



## CITY COUNCIL AGENDA ITEM

Date: October 19, 2015

To: Brian Kischnick, City Manager

From: MaryBeth Murz, Purchasing Manager  
Tom Darling, Director of Financial Services  
Dave Roberts, Fire Chief  
Peter Hullinger, Staff Technician

Subject: Standard Purchasing Resolution 2: Award to Low Bidder Meeting Specifications – Floor Replacement at the Police and Fire Training Center

### History

Over the past 20 years the Fire Department has endeavored to find a process to seal and treat the concrete floors in the Fire Stations and the Training Center. Currently, four fire stations and the training center have the epoxy floor coating which was designed to facilitate cleaning, resist staining from vehicle fluids, and provide a safe working surface for personnel. Over time, the epoxy material has degraded and delaminated from the training center floor resulting in an uneven and unsightly floor surface. The material continues to degrade daily with pieces of epoxy coming loose and causing slip hazards.

The Fire Department has researched current methods of treating concrete floors in industrial and other high traffic occupancies and has determined that polished concrete is the best replacement alternative for the apparatus bay floor surfaces at the training center. This method was done at Fire Stations 1 and 6 last year, and turned out very good.

### Purchasing

On October 8, 2015, a bid opening was conducted as required by City Charter and Code for the floor replacement at the Police and Fire Training Center. The bid was posted on the Michigan Inter-governmental Trade Network (MITN) website; [www.mitn.info](http://www.mitn.info). Two (2) bid responses were received.

<b>Companies notified via MITN</b>	294
Troy Companies notified via MITN	11
Troy Companies - Active email Notification	10
Troy Companies - Active Free	1
<b>Companies that viewed the bid</b>	20
Troy Companies that viewed the bid	2

*MITN provides a resourceful online platform to streamline the procurement process, reduce costs, and make it easier and more transparent for vendors to do business with the City of Troy.*

**Active MITN** members with a current membership and paying annual dues receive automatic electronic notification which allows instant access to Bids, RFPS and Quote opportunities with the City.

**Active MITN non-paying members** are responsible to monitor and check the MITN website for opportunities to do business with the City.

**Inactive MITN member** status can occur when a company does not renew their account upon expiration. Inactive members cannot be notified of solicitations or access any bid information.



## CITY COUNCIL AGENDA ITEM

---

### **Purchasing (continued)**

After reviewing the bid responses and warranty detail in conjunction with the Fire Department it is being recommended that Great Lakes Concrete Restoration, LLC of Troy, MI be awarded a contract to furnish all equipment, material and labor for floor removal and replacement at the Police and Fire Training Center.

The floor replacement bid required and specified a qualified installer that is L & M Chemical certified for FGS Permashine polished floor systems. The scope of the work is to remove the old epoxy floor and prepare and install new polished concrete floors.

Master Craft Carpet Services, Inc., was the low bidder, but only offered a one (1) year warranty in addition to the two (2) year manufacturer warranty versus a ten (10) year warranty in addition to the two (2) year manufacturer warranty being offered by Great Lakes Concrete Restoration. Typically warranty issues regarding this type of flooring install occur beyond 2 years and typically a patch repair costs approximately \$5,000.00. It is in the best interest of the City to invest in the 10-year warranty for this project.

Master Craft Carpet Services, Inc.'s references did not include work experience specific to Fire Stations and/or Training Centers, whereas Great Lakes Concrete Restoration, LLC, has successfully completed two Troy fire stations as well as the Police Sally Port Project in the last two years.

### **Financial**

\$75,000 is budgeted in the 2015/2016 Capital Fund, Building Operations, Fire – Police Training Center Account for this project. The Project# is 20160006.

### **Recommendation**

City management recommends awarding a contract to furnish all equipment, material and labor for the epoxy floor removal, and to install new polished concrete floors at the Police and Fire Training Center, for an estimated total cost of \$55,950.00 to *Great Lakes Concrete Restoration, LLC of Troy, Michigan* at prices contained in the bid tabulation opened October 8, 2015. The award is contingent upon the contractor's submission of properly executed bid documents including insurance certificates and all specified requirements.

CITY OF TROY  
 BID TABULATION  
 FLOORING - TRAINING CENTER

<b>Vendor</b>	<b>MasterCraft Carpet Service, Inc</b>	<b>Great Lakes Concrete Restoration</b>
	<b>Plymouth, MI</b>	<b>Troy, MI</b>
Ck#	1217033	0000617479
Ck. Amount	\$3,750.00	\$3,750.00

**PROPOSAL:** To furnish all equipment, material and labor, for floor removal and replacement for the City of Troy Police and Fire Training Center.

<b>COMPLETE FOR THE SUM OF:</b>		<b>\$45,900.00</b>	<b>\$55,950.00</b>
<b>HOURLY LABOR RATE:</b>		<b>\$60.49</b>	<b>N/A</b>
<b>MATERIAL DISCOUNT:</b>		<b>Blank</b>	<b>N/A</b>
<b>CONTACT INFORMATION:</b>			
Hours of Operation		7am-5pm	8am to 7pm
24 Hr Phone #		734-679-7387	248-755-8025
<b>SITE INSPECTIONS:</b>	<b>Y or N</b>	<b>Y</b>	<b>Y</b>
Date		9/28/2015	9/29/2015
<b>COMPLETION DATE:</b>			
Can Meet		X	X
Cannot Meet			
Offers			
Work Shall Commence		5 days	5 days
<b>REFERENCES:</b>	<b>Attached Y or N</b>	<b>Y</b>	<b>Y</b>
<b>INSURANCE:</b>	<b>Can Meet</b>	<b>X</b>	<b>X</b>
	<b>Cannot Meet</b>		
<b>ACKNOWLEDGEMENT SIGNED:</b>	<b>Y or N</b>	<b>Y</b>	<b>Y</b>
<b>PAYMENT TERMS:</b>		30 days	30 days
<b>EXCEPTIONS:</b>		Blank	Blank
<b>WARRANTY:</b>		1 year	10 yr standard
<b>QUESTIONNAIRE:</b>	<b>Attached Y or N</b>	<b>Y</b>	<b>Y</b>
<b>FORMS COMPLETED:</b>	<b>Y or N</b>	<b>Y</b>	<b>Y</b>

ATTEST:  
Enna Bachelor  
Sara Teets  
Susan Reisterer  
Peter Hullinger

\_\_\_\_\_  
 MaryBeth Murz,  
 Purchasing Manager