



## CITY COUNCIL AGENDA ITEM

Date: October 28, 2015

To: Brian Kischnick, City Manager

From: MaryBeth Murz, Purchasing Manager  
 Timothy Richnak, Public Works Director  
 Kurt Bovensiep, Public Works Manager

Subject: Standard Purchasing Resolution 4: US Communities – NIGP Purchasing Cooperative – Vinyl Guard Post Covers and Conveyor Heat Shrink Oven

### **History**

The Downtown Development Authority (DDA) engages in long-range planning, improvements and revitalization of Troy's downtown area – the area along Big Beaver from Cunningham to Rochester Road. Sign posts currently used in the DDA limits are dual posted, brown-coated metal.

The powder-coated brown metal posts, which are currently used, are no longer available for purchase. In an effort to upgrade the sign posts while maintaining uniform aesthetics within the DDA, a new method will be used. The process includes heat wrapping vinyl covers onto sign posts. Vinyl can be heat wrapped to the sign posts in one of two ways; either by using a handheld heat gun or a shrink oven. Upon further inquiry it was discovered that this process could be expedited through the purchase of a Conveyor Heat Shrink Oven which can heat wrap multiple sign posts at a time. This process will also assist the Streets Division in replacing street signs that are damaged from vehicles.

The Public Works Department, Streets Division will be responsible for upgrading the sign posts within the DDA and because Big Beaver is a county road, the Road Commission for Oakland County (RCOC) will partner with the Streets Division to provide the street signs.

This project has been postponed for two years due to consecutive Troy Roads Rock projects on Big Beaver. Sign post upgrades will be completed over two years, starting with the area on Big Beaver between Cunningham and I-75. The whole project will involve the replacement of approximately 394 signs and posts throughout the entire DDA.

### **Purchasing**

- TAPCO of Brown Deer, WI is the awarded low bidder from the U.S. Communities - NIGP Cooperative Contract #2013-100.
- Barron County, WI was the lead agency on this cooperative agreement.
- The US Communities NIGP Contract expires 2/28/2017.

### **Financial**

Funds for the sign post replacement in the Downtown Development Authority are available in the City's County Road Fund. The purchase will be made over two years as needed in order to replace all signs and posts throughout the entire DDA.



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### **Recommendation**

City management requests authorization to purchase Vinyl Brown Post Covers and a Conveyor Heat Shrink Oven for the DDA from the low bidder *TAPCO of Brown Deer, Wisconsin* as per the U.S. Communities NIGP Cooperative Contract# 2013-100 for an estimated total cost of \$30,707.50 at the unit prices contained in quote #Q149168 and to also purchase Vinyl Brown Post Covers on as needed basis not to exceed budgetary limitations; contract expiring February 28, 2017.



**SALES QUOTE**

**Customer Copy**

<b>Number</b>	<b>Q149168</b>
<b>Date</b>	8/26/2015
<b>Page</b>	1

5100 West Brown Deer Road, Brown Deer, Wisconsin 53223  
 Phone 1-800-236-0112 • www.tapconet.com • Fax 1-800-444-0331

Sell To Cust. C11338	City of Troy Emily Frontera Department of Public Works 4693 Rochester Road Troy, MI 48085	Ship To Cust.	City of Troy Emily Frontera Department of Public Works 4693 Rochester Road Troy, MI 48085
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Reference #	Expires	Slsp	Terms	Freight	Ship Via
	9/25/2015	Aaron Guilbault	Net 30 DAYS	PREPAID	BEST RATE

Item	Description	Quantity	UM	Price	UM	Extension
3953-00031	Vinyl Guard Post Cover, Brown, 100' Per Box Fits 2" Round Post, 1.75" Square Post, & 1.12" U-Chan	112	BX	135.00	BX	\$15,120.00
SP TRAFFIC	Conveyor Heat Shrink Oven, Model AMTI2525, 98"x38"x18", 200 lbs	1	EA	12,375.00	EA	\$12,375.00
SP TRAFFIC	Options for Oven:					
SP TRAFFIC	Custom Aluminum moveable stand w/ 5" dia. locking wheels	1	EA	1,187.50	EA	\$1,187.50
SP TRAFFIC	Teflon coated fiberglass belt (stainless steel chain belt is included w/ machine)	1	EA	1,125.00	EA	\$1,125.00
SP TRAFFIC	E-Stop (Emergency) button, deactivates both conveyor and heater/blower system	1	EA	450.00	EA	\$450.00
SP TRAFFIC	Forward/Reverse conveyor switch	1	EA	450.00	EA	\$450.00

Lead time is 4-6 weeks.  
 2 Year Warranty on the Conveyor Oven  
 Installation not included  
 \$250 No lift gate or inside delivery specified for Oven  
 Thank you- Aaron Guilbault  
 #920-728-1792  
 aaron@tapconet.com  
 #888-806-8885

TAPCO US Communities Contract # 2013-100

Shipment within \_\_\_\_\_  
 Acceptance By \_\_\_\_\_  
 Date \_\_\_\_\_  
 By \_\_\_\_\_

Merchandise	Freight	Tax	Total
\$30,707.50	\$0.00	\$0.00	\$30,707.50

THANK YOU FOR CALLING TAPCO!!! THIS OFFER IS SUBJECT TO TERMS AND CONDITIONS SHOWN ON REVERSE SIDE