



CITY COUNCIL AGENDA ITEM

Date: December 1, 2015

To: Brian Kischnick, City Manager

From: MaryBeth Murz, Purchasing Manager
 Timothy L. Richnak, Public Works Director
 Kurt Bovensiepe, Public Works Manager

Subject: Bid Waiver: Purchase of LED Holiday Lights for Big Beaver Median

History

For the last two years, the Kiwanis Club organized the holiday lighting of 25-30 Spruce Trees in the median of Big Beaver in the Troy Downtown Development Authority boundary, which included spaced out locations between Coolidge and Rochester Road. This year, being the third year, an attempt was made to light all 201 Spruce Trees from Coolidge to Rochester Road. This effort was unsuccessful in that only 25 trees were scheduled to be lite, which was determined late in November.

The City of Troy encouraged the holiday tree lighting and promoted the increase of trees to be decorated. The City of Troy decided to partner with the Kiwanis Club and install lights on an additional 40 trees with lights provided by the Kiwanis and purchase lights and install them on an additional 30 trees. The goal is to light all Spruce Trees between Crooks and Coolidge Road in the Big Beaver median.

The purchase of the LED holiday lights required immediate action. The Holiday Season is underway and supplies of lights matching the existing lights were going to be a challenge. Each tree required a minimum of 25 strands of lights totaling 1,250 individual lights per tree. The city found a vendor that had the inventory required to light the additional 30 trees and had very close similarity to the existing lights.

Purchasing

Bronner's Commercial Display of Frankenmuth, Michigan was the vendor selected to purchase the LED holiday lights based on availability and similarity of existing lights. The purchase required an immediate authorization by the City Manager to purchase in efforts to guarantee stock was available for timely delivery. The public's interest will be best served to waive the competitive bid process in order to guarantee an immediate installation in time for the holiday season.

Financial

Funds for the purchase and installation of the holiday lights will come from the Parks Division Civic Center Maintenance account.

Recommendation

City management recommends that the public's interest will be best served to waive the competitive bid process and authorize the purchase of 750, 50 light LED with 6" spacing for a total of \$12,372.50 to *Bronner's Commercial Display of Frankenmuth, MI* to continue making the City of Troy a place that is recognized for its partnerships and an inspiring holiday shopping and visiting destination.