROLL CALL

Present:

Chamberlain
Kramer
Littman
Pennington
Starr
Storrs
Waller
Wright

Absent

Reece (excused)

Also Present:

Mark Miller, Interim Planning Director
Lori Bluhm, Acting City Attorney
Ron Figlan, Planner
Jordan Keoleian, Student Representative

Resolution

Moved by: Wright

Seconded by: Storrs

RESOLVED, that Mr. James Reece be excused from attendance at this meeting.

MOTION CARRIED

Yeas: All Present (8)

Absent: Reece

2. MINUTES

None

STUDY ITEMS

3. BOARD OF ZONING APPEALS REPORT

Mr. Storrs noted there were two (2) denials at the last meeting of the Board of Zoning Appeals. He discussed a bigfoot case, where a one (1) acre property, requested a 1,000 square foot garage. The second case was in Elgin Corners Subdivision that included a proposed 4,000 square foot house. There was considerable 100 year flood plain on the lot.

4. CURRENT DEVELOPMENT REPORT

Mr. Miller commented that at the August 20, 2001, City Council meeting, Pearl Estates Site Condominium was given preliminary approval. Next he stated that City Council held a Study Meeting August 27, 2001, to generate goals regarding the Civic Center. Also, at the Study Meeting, inter-connection of subdivisions and cross-access easements were discussed. No change of policy was identified; although the Traffic Engineer will provide a traffic impact analysis and explore traffic harmonization for development proposals.

City Staff is looking into an overlay zoning district instead of a transfer of development rights (TDR) ordinance for the DDA. City Council will continue discussions for the Civic Center on September 6, 2001.

5. DOWNTOWN DEVELOPMENT AUTHORITY REPORT

No report. Next meeting is October 8, 2001.

6. SPECIAL USE REQUEST (SU-310) – Tutor Time Day Care, North of Big Beaver Road, West of Crooks Road – Section 20

Mr. Miller stated that this item was tabled at the August 14, 2001 meeting so the petitioner could meet with City staff to discuss the landscape buffer method. Plans were submitted including 37 scotch pines and 17 euonymus bushes, along with the existing trees on the west boundary.

Mr. Chamberlain asked if the willows will be removed.

Mr. Miller stated not necessarily. You can't plant willows, but there is no requirement that they be removed.

Mr. Miller continued, stating that a Special Use Request has been submitted for a Tutor Time Day Care facility, with an approximate 11,000 square foot building, on 1.53 acres

of land, at the southwest corner of Crooks Road and Banmoor Avenue. The subject property is within the R-1B Zoning District, which permits child care centers and nursery schools subject to Special Use Approval. There are three conditions required to authorize the granting of the Special Use Approval. First, 28,430 square feet of outdoor play area is required and that area shall be visually screened from the residential property to the west, in a manner acceptable to the Planning Commission. Second, location of the childcare center be at the exterior of a block and adjacent to an office zoning district (others specified). Third, the childcare center serve as a transitional use between non-residential and residential development, thus reflect the architectural character of the residential area.

Mr. Miller continued, to the north and east of the subject property is the Muer's Garden Farms Subdivision, is developed, and has zoning classification of one family residential. Abutting the subject property to the south is the Wilshire Plaza West office development. Across Crooks Road to the east, there is a one family residential subdivision and zoning classification. It appears the proposed development serves as a transitional land use between the existing office development and one family residential.

Mr. Miller stated that access to the facility is a driveway at the southern end of the subject property to Crooks Road.

Mr. Miller added that the request was tabled at the August 14, 2001 meeting, to allow the petitioner the opportunity to meet with City Staff regarding the design of an appropriated visual screen of the outdoor play area. Mr. Cavaliere (petitioner), Ron Hynd (City Landscape Analyst), Ron Figlan (City Planner) and Mark Miller met to discuss the visual screening. City staff had the opinion that an appropriate landscape buffer did not require a berm. The berm would reduce the usability of the outside play area. Revised site plans were submitted indicating 37 scotch pines, 17 euonymus bushes and the use of existing trees along the north and west boundaries of the subject property. Mr. Hynd is recommending use of the submitted landscape buffer. In addition the petitioner moved the building 22 feet to the north based upon Planning Commission input at the August 14, 2001 meeting.

Mr. Miller stated the Planning Department recommends approval of the Special Use Request and Preliminary Site Plan with the condition that the Planning Commission approves an acceptable visual screen of the outdoor play area. Building Code Board of Appeals action will be necessary to permit the chain link fence surrounding the outdoor play area and any visual screening fence that is located in the Banmoor Avenue setback.

Mr. Waller asked if the Parks and Recreation Department recommended tree planting that would fully screen the play area.

Mr. Miller stated it should be noted that this will not provide a screen immediately. The trees have to grow.

Mr. Chamberlain questioned the estimated time of growth.

Mr. Miller stated ten years.

Mr. Chamberlain stated that a buffer should be effective immediately.

Mr. Wright asked if a berm would be a much more viable sound barrier than the trees?

Mr. Miller stated a solid wall probably would achieve that better.

Mr. Storrs asked if there was any kind of requirement that the screening be maintained.

Ms. Bluhm stated that the screening would have to be maintained, but enforcement would rely on complaints from the neighbors.

Mr. Chamberlain commented on that this case is a Special Use Request. Can the City void the Special Use Approval?

Ms. Bluhm stated not generally; though if there were grievous violations perhaps we could, but it is not likely to happen.

Mr. Littman asked if there is a time limit for Special Use Approval, such as a three (3) year requirement.

Ms. Bluhm stated, it is possible if it is related to the screening.

Petitioner, Mr. Cavaliere, 20078 Schoenherr, Warren, Michigan stated he would like to comment on some of the points made and answer some of the questions that were brought forth. All of the evergreen plantings are 15 feet on center and staggered as recommended by Parks and Recreations; however, they could be planted closer together. This is a licensed day care facility by the State of Michigan and if the plantings die they are required to be replaced. In reference to the 188 children capacity, all of those children do not go out to the play area at one time. That is not realistic. Groups of 15 are taken out to the play area. Regarding moving the building to the north, the building can be moved to the 45 foot setback, if desired by the Planning Commission.

Mr. Littman asked if the play area needed to wrap around the building. Is that area required.

Mr. Cavaliere answered what is lost on the north is gained on the south.

Mr. Littman commented that any playground equipment should be placed towards the south end of the subject property.

Ms. Bluhm stated that we could require the playground equipment be submitted prior to Special Use Approval.

General Discussion occurred regarding the outdoor play area and play equipment.

Mr. Kramer questioned the petitioner regarding the outdoor lighting location.

Mr. Cavaliere stated that there are wall packs on the building.

Mr. Kramer stated that wall pack lighting would result in reflection and would affect the neighbors.

Mr. Cavaliere stated the facility is not open at night.

Mr. Chamberlain stated that is not the question.

Mr. Kramer stated that more detail is needed on the lighting. The proposed lighting is not acceptable.

Mr. Chamberlain stated that roof mounted lighting could be considered.

Mr. Kramer stated he would like more information.

Mr. Cavaliere stated the possible use of soffet lighting on the north and south sides of the building.

Mr. Wright stated concern with the possible noise level. It will take too many years for the trees to grow. He prefers a masonry wall along the north property line, stating this would function immediately.

Mr. Cavaliere commented additional screening can be provided. The gaps in the plantings on the west side could be filled in.

Mr. Wright asked what kind of trees are used.

Mr. Cavaliere stated 6 to 7 foot high Scotch Pines.

Ms. Pennington reiterated a statement previously made by the petitioner to clarify the age group of infant to five years old are permitted.

Mr. Robert Guldi, 1454 Banmoor, Troy, Michigan, stated he lives northwest from the site across the street. He understood from last meeting that a chain link fence and a berm with trees on the berm would be approved.

Mr. Chamberlain stated we did not mandate a berm; these were just ideas.

Mr. Guldi stated he would not like to look at a chain link fence.

Mr. Chamberlain stated that the trees would be outside the fence on the north. He also stated that we need to make sure that the neighbors are not damaged by this.

Ms. Linda Minster, 3365 Crooks, Troy, Michigan, stated she lives just north of the piece of the subject property. She further stated that her kitchen window is right in line with the trees and she does not want to look through the gaping holes for the next ten years.

Mr. Chamberlain stated that where you're looking, there is no fence.

Ms. Minster stated I am going to be able to see right through these trees.

Mr. Chamberlain stated the Planning Commission understood her point. There are at least three issues: lighting, landscape screening, and the chain link fence.

Mr. Kramer stated that it will take years for the proposed trees to completely block views. This landscape buffer will not stop the noise. Further, he recommends the use of a masonry wall.

Mr. Storrs stated long term concern for a masonry wall.

Mr. Wright recommended a masonry wall.

Mr. Littman stated the fence should be moved ten feet and reduce the size of the play area.

Mr. Waller asked who's going to maintain the trees.

Numerous discussions followed.

Mr. Cavaliere stated evergreens grow a foot per year on center spacing and perhaps, they should be every 10 feet instead of every 15 feet.

Mr. Storrs stated he did not like masonry screening walls and agrees with Mr. Littman's idea.

RESOLUTION

Moved by: Chamberlain

Seconded by: Littman

RESOLVED, that Special Use Approval, as requested for the Tutor Time Day Care facility on a 1.53 acre R-1B zoned site; located on the southwest corner of Crooks Road and Banmoor Avenue is hereby granted in accordance with Section 10.30.03 of the Zoning Ordinance, subject to the following conditions:

1. Locate building at the north setback line.
2. All North and West exterior building lighting be put in soffets and directed towards the ground.
3. All play equipment will be located in the southern half of the play area.
4. Chain link fence on west property line be relocated 10 feet to the east, and to span 140 feet, to reduce the outdoor play area 1,400 square feet. The landscape buffer shall include trees and shrubbery to provide an opaque screen. Further, the landscape buffer shall be placed between the chain link fence and property line.

Mr. Kramer stated the resolution could be liberalized to have soffets on north and west sides of building and to allow parking lot lighting.

Mr. Chamberlain stated the resolution be modified.

Mr. Kramer asked about the elevation of the swale?

Mr. Chamberlain asked the petitioner about the swale.

Mr. Cavaliere answered the west property line has 280 feet of swale, running north to south. The depth will be 1.5 to 3 feet.

Mr. Chamberlain asked what is the width of swale.

Mr. Cavaliere answered the width of swale no larger than 10 feet.

Mr. Littman asked for suggestions regarding the chain link fence. Perhaps opaque strips would be an improvement.

Mr. Storrs stated he did not like plastic strips.

Mr. Chamberlain agreed.

Yeas:

Nays:

Absent:

Starr
Chamberlain
Wright
Littman
Pennington
Storrs

Kramer
Waller

Reece

MOTION CARRIED

Mr. Waller commented that we are asking too much from the petitioner. The Ordinance should be amended.

Mr. Kramer stated there was lack of a berm, also an open chain link fence. Overall, there is an insufficient noise barrier.

RESOLUTION

Moved by: Chamberlain

Seconded by: Littman

RESOLVED, that Site Plan Approval, as requested for the Tutor Time Day Care facility on a 1.53 acre R-1B zoned site; located on the southwest corner of Crooks Road and Banmoor Avenue is hereby granted subject to the following conditions:

1. Locate building at the north setback line.
2. All North and West exterior building lighting be put in soffets and directed towards the ground.
3. All play equipment will be located in the southern half of the play area.
4. Chain link fence on west property line be relocated 10 feet to the east, and to span 140 feet, to reduce the outdoor play area 1,400 square feet. The landscape buffer shall include trees and shrubbery to provide an opaque screen. Further, the landscape buffer shall be placed between the chain link fence and property line.

Yeas:
 Starr
 Chamberlain
 Wright
 Littman
 Pennington
 Storrs

Nays:
 Kramer
 Waller

Absent:
 Reece

MOTION CARRIED

7. SITE PLAN APPROVAL/REVISED (SU-179) – Christian Leadership Academy, North of Big Beaver, East side of Livernois, Section 22

Mr. Miller stated the Christian Leadership Ministries, Inc., doing business as the Christian Leadership Academy is proposing a private school for approximately 150 students at the existing Zion Christian Church. The Academy will be utilizing a portion of the main worship building and all of the accessory school building for the private

school. Subject property is approximately a 34 acre R-1C zoned site located north of Big Beaver Road and on the east side of Livernois Road.

Further, Mr. Miller stated that in 1981, the Planning Commission granted a Special Use Approval for the Zion Evangelistic Temple's church and school complex and subsequently the Site Plan was revised in 1982. Then in 1999 the Planning Commission granted a Special Use Request for a daycare center within the existing church, including an outdoor play area.

Further, Mr. Miller stated that within the R-1C zoning classification private schools are permitted subject to Special Use Approval and specific conditions. On August 14, 2001 the Planning Commission granted approval to the Special Use Request for the school. The site plan issues were tabled for staff input and petitioner response. The sidewalk that connects the Livernois Road right-of-way sidewalk to the building perimeter sidewalk has been included. Two alternatives are shown on the site plan, however, the petitioner has found that alternative # 2 is more cost effective. The Planning Commission will need to determine the extent of the interior connection for Preliminary Site Plan Approval. City of Troy's Development Standards require deceleration lanes for the proposed development, however, there is an agreement between the Church and City that waives this requirement. The petitioner has provided an updated site plan that shows all of the existing elements of the subject property. Specific notes include providing 42 additional greenbelt trees, two dumpster locations and protected fire hydrants.

Mr. Miller stated that the Planning Department recommends approval of the Revised Preliminary Site Plan for the Christian Leadership Academy within the Zion Christian Church buildings subject to the Planning Commission determining the extent of interior connecting sidewalks necessary and the petitioner providing a cash bond or irrevocable letter of credit acceptable to the City Attorney and City Manager.

Mr. Storrs asked what is the requirement for the sidewalk.

Mr. Miller stated, the right-of-way sidewalk needs to be connected to the building perimeter sidewalk.

Mr. Chamberlain commented that he has noticed strip malls and grocery stores where they don't have connections. People are forced to walk along the side of driveway. This is very dangerous.

Mr. Waller commented about painting lines and handicap accessible areas. Is there an Ordinance for vehicles to stop at the painted lines.

Ms. Bluhm stated that we can provide signs but would have to research the Ordinance.

Mr. Chamberlain asked Ms. Bluhm to research City Ordinances.

Mr. Kramer commented about creating a parking lot island to protect the end of the parking aisle.

Mr. Pat Karbowski, Petitioner, commented regarding the sidewalk, which was required prior to the school. All of the items the school is required to do should have been done previously by the Church. The school will do the necessary improvements. The school prefers Alternative #2 because the City originally required access to the Church to the north. Since there is not any foot traffic to the school, no sidewalk is needed to the south.

Mr. Chamberlain commented, people walk. They have to walk through the parking lot. Sidewalks are needed to provide walkability.

Mr. Karbowski stated that the school is not like a strip mall, there is no pedestrian traffic to the school and there has been none to Zion. He asked the Planning Commission to consider Alternative #2.

Mr. Chamberlain stated people walk out of parking lots. The sidewalk to the south is needed.

Mr. Waller stated that the Christian Leadership Academy offered to provide a cash bond to the City; however, we need to be careful.

RESOLUTION

Moved by: Waller

Seconded by: Storrs

RESOLVED, that Revised Preliminary Site Plan Approval, as requested for the Christian Leadership Academy private school, within the existing Zion Christian Church buildings, on a 33.73 acre R-1C zoned site, located north of Big Beaver Road and on the east side of Livernois Road, is hereby granted, subject to the following conditions:

1. Sidewalk to alternative #2 as shown of the site plan shall be provided.
2. A traffic island be created; eliminate two parking spaces to provide pedestrian protection in the parking lot.
3. Internal sidewalk shall connect down to the south end of the school building with a six (6) foot sidewalk.

Mr. Littman commented on petitioner's comment about people not walking to the school or the church is valid. However, people need a connection to get from the parking lot to the building.

Yeas:

Nays:

Absent:

All Present (8)

Reece

MOTION CARRIED

Mr. Storrs commented that the Special Use Approval on a site already exists and wants the site plan to be correct.

- 8. SITE PLAN REVIEW (REVISED) (SP-861) – Harrington Park Condominium, North side of Long Lake, West of Livernois-Section 9.

Mr. Miller stated that a revised site plan has been submitted for the construction of a 34-unit Residential Condominium Development on a 5.9-acre R-1T zoned site on the north side of Long Lake Road, west of Livernois. The subject site extends east from Wright Street to the Charleston Club Condominium Development which is currently under construction, and includes a portion of the 50-foot wide platted but unopened Virgilia Street right-of-way. A request for the vacation of this right-of-way has been approved by City Council . The site also includes a small City-owned parcel at the northeast corner of Long Lake Road and Wright Street which is a remnant from the right-of-way acquisition for the recent Long Lake Road improvement. After considering several street pattern alternatives, including use of Wright Street and opening of Virgilia Street, the developer, Joseph Maniaci, is proposing a totally private street system with its sole public street access from Long Lake Road.

Further, Mr. Miller stated the proposed turn-around at the west and east end of the site are similar in dimension to the temporary turn-around design which is being used in recent subdivisions. Proposals for the development of private street systems require the review and approval of the City Council, after receiving a recommendation from the Planning Commission, in accordance with Section 12.50.04 of the Zoning Ordinance.

Further, Mr. Miller stated that the 150-foot wide planned right-of-way for Long Lake Road in this area requires the placement of a five foot high berm across the Long Lake frontage, with a specified evergreen tree planting standard as set forth in Section 12.60.03 of the Zoning Ordinance. The developer has proposed that this berm design be modified to include a screening/retaining wall at the interior edge of the berm, so that the full 50-foot width will not be necessary and the area immediately to the north, adjacent to the rear of the dwelling units, can be more effectively used by the residents. As indicated earlier, this berm modification concept must be accepted by the Planning Commission. This revised proposal includes underground stormwater detention.

Further, Mr. Miller stated this revised proposal is very similar to the condominium approved by the Planning Commission on April 10, 2001, minutes attached to agenda package. The petitioner discovered that underground stormwater detention was an engineering option and determined that four additional units could be included in the condominium. The petitioner includes two details for the eastern boundary at the private road. The site plan shows a turn around in this area, without a private road cross-access agreement. An alternative provided on the site plan shows the private road with a cross-access easement to the east. The petitioner will provide the cross-access easement if the Planning Commission requires it.

Further, Mr. Miller stated the Planning Commission reviewed the Preliminary Environmental Impact Statement submitted with the initial proposal. It should be noted that these proposed units will be almost identical to those which are now under construction on the site, abutting to the east, due in part to use of the same architect. All applicable Ordinance requirements are complied with and approval of this revised site plan is recommended, without a cross-access easement to the Charleston Club Condominium to the east.

Further, Mr. Miller stated that Frank Bronzetti and Mike Guerra, owners and developers of the Charleston Club Condominium site abutting to the east, have expressed objections to the requirement to inter-connect the street system of their complex with that of the proposed condominium development. They asked the Planning Commission to reconsider the cross-access easement requirement connecting Harrington Park and Charleston Club Condominiums. This request was denied. In addition Robert Schultz, a Troy resident has submitted correspondence to the City warning of the problems of connecting condominiums with private roads (letters attached). This issue was brought to City Council's attention and then referred to the Planning Commission for discussion of a reconsideration of the cross-access easements.

Further, Mr. Miller stated, in a correspondence provided in the agenda package, City Management indicated to City Council that there is no requirement within the Zoning Ordinance to require cross-access easements in the R-1T Zoning District. In addition it will be the policy of the Planning Department not request cross-access easements for abutting condominiums when there are private roads. Therefore, the Planning Department does not recommend cross-access easements connecting Harrington Park and Charleston Club Condominiums.

Mr. Chamberlain asked Ms. Bluhm if the cross-access is removed, can there be some kind of walkway requirement.

Mr. Bluhm answered it is preferable to have an easement to provide pedestrian cross-access.

Mr. Chamberlain stated a five (5) foot easement for a walkway inter-connection would be appropriate.

Mr. Wright asked why the change regarding the private road inter-connection. Possibly it is the liability issues.

Mr. Miller answered the major issue is there are no provisions within the Zoning Ordinance to require inter-connection within the R-1T Zoning District.

Ms. Bluhm stated the Planning Commission can require cross-access easements.

Mr. Wright stated the City needs inter-connection.

Mr. Kramer agreed with Mr. Wright.

Mr. Chamberlain stated we need to promote walkability.

Mr. Maniaci stated he has no problem with pedestrian inter-connection.

Mr. Littman stated because it's private property, the City should not force inter-connection between private property.

Mr. Storrs disagrees with the underground stormwater detention.

Mr. Maniaci, petitioner, stated underground detention is better than detention basins.

Mr. Chamberlain asked Mr. Maniaci the size of the pipes.

Mr. Maniaci stated 48 inch pipes with 6 inch outlets and 6 inch clean-outs.

Mr. Chamberlain asked that in lieu of a street inter-connection, would the petitioner consider a five foot sidewalk inter-connection.

Mr. Maniaci answered there is no problem providing pedestrian inter-connection.

Mr. Kramer asked why only one sidewalk; should there be one on each side of the road.

Mr. Chamberlain stated one sidewalk is needed.

Ms. Bluhm stated Mr. Bronzetti's attorney is present.

Tom Cavanaugh, attorney for the developer of Charleston Club and Frank Bronzetti, came forward.

Mr. Chamberlain asked Mr. Cavanaugh if his client would be willing to provide a pedestrian cross-access easement.

Mr. Cavanaugh answered no. There is a right-of-way sidewalk to the south on Long Lake. Also, they are proposing a wall. They are concerned about the liability. People are purchasing the units with a wall and they don't want inter-connection.

Mr. Chamberlain asked if there is a cross-access easement.

Mr. Cavanaugh answered yes, but it is not in effect because it is not reciprocal as of yet.

Mr. Chamberlain asked Mr. Bronzetti if he will maintain the sidewalks

Mr. Bronzetti answered yes.

Mr. Chamberlain stated walkability is important and inter-connection is needed.

Mr. Kramer asked Ms. Bluhm to comment on Mr. Cavanaugh's statements.

Ms. Bluhm stated cross-access is currently approved. If one of the abutting property owners doesn't execute an easement, then in effect, there is no cross-access.

Mr. Storrs stated private should be private. The City Administration and City Council say to leave it private.

RESOLUTION

Moved by: Waller

Seconded by: Littman

RESOLVED, that the Revised Preliminary Site Plan Approval, as requested for the construction of a 34-unit residential condominium development on a 5.9 acre R-1T zoned site having 760 feet of frontage on the north side of Long Lake, west of Livernois is hereby granted, subject to the following conditions:

1. Pedestrian cross-access easement of 5 feet wide provided to the east property line.
2. Necessary street vacations.

Yeas:

Littman
Pennington
Waller

Nays:

Chamberlain
Kramer
Wright
Storrs
Starr

Absent:

Reece

MOTION FAILED

Mr. Chamberlain stated we have two issues in relation to the Site Plan: stormwater detention and cross-access easements. Can we deal with only the stormwater detention.

Ms. Bluhm stated that if you approve a revised site plan, you should discuss the entire proposal.

Mr. Kramer considered a motion to table and bring the item back up after next issue.

Planning Commissioners stated their reasons for their no votes.

Mr. Wright stated concern for the road inter-connection. Mr. Kramer agreed with Mr. Wright. Mr. Storrs stated underground stormwater detention. Mr. Starr stated road inter-connection is needed. Mr. Chamberlain stated the issue of the cross-access easements for pedestrians.

Mr. Chamberlain asked the Planning Commission members how should they handle the site plan request.

NOTE: This agenda item, number 8, was discussed later in the meeting, granting Preliminary Site Plan Approval.

9. DISCUSSION OF RECONSIDERATION OF CROSS-ACCESS AGREEMENT –
Charleston Club Condominiums (SP-844) – North of Long Lake Road, West of Livernois Road – Section 9.

Mr. Miller stated that the developer and their attorney requested that City Council reconsider the cross access agreement between Charleston Club and Harrington Park Condominiums. Because the Planning Commission has Site Plan Approval authority, this matter was referred to the Planning Commission. In an attached correspondence City Management indicated to City Council that there is no requirement within the Zoning Ordinance to require cross access easements in the R-1T Zoning District. In addition it will be the policy of the Planning Department not to request cross-access easements for abutting condominiums when there are private roads. Therefore, the Planning Department does not recommend cross-access easements connecting Harrington Park and Charleston Club Condominiums. It is within the Planning Commission's authority to reconsider the cross-access agreement between the two subject condominiums.

Mr. Waller asked if the cross-access agreement provision could be reconsidered.

Ms. Bluhm stated that the Planning Commission can reconsider the cross-access agreement.

Mr. Kramer stated Charleston Club Condominium is basically stub streets and there is not a good turn-around capacity, or will be the driveway be the turn-around?

Mr. Chamberlain asked Mr. Cavanaugh what he would like the Planning Commission to do.

Mr. Cavanaugh, attorney for Charleston Club Condominiums, stated that his client objects to the granting of a cross-access easement. They share concern over access because the roads are not public. The biggest problem is not the pedestrian access, but the private road cross-access easement.

Mr. Chamberlain stated if sidewalks match at the mutual property lines you can provide a pedestrian cross-access easement.

Mr. Littman stated that the petitioners can provide the legal right for the cross-access easements. Currently, there is cross-access for cars.

Mr. Cavanaugh stated that there is no pedestrian cross-access easement.

Ms. Bluhm stated that the private streets are approved by City Council. City Council may consider all public streets for all developments.

Mr. Chamberlain asked what is the Planning Commission going to do this evening.

Mr. Littman asked if the distance is too far for the fire truck to back up if there are stub streets in the Charleston Club Condominiums.

Mr. Miller answered that it is not too far.

Mr. Chamberlain stated the main issues are the Charleston Club vehicle cross-access easement and Harrington Club underground stormwater detention.

Mr. Storrs asked if the Planning Commission is considering these separate and private.

Mr. Kramer stated why consider them private when obviously they are public. Sidewalk is proper and correct. I don't see how sidewalks violate privacy aspect. Further, he stated he is in favor of a sidewalk connecting the two developments.

Mr. Wright stated the Planning Commission could approve the Charleston Site Plan and the Harrington Park Site Plan. Harrington Park could come back with just the issue of underground stormwater detention.

Mr. Cavanaugh stated that initially, they requested City Council to reconsider private roads and cross-access because City Council has the authority over private roads.

Ms. Bluhm stated that Site Plan Approval authority is the Planning Commission's realm, and cross-access easements are part of Site Plan Approval.

Mr. Cavanaugh stated the recommendation regarding cross-access easements, has changed. The Planning Commission is caught in the middle.

Mr. Chamberlain asked Ms. Bluhm if this is an approved Site Plan, can the cross-access be reconsidered.

Ms. Bluhm answered that the Planning Commission can reconsider the cross-access easement.

Mr. Littman stated if the motion is to reconsider cross-access, but we can approve the underground stormwater detention.

Mr. Chamberlain stated he is in favor of the underground stormwater detention for Harrington Park. He suggested dealing with Harrington Park and revising the approved Preliminary Site Plan to allow the underground stormwater detention.

Mr. Bronzetti stated that Mr. Maniaci gets penalized. If pedestrian cross-access is provided, then the Planning Commission will approve Harrington Park's revisions.

Mr. Chamberlain asked if the Planning Commission can actually reconsider the cross-access tonight.

Mr. Storrs stated they can make a decision and be finished with both cases.

NOTE: This agenda item, number 9, was discussed later in the meeting granting reconsideration of the cross-access easement.

8. SITE PLAN REVIEW (REVISED) (SP-861) – Harrington Park Condominium, North side of Long Lake, West of Livernois, Section 9.

RESOLUTION

Moved by: Littman

Seconded by: Wright

RESOLVED, that the Revised Preliminary Site Plan Approval, as requested for the construction of a 34-unit residential condominium development on a 5.9 acre R-1T zoned site having 760 feet of frontage on the north side of Long Lake, west of Livernois is hereby granted, subject to the following condition:

1. Provision of granting of vehicle cross-access easement as shown on alternative detail on the Site Plan

Yeas:

Nays:

Absent:

Pennington
Wright
Kramer
Starr
Chamberlain
Littman

Waller
Storrs

Reece

MOTION CARRIED

The Planning Commission clarifies that this approval includes underground stormwater detention and vehicle cross-access to Charleston Club Condominium.

Mr. Maniaci stated that he understands the resolution.

RESOLUTION

Moved by: Littman

Seconded by: Wright

RESOLVED, that the Planning Commission hereby recommends to the City Council that the private street system proposed serving the Residential Condominium on the north side of Long Lake Road west of Livernois be approved in accordance with the site plan as presented and approved on this date, in accordance with Section 12.50.04 of the Zoning Ordinance, subject to the provision of sidewalk and utility easements as determined to be necessary by the City Staff.

Yeas:

Nays:

Absent:

All Present (8)

Reece

Mr. Storrs stated he does not want underground stormwater detention.

Mr. Waller stated condominiums shouldn't be connected with private streets.

Mr. Cavanaugh stated that his client, Mr. Bronzetti, would be willing to provide a pedestrian cross-access easement five (5) feet wide. However, they still want a wall between the two condominiums.

9. DISCUSSION OF RECONSIDERATION OF CROSS ACCESS AGREEMENT – Charleston Club Condominiums (SP-844) – North of Long Lake Road, West of Livernois Road – Section 9.

RESOLUTION

Moved by: Waller

Seconded by: Littman

RESOLVED to reconsider the vehicle cross-access easement for Charleston Club Condominium.

Yeas:

Nays:

Absent:

Chamberlain
Littman
Storrs
Waller
Kramer
Pennington

Starr
Wright

Reece

RESOLUTION

Moved by: Waller

Seconded by: Littman

RESOLVED to eliminate the vehicle cross-access easement for Charleston Club Condominium. Further, that a five (5) feet wide pedestrian cross-access easement be provided to the Harrington Park Condominium.

Yeas:

Nays:

Absent:

Chamberlain
Littman
Storrs
Waller
Kramer
Pennington

Starr
Wright

Reece

MOTION CARRIED

Mr. Starr stated that vehicular cross-access should be provided between both developments.

Mr. Wright stated that he agrees with Mr. Starr.

- 8. SITE PLAN REVIEW (REVISED) (SP-861) – Harrington Park Condominium, North side of Long Lake, West of Livernois, Section 9.

Mr. Storrs stated that both developments, Harrington Park and Charleston Club, should provide five (5) feet wide pedestrian cross-access easements.

RESOLUTION

Moved by: Waller

Seconded by: Littman

RESOLVED to reconsider Harrington Park Condominiums vehicle cross-access agreement.

Yeas:

Storrs
 Waller
 Kramer
 Chamberlain
 Pennington
 Littman

Nays:

Starr
 Wright

Absent:

Reece

MOTION CARRIED

RESOLUTION

Moved by: Storrs

Seconded by: Littman

RESOLVED to eliminate the vehicle cross-access easement for the Harrington Park Condominium. Further, that a five (5) foot wide pedestrian cross-access easement be provided to the Charleston Club Condominium.

Yeas:

Waller
 Kramer
 Chamberlain
 Starr
 Pennington
 Littman
 Storrs

Nays:

Wright

Absent:

Reece

RESOLUTION APPROVED

Mr. Starr stated the belief that there should be private street inter-connection.

Mr. Wright stated agreement with Mr. Starr

10. PROPOSED FUTURE LAND USE PLAN

Mr. Chamberlain stated that the hour is late and there is a lot of staff revisions to the Future Land Use Map Plan.

Mr. Chamberlain doesn't agree with some of the revisions.

Mr. Chamberlain asked why are these revisions presented. He would like a narrative describing the recommended revisions to the map. Further, he stated that the Planning Commission needs six (6) items to continue discussion of the Future Land Use Plan Map.

1. Information regarding neighboring communities for Future Land Use designations.
2. Transportation Plan completed.
3. Bicycle and Pedestrian Plan completed.
4. Natural Features designation discussion.
5. Subdivision Map and whether it should be part of Future Land Use Plan.
6. Future Land Use Plan should assimilate all the various components into the document.

Mr. Chamberlain identified a target date of the November Regular Meeting for the Future Land Use Plan Public Hearing.

11. DRAFT – CHAPTER 37 – WETLANDS ORDINANCE &
12. DRAFT – CHAPTER 38 – NATURAL FEATURES PROTECTION ORDINANCE

Mr. Miller noted that the updated draft Natural Features Map is included with the agenda packet. City Council will decide at their September 10, 2001 meeting, whether to conduct public hearing(s) for the purpose of adopting the two proposed ordinances. Mr. Miller directed discussion at this Study Meeting towards the natural feature buffers. The Planning Commission discussed this in great detail previously and it is expected that Mr. Dennis Kramer will present some ideas to adjust the proposed buffer requirements. In addition continued discussions and potential recommendations could occur at this Study Meeting.

Mr. Kramer commented that the problem is how to protect wetlands/natural features, specifically woodlands, and what buffer is appropriate. He mentioned allowing a

reduction of the buffer, but hasn't really come up with a revised language for the ordinance. He noted that the ordinance should allow for a case by case provision.

Mr. Chamberlain noted that natural features are related to the Future Land Use Plan. Further, City Council is expected to hold the public hearing October 9, 2001, the Planning Commission's regular meeting date.

He also noted Mr. Waller's letter of March 26, 2001, regarding the proposed ordinance and conflict resolution.

Mr. Waller asked how does conflict resolution occur. This issue needs to be resolved. All the affected parties should have differences resolved prior to the Planning Commission hearing a petition.

Mr. Wright mentioned binding arbitration as an option.

Mr. Chamberlain said there are two major issues, setback and conflict resolution.

Ms. Bluhm stated that the Natural Features/Wetland Map is not definitive. It serves as a guide while experts make the determinations.

Mr. Waller asked if people understand that the Map is not concrete.

Mr. Storrs stated concern that the Ordinances are really workable.

Mr. Chamberlain asked when does the Planning Commission hand off recommendations to City Council.

Mr. Storrs stated that the Planning Commission will do the best review possible and submit recommendations in the very near future.

Mr. Chamberlain stated that they have the October regular and study meetings to review and formulate possible recommendations. At the November regular meeting, the final recommendations can be approved.

13. PUBLIC COMMENT

NO PUBLIC COMMENT

Mr. Waller stated that the Christian Leadership School and Zion Church require handicap ramps.

Mr. Chamberlain stated that Jordan Keoleian will require assistance regarding the Michigan Society of Planning Conference.

Mr. Chamberlain stated that Special Uses will be reviewed at the November study session.

14. ADJOURN – 11:10 p.m.

Respectfully submitted,

Mark F. Miller
Interim Planning Director

**TROY DAZE MINUTES
SEPTEMBER 5, 2001**

Called to order at 8:05PM by Bob Berk

| | | |
|----------|----------------|--------------------------|
| Present: | Bob Berk | Cheryl Whitton-Kaszubski |
| | Jim Cyrulewski | Dave Swanson |
| | Jeff Biegler | Dick Tharp |
| | Cele Dilley | Bob Matlick |
| | Cindy Stewart | Kessie Kaltsounis |
| | Tonya Perry | Ed Carpus |

PARADE – Tom reported there will be 9 floats and 4 bands for the parade. Jim reminded everyone there are no pony rides this year. He also announced that he was just informed that the Jaycees need to cancel the 5 and 10k races but they hope to participate next year. Jim said those interested in the MFEA convention should let him know. Also, the travel expense paperwork should be picked up from Parks & Recreation, filled out and returned ASAP. He hopes to have a lot of pictures from the Special Children Day to show at the convention during the presentation. Cutest Toddler/Baby now has 52 entries and may still have more. Bob asked if there were any questions or problems still to be addressed, hearing none, he wished everyone good luck and thank you.

Annual dinner to be held at Clawson Steak House in late September or very early October, exact date & time available at headquarters trailer during festival.

Adjourned at 8:55PM

Next Troy Daze Advisory Committee meeting, October 23, 2001, at 7:30PM, followed by the Committee meeting.

A meeting of the Employees' Retirement System Board of Trustees was held on Wednesday, September 12, 2001, at City Hall in Conference Room C. The meeting was called to order at 3:00 p.m.

PRESENT: Mark Calice
Robert Crawford
Mark Halsey
Thomas Houghton, Chairman
John M. Lamerato
Anthony Pallotta
John Szerlag (arrived 3:16 p.m.)

ALSO PRESENT: Lori Bluhm, City Attorney
James D. Obermanns, Dykema Gossett

MINUTES

Resolution # 01-37

Moved by Pallotta
Seconded by Halsey

RESOLVED, that the minutes of the August 8, 2001, meeting be approved.

Yeas: All 6
Absent: Szerlag

RETIREMENT REQUEST

Resolution # 01-38

Moved by Lamerato
Seconded by Pallotta

RESOLVED, that the retirement request of Roy A. Fiore, 9/12/01, be approved.

Yeas: All 6
Absent: Szerlag

OTHER BUSINESS

Retiree Healthcare

Resolution # 01-39

Moved by Pallotta
Seconded by Calice

RESOLVED, that the Board recommend City Council approve adjusting the current city share of retiree health care to 3% per year of credited service or \$400 per month, whichever is greater, with the stipulation that retirees must switch to the \$5 drug rider.

Yeas: All 7

Membership Service

City Attorney Lori Bluhm and James Obermanns of Dykema Gossett were asked to prepare language and a recommendation for the Board to consider at their November meeting.

Investment Policy

The Board will review the current investment policy at their October Board meeting.

CLOSED SESSION

Resolution # 01-40

Moved by Pallotta
Seconded by Szerlag

RESOLVED, that the Board recess into Closed Session pursuant to MCL15.268(d) and reconvene at the conclusion of the Closed Session back to the regular scheduled meeting of September 12, 2001.

Yeas: All 7

The Board recessed into Closed Session at 4:25 p.m.

The regular scheduled meeting reconvened at 4:40 p.m.

Resolution # 01-41

Moved by Pallotta

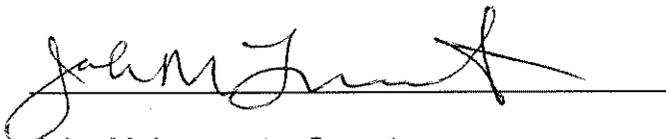
Seconded by Szerlag

RESOLVED, that the Board make an offer to purchase the Ford and Earl property after due diligence for Three Million Three Hundred Thousand Dollars (\$3,300,000) including other conditions to be spelled out in the purchase agreement.

Yeas: All 7

The next meeting is October 10, 2001 at 3:00 p.m. at City Hall in Conference Room C.

The meeting adjourned at 4:45 p.m.

A handwritten signature in cursive script, appearing to read "John M. Lamerato", written over a horizontal line.

John M. Lamerato, Secretary

The Chairman, Lynne Gregory, called the meeting to order at 7:30 P.M., on Thursday, September 13, 2001.

PRESENT: David Cloyd
Margaret Gaffney
Lynne Gregory
Fern Nelsen
Nancy Wheeler
Michael Gladysz (Student Representative)

STAFF: Brian Stoutenburg, Library Director

ITEM # 1 APPROVAL OF MINUTES OF MEETING OF JUNE 21, 2001.

Motioned by Wheeler
Supported by Nelsen

MOVED, TO APPROVE THE MINUTES OF THE MEETING OF JULY 12, 2001 AS WRITTEN.

Yeas: 5 — Ayes. Cloyd, Gaffney, Gregory, Nelsen, Wheeler

ITEM # 2 APPROVAL OF AGENDA.

Motioned by Nelsen to approve agenda.
Supported by Wheeler

Yeas: 5 — Ayes. Cloyd, Gaffney, Gregory, Nelsen, Wheeler

MOVED, TO APPROVE AGENDA CARRIED.

ITEM #3 ³/₄ POSTPONED ITEMS ³/₄ None.

ITEM #4 ³/₄ DISCUSSION OF SPACE REORGANIZATION. Work has begun in the Meeting Room area. The mechanical contractor should be on the job next week.

ITEM #5 ³/₄ REPORT AND COMMUNICATIONS

Director's report. The Director's Reports are attached.

Board Member comments. Nancy Wheeler updated the Board as to the joint Library/Historical entities brochure.

Suburban Library Cooperative. The Warren situation between the Mayor and the Library Commission and the Director was discussed.

Friends of the Troy Public Library. The fire marshal inspected the bookstore area and will be monitoring the area regularly due to continuing violations. The gift shop has relocated in the lobby due to construction.

Monthly Reports (June). Circulation for the month of July compared with the same time period a year ago showed an increase of 12.7%. There was an increase in Patron visits by 3.1%. Circulation for the month of August compared with the same time period a year ago showed an increase of 14.4%. There was an increase in Patron visits by 9.8% and program attendance was up 35.9%.

Staff Changes. New Employee: Annette Ponichter, Library Assistant.
Kim Edwin, Library Assistant

Promotions: Philip Kwik, Librarian I
Julie McGee, Librarian I
Barbara Rutkowski, Librarian I

Change of Status: Leovelyn Palaspas, Sub Library Assistant to Page
Joel Tripp, Library Assistant to Sub Library Assistant

Resignations: Georgia Souphis, Library Assistant
Joyce Simowski, Sub Librarian
Cynthia Burpee, Aministrative Aide
Steven Moy, Page
Chris Faubel, Page
Chelsea Zaug, Page

Gifts. None

Informational Items. Michigan Librarian (July/August)
September TPL Calendar

Contacts and Correspondence. 57 written comments from the public were noted.

Public Participation. There was no public participation.

The Library Advisory Board meeting adjourned at 8:15 P.M.

Respectively submitted,

Brian Stoutenburg
Library Director

PARKS AND RECREATION ADVISORY BOARD

Minutes of September 13, 2001

Present: Robert O'Brien, member John Goetz, member
 Kathleen Fejes, member Orestes Kaltsounis, member
 Jeff Stewart, member Doug Bordas, member
 Stu Alderman, staff Jeff Biegler, staff
 Carol K. Anderson, staff

Absent: Gary Hauff, Tom Krent

Visitors: Tom Berti, Bob Kelly, Carl Simmons, John Grezlak, Ann Blizzard

A tour of the Community Center construction site was the first order of business while there was still daylight. Mr. John Grezlak, the site manager and Stuart Alderman conducted the tour explaining where each room would be.

A motion by Kathleen Fejes, supported by John Goetz, that the minutes of May 10, 2001 and June 14, 2001 be approved as submitted.

Ayes: All Nays: None
MOTION CARRIED

NEW BUSINESS

- A. Public Input – Carl Simmons, one of the Senior Gardeners, would like the fence around the gardens repaired as deer are eating the vegetation. He would also like for City personnel to trap the woodchucks, which are also a problem for the gardeners.
- B. Troy Baseball Boosters – President Bob Kelly explained that TBB is an all volunteer, non-profit, community based organization with approximately 1100 players on 90 teams ranging from ages 7 to a Senior league. TBB has 12 board members with a \$110 K budget and is audited annually by 3 trustees. They are strongly interested in being involved in upcoming field construction projects, upgrades to existing fields and new facilities.
- C. Ann Blizzard – Recreation Supervisor. Ms. Blizzard started working for the City on June 4 and is responsible for the Aquatic Center and the indoor pools when construction is complete. She came to us from Lapeer where she was the Assistant Director. She has a business degree from Sienna Heights College and is excited about the opportunities in the department.

OLD BUSINESS

CAPITAL PROJECTS

- A. Cemetery Upgrades –A retaining wall at Perrin cemetery will be built before new fencing is installed. The retaining wall is needed because of road construction.

Locations and headstones at Beach Rd. cemetery are unknown so a boulder style marker listing the names of those buried will be placed near the entrance.

- B. Park Development – The Lacrosse field at Boulan Park will be seeded in the next couple of weeks. Irrigation will be installed in the spring making the field ready for use by fall 2002.

Cricket Field – Staff has met with the Oakland County Drain Commission staff at the Nelson Drain site to seek the use of that property as a Cricket field. It is on the agenda of the Drain Commission's next meeting for approval. Fencing is planned for the practice pitch site on Garry St.

Skatepark – City Council will decide in the near future if the site next to the Community Center can be used as a skatepark. Meetings with area teenagers have occurred to get input as to what they would like to have in the skatepark. Plans will proceed after a site is approved.

Nature Center – The opening date has been pushed back until after the first of the year.

Swing Sets – Seven parks have swingsets installed – Beach, Boulan, Beaver Trail, Brinston, Firefighters, Jaycee and Redwood. Installation of swingsets at Robbinwood and Raintree is planned for this fall.

- C. Sylvan Glen Masterplan – A Masterplan is being developed to address course problems at Sylvan Glen (slow play, back to back par 3's). Two plans will be developed – one using the lake and one without the lake.
- D. Section 1 Golf Course – Staff and the developer met with area residents of the new Golf Course. Residents expressed concerns about the course and the gas vents. Staff and the developer will take steps to alleviate the concerns.
- E. Park Names – A press release was sent to the media requesting ideas for the names of parks. It was suggested that all parcels be acquired before considering or recommending names to Council.

VII.

Member Comments – Mr. Kaltsounis wants to recommend to TYSL that they come up with a budget within a year because they have preference to use our soccer fields. He also wants to be able to use a field. It was explained that the current policy states that 75% of a team must be residents to obtain a field permit. Discussion took place about the policy and the current usage. There are many requests for fields by teams qualifying for use as well as teams denied permits because they do not qualify. Staff will provide a fall field usage schedule at the next meeting.

VIII. Staff Reports

Directors Report – The Veterans Memorial will be dedicated on October 6 and the Corporate Head will be placed within a month to six weeks.

A motion by John Goetz, supported by Kathleen Fejes, to excuse absent members.

Ayes: All Nays: None
MOTION CARRIED

The meeting was adjourned at 9:45 p.m.

Respectfully submitted,

Mary Peltier

The Chairman, Christopher Fejes called the meeting to order at 7:30 P.M., on Tuesday, September 18, 2001.

PRESENT: Kenneth Courtney
Christopher Fejes
Marcia Gies
Michael Hutson
Matthew Kovacs
Mark Maxwell
Walter Storrs

Also Present: Mitch Grusnick
Bob Davisson
Pam Pasternak

ITEM #1 – APPROVAL OF MINUTES OF MEETING OF AUGUST 21, 2001

Motion by Courtney
Supported by Storrs

MOVED, to approve the minutes of the meeting of August 21, 2001 as written.

Yeas: 7 – All

MOTION TO APPROVE MINUTES AS WRITTEN CARRIED

ITEM #2 – VARIANCE REQUESTED. JACQUES MILOIAN, 1739 COVENTRY, for relief of the Ordinance to construct a shed, which will exceed the maximum allowable square footage for accessory buildings.

Mr. Grusnick explained that the petitioner is requesting relief to construct a shed, which will exceed the maximum allowable square footage for accessory buildings. A permit for a 576 square foot detached garage has been issued and is currently under construction on this lot. An application has been submitted to construct a 100 square foot shed, which would result in 676 square feet of accessory buildings. Section 40.57.04 of the Zoning Ordinance limits the total square footage of all accessory buildings at this site to 600 square feet.

Mr. Miloian was present and stated that due to the fact that his existing garage was only a one and one-half (1 ½) car garage; he needed the extra room to store his lawn equipment. Mr. Miloian stated that he wants to keep his yard looking neat. Mr. Miloian further stated that he is also looking into the possibility of adding a family room addition to his home, which would increase the square footage of living space he has and allow for the extra storage building.

Mr. Fejes stated that the Board had received an objection from the neighbor immediately behind Mr. Miloian’s property stating that he was very concerned about his property being flooded out. Mr. Miloian stated that he plans to pour the slab for the shed at ground level, which would not raise the grade. Mr. Miloian feels that there should not be any concern regarding flooding with this plan.

ITEM #2 – con't

Mr. Storrs asked how much higher the garage was and Mr. Miloian stated that it is approximately 13" higher. Mr. Miloian again stated that the slab for the shed would be put at ground level. Mr. Courtney asked how close the shed would be to the neighbor's property line and Mr. Miloian stated that he planned on placing it approximately 8' from the fence line.

The Chairman opened the Public Hearing.

The property owner, directly across the street from 1739 Coventry, wished to speak and stated that he approves of the petitioner's request 100%. He stated that he did not believe adding this shed would do any damage.

Mr. James Redmond, 1700 Castleton, stated that he lives directly behind Mr. Miloian and 29' of his property abuts 1739 Coventry. Mr. Redmond stated that he is very concerned about this shed, due to the fact that the grade will be raised and he believes this will cause his property to flood. Mr. Redmond also said that the grade of the properties on Coventry already have a 1' higher elevation than the homes on Castleton. Mr. Redmond believes that this is the way the subdivisions were originally platted. Mr. Redmond also said that he was a surveyor and brought in drawings indicating what he has determined will happen when this slab is put in. Mr. Redmond stated that he has had a problem with flooding and has attempted to alleviate it by adding a ditch for drainage. Mr. Redmond also said that with the addition of the slab and fill dirt, a 10 ½" rise will be created in order to allow the petitioner to go into this shed.

Mr. Fejes asked Mr. Redmond if he would approve of this request, if Mr. Miloian did not raise the floor of the shed, or add any fill dirt, but in fact did pour it at ground level. Mr. Redmond stated that he would probably approve this request, as long as this stipulation was in writing. Mr. Hutson stated that he thought that there were existing drains on this site, and Mr. Redmond stated that these drains are rather old and because of the improvements made by the residents, these drains are no longer effective. Mr. Redmond stated that he has put in extra drainage at his own expense to try and alleviate the flooding problem, however, due to the high water table in the area, he still has a problem with flooding.

Mr. Storrs suggested that Mr. Redmond contact the Engineering Department to come out and take a look at the grade and existing drains in order to determine if there is something they could do to help the flooding problem.

No one else wished to be heard and the Public Hearing was closed.

There are six (6) written approvals on file. There are three (3) written objections on file.

Mr. Maxwell asked Mr. Grusnick to look at the drawing, which Mr. Redmond submitted and comment on it. Mr. Grusnick stated that based on this drawing, it appears that the water flow would go directly toward the neighbor's property. Mr. Grusnick went on to

ITEM #2 – con't

say that he thought the amount of the water in the “swale” would run to the neighbor’s property and could create a water problem. Mr. Grusnick also said that he thought that due to the age of this subdivision, changes to the properties may be affecting the drainage ditches and the Engineering Department may need to do some maintenance on them.

Mr. Hutson stated that he was concerned about the suggestion of a flooding problem and wants the Engineering Department to go out and take a look at these properties, to determine if something can be done to eliminate the possibility of flooding. Mr. Fejes asked if Mr. Hutson felt that if the slab for the shed were to be placed at ground level, if this would take care of the problem. Mr. Hutson stated that even at ground level, adding fill dirt and cement could create an 18” wall.

Mr. Kovacs asked Mr. Redmond if he would be happy if the slab were placed at ground level. Mr. Redmond stated that he thought a “rain sheer” would be created, because the more concrete that is added creates less place for water to go. Mr. Redmond then stated that he is also concerned about the build up of dirt around Mr. Miloian’s garage.

Motion by Courtney
Supported by Maxwell

MOVED, to table the request of Jacques Miloian, 1739 Coventry, for relief of the Ordinance to construct a shed, which will exceed the maximum allowable square footage for accessory buildings until the next scheduled meeting of October 16, 2001.

- This will allow the Engineering Department to examine the property, to determine if they can help to alleviate the water problem.
- Tabling will allow the petitioner to come back to the Board with an exact plan.

Yeas: All – 7

MOTION TO TABLE REQUEST UNTIL MEETING OF OCTOBER 16, 2001 CARRIED

ITEM #3 – INTERPRETATION REQUESTED. CENTURY PARK PLACE, LLC, 400 E. BIG BEAVER (PROPOSED ADDRESS), requests an interpretation of Chapter 39, Section 41.50.00 and an interpretation of Chapter 39 Section 30.30.00 subsection S which would allow the construction a new office building that, absent these interpretations, will encroach into the required setbacks.

Mr. Grusnick explained that the petitioner is requesting an interpretation of Chapter 39, Section 41.50.00 that would allow him to construct his proposed new office building at 400 E. Big Beaver (proposed address). This property is located in the O-M (Mid-Rise Office) Zoning District. The plans submitted indicate a three-story building that is 35.5 feet in height. The Building Department has determined that Sub-paragraph S of

ITEM #3 – con't.

Section 30.30.00 of the Troy Zoning Ordinance requires that for a building of this height, a side yard setback of at least 38.25 feet must be provided on the east side of the site where it abuts residentially zoned property and 35.5 feet must be provided on the west side of the side where it abuts additional O-M property. The site plan submitted indicates a 30-foot setback on each side.

In addition, the plans submitted indicate glass walls enclosing the stairways that slope outward 3 feet from the face of the building. Based on the Building Department's interpretation of Chapter 39 Section 41.50.00, these glass walls are an encroachment into the required setback.

Mr. Peter Kanuck, General Manager of Century Park Place, and Mr. Frank D'Anna, Architect were present. Mr. Kanuck stated that he believes that the proposed glass walls are an "architectural feature" and therefore are allowed pursuant to Chapter 39 Section 41.50.00. Mr. Kanuck explained that these projections do not start at ground level, but begin above the first floor, and that the glass walls will not make contact with any of the floors. The use of the sloped glass walls will not increase the square footage of the building. Mr. Kanuck stated that the purpose of these glass walls was to make a very small building look larger, and be more aesthetically pleasing. Mr. Kanuck said the site is unique and very small and is surrounded by very large developments. He believes the site itself restricts the type of building that can be constructed. Mr. Kanuck believes that Petitioner's interpretation is not contrary to the spirit and intent of the Ordinance. Mr. Kanuck believes that as an "architectural feature" the sloping glass walls would not be detrimental to the preservation or enjoyment of the other buildings in this Zoning District.

Mr. Storrs asked if the stairwells at the end of the building, would add square footage to the footprint of the building. Mr. Kanuck stated that they did not. Mr. Hutson asked if part of the stairwells would have to be removed if the vertical projections were removed. Mr. Kanuck stated no, indicating that the sloping glass walls and the stairwell are not connected.

Mr. Kovacs asked if the City has an exact definition of a "vertical projection". Mr. Grusnick stated no, but indicated that in the past "vertical projection" was interpreted to mean from "floor to ceiling".

Mr. Fejes expressed concern that if the Board were to approve this "architectural feature", it would create a precedent. Mr. Davisson stated that the Ordinance allows the Board to interpret the Ordinance. Mr. Hutson felt that since this is not a load-bearing wall, and if it were removed, there would not be any structural changes, it should not be a concern for the Board. Mr. Hutson felt that this is a unique situation and should be allowed.

Mr. Kanuck stated that the Board also needed to make an interpretation of Chapter 39, Section 31.30.00 subsection S. This ordinance requires additional setbacks in O-M

ITEM #3 – con't.

zoning districts under certain circumstances. Mr. Kanuck believes that this setback ordinance only applies to buildings of four stories or more.

Mr. Kanuck stated that the proposed building was going to be a three story, 35 foot six-inch high building. Mr. Courtney asked how far this building would encroach into the required setbacks and Mr. Kanuck replied that according to the City, it would encroach 8 ¼ feet at the side of the building adjacent to residential zoning and 5 ½ feet from the side of the building adjacent to commercial zoning. Mr. Kanuck again stated that he believed that this ordinance is inapplicable to his building because his building is under four stories in height. Mr. Kanuck also stated that this building would not create a cramped intrusion to surrounding buildings, as the nearest building on the west side is approximately 350 to 400 feet away. The nearest building on the east side is approximately 150 feet away. Big Beaver is on the north side of the development.

Mr. Storrs stated that the language in the Chapter 39, Section 31.30.00, paragraph S, is ambiguous. He will suggest to the Planning Commission that they make a recommendation to City Council regarding language changes to the ordinance.

Mr. Fejes stated that he thought the proposed design of the building was beautiful and that the petitioner was maximizing the use of this space due to the odd shape of the lot.

Mr. Hutson stated that these issues were unique to the parcel and that he thinks there was a mistake made in the wording of the Ordinance. He believes that the ordinance needs to be amended by City Council. Mr. Kovacs and Mr. Storrs both agreed that the language in Chapter 31.30.00, Section S is ambiguous and needs to be clarified.

The Chairman opened the Public Hearing. No one wished to be heard and the Public Hearing was closed.

There are no written approvals or objections in file.

Motion by Hutson
Supported by Maxwell

MOVED, to adopt Petitioner's, Century Park Place, LLC, 400 E. Big Beaver (proposed address), interpretation of Chapter 39, Section 31.30.00 that the additional setbacks of subsection S, are inapplicable to buildings of less than four stories in height located in an O-M district.

- The Board finds that the language in Chapter 31.30.00, subsection S is ambiguous.
- The Board finds that because Petitioner's building is three-stories in height, Chapter 31.30.00, subsection S is inapplicable.

ITEM #3 – con't.

Yeas: 6 – Hutson, Kovacs, Maxwell, Storrs, Fejes, Gies

Nays: 1 – Courtney

MOTION TO GRANT REQUEST REGARDING SETBACKS CARRIED

Motion by Maxwell

Supported by Kovacs

MOVED, to adopt Petitioner's, Century Park Place, LLC, 400 E. Big Beaver (proposed address), interpretation of Chapter 39 Section 41.50.00 to include as an "architectural feature" the sloped glass walls as shown in Petitioner's architectural plans.

- The Board finds that Petitioner's proposed sloping glass walls are an "architectural feature" and not a "vertical projection" as set forth Chapter 39, Section 41.50.00.
- The Board finds that because petitioner's sloped walls are an "architectural feature", they are permitted to encroach up to 3' into the required setback by Section 41.50.00.

Yeas: 6 – Kovacs, Maxwell, Storrs, Fejes, Gies, Hutson

Nays: 1 – Courtney

MOTION TO GRANT REQUEST OF "ARCHITECTURAL FEATURE" CARRIED

The Board of Zoning Appeals meeting adjourned at 9:18 P.M.

MEG/pp

Meeting was called to order at 7:35 P.M., on Tuesday, September 25, 2001.

PRESENT: Roger Kaniarz
Kevin Lindsey
Muriel Rounds
Brian Wattles
Ed Bortner
Sucheta Sikdar, Student Representative

STAFF: Loraine Campbell, Museum Manager
Brian Stoutenburg, Director

ABSENT (EXCUSED): Rosemary Kornacki

ITEM #1 APPROVAL OF MINUTES OF MEETING OF AUGUST 28, 2001.

MOVED, TO APPROVE THE MINUTES OF THE MEETING OF AUGUST 28, 2001 AS WRITTEN.

ITEM #2 OLD BUSINESS

A. Church and Parsonage Status:

Gerald Yurk Associates will meet on Friday, September 28, 2001 with Gary Shripka (Asst City Manager), Mark Stimac (Building and Zoning Dir.), Steve Pallotta (Building Op. Dir.), Brian Stoutenburg, Loraine Campbell, and Jack Turner (Ad Hoc Church Committee) to receive the Phase 1, Stabilization report on the Church and Parsonage.

All tree limbs overhanging the roofs of the two buildings have been trimmed back. Roof tarps have been checked and reinforced. Building Operations is checking the buildings weekly.

B. Programs:

See attached report for August attendance reports.

The IFYE Tea sponsored by the Troy Garden Club was successful despite heavy rain. 150 ladies and 29 volunteers participated.

Plans are complete for the combined Harvest Home Festival and Heritage Day celebrations scheduled for September 29-30. The Museum has authorization from NTH to have blacksmiths working that weekend if the contaminated soil in the NW corner of the Wagon Shop is covered with plywood. The square and contra dance (normally held from 5-7 pm) will be held from 2-4 pm to encourage more family participation. Sunday's program will feature a tribute to Harriet Barnard for her many years of service. She is part of Troy's Living Heritage.

The staff has developed Family Fun Weekends for 2002. They will feature 2-hour Saturday programs on a variety of topics. The circulation desk at the library will distribute bookmarks during the first week of every month that list these program dates and activities.

The Museum is heavily promoting a program on preserving old photographs. It will be offered October 11. We will also run a display of Teddy Bears in the main floor cases in October and November. A Teddy Bear Tea Party and children's program on Theodore Roosevelt (J. Skeens as TR) will be offered Nov. 3.

A new Troy Lecture Series called Connections will be offered from January-May, 2002.

C. Museum Sign:

No report.

D. Gazebo:

The contract has been signed by Edrick M. Owen, Inc. Construction should start the first week in October.

E. Lead and asbestos abatement:

Chemical stripping of Caswell by Akins Construction should begin the first week in October. While the wood is drying following stripping, Oscar Larson Co. will remediate the soil in the wagon shop (and hopefully Caswell). Following certification of clean sites, Akins Construction will complete wood repair, priming and, hopefully, painting of Caswell Exterior.

F. Review of Photo Usage and Oral History Forms

The Commission reviewed both draft documents, asked for clarifications and made comments. These concerns were noted on the forms. Brian will now meet with Lori Bluhm (Legal Dept.) to determine the final form of the documents.

G. Review of Annual Report

ITEM # 1 APPROVAL OF ANNUAL REPORT FY 2000-01

Motioned by Lindsey
Supported by Kaniarz

MOVED, TO APPROVE THE ANNUAL REPORT FY 2000-01, AS PREPARED BY THE MUSEUM STAFF, AND SUBMIT IT TO CITY COUNCIL.

Yeas: 5 — Ayes. Lindsey, Kaniarz, Wattles, Rounds, Bortner

ITEM #3 NEW BUSINESS

A. Troy Historical Society Liaison Report:

The Annual Meeting of the Troy Historical Society scheduled September 11, 2001 was postponed until October 9, 2001 because of the Terrorist Attack in New York and closure of city facilities on that day.

B. New Acquisitions:

See attached report.

C. Other:

Commission members expressed concerns that some senior volunteers feel under-utilized. Loraine explained that with the addition of 3 part time interpreters, volunteers are no longer routinely needed to teach school groups, however there are other jobs that are and will be made available to volunteers. Loraine will meet with Guild leaders to discuss volunteer opportunities and develop strategies for training and using volunteers in new or different capacities.

Brian Stoutenburg is scheduled to meet with the Legal Department to discuss changes to the ordinance that outlines the duties and role of the Historical Commission.

The Commission expressed an interest in meeting over dinner with the entire Museum Staff before the end of the year. Loraine will arrange this.

ITEM # 4 REPORTS AND COMMUNICATIONS

A. Visitors: No report.

B. Staff:

Due to a scheduling change, Loraine will not have class on Tuesday evenings. She will continue to report to the Commission.

C. Commission Members:

The commission finalized a letter to City council that includes their comments following one year of management by Loraine Campbell and staff and administration by the Library Department.

The Troy Historical Commission meeting adjourned at 9:33 P.M.

The next regular meeting is scheduled on Tuesday, October 23, 2001. Roger Kaniarz will take minutes at that meeting.

Respectively submitted,

Loraine Campbell
Museum Manager

The Regular Meeting of the Troy City Planning Commission was called to order by Chairman Chamberlain at 7:30 p.m. on Tuesday, October 2, 2001, in the Council Chambers of the Troy City Hall.

1. ROLL CALL

Present

Waller
 Kramer
 Storrs
 Starr
 Chamberlain
 Littman (7:36)
 Pennington
 Wright
 Reece

Absent

Also Present

Mark Miller, Interim Planning Director
 Lori Bluhm, City Attorney
 Jordan Keoleian, Student Representative

2. PUBLIC COMMENT

NO PUBLIC COMMENT

3. SITE PLAN REVIEW (SP-685) – Acura of Troy Renovation and Addition, West side of Maplawn Rd. and North of Maple Rd., Section 29

Mr. Miller stated that Acura of Troy submitted a revised site plan for the renovation of the existing sales area, with an expansion under the existing canopy. In addition, a new service area is proposed that will permit an indoor service write-up facility. The proposed additions are 6,272 square feet in size. The dealership is located on west side of Maplawn Road and north of Maple Road, including 2.53 acres of M-1 Light Industrial zoned land. Approval of the original Site Plan occurred on June 9, 1987. Although Mike Savoie Chevrolet dealership’s parking lot abuts the Acura dealership’s parking lot and full physical inter-connection appears to exist, there are no cross-access easements provided. The same owner controls both dealerships and the architect indicated agreement to providing an easement. Location of the easement will provide access from the ingress/egress driveway to the most easterly 24 feet wide

parking lot drive. The Planning Department recommends approval of the Revised Preliminary Site Plan.

Mr. Waller asked if the cross-access was going to be clear on both sides.

Mr. Miller answered yes.

Mr. Chamberlain asked the petitioner if there was anything he would like to add to Mr. Miller's statement.

Architect for the Petitioner, John Marusch, 1150 Griswold, Detroit, stated that Mr. Miller's presentation was quite thorough, and that he had no other comments to make.

RESOLUTION

Moved by: Starr

Seconded by: Storrs

RESOLVED, that Revised Preliminary Site Plan Approval, as requested for the Acura of Troy, on a 2.53 acre M-1 zoned site, located on the west side of Mapelawn Road and north of Maple Road, is hereby granted, subject to the following condition:

1. The vehicular cross-access easement shall be provided as indicated on the Planning Department's markup copy of the Site Plan.

Yeas: All Present (8)

Absent: Littman

RESOLUTION APPROVED

4. PUBLIC HEARING – SPECIAL USE REQUEST (SU-311) – Rexpointe Kennels, West side of Rochester Road, and South of South Boulevard – Section 3

Mr. Miller stated that a Special Use Request has been submitted for the reconstruction of Rexpointe Kennels, with approximately 17,000 square feet of building and 3,832 square feet of outdoor dog run, located on 5.87 acres of land, on the west side of Rochester Road and south of South Boulevard. Three of the existing residential structures including the house, garage and shed will remain. The subject property is within the R-1C Zoning District, which permits expansion of the buildings or facilities related to commercial kennels established prior to January 1, 2000, subject to Special Use Approval. An amendment to the Zoning Ordinance occurred in February of 2001 to permit expansion of pre-existing commercial kennels in the One Family Zoning Districts.

Mr. Miller further stated that Section 10.30.00 A & B and Section 10.30.09 of the Zoning Ordinance states, that expansion of commercial kennels may be

permitted within the One Family Zoning Districts subject to the specific conditions for the proposed land use. No increase of facilities devoted to the outdoor keeping or containment of animals is permitted; the proposed Site Plan adheres to this requirement. All structures and fenced areas related to the keeping of animals shall be setback at least 50 feet from residentially zoned property; the proposed Site Plan adheres to this requirement. However, before approving a commercial kennel, the Planning Commission shall find that:

- A. The commercial kennel being proposed shall be of such location, size, and character as to be compatible with the orderly development of the R-1C Zoning District and shall not be detrimental to the orderly development, property values, environment or use of adjacent land and/or Zoning Districts.
- B. The commercial kennel is within capacity limitations of the existing or proposed public services and facilities that serve its location.

Mr. Miller noted that the Building Department staff has conducted an analysis of the proposed structure based upon the submitted east building elevation and floor plans. This analysis produced an elevation sketch to demonstrate the building construction method. It appears the construction method utilizes a full roof and half-walls to create an unenclosed building. This type of construction could have a negative impact on the surrounding land uses and in particular the proposed condominiums to south and north of the subject property. It is recognized that the proposed building shall be at least 50 feet from the residential property lines. However, this construction method could permit excessive noise and odors to negatively affect the future adjacent residential land uses and Zoning Districts.

Mr. Miller commented that the proposed Sandalwood South Condominium abuts the subject property to the south. This development proposed a six-foot high wall, however, the subject site will then have to match this wall to completely screen the parking area. All of the kennel facilities are 50 feet from this property line. Minimum parking requirements are met. A 180 feet right-of-way is planned for Rochester Road, the site plan shall be required to provide a 90 feet distance from the centerline. All other Zoning Ordinance requirements are met.

Mr. Miller further stated that the petitioner was coordinating revised site plans and supplemental information with the Planning Department right up to the deadline for preparing the agenda packet. The Planning Department will review this most current information and report to the Planning Commission any pertinent revisions.

Mr. Miller further stated that the draft Natural Features Map indicates wetlands and woodlands on the subject property. In addition, there appears to be 100-year flood plain located on the site. Both the wetlands and flood plain are located

in the westerly area of the property. A map showing the natural features and flood plain was provided for the Planning Commission's information. The City does not require documentation of natural features for this type of development proposal. Before Final Site Plan Approval City Staff must verify that, the appropriate permits are issued.

Mr. Miller concluded stating all Zoning Ordinance requirements are met and the Planning Commission finds that the commercial kennel is not detrimental to the orderly development, property values, environment or use of adjacent properties, then the proposed Special Use Request should be approved.

Mr. Chamberlain recognized the petitioner and asked him if he had any comments.

Gerald Yurk, architect for the petitioner, stated that City Staff did a good job and that he had no comments to add.

Mr. Chamberlain opened the public hearing. There were no comments and the public hearing was closed.

Mr. Chamberlain stated that he went to visit Rexpointe Kennels on October 2, 2001, along with Mr. Storrs to see what the operation was. He stated that Rexpointe Kennel's staff gave them a tour of the entire facility explaining to them what was there today and what was planned for the future. There are a couple of issues that come to mind that indicates the request should be approved.

1. All kennels all have outdoor runs. The subject request includes outdoor runs that are 50 feet from the property line.
2. There is proposed a six (6) foot wall where none exist today and this will provide noise reduction.
3. The existing runs are old and have gravel floors, which are very difficult to clean. The proposed runs will be concrete floors and will be hosed down for clean-up.
4. The dogs will be housed indoors at 8:30 p.m. for the whole night. This is the way the kennel operates today and will continue to operate in the future. The City has everything to gain by approving this.

Mr. Storrs stated that Sandalwood's plans are good. He further stated that the only impact is on Unit 236.

Mr. Littman asked what time will the dogs be let out in the morning.

Mr. Yurk stated that the earliest would be 8:00 a.m., seven days a week.

Mr. Reece asked that with this expansion, the number of dogs will be approximately 140, this is actually a reduction.

Mr. Yurk stated 140 animals is the proposed capacity and the existing facility has a capacity of 200 animals.

Mr. Storrs stated that the kennels are currently housing approximately 160 animals.

Mike Smiler, Petitioner, stated that the existing kennel is licensed to house 200 dogs. The exact amount of runs we have is 140. The most dogs that will be housed with this expansion is 160. The number of 160 animals is because there are some families who have more than one dog and they are housed together in the same run.

Mr. Littman asked if the hours the dogs are permitted to use the outdoor run could be included in the resolution for Special Use Approval.

Ms. Bluhm stated it is appropriate that times can be included in the resolution.

Mr. Reece asked how does the petitioner address the noise level of barking dogs.

Mr. Miller stated that he has discussed this existing kennel on several occasions with Mark Stimac, the Building and Zoning Director for the City of Troy, and there have been no violation problems or complaints of noise recently.

Ms. Bluhm stated that the noise level allowance is 65 decibels at the property line.

Mr. Kramer asked if the condominiums were two (2) or three (3) stories.

Mr. Miller stated they were 2 ½ stories.

Mr. Kramer stated that with all the improvements, it appears to be a definite improvement. Could definitely support with the hours of service.

Mr. Chamberlain stated that there are Site Plan Approval issues. When he visited the site, there was a lot of brush on the south property line. When the Planning Commission approves this Site Plan, a condition should state that the brush remain undisturbed to reduce any noise levels.

Mr. Storrs stated trees can be planted without removing the natural screening of the shrubs and brush that already exists.

Mr. Waller asked if the southern screen is needed.

Mr. Yurk stated Sandalwood South Condominium has provided a wall; however, Rexpointe is going to extend this wall.

Mr. Starr asked the petitioner if they planned to have any overhead outdoor lighting.

Mr. Yurk stated typical lighting is proposed for the parking lot and entrance areas.

Mr. Reece questioned the noise levels. When the dogs are inside from 8:30 P.M. till 8:00 A.M., are the windows open or is the facility enclosed and is there much ventilation.

Mr. Yurk stated that the dogs are enclosed from 8:30 P.M. to 8:00 A.M. and the area does not have windows.

Mr. Reece asked what type of ventilation was being proposed.

Mr. Yurk stated a full heat, ventilation and air conditioning system.

Ms. Pennington asked about the trees on the west boundary of the subject property.

Mr. Chamberlain stated there is an existing woods.

Mr. Waller stated that the development to the south removed Rexpointe trees, but some were preserved.

RESOLUTION

Moved by: Waller

Seconded by: Wright

RESOLVED, that Special Use Approval, as requested for the Rexpointe Kennels on a 5.87 acre R-1C zoned site, located on the west side of Rochester Road and south of South Boulevard is hereby granted, in accordance with section 10.30.09 of the Zoning Ordinance, subject to the following conditions:

1. The existing brush along the south property line be preserved for a noise barrier.
2. All animals will be kept inside and enclosed from 8:30 P.M. to 8:00 A.M., seven (7) days a week.
3. Exterior lighting will be provided in such a manner that it will be directed downward for site entrance and parking lot and will not impact adjacent properties.

4. The facility will not have any windows where the animals are boarded.
5. The facility will house approximately 140 to 160 animals, rather than the current facility's 160 to 200 animals, and is more enclosed than the existing facility and has greater setbacks than the existing facility.
6. The commercial kennel is of such location, size, and character as to be compatible with the orderly development of the R-1C Zoning District and is not detrimental to the orderly development, property value, environment, or use of adjacent land and Zoning Districts.
7. The commercial kennel is within capacity limitations of the existing or proposed public services and facilities that serve its location.

Yeas: All Present (9)

Absent:

RESOLUTION APPROVED

RESOLUTION

Moved by: Waller

Seconded by: Wright

RESOLVED, that Preliminary Site Plan Approval, as requested for the Rexpointe Kennels on a 5.87 acre R-1C zoned site, located on the west side of Rochester Road and south of South Boulevard is hereby granted, subject to the following conditions:

1. The existing brush along south property line be preserved for a noise barrier.
2. That all animals will be kept inside and enclosed from 8:30 P.M. to 8:00 A.M., seven (7) days a week.
3. Exterior lighting will be provided in such a manner that it will be directed downward for site entrance and parking lot and will not impact adjacent properties.
4. The facility will not have any windows where the animals are boarded.
5. The facility will house approximately 140 to 160 animals, rather than the current facility's 160 to 200 animals, and is more enclosed than

the existing facility and has greater setbacks than the existing facility.

6. The commercial kennel is of such location, size, and character as to be compatible with the orderly development of the R-1C Zoning District and is not detrimental to the orderly development, property value, environment, or use of adjacent land and Zoning Districts.
7. The commercial kennel is within capacity limitations of the existing or proposed public services and facilities that serve its location.
8. Any changes to the Site Plan shall only be approved by the Planning Commission.

Yeas: All present (9)

Absent:

RESOLUTION APPROVED

5. SITE PLAN REVIEW (SP-723) – Proposed Century Park Place Office Bldg., South side of Big Beaver and West of Rochester, Section 27

Mr. Miller stated that on five previous occasions, the most recent being January of 2000, the Planning Commission has granted or renewed Site Plan Approval for the construction of a three-story office building with two-stories over parking on a 0.65 acre net area O-M zoned parcel having 95 feet of frontage on the south side of Big Beaver east of Livernois. The new site plan as submitted, involves a similar building and site configuration. The building proposed is 8,700 square feet in size.

Mr. Miller further stated that the Planning and Building Departments made a determination based upon Section 30.30.00 Note (S) of the Zoning Ordinance, that a setback of at least 38.25 feet be provided on the east side of the property where it abuts residentially zoned property and 35.5 feet be provided on the west side of the property where it abuts O-M zoned property. The site plan indicates a 30 feet setback on the east and west boundaries of the property. In addition, the plans submitted indicate walls enclosing stairways that slope outward three (3) feet from the face on the north side of the building. Section 41.50.00 of the Zoning Ordinance does not permit projections to encroach into the required setback.

Mr. Miller further stated that the setback issues were presented to the Board of Zoning Appeals (BZA) on September 18, 2001. An interpretation issued by the BZA concluded that the subject site plan adheres to the setback requirements and the architectural feature is not a vertical projection. Therefore, the subject site plan meets the applicable Zoning Ordinance requirements and no natural features are located on the subject property. Approval of the site plan is recommended.

Mr. Chamberlain asked the petitioner if he had any further comments.

Frank D'Anna, Petitioner, 42500 Hayes, Clinton Twp., MI, 48038, stated he had no additional comments but is willing to answer any questions.

RESOLUTION

Moved by: Pennington

Seconded by: Littman

RESOLVED, that Preliminary Site Plan Approval, as requested for the Century Park Place Office building on a 0.65 acre O-M zoned site, located on the south side of Big Beaver Road and west of Rochester Road is hereby granted.

Yeas: All Present (9)

Absent:

RESOLUTION APPROVED

6. SITE PLAN RENEWAL (SP-673) – Proposed Office Properties, L.L.C. Office Building, North side of Big Beaver and West of John R, Section 23

Mr. Miller stated a Site Plan Renewal has been submitted for the construction of a 49,724 square foot, two story office building on a 3.37 acre O-1 and P-1 site having approximately 268 feet of frontage on the north side of Big Beaver Road west of John R. This site is between the Elks Club and the EMRC office building. The Planning Commission granted Site Plan Approval on April 11, 2000. The Buckeye pipeline runs diagonally through the northerly portion of the subject property. A single drive is proposed to service the proposed office development. Cross-access easements are indicated to provide inter-connection with the Elks Club and EMRC site. A small portion of woodlands appears to be located in the northwest portion of the subject property, as identified on the Natural Features Map. All applicable Zoning Ordinance requirements have been met and approval of the site plan is recommended.

Mr. Chamberlain asked the petitioner, Mr. Dale Garret, 5877 Livernois Road., Suite 103, Troy, MI, 48098, if he had any further comments in addition to Mr. Millers.

Mr. Garrett stated he had no additional comments.

RESOLUTION

Moved by: Storrs

Seconded by: Waller

RESOLVED, that Preliminary Site Plan Approval, as requested for the 49,724 square feet two story, Office Properties, L.L.C. Office Building, on a 3.37 acre O-

1 and P-1 zoned site, located on the north side of Big Beaver Road and west of John R Road is hereby granted, subject to the following conditions:

1. The basement is limited to storage only.

Yeas: All Present (9)

Absent:

RESOLUTION APPROVED

7. SITE PLAN REVIEW (SP-864) – Pipefitting Industry Training Center Addition, 636 Executive Dr., East side of Executive and North of Elliot, Section 36

Mr. Miller stated that a request has been submitted for an addition to the Pipefitting Industry Training Center. The existing facility was not required to obtain Planning Commission Preliminary Site Plan Approval. It is located at 636 Executive Drive, east of Executive and north of Elliot, within the M-1 Light Industrial Zoning District having 3.21 acres of land. This existing facility is 25,136 square feet and the proposed addition is 11,814 square feet for a total of 36,950 square feet of building area. The proposed high bay addition is to provide hands on training to supplement the classroom training area that is provided at the center. City of Troy Natural Features Map does not indicate natural features on the subject property. All applicable ordinance requirements are met and the Planning Department recommends approval of the Preliminary Site Plan.

Mr. Chamberlain asked the petitioner, Mr. Ken Czarnomski, 422 W. Congress, Detroit, MI, 48226, if he had any further comments.

Mr. Czarnomski, Petitioner, stated he had no additional comments.

Mr. Storrs asked if the building square footage was correct.

Mr. Miller answered that there is a mezzanine.

RESOLUTION

Moved by: Wright

Seconded by: Littman

RESOLVED, that Revised Preliminary Site Plan Approval, as requested for the Pipefitting Industry Training Center Addition, on a 3.21 acre M-1 zoned site, located on the East side of Executive and North of Elliot, is hereby granted.

Yeas: All Present (9)

Absent:

RESOLUTION APPROVED

REZONING PROPOSAL

8. PUBLIC HEARING-PROPOSED REZONING (Z-672) – Proposed Fountain Park Condominiums, East side of Rochester and North of Wattles, Section 14, R-1C to R-1T

Mr. Miller stated that the Schout Development Company have submitted a rezoning request for their property, 2.74 acres, comprised of lots 2, 3 and 4 in Supervisor's Plat # 22, located on the east side of Rochester Road and north of Wattles Road. Current zoning classification is R-1C One Family Residential and the proposed zoning classification is R-1T One Family Attached. Petitioner has submitted a schematic site plan that includes an attached condominium development with 14 units. The site plan appears to not have the required landscaped open space.

Mr. Miller further stated that the current use of the subject properties is one family residential. The adjacent land uses include: Tom's Landscape to the north; Maya's Meadows Condominium to the south; Tom's Landscape to the east; and one family residential and vacant to the west.

Mr. Miller further stated that the current Master Land Use Plan designation for the subject property is Medium Density Residential. The adjacent land use designations include: Medium Density Residential to the north; Medium Density Residential to the south; Medium Density Residential and/or Low Density Residential to the east; and Medium Density Residential to the west.

Mr. Miller further stated that the current zoning district classification of the subject property is R-1C One Family Residential. The adjacent zoning district classifications include: R-1C One Family Residential to the north; R-1T Medium Density Residential to the south; R-1C One Family Residential to the east; and R-1C One Family Residential and CR-1 One Family Residential (cluster) to the west.

Mr. Miller further stated that the proposed rezoning is consistent with the Master Land Use Plan and is compatible with the adjacent zoning districts and existing land uses. Based upon the findings the Planning Department recommends that the Planning Commission recommend to City Council approval of the subject rezoning request.

Mr. Chamberlain asked the Petitioner, Mr. John Janviriya, 2815 Oak Brooke Lane., West Bloomfield, MI, 48323, if he had any further comments.

Mr. Janviriya, Petitioner, stated he had no additional comments.

Mr. Chamberlain opened the public hearing. There were no comments and the public hearing was closed.

RESOLUTION

Moved by: Littman

Seconded by: Pennington

RESOLVED, that the Planning Commission hereby recommends to the City Council that the R-1C to R-1T rezoning request of 2.74 acres, comprised of lots 2, 3 and 4 of Supervisor's Plat #22, located on the east side of Rochester Road and north of Wattles Road, be granted, to enable the development of an attached residential condominium.

Yeas: All Present (9)

RESOLUTION APPROVED

CHAIRMAN'S REPORT

Mr. Chamberlain stated that he sent a letter to City Council and the Mayor with the motion regarding Wetlands and Natural Features for the public hearing which is being held at Athens High School on Tuesday, October 9, at 7:30 p.m.

Further he stated that it appears that Sandalwood trespassed on Rexpointe's property. The woods on Rexpointe's property was cut down. Rexpointe did not want to make an issue of it.

Further he stated that the Planning Commission has to figure out a way to limit screening walls and their impact on these trees and woodlands.

Also, there are fire hydrants right on the lot line. If a screening wall is constructed, the fire hydrant isn't going to be much use to Rexpointe or Sandalwood.

The Planning Commission requests that the Planning Department agenda item numbers be placed on the Site Plans.

Mr. Waller requested that the Planning Department develop language regarding walls and their impact on existing vegetation.

ADJOURN: 8:45 p.m.

ADVISORY COMMITTEE FOR PERSONS WITH DISABILITIES – DRAFT – OCT 3, 2001

The Chairman, Leonard Bertin, called the meeting to order at 7:07 pm Wednesday, October 3, 2001.

Present: Leonard Bertin, member Nancy Sura, member
Angela J Done, member Dick Kuschinsky, member
Dorie House, member Kul B Gauri, member
John Rodgers, member Sharon Lu, student rep
Jerry Ong, student rep Mitch Grusnick, staff
Mary McGinnis, staff

Absent: Phillip D’Anna, member Sharon Connelly, member
Mary Ann Butler, alt member Cynthia Buchanan, member
Nancy Johnson, member

ITEM B – APPROVAL OF MINUTES OF MEETING OF SEPTEMBER 5, 2001.

Motion by Bertin to approve Minutes with corrections. Supported by Done.

ITEM C – VISITORS, DELEGATIONS AND GENERAL PUBLIC

Roger McCarville, Host and Executive Producer of Channel 56 program “Disabilities Today” and his film crew
John Szerlag, Troy City Manager
Kraig Schmottlach, Community Center Facilities Manager
Cindy Stewart, Community Affairs Director

ITEM D – NEW BUSINESS

Roger McCarville from “Disabilities Today” interviewed Bertin, Sura, Szerlag and Stewart before the meeting, and random footage camera shot of the Committee seated around the table. McCarville thanked the Committee for the invitation, and stated that if any other Cities contacted him about this Committee or starting a Committee for Persons with Disabilities he would ask them to contact the City of Troy for information per Mr. Szerlag’s invitation. He stated he thought the program would be on Channel 56 in two weeks, but would contact the Committee when he found out the exact date.

Bertin will send an appreciation letter to Roger McCarville for featuring this Committee on his program. (Attached)

Kraig Schmottlach, Community Center Facilities Manager, stated that he has been with the City for approximately three (3) months. He came from Muncie, Indiana, went to Ball State where he had experience in sports such as goal ball with both persons with disabilities and the able bodied. He personally participates in a tri-athlon completion in this area.

ADVISORY COMMITTEE FOR PERSONS WITH DISABILITIES – DRAFT – OCT 3, 2001

Schmottlack stated that approximately 80% of his time currently is used buying new equipment for the new Community Center facility. He mentioned that equipment will be purchased for use by both able bodied and persons with disabilities.

Sura asked if the kitchen equipment would be purchased with persons with disabilities in mind? For example stoves and counters accessible to people in wheelchairs, and cooking classes for developmentally challenged adults. Schmottlach stated that Emerald has the large equipment in the kitchen for preparing the food for Meals on Wheels, and that he would be glad to meet with Sura to find out what considerations the adaptive population and seniors might need to be able to use the kitchen facilities.

Schmottlack is also responsible for the day-to-day operations of the heating and cooling of the building. He will also be responsible for new policies and procedures for establishing a new fee schedule for programs offered. The Community Center will try to break even on services, as of now all revenues are from fees, rentals of meeting rooms, and banquet rooms.

He plans to hire a full time fitness position; included in the responsibilities would be personal training, and a part time person for the fitness room to help people use the fitness equipment. He also plans to offer a 4-hour workshop with sensitivity training to include senior citizens, racial issues and persons with disabilities. Bertin asked if a Certified Recreational Therapist would be considered. Mr. Schmottlack agreed that CRT skills would be advantageous to the Community Center.

House asked how many scooters are in the budget for the new Community Center. Szerlag ask Schmottlach to ask Carol Anderson to put at least one in the budget.

Schmottlach stated that Phase I of the Community Center should be ready for opening in March 2002. Phase I will include the Aquatic Center, Gym, and the senior citizen portion of building. The facilities that will not be operational will be banquet facilities, meeting rooms, music rooms, board and card game room, pre-school rooms, teen rooms, and the administrative offices. These will be a part of Phase II, which is targeted to open in January 2003.

Schmottlach said that his door is always open to Troy Citizens, and if he can do anything for people with disabilities he would be glad to talk to them.

Kul Gauri attended at meeting of the Oakland and Macomb Center for Independent Living at Athens High School. In attendance at this meeting were Susan Marsh, from OMCIL, an Athens teacher, and 5 students. All of the students had a learning disability. They worked on skills of self-reliance and how to build self-respect. Gauri reported that it was a good meeting.

Bertin asked the members of this Committee to become more visible and approachable in the community. He asked that someone attend the wheelchair basketball games at Boulan

ADVISORY COMMITTEE FOR PERSONS WITH DISABILITIES – DRAFT – OCT 3, 2001

middle school. He also asked if the student representatives Ong and Hu could write articles for their school newspapers about disability issues.

A copy of the City's Voluntary ADA Compliance Statement from 1991 was passed out to each member of the Committee for each to review before the next meeting. The Committee would like to see if something could be set up at the Nature Center to comply.

Sura suggested that this Committee nominate Brian DeFrancesco for the Community Award sponsored by Leadership Troy. DeFrancesco has held a dance at the Community Center every Friday night for many years and has never received recognition for all of his time. Kuschinsky made a motion for the nomination and Sura seconded. All voted in favor.

ITEM E – REGULAR BUSINESS

Sharon Lu is a new student representative member of this Committee. Lu goes to Troy High and volunteers at Beaumont Hospital and a campaign to prevent teen pregnancy. She wants to study medicine at College.

ITEM F – OLD BUSINESS

Nancy Kuha sent a City of Troy Memo to the Advisory Committee for Persons with Disabilities with the purpose of answering questions that were asked of her when she was a guest at the meeting in September that she did not know the answer. Question 1 – was asked, can we use a "Voucher " system to pay the home chore participants up front so that they can hire the contractor of their choice? Kuha stated that the County would not fund a program where a competitive bid process is not used to hire a contractor.

Sura made a motion that we accept the report as written and table the issue of the voucher system for the Home Chore Program for one (1) year and give Kuha a chance to work on the system. Kuschinsky seconded the motion. All voted in favor.

House asked Grusnick if he had looked at the lighting at the front of the library that had been discussed at the last meeting. Grusnick responded that he had not been able to see it at night. House, Done and Grusnick agreed to go to the library after the meeting; their findings will be discussed at next meeting.

House also asked if anything could be done about the line of cars at library entrance of people dropping off and picking up children and young adults. It makes it difficult to access for disabled parking. Grusnick will ask John Abraham if anything can be done to prevent this problem at the library and report next month.

Ong and Lu were asked to bring an outline to the next meeting of what the Committee could do for a recognition day. This could be accomplished at Troy Daze or some other appropriate day in the year.

ITEM G – INFORMATIONAL ITEMS

ITEM H - ADJOURN

Motion was made to adjourn by Kuschinsky and seconded by Sura. Meeting was adjourned at 8:35 p.m.

MG:mm



500 West Big Beaver
Troy, Michigan 48084
Fax: (248) 524-0851
www.ci.troy.mi.us

October 5, 2001

Area code (248)

Assessing
524-3311

Bldg. Inspections
524-3344

Bldg. Maintenance
524-3368

City Clerk
524-3316

City Manager
524-3330

Community Affairs
524-1147

Engineering
524-3383

Finance
524-3411

Fire-Administration
524-3419

Human Resources
524-3339

Information Services
619-7279

Law
524-3320

Library
524-3545

Parks & Recreation
524-3484

Planning
524-3364

Police-Administration
524-3443

Public Works
524-3370

Purchasing
524-3338

Real Estate & Development
524-3498

Treasurer
524-3334

General Information
524-3300

Roger McCarville
Executive Producer
Disabilities Today
1441 East Maple
Suite 101
Troy, Michigan 48083

Dear Mr. McCarville,

Thank you for your interest in Troy's Advisory Committee for Persons with Disabilities and attendance at our October 3rd meeting. It was our honor to be your hosts.

It is obvious to even the casual observer that we are an impassioned group in our endeavors to bring equal access and community involvement for all members of the community. With the broadcast of your upcoming show highlighting our committee, we anticipate expanded awareness among the citizens of Troy and its visitors. We are grateful for the added exposure, especially in such a high caliber program as "Disabilities Today".

Let me express again the invitation to participate or share information to anyone interested in our committee, or in establishing a similar committee in their own locale. Our meetings are open to the public where public participation is welcome and encouraged.

Best regards,

Leonard Bertin
Advisory Committee for Persons with Disabilities

The Chairman, Ted Dziurman, called the meeting of the Building Code Board of Appeals to order at 8:35 A.M. on Wednesday, October 3, 2001.

| | | |
|----------|---------------|---------------|
| PRESENT: | Ted Dziurman | Ginny Norvell |
| | Rick Kessler | Pam Pasternak |
| | Bill Need | |
| | Rick Sinclair | |
| | Frank Zuazo | |

ITEM #1 – APPROVAL OF MINUTES – MEETING OF September 5, 2001.

Motion by Need
Supported by Kessler

MOVED, to approve the minutes of the meeting of September 5, 2001 as written.

Yeas: All – 5

MOTION TO APPROVE MINUTES AS WRITTEN CARRIED

ITEM #2 – VARIANCE REQUESTED. DAN HEILEMAN, HEILEMAN SIGNS, REPRESENTING ELDER FORD, 777 JOHN R., for relief of Chapter 78 to replace an existing sign box and reclad the existing sign pole.

Ms. Norvell stated that the petitioner is requesting relief of the Sign Ordinance to replace an existing sign box and reclad the existing sign pole at 777 John R.

Section 9.02.04, A of the Sign Ordinance:

1. Limits the site to 2 ground signs and the proposal is for 3 to remain;
2. Limits the height of signs to 25' and the proposed sign is 42.1' high;
3. Requires that a sign of this size be placed at least 30' from the right-of-way, (105 feet from the section line). The proposed sign would remain in the future right-of-way approximately 65' from the section line; and
4. Limits the size to 200 square feet and the proposed sign is 260 square feet.

This item first appeared before the Board at the meeting of September 5, 2001 and was postponed at the request of the petitioner.

Mr. Dan Heileman of Heileman Signs, and Mr. Tony Elder, Owner of Elder Ford, were present. Mr. Heileman stated that in 1999 they were granted permission by this Board to change the existing sign. Shortly after, the Ford Company came out with a sign, which they wished to be used nationally. Mr. Heileman also stated that presently there are four (4) ground signs on site, and they planned on removing two (2) of these signs. Mr. Heileman also felt that since the new sign is oval shaped it would actually be smaller and set further back from the right of way, than their initial proposal.

ITEM #2 – con't.

Mr. Heileman went on to say that they also planned to replace the existing cabinet of the used car sign, at which time Ms. Norvell stated that they would need to file for another Public Hearing as only a “face” change would be allowed on the existing sign. A change in the cabinet would require a variance.

The Chairman opened the Public Hearing. No one wished to be heard and the Public Hearing was closed.

There are no written objections or approvals on file.

Ms. Norvell also pointed out that the petitioner’s request included re-cladding of the existing sign pole, and presently the existing sign pole intrudes about 3” into the sidewalk. Ms. Norvell stated that re-cladding the existing sign pole would create a larger intrusion into the sidewalk. Mr. Elder stated that they have made provisions to rework the sidewalk and put in a curve around the sign pole.

Motion by Need
Supported by Sinclair

MOVED, to grant Dan Heileman, Heileman Signs, Representing Elder Ford, 777 John R., relief of Chapter 78 to replace an existing sign box and reclad the existing sign pole.

- Petitioner will remove two (2) existing signs: Truck Sign and Lubrication Sign.
- Petitioner will move sidewalk and maintain no intrusion of signpost onto sidewalk.
- Petitioner will apply for a variance to replace the existing used car sign box.

Yeas: All – 5

MOTION TO GRANT VARIANCE CARRIED

ITEM #3 – VARIANCE REQUESTED. GREG DEGORSKY, 4826 BELZAIR DR., for relief of Chapter 83 to install a privacy fence.

Petitioner is requesting relief to construct a 6’ high privacy fence. This lot is located at the northeast corner of Belzair and Choice Ct. and by definition is a double front corner lot. As such, Chapter 83 limits fences in the front yard setbacks of both Belzair and Choice to not more than 30 inches in height. The application submitted indicates a 6’ high privacy fence within 20’ of the front lot line along Choice Ct.

Mr. DeGorsky was present and stated that he and his wife planned to put in an in-ground pool, and according to the Ordinance, this pool would have to be protected by a fence. Mr. DeGorsky also stated that he has three young children and is concerned about their safety in regards to the traffic in this area. Mr. DeGorsky brought in pictures to show the Board how the proposed fence would look. Mr. DeGorsky pointed out that

ITEM #3 – con't.

there are several mature trees on his property and much of the fence would be concealed from view. Mr. DeGorsky also stated that presently there is a 6' high fence that runs along the back of his property. Mr. DeGorsky said that there have been several reports of teenagers speeding through the area.

The Chairman opened the Public Hearing.

Mr. and Mrs. Chris Rodgers, 511 Choice Ct. were present and stated that they are opposed to this request. Mr. Rodgers stated that he feels that a 6' high privacy fence is totally out of character to this area and is concerned about the maintenance of the fence. Mr. Rodgers also stated that he is concerned about the safety of the children waiting at the bus stop. Mr. Dziurman pointed out that if an in-ground pool were to be installed, a fence would be required as a safety issue.

No one else wished to be heard and the Public Hearing was closed.

There are eleven (11) written objections on file. There are no written approvals on file.

Mr. Need asked if Mr. DeGorsky had approached the Traffic Safety Committee to request either a yield sign or a stop sign. Mr. DeGorsky stated that he had not contacted the Traffic Safety Committee with this request, although he thought that other residents had done so. Mr. DeGorsky went on to say that he did not think that the proposed fence would create a safety issue for either drivers or children at the bus stop.

Mr. Need asked what the City requires when an in-ground pool was installed and Ms. Norvell replied that it would need to be protected, however, the entire yard would not have to be fenced. Mr. DeGorsky stated that the pool would be placed at the rear of property due to the fact that there is an electrical line that runs through the property, as well as trees, which he believes, are between 50 and 100 years old.

Motion by Need
Supported by Zuazo

MOVED, to deny the request of Mr. Greg DeGorsky, 4826 Belzair Dr. for relief of Chapter 83 to install a privacy fence.

- Petitioner did not demonstrate a hardship.
- Board feels that petitioner could bring request back to the Board, after the in-ground pool is installed.

Yeas: All – 5

MOTION TO DENY REQUEST CARRIED

ITEM #4 – VARIANCE REQUESTED. MARIAN JASKULA, REPRESENTING LEONARD ELEMENTARY SCHOOL, 4401 TALLMAN, for relief of Chapter 78 to place 21 off-site signs to advertise a special event.

Ms. Norvell explained that the petitioner is requesting relief of Section 14.03 of Chapter 78 to place 21 off-site signs to advertise a special event where Chapter 78 limits the number of off-site signs to four (4). Also one of the signs is proposed to be 8 square feet where Chapter 78 limits the size of off-site special event signs to be 6 square feet. Petitioner is also requesting to display the signs for eight (8) days where a maximum of seven (7) days is permitted.

Ms. Connie Belanger was present and stated that this event has been held each year for the past 16 years. Ms. Belanger explained that they would be willing to remove the signs within the seven (7) day limit, and the largest sign is actually less than 6 square feet.

The Chairman opened the Public Hearing. No one wished to be heard and the Public Hearing was closed.

Motion by Need
Supported by Sinclair

MOVED, to grant Connie Belanger, representing Leonard Elementary School, 4401 Tallman, relief of Chapter 78 to place 21 off-site signs to advertise a special event.

- Signs will be removed within 48 hours following the event.
- Signs will be erected for a period not to exceed seven (7) days.

Yeas: All – 5

MOTION TO APPROVE REQUEST CARRIED

ITEM #5 – VARIANCE REQUESTED. DAN SALYERS, 38753 DEQUINDRE, for relief of Chapter 83 to erect a 6' high privacy fence.

Mr. Kessler explained that the petitioner is requesting relief of Chapter 83 to erect a 6' high privacy fence. This lot is a double front corner lot and therefore has a front setback along Dequindre as well as Ashbury. Chapter 83 limits fences in front yards to 30" in height. The permit application submitted indicates a 6' high obscuring fence at the front property line along Ashbury.

Mr. Dan Salyers was present and stated that his neighbor across the street, had erected a privacy fence and he noticed a difference in the noise from the traffic. Mr. Salyers also stated that he owned two Dobermans and people walking on the sidewalk next to his property are intimidated by them.

ITEM #5 – con't.

Gary Workman, Tadian Homes, was also present and stated that Mr. Salyers had approached them to install this fencing. Mr. Workman stated that based on their previous experience in installing a privacy fence across the street, they have already planned to locate the fence 5' from the right-of-way along Ashbury.

Mr. Need asked about the location of the fence from Mr. Salyers' home, and Mr. Workman stated that it would come out from the back of the house and tie into an existing fence. Mr. Kessler asked where the neighbor's driveway was located due to the fact that he was concerned about visibility for cars pulling out of the drive. Mr. Workman stated that he could modify the fence to come out at a 45-degree angle from the corner near the neighbor's driveway. After further discussion Mr. Salyers agreed to a 25' corner clearance to improve visibility.

The Chairman opened the Public Hearing. No one wished to be heard and the Public Hearing was closed.

There are no written objections or approvals on file.

Motion by Sinclair
Supported by Kessler

MOVED, to grant Dan Salyers, 38753 Dequindre, relief of Chapter 83 to erect a 6' high privacy fence in the front property line along Ashbury, setback 5' from the property line.

- The fence, adjacent to the neighbor's driveway, will be setback to maintain a 25' corner clearance, to allow for better visibility.
- The variance will not be contrary to public interest.

Yeas: All – 5

MOTION TO APPROVE REQUEST CARRIED

The Building Code Board of Appeals meeting adjourned at 9:10 A.M.

GN/pp

Advisory Committee for Senior Citizens
Minutes of October 4, 2001

Present: David Ogg, Member Steven Banch, Member
Jo Rhoads, Member Ed Forst, Member
Merrill Dixon, Member Bill Weisgerber, Member
Lawrence Jose, Member Carla Vaughan, Staff

Excused: Jane Crowe, Member Marie Hoag, Member

Absent: None

Visitors: Victoria Lang, Gloria Dixon, Jo-Anne Stein

Approval of Minutes: Motion by Larry Jose, supported by Jo Rhoads that the minutes of September 6, 2001 be amended as follows: Bill Weisgerber nominated Merrill Dixon for Chairman. Mr. Dixon was elected by a vote of seven to one. Ayes: All Nays: None MOTION CARRIED

Old Business:

Community Center Update: Carla reported that Phase I is still on schedule. Mr. Dixon commented that the south end looks bad and asked when something would be done about that. Carla reported that the south end will be torn down as soon as work on Phase II begins in the spring. It remains up for now because it is connected to a part of the old building that we are still using.

Suggestion Box: Mr. Dixon reported that there were no suggestions this month. Jo-Anne Stein said that she had received a suggestion from someone in the lunchroom that the Committee change their meeting day/time because the parking lot is too crowded and people cannot find a parking spot so they can attend the meeting. Mr. Banch said that the parking problem is temporary, and Mr. Dixon did not think the change was justified. The Committee decided not to change their meeting time. Mr. Dixon said that the suggestion box has been in place for one year now, and there have been 13 suggestions. Mr. Weisgerber suggested that there be an article in the newsletter summarizing what action was taken on these suggestions. It was moved by Larry Jose and seconded by David Ogg that Mr. Weisgerber write that article.

A discussion was held about the survey that Jo Rhoads reported on last month. Mr. Dixon asked how the moment of silence for grace is being accepted. Jo-Anne Stein said that it has been well accepted. Carla reported the policy about grace has been posted in the lunchroom. Regarding name badges, Carla reported that volunteers and Mackinac trip participants would get them first, and we may wait until we get in the new building to give them to everyone. Mr. Banch said this would be good for volunteer recognition. Mr. Weisgerber suggested that we try to determine if the seniors will wear their nametags before we make a lot of them. Regarding unpleasant volunteers in the lunchroom, Carla feels that volunteers do not know all the policies, they often interject their own opinions, and Jean is not there to supervise them. It was moved by Mr. Weisgerber and

seconded by Mr. Jose that Mr. Banch and Carla meet with Jean Moseley to discuss how to resolve this problem, and report back next month.

Fees for Senior Programs: Merrill Dixon reported that there has been two meetings to discuss establishing fees for the new community center. There will be a membership fee for some fitness activities, but there has also been discussion about how to offer a drop-in fee.

Bill Weisgerber reported that it has been proposed to not offer a senior discount, He feels that City Hall should budget for discounts for low income people instead of the Parks and Recreation Department. Ed Forst asked if non-resident fees had been discussed.

Troy Daze Participation: Mr. Dixon reported that he had talked to Marie Hoag, and they are going to hold all of the “goodies” until next year. He asked Mr. Weisgerber to thank his son for offering his car for the parade.

Survey for November Newsletter: Carla distributed a revised copy of the survey that she had given to committee members last month and asked for feedback by October 10.

New Business:

Phone Charges: Victoria Lang is concerned that the phone company is charging too much. She has not been able to get an adjustment on what she felt were unfair charges, and has therefore not paid her bill. Her long distance service has been disconnected as a result. Mr. Ogg and Mr. Jose suggested that she get a cell phone as fees are lower. Mr. Ogg also suggested that she contact the Public Service Commission or better yet, the Attorney General’s Office. Mr. Weisgerber will explore writing a letter to a state-wide committee about this issue.

Other:

Member Comments: Mr. Ogg asked what Carla had found out about the Gem Theater price difference at Troy vs. Madison Heights. Carla reported that Troy charges more for their bus. The additional \$3 difference in cost was due to a typographical and a proofreading error.

Mr. Weisgerber would like to know how many newsletters we mail and how many we hand out. Carla will report back on this next month.

Parks and Recreation Report: No report.

Troy Medi-Go *Plus* Report: No report.

Nutrition Report: There were **1404** meals served in the Troy Community Center in **August**. The average donation was **\$1.85**. **1810** homebound meals were delivered.

The meeting was adjourned at 11:55 am

Respectfully submitted,

A meeting of the Employees' Retirement System Board of Trustees was held on Wednesday, October 10, 2001, at City Hall in Conference Room C. The meeting was called to order at 3:00 p.m.

PRESENT: Mark Calice
Mark Halsey
Thomas Houghton, Chairman
John M. Lamerato
Anthony Pallotta

ABSENT: Robert Crawford
John Szerlag

EXCUSE ABSENT MEMBERS

Resolution # 01-42

Moved by Pallotta
Seconded by Halsey

RESOLVED, that Robert Crawford and John Szerlag be excused.

Yeas: All 5
Absent: Crawford, Szerlag

MINUTES

Resolution # 01-43

Moved by Halsey
Seconded by Pallotta

RESOLVED, that the minutes of the September 12, 2001, meeting be approved.

Yeas: All 5
Absent: Crawford, Szerlag

RETIREMENT REQUEST

Resolution # 01-44

Moved by Pallotta

Seconded by Halsey

RESOLVED, that the duty disability retirement request of Steven G. Renk, 10/10/01, be approved.

Yeas: All 5

Absent: Crawford, Szerlag

OTHER BUSINESS

Investment Policy

The Board will continue their review of the current investment policy at the November Board meeting.

The next meeting is November 14, 2001 at 3:00 p.m. at the Department of Public Works.

The meeting adjourned at 3:15 p.m.

ITEM # 1 The Chairman, Lynne Gregory, called the meeting to order at 7:30 P.M., on Thursday, October 11, 2001.

ITEM # 2^{3/4} ROLL CALL PRESENT: David Cloyd
Margaret Gaffney
Lynne Gregory
Fern Nelsen
Nancy Wheeler
Michael Gladysz (Student Representative)

STAFF: Brian Stoutenburg, Library Director

ITEM # 3 APPROVAL OF MINUTES OF MEETING OF SEPTEMBER 13, 2001.

Motioned by Nelsen
Supported by Cloyd

MOVED, TO APPROVE THE MINUTES OF THE MEETING OF SEPTEMBER 13, 2001 AS WRITTEN.

Yeas: 5 — Ayes. Cloyd, Gaffney, Gregory, Nelsen, Wheeler

ITEM # 4 APPROVAL OF AGENDA.

Motioned by Nelsen to approve agenda.
Supported by Gaffney

Yeas: 5 — Ayes. Cloyd, Gaffney, Gregory, Nelsen, Wheeler

MOVED, TO APPROVE AGENDA CARRIED.

ITEM #5 ^{3/4} POSTPONED ITEMS ^{3/4} None.

ITEM #6A ^{3/4} DISCUSSION OF SPACE REORGANIZATION. Work continues slowly and should be completed at the end of the month.

ITEM #6B ^{3/4} APPROVAL OF LIBRARY CLOSING DATES.

Motioned by Wheeler to approve Library Closing Dates for 2002.
Supported by Cloyd.

Yeas: 5---Ayes. Cloyd, Gaffney, Gregory, Nelsen, Wheeler

MOVED TO APPROVE LIBRARY CLOSING DATES FOR 2002 CARRIED.

ITEM #7 ³/₄ REPORT AND COMMUNICATIONS

Director's report. The Director's Report is attached.

Board Member comments. Wheeler asked that the list of books for each book group be listed in the Troy Today. Wheeler requested that the Library interloan the videotape of "Chaotic Transitions" when it becomes available in January. Cloyd asked if there was legislation pending restricting email use on library computers as a result of the September 11th terrorism. Gaffney suggested that the Board Packet be photocopied using both sides in order to save paper.

Suburban Library Cooperative. The SLC Library Directors sent a letter of complaint to SIRSI about the problems and requesting a plan of action from the Owner. The Annual Plan for 2001-02 was approved. SLC is investigating ways to reduce telecommunication costs. There was less per capita funding by the State this year. A new salary schedule was approved. A new Centralized Purchasing Policy was approved. A letter was sent to the City of Warren in response to their letter concerning the Centralized Purchasing Policy.

Friends of the Troy Public Library. The Bookstore has cleaned up part of their area and is working on cleaning out the storage areas.

Monthly Reports (June). Circulation for the month of September compared with the same time period a year ago showed an increase of 15.0%. There was an increase in Patron visits by 9.2%. Program attendance was up 21.3%, and the number of library programs offered was up 42.0%

Staff Changes. RESIGNATION: Leovelyn Palaspas, Page.

Gifts. One gift in the amount of \$35.00 was received.

Informational Items. Michigan Librarian (September/October)
October TPL Calendar

Contacts and Correspondence. 23 written comments from the public were noted.

Public Participation. There was no public participation.

The Library Advisory Board meeting adjourned at 8:10 P.M.

Respectively submitted,

Brian Stoutenburg
Library Director

The Chairman, Christopher Fejes called the meeting to order at 7:30 P.M., on Tuesday, October 16, 2001.

PRESENT: Kenneth Courtney
Christopher Fejes
Marcia Gies
Michael Hutson
Matthew Kovacs
Mark Maxwell
Walter Storrs

Also Present: Mark Stimac
Bob Davisson
Pam Pasternak

ITEM #1 – APPROVAL OF MINUTES OF MEETING OF September 18, 2001

Motion by Courtney
Supported by Gies

MOVED, to approve the minutes of the meeting of September 18, 2001 as written.

Yeas: 7 – All

MOTION TO APPROVE MINUTES AS WRITTEN CARRIED

ITEM #2 – VARIANCE REQUESTED. JACQUES MILOIAN, 1739 COVENTRY, for relief of the Ordinance to construct a shed, which will exceed the maximum allowable square footage for accessory buildings.

Mr. Stimac explained that the petitioner is requesting relief to construct a shed, which will exceed the maximum allowable square footage for accessory buildings. A permit for a 576 square foot detached garage has been issued and is currently under construction on this lot. An application has been submitted to construct a 100 square foot shed, which would result in 676 square feet of accessory buildings. Section 40.57.04 of the Zoning Ordinance limits the total square footage of all accessory buildings at this site to 600 square feet.

This item first appeared before the Board at the meeting of September 18, 2001 and was postponed to allow the Engineering Department to examine the property, to determine if they can help to alleviate the water problem, and also so that the petitioner can present an exact plan of the proposed construction to the Board.

The Engineering Department has inspected the site and recommends that a new catch basin be constructed on the existing rear yard drain located behind the petitioner’s property. In addition they recommend that an under-drain be installed to pick up the surface water in front of the shed and pipe it directly to the rear yard drain. Finally, they request that the slab of the new shed be installed so that it is no higher than 4” above the existing grade at the front of the building to minimize the need for any additional fill.

ITEM #2 – con't.

Mr. Jacques Miloian was present and stated that he had brought in an approval of his request from his neighbors at 1780 Coventry Drive.

Mr. Maxwell asked if the changes needed to be made before the construction of the additional structure and Mr. Stimac stated that these changes would help to minimize the flooding in the area. Mr. Stimac went on to say that this area is extremely flat and is made up of mostly hard clay and drainage has always been a problem. Mr. Stimac said that the intent of the recommendations made by the Engineering Department, was to offset any impact caused by the construction of new building, and that the City would not mandate these changes if the building were not built. Mr. Maxwell then asked who would be responsible for the financial burden of these changes and Mr. Stimac stated that since the additional drainage work was to offset the impact of the new construction, the petitioner would be responsible.

Motion by Courtney
Supported by Gies

MOVED, to grant Jacques Miloian, 1739 Coventry, relief of the Ordinance to construct a shed, which will exceed the maximum allowable square footage for accessory buildings.

- The shed shall abut the garage or be placed not less than 8' from the garage.
- The entrance to the shed will be at ground level
- No concrete, or any other impediment to the flow of water, shall be placed between the garage and the shed.
- Variance as granted is not contrary to public interest.
- Variance will not have an adverse effect on surrounding property.

Yeas: 5 - Gies, Hutson, Storrs, Courtney, Fejes
Nays: 2 – Kovacs, Maxwell

MOTION TO APPROVE REQUEST WITH STIPULATIONS CARRIED

ITEM #3 – VARIANCE REQUESTED. JAX CAR WASH, 2823 W. MAPLE, for relief to expand a legal non-conforming use in the B-3 Zoning District.

Mr. Stimac explained that the petitioner is requesting relief to expand a legal non-conforming use in the B-3 Zoning District by installing new gas tanks and gas pump islands.

This property is located in the B-3 (General Business) Zoning District. The required zoning classification for a car wash (with or without gasoline sales) is H-S (Highway Service). At the time this facility was constructed, car washes with gasoline sales were a permitted use in the B-3 Zoning District. The ordinance was subsequently changed to

ITEM #3 – con't.

move these uses to the H-S classification. As such, the existing use of the property as a car wash is a legal non-conforming use.

In April 2000 the gas pumps and supply tanks were removed from this facility. At that time that portion of the non-conforming use ceased to exist. Since the gasoline sales activity on this site has ceased for a period exceeding six months, that portion of the operation lost its legal non-conformance status per Paragraph E of Section 40.50.05, and the reconstruction of the gas pumps would constitute the expansion of the non-conforming use. Paragraph A of Section 40.50.05 of the Troy Zoning Ordinance prohibits the expansion of a non-conforming use.

Mr. Bruce Larson, president of Larson Equipment Company was present and stated that his company was proposing to install the new gas tanks at this location. Mr. Larson stated that this property was sold to a national car wash company, and at that time the new owners could not meet the state guidelines for underground tanks, and therefore removed the old tanks. Recently the property was re-purchased by the original owner, Mr. Bruce Milar, who wished to get back into the petroleum retail business. Mr. Larson went on to say that they have shown the ability to stack forty (40) vehicles awaiting service at the car wash, and that the area is always kept clean.

Mr. Fejes asked if the new tanks would be in compliance and Mr. Larson stated that they surpass the state requirements. Mr. Kovacs asked if Mr. Milar knew he would have to get a variance to re-install the tanks at the time he re-purchased this property, and Mr. Larson stated that he did not.

The Chairman opened the Public Hearing. No one wished to be heard and the Public Hearing was closed.

There are no written approvals or objections on file.

Mr. Storrs asked why the property was purchased back, and Mr. Milar stated that it was an opportunity for him to get back into the car wash business

Mr. Hutson voiced concern over this proposal establishing a use not permitted in the zoning district as the principal use of the property. He noted that the Ordinance is very restrictive in that matter.

Motion by Hutson

Supported by Courtney

ITEM #3 – con't.

MOVED, to deny the request of Jax Car Wash, 2823 W. Maple to expand a legal non-conforming use in the B-3 Zoning District by installing new gas tanks and gas pump islands.

- Variance would permit the establishment of a prohibited use as the principal use within a zoning district.
- Petitioner has not demonstrated any practical difficulty.

Yeas: 4 – Hutson, Storrs, Courtney, Gies

Nays: 3 – Kovacs, Maxwell, Fejes

MOTION TO DENY REQUEST CARRIED

ITEM #4 – VARIANCE REQUESTED. KIMBERLEE PORTER, 106 CHOPIN, for relief of the side yard setback to construct a detached garage.

Mr. Stimac explained that the petitioner is requesting relief to construct a detached garage. Section 40.57.05 of the Zoning Ordinance requires a 6' minimum setback to side and rear property lines. The site plan submitted indicates that the proposed garage would be constructed with a 3' side-yard setback from the west property line.

Kimberlee Porter was present and stated that her lot is only 40 feet wide and backing out of the garage would be very difficult with a 6' side yard setback. Ms. Porter went on to say that her home does not have a basement and she would also use the garage for the storage of her yard equipment, a bike and a snow blower.

Mr. Hutson asked why the petitioner had to go in 3' and Ms. Porter replied that she has a small patio, and if the drive is constructed 6' in, it would run into the patio. Mr. Maxwell stated that it is very difficult to back out of a garage with a 10' driveway. Mr. Storrs asked if Ms. Porter had spoken to the neighbor on the west side of her property, and she stated that she had spoken to the owner and he did not have any objections. Mr. Storrs then asked how she would maintain this 3' strip, and Ms. Porter stated that she was very creative and planned to add shrubs.

The Chairman opened the Public Hearing. No one wished to be heard and the Public Hearing was closed.

There is one written approval on file. There are no written objections on file.

Motion by Maxwell
Supported by Gies

ITEM #4 – con’t.

MOVED, to grant Kimberlee Porter, 106 Chopin relief of the side yard setback to construct a detached garage.

- Variance is not contrary to public interest.
- Variance will not have an adverse effect on surrounding property.

Yeas: All – 7

MOTION TO GRANT VARIANCE CARRIED

ITEM #5 – VARIANCE REQUESTED. MR. & MRS. PETER TREBOLDI, 3097 CASWELL, for relief of the rear yard setback to construct an addition.

Mr. Stimac explained that the petitioner is requesting relief to construct a rear yard addition. The site plan submitted indicates that the proposed addition would result in a rear yard setback of 42’. Section 30.10.02 requires a 45’ minimum rear yard setback in the R-1B Zoning District. In 1986 a variance was granted for an addition on another portion of the house and that addition was constructed with a rear yard setback of 38.1 feet. Mr. Stimac also noted that this lot is basically a square being 125 feet on all sides.

Mrs. Kathy Treboldi was present and stated that they want to enlarge their living space, and due to the fact that her elderly mother is living with them, they have to expand out rather than up. Ms. Treboldi explained that her mother has a walker and it is difficult for her to get around.

The Chairman opened the Public Hearing. No one wished to be heard and the Public Hearing was closed.

There are three (3) written approvals on file. There are no written objections on file.

Motion by Gies
Supported by Storrs

MOVED, to grant Mr. & Mrs. Peter Treboldi, 3097 Caswell, relief of the rear yard setback to construct an addition.

- The lot is unusually shallow compared to other lots in the area.
- Variance is not contrary to public interest.
- Variance will not have an adverse effect on surrounding property.
- Conforming would be unnecessarily burdensome to the petitioner.

Yeas: All – 7

MOTION TO GRANT VARIANCE CARRIED

ITEM #6 – VARIANCE REQUESTED. THOMAS PERSHA, 2032 E. SQUARE LAKE, for relief of the Ordinance to delete the 6' high screen wall along the east side of the site of the new office building at 2032 E. Square Lake.

Mr. Stimac explained that the petitioner is requesting relief of the Zoning Ordinance to delete the 6' high screen wall required along the east side of his office building currently under construction.

The site of the new office building is in the O-1 (Low Rise Office) Zoning classification. The property located adjacent to the east side of the site is zoned R-1D (Single Family Residential). Section 39.10.01 of the Troy Zoning Ordinance requires that a 6-foot high masonry screen wall be placed along the lot line when O-1 zoned sites abut residentially zoned property.

Mr. Thomas Persha was present and stated that although he understands the need to separate Commercial property from Residentially zoned property, he felt that this could be done with the use of natural screening rather than a masonry wall. Mr. Persha went on to say that presently there is quite a bit of screening which the existing shrubs and trees in the area provide. Mr. Persha also said that they plan to add more deciduous plantings in order to fill in any gaps.

Mr. Hutson stated that although he prefers natural screening, he was concerned because the trees that are presently in the area lose their leaves in the winter, and asked Mr. Persha what type of plantings he has in mind. Mr. Persha stated that they plan to put in conifers and cedars, which would remain green all year round.

The Chairman opened the Public Hearing.

Ms. Barbara Grant, 5971 Teakwood, was present and stated that she is in favor of natural screening. Ms. Grant does not feel that a masonry wall would be aesthetically pleasing, and would much rather have the property screened by trees and shrubs.

No one else wished to be heard and the Public Hearing was closed.

Mr. Persha brought in a letter signed by two residents, indicating approval of his request. There is one written approval, with stipulations, on file. There are no written objections on file.

Mr. Maxwell asked what time line Mr. Persha had in mind for the planting of these shrubs. Mr. Persha stated that they wished to plant as many as they could, this fall, and planned to finish the plantings in the spring, if necessary.

Mr. Fejes asked if the landscaping plan would have to be approved by the Parks and Recreation Department. Mr. Fejes expressed concern over the fact that several berms have been put in without Parks and Recreation approval, and have not been done correctly. Mr. Stimac stated that if the Board were in favor of granting the request, there

ITEM #6 – con't.

are guidelines set up by the Parks and Recreation Department, and Mr. Persha could present his plan to the Parks and Recreation Department for approval.

Motion by Kovacs

Supported by Courtney

MOVED, to grant Thomas Persha, 2032 E. Square Lake, a one-year (1) variance for relief of the Ordinance to delete the 6' high screen wall along the east side of the property, where Commercially zoned property abuts Residential zoned property.

- Petitioner shall present landscaping plan to the Parks and Recreation Department for approval.
- One-year variance will allow for new plantings to fill in.
- Variance is not contrary to public interest.

Yeas: All – 7

MOTION TO GRANT VARIANCE FOR ONE-YEAR (1) CARRIED

ITEM #7 – VARIANCE REQUESTED. AMERICAN TOWER CORPORATION AND NEXTELL COMMUNICATIONS, 991 BADDER, for relief of the front yard setback.

Mr. Stimac explained that the petitioner is requesting relief of the Zoning Ordinance to relocate an enclosure fence at their existing communication facility. Section 30.20.09 of the Troy Zoning Ordinance requires a minimum 50 foot front setback in the M-1 (Light Industrial) Zoning District. The site plan submitted indicates that the enclosure fence will be 19.1 feet from the front property line along Badder. The Building Department had received at the same time a request from Nextell to install an equipment building in this area. In order to coordinate these issues, we included language in the public hearing notices to cover variances necessary for both the fence and the building. Subsequently, the petitioner on the building request informed us that they would be revising the location of their building to comply with the setback requirements. Therefore they have withdrawn their request and no action by the Board is necessary at this time regarding the building setback.

Mr. Steve Baker of American Tower Corporation was present and stated that this property does not have sufficient ground space to provide for any additional telecommunication carriers. Mr. Baker stated that they wished to put the fence in this area, in order to make this property more appealing to other carriers. Mr. Baker also said that they are unable to put up this fence on the west side of the property because of the parking lot and cannot move the fence to the north side as the fence is already at the property line on this side. Mr. Baker went on to say that they are trying to gain maximum use of the facility at this location, and he believes this enclosure will help them to achieve this goal.

ITEM #7 – con't.

Mr. Maxwell asked if a second communication tower could be built in this area, and Mr. Baker replied that he thought that before construction, a variance would be required. Mr. Courtney stated that he did not feel a fence would be required until plans for a building were submitted. Mr. Storrs stated that there have been several instances where variances were granted in the area, but that they were held at a 25' setback. Mr. Maxwell stated that he felt that this request was quite large and felt more comfortable with a 25' setback. Mr. Baker stated that he felt that they were being proactive and trying to make the site ready for any communications carrier that might like to have a tower at this location. Mr. Maxwell asked if other carriers had expressed an interest in this location, and Mr. Baker stated that he did not have that information. Mr. Baker went on to say that he thought that Nextell would prefer to be on this side of the property. Mr. Maxwell asked if there was any environmental impact on the surrounding area from these communication towers and Mr. Stimac stated that although there is a great deal of debate of both sides of this issue, he was not aware of any definite impact. Mr. Stimac went on to say that the FCC regulations preclude the denial of telecommunication towers solely on health reasons. He also stated that because each carrier uses a different frequency he was not aware of any increased hazard based upon the cumulative effect of collocating many carriers on the same tower.

Mr. Hutson stated that he was very reluctant to grant this variance, as he does not feel that there is a hardship with the land, and Mr. Maxwell also said that he was concerned about the size of the variance request.

The Chairman opened the Public Hearing. No one wished to be heard and the Public Hearing was closed.

There is one written objection on file. There are no written approvals on file.

The Chairman noted that he perceived that since the reason for the variance is to allow for additional providers the Board would be reluctant to grant the variance without knowing what the requirements of the providers are. He also noted that if the Board were to deny this request, the petitioner could not reapply for the same thing

Mr. Baker asked that his request for a variance be withdrawn at this time. No further action on this request taken by the Board.

ITEM #8 – VARIANCE REQUESTED. ELIZABETH ABRO, 6462 JOHN R., for relief of the side yard setback to construct a deck.

Mr. Stimac explained that the petitioner is requesting relief of the side yard setback to construct a deck. The site plan submitted indicates that the proposed deck would result in an 8' side yard setback to the south property line. Currently, there is an 8.22' setback from the house to the north property line. This, along with the proposed deck, would result with a 16.22' total for both side yard setbacks. Section 30.10.05 requires a 20' minimum total for both side yard setbacks in the R-1D Zoning District.

ITEM #8 – con't.

Ms. Elizabeth Abro was present and stated that the shape of their lot is irregular, and also has a large drop at the rear of the garage. Ms. Abro also stated that when Troy Lake was developed they put in a retaining wall in order to make use of their property. Ms. Abro went on to say that the deck would be screened from neighboring property by a line of existing trees, and that the only place the deck would not comply with the Ordinance is where the property slopes down.

Mr. Storrs asked why the deck was out 4' further than the garage and Mr. Stimac explained that in order to comply with the Ordinance, the deck would have to come straight off the end of the garage and this is the area that the property slopes down. Mr. Kovacs asked if the proposed deck would infringe on the rear property setback and Mr. Stimac explained that the rear property line is actually out in the middle of the lake, and therefore the rear yard setback would not be a problem.

The Chairman opened the Public Hearing. No one wished to be heard and the Public Hearing was closed.

There are three (3) written approvals on file. There are no written objections on file.

Motion by Courtney
Supported by Kovacs

MOVED, to grant Elizabeth Abro, 6462 John R. relief of the side yard setback to construct a deck.

- Irregular shape of the lot makes conformance to the Ordinance unnecessarily burdensome.
- Variance is not contrary to public interest.
- Variance will not have an adverse effect on surrounding property.

Yeas: 6 – Courtney, Fejes, Gies, Hutson, Kovacs, Maxwell
Nays: 1 – Storrs

MOTION TO GRANT VARIANCE CARRIED

The Board of Zoning Appeals meeting adjourned at 9:00 P.M.

MS/pp

PARKS AND RECREATION ADVISORY BOARD

Minutes of October 18, 2001

Present: Jeff Stewart, member Kathleen Fejes, member
 John Goetz, member Tom Krent, member
 Robert O'Brien, member Lucy Lu, student rep.
 Doug Bordas, member Jeff Biegler, staff
 Stuart Alderman, staff Carol K. Anderson, staff

Absent: Larry Jose, Gary Hauff, Orestes Kaltsounis

Visitors: Kraig Schmottlach

A motion by Kathleen Fejes, supported by Robert O'Brien, that the minutes of September 13, 2001 be approved as submitted.

Ayes: All

Nays: None

MOTION CARRIED

NEW BUSINESS

- A. Kraig Schmottlach – The newest member of the Parks and Recreation staff, Kraig is the facility manager for the Community Center. He previously worked for Ball State University as the Recreation/Building Manager in which he oversaw two renovation projects. He has already been busy with developing Policies and Procedures for the Community Center, a fee structure for passes, room reservations through RecTrac and maintenance issues such as leaks in the roof, telephone and power outages, etc... He will be hiring 15-30 new part time staff for the facility operation of the enhanced Community Center.
- B. Community Center Fees – The proposed budget and fee recommendations for memberships and passes was discussed. Revenue from passes sold will be used to pay the operating expenses of the 2.6 million estimated operating cost. When Council approved the project, the direction was to subsidize the operation at the same level as the old Community Center (\$1 million). The goal is to generate \$1.6 million in revenue. There will be discounts given to residents that qualify as low income, seniors, the disabled and those who have purchased both an Aquatic pass and an annual pass.

A motion by Tom Krent, supported by Doug Bordas, to recommend the pass policy and fees for the new Community Center be approved by City Council.

Ayes: All

Nays: None

MOTION CARRIED

Staff Reports

- A. Directors Report – A request for a “Doggie Wedding” fundraiser in May 2002 was made and sent to City Council with a recommendation to deny approval. The basis for not recommending it was that ordinarily, special events are not approved in parks. Historically, the philosophy has been that reserving park space limits the use of the park by the general public and so have been denied.

Section 1 Golf Course – The City has closed on the school district property and the rough grading and shaping is scheduled to begin within a week or two.

- B. Recreation Report – The recruitment process has begun for lifeguards and fitness personnel. These are mostly part time positions but there will be 3 full time positions available. Advertising for these positions will be in the local newspapers and our winter brochure.

Rain has hampered activity on our outdoor fields. There will be a major restoration of these fields in order to play on them, which will also delay the season.

A handout describing the use of the soccer fields was discussed. The larger fields are used a high percentage of the time available. To keep the fields in good condition they are rotated and are not used to full capacity. The school fields are not in as good a condition as the City fields because they are not irrigated. Costello school site will be irrigated in the Spring of 2002. It is the only school site that will have irrigation.

- C. Parks Report – The Nature Center building construction is coming along. The completion date is scheduled for mid-January. This includes the tear down of the old building.

The irrigation system will be winterized and the restrooms in the parks will be closed at the end of the month. Mowing is slowing down and tree planting will begin early next month. 600 trees will be planted in 14 days.

Stars and Stripes banners will be installed on Big Beaver next week.

A motion by John Goetz, supported by Tom Krent, to excuse Lawrence Jose.

Ayes: All

Nays: None

MOTION CARRIED

The meeting was adjourned at 9:28 p.m.

**TROY DAZE MINUTES
OCTOBER 23, 2001**

Called to order at 7:32PM by Bob Berk

| | | |
|----------|----------------|--------------------------|
| Present: | Bill Hall | Cheryl Whitton-Kaszubski |
| | Jim Cyrulewski | Steve Zavislak |
| | Jeff Biegler | Dick Tharp |
| | Cele Dilley | Bob Matlick |
| | Cindy Stewart | Kessie Kaltsounis |
| | Bob Berk | Tonya Perry |

| | | |
|------------------------|---------------|------------------|
| Chairpersons & Guests: | Linda Hannon | JoAnn Preston |
| | Tom Kaszubski | Robert Preston |
| | Dave Lambert | Poncho Massaini |
| | Gail Anderson | Tom Connery |
| | Alison Miller | Mike Olesckowicz |

Absent: Eldon and Sue.

Motion by Jim, second by Cheryl, and carried, to excuse Eldon as he called to say he would be out of town.

Secretary Report – Motion by Cheryl, second by Kessie, and carried, to accept August minutes as submitted.

Motion by Cheryl, second by Bill, and carried, to accept September minutes as submitted.

New Business – November election of Advisory Committee Officers. Anyone interested/willing to serve, need to be nominated to the slate at November meeting. Kessie, Cheryl, and Bob stated they are willing to serve again. Eldon Thompson is moving to northern Michigan & is resigning with regrets. Need to contact anyone you think may be interested in being on the Advisory Committee so they can be nominated. If possible someone from the Troy business community again. Another idea may be a business community liaison.

Old Business – MFEA convention - Bill, Cele, Bob, Jim, Kessie, and Cheryl all plan to attend.

Need to supply a silent auction item(s) representative of our festival. Will be taking a wizard puppet and as yet, not certain if there will be other items available.

Troy Daze attendees should wear their festival shirts. Thursday, maroon, Friday, red, and Saturday green.

Motion by Cheryl, second by Bill, and carried, to adjourn. Adjourned at 7:46PM.

Next Troy Daze Advisory Committee meeting, November 27, 2001, at 7:30PM, followed by Festival Committee meeting.

RECEIVED

OCT 29 2001

**CITY OF TROY
CITY MANAGER'S OFFICE**

TO: The Honorable Mayor and City Council

FROM: John Szerlag, City Manager 
John M. Lamerato, Assistant City Manager-Finance and Administration 

RE: September 30, 2001 Quarterly Financial Report

DATE: October 25, 2001

Please find attached the Quarterly Financial Report for the Three Months Ended September 30, 2001.

If you have any questions, please feel free to call.

CITY OF TROY
QUARTERLY FINANCIAL REPORT
FOR THE THREE MONTHS ENDED SEPTEMBER 30, 2001

- QUARTER END HIGHLIGHTS
- STATEMENT OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL
- INVESTMENT LISTING (TYPE, LOCATION, RATE, MATURITY DATE)
- INVESTMENT FUND PORTFOLIO - COST VS. MARKET VALUE
- BANK BALANCES (LOCATION, FUND, BALANCE)

QUARTER END HIGHLIGHTS (SEPTEMBER 30, 2001)

GENERAL FUND

THE UNRESERVED/UNDESIGNATED FUND BALANCE AT JUNE 30, 2001 WAS \$10.0 MILLION, AFTER INCREASING THE RESERVE FOR CONDEMNATION SUITS AND REMEDIATION BY \$1 MILLION IN ANTICIPATION OF ROW NEEDS AND INCREASING THE INSURANCE RESERVE BY \$1 MILLION. THE \$10.0 MILLION IS 18% OF OUR 2001-02 GENERAL FUND OPERATING BUDGET. IF THE CURRENT BUDGET YEAR END RESULTS COME IN FAVORABLY WE WILL HAVE APPROX. \$.6 MILLION IN EXCESS OF OUR 17% GOAL TO APPLY THE 2002-03 CAPITAL BUDGET. THAT COMPARES TO \$2.9 MILLION FOR THE CURRENT YEAR.

WE HAVE BEEN PUT ON ALERT FROM THE STATE OF MICHIGAN THAT THERE WILL BE A REDUCTION IN STATE SHARED REVENUE DISTRIBUTIONS BASED ON REDUCED SALES TAX REVENUE. WE WILL KEEP AN EYE ON THIS REVENUE SOURCE THROUGHOUT THE YEAR. THE ONLY POSITIVE OF THIS NOTIFICATION IS THAT WE HAVE TRADITIONALLY BEEN VERY CONSERVATIVE IN OUR STATE SHARED REVENUE ESTIMATES FOR BUDGET PURPOSES.

DEPARTMENT HIGHLIGHTS

- TO DATE WE HAVE OVER 3,950 WATER CUSTOMERS SIGNED UP FOR AUTOMATIC WATER BILL PAYMENT.
- E-PACKET INTRODUCED TO CITY COUNCIL.

WEB SITE NEWS

COMPARISON OF WEB TRAFFIC DATA ON THE CITY OF TROY WEBSITE: SEPTEMBER, 2000 VS. SEPTEMBER, 2001 SUCCESSFUL HITS ON THE WEBSITE HAVE INCREASED 67% (FROM 82,296 TO 137,469 TOTAL HITS FOR THE MONTH).

WEB SITE ACTIVITY

TOP REQUESTED PAGES:

PROPERTY TAXES
FIRE DEPARTMENT
HOT LINKS

INTERNATIONAL VISITS:

CANADA, UK, GERMANY,
AUSTRALIA, FRANCE,
NETHERLANDS, NEW
ZEALAND, TAIWAN, ISRAEL,
JAPAN, MEXICO, DENMARK,
BELGIUM

City of Troy
Monthly Financial Report
September 30, 2001

CITY OF TROY
Monthly Financial Report
General Fund
For the Period Ending September 30, 2001

CITY OF TROY GENERAL FUND

| Description | Last Year Actual | 2001-02 Budget | Current Month | Year To Date | % |
|------------------------------------|-------------------|-------------------|------------------|-------------------|--------------|
| GENERAL FUND REVENUES | | | | | |
| TAXES | 27,391,258 | 29,375,690 | 63,581 | 29,207,600 | 99.43 |
| BUSINESS LICENSES & PERMITS | 41,256 | 47,200 | 1,501 | 4,534 | 9.61 |
| NON-BUS. LICENSES & PERMITS | 2,006,950 | 1,546,000 | 111,090 | 360,363 | 23.31 |
| FEDERAL GRANTS | 111,937 | 59,300 | 0 | 0 | .00 |
| STATE AGENCIES | 8,366,634 | 8,047,000 | 1,503,504 | 1,503,754 | 18.69 |
| CONTRIBUTIONS-LOCAL | 118,646 | 95,800 | 2,250 | 7,363 | 7.69 |
| CHARGES FOR SERVICES - FEES | 1,146,110 | 857,700 | 12,160 | 61,923 | 7.22 |
| CHARGES FOR SERVICES - REND. | 1,963,118 | 1,410,000 | 60,934 | 204,802 | 14.52 |
| CHARGES FOR SERVICES - SALES | 308,104 | 139,000 | 18,153 | 46,831 | 33.69 |
| CHARGES FOR SERVICES - REC | 1,332,938 | 1,375,000 | 104,365 | 373,571 | 27.17 |
| FINES & FORFEITS | 1,061,310 | 815,000 | 68,054 | 210,666 | 25.85 |
| INTEREST AND RENTS | 1,623,268 | 1,935,700 | 179,581 | 255,885 | 13.22 |
| OTHER REVENUE | 399,843 | 319,450 | 951 | 2,076 | .65 |
| OTHER FINANCING SOURCES | 7,306,505 | 9,069,130 | 1,027,750 | 1,027,750 | 11.33 |
| TOTAL GENERAL FUND REVENUE | 53,177,877 | 55,091,970 | 3,153,874 | 33,267,118 | 60.38 |
| EXPENDITURES | | | | | |
| LEGISLATIVE | 1,518,969 | 1,761,780 | 114,784 | 349,748 | 19.85 |
| FINANCE | 3,685,811 | 4,358,420 | 332,750 | 886,776 | 20.35 |
| OTHER GEN GOVERNMENT | 1,894,360 | 2,069,570 | 158,201 | 392,290 | 18.96 |
| POLICE | 18,416,034 | 19,765,930 | 1,606,021 | 4,485,850 | 22.69 |
| FIRE | 2,871,401 | 3,391,100 | 196,547 | 522,769 | 15.42 |
| BUILDING INSPECTION | 1,500,807 | 1,798,400 | 130,033 | 397,213 | 22.09 |
| STREETS | 4,356,799 | 5,117,940 | 306,584 | 935,669 | 18.28 |
| ENGINEERING | 2,461,572 | 2,776,130 | 232,721 | 609,649 | 21.96 |
| RECREATION | 5,347,912 | 6,905,540 | 491,263 | 1,490,928 | 21.59 |
| LIBRARY | 3,499,982 | 4,227,870 | 314,320 | 801,181 | 18.95 |
| TRANSFERS OUT | 1,810,000 | 2,919,290 | 727,000 | 727,000 | 24.90 |
| TOTAL GEN FUND EXPENDITURES | 47,363,647 | 55,091,970 | 4,610,224 | 11,599,073 | 21.05 |

CITY OF TROY
 Monthly Financial Report
 Refuse Fund
 For the Period Ending September 30, 2001

REFUSE FUND

| Description | Last Year Actual | 2001-02 Budget | Current Month | Year To Date | % |
|------------------------------|------------------|----------------|---------------|--------------|--------|
| REVENUES | | | | | |
| TAXES | 3,707,365 | 3,672,000 | 0 | 3,679,011 | 100.19 |
| CHARGES FOR SERVICES - REND. | 624 | 0 | 156 | 156 | .00 |
| CHARGES FOR SERVICES - SALES | 807 | 500 | 54 | 174 | 34.80 |
| INTEREST AND RENTS | 190,686 | 116,500 | 14,171 | 25,391 | 21.79 |
| OTHER FINANCING SOURCES | 0 | 0 | 0 | 0 | .00 |
| TOTAL REVENUE | 3,899,482 | 3,789,000 | 14,381 | 3,704,732 | 97.78 |
| EXPENDITURES | | | | | |
| CONTRACTORS SERVICE | 3,305,048 | 3,581,670 | 295,301 | 637,412 | 17.80 |
| OTHER REFUSE EXPENSE | 46,977 | 49,680 | 1,601 | 6,006 | 12.09 |
| RECYCLING | 125,364 | 157,650 | 7,739 | 33,181 | 21.05 |
| TOTAL EXPENDITURES | 3,477,389 | 3,789,000 | 304,641 | 676,599 | 17.86 |

CITY OF TROY
 Monthly Financial Report
 Capital Fund
 For the Period Ending September 30, 2001

CAPITAL FUND

| Description | Last Year Actual | 2001-02 Budget | Current Month | Year To Date | % |
|------------------------------|-------------------|-------------------|-------------------|-------------------|--------------|
| REVENUES | | | | | |
| TAXES | 6,512,306 | 7,300,000 | 0 | 7,313,696 | 100.19 |
| FEDERAL GRANTS | 33,168 | 0 | 0 | 0 | .00 |
| STATE AGENCIES | 233,579 | 4,132,900 | 7,366 | 101,596 | 2.46 |
| CHARGES FOR SERVICES - REND. | 396,770 | 152,000 | 0 | 0 | .00 |
| INTEREST AND RENTS | 1,068,537 | 632,600 | 110,704 | 156,332 | 24.71 |
| OTHER REVENUE | 625,335 | 1,000 | 0 | 2,920 | 292.00 |
| OTHER FINANCING SOURCES | 17,028,881 | 23,545,398 | 14,233,901 | 14,233,901 | 60.45 |
| TOTAL REVENUE | 25,898,576 | 35,763,898 | 14,351,971 | 21,808,445 | 60.98 |
| EXPENDITURES | | | | | |
| FINANCE | 66,908 | 75,000 | 63,961 | 64,008 | 85.34 |
| OTHER GEN GOVERNMENT | 58,902 | 487,000 | 3,819 | 5,540 | 1.14 |
| POLICE | 410,668 | 784,620 | 103,813 | 106,704 | 13.60 |
| FIRE | 266,948 | 462,000 | 328,246 | 463,419 | 100.31 |
| BUILDING INSPECTION | 4,491 | 20,000 | 0 | 900 | 4.50 |
| STREETS | 12,164,310 | 26,764,010 | 517,438 | 3,728,785 | 13.93 |
| ENGINEERING | 156,350 | 96,610 | 0 | 4,766 | 4.93 |
| RECREATION | 1,311,570 | 3,878,193 | 120,747 | 688,694 | 17.76 |
| LIBRARY | 337,276 | 450,000 | 0 | 28,968 | 6.44 |
| MUSEUM | 11,441 | 466,500 | 0 | 0 | .00 |
| PLANNING | 0 | 25,000 | 0 | 0 | .00 |
| STORM DRAINS & RET PONDS | 30,811 | 941,465 | 27,640 | 27,851 | 2.96 |
| INFORMATION TECHNOLOGY | 223,400 | 1,313,500 | 94,134 | 94,134 | 7.17 |
| TOTAL EXPENDITURES | 15,043,075 | 35,763,898 | 1,259,798 | 5,213,769 | 14.58 |

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CITY OF TROY
Monthly Financial Report
Golf Course
For the Period Ending September 30, 2001

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SYLVAN GLEN GOLF COURSE FUND

| Description | Last Year Actual | 2001-02 Budget | Current Month | Year To Date | % |
|------------------------------|---------------------|-------------------|------------------|-----------------|--------|
| REVENUES | | | | | |
| CHARGES FOR SERVICES - SALES | 44,096 | 45,000 | 3,320 | 15,654 | 34.79 |
| CHARGES FOR SERVICES - REC | 1,124,143 | 1,220,000 | 107,055 | 510,290 | 41.83 |
| INTEREST AND RENTS | 106,702 | 100,000 | 7,338 | 19,863 | 19.86 |
| OTHER REVENUE | 15 | 500 | 22 | 9- | 1.80 |
| OTHER FINANCING SOURCES | 873,820 | 178,440 | 0 | 0 | .00 |
| TOTAL REVENUE | 2,148,776 | 1,543,940 | 117,735 | 545,798 | 35.35 |
| EXPENDITURES | | | | | |
| SYLVAN GLEN GREENS | 852,359 | 884,890 | 63,890 | 237,534 | 26.84 |
| SYLVAN GLEN PRO SHOP | 278,417 | 389,050 | 30,122 | 88,519 | 22.75 |
| SYLVAN GLEN CAPITAL | 960,669 | 270,000 | 14,316 | 369,666 | 136.91 |
| TOTAL EXPENDITURES | 2,091,445 | 1,543,940 | 108,328 | 695,719 | 45.06 |

CITY OF TROY
Monthly Financial Report
Aquatic Center
For the Period Ending September 30, 2001

AQUATIC CENTER FUND

| Description | Last Year Actual | 2001-02 Budget | Current Month | Year To Date | % |
|----------------------------|---------------------|-------------------|------------------|-----------------|-------|
| REVENUES | | | | | |
| CHARGES FOR SERVICES - REC | 346,722 | 355,000 | 4,075 | 89,841 | 25.31 |
| INTEREST AND RENTS | 28,559 | 23,600 | 1,007 | 9,152 | 38.78 |
| OTHER REVENUE | 362 | 0 | 0 | 23 | .00 |
| TOTAL REVENUE | 375,643 | 378,600 | 5,082 | 99,016 | 26.15 |
| EXPENDITURES | | | | | |
| AQUATIC CENTER | 542,878 | 555,130 | 45,525 | 224,813 | 40.50 |
| CAPITAL | 65,994 | 70,000 | 660 | 19,960 | 28.51 |
| TOTAL EXPENDITURES | 608,872 | 625,130 | 46,185 | 244,773 | 39.16 |

CITY OF TROY
Monthly Financial Report
Sewer Fund
For the Period Ending September 30, 2001

SEWER FUND

| Description | Last Year Actual | 2001-02 Budget | Current Month | Year To Date | % |
|-----------------------------|---------------------|-------------------|------------------|-----------------|-------|
| REVENUES | | | | | |
| CHARGES FOR SERVICES - FEES | 363,730 | 325,000 | 12,486 | 44,782 | 13.78 |
| CHARGES FOR SERVICES - REND | 6,008,443 | 7,128,020 | 1,014,933 | 568,213 | 7.97 |
| INTEREST AND RENTS | 1,137,391 | 935,000 | 60,162 | 102,952 | 11.01 |
| OTHER REVENUE | 89,093 | 10,000 | 0 | 0 | .00 |
| TOTAL REVENUE | 7,598,657 | 8,398,020 | 1,087,581 | 715,947 | 8.53 |
| EXPENDITURES | | | | | |
| ADMINISTRATION | 5,993,650 | 6,863,680 | 532,738 | 1,254,220 | 18.27 |
| MAINTENANCE | 1,236,906 | 1,534,340 | 233,419 | 316,570 | 20.63 |
| CAPITAL | 178,461 | 5,549,020 | 0 | 2,740 | .05 |
| TOTAL EXPENDITURES | 7,409,017 | 13,947,040 | 766,157 | 1,573,530 | 11.28 |

CITY OF TROY
Monthly Financial Report
Water Fund
For the Period Ending September 30, 2001

WATER FUND

| Description | Last Year Actual | 2001-02 Budget | Current Month | Year To Date | % |
|------------------------------|------------------|----------------|---------------|--------------|-------|
| REVENUES | | | | | |
| CHARGES FOR SERVICES - FEES | 1,401,951 | 596,000 | 85,987 | 244,919 | 41.09 |
| CHARGES FOR SERVICES - SALES | 7,096,164 | 7,810,400 | 1,201,024 | 672,632 | 8.61 |
| INTEREST AND RENTS | 1,496,943 | 1,140,000 | 81,476 | 140,681 | 12.34 |
| OTHER REVENUE | 66,165 | 0 | 0 | 0 | .00 |
| TOTAL REVENUE | 10,061,223 | 9,546,400 | 1,368,487 | 1,058,232 | 11.09 |

EXPENDITURES

| | | | | | |
|---------------------------|------------|------------|-----------|-----------|-------|
| ADMINISTRATION | 6,446,527 | 7,356,600 | 868,122 | 1,112,264 | 15.12 |
| TRANS AND DISTRIBUTION | 150,437 | 142,770 | 4,063 | 14,974 | 10.49 |
| CUSTOMER INSTALLATION | 19,231 | 97,030 | 0 | 0 | .00 |
| CONTRACTORS SERVICE | 163,823 | 179,040 | 14,889 | 53,295 | 29.77 |
| MAIN TESTING | 109,060 | 178,210 | 5,048 | 31,375 | 17.61 |
| MAINTENANCE OF MAINS | 307,631 | 301,140 | 23,317 | 99,763 | 33.13 |
| MAINTENANCE OF SERVICES | 196,820 | 212,290 | 12,282 | 40,348 | 19.01 |
| MAINTENANCE OF METERS | 156,455 | 292,900 | 8,742 | 35,269 | 12.04 |
| MAINTENANCE OF HYDRANTS | 259,796 | 305,920 | 34,006 | 64,098 | 20.95 |
| METERS AND TAP-INS | 219,789 | 354,470 | 6,451 | 46,121 | 13.01 |
| WATER METER READING | 71,951 | 74,660 | 10,226 | 31,381 | 42.03 |
| ACCOUNTING AND COLLECTING | 51,234 | 51,370 | 6,662 | 19,738 | 38.42 |
| CAPITAL | 7,297,199 | 9,735,200 | 1,128,388 | 2,604,954 | 26.76 |
| TOTAL EXPENDITURES | 15,449,953 | 19,281,600 | 2,122,196 | 4,153,580 | 21.54 |

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CITY OF TROY
Monthly Financial Report
Motor Pool
For the Period Ending September 30, 2001

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15:05:42

MOTOR POOL FUND

| Description | Last Year Actual | 2001-02 Budget | Current Month | Year To Date | % |
|-----------------------------|---------------------|-------------------|------------------|-----------------|--------|
| REVENUES | | | | | |
| CHARGES FOR SERVICES - REND | 24,141 | 2,000 | 897 | 3,949 | 197.45 |
| INTEREST AND RENTS | 3,544,243 | 3,507,000 | 270,364 | 972,408 | 27.73 |
| OTHER REVENUE | 56,447 | 262,500 | 9,292- | 28,722 | 10.94 |
| OTHER FINANCING SOURCES | 2,113,550 | 1,064,140 | 0 | 0 | .00 |
| TOTAL REVENUE | 5,738,381 | 4,835,640 | 261,969 | 1,005,079 | 20.78 |
| | ===== | ===== | ===== | ===== | ===== |
| EXPENDITURES | | | | | |
| ADMINISTRATION | 389,832 | 467,610 | 31,651 | 87,278 | 18.66 |
| OPERATION AND MAINTENANCE | 2,486,210 | 2,692,870 | 217,444 | 639,509 | 23.75 |
| DPW FACILITY MAINTENANCE | 278,861 | 339,860 | 36,052 | 53,307 | 15.68 |
| CAPITAL | 1,547,608 | 1,335,300 | 2,150 | 177,933 | 13.33 |
| TOTAL EXPENDITURES | 4,702,511 | 4,835,640 | 287,297 | 958,027 | 19.81 |
| | ===== | ===== | ===== | ===== | ===== |

JL

| Fund | Mat Yr. | Mat Mo. | Mat Day | Type | Loc | Pur Yr. | Pur Mo. | Pur Day | Rate | Name | Face | Accrue 6/30 | Book |
|-------|---------|---------|---------|------|------------|---------|---------|---------|-------|------------|-----------|--------------|--------------|
| 101 | 2001 | 10 | 12 | 7 | HUNT BANK | 2001 | 8 | 2 | 3.580 | CD | 495,717 | | 495,717.28 |
| | 2001 | 11 | 16 | 7 | MNB | 2001 | 9 | 20 | 3.740 | CD | 1,103,777 | | 1,103,777.41 |
| | 2001 | 11 | 20 | 7 | REPUBLIC | 2001 | 9 | 21 | 2.700 | CD | 249,889 | | 249,889.34 |
| TOTAL | | | | | | | | | | | | 1,849,384.03 | |
| 112 | 2001 | 10 | 4 | 9 | ML | 2001 | 5 | 31 | 3.560 | TBILL | 2,068,000 | 5,979.97 | 2,042,884.14 |
| | 2001 | 10 | 5 | 8 | FITB | 2001 | 8 | 24 | 3.320 | FNMA | 1,000,000 | | 996,126.67 |
| | 2001 | 10 | 5 | 7 | FITB | 2001 | 8 | 28 | 3.350 | CD | 573,992 | | 573,992.85 |
| | 2001 | 10 | 5 | 8 | FITB | 2001 | 9 | 5 | 3.489 | FOUNT SQ | 2,572,000 | | 2,564,520.15 |
| | 2001 | 10 | 10 | 8 | FITB | 2001 | 9 | 10 | 3.528 | FOUNT SQ | 1,100,000 | | 1,096,901.67 |
| | 2001 | 10 | 11 | 9 | ML | 2001 | 6 | 8 | 3.550 | TBILL | 2,429,000 | 4,902.53 | 2,399,818.26 |
| | 2001 | 10 | 11 | 9 | ML | 2001 | 6 | 14 | 3.500 | TBILL | 1,035,000 | 4,902.53 | 1,023,299.33 |
| | 2001 | 10 | 11 | 8 | ML | 2001 | 9 | 17 | 3.000 | VERZN | 2,000,000 | | 1,996,000.00 |
| | 2001 | 10 | 12 | 7 | HUNT BANK | 2001 | 8 | 2 | 3.580 | CD | 622,477 | | 622,477.39 |
| | 2001 | 10 | 12 | 8 | FITB | 2001 | 8 | 24 | 3.320 | FHLB | 1,000,000 | | 995,481.11 |
| | 2001 | 10 | 12 | 8 | SSB | 2001 | 9 | 10 | 3.250 | SALOMON SB | 1,009,000 | | 1,006,085.11 |
| | 2001 | 10 | 12 | 8 | ML | 2001 | 9 | 17 | 3.020 | GLXD | 1,720,000 | | 1,716,392.78 |
| | 2001 | 10 | 15 | 8 | FITB | 2001 | 9 | 13 | 3.489 | GE CAP | 2,167,000 | | 2,160,785.34 |
| | 2001 | 10 | 18 | 9 | ML | 2001 | 6 | 21 | 3.410 | TBILL | 2,375,000 | 1,757.50 | 2,348,857.19 |
| | 2001 | 10 | 18 | 8 | FITB | 2001 | 8 | 24 | 3.300 | FNMA | 1,000,000 | | 994,958.33 |
| | 2001 | 10 | 19 | 7 | MNB | 2001 | 8 | 24 | 3.445 | CD | 7,309,161 | | 7,309,161.79 |
| | 2001 | 10 | 19 | 8 | FITB | 2001 | 9 | 19 | 3.500 | FOUNT SQ | 1,817,000 | | 1,813,138.88 |
| | 2001 | 10 | 25 | 9 | ML | 2001 | 6 | 27 | 3.400 | TBILL | 2,398,000 | 442.96 | 2,371,422.17 |
| | 2001 | 10 | 25 | 7 | STAND FED | 2001 | 9 | 20 | 3.050 | CD | 1,000,000 | | 1,000,000.00 |
| | 2001 | 10 | 26 | 8 | FITB | 2001 | 8 | 24 | 3.300 | FHLB | 1,000,000 | | 994,225.00 |
| | 2001 | 10 | 26 | 8 | SSB | 2001 | 9 | 5 | 3.350 | CITIBANK | 1,000,000 | | 995,254.17 |
| | 2001 | 11 | 1 | 9 | ML | 2001 | 7 | 5 | 3.530 | TBILL | 2,407,000 | | 2,379,550.17 |
| | 2001 | 11 | 1 | 7 | STAND FED | 2001 | 9 | 20 | 3.050 | CD | 2,000,000 | | 2,000,000.00 |
| | 2001 | 11 | 7 | 8 | FITB | 2001 | 5 | 10 | 3.890 | FOUNT SQ | 3,061,000 | 16,537.90 | 3,001,132.79 |
| | 2001 | 11 | 8 | 9 | ML | 2001 | 7 | 12 | 3.530 | TBILL | 2,408,000 | | 2,380,538.77 |
| | 2001 | 11 | 8 | 7 | STAND FED | 2001 | 9 | 20 | 3.050 | CD | 2,000,000 | | 2,000,000.00 |
| | 2001 | 11 | 15 | 9 | ML | 2001 | 5 | 17 | 3.750 | T STRIP | 2,046,000 | 8,802.63 | 2,008,742.34 |
| | 2001 | 11 | 16 | 7 | STAND FED | 2001 | 9 | 20 | 3.050 | CD | 2,000,000 | | 2,000,000.00 |
| | 2001 | 11 | 20 | 7 | REPUBLIC | 2001 | 8 | 23 | 3.500 | CD | 500,000 | | 500,000.00 |
| | 2001 | 11 | 20 | 7 | HUNTINGTON | 2001 | 8 | 23 | 3.500 | CD | 500,000 | | 500,000.00 |
| | 2001 | 11 | 20 | 7 | REPUBLIC | 2001 | 9 | 21 | 2.700 | CD | 591,146 | | 591,146.35 |
| | 2001 | 11 | 29 | 9 | ML | 2001 | 7 | 19 | 3.500 | TBILL | 2,025,000 | | 1,999,488.94 |
| | 2001 | 11 | 30 | 8 | SSB | 2001 | 9 | 26 | 2.400 | PFIZER | 1,047,000 | | 1,042,463.00 |
| | 2001 | 12 | 6 | 9 | ML | 2001 | 7 | 26 | 3.470 | TBILL | 3,458,000 | | 3,414,819.19 |
| | 2001 | 12 | 13 | 9 | ML | 2001 | 8 | 2 | 3.460 | TBILL | 1,611,000 | | 1,590,942.60 |
| | 2001 | 12 | 20 | 9 | ML | 2001 | 8 | 9 | 3.370 | TBILL | 2,661,000 | | 2,628,656.28 |
| | 2001 | 12 | 27 | 9 | ML | 2001 | 8 | 16 | 3.370 | TBILL | 1,252,000 | | 1,236,782.29 |
| | 2001 | 12 | 28 | 8 | FITB | 2001 | 9 | 28 | 3.710 | FOUNT SQ | 6,445,000 | | 6,404,759.93 |
| | 2002 | 1 | 3 | 9 | ML | 2001 | 8 | 23 | 3.310 | TBILL | 2,411,000 | | 2,382,229.40 |
| | 2002 | 1 | 10 | 9 | ML | 2001 | 8 | 22 | 3.350 | TBILL | 2,766,000 | | 2,730,933.00 |
| | 2002 | 1 | 17 | 9 | ML | 2001 | 8 | 30 | 3.280 | TBILL | 2,806,000 | | 2,771,080.89 |

7 = CD 8 = Paper 9 = T-Bills

| Fund | Mat Yr. | Mat Mo. | Mat Day | Type | Loc | Pur Yr. | Pur Mo. | Pur Day | Rate | Name | Face | Accrue 6/30 | Book |
|-------|---------|---------|---------|------|------------|---------|---------|---------|-------|------------|-----------|-------------|----------------|
| 112 | 2002 | 1 | 24 | 9 | ML | 2001 | 9 | 6 | 3.320 | TBILL | 2,982,000 | | 2,944,426.80 |
| | 2002 | 1 | 31 | 7 | COMERICA | 2001 | 9 | 7 | 3.380 | CD | 1,000,000 | | 1,000,000.00 |
| | 2002 | 1 | 31 | 9 | ML | 2001 | 9 | 24 | 2.620 | TBILL | 3,398,000 | | 3,366,780.88 |
| | 2002 | 2 | 7 | 7 | COMERICA | 2001 | 9 | 7 | 3.380 | CD | 1,000,000 | | 1,000,000.00 |
| | 2002 | 2 | 7 | 9 | ML | 2001 | 9 | 27 | 2.140 | TBILL | 2,166,000 | | 2,149,195.45 |
| | 2002 | 2 | 14 | 7 | STAND FED | 2001 | 9 | 14 | 3.300 | CD | 9,742,460 | | 9,742,460.62 |
| | 2002 | 2 | 14 | 9 | ML | 2002 | 9 | 27 | 2.250 | TBILL | 2,745,000 | | 2,721,515.00 |
| | 2002 | 2 | 21 | 8 | FITB | 2001 | 9 | 7 | 3.220 | FNMA | 2,000,000 | | 1,970,962.59 |
| | 2002 | 2 | 28 | 8 | FITB | 2001 | 9 | 7 | 3.230 | FHLM | 1,000,000 | | 984,835.69 |
| | 2002 | 2 | 28 | 7 | REPUBLIC | 2001 | 9 | 20 | 3.100 | CD | 1,000,000 | | 1,000,000.00 |
| | 2002 | 2 | 28 | 9 | ML | 2001 | 9 | 28 | 2.270 | TBILL | 2,111,000 | | 2,091,082.72 |
| | 2002 | 3 | 4 | 7 | MIDW GUART | 2001 | 9 | 5 | 3.350 | CD | 2,018,788 | | 2,018,788.89 |
| | 2002 | 3 | 7 | 8 | FITB | 2001 | 9 | 7 | 3.230 | FNMA | 1,000,000 | | 984,235.25 |
| | 2002 | 3 | 7 | 9 | ML | 2001 | 9 | 28 | 2.270 | TBILL | 2,059,000 | | 2,038,684.53 |
| | 2002 | 3 | 18 | 8 | FITB | 2001 | 9 | 7 | 3.215 | FHLM | 2,000,000 | | 1,966,712.93 |
| | 2002 | 6 | 30 | 7 | OLD KENT | 1998 | 12 | 4 | 2.700 | GOVT POOL | 459,668 | | 459,668.88 |
| | 2004 | 3 | 26 | 8 | FITB | 2001 | 9 | 27 | 3.700 | FNMA | 1,000,000 | | 1,000,000.00 |
| TOTAL | | | | | | | | | | | | 43,326.02 / | 118,024,398.50 |
| 591 | 2001 | 11 | 2 | 7 | NATL CITY | 2001 | 9 | 4 | 3.370 | CD | 1,449,624 | | 1,449,624.99 |
| | 2001 | 11 | 16 | 7 | MNB | 2001 | 9 | 20 | 3.050 | CD | 1,103,777 | | 1,103,777.41 |
| | 2001 | 11 | 20 | 7 | REPUBLIC | 2001 | 9 | 21 | 2.700 | CD | 131,898 | | 131,898.91 |
| | 2001 | 11 | 21 | 7 | HUNT BANK | 2001 | 8 | 23 | 3.400 | CD | 145,808 | | 145,808.99 |
| | 2001 | 11 | 21 | 7 | OLD KENT | 2001 | 9 | 27 | 2.500 | CD | 557,103 | | 557,103.98 |
| | 2001 | 12 | 21 | 7 | STAND FED | 2001 | 9 | 27 | 2.560 | CD | 1,475,656 | | 1,475,656.71 |
| | 2002 | 6 | 30 | 7 | COMERICA | 1997 | 7 | 1 | 3.100 | GOV'T POOL | 1,775,592 | | 1,775,592.55 |
| TOTAL | | | | | | | | | | | | | 6,639,463.54 |
| 688 | 2001 | 10 | 19 | 7 | MNB | 2001 | 8 | 24 | 3.350 | CD | 581,805 | | 581,805.63 |
| | 2001 | 11 | 14 | 7 | STAND FED | 2001 | 9 | 13 | 3.250 | CD | 733,230 | | 733,230.61 |
| 403 | 2002 | 6 | 30 | 7 | BANK ONE | 1997 | 7 | 1 | 3.040 | GOV'T POOL | 1,258,529 | | 1,258,529.36 |
| TOTAL | | | | | | | | | | | | | 2,573,565.80 |
| 701 | 2001 | 11 | 28 | 7 | MIDW GUART | 2001 | 8 | 30 | 3.450 | CD | 507,127 | | 507,127.25 |
| TOTAL | | | | | | | | | | | | | 507,127.25 |
| TOTAL | | | | | | | | | | | | 43,326.02 | 129,593,939.12 |

*** END OF REPORT ***

total 118,024,398.50
 CD's <31,858,027.89>
 Cash-OK <459,668.88>
 Investments 85,706,701.73

7 = CD 8 = Paper 9 = T-Bills



PRIORITY CLIENT **WCMA** ACCOUNT

CITY OF TROY

N/C - Results are not calculated for transactions which involve the amortization of premium, the repayment of principal, the sale of partnership interests, or the determination of ordinary income and/or capital items for discount and zero-coupon issues.

Current Portfolio

| Quantity | Security Description | Date Acquired | Adjust/Unit Cost Basis | Total Cost Basis | Estimated Market Price | Estimated Market Value | Unrealized Gain or (Loss) | Estimated Accrued Interest | Estimated Annual Income | Current Yield % |
|--------------------------------|--|---------------|------------------------|------------------|------------------------|------------------------|---------------------------|----------------------------|-------------------------|-----------------|
| Cash and Money Accounts | | | | | | | | | | |
| 48,595 | CMA TREASURY FUND | | 1.00 | 48,595 | 1.00 | 48,595 | | | 1,423 | 2.93 |
| Government Securities | | | | | | | | | | |
| 2,068,000 | ✓ U.S. TREASURY BILL ZERO% OCT 04 2001 | 05/31/01 | 98.78 | 2,042,884 | 99.97 | 2,067,524 | N/A | | | |
| 2,429,000 | ✓ U.S. TREASURY BILL ZERO% OCT 11 2001 | 06/07/01 | 98.79 | 2,399,818 | 99.93 | 2,427,372 | N/A | | | |
| 1,035,000 | ✓ U.S. TREASURY BILL ZERO% OCT 11 2001 | 06/14/01 | 98.86 | 1,023,299 | 99.93 | 1,034,306 | N/A | | | |
| 3,464,000 | Security Sub-Total | | | 3,423,117 | | 3,461,679 | | | | |
| 2,375,000 | ✓ U.S. TREASURY BILL ZERO% OCT 18 2001 | 06/21/01 | 98.89 | 2,348,857 | 99.88 | 2,372,316 | N/A | | | |
| 2,398,000 | ✓ U.S. TREASURY BILL ZERO% OCT 25 2001 | 06/27/01 | 98.89 | 2,371,422 | 99.84 | 2,394,331 | N/A | | | |
| 2,046,000 | ✓ U S TREASURY STRIPS PRIN ZERO% NOV 15 2001 | 05/17/01 | 98.17 | 2,008,742 | 99.70 | 2,039,882 | N/A | | | |
| 2,025,000 | ✓ U.S. TREASURY BILL ZERO% NOV 29 2001 | 07/19/01 | 98.74 | 1,999,488 | 99.61 | 2,017,264 | N/A | | | |
| 2,407,000 | ✓ U.S. TREASURY BILL ZERO% NOV 01 2001 | 07/05/01 | 98.85 | 2,379,550 | 99.79 | 2,401,969 | N/A | | | |
| 2,408,000 | ✓ U.S. TREASURY BILL ZERO% NOV 08 2001 | 07/11/01 | 98.85 | 2,380,538 | 99.75 | 2,401,980 | N/A | | | |

+ PLEASE SEE REVERSE SIDE



CITY OF TROY

Current Portfolio

| Quantity | Security Description | Date Acquired | Adjust/Unit Cost Basis | Total Cost Basis | Estimated Market Price | Estimated Market Value | Unrealized Gain or (Loss) | Estimated Accrued Interest | Estimated Annual Income | Current Yield % |
|------------------------------|---|---------------|------------------------|------------------|------------------------|------------------------|---------------------------|----------------------------|-------------------------|-----------------|
| Government Securities | | | | | | | | | | |
| 3,458,000 ✓ | U.S. TREASURY BILL ZERO% DEC 06 2001 | 07/26/01 | 98.75 | 3,414,819 | 99.57 | 3,443,303 | N/A | | | |
| 1,611,000 ✓ | U.S. TREASURY BILL ZERO% DEC 13 2001 | 08/02/01 | 98.75 | 1,590,942 | 99.52 | 1,603,347 | N/A | | | |
| 2,661,000 ✓ | U.S. TREASURY BILL ZERO% DEC 20 2001 | 08/09/01 | 98.78 | 2,628,656 | 99.48 | 2,647,216 | N/A | | | |
| 1,252,000 ✓ | U.S. TREASURY BILL ZERO% DEC 27 2001 | 08/16/01 | 98.78 | 1,236,782 | 99.43 | 1,244,951 | N/A | | | |
| 2,411,000 ✓ | U.S. TREASURY BILL ZERO% JAN 03 2002 | 08/23/01 | 98.80 | 2,382,229 | 99.38 | 2,396,268 | N/A | | | |
| 2,766,000 ✓ | U.S. TREASURY BILL ZERO% JAN 10 2002 | 08/22/01 | 98.73 | 2,730,933 | 99.34 | 2,747,993 | N/A | | | |
| 2,806,000 ✓ | U.S. TREASURY BILL ZERO% JAN 17 2002 | 08/30/01 | 98.75 | 2,771,080 | 99.30 | 2,786,554 | N/A | | | |
| 2,982,000 ✓ | U.S. TREASURY BILL ZERO% JAN 24 2002 | 09/06/01 | 98.74 | 2,944,426 | 99.25 | 2,959,903 | N/A | | | |
| 3,398,000 ✓ | U.S. TREASURY BILL ZERO% JAN 31 2002 | 09/17/01 | 99.08 | 3,366,780 | 99.21 | 3,371,291 | N/A | | | |
| 2,111,000 ✓ | U.S. TREASURY BILL ZERO% FEB 28 2002 | 09/27/01 | 99.05 | 2,091,082 | 99.03 | 2,090,586 | N/A | | | |
| 2,166,000 ✓ | U.S. TREASURY BILL ZERO% FEB 07 2002 | 09/20/01 | 99.22 | 2,149,195 | 99.16 | 2,148,000 | N/A | | | |
| 2,745,000 ✓ | U.S. TREASURY BILL ZERO% FEB 14 2002 | 09/20/01 | 99.14 | 2,721,515 | 99.12 | 2,720,953 | N/A | | | |
| 2,059,000 | U.S. TREASURY BILL | 09/27/01 | 99.01 | 2,038,684 | 98.99 | 2,038,265 | N/A | | | |

PLEASE SEE REVERSE SIDE

CODE # 6060F (R12-00)



PRIORITY CLIENT *WCMA* ACCOUNT

CITY OF TROY

Current Portfolio

| Quantity | Security Description | Date Acquired | Adjust/Unit Cost Basis | Total Cost Basis | Estimated Market Price | Estimated Market Value | Unrealized Gain or (Loss) | Estimated Accrued Interest | Estimated Annual Income | Current Yield % |
|----------|----------------------|---------------|------------------------|------------------|------------------------|------------------------|---------------------------|----------------------------|-------------------------|-----------------|
|----------|----------------------|---------------|------------------------|------------------|------------------------|------------------------|---------------------------|----------------------------|-------------------------|-----------------|

Government Securities

ZERO% MAR 07 2002

Total Government Securities

51,021,730

51,355,584

Current Portfolio

| Quantity | Security Description | Symbol | Sector | Date Acquired | Adjust/Unit Cost Basis | Total Cost Basis | Estimated Market Price | Estimated Market Value | Unrealized Gain or (Loss) | Estimated Annual Income | Current Yield % |
|----------|----------------------|--------|--------|---------------|------------------------|------------------|------------------------|------------------------|---------------------------|-------------------------|-----------------|
|----------|----------------------|--------|--------|---------------|------------------------|------------------|------------------------|------------------------|---------------------------|-------------------------|-----------------|

Other

| | | | | | | | | | | | |
|--------------------------------|--|--|--|----------|-------|-------------------|-------|-------------------|-----|--------------|-------------|
| 1,720,000 | CP GLXO W.PLC PPBE 27JUL01 00.000%12OCT2001 | | | 09/17/01 | 99.79 | 1,716,392 | 99.89 | 1,718,108 | N/A | | |
| 2,000,000 | CP VERZN NW FNG BE 17SEP01 00.000%11OCT2001 | | | 09/17/01 | 99.80 | 1,996,000 | 99.90 | 1,998,080 | N/A | | |
| Total Other | | | | | | <u>3,712,392</u> | | <u>3,716,188</u> | | | |
| Total of Long Portfolio | | | | | | <u>54,782,718</u> | | <u>55,120,367</u> | * | <u>1,423</u> | <u>2.93</u> |

* - Excludes N/A Items



BANK ACCOUNTS
9/30/01

| BANK | FUND | CHECKING ACCT BALANCE | POOLED INVESTMENT BALANCE | TOTAL |
|-------------------|----------------------|--------------------------|------------------------------|-------------------------|
| National City | Trust & Agency | \$ 3,613,853.78 | | \$ 3,613,853.78 |
| Michigan National | General | | 1,117,337.16 | 1,117,337.16 |
| Michigan National | Sewer | | 408,910.10 | 408,910.10 |
| Michigan National | Water Receiving | | 502,096.62 | 502,096.62 |
| Michigan National | Special Assessment | | 819,353.09 | 819,353.09 |
| Michigan National | Employees Retirement | | 103,979.71 | 103,979.71 |
| Old Kent | General | | 14,284,722.53 | 14,284,722.53 |
| Old Kent | Special Assessment | | 108,713.62 | 108,713.62 |
| Old Kent | Sewer | | 108,713.62 | 108,713.62 |
| Old Kent | Water | | 2,852,767.25 | 2,852,767.25 |
| Old Kent | Trust & Agency | | 1,645,801.28 | 1,645,801.28 |
| Old Kent | Employees Retirement | | 151,765.19 | 151,765.19 |
| Old Kent | Investment -LUG | | 459,668.88 | 459,668.88 |
| Old Kent | Bond "A" | | 2,725,017.04 | 2,725,017.04 |
| | Bond "B" | | 391,396.56 | 391,396.56 |
| | Bond "C" | | 489,056.07 | 489,056.07 |
| Comerica | | | 1,768,941.48 | 1,768,941.48 |
| Bank One | | | 1,255,570.28 | 1,255,570.28 |
| | | \$ 3,613,853.78 | \$ 29,193,810.48 | \$ 32,807,664.26 |

DATE: October 19, 2001

TO: Honorable Mayor and City Council

FROM: John Szerlaga, City Manager
Gary A. Shripka, Assistant City Manager/Services
Mark Stimac, Director of Building and Zoning

SUBJECT: Announcement of Public Hearing
Request for Commercial Vehicle Appeal
1956 Castleton

On August 13, 2001, information was sent to the residence of Mr. Thomas Scott that identified restrictions related to commercial vehicles located on residential property. As part of that information, he was advised that the Chevy cube van parked on that property did not comply with the exceptions found in Chapter 39, Section 40.66.00. He was given the option to remove the vehicles or appeal to City Council for relief of the Ordinance.

In response to our letter, Mr. Scott has filed an appeal. The appeal requests that a public hearing date be held in accordance with the ordinance. A public hearing has been scheduled for your meeting of November 19, 2001.

A copy of the application and photo is attached for your reference.

Should you have any questions or require additional information, kindly advise.

COMMERCIAL VEHICLE
APPEAL APPLICATION

RECEIVED

SEP 21 2001

Request is hereby made for permission to keep a commercial vehicle(s) as described below on the following residential zoned site:

BUILDING
DEPARTMENT

NAME: THOMAS SCOTT
ADDRESS: 1956 CASTLETON
CITY: TROY MI. ZIP: 48063 PHONE: 246 699 2383
ADDRESS OF SITE: SAME
NUMBER OF VEHICLES: 1
VEHICLE IDENTIFICATION NUMBER(S) 2GBH631K8P4133946
LICENSE PLATE NUMBER(S) 1400 GP
DESCRIPTION OF VEHICLE(S) 93' CHEVY CUBE VAN (14')

REASON FOR APPEAL (see A - D below) TO ALLOW TO CONTINUE TO
PARK IN DRIVELWAY FOR UP TO ONE YEAR
OR UNTIL VEHICLE IS SOLD OR WE MOVE W/IN THIS YEAR

THE APPLICANT IS AWARE OF THE REQUIRED FINDINGS WHICH ARE STATED IN THE FOLLOWING:

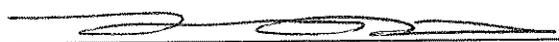
44.02.01 ACTIONS TO GRANT APPEALS ... SHALL BE BASED UPON AT LEAST ONE OF THE FOLLOWING FINDINGS BY THE CITY COUNCIL:

- A. The occurrence of the subject commercial vehicle on the residential site involved is compelled by parties other than the owner or occupant of the subject residential site (e.g. employer).
- B. Efforts by the applicant have determined there are no reasonable or feasible alternative locations for parking of the subject commercial vehicle.
- C. A garage or accessory building on the subject site cannot accommodate, or cannot reasonably be constructed or modified to accommodate the subject commercial vehicle
- D. The location available on the residential site for the outdoor parking of the subject commercial vehicle is adequate to provide for such parking in a manner that will not negatively impact adjacent residential properties, and will not negatively impact pedestrian and vehicular movement along the frontage street(s).

COMMERCIAL VEHICLE APPEAL APPLICATION

40.02.2. The City Council may grant appeals in relation to the type, character or number of commercial vehicles to be parked outdoors in Residential Districts for an initial period not to exceed two (2) years, and may thereafter extend such actions for a similar period.

Supporting data, attached to the application, shall include: a plot plan, drawn to scale, a description and location of the vehicle(s) and a photo of the vehicle on-site..



(signature of applicant)
THOMAS J SCOTT

STATE OF MICHIGAN
COUNTY OF OAKLAND

On this 21ST day of SEPTEMBER, 192001 before me personally appeared the above named person who depose and sayeth that he/she signed this application with full knowledge of its contents and that all matters stated therein are true.

Pamela R Pasternak Macomb
Notary Public, County, Michigan

My Commission Expires: 09-01-03

RECEIVED

OCT 17 2001

10/16/01

BUILDING
DEPARTMENT

DEAR CITY OF TROY

ATTACHED IS A SURVEY OF OUR HOME (1956 CASTLETON) WITH TRUCK HIGHLIGHTED PARKED IN DRIVE. ITS A 9'3" CHEVY 14' CUBE VAN, IN WHICH I USE THIS VEHICLE FOR MY WORK. UP TO OCT 2000 THIS VEHICLE WOULD BE AT JOBS THRU OUT THE WEEKDAYS, BUT SINCE I HAVE HAD A SERIES OF MEDICAL PROBLEMS, I NOW DO MORE SALES & MAINTENANCE OF THE JOBS THAN PRODUCTION. I WOULD LIKE TO HAVE UP TO ONE YEAR TO CONTINUE TO PARK IT AT 1956 CASTLETON UNTIL WE MOVE OR UNTIL VEHICLE IS SOLD.

ALSO THE DELAY TO ANSWER THIS VIOLATION WAS DO TO MY MOTHER IN THE HOSPITAL FROM SEPT 21/01 TO SEPT 27/01 IN WHICH SHE PASS-AWAY. I WAS BURIED ON OCT 1/01, I AM THE FAMILY MEMBER IN WHICH IS HANDLING HER AFFAIRS

ANY QUESTIONS BEFORE MEETING PLEASE CALL 689 2383 IF NOT IN LEAVE DETAILED MESSAGE ON VOICE MAIL

THANK YOU,

THOMAS J SCOTT

RECEIVED

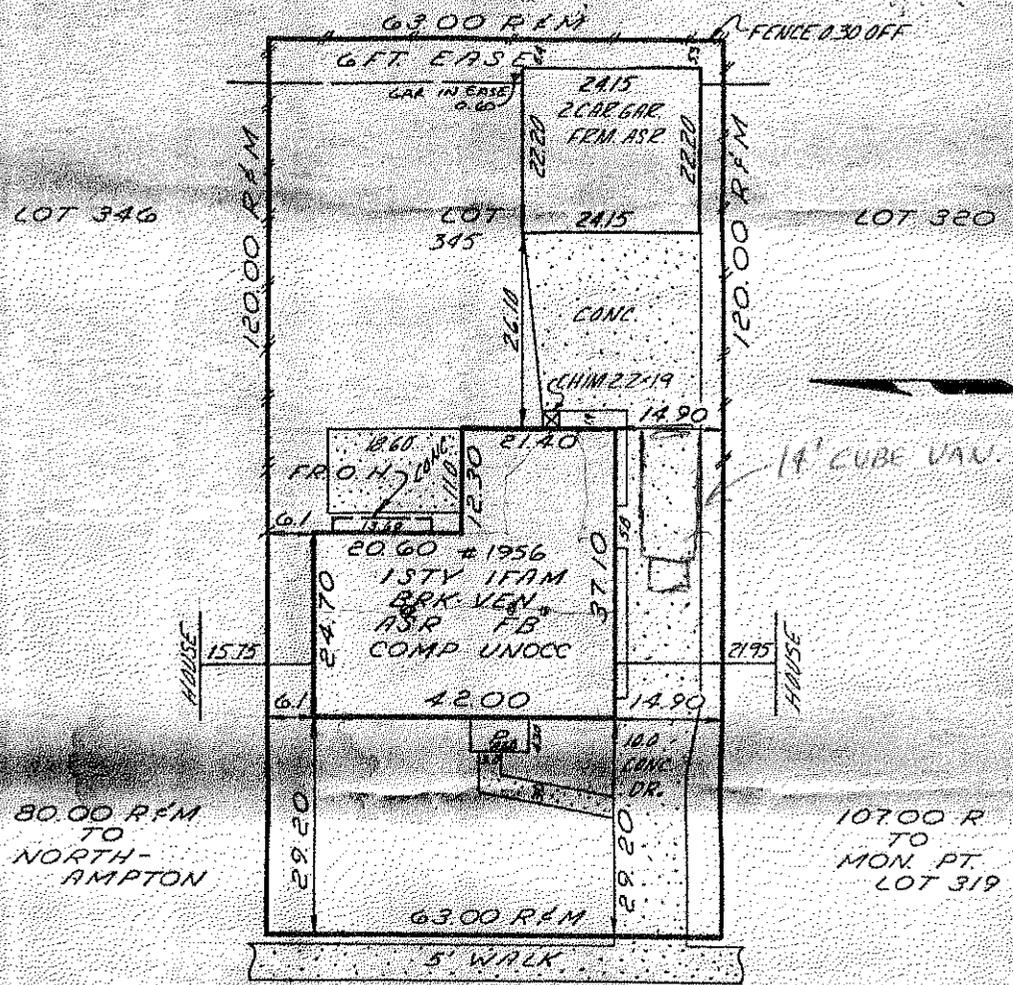
OCT 17 2001

MORTGAGE SURVEY FOR

BUILDING DEPARTMENT

bc Bank of Commerce
11300 Jos. Campau
Hamtramck, Michigan 48212 • Phone: 313/366-3200

Edward J. Schanbeck
Vice President
31912 Mound Road
Warren, Michigan 48092



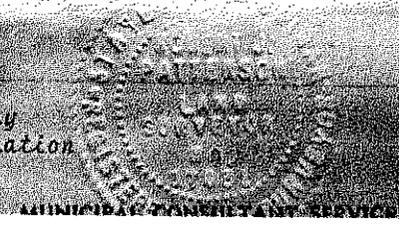
CASTLETON DRIVE 60'
SCALE 1"=20' 28' CONC. PAVING

LEGAL DESCRIPTION: Lot 345, "CARLSTON HEIGHTS SUB..." part of the E. 1/2 of Section 25, T.2N., R.11E., City of Troy, Oakland County, Michigan Liber 115 Page 5, 6, 7 & 8 O.C.R.

Survey # 86844
Larry R. Zezula

1/9/73 BT

Bank of Commerce
Barton Abstract & Title Company
Lawrence Title Insurance Corporation





DATE: October 26, 2001

TO: Honorable Mayor and City Council

FROM: John Szerlag, City Manager
Gary A. Shripka, Assistant City Manager, Services
Mark Stimac, Director of Building and Zoning

SUBJECT: Announcement of Public Hearing
Request for Commercial Vehicle Appeal
1421 Hartwig

On September 28, 2001, information was sent to the residence of Mr. Anthony Benedict that identified restrictions related to a commercial vehicle located on residential property. As part of that information, he was advised that the Chevy tow truck van parked on that property did not comply with the exceptions found in Chapter 39, Section 40.66.00. He was given the option to remove the vehicles or appeal to City Council for relief of the Ordinance.

In response to our letter, Mr. Benedict has filed an appeal. The appeal requests that a public hearing date be held in accordance with the ordinance. A public hearing has been scheduled for your meeting of November 19, 2001.

A copy of the application and photo are attached for your reference.

Should you have any questions or require additional information, kindly advise.

RECEIVED

OCT 26 2001

COMMERCIAL VEHICLE
APPEAL APPLICATION

1 of 4

Request is being made for permission to keep a commercial vehicle(s) as described below, on the following residential zoned site:

NAME: Anthony A. BENEDICT

ADDRESS: 1421 HARTWIG DRIVE

CITY: TROY MI. ZIP: 48075 PHONE: 248 828 0002

ADDRESS OF SITE: 1421 HARTWIG

NUMBER OF VEHICLES: 1

VEHICLE IDENTIFICATION NUMBER(S) 8NJ4221689

LICENSE PLATE NUMBER(S) -

DESCRIPTION OF VEHICLE(S) 1945 CHEVY TRUCK

REASON FOR APPEAL (see A - D below) B-C+D Along with
THE FACT it is NOT USED FOR COMM'L + IS A "VINTAGE"
+ HOPEFUL "Historical Plate" RECEPT SOMEDAY + IS IN
OPERABLE CONDITION FOR SHORT TRIPS

THE APPLICANT IS AWARE OF THE REQUIRED FINDINGS WHICH ARE STATED IN THE FOLLOWING:

44.02.01 ACTIONS TO GRANT APPEALS ... SHALL BE BASED UPON AT LEAST ONE OF THE FOLLOWING FINDINGS BY THE CITY COUNCIL:

- A. The occurrence of the subject commercial vehicle on the residential site involved is compelled by parties other than the owner or occupant of the subject residential site (e.g. employer).
- B. Efforts by the applicant have determined there are no reasonable or feasible alternative locations for parking of the subject commercial vehicle.
- C. A garage or accessory building on the subject site cannot accommodate, or cannot reasonably be constructed or modified to accommodate the subject commercial vehicle
- D. The location available on the residential site for the outdoor parking of the subject commercial vehicle is adequate to provide for such parking in a manner that will not negatively impact adjacent residential properties, and will not negatively impact pedestrian and vehicular movement along the frontage street(s).

2 of 4

RECEIVED

OCT 26 2001

BUILDING DEPARTMENT

-2 COMMERCIAL VEHICLE APPEAL APPLICATION

40.02.2. The City Council may grant appeals in relation to the type, character or number of commercial vehicles to be parked outdoors in Residential Districts for an initial period not to exceed two (2) years, and may thereafter extend such actions for a similar period.

Supporting data, attached to the application, shall include: a plot plan, drawn to scale, a description and location of the vehicle(s) and a photo of the vehicle on-site..

Anthony A. Benedict
(signature of applicant)

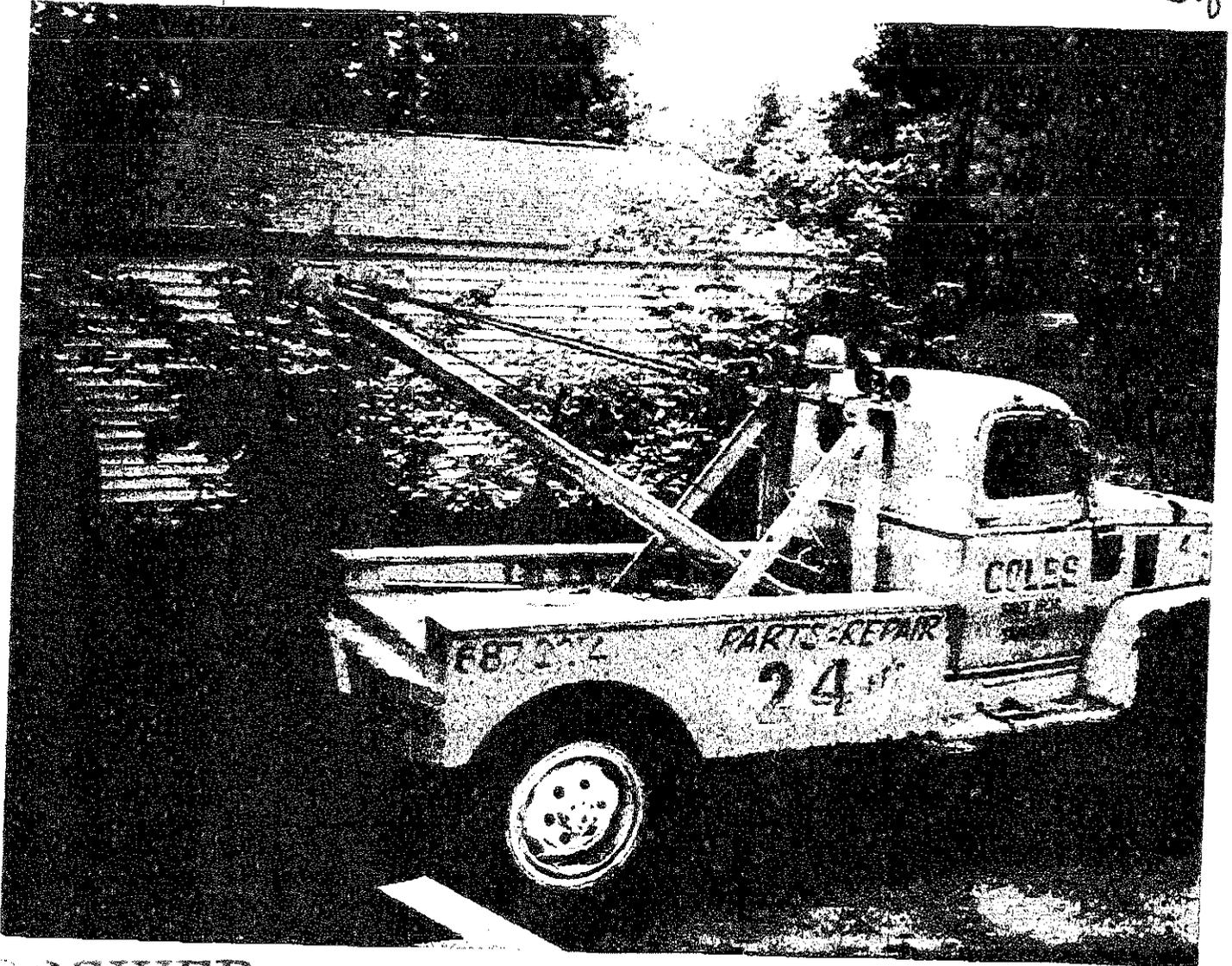
STATE OF MICHIGAN
COUNTY OF OAKLAND

On this 20 day of OCTOBER, 2001 before me personally appeared the above named person who depose and sayeth that he/she signed this application with full knowledge of its contents and that all matters stated therein are true.

Gen. P. Berard
Notary Public, Oakland
County, Michigan

My Commission Expires: 8-1-2003

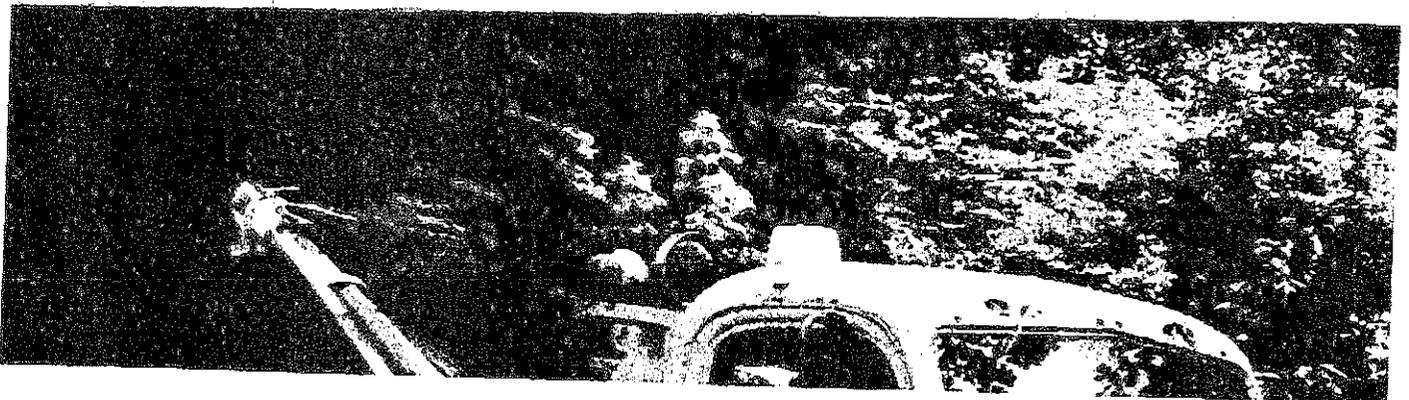
304



RECEIVED

OCT 26 2001

BUILDING DEPARTMENT



110-0

4 of 4

VEHICLE

RECEIVED

OCT 28 2001

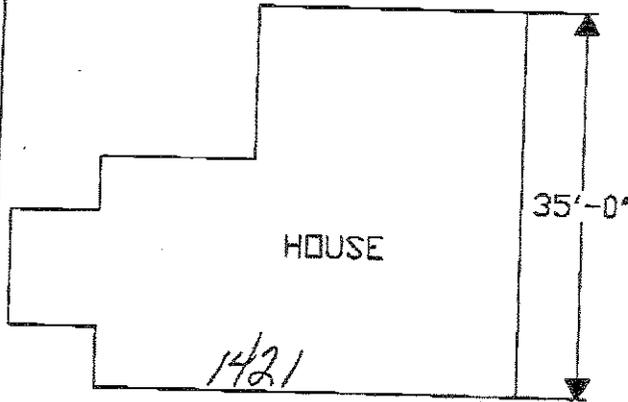
BUILDING DEPARTMENT

GARAGE

PROPERTY OUTLINE

DRIVEWAY

170'-0"



PROPOSED COMMERCIAL APPEAL APPLICATION

SCALE: 1/16" = 1'-0"

HARTWIG



PARTS-REPAIR

687-2214

24 HRS

COLES

SANITARY

DATE: October 29, 2001

TO: Honorable Mayor and City Council

FROM: John Szerlag, City Manager
Gary A. Shripka, Assistant City Manager/Services
Mark Stimac, Director of Building and Zoning 

SUBJECT: Parking Variance Request
1477 John R

We have received an application from David Donnellon, Architect, to construct an outdoor dining area at the existing Mario's restaurant at 1477 John R. The additional 70 outdoor seats proposed would result in a total of 215 seats at this facility. Section 40.21.31 of the Zoning Ordinance requires that a minimum of 129 parking spaces be provided for a restaurant with this seating capacity. The plans submitted with the application indicate that there are only 81 parking spaces available on the site. The petitioner, through the use of lease agreements, proposes to use portions of the parking on the adjacent industrial building to the south and the commercial property to the north. If included in the total parking available, these additional parking spaces would bring the total number of spaces available to 155. Section 40.20.02 requires that required parking be located on the same lot as the building that it serves. Due to the insufficient on-site parking available the application has been denied. In response to our denial of the building permit, the applicant has filed an appeal for the deficiency of the 48 spaces.

Please note that because of the location of the proposed structures that are to be built as part of this development, setback variances will be required from the Board of Zoning Appeals in order to allow for their construction.

A Public Hearing has been scheduled for your meeting of November 19, 2001 in accordance with Section 44.01.00.

We have enclosed copies of the petitioner's application and supporting documentation as well as a copy of the site plan of the facility for your reference. We will be happy to provide additional information regarding this request if you desire.

Attachments:

PARKING VARIANCE APPLICATION **RECEIVED**
FOR PUBLIC HEARING BEFORE CITY COUNCIL
CITY OF TROY

OCT 29 2001

BUILDING
DEPARTMENT

TO TROY CITY COUNCIL

DATE: 10-29-01

Request is hereby made for a variance to modify the parking provisions of the Zoning Ordinance enacted by the City Council or contrary to a decision rendered by the Building Official in denying an application for a permit.

Applicant: David Donnellon Phone: (248) 244-2990

Address: 2151 Livernois, Suite 100, Troy, MI 48083

Address of Property: 1477 John R

Lot # _____ Subdivision: _____

Zoning District: B-3 Sidwell # 20-35-226-096

Owner of Property: Vince Passalacqua Phone: (248) 588-6000

Address: 1477 John R, Troy, MI 48083

This appeal is made on a determination by the Director of Building & Zoning, in the enforcement of the Zoning Ordinance, in a letter dated: 10-23-01

Has there been a previous appeal involving this property? ^{not} sure _____ If Yes, state date _____

and particulars _____

REASON FOR VARIANCE:

Dimension of Stall? _____

Parking Spaces Required: 129

Number of Stalls? _____

Parking Spaces Provided: 81

Other Dimensions? _____

Variance Requested: 48

Outline your appeal, listing sections of the ordinance from which relief is sought and also outline your proposals, indicating your hardships. (continued on back of page)

Application for Parking Variance

The Owner is requesting a variance for parking to meet the parking requirements of the proposed use for outdoor dining. Section 40.20.02 of the Zoning Ordinance requires parking on the same site. The parking is easily met with 74 additional spaces on adjacent sites. The additional parking will be constructed on the adjacent property and the additional parking, under a perpetual lease, will be in excess of the parking requirements of the adjacent uses.

Mario's Restaurant is surrounded by properties that are occupied by other buildings with other uses. There isn't any property to purchase. It is an extreme hardship to expand the property for more parking. The use of adjacent property for parking during off-hours is much more reasonable and logical.

The Owner, Vince Passalacqua, is very interested in improving the quality of the restaurant and the quality of the neighborhood with a variety of dining experiences. The John R and Maple Road area needs to be revitalized. Improvements are beginning to occur and Mario's can make a big contribution to the aesthetics of the area as well as breathing new life and vitality to the business environment. Outdoor dining will be more aesthetically pleasing than just new landscaping. Outdoor dining will give the business people in the area more options for fine dining. The parking agreements for extra spaces and spaces not readily utilized after 5 p.m. by existing business will make it easy to function without any of the burdens of creating additional traffic congestion.

PLOT PLAN OF SITE ATTACHED HERETO

STATE OF MICHIGAN)

COUNTY OF Oakland)

I HEREBY DESPOSE AND SAY THAT ALL THE ABOVE STATEMENTS, AND INFORAMTION IN THE ATTACHED PAPERS AND SITE PLANS SUBMITTED ARE TRUE AND CORRECT.

Date: 10-29-01 _____

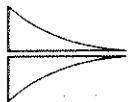
(Signature of Applicant)

Signed and Sworn to before me this 29th day of Oct -1901

Patricio A. Gladysz
Notary Public Macomb - Acting in Oakland

My Commission Expires: 3-18-04

Filing Fee \$200.00 Date Paid 10-29-01



October 9, 2001

Mr. Mark Stimac
Building Department
Troy City Hall
500 W. Big Beaver Road
Troy, MI 48084

Dear Mr. Stimac:

Re: Mario's Restaurant
Outdoor Dining

I am submitting the plans for Mario's Restaurant outdoor dining. This project includes an expanded patio for a total of 70 patrons, an attached gazebo and a few detached dining or serving areas with awnings.

It should be clear by the drawings that the request for expanded outdoor dining includes the use of adjacent parking lots. The jewelry store to the north, of course, already shares parking under an agreement that dates back 20 or 30 years. The parking on the adjacent industrial property is a perpetual agreement controlled by the owner of the restaurant. As long as the restaurant needs the extra parking, the owner will maintain the use agreement with the industrial property owner. I have included a copy of the lease agreement for your review.

Please take whatever steps are necessary to have this request put on the Council's agenda. If you have any questions, please call me.

Sincerely,

David Donnellon, AIA, AICP

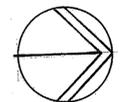
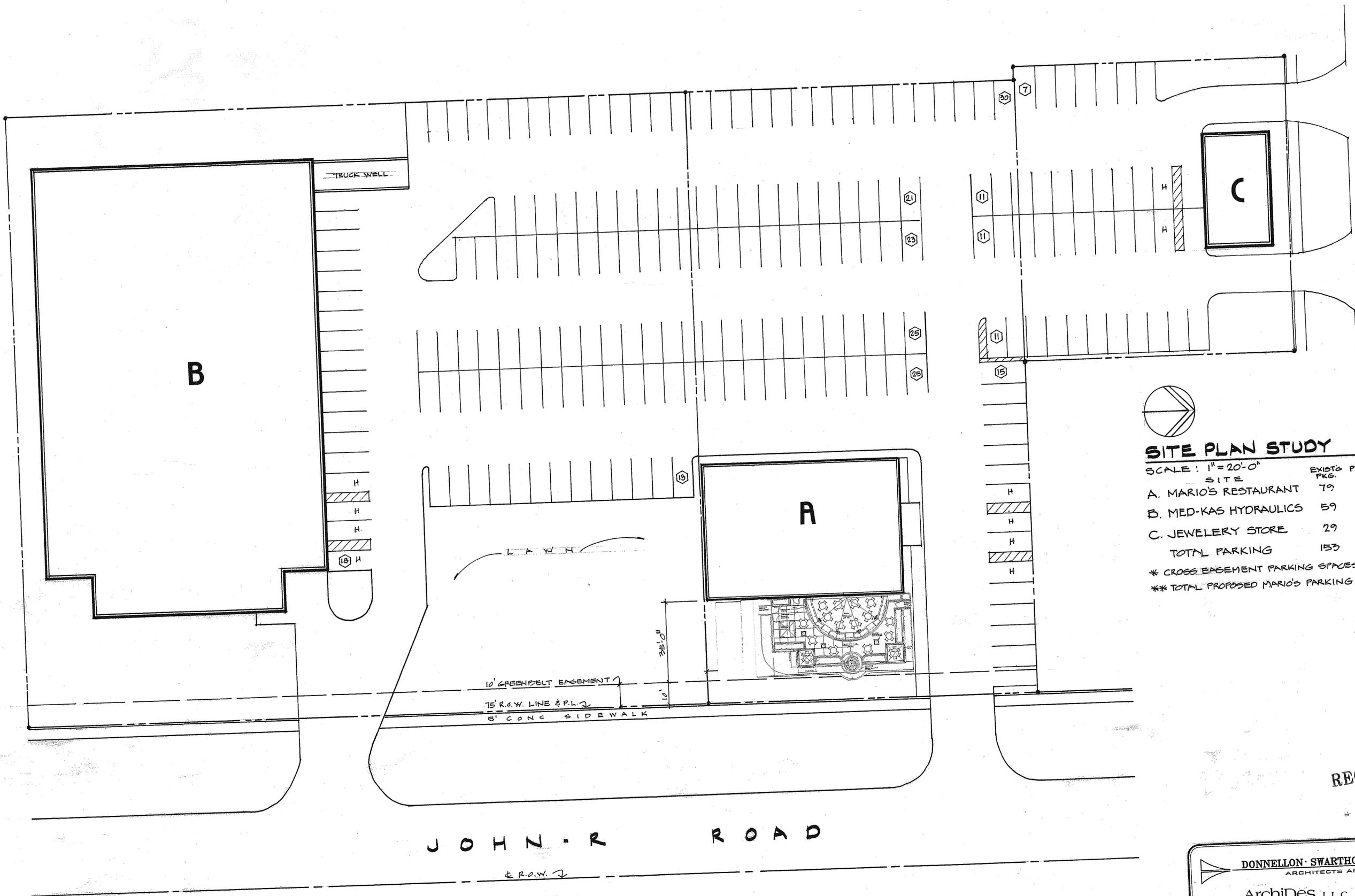
jd

Enclosures

cc Mr. Vince Passalacqua

RECEIVED
OCT 11 2001
BUILDING
DEPARTMENT

ROAD PLANS



SITE PLAN STUDY

SCALE: 1" = 20'-0"

| SITE | EXISTG PKG. | PROPOD PKG. | FOR MARIO'S |
|-----------------------|-------------|-------------|-------------|
| A. MARIO'S RESTAURANT | 79 | 81 | 81 |
| B. MED-KAS HYDRAULICS | 59 | 95 | *64 |
| C. JEWELRY STORE | 29 | 34 | *10 |
| TOTAL PARKING | 153 | 210 | 185** |

* CROSS EASEMENT PARKING SPACES
 ** TOTAL PROPOSED MARIO'S PARKING



DONNELSON · SWARTHOUT · ASSOCIATES · INC.
 ARCHITECTS AND PLANNERS

Archides, L.L.C.
 Architectural Design • Planning • Programming

2151 LIVERNOIS, STE 300 TROY, MI 48063-1641
 PHONE (248) 244-2990 FAX (248) 244-2992

RECEIVED

OCT 11 2001

LEASE AGREEMENT

This document evidences an agreement between ~~Mari~~ **BUILDING DEPARTMENT** Troy, Inc., hereinafter referred to as lessee, and Timed Properties, hereinafter referred to as lessor. Lessor hereby agrees to lease sixty-three (63) parking places at 1419 John R in Troy, Michigan for the consideration of ninety-nine dollars (\$99.00) per month. The lease shall be effective on April 1, 2001 and shall terminate on March 31, 2002. The lease will allow the customers of the tenant to use said parking spaces from 3 p.m. until 1 a.m. during the time that the lease is in effect. The tenant will have an option to renew the lease for the identical consideration upon the expiration of this lease. The renewed lease will be in effect for this additional year with the tenant to have the option to renew the lease again upon identical terms as contained in the lease herein for the next additional year. This arrangement shall continue until the tenant does not renew the lease. The lease shall be considered to be renewed each year as stated above upon a tender by the tenant to the landlord of a written lease substantially incorporating the terms contained herein, time not being of the essence. The consideration for the option to renew the lease is one dollar (\$1.00) per month for each month that the lease is in effect. The lessee will keep the leased parking area in reasonable repair, absent normal wear and tear. The tenant will hold the landlord harmless from any claims arising from the use of the

leased spaces during the time that such spaces are used by customers of the tenant.

Mario's of Troy, Inc.
By: Vincent Passalacqua

Dated:


Timed Properties

By:

Dated: 1-18-01



Resolution

Whereas, On September 11, 2001, terrorists hijacked four commercial airliners, crashing two into New York City's World Trade Center, destroying its twin towers, a third into the Pentagon outside of Washington, D.C., and a fourth into the Pennsylvania countryside; and

Whereas, These terrorists killed or injured thousands of innocent people, both Americans and citizens of other countries, including workers and visitors in the World Trade Center and the Pentagon, passengers and crews of the aircraft, police, fire and rescue workers, and other innocent people; and

Whereas, These reprehensible crimes, the deadliest assaults ever launched against the United States, were clearly intended to weaken and intimidate our nation; and

Whereas, Rather than being defeated or weakened, The United States of America, President Bush and his Cabinet, members of Congress and our country's citizens stand united and proud, with an abiding faith in the ideals and strength of our nation: liberty and justice for all,

Now, Therefore, Be It Resolved, that we, the Birmingham City Commission, on behalf of the citizens and employees of Birmingham, do offer our deepest condolences to the victims of these heinous acts, as well as to their families and friends, and offer any resources that we can share to assist in their recovery.

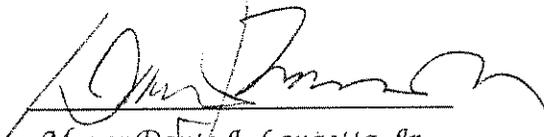
Be It Further Resolved, that we do commend and celebrate the American heroes of these events, whether passengers and crew who died attacking the hijackers, police, fire and rescue personnel who died trying to save others, or the many ordinary people who, faced with horror and destruction, performed extraordinary deeds.

Be It Further Resolved, that we do condemn those who committed these criminal atrocities, as well as their evil accomplices and sponsors.

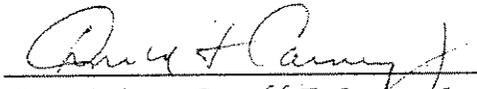
Be It Further Resolved, that we stand united in supporting our President, our country and those who defend it in their efforts to bring these criminals to justice.

Be It Further Resolved, that this resolution be entered into the permanent records of the Birmingham City Commission.

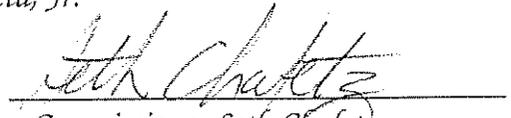
Be It Further Resolved, that copies of this resolution be sent to President George W. Bush, Senator Carl Levin, Senator Debbie Stabenow, Congressman Joe Knollenberg and to neighboring communities.



Mayor Dante J. Lanzetta, Jr.



Commissioner Donald F. Capney, Jr.



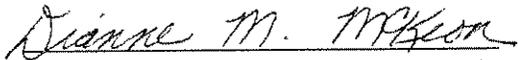
Commissioner Seth Chafetz



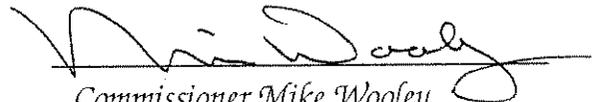
Commissioner Robert A. DeLaura



Commissioner Russell W. Dixon



Commissioner Dianne M. McKeon



Commissioner Mike Wooley

Charter Township of Brownstown



SHERRY A. BEREZ-BURTON
Clerk

21313 TELEGRAPH ROAD
BROWNSTOWN, MICHIGAN 48183-1399
E-mail: www.brownstown-mi.org

Phone: (734) 675-0910
Fax: (734) 675-9931

October 16, 2001

Tonni Bartholomew, Clerk
City of Troy
500 West Big Beaver
Troy, MI 48084

Dear Ms. Bartholomew,

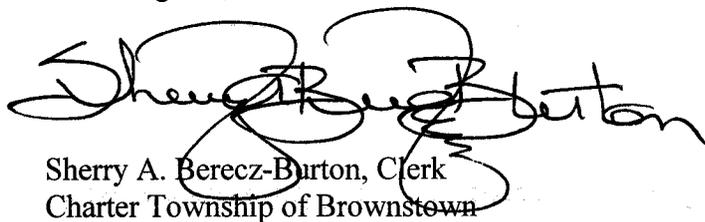
At its Regular Board Meeting of October 15, 2001, the Charter Township of Brownstown Board of Trustees adopted the attached resolution opposing the creation of a State Oversight Contracting Board in relation to Detroit Metropolitan Airport and any other legislation that weakens the "home rule" or usurps the authority of local elected officials.

Please request consideration of concurrence and adoption by your local Board and if approved please forward a copy to local legislative representatives.

If you have any questions or require additional information, please do not hesitate to contact my office at (734) 675-0910.

Thank you for your assistance.

Warm regards,



Sherry A. Berez-Burton, Clerk
Charter Township of Brownstown

SABB/lak

Attachment

G-5b



RESOLUTION

At a regular meeting of the Charter Township of Brownstown Board of Trustees, County of Wayne, State of Michigan, duly called and held on the 15th day of October, 2001, at 7:30 P.M., the following Resolution was adopted:

PRESENT: Clerk Berez-Burton and Trustees: Cronin, Harris, Mann, and Young.

ABSENT & EXCUSED: Supervisor Boller and Treasurer Wright.

The following resolution was offered on a motion of Cronin, supported by Berez-Burton:

WHEREAS, the Michigan Senate's committee on Detroit Metropolitan Airport has introduced legislation which calls for the State to institute an oversight contracting board at the Wayne County Detroit Metropolitan Airport; and

WHEREAS, Wayne County has successfully operated Metro Airport since its inception 70 years ago, and the Airport will soon open a new \$1.2 billion terminal increasing safety and comfort of travelers, a sixth runway to reduce flight delays, and a new south access road; and

WHEREAS, the State proposal would create an unnecessary layer of bureaucracy not accountable to the citizens of the region at an estimated cost of \$3 million; and

WHEREAS, throughout history, our citizens have shown a strong preference for local control in government, and the proposed legislation usurps the authority of the elected representatives of Wayne County; and

WHEREAS, the citizens of Wayne County have adopted a Home Rule Charter for the County, and as a home-ruled entity, Wayne County has been able to balance its budget or end each of its fiscal years with a surplus for well over a decade; and

WHEREAS, Wayne County's priority at the present time should be safety and security for all travelers, not dealing with state government politics; and

WHEREAS, to reduce any concerns citizens have about contract oversight, the County has established a Stakeholders Committee to review contracts, budgets, policies, and other issues at Metro Airport, and the committee will include representatives from the airlines, airport concessions, labor unions, Michigan Bureau of Aeronautics, and the Chamber of Commerce; and

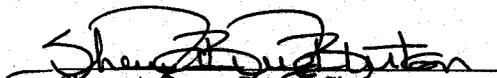
WHEREAS, the State's intrusion into local government is unwanted and unjustified, may delay improvements, and will create an instability that this region cannot afford right now.

THEREFORE, BE IT RESOLVED, that the Charter Township of Brownstown Board of Trustees opposes the adoption of the State's airport oversight legislation and any other legislation that weakens "home rule" or usurps the authority of local elected officials and that a copy of this resolution be sent to Governor Engler, Michigan Senator Steil, U. S. Senators Levin and Stabenow, U.S. Congressman Dingell, State Senator Bennett, and State Representative Mans.

AYES: Clerk Berez-Burton and Trustees: Cronin, Harris, Mann, and Young.

NAYS: None.

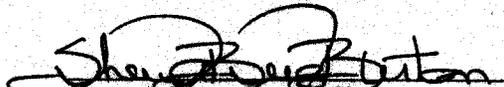
RESOLUTION DECLARED ADOPTED


Sherry A. Berez-Burton, Clerk
Charter Township of Brownstown

CERTIFICATION

State of Michigan
County of Wayne:

I, Sherry A. Berez-Burton, Clerk of the Charter Township of Brownstown, County of Wayne, State of Michigan, do hereby certify that the foregoing is a true and correct copy of Resolution as adopted by the Charter Township of Brownstown Board of Trustees at a regular meeting held on the 15th day of October 2001.


Sherry A. Berez-Burton, Clerk
Charter Township of Brownstown

-----Original Message-----

From: Schultz, Robert M [mailto:Robert.Schultz@usa.xerox.com]
Sent: Friday, October 12, 2001 2:43 PM
To: 'AndersonCK@ci.troy.mi.us'
Subject: Thank You!

Carol -

I just wanted to take a moment to Thank you and your staff for your participation in last evenings Citizen's Academy.

It was an enlightening and highly informative session. The tour of the new Community Center was really terrific. It is going to be a wonderful addition to the City. The bus tour was great too... it is always better to see thing in person instead of looking at pictures or a map.

Again, Thank you for your time and the valuable information you shared.

Bob Schultz



TRAFFIC IMPROVEMENT ASSOCIATION OF OAKLAND COUNTY

2187 Orchard Lake Rd., Suite 140, Sylvan Lake, MI 48320-1778
(248) 334-4971 • FAX (248) 334-2060

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County of Oakland

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President
Oakland University

JOHN L. SIMON
Senior Vice President
The Taubman Company, Inc.

*John - Thanks for all of
your help,
Frank*

October 12, 2001

MEMORANDUM

TO: *The Three Amigos !*
J. Abraham, S. Dearing, and W. Conklin

RE: "Early Birds"

FROM: Frank P. Cardimen, Jr.
TIA

On behalf of the TIA, I want to thank you all of you for participating in our "Early Birds" education meeting last Wednesday in Auburn Hills.

The feedback has been great from our 80 participants! Following "Early Birds," I attended the Oakland County Chiefs of Police meeting in Detroit where I spoke to three of the chiefs who attended our meeting earlier. Their reaction was" I wasn't interested in 5 vs 4 lanes engineering issues, but really seemed enjoyed the presentation and learning about the issues involved."

In addition, Eileen Weisse of TIA held a meeting following "Early Birds" in the same room with 25 participants and they had the same reaction. We had council members from Auburn Hills and Rochester Hills who specifically attended to hear your analysis.

Thanks again for taking time out of your busy schedule and "volunteering" to participate in our program. Enclosing a little token of our appreciation. Look forward to seeing each of you soon.

Sincerely,

Frank P. Cardimen, Jr.
President

Enclosure

RECEIVED

OCT 15 2001

ENGINEERING

SUSICK ELEMENTARY SCHOOL
2200 Castleton
Troy, MI 48083

A WARREN CONSOLIDATED SCHOOL
Ronald A. Bulgarelli, Principal
(248) 689-4236

October 10, 2001

Dear Chief Craft:

This is a note of thanks for all your support this year.

Sergeant Redmond, on several occasions has been patrolling Susick's parking lot and enforcing parking lot safety rules. His presence has helped tremendously.

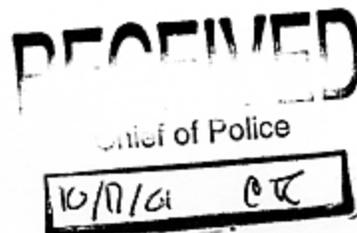
Officer Kaptur is always willing to be present at any school activity. She has attended our P.T.O. meetings, "Fund Run" and safety assemblies.

Your support on September 11th, by sending two officers to my building, was very reassuring to students, staff and parents.

Thank you again for your continued involvement and support in public education.

Sincerely,


Ronald A. Bulgarelli
Principal





PORSCHE

Porsche Engineering Services, Inc.

1965 Research Drive
Troy, Michigan 48083
Telephone: 248-524-0028
Telefax: 248-524-0528

Styling Studio
5761 McFadden Avenue
Huntington Beach, California 92649
Telephone: 714-899-2644
Telefax: 714-899-2643

October 12, 2001

Mr. Charles Craft
Chief of Police - Troy
Troy Police Department
500 W. Big Beaver
Troy, MI 48084

Dear Chief Craft:

Our firm, Porsche Engineering Services, Inc., would like to give special thanks to you, and your team, especially Officers John Block, Theresa Harrison and Mark Owczarzak, for all the assistance given to us during these past few days.

Everyone involved handled our emergency with the utmost professionalism, but most importantly - with great concern. With all the efforts you and your team made, an enormous amount of confidence and security was felt throughout our company and I am sure throughout our community.

Again, our sincere appreciation to you and everyone involved.

Sincerely,

A handwritten signature in black ink that reads "Hofbauer".

August Hofbauer
President & CEO

RECEIVED
Chief of Police

10/18/01 CK



APC

Public Works in the Public Interest

American Public Works Association

2345 Grand Boulevard, Suite 500
Kansas City, MO 64108-2641
p: 816-472-6100
f: 816-472-1610

www.apwa.net

1401 K Street, NW, 11th Floor
Washington, DC 20005
p: 202-408-9541
f: 202-408-9542

October 19, 2001

RECEIVED
OCT 22 2001
CITY OF TROY
CITY MANAGER'S OFFICE

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HNTB Corporation
Austin, Texas

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DIRECTOR, REGION IX
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General Manager of Planning
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ENGINEERING & TECHNOLOGY
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PBSKJ
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ENVIRONMENTAL MANAGEMENT
Christine F. Andersen, P.E.
Deputy City Manager
of Environmental Services
City of Boulder, Colorado

FLEET & FACILITIES MANAGEMENT
Clarence L. Wright, Jr.
Superintendent
Detroit Building Authority
City of Detroit, Michigan

MANAGEMENT & LEADERSHIP
Lawrence E. Lux
President
Lux Advisors, LTD
Plainfield, IL

TRANSPORTATION
R. Marshall Elizer, Jr., P.E., P.T.O.E.
Transportation Services Manager
Gresham Smith & Partners
Nashville, Tennessee

EXECUTIVE DIRECTOR
Peter B. King

Gary Shrpka
Asst. City Manager
500 W. Big Beaver Rd
Troy, MI 48084

Dear Mr. Shrpka,

On behalf of the American Public Works Association (APWA) Board of Directors, I want to thank you for your support of Sam Lamerato in serving APWA through a volunteer leadership position as Chair of the Fleet Services Committee for the term September 2001-September 2002.

Through our volunteer leadership, APWA is able to fulfill its mission of "promoting professional excellence and public awareness [of public works] through education, advocacy and the exchange of knowledge." We have also experienced that by serving in a leadership position in a volunteer association, individuals bring those leadership skills back to their workplace. We trust you will see great benefit in Sam Lamerato's service to APWA.

Thank you again for your support. If you have any questions, please contact Kaye Sullivan, deputy executive director/COO at 816-472-6100 or ksullivan@apwa.net.

Sincerely,

Richard Ridings
APWA President

G-be



October 25, 2001

Dear Lieutenant Steve Zavislak and Officer Jay Reynolds,

We would like to thank you both for being such wonderful helpers in escorting our Second Graders through their neighborhood to Brinston Park and back to Susick Elementary.

The students thoroughly enjoyed the time you shared with them. They were actually able to see community workers working in their neighborhood.

It certainly was great for our Social Studies unit. The children were also impressed with your knowledge of leaves that went along with their Science Unit.

The coloring books, pencils, suckers, stickers and trading cards were definitely a great hit with all the students.

Once again, **THANK YOU!!!!**



Educationally yours,

Mrs. Demske

Ms. Krywick

Mrs. Stowers

And

The Second Graders

cc: Chief Charles Craft

RECEIVED

Chief of Police

10/29/01 CTC

10-26-01

Dear Chief Craft:

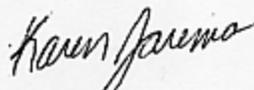
I would like to express my gratitude to your department for handling a drunk driving situation on May 1, 2001. A drunk driver drove up Livernois and landed in my front yard. All of the police officers that came to handle the situation were very polite to me, the homeowner, and did a very impressive job handling the drunk driver. My 11 & 13-year-old children stood by and watched as your officers gave a field sobriety test and arrested the drunk driver. We then had a family conversation with our children about drunk driving. We can talk to our kids all we want, but for them to actually see what happens when a drunk driver lands in your front yard really hit home for my kids. Your department handled the situation in a very professional manner, and my husband and I appreciate that. We also thank your department for taking the time to help our kids understand what was going on, and for showing them that drunk driving is not tolerated in our city.

After the accident I had no idea what to do. I went to police records. There I met Officer Michael. He gave me a copy of my police report. I told him of the difficulties I was having with insurance companies trying to get the mess cleaned up and trying to get my property damage covered. After 3 days of getting nowhere with insurance, I came back. Again I got Officer Michael. He was very sympathetic. I told him that I was frustrated trying to get my property damage taken care of. I was a victim, and no one seemed to care. Officer Michael told me that maybe I should talk to the legal department. I did this and they were very helpful to me. One month ago I, the victim, was awarded restitution from Judge Martone.

Today I saw Officer Michael. I approached him and thanked him for helping me. I pulled \$20.00 out of my purse and told him to buy himself lunch on me. I told him how helpful he was and how much I appreciated his help. He thanked me and gave me the money back. He told me that this is his job. He was happy to help me and could not accept the lunch offer. He said that he is a Troy Police Officer and his job is helping the residents of Troy. I was very impressed with him. It is police officers like this that make us feel safe in the City of Troy.

I would like to express my gratitude to the Troy Police Department. I was also like to thank Officer Michael for helping me with wonderful advise on how to handle the situation. He went above and beyond the call of duty, and I really appreciate it!

Sincerely,



Karen Jarema
5690 Livernois
Troy, MI 48098
248-879-6273



November 2001

| November 2001 | | | | | | | December 2001 | | | | | | |
|---------------|----|----|----|----|----|----|---------------|----|----|----|----|----|----|
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| 11 | 12 | 13 | 14 | 15 | 16 | 17 | 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 | 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 25 | 26 | 27 | 28 | 29 | 30 | | 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| | | | | | | | 30 | 31 | | | | | |

| Monday | Tuesday | Wednesday | Thursday | Friday | Sat/Sun |
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| | | | November 1 | 2 | 3 |
| | | | 10:00am Sr Citizen Advisory Comm (Comm. Ctr.) | | 4 |
| | | | | | |
| 5 | 6 | 7 | 8 | 9 | 10 |
| 4:00pm Municipal Building Authority-CANCELLED 7:30pm City Council - Regular (Chambers) | | 8:30am Bldg Code Bd of Appeals (C) 7:00pm Adv Comm Persons w/Disabilities (LL) | 7:30pm Parks & Recreation Board (Comm. Ctr.) 7:30pm Library Board (Lib.) | | 11 |
| | | | | | |
| 12 | 13 | 14 | 15 | 16 | 17 |
| 7:30pm Liquor Committee (C) | 7:30pm Planning Commission-Regular Session (Chambers) | 3:00pm Employee Retirement System (C) | | | 18 |
| | | | | | |
| 19 | 20 | 21 | 22 | 23 | 24 |
| 7:30pm City Council - Regular (Chambers) | 7:30pm Board of Zoning Appeals (Chambers) | 7:30am Downtown Development Authority (LL) 7:30pm Traffic Committee (LL) | Holiday - City Offices Closed  | Holiday - City Offices Closed | 25 |
| | | | | | |
| 26 | 27 | 28 | 29 | 30 | |
| 7:30pm City Council-Study ((LL)) | 7:30pm Planning Commission-Study 7:30pm Historic District Commission (C) 7:30pm Historical Commission (Museum) 8:00pm Troy Daze | | | | |

December 2001



| December 2001 | | | | | | | January 2002 | | | | | | |
|---------------|----|----|----|----|----|----|--------------|----|----|----|----|----|----|
| S | M | T | W | T | F | S | S | M | T | W | T | F | S |
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| 9 | 10 | 11 | 12 | 13 | 14 | 15 | 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 | 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 | 27 | 28 | 29 | 30 | 31 | | |
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| Monday | Tuesday | Wednesday | Thursday | Friday | Sat/Sun |
|--|---|---|---|---|------------|
| | | | | | December 1 |
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| 7:30pm City Council - Regular (Chambers) | | 8:30am Bldg Code Bd of Appeals (C) 7:00pm Adv Comm Persons w/Disabilities (LL) | 10:00am Sr Citizen Advisory Comm (Comm. Ctr.) | 6:30pm Holiday Party at San Marino | 8 |
| | | | |  | 9 |
| | | | | | 10 |
| 7:30pm Liquor Committee (C) | 7:30pm Planning Commission-Regular Session (Chambers) | 3:00pm Employee Retirement System (C) | 7:30pm Parks & Recreation Board (Comm. Ctr.) 7:30pm Library Board (Lib.) | | 15 |
| | | | | | 16 |
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| 7:30pm City Council - Regular (Chambers) | 7:30pm Board of Zoning Appeals (Chambers) | 7:30am Downtown Development Authority (LL) 7:30pm Traffic Committee (LL) | | | 22 |
| | | | | | 23 |
| | | | | | 24 |
| Holiday - City Offices Closed | Holiday - City Offices Closed | | | | 29 |
| | | | | | 30 |
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| Holiday - City Offices Closed | | | | | |



January 2002

| January 2002 | | | | | | |
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| February 2002 | | | | | | |
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| 24 | 25 | 26 | 27 | 28 | | |

| Monday | Tuesday | Wednesday | Thursday | Friday | Sat/Sun |
|-----------------------------------|--|---|---|--------|---------|
| | January 1, 02 Holiday-City Offices Closed  | 2 8:30am Bldg Code Bd of Appeals (C) | 3 10:00am Sr Citizen Advisory Comm (Comm. Ctr.) | 4 | 5 |
| 7 | 8 7:30pm Planning Commission-Regular Session (Chambers) | 9 3:00pm Employee Retirement System (C) | 10 7:30pm Parks & Recreation Board (Comm. Ctr.) 7:30pm Library Board (Lib.) | 11 | 12 |
| 14 7:30pm Liquor Committee (C) | 15 7:30pm Board of Zoning Appeals (Chambers) | 16 7:30am Downtown Development Authority (LL) 7:30pm Traffic Committee (LL) | 17 | 18 | 19 |
| 21 | 22 7:30pm Planning Commission-Study 7:30pm Historic District Commission (C) 7:30pm Historical Commission (Museum) 8:00pm Troy Daze | 23 | 24 | 25 | 26 |
| 28 | 29 | 30 | 31 | | |

STATE OF MICHIGAN
John Engler, Governor



MICHIGAN CIVIL RIGHTS COMMISSION
and
DEPARTMENT OF CIVIL RIGHTS

RIC
C: Charlie
Bill W
Lori
John L
Gary
Peg

October 2001

Open Letter to Michigan Residents:

The Michigan Civil Rights Commission and Department colleagues share the shock and disbelief of America and the world at the tragic events of September 11, 2001. Even as we grieve for those whose lives were so tragically lost, we are confident that officials responsible for guiding our national response will do so with courage, wisdom and strength.

From the moment there was news of the incidents in New York City, Washington, D. C. and Pennsylvania, the Commission and Department immediately implemented our "crisis response plan." Together, we have been very proactive in communicating with our broad network throughout the state and we want Michigan residents to be informed of some of our activities.

In just this first week since the tragic series of events, we have:

- attended meetings and engaged in constant telephone conversations with our partners in federal, state and municipal government, law enforcement, as well as civil rights and community-based organizations across the state;
- responded to the questions and concerns of individuals who contacted our service centers;
- extended outreach to leaders in the American Arab, Muslim, and Indians of Asian origin communities in the greater Detroit area and other cities in the state;
- made personal contact with municipal Human Relations Commissions (HRC's) in communities with diverse populations, to offer technical assistance;
- maintained constant contact with the Regional Director of the American-Arab Anti-Discrimination Committee (ADC) whose Midwest Regional Office is in Dearborn;
- extended our hand to the Mayor of Dearborn, should our services and resources be needed.

The Commission and Department were represented at:

- a meeting convened by the Wayne County Prosecutor with Arab American leadership and held at Dearborn-based ACCESS;
- a board meeting of the Anti-Defamation League held at Temple Bethel in West Bloomfield where a former co-chair of the Bias Crime Response Task Force spoke;
- an open community forum and youth workshops in Cadillac where we served as speakers and facilitators.

The Commission and Department were represented at the National Day of Prayer and Remembrance service at which President George W. Bush spoke in Washington, D.C., as well as the "Day of Prayer" service organized by the Office of Governor John Engler at St. Mary Cathedral in Lansing. To be sure, Civil Rights Commissioners and colleagues attended many other worship services in this State and elsewhere; and we all continue to pray for families, friends, and colleagues.

While the Commission and Department cannot diminish the pain, loss and sadness felt by families around the globe, we can pledge even stronger commitment to our mission:

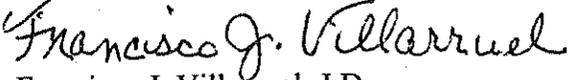
To eliminate unlawful discrimination in the State of Michigan

We believe that discrimination is diminished as common understanding and respect are achieved. The Michigan Civil Rights Commission and Department will continue to offer quality, culturally sensitive and expedited assistance and civil rights services in this State. We invite you to contact us at **1(800) 482-3604** to be connected to the nearest MDCR office.

Please be assured that the Commission and Department remain vigilant and available to accept civil rights complaints; to facilitate relations across diverse lines; to mediate and offer technical assistance related to intergroup tension; as well as to educate Michigan employers and employees about civil rights laws. To provide Michigan residents with additional information about the Commission, Department, and other related civil rights contacts, a directory of resources is enclosed. Although prepared in the wake of our nation's tragedy, this document is relevant for future use, and we hope it will be retained as a compendium of important civil rights related contacts.

Respectfully,


Nanette Lee Reynolds, Ed.D.
Civil Rights Department Director


Francisco J. Villarruel, J.D.
Civil Rights Commission Chair

Commissioners

Gary Torgow, J.D., Vice Chair Albert Calille, J.D., Secretary Valerie P. Simmons, J.D., Treasurer

Evelyn L. Crane, Ed.D., MIAAHC, Co-Chair

Dr. Yahya Mossa-Basha Bishop George E. Brown Dr. Tarun K. Sharma

Governmental and Community Resources

Communicating with the Commission and Department:

Correspond with Civil Rights Commissioners and the Department Director at:

MDCR Executive Office
110 West Michigan Avenue, Suite 800
Lansing, Michigan 48913
(517) 335-3165 - telephone
(517) 335-6513 - fax

Telephone Calls:

1(800) 482-3604 will connect you to the nearest MDCR office

TTY Calls:

(313) 961-1552

Website:

www.mdc.state.mi.us

Alternative Formats:

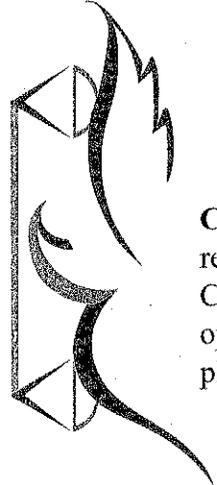
For persons with disabilities, MDCR can provide this information in alternative formats. Contact Elaine Newell, Disability Liaison, at (517) 241-2117.

MDCR Offices: The Commission and Department have a presence in many communities around the state. There are fully staffed offices in Detroit, Flint, Grand Rapids, Kalamazoo, Lansing and Saginaw, as well as single-person offices in Battle Creek, Benton Harbor, Marquette and Traverse City. Call **1(800) 482-3604** to reach the nearest office.

MDCR Service Options: MDCR is a critical resource within Michigan State government and provides important and useful services and resources:

- Civil rights problem resolution through formal and informal complaint investigation and mediation
- Referral to other institutions and services when the issue is outside our jurisdiction
- Information (i.e., pamphlets and brochures)
- Outreach and education (i.e., presentations and workshops conducted on topics such as rights and responsibilities under Michigan civil rights laws, diversity, housing discrimination, sexual harassment, etc.)
- Technical assistance (i.e., review of employment policies and procedures to ensure appropriate usage of lawful pre-employment inquiries)

Civil Rights Problem Resolution Teams: Teams of MDCR colleagues in offices around the state are responsible for resolving problems and addressing informational/educational requests brought to the Commission and Department. Team members have been cross-trained to provide all of the service options listed above; and are able to access other department resources to address specific needs. Complaint resolution remains a critical service option.



- **Allegations of Discrimination:** MDCR can accept complaints based on unlawful consideration of **religion, race, color, national origin, sex, age, marital status or disability in the areas of employment, education, housing, public accommodation or public service.** In addition, complaints are accepted based on unlawful consideration of **height, weight and arrest record in employment, and familial status in housing.**

Examples of unlawful discrimination are verbal and nonverbal harassment, unequal accommodations and public services, lack of access to housing rentals and sales, and unequal treatment in hiring, promotion, termination and other employment actions.

- **Retaliation:** Civil rights laws also prohibit retaliation or discrimination against a person who has filed a complaint, testified, assisted or participated in an investigation, proceeding or hearing.

Partnerships: The Partnership Team was formed in 1999 and is very actively engaged in formal and informal partnerships with communities and organizations around common civil rights issues and concerns. This team establishes and maintains relationships on behalf of the Commission and Department and facilitates statewide networks such as with municipal human relations commissions and fair housing centers, and anti-hate crime alliances. The Partnership Team coordinates a crisis response to communities when hate crimes occur or racial, ethnic and religious tensions escalate; and coordinates the activities of the Expanded Community Liaisons and Multi-Cultural Liaisons.

- **Crisis Intervention:** If a community is in need of crisis intervention, contact MDCR's Crisis Response Team at **1(800) 482-3604** or (517) 335-3165, which is the Partnership Team telephone number. To report violations of *Michigan's Ethnic Intimidation Act*, call your local police.
- **Expanded Community Liaisons:** Several MDCR colleagues serve as liaisons to communities where there is limited Commission and Department presence. Call **1(800) 482-3604** or (517) 335-3165 to reach liaisons assigned to the following communities:

| | | |
|-----------------|-----------------|--------------|
| Adrian | Holland | Mt. Clemens |
| Alpena | Jackson | Mt. Pleasant |
| Ann Arbor | Mackinac County | Muskegon |
| Bay City | Midland | Port Huron |
| Chippewa County | Monroe | Ypsilanti |

- **Multi-Cultural Liaisons:** Another group of MDCR colleagues serve as multi-cultural liaisons to specific racial, ethnic and other groups. Call **1(800) 482-3604** or (517) 335-3165 to contact a liaison to any of these communities: African American, American Indian, Arab American, Asian American, and Latino American. Liaisons are also available to address issues in the disability and youth communities. MDCR colleagues work in collaboration with Civil Rights Commissioners from different backgrounds.

Information: The Commission and Department have a number of publications available to the public free of charge, including the Commission Rules and copies of *Public Act 453*, *Elliott-Larsen Civil Rights Act* and *Public Act 220*, *Michigan Persons with Disabilities Act*, both of which we enforce; a quarterly Commission newsletter, brochures for youth regarding discrimination and civil rights, a Michigan Civil and Human Rights Directory, annual reports, and a wide variety of brochures on civil rights-related topics. To receive a list of publications or make a request, visit or contact any MDCR office, call **1(800) 482-3604**, or visit our website to access copies. Similarly, MDCR houses an extensive collection of resources on civil rights which can be accessed by calling **1(800) 482-3604**.

Governmental Agencies

Michigan Attorney General's Office - Division of Civil Rights and Civil Liberties: For enforcement of the *Michigan's Ethnic Intimidation Act*, call (313) 256-2519

Michigan Civil Rights Commission: (517) 335-3165

The Civil Rights Commission was formed in 1963. Its 8-person membership is bi-partisan and representative of different backgrounds and perspectives. Commissioners are appointed by the Governor for four year staggered terms. The Commission holds open meetings around the state, on a regular schedule, during which time is always made available for public comment.

Michigan Department of Civil Rights: **1(800) 482-3604**

Any employment or housing complaint filed with MDCR is also filed with the appropriate federal agency, specifically the U. S. Equal Employment Opportunity Commission (EEOC) or the U.S. Department of Housing and Urban Development (HUD)

Michigan State Police: In case of emergency, call **911** or contact the local State Police Post

United States Commission on Civil Rights:

The U.S. Commission on Civil Rights established a hotline for reports of hate crimes against Arab American, Muslim and South Asian American victims of violent incidents following the hijacking attacks. This hotline number is **1(800) 552-6843**.

United States Department of Justice: To report incidents of *harassment, threats or hate crimes*, contact the Federal Bureau of Investigation (FBI) at (313) 237-4169

Local Agencies

Municipal Human Relations Commissions: Among other responsibilities, HRC's foster intergroup relations within local communities

Ann Arbor Human Relations Commission
(734) 994-2762

Detroit Human Rights Commission
(313) 224-4950

East Lansing Human Rights Commission
(517) 337-1731

Flint Human Relations Commission
(810) 766-7430

Grand Haven Human Rights Commission
(616) 842-3460

Grand Rapids Equal Opportunity Office
(616) 456-3027

Highland Park Human Relations Comm.
(313) 252-0025

Holland Human Relations Commission
(616) 355-1328

Jackson Human Relations Commission
(517) 788-4167

Kalamazoo Community Relations Board
(616) 337-8040

Lansing Human Relations/Comm. Services
(517) 483-4477

Meridian Township Human Relations
(517) 332-6526

Saginaw Human Relations Commission
(517) 759-1318

Traverse City Human Relations Commission
(231) 276-7421

Wayne County Office of Human Relations
(313) 224-7737

Ypsilanti Human Relations Commission
(734) 483-1100

(734) 483-9646

Fair Housing Centers: These centers advocate for fair housing and investigate violations of fair housing laws

Fair Housing Center of Metro Detroit
(313) 963-1274

Fair Housing Center of Greater Grand Rapids
(616) 451-2980

Fair Housing Center of Washtenaw County
(734) 994-3426

Jackson County Fair Housing Center
(517) 788-4275

Legal Services of Eastern Michigan
(810) 234-2621

Michigan Indian Legal Services
(231) 947-0122

Legal Resources: MDCR can provide referrals to other sources of legal aid and legal services

Coalitions

(In which MCRC and MDCR are actively involved)

Advocates and Leaders for Police and Community Trust (ALPACT): A Southeastern Michigan coalition which focuses on racial profiling. Contact: (313) 567-6225

Michigan Alliance Against Hate Crimes (MIAAHC): A statewide coalition which facilitates a community response to victims of hate crimes and incidents. Contact: **1(800) 482-3604** or (517) 335-3165

MICHIGAN ALLIANCE AGAINST HATE CRIMES

The Michigan Alliance Against Hate Crimes (MIAAHC) is committed to support victims of hate crimes and provide assistance to communities, organizations and groups seeking to establish effective means to identify, address and eliminate such acts of terrorism.

WHAT IS MIAAHC?

The Michigan Alliance Against Hate Crimes is a statewide coalition of federal, state and local law enforcement agencies, civil rights organizations, community-based groups, educators and anti violence advocates whose work is to ensure a complete and effective response to hate crimes.

WHAT IS A HATE CRIME?

Hate crimes are acts motivated by prejudice and hatred. These acts affect the fundamental rights of the victims, as well as the group of which the victim is or is perceived to be a member. These acts of terrorism are designed to produce feelings of being violated, depersonalized, isolated and deprive individuals of their sense of security and self-worth.

The Alliance recognizes that hate crimes and bias incidents pose a unique danger to our society. Such crimes can be particularly devastating not only because of the significant cost to the victims of the crime but because of the polarizing effect that such crimes have on a community.

We believe that hate crimes and acts of violence cannot be ignored and will not be condoned, and must be vigorously investigated and prosecuted.

WHAT CAN YOU DO?

- **Report the incident to your police department immediately.**
- **Find a positive outlet for the emotion by offering support to the victim. Anger is usually the first emotion to grip a community when a bias incident or crime occurs.**
- **Reassure the victim and/or members of the victim group that those responsible do not speak for the entire community.**
- **Offer support and be available to the victim.**
- **Share information with the victim and others in the community on assistance offered and possible resources.**
- **Establish a *community response system* to respond to hate crimes and bias incidents.**

WHO CAN YOU CALL?

For additional information contact the MIAAHC Hate Crime Coordinators at:

| | |
|---|----------------|
| Michigan Civil Rights Commission and Department | (517) 335-3165 |
| United States Attorney for the Eastern District of Michigan | (313) 226-9742 |
| United States Attorney for the Western District of Michigan | (616) 456-2404 |

MICHIGAN CIVIL RIGHTS COMMISSION

Chair

Francisco J. Villarruel, J.D.
Plymouth Township

Secretary

Albert Calille, J.D.
Plymouth

Dr. Yahya Mossa Basha
West Bloomfield

Bishop George E. Brown
Detroit

Vice Chair

Gary Torgow, J.D.
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Treasurer

Valerie P. Simmons, J.D.
Grand Rapids

Evelyn L. Crane, Ed.D.
Co-Chair MIAAHC
Detroit

Dr. Tarun K. Sharma
Grosse Pointe

MDCR Director

Nanette Lee Reynolds, Ed.D.

Toll Free: 1(800) 482-3604

TTY: (313) 961-1552

www.mdc.state.mi.us

October 26, 2001

Mr. Bruce Darga
985 Bridge Park
Troy, MI 48098

Dear Mr. Darga:

This is a follow-up to the two meetings you had with City and Road Commission for Oakland County staff (RCOC) regarding your concerns about the Crooks Road widening project between Square Lake and Auburn Roads. The following sections address your concerns as discussed at our meetings:

1. **Reduce center island from 40 to 25 feet.** This has been done as previously requested by City of Troy to fit the proposed boulevard and sidewalk cross-section within the existing 120 ft ROW. This final design would give due consideration to retaining current greenbelt noise barriers.
2. **Reduce posted speed limit (PSL) on Crooks from existing 45 MPH to 40 MPH:** The PSL on Crooks from 14 mile to north of Hamlin is set at 45 MPH by a Traffic Control Order (TCO) from State Police based on 85th percentile speed studies. As such, it would not be advisable to reduce the PSL for the one-mile section from Square Lake to South Boulevard. It is found that artificially lowering the speed limit will not substantially change the speed of 85th percentile traffic speeds. It would be inconsistent with the rest of the Crooks corridor and thus would also be an enforcement concern. It is documented that no safety improvement may be expected by this reduction.
3. **Remove deceleration lanes from subdivision entrances.** Deceleration lanes are highly advised for three reasons:
 - a. To reduce rear-end accident potential as vehicles on Crooks decelerate to turn right into side streets. This rear-end accident reduction by these deceleration lanes have been proven at countless locations.
 - b. Deceleration lanes help right turning vehicles to decelerate in and make their right turns in the exclusive lane, thus removing them from the through lanes of Crooks road. This reduces the congestion that would normally occur due to a decelerating vehicle in the through lane.
 - c. The deceleration lanes are also proposed to provide additional pavement width for large vehicles to make the U-turns as most of the proposed turn-arounds are located near side streets. This is particularly important now that the median width has been reduced. The City of Troy has agreed with RCOC to have the proposed 8 ft wide sidewalk immediately in back of curb along the fully developed deceleration lanes, thus nearly keeping the new sidewalk in line with the existing sidewalk. This reduces the ROW acquisition necessary

at the corner parcels to approximately 5 ft in, assuming no signal or utility poles are needed at the corners in which case a small ROW triangle would also be needed. RCOC will meet with each affected property owner to assess ways of minimizing individual parcel impacts. Little if any existing privacy berm/tree line impact is expected at this time.

4. Open the center island at subdivision entrances and retain the current Bridge Park traffic light.

A boulevard section with indirect left turns provides superior safety benefits when compared to an intersection with direct left turns allowed. To address the pedestrian access concerns (between subdivisions on either side of Crooks Road), RCOC currently proposes to have a marked and signed cross-walk at this location but to remove the signal as it will no longer be warranted with the boulevard and indirect left turns on Crooks. RCOC will, however, do a complete corridor simulation (CORSIM) computer model of Crooks to assess how future traffic will flow on the proposed boulevard. The study will indicate the frequency and time duration of traffic gaps at all critical locations such as the Bridge Park pedestrian crossing and RCOC will propose signals as warranted. The results of the CORSIM study, proposed signal locations and proposed pedestrian crossings will be discussed at the next Crooks Task Force Meeting in January 2002 at our offices. RCOC Traffic Engineering will provide any necessary further information on this. They may be contacted at (248) 858-4829.

The Crooks Road design is not final yet, and as mentioned at the meetings, we will try our best to have the RCOC include our resident comments/suggestions in the design as much as possible. If you need more information, please do not hesitate to contact us at (248) 524-3383.

Sincerely,

Steven J. Vandette, P.E.
City Engineer

John K. Abraham, Ph.D., P.E.
City Traffic Engineer

/im

cc: Honorable Mayor and City Council
John Szerlag, City Manager
Gary A Shripka, Asst. City Manager/Services
Barbara Ford, President, Homeowners' Association
William Conklin, Road Commission for Oakland County

To: Dr. John Abraham and the Troy City Council

From: Bruce Darga
985 Bridge Pk.
Troy, Michigan 48098
Home (248) 828-8912 Office (248) 857-3195 Cell (248) 379-7900

Date: October 12, 2001

Subject: Crooks Road Widening Project

Dear Dr. Abraham and City Council,

My name is Bruce Darga, and I currently reside at 985 Bridge Park. I talked with Matt Pryor recently about the Crooks Road expansion. The residents along Crooks Road have concerns about the expansion. I have obtained plans from the Oakland County Road Commission that detail the plans for the expansion and its impact to the residents along Crooks Road. While reviewing the plans we have identified the following concerns:

- Plans identified by the Oakland County Road Commission show that the center island will be extremely wide. For instance, a representative of the Road Commission identified at an August 6 Crooks Road public hearing, as well as at subsequent meetings in Rochester Hills that the center island would be approximately 40 feet wide, since they classify Crooks as a commercial road.
- The August 6 meeting did not show deceleration lanes; however, drawings obtained from the Road Commission afterwards show the inclusion of these lanes in their plans.
- Road designs identify that the center island would continue intact in front of the Bridge Park and other major subdivision entrances.
 - The current 1/2 mile light at Bridge Park would be removed
 - Bike traffic would be forced to travel 1/2 mile in either direction North or South in order to cross Crooks
 - All subdivision traffic would be forced to turn right out of their subdivisions in order to cross Crooks

Crooks Road, between Square Lake and South Boulevard in Troy, and up to Auburn Road in Rochester Hills, is mainly residential, instead of commercial as identified by the Oakland County Road Commission. Accordingly, we are trying to maintain that residential environment. These are our recommendations to maintain the residential environment:

1. Reduce the center island from 40 feet to 25 feet wide. This would result in the following benefits:
 - Retention of a center island, although not as wide, would still provide a safety barrier for traffic
 - Residents along Crooks would be able to retain their current green-belt noise barriers (trees, etc.) and maintain quality of life

2. **Reduce the current speed limit from 45 MPH to 40MPH.**
 - **This speed limit reduction would not require deceleration lanes into the subdivisions**
 - **This would provide noise reduction and increase safety in the area**
 - **Residents along Crooks would be able to retain their current green-belt noise barriers (trees, etc.) and maintain quality of life**
3. **Remove deceleration lanes from subdivision entrances**
 - **Lowered speed limits identified in #2 would not require deceleration lanes**
 - **The city and county would not be required to obtain additional property for this use**
 - **Potential for retaining current sidewalks along Crooks**
 - **Residents along Crooks would be able to retain their current green-belt noise barriers (trees, etc.)**
4. **Open the center island at subdivision entrances and retain the current Bridge Park traffic light.**
 - **Bike traffic would be able to cross Crooks at the 1/2 mile point at Bridge Park, making the crossing safer for bicycle traffic**
 - **Subdivision traffic would be able to cross east/west across Crooks. North and southbound traffic may still be required to make a Michigan U-turn.**

Considering all of the above changes and understanding that Troy has always respected the opinion of their residents, these actions would:

- **Maintain residential environment**
- **Provide safety**
- **Maintain established noise reduction barriers**
- **Maintain property values**

All residents along Crooks have been contacted and will receive a copy of this letter. We would like to meet with you and the city council in a study session or at the next city council meeting to discuss and decide on further actions to be made in regards to the Crooks Road expansion.

Regards,

Bruce C. Darga

Attachments:

North Bridge Park / Keaton Manor Subdivision newsletter excerpt

North Bridge Park / Keaton Manor Subdivision

Crooks Road Expansion

Troy has 80,000 residents, but 105,000 people work here. If you consider all of the residents that work outside of the city, you can see that there are a large number of people that drive in the city that do not live here. The voters are asking, "Why Troy resident's tax dollars should be used to help Rochester residents drive through?" The mileage for road improvements did not pass. Road improvements will occur this year on Square Lake at the intersections of Rochester, John R and Dequindre to improve traffic flow through these intersections, and on Dequindre between 16 and 17 mile. Next year Dequindre between 17 and 18 mile, the widening of Crooks and the Bridge Park light will be removed. Yes! You've heard me say before they're going to widen Crooks will this time the paper work from the State of Michigan has been submitted for Federal Funds.

The state has had two hearings on the Crooks Road Expansion but only a few residents have attended. Bruce Darga and Karl Chase are staying on top of this issue. All the residents are asked to sign a petition when a volunteer comes to your door. The following items are what we would like to see included in the finished project. 1. 25 ft Center Island 2. 40 mph in residential area 3. No D-cell lines 4. We would like to maintain the traffic signal on Crooks and Bridge Park (they plan on removing the light on that corner).

Most residents are not aware that the plans are to put a Michigan U at Bridge Park and took out the street signs.

If you have other questions or concerns please email me or Bruce Darga Barb at Bridgepark1@msn.com, Bruce Darga at Bdarga@home.com
NO PHONE CALLS ON THIS ISSUE. Thanks

To: Mayor and City Council
Cc: John Szerlag, City Manager
Lori Grigg Bluhm, City Attorney
From: Robin Beltramini, Council Member
Subject: SEMCOG meeting, October 23, 2001
Date: October 29, 2001

The General Assembly Meeting of the Southeast Michigan Council of Governments was held at the St. John's Golf and Conference Center in Plymouth. The converted seminary made a very interesting site for the workshops and meetings. Many of the delegates and other attendees were the same people who had attended MML in September. So, for me, it seemed familiar, while being new.

Registration: While not usually a subject on which to report, this is entered as a reminder. At our regular meeting on July 23, we assigned "delegate" status to me and held off designating an alternate. However, we still have not assigned, and communicated an alternate. SEMCOG will recognize only Larry Keisling as the alternate unless we send them a copy of a new resolution. We need to take care of this as soon as possible.

Joint Public Services Workshop: This was an overview of the award-winning joint public service projects as decided by the Joint Public Services Awards Advisory Council. There were three categories for entries: Outstanding Leadership in Joint Public Services; Outstanding Joint Public Services Project; Outstanding Public/Private Partnership.

Outstanding Leadership in Joint Public Services Award was presented to Ted Wahby, "the driving force behind the Lake St. Clair Clean Water Initiative Project." The project started with a study of retention basins following the numerous 1994 closings of beaches and recreational facilities along the lake. In 1999 a list of necessary improvements was submitted to the Southeast Macomb Sanitary District (SEMSD). Since this is a district encompassing the cities of Eastpointe, Roseville, and St. Clair Shores huge cooperative agreements of ownership, operation, and maintenance had to be devised, as well as the coordination of efforts of MDEQ.

MDOT, Macomb County Office of Public Works, and three different engineering firms. Eventually all agreed to work, and spend, toward the common goal of minimizing excess water in the sewer system and eliminating combined sewer overflows into the lake. The project is to be completed in 2003.

- Biggest challenge was getting all agencies on board and to agree to appropriate allocation of costs.
- County role was primarily bonding capability (for rating) and to assist in influencing neighboring communities, particularly those outside Macomb County, to upgrade their systems so as to not degrade the work of this project. This is a continuing effort.
- Funding for the project was through the state revolving fund (\$44 of the \$65 million) and by municipality (decided through a percent of consumption calculation with overages billed at a flat rate).
- Residents of the three communities are already benefiting—downspout program and cleaning of interceptors preceded the project. And, with cooperation of neighboring communities, Lake St. Clair can be fully recreational in 2003.
- Project was necessitated by the state requirements (and forthcoming federal requirements) regarding storm water pollutants and the need for SEMSD to remove storm pumps.

Outstanding Joint Public Services Project Award was presented to the Chelsea Area Planning Team for their creation of a regional land use master plan. The project took over two years and encompassed issues of common land use plan districts, affordable housing, and the provision of sewer and water services. Partners in the plan were: Washtenaw County Planning Dept.; Chelsea Chamber of Commerce; Chelsea School District; Village of Chelsea; Dexter, Lima, Lyndon, and Sylvan Townships.

- County gave technical planning assistance to communities that could not afford it on their own.
- Project created a dialogue with citizens of the entire area.
- Communication and collaboration on issues of multi-jurisdictional impact, efficient provision of public services and land use has resulted.
- Participants relayed that it would be helpful for the state legislature to encourage, or reward (in some way “sanction”), these sorts of plans. Home Rule makes such coordinated, multi-jurisdictional efforts difficult to ratify/adopt at the local level. In fact, getting all to adopt the plan, formally, has been the

biggest challenge of the project, since the repercussions of the plan can limit creativity or development if viewed with a strictly parochial eye rather than through the wide-angle lens of area vision.

- As an example of coordinated/area-wide land use, this plan allowed for “specialty housing” such as manufactured homes to be provided in a single location rather than somewhere in each jurisdiction.

Outstanding Public/Private Partnership Award was given to two projects.

The AAA Road Improvement Demonstration Project began in Detroit in the fall of 1996. It was designed to help reduce auto insurance rates in the city. The project targets high-crash locations, performs a safety analysis, and devises relatively inexpensive engineering modifications. The steering committee consists of representatives from the City of Detroit, AAA Michigan, Wayne County Road Commission, MDOT, Wayne State University, Michigan Office of Highway Safety Planning, and SEMCOG. The committee’s main task was to approve locations and improvements, discuss funding agreements, and oversee construction planning.

- By the end of 2002 more than 150 intersections will be completed as part of the project in Detroit.
- Private dollars are contributing to the road improvements.
- The greatest hurdle in getting the project started was to get the government agencies to agree to heavily participate in a project led by private industry.
- The actual safety results of the first 40 intersections are being analyzed now.
- The project is being replicated in Grand Rapids. If the Detroit analysis proves the hypothesis and if the Grand Rapids project proceeds smoothly, AAA will talk to other municipalities about problem intersections.
- Since Troy has a few of the most lethal intersections in the county, I was interested to know if there was a minimum number (of anything) to participate in such a project. Currently, there is not. However, some area-wide coordination could enhance chances for a project.

Carver Subdivision Revitalization Program received the other public/private partnership award. This area within the City of Westland has been geographically separated from the rest of the community, is older, is in the flight pattern of Metro Airport, has a higher incidence of crime than the rest of the community, and generally, was not improving Westland’s reputation, or housing/living stock. The collaboration

to improve the area consisted of the City of Westland, U.S. Dept. of Housing and Urban Development, the Southeast Homeowners' Association, Peoples' Community Baptist Church, Peoples' Community Hope for Homes (PCHFH), Michigan State Housing Development Authority, and Bank One.

- The goals of the project were to “reconnect” the area with the rest of Westland; enhance safety and neighborhood aesthetics; and encourage new residential growth.
- Deteriorated structures were removed, infrastructure renovated, new homes built, neighborhood entities involved (for “ownership” of efforts).
- Bank One provided attractive financing packages from the beginning. Two other financial institutions have since joined the effort.
- Social and public services programs and development of a charter school proximate to the neighborhood are just a few of the “unintended” positive consequences.
- Overall, public, private, and nonprofit organizations working together are bringing renewed growth and stability to Carver Subdivision.

City/Township Bloc Caucus meeting: The first item of real business was to elect a delegate and alternate to the Transportation Improvement Program Development Committee (TIPDC). The current delegate, William Roberts, Mayor of Walled Lake, and current alternate, S.A. Trudy Swanson, Mayor Pro Tem of Ypsilanti were re-elected.

During the period for open discussion, Tom Barwin, City Manager, Ferndale, floated the idea that a cabinet level position should be created at the state level to assist in managing smart growth and urban affairs. A lively discussion followed. Vicki Barnett, Council Member Farmington Hills, pointed out that tax policies might be a better starting point. PA 198 isn't really doing the job as designed. The policies are based on population and community redevelopment success instead of a combination of population and impact or some similar criterion. Mike McDonald, Mayor of Wixom, pointed out that better city attitude toward business and business retention would make this a moot point. Dante Lanzetta, Mayor of Birmingham, and Paul Tait, Executive Director of SEMCOG both cautioned the discussants to be careful what was wished for, given past practices of the Engler administration, and the fact that state administration is about to change. There was also some discussion

regarding revenue sharing cuts in the state budget in order to balance—generated more by the state deficit and need to balance than by any major downturn in economics. In the end, the caucus recommended that a review of smart growth initiatives, decay in urban growth, and its root causes be undertaken by the SEMCOG Community and Economic Development Advisory Council. Report to be provided at the March General Assembly meeting.

General Assembly Meeting:

Chairman's report on Bloc Caucus Elections included the report from the County Bloc that Chuck Moss is their rep to the TIPDC. Regional Ambassador Award was presented to Greg Pitoniak, Mayor of Taylor, for his work with the Transportation Advisory Council.

Houskeeping details included approval of June 28, 2001 Meeting Minutes; receipt of financial statements; printed progress reports from Community and Economic Development Advisory Council and the Environmental Policy Advisory Council.

Action item: *Regional Transit Plan for Southeast Michigan*—resolution carried.

- Four tiered plan: Tier 1—Rapid Transit, 12 corridors, 259 miles, 265 stations, preliminary assessment shows bus rapid transit as most cost effective with features similar to rail, but runs on the road, and could be converted to rail in the future; Tier 2—Fixed Route Bus Service, more frequent and longer service with added locations; Tier 3—Community Transit, expands and improves on the existing service; Tier 4—Regional Links, express bus and passenger rail to areas as far flung as Lansing and Port Huron.
- Governance is a continuing unsolved issue. A regional transportation authority will have to be created. Enabling state legislation is underway.
- Funding is unresolved. The system will take \$2 billion over 25 years to build plus \$200 million in annual costs to run—all new costs. Funding is possible through: federal capital funds, requiring a local match; local operating capital (already estimated as a threefold increase in five years); and some sort of taxing mechanism—sales, property, vehicle registration, business, etc. None of these has been fully explored. However, the point must be made that this is government, and no funding can be decided until a plan is approved.

- One of the points made during the public comments was that we, as a region, are currently losing businesses, jobs, and workers to areas that do have mass transit systems. This is becoming an overriding economic viability issue.

Action item: *Amendments to the 2025 Regional Transportation Plan for Southeast Michigan*—resolution to adopt carried.

- Nine specific projects were added to the plan.
- Total change in funding is + \$31.5 million.
- It must also be noted that during the public comment section here, there was a Brighton resident who had surveyed his neighbors who all agreed that they did not want interstate interchange improvements near their homes, because traffic may increase in their rural area.

Action item: *2030 Regional Development Forecast*—resolution to adopt carried.

- Forecast shows the region experiencing steady and moderate growth over the next 29 years.
- Traditionally, SEMCOG has very impressive prediction correlations. The five year summary last time was off by less than .5% and the 2000 prediction varied from the actual census numbers by less than one percent.
- Job growth will be constrained by the age of workers more than by the expansion, or lack of expansion, of jobs.
- Basic 2030 predictions are: population will grow approximately 12%, but households will increase about 21%, and job growth will increase by 16%.
 - Troy's population is expected to decrease by 4% while households increase by 8.7%, and employment increases by 7.4%.

Report from the Executive Director, Paul Tait

- Basement flooding—Michigan State Supreme Court is deciding the case against the downriver communities right now. SEMCOG is lobbying for a legislative definition of when local government is liable. Both the court and the legislature seem receptive to the arguments made that if a municipality has done all that is reasonable to prevent such flooding, the municipality cannot be held fully responsible for damages. Further persuasion is being offered to limit the relief to the property owner.
- Sanitary sewer overflows—MDEQ is beginning to recognize the differences in depth of problem and cost effectiveness of various “fix” scenarios.

Historically, all violations/overflows have been subjected to the same evaluative criteria and remedies. This appears to be changing.

- Michigan State Auditor General is reviewing the sewer cost study prepared by SEMCOG. Indications are that SEMCOG's methodology may be adopted.
- Manufactured Housing legislation is moving. However, there are currently more than 50 bills introduced. Herculean efforts are being made to salvage the best provisions for local zoning, funding for services, and composition requirements of the housing.

Meeting adjourned to a reception honoring the Taubman Fellows of this year and previous years.

October 30, 2001

TO: The Honorable Mayor and City Council

FROM: John Szerlag, City Manager

SUBJECT: Response to Questions Raised at October 9, 2001
Public Hearing on Proposed Natural Features, and
Wetland Protection Ordinances

Attached are responses to issues raised at the above-referenced public hearing. Before sending them out to affected property owners and promulgating them through local media channels, I first wanted to give you an opportunity to review and comment thereon. While you may not agree on the content of the proposed ordinances, they were prepared in response to a staff assignment from Council about a year and a half ago. The attached answers are based on the current text of these proposed ordinances.

It's very important that you have agreement on responses to issues raised at the public hearing before continuing with the process. Unless we hear otherwise, staff will be sending these responses to residents/property owners invited to the first public hearing. We can get this letter out within the next ten days. In addition, the residents/property owners would be advised that another notice will be forthcoming when Mayor and Council decide to continue the public hearing for the current ordinances, or any modifications made thereto.

In a related issue, a decision needs to be made relative to the proposed ballot issue requesting a .5 mil property tax increase for a ten-year time frame to buy selected wetlands and natural features properties. Do you wish to have an ordinance protecting natural features and wetlands in place before advancing this question to the voters?

As always, please contact me with any questions or concerns you wish to have addressed.

JS/mr\To M&CC\2001\Response to Questions from Wetlands Public Hearing

c: Lori Bluhm, City Attorney
John Lamerato, Assistant City Manager/Finance & Administration
Mark F. Miller, Planning Director
Gary Shripka, Assistant City Manager/Services
Steven J. Vandette, City Engineer

Answers to Questions Asked at the October 9, 2001 Public Hearings

1. Who is on the wetlands and natural features ordinance committee and what are their qualifications?

- **John Szerlag**, City Manager
- **John Martin**, (Former City Attorney)
- **Lori Bluhm**, City Attorney
- **Gary Shripka**, Assistant City Mgr/Services
- **Steven Vandette**, City Engineer
- **Neall Schroeder**, City Engineer
- **Mark Miller**, Interim Planning Director
- **Larry Keisling**, Planning Director (Retired)
- **Tracy Slintak**, Environmental Specialist
- **Robin Beltramini**, Planning Commission, City Council member
- **Lon Ullman**, President, Troy Wetlands and Wildlife Coalition
- **Dr. Carl Freeman**, Botanist/ Biologist
- **Libby Harris**, Attorney, Eastern Michigan Environmental Action Council

2. Are platted parcels exempt from all provisions of Natural Features and Wetland Ordinances?

Yes. Under 37.07 (B) of Wetlands and 38.05 (B) of Natural Features, "This ordinance does not apply to lots platted prior to the enactment of this ordinance. If, however, a platted lot is split or combined with another lot then the new or reconfigured lot may be regulated if wetlands or natural features exist on the property or are within the 50-foot natural feature setback.

3. Will school district properties be regulated by these ordinances?

According to recent case law, Governmental Units are exempt from local zoning Regulations only when expressly provided in State Statute. Although the State Construction Code precludes municipalities from requiring permits for the construction, re-construction or remodeling of school buildings, there are no explicit state statutes precluding the local authority to protect natural features.

4. What is the purpose of the setbacks in the Natural Features Ordinance?

Setbacks help protect natural features. These areas slow water runoff, trap sediment, and enhance stormwater infiltration. They also trap fertilizers, pesticides, and heavy metals and help stabilize streams and reduce water temperatures, which are important in protecting fish habitat.

5. Are platted properties abutting Emerald Lakes exempt from the Natural Features Ordinance?

Yes, except in the case of a lot split or combination (see answer to question 2).

6. Are Oakland County drains and other watercourses regulated by Natural Features ordinance?

The ordinance does not apply to maintenance including clean out of open drains by the County or City for drains under their jurisdiction. Land use within a 50-foot setback from the edge of the bank would be restricted to flood control structures, utility right-of-ways, footpaths, road crossings and other similar uses designated in Section 38.06 of the ordinance. All watercourses would have natural features setbacks. Activities prohibited in within the setback, except with the approval of the Planning Commission, include but are not limited to clearing of existing vegetation (except maintenance of previously established turf grass lawn areas), grading, stripping filling, dumping and drainage by ditching (see ordinance Section 38.16).

7. Is a larger natural features map available so I can locate my property?

Large wall size maps that show parcels and natural features are available for viewing and/or purchase at City Hall.

8. If there is a woodland near my property, why was I not notified?

Letters were sent to property owners that have natural features on their property, or the natural feature itself is within 50 feet of their property, as shown on the natural features map. If a letter was not sent to you, the map did not depict your property as being within the natural features setback. For the general public, notices were published in the Somerset Gazette, Troy Times, Observer and Eccentric, and the Troy Tribune, in addition to being publicized on the City's Web Site.

9. What criteria will be used to reduce the size of the natural feature setback?

Section 38.15 allows for the averaging of the width of a setback. The Planning Commission may allow the natural feature setback to become narrower at some points, as long as the average width of the natural feature setback is 50 feet. This averaging may be used to allow for the presence of an existing structure within the setback. For new development, credit may be offered for additional density elsewhere on the site in compensation for the loss of developable land due to the requirements of 50-foot setback. This compensation may increase the total number of dwelling units on the site up to the amount permitted under the base zoning.

10. Do the ordinances have provisions for protecting property values?

If a wetlands or natural features use permit is denied, a property owner may appeal at the annual Board of Review for the purpose of seeking a re-valuation of the affected property for assessment purposes to determine its fair market value under the use restriction.

11. Why are utility installations not regulated by these ordinances?

Utility installation and maintenance are deemed essential to preserving public health, safety and welfare and as such are permitted in the natural features setback, subject to the review of the Planning Commission.

12. Does the City have sufficient staff to administer the ordinances?

The City of Troy does not anticipate a need for additional staff to administer these ordinances.

13. Can parcels become wetlands and be regulated in the future?

Yes, if the parcel is unplatted and poorly drained such that water collects at a frequency and duration sufficient to support, and under normal circumstances does support wetland vegetation or aquatic life, it can become a wetland. Platted parcels are exempt even when wetlands are created on the property as some point in the future.

14. Can unplatted parcels with wetlands be filled?

Yes, if the wetland is less than two acres and is not contiguous to another watercourse (permanent, seasonal or intermittent direct surface water connection) or within 500 feet of the high water mark or Area of Special Flood Hazard of a watercourse. A fill permit would be required under existing ordinances.

15. Can we combine the Wetlands and the Natural Features Ordinances?

Although the proposed ordinances may be combined, it is the opinion of our City Attorney's office that the separation of the Wetland and Natural Features Ordinance clarifies that the natural features set back or buffer requirements will not be imposed for the specific purpose of protecting the wetlands. As stated in Section 38.01 of the proposed Natural Features Ordinance, some of the purposes of set backs from natural features include the restoration and maintenance of the chemical, physical and biological integrity of the natural resources and the removal of pollutants delivered in urban storm water.

16. Are proposed (new) County drains or detention basins exempt from the ordinances?

No.

17. Why are 1/2-acre lots exempt from the Natural Features Ordinance?

The ordinance committee felt that lots containing natural features that are 1/2 acre and smaller would be rendered unbuildable.

18. Will Troy citizens have an opportunity to vote on these ordinances?

Since the Wetlands and Natural Features regulations are currently proposed as ordinances, the Troy City Council has final authority to adopt ordinances.

19. Can trails be constructed in woodlands?

Yes, with Planning Commission approval of a Natural Features Use Permit.

20. Who determines endangered species?

Endangered species are designated by the State of Michigan and/or the Federal Endangered Species Act.

21. Are there provisions in the ordinance to increase development density to compensate for loss by protection of natural features?

According to Section 38.15 of the Natural Features Ordinance, "Credit may be offered for additional density elsewhere on the site in compensation for the loss of developable land...This compensation may increase the total number of dwelling units on the site up to the amount permitted under the base zoning." This section does not provide for *increasing* density, but does allow for a developer to keep the density originally allowed under the base zoning.

22. What "locally important" plants or animals might currently be identified?

The Heron rookery is generally viewed as locally important, as are the plants and animals associated with the Lake Plain Prairie.

23. Can I remove brush from my woodland?

Under the proposed ordinances, a Natural Features Use Approval would be required from the Planning Commission to remove existing vegetation (including brush) from a woodland. Removal on non-native species would not require a use approval. There are no provisions for dead tree removal.

24. Are there currently any wetland buffers in the state?

Many of the communities that have wetland protection ordinances, require setbacks around wetlands, there are 17 in Oakland County. In our area, these communities include: Rochester Hills, Bloomfield Township, Oakland Township, and West Bloomfield Township.

25. How many additional wetlands will be regulated by the wetlands ordinance?

According to the current natural features map, there are at least 41 acres on 44 parcels that may be regulated. There are approximately 356 parcels in the City that are influenced by natural features.

26. Are revisions to site plans submitted prior to adoption of the ordinance subject to the ordinance provisions?

No, as long as they are still considered part of the original site plan application.

27. Can I maintain my existing lawn within the natural features setback?

Yes. Section 38.11 (B) allows “maintenance of previously established turf grass lawn areas.”

28. Can we improve existing wetlands?

Under section 38.11 (D), the “planting of trees and other vegetation native to the region” is allowed. Any other improvements would require a Natural Features Use Approval from the Planning Commission.

29. Are there any special considerations for churches?

There are no wetlands or natural features exemptions for churches in the proposed ordinances.

30. How long is a site plan valid?

After Preliminary site plan approval has been obtained from the Planning Commission, the applicant has one year to submit an application for a Final Site Plan Approval. Once Final Site Plan Approval is obtained, the applicant has one year to make application for building permits. The applicant can also apply for an extension or renewal of their approvals within these one-year time frames.

31. Has the City considered acquiring development rights?

The concept of buying development rights to properties significantly impacted by natural features ordinance restrictions has been discussed by City Council at a study meeting but no specific proposal has been made.

32. Will the City expedite the platting process before the ordinances are adopted?

Chapter 41, Subdivision Control Ordinance, requires certain approvals within specific time frames. The City will not expedite or delay any plat approval for any reason related to any proposed ordinances.

33. Does the Environmental Protection (EP) zoning protect natural features? Could this (the proposed ordinances) be folded into the environmental protection zoning?

The EP zoning classification could be used to supplement the proposed ordinances; however, there are several considerations in the re-zoning of a property. In addition the EP zoning has a broader application than just protection of natural features.

34. Does the City have a tree protection ordinance that regulates what trees may be removed by builders?

Yes, Chapter 28 of the Troy City Code, "Tree Regulations", and the accompanying standards regulate which trees builders may remove.

35. Does the City have the authority to regulate setbacks on wetlands?

The Natural Resources and Environmental Protection Act does not authorize buffers or set back zones for the specific purpose of protecting the wetland; however, according to the Michigan Attorney General, "local units of government are empowered, under their zoning authority, to regulate wetland buffer or setback areas for other purposes utilizing the same types of criteria as they might generally use for set back or buffer zones in their zoning ordinance." (OAG. No. 6892) Permissible purposes include restoring and maintaining the chemical, physical and biological integrity of the water resources and removing pollutants delivered in urban storm water, as well as other purposes stated in Section 38.01 of the proposed ordinance.

36. How accurate is the natural features map?

The map provides an overview of potential natural features within the city. It is a guide to the presence of natural features, not a precise boundary map. The natural features map does not create any legally enforceable presumptions regarding whether property contains or does not contain a natural feature. An on site field assessment must be done to determine precise boundaries of natural features.

October 11, 2001

TO: John Szerlag, City Manager
FROM: Gary A. Shripka, Assistant City Manager/Services
SUBJECT: Planning Director

In May of 2001, it was agreed to appoint Mr. Mark Miller as Interim Planning Director for a 3-month period beginning in early July 2001. As Mr. Miller is nearing the end of that 3-month period, I am confident that he can perform the duties of the position.

Therefore, I would respectfully request Mr. Miller's job title be changed to Planning Director. Should you agree, his appointment could become effective November 10, 2001 with a new annual salary of \$76,000. By choosing this date, Council could be made aware of the appointment at their November 5, 2001 regular business meeting.

Should you have any questions or wish to discuss this matter further, kindly advise.

Approved: _____
John Szerlag, City Manager

Date: _____