



TROY CITY COUNCIL

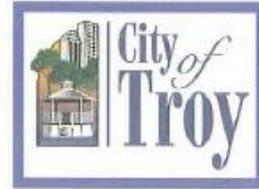
REGULAR MEETING

AGENDA

DECEMBER 7, 2015
CONVENING AT 7:30 P.M.

Submitted By
The City Manager

NOTICE: Persons with disabilities needing accommodations for effective participation in this meeting should contact the City Clerk at (248) 524-3316 or via e-mail at clerk@troymt.gov at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.



TO: The Honorable Mayor and City Council
Troy, Michigan

FROM: Brian Kischnick, City Manager

SUBJECT: Background Information and Reports

Ladies and Gentlemen:

This booklet provides a summary of the many reports, communications and recommendations that accompany your agenda. Also included are suggested or requested resolutions and/or ordinances for your consideration and possible adoption.

Supporting materials transmitted with this Agenda have been prepared by department directors and staff members. I am indebted to them for their efforts to provide insight and professional advice for your consideration.

As always, we are happy to provide such added information as your deliberations may require.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "B. Kischnick".

Brian Kischnick, City Manager

2015/2016

TOP 10 STRATEGIES

Adopted by City Council 3/9/2015

'Why'

We believe a strong community embraces diversity, promotes innovation, and encourages collaboration. We strive to lead by example within the region. We do this because we want everyone to choose Troy as their community for life. We believe in doing government the best.

1

Improve and invest in our assets, both people and infrastructure

Define our organizational culture

2

3

Consistently tell our story

Create a sense of place

4

5

Embrace a sustainable Library

Implement a Trails and Pathways Plan and increase walkability

6

7

Maintain strong Public Safety

Improve interaction online and in-person

8

9

Modernize wayfinding opportunities

Celebrate diversity

10



CITY COUNCIL AGENDA

December 7, 2015 – 7:30 PM
Council Chambers
City Hall - 500 West Big Beaver
Troy, Michigan 48084
(248) 524-3317

INVOCATION: Rev. Dr. Chuck Sonquist, Representative of First United Methodist Church **1**

PLEDGE OF ALLEGIANCE: Schroeder Elementary School Students and Members of the Pretty Shields from the Three Fires Longhouse **1**

A. CALL TO ORDER: **1**

B. ROLL CALL: **1**

C. CERTIFICATES OF RECOGNITION AND SPECIAL PRESENTATIONS: **1**

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C-2 Audit Presentation (*Presented by: Tom Darling, Financial Services Director*) 1

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D-1 No Carryover Items 1

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October 24, 2016	Regular Meeting	19
November 14, 2016	Regular Meeting	19
November 21, 2016	Regular Meeting	19
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INVOCATION: Rev. Dr. Chuck Sonquist, Representative of First United Methodist Church

PLEDGE OF ALLEGIANCE: Schroeder Elementary School Students and Members of the Pretty Shields from the Three Fires Longhouse

A. CALL TO ORDER:

B. ROLL CALL:

- a) Mayor Dane Slater
Edna Abraham
Ethan Baker
Jim Campbell
Dave Henderson
Ellen Hodorek
Ed Pennington

- b) Excuse Absent Council Members:

Suggested Resolution

Resolution #2015-12-

Moved by

Seconded by

RESOLVED, That Troy City Council hereby **EXCUSES** the absence of _____ at the Regular City Council Meeting of December 7, 2015, due to _____.

Yes:

No:

C. CERTIFICATES OF RECOGNITION AND SPECIAL PRESENTATIONS:

C-1 Fred Barnard Book Presentation to City Council (*Introduced by: Cindy Stewart, Community Affairs Director*) (*Presented by: Fred Barnard*)

C-2 Audit Presentation (*Presented by: Tom Darling, Financial Services Director*)

D. CARRYOVER ITEMS:

D-1 No Carryover Items

E. PUBLIC HEARINGS:

E-1 Community Development Block Grant (CDBG) 2016 Application (*Introduced by: Cindy Stewart, Community Affairs Director*)

Suggested Resolution

Resolution #2015-12-

Moved by

Seconded by

WHEREAS, Oakland County is preparing an Annual Action Plan to meet application requirements for the Community Development Block Grant (CDBG) program, and other Community Planning and Development (CPD) programs; and,

WHEREAS, Oakland County has requested CDBG-eligible projects from participating communities for inclusion in the Action Plan; and,

WHEREAS, The City of Troy has duly advertised and conducted a public hearing on December 7, 2015 for the purpose of receiving public comments regarding the proposed use of PY 2016 Community Development Block Grant (CDBG) funds in the approximate amount of \$140,123.00; and,

WHEREAS, The City of Troy found that the following projects meet the federal objectives of the CDBG program and are prioritized by the community as high priority need:

Account Number	Project Name	Amount
172170-731619	Remove Architectural Barriers	\$ 75,586.00
172160-732170	Public Services (Yard Services)	\$ 42,037.00
172160-732021	Tree Planting	\$ 22,500.00

THEREFORE, BE IT RESOLVED, That Troy City Council hereby **AUTHORIZES** City Administration to submit the City of Troy CDBG application to Oakland County for inclusion in Oakland County's Annual Action Plan to the U.S. Department of Housing and Urban Development, and that the Mayor is hereby **AUTHORIZED** to execute all documents, agreements, or contracts which result from this application to Oakland County.

Yes:

No:

F. PUBLIC COMMENT FOR ITEMS ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:

In accordance with the Rules of Procedure for the City Council, Article 17 – Members of the Public and Visitors:

Any person not a member of the City Council may address the Council with recognition of the Chair, after clearly stating the nature of his/her inquiry or comment. *City Council requests that if you do have a question or concern, to bring it to the attention of the appropriate department(s) whenever possible. If you feel that the matter has not been resolved satisfactorily, you are encouraged to bring it to the attention of the City Manager, and if still not resolved satisfactorily, to the Mayor and Council.*

- Petitioners shall be given a fifteen (15) minute presentation time that may be extended with the majority consent of City Council.

- Any member of the public, not a petitioner of an item, shall be allowed to speak for up to three (3) minutes to address any Public Hearing item.
- Any Troy resident or Troy business representative, not a petitioner of an item, shall be allowed to speak for up to three (3) minutes total to address Postponed, Regular Business, Consent Agenda or Study items or any other item on the Agenda as permitted under the Open Meetings Act during the *Public Comment for Items On the Agenda from Troy Residents and Businesses* portion of the Agenda.
- Any Troy resident or Troy business representative, not a petitioner of an item, shall be allowed to speak for up to three (3) minutes to address any topic not on the Agenda as permitted under the Open Meetings Act during the *Public Comment for Items Not on the Agenda from Troy Residents and Businesses* portion of the Agenda.
- Any member of the public who is not a Troy resident or Troy business representative shall be allowed to speak for up to three (3) minutes to address any topic on or not on the Agenda as permitted under the Open Meetings Act during the *Comments for Items On or Not On the Agenda from Members of the Public Outside of Troy (Not Residents of Troy and Not From Troy Businesses)* portion of the Agenda.
- All members of the public who wish to address the Council at a meeting shall be allowed to speak only if they have signed up to speak within thirty minutes before or within fifteen minutes after the meeting's start time. Signing up to speak requires each speaker provide his or her name and residency status (Troy resident, non-resident, or Troy business owner). If the speaker is addressing an Item (or Items) that appear on the pre-printed agenda, then the speaker shall also identify each such agenda item number(s) to be addressed.
- City Council may waive the requirements of this section by a majority vote of the City Council members.
- Agenda items that are related to topics where there is significant public input anticipated should initiate the scheduling of a Special meeting for that specific purpose.

The following has been approved by Troy City Council as a statement of the rules of decorum for City Council meetings. The Mayor will also provide a verbal notification of these rules prior to Public Comment:

The audience should be aware that all comments are to be directed to the Council rather than to City Administration or the audience. Anyone who wishes to address the Council is required to sign up to speak within thirty minutes before or within fifteen minutes of the start of the meeting. There are three Public Comment portions of the Agenda. For Items On the Agenda, Troy Residents and Business Owners can sign up to address Postponed, Regular Business, Consent Agenda, or Study items or any other item on the Agenda. Troy Residents and Business Owners can sign up to address all other topics under Items Not on the Agenda. All Speakers who do not live in Troy or own a Troy business may sign up to speak during the Comments on Items On and Not On the Agenda from Members of the Public Outside of Troy. Also, there is a timer on the City Council table in front of the Mayor that turns yellow when there is one minute of speaker time remaining, and turns red when the speaker's time is up. In order to make the meeting more orderly and out of respect, please do not clap during the meeting, and please do not use expletives or make derogatory or disparaging comments about any one person or group. If you do so, then there may be immediate consequences, including having the microphone turned off, being asked to leave the meeting, and/or the deletion of speaker comments for any re-broadcast of the meeting. Speakers should also be careful to avoid saying anything that would subject them to civil liability, such as slander and defamation.

Please avoid these consequences and voluntarily assist us in maintaining the decorum befitting this great City.

G. CITY COUNCIL/CITY ADMINISTRATION RESPONSE/REPLY TO PUBLIC COMMENT:

H. POSTPONED ITEMS:

H-1 No Postponed Items

I. REGULAR BUSINESS:

I-1 Board and Committee Appointments: a) Mayoral Appointments – None; b) City Council Appointments – None

a) Mayoral Appointments: None

b) City Council Appointments: None

I-2 Board and Committee Nominations: a) Mayoral Nominations – Downtown Development Authority, Planning Commission; b) City Council Nominations – Animal Control Appeal Board, Charter Revision Committee, Employee Retirement System Board of Trustees / Retiree Health Care Benefits Plan & Trust, Personnel Board, Southeast Michigan Council of Governments

a) Mayoral Nominations:

Suggested Resolution

Resolution #2015-12-

Moved by

Seconded by

RESOLVED, That the Mayor of the City of Troy hereby **FORWARDS** the following nominated person(s) to serve on the Boards and Committees as indicated to the next Regular City Council Meeting for action:

Downtown Development Authority

Appointed by Mayor

13 Regular Members

4 Year Term

Current Members:

Last Name	First Name	App Res Expire	Appointment Expire	Notes 1
Blair	Timothy S.	6/17/2017	9/30/2019	In District
Bostick	Dennis	1/31/2015	9/30/2016	In District
Hay	David R.	8/25/2017	9/30/2019	In District

Jonna	Arkan	10/22/2014	9/30/2016	In District
Keisling	Laurence G.	5/25/2014	9/30/2016	At Large
Kiriluk	Alan M.	10/12/2014	9/30/2016	In District
Knight	Barbara	1/15/2016	9/30/2015	At Large
Macleish	Daniel	5/26/2014	9/30/2016	In District
Papa	Albert	8/5/2015	9/30/2017	At Large
Randol Jr.	Ward	10/23/2016	9/30/2018	In District
Reschke	Ernest C.	10/15/2016	9/30/2018	At Large
Schroeder	Douglas J.	10/23/2016	9/30/2018	At Large
Slater	Dane			At Large

Nominations to the Downtown Development Authority:

Term Expires: 9/30/2019

At Large

Term currently held by: Barbara Knight

Interested Applicants:

Last Name	First Name	App Resume Expire	Notes 2
Brennan	Michael T.	9/17/2017	
Huber	Robert M.	6/10/2017	
Kaltsounis	Andrew	10/15/2016	Liquor Advisory Comm. exp. 1/31/2016
Kornacki	Rosemary	10/9/2017	Brownfield Redev Authority exp 4/30/2017
Petrulis	Al	1/8/2016	ACAB exp 9/30/2018; Hist Dist Comm exp 3/1/2017; Traffic Comm exp 1/31/2017
Schick	Michael	1/13/2017	
Swartz	Robert D.	12/15/2016	EDC exp 4/30/2018

Planning Commission

Appointed by Mayor
 9 Regular Members
 3 Year Term

Current Members:

Last Name	First Name	App Res Expire	Appointment Expire	Notes 1	Notes 3
Apahidean	Ollie	11/22/2015	12/31/2017		
Brikho	Frencheska	3/23/2017	7/31/2016	STUDENT	
Crusse	Karen	11/13/2016	12/31/2017		

Edmunds	Donald L.	11/15/2012	12/31/2016	EDC exp 4/30/3014	
Faison	Carlton	7/1/2017	12/31/2017		
Hutson	Michael W.	10/8/2017	12/31/2015	Sust Design Rev Comm-Ad Hoc	Requests Reappointment
Krent	Thomas G.	9/20/2015	12/31/2016		
Kuppa	Padma	12/18/2016	12/31/2016		
Sanzica	Philip	10/15/2017	12/31/2015	PC Rep on ZBA	
Tagle	John J.	11/13/2017	12/31/2015		Requests Reppointment

Nominations to the Planning Commission:

Term Expires: 12/31/2018

Term currently held by: Michael Hutson

Term Expires: 12/31/2018

Term currently held by: Philip Sanzica

Term Expires: 12/31/2018

Term currently held by: John Tagle

Interested Applicants:

Last Name	First Name	App Resume Expire	Notes 2
Chiapelli	Larry	7/13/2017	
Desmond	Thomas	10/21/2016	
Frisen	Sande	11/2/2017	
Kaltsounis	Andrew	10/15/2016	Liquor Advisory Comm. exp. 1/31/2016
Kaltsounis	Orestis Rusty	10/8/2017	P&R Bd exp 9/30/2018; ZBA (Alt.) exp 1/31/2018
Kornacki	Rosemary	8/27/2017	Brownfield Redev Auth exp 4/30/2017
Lambert	Dave	3/10/2016	
Schick	Michael	1/13/2017	
Slifkin	Elizabeth	3/24/2017	STUDENT
Talarico	Paula M.	1/8/2017	
Wilsher	Cynthia	10/9/2016	Traffic Comm exp 1/31/2018

Yes:

No:

b) City Council Nominations:

Suggested Resolution

Resolution #2015-12-

Moved by

Seconded by

RESOLVED, That Troy City Council hereby **FORWARDS** the following nominated person(s) to serve on the Boards and Committees as indicated to the next Regular City Council Meeting for action:

Animal Control Appeal Board

Appointed by Council
5 Regular Members
3 Year Term

Current Members:

Last Name	First Name	App Res Expire	Appointment Expire	Notes 2
Carolan	Patrick	6/17/2015	9/30/2016	
Floch	Patrick	9/28/2015	9/30/2018	
Petrulis	Al	6/16/2017	9/30/2018	ACAB exp 9/30/2018; Hist Dist Comm exp 3/1/2017; Traffic Comm exp 1/31/2017
Saeger	Jayne	10/15/2016	9/30/2017	
Vacancy			9/30/2017	P. Terry Knight (deceased)

Nominations to the Animal Control Appeal Board:

Unexpired Term Expiring: 9/30/2017

Term currently held by: P. Terry Knight (Deceased)

Interested Applicants:

No applications on file.

Charter Revision Committee

Appointed by Council
7 Regular Members
3 Year Term

Current Members:

Last Name	First Name	App Res Expire	Appointment Expire	Notes 1
Berk	Robert	2/27/2015	4/30/2016	
Bernardi	Maryann	11/18/2013	4/30/2015	NO Reappointment
Bliss	Daniel	11/16/2013	4/30/2015	NO Reappointment

Howrylak	Frank	2/1/2014	4/30/2017	
Kanoza	Shirley	2/21/2015	4/30/2016	
Weisgerber	William	11/17/2013	4/30/2015	NO Reappointment
Wilsher	Cynthia	2/27/2016	4/30/2017	

Nominations to the Charter Revision Committee:

Term Expires: 4/30/2018

Term currently held by: Maryann Bernardi

Term Expires: 4/30/2018

Term currently held by: Daniel Bliss

Term Expires: 4/30/2018

Term currently held by: William Weisgerber

Interested Applicants:

No applicants on file.

[Employee Retirement System Board of Trustees / Retiree Health Care Benefits Plan & Trust](#)

Appointed by Council
7 Regular Members and 2 Ordinance Members
3 Year Term

Current Members:

Last name	First name	App Res Expire	Appointment Expire	Notes 1
Calice	Mark	9/6/2014	12/31/2015	Council Appointed Citizen
Darling	Thomas			Chapter 10
Gordon II	Thomas	9/17/2015	12/31/2016	DB-Employee Rep. - Elected
Henderson	Dave		4/15/2018	
Kischnick	Brian			Chapter 10
Pallotta	Steven		12/31/2017	DC Employee Rep. - Elected
Stansbury	Milt	11/29/2013	12/31/2015	DC Employee Rep. - Elected
Vacancy			12/31/2016	DB Ex-Officio Retiree Rep. - Council Appointed Ex-Officio (Bill Need resigned 9/9/2015)

Nominations to the Employee Retirement System Board of Trustees / Retiree Health Care Benefits Plan & Trust:

Unexpired Term Expiring: 12/31/2016

Term currently held by: William Need-Resigned

Term Expiring: 12/31/2018

Council Appointed Citizen

Term currently held by: Mark Calice

Interested Applicants:

No DB retiree applicants on file.

Personnel Board

Appointed by Council
5 Regular Members
3 Year Term

Current Members:

Last Name	First Name	App Res Expire	Appointment Expire	Notes 2
Abraham	Edna	8/15/2013	4/30/2018	Resigned 11/8/2015
Baughman	Deborah	2/22/2013	4/30/2017	
Knight	P. Terry	1/15/2016	4/30/2018	(Deceased)
New	Lorraine	5/1/2017	4/30/2018	
Rosenberg	Michael	4/19/2015	4/30/2017	

Nominations to the Personnel Board:

Unexpired Term Expiring: 4/30/2018

Term currently held by: Edna Abraham (Resigned)

Unexpired Term Expiring: 4/30/2018

Term currently held by: P. Terry Knight (Deceased)

Interested Applicants:

No applications on file.

Southeastern Michigan Council of Governments (SEMCOG)

Appointed by Council
1 Regular and 1 Alternate
Appointed Every Odd-Year Election

Term Expires: 11/10/2017

(Delegate)

Term currently held by: James Campbell

Term Expires: 11/10/2017**(Alternate)**

Term currently held by: Mark Miller

Yes:

No:

I-3 No Closed Session Requested**I-4 Revision to the 2016 City Council Meeting Schedule (Introduced by: Cindy Stewart, Community Affairs Director)**Suggested Resolution

Resolution #2015-12-

Moved by

Seconded by

BE IT FURTHER RESOLVED, That Troy City Council hereby **AMENDS** the 2016 City Council Meeting Schedule to change the first Budget Study Session from Wednesday, April 20, 2016 to Thursday, April 21, 2016. The second Budget Study Session will take place on Monday, April 25, 2016.

Yes:

No:

I-5 Standard Purchasing Resolution 8: Best Value Award – Architectural/Engineering Services for Fire Station #4 (Introduced by: Dave Roberts, Fire Chief, and MaryBeth Murz, Purchasing Manager)Suggested Resolution

Resolution #2015-12-

Moved by

Seconded by

RESOLVED, That a Contract to provide Architectural/Engineering Services for Fire Station #4 is hereby **AWARDED** to the highest rated proposer, *Redstone Architects, Inc. of Bloomfield Hills, MI*, as a result of a best value process at a not to exceed amount of \$201,042.00 at prices of the bid tabulation opened September 24, 2015, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon consultant's submission of properly executed proposal and contract documents, including Insurance Certificates and all other specified requirements.

Yes:

No:

J. CONSENT AGENDA:

J-1a Approval of "J" Items NOT Removed for DiscussionSuggested Resolution

Resolution #2015-12-

Moved by

Seconded by

RESOLVED, That Troy City Council hereby **APPROVES** all items on the Consent Agenda as presented with the exception of Item(s) _____, which shall be **CONSIDERED** after Consent Agenda (J) items, as printed.

Yes:

No:

J-1b Address of "J" Items Removed for Discussion by City Council

J-2 Approval of City Council MinutesSuggested Resolution

Resolution #2015-12-

RESOLVED, That Troy City Council hereby **APPROVES** the following Minutes as submitted:

- a) Special Joint City Council and Planning Commission Minutes-Draft – November 23, 2015
- b) City Council Minutes-Draft – November 23, 2015

J-3 Proposed City of Troy Proclamations: None Submitted

J-4 Standard Purchasing Resolutions:

- a) **Standard Purchasing Resolution 4: Cooperative Contract Awards – MITN Purchasing Cooperative – Cab and Chassis and NJPA – Combination Sewer Cleaning/Jetting Module**

Suggested Resolution

Resolution #2015-12-

RESOLVED, That Troy City Council hereby **APPROVES** contracts to purchase one (1) 2017 Freightliner tandem axle chassis with Vactor prep package to *Wolverine Freightliner-Eastside, Inc. of Mount Clemens, MI*, through the MITN Purchasing Cooperative for the estimated amount of \$105,971.00 and one (1) 2017 Vactor sewer/jetting combination module with a 15-yard debris tank to *Jack Doheny Companies, of Northfield, MI*, through the NJPA Purchasing Cooperative for the estimated amount of \$282,985.00, for an estimated total cost before trade-in of \$388,956.00.

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon the contractor's submission of properly executed bid and contract documents, including Insurance Certificates, and all other specified requirements.

b) Standard Purchasing Resolution 4: Back-up Camera/Crawler for the Existing Sewer and Pipeline Inspection System

Suggested Resolution

Resolution #2015-12-

RESOLVED, That Troy City Council hereby **AWARDS** a contract to purchase one (1) Envirosight RCX90 back-up camera and one (1) RX130 back-up crawler with cable for the existing Pipeline Inspection Camera System for the Public Works Water & Drains Division from *Bell Equipment Company of Lake Orion, MI*, an authorized Envirosight Michigan Dealer, for an estimated total cost of \$45,800.00 as per the NJPA Purchasing Cooperative Contract #022014-EVS and detailed quote; copies of which shall be **ATTACHED** to the original Minutes of this meeting.

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon the contractor's submission of properly executed bid and contract documents, including Insurance Certificates, and all other specified requirements.

c) Standard Purchasing Resolution 2: Low Bidder Meeting Specifications – Millwork Renovation for the Troy Public Library Story and Craft Room

Suggested Resolution

Resolution #2015-12-

RESOLVED, That Troy City Council hereby **AWARDS** a contract to furnish all equipment, material and labor to install and complete a new millwork renovation for the Troy Public Library Story and Craft Room to the low bidder meeting specifications, *Library Design Associates of Plymouth, MI*, for an estimated total cost of \$20,237.00, as contained in the bid tabulation opened November 19, 2015; a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

BE IT FURTHER RESOLVED, That the contract is **CONTINGENT** upon contractor's submission of properly executed bid and contract documents, including Insurance Certificates, and all other specified requirements.

d) Standard Purchasing Resolution 4: Award – Macomb County Cooperative Purchasing Agreement – Fleet Vehicles

Suggested Resolution

Resolution #2015-12-

RESOLVED, That Troy City Council hereby **APPROVES** a contract to purchase three (3) 2016 Ford Interceptor SUV AWD vehicles for the Police Department and one (1) 2016 Ford Interceptor SUV AWD vehicle for the Fire Department from the low total bidder, *Signature Ford Lincoln of Owosso, MI*, as per the Macomb County Cooperative Bid, Contract ID numbers (Bid # 12-07, MY2016) for an estimated total cost of \$103,749.00.

e) Standard Purchasing Resolution 4: Award – MiDeal Cooperative Purchasing Agreement – Fleet Vehicles

Suggested Resolution
Resolution #2015-12-

RESOLVED, That Troy City Council hereby **APPROVES** a contract to purchase four (4) 2016 Dodge Charger AWD vehicles for the Police Department from the low total bidder, *Bill Snethkamp Dodge of Lansing, Michigan*, as per the MiDeal Cooperative Bid, Contract ID number (Bid # 071B1300010) for an estimated total cost of \$106,840.00.

J-5 Part-Time Job Classifications and Wage Rate Update

Suggested Resolution
Resolution #2015-12-

WHEREAS, The Pay Ranges and Job Classifications for part-time employees were last revised in July 2008; and,

WHEREAS, Competitive market forces and organizational changes require updates to job classifications and pay ranges in this plan;

BE IT RESOLVED, That Troy City Council hereby **APPROVES** the January 1, 2016 revisions to the Pay Ranges for Part-time Job Classifications.

J-6 Request for Acceptance of a Permanent Easement for Storm and Surface Drainage from Ashish and Minal A. Manek – Sidwell #88-20-15-102-017

Suggested Resolution
Resolution #2015-12-

RESOLVED, That City Council hereby **ACCEPTS** a permanent easement for storm and surface drainage from Ashish Manek and Minal A. Manek, owners of the property having Sidwell #88-20-15-102-017.

BE IT FURTHER RESOLVED, That the City Clerk is hereby **DIRECTED** to record the permanent easement with Oakland County Register of Deeds, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

J-7 Bid Waiver – Printing of Election and Voter Registration Materials

Suggested Resolution
Resolution #2015-12-

WHEREAS, Printing Systems, Inc. provides election related supplies and printed materials that comply with State of Michigan standards; and,

WHEREAS, Printing Systems, Inc. has provided the City of Troy with the required materials as a result of the lowest quote and regularly as the only vendor able to provide the materials requested in the quotes; and,

WHEREAS, Printing Systems, Inc. holds the contract for ballot printing and supply kits with the State of Michigan and Oakland County and it is desirable to utilize Printing Systems, Inc. for ballot folding and specialized forms in conjunction with the County procurement;

THEREFORE, BE IT RESOLVED, That Troy City Council hereby **WAIVES** formal bidding procedures and **AUTHORIZES** the purchase of printing of election and voter registration materials from *Printing Systems, Inc.* at an estimated cost of \$40,000.00 per fiscal year, contract to expire December 31, 2018.

J-8 Request for Acceptance of a Permanent Easement for Storm and Surface Drainage from Rahul Haria and Dixita Haria – Sidwell #88-20-15-102-018

Suggested Resolution
Resolution #2015-12-

RESOLVED, That City Council hereby **ACCEPTS** a permanent easement for storm and surface drainage from Rahul Haria and Dixita R. Haria, owners of the property having Sidwell #88-20-15-102-018.

BE IT FURTHER RESOLVED, That the City Clerk is hereby **DIRECTED** to record the permanent easement with Oakland County Register of Deeds, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

J-9 Bid Waiver – Purchase of LED Holiday Lights for Big Beaver Median

Suggested Resolution
Resolution #2015-12-

RESOLVED, That Troy City Council hereby **DEEMS** it to be in the public's best interest to **WAIVE** the competitive bid process.

BE IT RESOLVED, That Troy City Council hereby **AUTHORIZES** the City of Troy to purchase 750 50-light LED with 6" spacing for a total of \$12,372.50 to *Bronner's Commercial Display of Frankenmuth, Michigan.*

J-10 Sale of Equipment – Surplus Fleet Vehicles

Suggested Resolution
Resolution #2015-12-

WHEREAS, Huron County Road Commission has expressed an interest in making an outright purchase of two (2) used, tandem axle dump trucks with snow removal equipment; and,

WHEREAS, Based on market survey research for comparable models and given that the City will save the costs of listing, prepping and detailing the vehicles for sale, the fair market value offer for the two (2) vehicles is being recommended;

NOW, THEREFORE, BE IT RESOLVED, That Troy City Council hereby **WAIVES** formal auction procedures and **AUTHORIZES** the City of Troy to sell the two (2) out of service tandem axle dump trucks with snow removal equipment to the Huron County Road Commission for the fair market value of \$30,000.00 with the appropriate transfer of title.

BE IT FINALLY RESOLVED, That Troy City Council hereby **AUTHORIZES** City staff to ensure the appropriate transfer of the vehicle title to Huron County Road Commission.

J-11 Suggested Resolution to Schedule a Special City Council Meeting on Monday, January 11, 2016 at 6:00 PM for the Purpose of Touring the Troy Public Library

Suggested Resolution
Resolution #2015-12-

RESOLVED, That Troy City Council hereby SCHEDULES a Special Meeting for the purpose of touring the Troy Public Library on Monday, January 11, 2016 at 6:00 PM at the Troy Public Library, 510 W. Big Beaver Road, Troy, MI 48084.

J-12 Bid Waiver – Labor Attorney Fees

Suggested Resolution
Resolution #2015-12-

WHEREAS, On March 21, 2005, City Council approved Craig W. Lange & Associates to provide outside labor counsel for the City at the hourly rate of \$155.00. (Resolution# 2005-03-136); and,

WHEREAS, Craig W. Lange & Associates is a legal firm providing specialized professional labor counsel services for the City of Troy and the hourly rate has remained at (or below) the current rate since 2005; and,

WHEREAS, Based on market survey and State reported labor law billing rates no benefit would result to the City to solicit proposals;

NOW, THEREFORE, BE IT RESOLVED, That Troy City Council hereby **APPROVES** the rate charge of \$160.00 per hour as requested by *Craig W. Lange & Associates*, effective January 1, 2016, and also an annual rate increase not to exceed 3% annually for the next three calendar years (2017, 2018 and 2019); contract year expiring December 31, 2019.

J-13 AT&T Data Communications Contracts

Suggested Resolution
Resolution #2015-12-

NOW THEREFORE, BE IT RESOLVED, That the Troy City Council **DEEMS** it is in the City's best interest to enter into a three year contract with AT&T to provide ASE data communication services, for an approximate monthly cost of \$4,550.

BE IT FURTHER RESOLVED, That Troy City Council **DEEMS** it is also in the City's best interest to enter into temporary contracts with AT&T to continue the existing DS-3 and DS-1 services until the ASE contract and services can be implemented, for an approximate monthly cost of \$6,245.

BE IT FINALLY RESOLVED, That Troy City Council **AUTHORIZES** City Administration to execute all documents on behalf of the City in order to facilitate the contractual relationship with AT&T for data communication services, as set forth above.

K. MEMORANDUMS AND FUTURE COUNCIL AGENDA ITEMS:

K-1 Announcement of Public Hearings: None Submitted

K-2 Memorandums (Items submitted to City Council that may require consideration at some future point in time): None Submitted

L. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:

M. CITY COUNCIL/CITY ADMINISTRATION RESPONSE/REPLY TO PUBLIC COMMENT:

N. COUNCIL REFERRALS:

Items Advanced to the City Manager by Individual City Council Members for Placement on the Agenda

N-1 No Council Referrals

O. COUNCIL COMMENTS:

O-1 No Council Comments Advanced

P. REPORTS:

P-1 Minutes – Boards and Committees:

- a) Traffic Committee-Final – October 21, 2015
 - b) Planning Commission-Draft – November 10, 2015
 - c) Building Code Board of Appeals-Draft – November 18, 2015
-

P-2 Department Reports:

- a) Building Department Activity Report – November, 2015
-

P-3 Letters of Appreciation:

- a) To Mayor Slater from Carol and Dave Prindle Regarding Professional and Well Trained Employees at the Troy Community Center Responding to an Emergency Situation
 - b) To Mayor Slater from Michael Kazyak, Chairperson, Avondale Youth Assistance, Expressing Appreciation for Program Sponsorship by the City of Troy
-

P-4 Proposed Proclamations/Resolutions from Other Organizations: None Submitted

Q. COMMENTS ON ITEMS ON OR NOT ON THE AGENDA FROM MEMBERS OF THE PUBLIC OUTSIDE OF TROY (NOT RESIDENTS OF TROY AND NOT FROM TROY BUSINESSES):

R. CLOSED SESSION:

R-1 No Closed Session

S. ADJOURNMENT:

Respectfully submitted,



Brian Kischnick, City Manager

FUTURE CITY COUNCIL PUBLIC HEARINGS:

PROPOSED SPECIAL CITY COUNCIL MEETINGS AND STUDY SESSIONS:

SCHEDULED SPECIAL CITY COUNCIL MEETINGS:

2015 SCHEDULED REGULAR CITY COUNCIL MEETINGS:

December 14, 2015.....Regular Meeting

2016 CITY COUNCIL/STAFF RETREAT:

February 26, 2016 at 5:00 PM Kresge Foundation, 3215 W. Big Beaver
February 27, 2016 at 8:30 AM Walsh College, Barry Center, 3838 Livernois

2016 SCHEDULED SPECIAL CITY COUNCIL MEETINGS:

January 25, 2016 Joint Meeting–Troy City Council/Troy Downtown Development Authority
February 22, 2016..... Liquor Violation Hearings
March 14, 2016 Liquor Violation Hearings
April 18, 2016..... Joint Meeting–Troy City Council/Troy Chamber
April 20, 2016..... Special Study Session – Budget Discussions
April 25, 2016..... Special Study Session – Budget Discussions
August 8, 2016..... Joint Meeting–Troy City Council/Troy School Board
October 24, 2016 Joint Meeting–Troy City Council/Troy Planning Commission

2016 SCHEDULED REGULAR CITY COUNCIL MEETINGS:

January 11, 2016 Regular Meeting
January 25, 2016 Regular Meeting
February 8, 2016..... Regular Meeting
February 22, 2016..... Regular Meeting
March 14, 2016 Regular Meeting
March 21, 2016 Regular Meeting
April 4, 2016 Regular Meeting
April 18, 2016..... Regular Meeting
May 9, 2016 Regular Meeting
May 23, 2016 Regular Meeting
June 13, 2016 Regular Meeting
June 27, 2016 Regular Meeting
July 11, 2016..... Regular Meeting
July 25, 2016..... Regular Meeting
August 8, 2016..... Regular Meeting
August 22, 2016..... Regular Meeting
September 19, 2016 Regular Meeting
September 26, 2016 Regular Meeting
October 10, 2016 Regular Meeting
October 24, 2016 Regular Meeting
November 14, 2016 Regular Meeting
November 21, 2016 Regular Meeting
December 5, 2016 Regular Meeting
December 19, 2016 Regular Meeting



CITY COUNCIL AGENDA ITEM

Date: November 30, 2015

To: Brian Kischnick, City Manager

From: Mark F. Miller, Director of Economic & Community Development
Kurt Bovensiepe, Public Works Manager
Cindy Stewart, Community Affairs Director

Subject: Community Development Block Grant (CDBG) 2016 Application and Public Hearing

Background

Oakland County has advised the City of Troy to use \$140,123.00 as our planning estimate for the program year 2016.

The following projects are being recommended for the 2016 CDBG program:

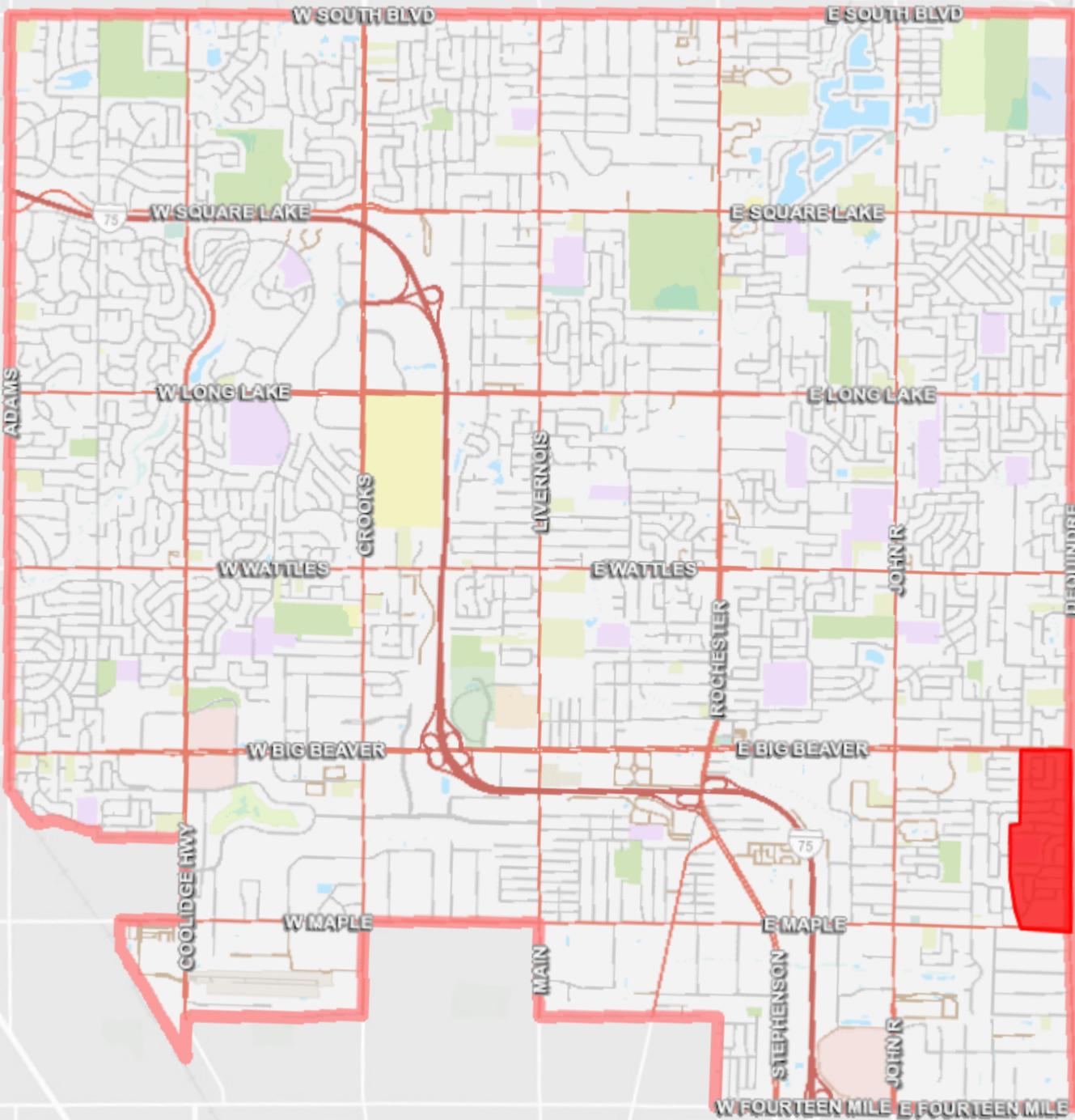
Remove Architectural Barriers	75,586.00
Public Services – Yard Services (Home Chore)	42,037.00
Tree Planting	<u>22,500.00</u>
Total:	\$140,123.00

Federal regulations require Oakland County as an “urban county” grantee to execute an annual Subrecipient Agreement with each participating community. We submit the signed Agreement with our application.

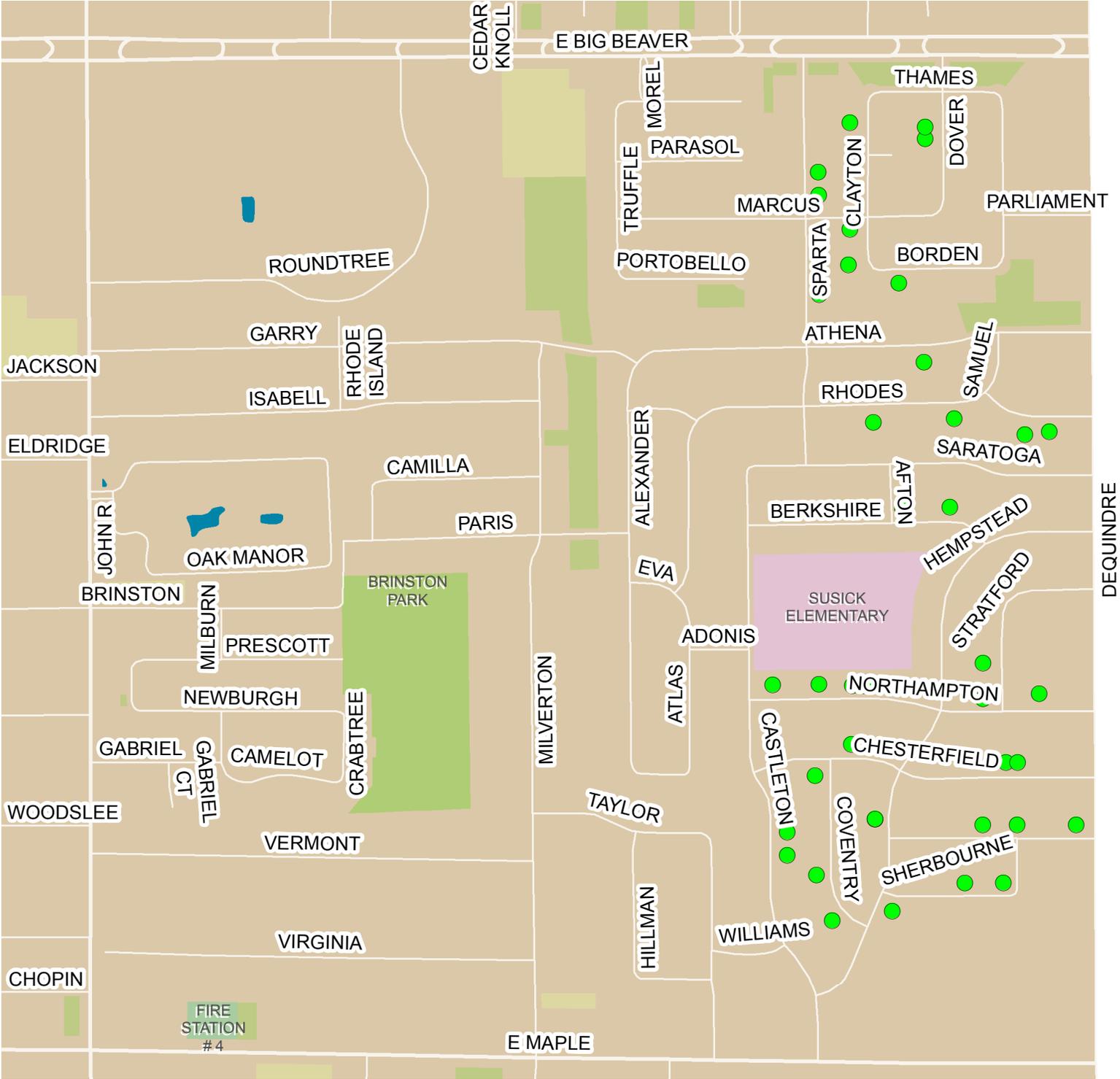
Recommendation

It is recommended that Council approve the Community Development Block Grant (CDBG) 2016 application. The PY2016 Application project funds will be used for three different projects. The first project is to plant 50 trees within the Rights-of-Way in the qualified area of section 25. This area includes streets north of Maple, south of Big Beaver, west of Dequindre, and east of Castleton. The cost is approximately \$22,500. The second project is to remove architectural barriers by improving the sidewalk ramps at Wilshire and Big Beaver, and Troy Center and Big Beaver to be compliant with current ADA standards. The cost will be \$75,586 for this project.

Thirty percent (maximum allowed) of the PY2016 funds (\$42,037) will also fund the City’s Home Chore Program offering mowing of lawns in the spring/summer/fall and a spring and fall yard cleanup; and plowing driveways and sidewalks in the winter. This program serves low and moderate income seniors and persons with disabilities.



**Tree
Planting
Zone**



● Locations of Tree Planting selection



CITY COUNCIL AGENDA ITEM

Date: December 3, 2015

To: Brian Kischnick, City Manager

From: Mark F. Miller, Director of Economic & Community Development
Aileen Dickson, City Clerk
Cindy Stewart, Community Affairs Director

Subject: Revision to the 2016 City Council Meeting Schedule

Background

The Troy City Council approved the 2016 City Council Meeting Schedule on October 12, 2015 which included all regular meetings, special study sessions and joint meetings. The first Budget Study Session on Wednesday, April 20, 2016 conflicts with the 43rd annual Troy Youth Recognition Awards at Troy High School. The Mayor and City Council members all take part in this annual event. The recommendation is to change this meeting date to Thursday, April 21, 2016. The second Budget Study Session will take place on Monday, April 25, 2016.

Recommendation

It is recommended that Council **AMENDS** the 2016 City Council Meeting Schedule to change the first Budget Study Session from Wednesday, April 20, 2016 to Thursday, April 21, 2016. The second Budget Study Session will take place on Monday, April 25, 2016.



CITY COUNCIL AGENDA ITEM

Date: December 3, 2015

To: Brian Kischnick, City Manager

From: MaryBeth Murz, Purchasing Manager
David Roberts, Fire Chief

Subject: Standard Purchasing Resolution 8: Best Value Award – Architectural/Engineering Services for Fire Station #4 (Introduced by David Roberts, Fire Chief and MaryBeth Murz, Purchasing Manager)

History

Fire Station #4 was originally constructed in 1968. The station was remodeled in 1988 to include an additional apparatus bay and a small addition to the day room. Since this time, the station has taken on newer and larger apparatus; more volunteer firefighters; and the building has experienced foundation settling which has led to water leaks and structural deterioration.

This is the only station in the city that does not have drive-through apparatus bays which allow for the large vehicles to be pulled in and out of the building. Instead, the trucks must be pulled out but then backed in. The apparatus bays and overhead doors are substandard in size thereby making the task of backing apparatus at increased risk of damage to the vehicles and the building.

In February of 2013, a needs assessment study was performed by Redstone Architects, Inc., of Bloomfield Hills, MI, to identify current site and building conditions, and to determine the feasibility for a new fire station on the site. The study revealed that additional property would be needed to accommodate a new fire station in order to meet the future needs of the fire department while keeping the current fire station operational during construction.

On March 29, 2014, as part of the combined City Council-City Staff Retreat, City Council members and staff toured Station #4 to witness first-hand, many of the short-comings with the current facility. For the 2014-2015 budget, the replacement of Fire Station #4 was identified as one of the City's and Council's budget priorities.

Purchasing

- In November of 2014, negotiations began to purchase the property immediately east of Fire Station #4 in order to expand the site to accommodate a new fire station. After reviewing the necessary property appraisal and similar sales in that area, the property was eventually purchased on March 27, 2015, for the sum of \$175,000.00.
- August 24, 2015 a Request for Proposal was issued and posted on the Michigan Inter-governmental Trade Network (MITN) website; www.mitn.info.
- 328 firms were notified of this bid opportunity of which 12 were Firms located in Troy.
- September 3, 2015 a Pre-Proposal meeting was held at Station #4. The Request for Proposal document and the project timeline was reviewed. Clarifications were discussed and questions answered which necessitated the issuance of an Addendum summarizing the meeting. Sixteen (16) firms attended the Pre-Proposal meeting as listed below:



CITY COUNCIL AGENDA ITEM

Purchasing (continued)

Niagra Murano, LLC	Birmingham, MI
French Associates	Rochester, MI
CHMP, Inc.	Grand Blanc, MI
SDA Architects, Inc.	Clinton, MI
Sidock Architects, Inc.	Wyandotte, MI
Partners in Architecture	Mt.Clemens, MI
Redstone Architects, Inc.	Bloomfield Hills, MI
Integrated Design Solutions	Troy, MI
Ehresman Associates, Inc.	Troy, MI
Kohler Architecture, Inc.	Monroe, MI
DiClemente Siegel Design, Inc.	Southfield, MI
Fleis & VanDenBrink Engineering, Inc.	Grand Rapids, MI
NORR	Detroit, MI
Hubbell, Roth & Clark, Inc.	Bloomfield Hills, MI
MEP Engineers, LLC	Farmington Hills, MI
GAV & Associates, Inc.	Farmington Hills, MI

- September 24, 2015, a bid opening was conducted and Proposals were received as required by City Charter and Code for the Architectural/Engineering Services for Fire Station #4. Below is a summary of potential firms.

Companies notified via MITN	328
Troy Companies notified via MITN	12
Troy Companies - Active email Notification	11
Troy Companies - Active Free	1
Companies that viewed the bid	64
Troy Companies that viewed the bid	6

MITN provides a resourceful online platform to streamline the procurement process, reduce costs, and make it easier and more transparent for vendors to do business with the City of Troy.

Active MITN members with a current membership and paying annual dues receive automatic electronic notification which allows instant access to Bids, RFPS and Quote opportunities with the City.

Active MITN non-paying members are responsible to monitor and check the MITN website for opportunities to do business with the City.

Inactive MITN member status can occur when a company does not renew their account upon expiration. Inactive members cannot be notified of solicitations or access any bid information.

- (8) Proposal responses were received as detailed:

Sidock Architects, Inc.	Wyandotte, MI
Ehresman Associates, Inc.	Troy, MI
SDA Architects, Inc.	Clinton, MI
Kohler Architecture	Monroe, MI
Redstone Architects, Inc.	Bloomfield Hills, MI
Niagra Murano, LLC	Birmingham, MI
Partners in Architecture, PLC	Mt.Clemens, MI
CHMP, Inc.	Grand Blanc, MI

- Qualifying conditions of the Architectural Firm were:
 - Experience and knowledge of design and construction specifically for Fire Stations. Each firm submitting a proposal was required to submit a complete list of similar projects for the last five (5) years and was required to include a *minimum* of three (3) similar Fire Station projects.
 - Positive References specifically relating to Fire Station design.
 - Qualifications of Firm to perform project as specified detailing personnel and project team led by a project manager.
 - Work plan and methodology
 - Response to the questionnaire.



CITY COUNCIL AGENDA ITEM

Purchasing (continued)

- Scoring criteria was as follows:
 - 40% Proposal Score
 - 20% Price Score
 - 40% Interview Score
- Five (5) Committee Members reviewed and evaluated the proposals. The Committee Members were as follows:
 - David Roberts, Fire Chief
 - Peter Hullinger, Fire Technician
 - Mark Miller, Director of Economic & Community Development
 - Brent Savidant, Planning Director
 - Steve Pallotta, Director of Building Operations
- Based on the Firms' qualifying conditions and scores for proposal and price; the top four (4) Firms were interviewed by the full committee on Friday, October 23, 2015.
- The top four (4) rated Firms were:
 - Sidock Architects
 - Redstone Architects
 - CHMP, Inc.
 - SDA Architects, Inc.
- Based on the top four (4) Firms' scores for proposal, price *and* interview; final interview presentations were held for the top two (2) ranked Firms on Wednesday, November 4, 2015.
 - Sidock Architects
 - Redstone Architects
- The final interview gave the top two (2) Firms the opportunity to present to the full evaluation committee; addressing three areas of concern: community engagement; site considerations; and budget considerations.
- Based on the scoring criteria, the committee unanimously recommended awarding the contract to the highest rated proposer, *Redstone Architects, Inc. of Bloomfield Hills, MI*. The Scoring Summary is attached.
- Redstone Architects, Inc., is a nationally recognized leader in the design of Fire Stations and public safety facilities with over 20 years of experience specifically in Fire Station design. The firm specializes in public safety and municipal projects.
- Redstone's Fire Station resume is quite extensive. Some recent projects include:
 - Central Fire Station, Monroe, MI
 - Marshal Regional Law Enforcement Center, Marshall, MI
 - Fire Station No. 2, Southfield, MI
- The City of Troy Police Department and Fire Administration Headquarters were designed by Redstone Architects, Inc. in 2001.
- The Redstone Architects design team will be led by Principal in Charge Daniel Redstone, and Matt Berge, Project Architect/Manager. Consulting engineers will be:
 - Hubbell, Roth & Clark, Inc. – Consulting Civil Engineers & Landscape Architecture
 - DESAI/NASR Consulting Engineers, Inc. – Consulting Structural Engineers
 - JRED Engineering Inc. – Consulting Mechanical Engineers
 - ETS Engineers, Inc. – Consulting Electrical Engineers
- Also, the Request for Proposal (RFP) process is underway for a Construction Manager at Risk (CMR).
- The experience, wisdom, creativity and engineering skills of the Architects *and* CMR Firms will be combined in the planning phase in conjunction with the expertise and needs of the Fire Department. The CMR working together collaboratively with the Architectural team minimizes risk and ensures cost



CITY COUNCIL AGENDA ITEM

Purchasing (Continued)

containment and provides opportunity for value engineering. The collaboration of the design and construction team will be critical to the construction of the Fire Station within budget.

- Included with this memo is a detailed *Tentative* Project Timeline. The *Tentative* Project Timeline indicates the CMR contract recommendation would be presented to City Council March, 2016. Construction would begin October of 2016 and construction completion would be October, 2017 in time for Fire Prevention Week.
- Recent Fire Station square footage costs have been in the \$300 - \$400 per square foot price range.

Financial

\$4,000,000.00 is budgeted in the 2015/2016 Capital Fund Account for this project. The Project# is 20160018.

Recommendation

City management recommends awarding a contract to perform the Architectural/Engineering Services for the City of Troy Fire Station #4 to the highest rated proposer, *Redstone Architects, Inc. of Bloomfield Hills, MI* as a result of a best value evaluation process for a total not to exceed amount of \$201,042.00 at prices contained in the bid tabulation opened September 24, 2015. The award is contingent upon the Firm's submission of properly executed bid documents including insurance certificates and all specified requirements.

WEIGHTED FINAL SCORING

Architectural Services for the Troy Fire Station #4 Final Score Calculation:

40%	Proposal Score (100 point base)
20%	Price Score (100 point base)
40%	Interview Score (100 point base)
100%	

Weighted Average Score for Proposals: 40%

Raters:	1	2	3	4	5	Average	Final Weighted
Firms:							
Partners in Architecture, PLC	85	84	35	80	45	65.8	26.32
SDA Architects, Inc.	90	84	34	85	70	72.6	29.04
Ehresman Associates, Inc.	80	90	19	100	55	68.8	27.52
Niagara Murano, LLC	90	89	23	96	20	63.6	25.44
Sidock Architects	100	100	100	100	85	97	38.80
CHMP, Inc.	95	98	75	85	75	85.6	34.24
Redstone Architects, Inc.	100	99	100	100	85	96.8	38.72
Kohler Architecture, Inc.	90	80	75	57	80	76.4	30.56

Weighted Average Score for Price: 20%

Raters:	Weighted Criteria - Difference in Costs {1-(Proposal price - lowest price)/low price} x available points		Final Weighted Score (x.20)
Firms:			
Partners in Architecture, PLC	\$ 148,250.00	100	20.00
SDA Architects, Inc.	\$ 151,100.00	98	19.62
Ehresman Associates, Inc.	\$ 164,300.00	89	17.83
Sidock Architects	\$ 181,200.00	78	15.55
Niagara Murano, LLC	\$ 181,900.00	77	15.46
CHMP, Inc.	\$ 190,000.00	72	14.37
Redstone Architects, Inc.	\$ 201,250.00	64	12.85
Kohler Architecture, Inc.	\$ 220,000.00	52	10.32

Firms:	Partners in Architecture, PLC	SDA Architects, Inc.	Ehresman Associates, Inc.	Sidock Architects	Niagara Murano, LLC	CHMP, Inc.	Redstone Architects, Inc.	Kohler Architecture, Inc.
Proposal Score	26.32	29.04	27.52	38.80	25.44	34.24	38.72	30.56
Price Score	20.00	19.62	17.83	15.55	15.46	14.37	12.85	10.32
SCORE	46.32	48.66	45.35	54.35	40.90	48.61	51.57	40.88

Architectural Services for the Troy Fire Station #4 Final Score Calculation (continued):

Summary: Proposal and Price Scores

Weighted Average Score for Interviews: 40%

Raters:	1	2	3	4	5	Average	Final Weighted
Firms:							
Redstone Architects, Inc.	90	97	100	95	98	96	38.40
SDA Architects, Inc.	87	92	40	87	63	73.8	29.52
CHMP, Inc.	94	97	80	92	64	85.4	34.16
Sidock Architects	87	87	100	93	97	92.8	37.12

SCORE:

Firms:	SDA Architects, Inc.	Sidock Architects	CHMP, Inc.	Redstone Architects, Inc.
Proposal Score	29.04	38.80	34.24	38.72
Price Score	19.62	15.55	14.37	12.85
Interview Score	29.52	37.12	34.16	38.40
SCORE	78.18	91.47	82.77	89.97

Weighted Average Score for Interview #2/Presentations: 40%

Raters:	1	2	3	4	5	Average	Final Weighted
Firms:							
Redstone Architects, Inc.	100	100	100	100	100	100	40.00
Sidock Architects	50	85	50	60	50	59	23.60

Firms:	Sidock Architects	Redstone Architects, Inc.
Proposal Score	38.80	38.72
Price Score	15.55	12.85
Interview Score	30.36	39.20
FINAL SCORE	84.71	90.77

Tentative -- Fire Station #4 Project Timeline -- Tentative

	2015			2016									2017															
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	
Award AE Contract																												
Demolish House (in progress)																												
Execute AE Contract																												
Survey/Utility Investigations																												
CMR RFP																												
CMR Proposals Due																												
Award CMR Contract																												
Execute CMR Contract																												
Prelim. AE Design & Stakeholders*																												
Preliminary Design AE/CMR *																												
Final Design AE/CMR & Bidding *																												
Receive/Negotiate/Award GMP *																												
Construction *																												
* Actual schedules for preliminary and final design, receipt of bids and constuction will be developed by the AE/CMR team and approved by City of Troy.																												

DRAFT

November 11, 2015 -- Subject to Change

DRAFT

City of Troy Initiated

AE/CMR Initiated

A. CALL TO ORDER:

A Special Joint Meeting of the Troy City Council and the Planning Commission was held on Monday, November 23, 2015, at City Hall, 500 W. Big Beaver Rd. Mayor Slater called the meeting to order at 6:04 PM.

B. ROLL CALL:City Council Members

Mayor Dane Slater
Edna Abraham
Ethan Baker
Jim Campbell
Dave Henderson
Ellen Hodorek
Ed Pennington

Planning Commission Members

Chairman Don Edmunds
Ollie Apahidean
Karen Crusse - Absent
Carlton Faison
Michael W. Hutson
Tom Krent
Padma Kuppa - Absent
Philip Sanzica
John J. Tagle - Absent
Frencheska Brikho (Student) - Absent

C. DISCUSSION ITEMS:**C-1 Introduction (Introduced by: Brian Kischnick, City Manager)**

City Manager Kischnick introduced the topics of discussion: Master Plan Update and Transforming Big Beaver Road.

C-2 Master Plan Update (Presented by: Ben Carlisle, Senior Associate, Carlisle/Wortman Associates, Inc.)

- a. Review process
- b. Highlight key concepts
- c. Next steps towards adoption

Mr. Ben Carlisle, Carlisle/Wortman Associates, Inc., discussed some of the changes to the Master Plan, such as updating the demographics, changing specific chapters pertaining to housing, as well as an addition of Chapter 10 – Special Area Plans. He explained that the draft is complete and he intends to present it to the Planning Commission and City Council in the near future. Mr. Carlisle added that after the 63 day review period mandated by the Michigan Planning Enabling Act, he plans to have the final Master Plan submitted to City Council for adoption in May.

C-3 Transforming Big Beaver Road: A (Very) Brief History (Presented by: Mark Miller, Director of Economic and Community Development)

Mr. Mark Miller, Director of Economic and Community Development, provided a brief explanation of the historical transformation of Big Beaver Road. Mr. Miller offered an overview of recent projects with buildings located close to Big Beaver, creating a pedestrian zone.

C-4 Introduction of Experts (Introduced by: Brian Kischnick, City Manager)

- a. Matthew J. Ferrell, CCIM, Principal/Board Member/Partner, Core Partners
 - b. Ryan Marsh, Principal, T.H. Marsh Construction Company
 - c. Amanda Uffelman, VP, Relationship Manager, CRE Midwest, Comerica Bank
 - d. Harvey Weiss, The Development Alliance, Weis Properties & Samona Properties
-

C-5 Question for Experts (Facilitated by: Brian Kischnick, City Manager)

- a. Why are we not seeing the development type envisioned for Big Beaver?
- b. How do we promote or encourage: Density? Mixed Use? Higher Quality?
- c. What happens to the market if City requires multi-story minimum?

Mr. Ferrell discussed some statistics regarding vacancy rates for the Metro Detroit area and southeast Michigan.

Mr. Marsh discussed some of the changes in developments along Big Beaver. He also commented that he would like to see traffic slowed in spots along Big Beaver.

Ms. Uffelman discussed the method of financing projects. She said that she is not seeing requests for underwriting for high density projects. She said that it is easier to finance horizontal projects instead of vertical projects due to the complexity of the developments. Ms. Uffelman said there are enough local banks to finance good projects and she thinks there will be more projects as the market strengthens.

Mr. Weiss commended the City Council and Planning Commission for having foresight to look into future development projects. He said that there is a lot of existing office space in Troy which makes it difficult for developers to look at mixed use developments with the high cost of new construction versus the cost of using existing space. He said that mixed use is in demand, especially if the community is walkable. Mr. Weiss encouraged City Council to offer incentives to developers to bring more mixed use developments to Troy.

C-6 Question for Experts (Facilitated by: Brian Kischnick, City Manager)**C-7 City Council / Planning Commission Discussion (Facilitated by: Mayor Dane Slater)**

Mayor Slater asked the panel of experts if a restrictive ordinance requiring a certain height and density along Big Beaver would be a good idea. Mr. Marsh answered that having restrictions in the ordinance will work against the City's efforts to bring developers into Troy. Mayor Slater asked if the better method would be to offer incentives instead of restrictions. Mr. Ferrell said that demand dictates density. He said that Troy is a daytime community and needs to find a way to compete with communities with downtowns in the area.

Council Member Campbell asked if Birmingham is getting the high density developments simply because it's walkable. Mr. Weiss answered that Birmingham is seeing more developments because the occupancy rate is in the 95% range and there is demand from

people and businesses who want to be in Birmingham. Mr. Marsh said that Birmingham is more of an 18-hour community where Troy is a daytime community.

Mr. Faison asked if Mr. Marsh has seen a project where a corridor was slowed down for the sake of increasing density. Mr. Marsh said he hasn't seen a project like that, but thinks that slowing traffic down along the boulevards and providing street parking with buildings closer to the road would bring more density to Big Beaver.

Chairman Edmunds asked if the Big Beaver Corridor Study encompassing slower traffic traveling the outer lanes along Big Beaver is consistent with the Master Plan Update. City Administration confirmed that it is consistent with the Master Plan. He added that during the walk through the rail district, a developer recommended creating a separate district near Big Beaver. Mr. Marsh deters from forced communities. Mr. Weiss agreed with the developer provided it is in the right location with the right incentives. He added that the City must be practical and realistic in the immediate future.

Mr. Krent asked if a Pavilion-type project is economically feasible at this time. Mr. Ferrell answered yes, if the developer obtained funding.

Council Member Henderson asked for clarification on walkability along Big Beaver Road. He confirmed that when referencing walkability that it includes mixed use properties.

Mayor Slater asked about the option of having a trolley or other form of transportation to travel along Big Beaver. Mr. Farrell responded that more millennials today are choosing to live and play in the city to avoid the expenses of owning a vehicle, and they are seeking alternative means of travel to commute to work. He believes it is a good option provided it is done efficiently and cost-effectively.

Chairman Edmunds asked Ms. Uffelman about financing for projects in Birmingham. Ms. Uffelman mentioned that continuum care/senior housing projects are easy to finance due to the critical need and the specific developers. Mr. Marsh indicated that incentives help the financing of mixed use projects. Mr. Farrell suggested offering tenant incentives to recapitalize the interiors of existing office space and would be a huge benefit to the user groups.

Mayor Pro Tem Pennington asked the panel if they are aware of any mixed use developments consisting of only retail and residential. The panel indicated that most mixed use developments are in Detroit and not located in the suburbs. Mr. Weiss added that most banks are willing to loan money to quality developers for developments that have signed leases that show demand for the space.

Mayor Slater mentioned that one area on the tour of the rail area featured a "live and work" area that was not successful. Mayor Slater received input from the tour to have more than one developer work in an area. He asked the panel if that would be well-received. Mr. Weiss said from the City's perspective that it would be beneficial to have multiple developers working on a segments of a development.

C-8 Next Steps (Presented by: Brian Kischnick, City Manager)

City Manager Kischnick communicated the next steps and direction towards detailed discussion on incentives.

D. PUBLIC COMMENT:

Art Moross – Troy Resident, commented on historical aspects of Troy.

E. ADJOURNMENT:

The Meeting **ADJOURNED** at 7:01 PM.

Mayor Dane Slater

M. Aileen Dickson, CMC
City Clerk

Mayor Pro Tem Pennington asked for a moment of silence for the victims of the terrorist attacks in Paris and Mali.

Pastor Vince Messina from Woodside Bible Church performed the Invocation. The Pledge of Allegiance to the Flag was given.

A. CALL TO ORDER:

A Regular Meeting of the Troy City Council was held on Monday, November 23, 2015, at City Hall, 500 W. Big Beaver Rd. Mayor Slater called the meeting to order at 7:32 PM.

B. ROLL CALL:

Mayor Dane Slater
Edna Abraham
Ethan Baker
Jim Campbell
Dave Henderson
Ellen Hodorek
Ed Pennington

C. CERTIFICATES OF RECOGNITION AND SPECIAL PRESENTATIONS:

C-1 Troy Youth Assistance Annual Report (*Presented by: Robin Beltrami, Chairperson of the Troy Youth Assistance Board of Directors*)

C-2 Troy Water Tapping Winning Team Recognition (*Introduced by: Paul Trosper, Superintendent of Water and Sewer*)

C-3 Michigan Municipal Risk Management Authority (MMRMA) Net Asset Distribution Presentation (*Presented by: Lori Bluhm, City Attorney*)

D. CARRYOVER ITEMS:

D-1 No Carryover Items

E. PUBLIC HEARINGS:

E-1 Planned Unit Development Application (PUD 014) – Proposed Stonecrest Planned Unit Development (PUD), East Side of Livernois Between Big Beaver and Wattles, Section 22, Currently Zoned R-1E (One Family Residential) District (*Introduced by: Ben Carlisle, Planning Consultant*)

The Mayor opened the Public Hearing. The Mayor closed the Public Hearing after receiving comment from Art Moross (support), Steve Toth (support), and Joe Peterson (support but has concerns).

Resolution #2015-11-148
Moved by Abraham
Seconded by Baker

WHEREAS, The applicant NP Senior Living Development LLC submitted an application for a Planned Unit Development (PUD), located on the east side of Livernois, between Big Beaver and Wattles in Section 22; and

WHEREAS, The site abuts a City park site which is presently undeveloped but is proposed to include a trailhead and dog park; and

WHEREAS, The applicant is proposing a partnership with the City to increase the overall development potential of the subject site while also assisting the City with developing the park site; and

WHEREAS, The applicant intends to develop a 100-bed convalescent and nursing facility with thirty-seven (37) parking spaces on the subject property, while preserving a significant portion of wetlands on the eastern half of the site; and

WHEREAS, The applicant proposes a number of improvements to the City property including site grading work, sidewalks, construction of detention basin, and construction of eighty (80) shared parking spaces to be used by visitors to the facility and City park; and

WHEREAS, The proposed revision to the PUD meets the Standards for Approval set forth in Section 11.03; and

WHEREAS, The proposed Planned Unit Development is comprised of parcels 88-20-22-301-004, 88-20-22-301-005, 88-20-22-301-006, as described in the [attached Topographic Survey drawing](#);

BE IT RESOLVED, That Troy City Council hereby **GRANTS** Concept Development Plan approval and Preliminary Development Plan approval for the proposed Stonecrest Planned Unit Development, including improvements and layout for the City park property.

BE IT FURTHER RESOLVED, That Troy City Council hereby **AMENDS** the Zoning District Map of the City of Troy Zoning Ordinance to delineate the subject parcels as PUD-014.

BE IT FURTHER RESOLVED, That Troy City Council hereby **APPROVES** the attached Planned Unit Development Agreement; and the Mayor and City Clerk are hereby **AUTHORIZED TO EXECUTE** the Planned Unit Development Agreement for Stonecrest Planned Unit Development on behalf of the City; a copy shall be **ATTACHED** to the original Minutes of this meeting.

BE IT FURTHER RESOLVED, That Troy City Council hereby **AUTHORIZES** City Administration to record the executed Stonecrest Planned Unit Development Agreement with the Oakland County Register of Deeds.

BE IT FINALLY RESOLVED, That Troy City Council hereby **AUTHORIZES** the petitioner to submit the Final Development Plan pursuant to Section 11.08 of Chapter 39.

Yes: All-7
No: None

MOTION PASSED

F. PUBLIC COMMENT FOR ITEMS ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:

G. CITY COUNCIL/CITY ADMINISTRATION RESPONSE/REPLY TO PUBLIC COMMENT:

H. POSTPONED ITEMS:

H-1 No Postponed Items

I. REGULAR BUSINESS:

I-1 Board and Committee Appointments: a) Mayoral Appointments – Brownfield Redevelopment Authority; b) City Council Appointments – None

a) Mayoral Appointments:

Resolution #2015-11-149
Moved by Slater
Seconded by Pennington

RESOLVED, That the Mayor of the City of Troy hereby **APPOINTS** the following nominated person(s) to serve on the Boards and Committees as indicated:

Brownfield Redevelopment Authority

Appointed by Mayor
7 Regular Members
3 Year Term

Unexpired Term Expiring: 4/30/2016

Steve Gottlieb

Term currently held by: Vacancy–Bruce Wilberding
resigned 4/11/2014

Yes: All-7
No: None

MOTION PASSED

b) City Council Appointments: None

I-2 Board and Committee Nominations: a) Mayoral Nominations – Downtown Development Authority, Planning Commission; b) City Council Nominations – Animal Control Appeal Board, Charter Revision Committee, Employee Retirement System Board of Trustees / Retiree Health Care Benefits Plan & Trust, Personnel Board, Southeast Michigan Council of Governments

a) **Mayoral Nominations**: City Council took no action on this item.

b) **City Council Nominations**: City Council took no action on this item.

I-3 Closed Session Requested

Resolution #2015-11-150

Moved by Henderson

Seconded by Baker

BE IT RESOLVED, That Troy City Council **SHALL MEET** in Closed Session, as permitted by MCL15.268(h) [MCL15.243(g)].

Yes: All-7

No: None

MOTION PASSED

I-4 Troy Trail and Pathway - Transportation Alternatives Program (TAP) Grant Resubmittal (Introduced by: Brian Kischnick, City Manager) (Presented by: Kurt Bovensiep, DPW Manager, and Jennifer Chehab, HRC)

Resolution #2015-11-151

Moved by Slater

Seconded by Pennington

RESOLVED, That the City Council for the City of Troy, Oakland County, Michigan, hereby **AUTHORIZES** the City of Troy's Parks, Streets, and Drains Divisions to pursue a Transportation Alternative Program grant application for an amount of \$3.05 million with a not to exceed \$1.5 million in local match for the project to provide a non-motorized pathway network from Troy's future Central/Dog Park routing through City Hall and connecting Big Beaver to the Clinton River Trail.

Yes: All-7

No: None

MOTION PASSED

I-5 Contract Ratification – Troy Police Officers Association/Police Officers Association of Michigan (TPOA/POAM) 2015-2020 (Introduced by: Jeanette Menig, Human Resources Director)

Resolution #2015-11-152
Moved by Pennington
Seconded by Hodorek

RESOLVED, That a collective bargaining agreement between the City of Troy and Troy Police Officers Association/Police Officers Association of Michigan (TPOA/POAM) for the period July 1, 2015 through June 30, 2020 is hereby **RATIFIED** by the City Council of the City of Troy, and the Mayor and City Clerk are **AUTHORIZED TO EXECUTE** the final agreement.

Yes: All-7
No: None

MOTION PASSED

J. CONSENT AGENDA:

J-1a Approval of “J” Items NOT Removed for Discussion

Resolution #2015-11-153-J-01a
Moved by Henderson
Seconded by Campbell

RESOLVED, That Troy City Council hereby **APPROVES** all items on the Consent Agenda as presented.

Yes: All-7
No: None

MOTION PASSED

J-1b Address of “J” Items Removed for Discussion by City Council

J-2 Approval of City Council Minutes

Resolution #2015-11-153-J-02

RESOLVED, That Troy City Council hereby **APPROVES** the following Minutes as submitted:

- a) Special Joint City Council and Planning Commission Minutes-Draft – November 9, 2015
- b) City Council Minutes-Draft – November 9, 2015

J-3 Proposed City of Troy Proclamations: None Submitted

J-4 Standard Purchasing Resolutions: None Submitted

J-5 Request for Acceptance of Permanent Easement from the Donald R. Del Rose Living Trust, Dated August 5, 1999, as Amended – Sidwell #88-20-35-400-023 – Oakland Mall Outlot Building Addition – Project No. 14.919.3

Resolution #2015-11-153-J-05

RESOLVED, That City Council hereby **ACCEPTS** a permanent easement for watermain from the Donald R. Del Rose Living Trust, dated August 5, 1999, as amended, owner of the property having Sidwell #88-20-35-400-023.

BE IT FURTHER RESOLVED, That the City Clerk is hereby **DIRECTED TO RECORD** the permanent easement with Oakland County Register of Deeds, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

K. MEMORANDUMS AND FUTURE COUNCIL AGENDA ITEMS:

K-1 Announcement of Public Hearings:

- a) December 7, 2015 – Community Development Block Grant (CDBG) Program 2016 Application

K-2 Memorandums (Items submitted to City Council that may require consideration at some future point in time): None Submitted

L. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:

M. CITY COUNCIL/CITY ADMINISTRATION RESPONSE/REPLY TO PUBLIC COMMENT:

N. COUNCIL REFERRALS:

Items Advanced to the City Manager by Individual City Council Members for Placement on the Agenda

N-1 No Council Referrals

O. COUNCIL COMMENTS:

O-1 Council Comments

Council Member Henderson commented on the Movember event for men's health awareness.

Council Member Henderson also promoted the Shall We Dance event that occurs on the second Tuesday of every month. The next event is scheduled for December 10, 2015, from 7:00 PM to 9:30 PM at the Troy Community Center.

Council Member Abraham announced the Tree Lighting Ceremony on Wednesday, December 2, 2015, from 7:00 PM to 8:30 PM in front of City Hall.

P. REPORTS:

P-1 Minutes – Boards and Committees:

- a) Joint Local Development Finance Authority-Draft – October 26, 2015
 - b) Planning Commission-Draft – October 27, 2015
 - c) Planning Commission-Final – October 27, 2015
 - d) Building Code Board of Appeals-Draft – November 4, 2015
Noted and Filed
-

P-2 Department Reports:

- a) Building Department Activity Report – October, 2015
 - b) South Oakland County Resource Recovery Authority (SOCRRA) Quarterly Report – October, 2015
 - c) Application to De-List 3645 Crooks Road
 - d) Troy Nature Society 2015 Annual Report
Noted and Filed
-

P-3 Letters of Appreciation:

- a) Certificate of Appreciation to City of Troy from the Troy Historic Village for Being a Financial Sponsor for the 2015 Troy Traffic Jam Car Show
Noted and Filed
-

P-4 Proposed Proclamations/Resolutions from Other Organizations: None Submitted

Q. COMMENTS ON ITEMS ON OR NOT ON THE AGENDA FROM MEMBERS OF THE PUBLIC OUTSIDE OF TROY (NOT RESIDENTS OF TROY AND NOT FROM TROY BUSINESSES):

Josie Lewis – Spoke regarding an ordinance regulating medical marijuana.

The Meeting **RECESSED** at 8:59 PM.

The Meeting **RECONVENED** at 9:06 PM.

R. CLOSED SESSION:

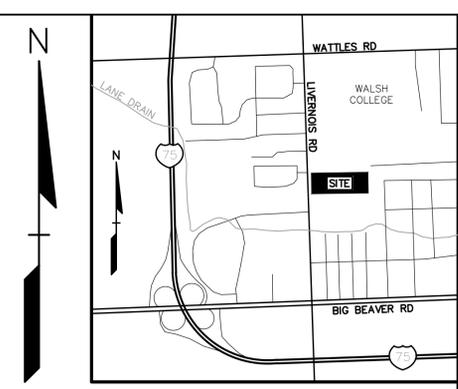
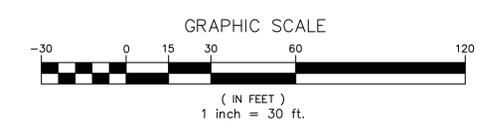
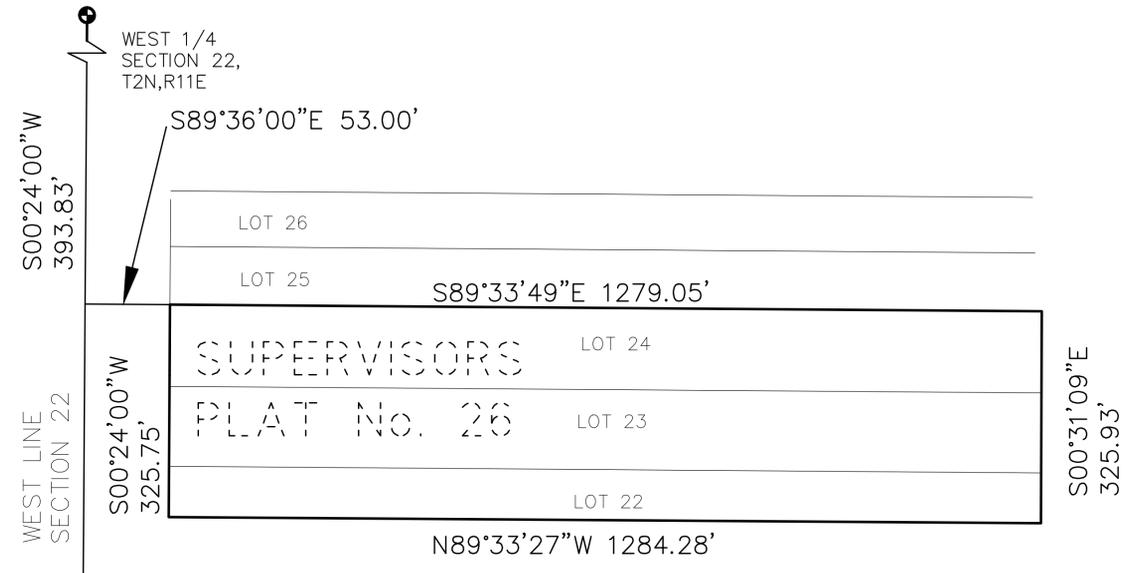
R-1 Closed Session

S. ADJOURNMENT:

The Meeting **ADJOURNED** at 9:23 PM.

Mayor Dane Slater

M. Aileen Dickson, CMC
City Clerk



Legal Description
 (per Arrowhead Surveying, Topographic and Boundary Survey Job# 08-020, February 20, 2008)

Part of the Southwest 1/4 Section 22, Town 2 North, Range 11 East, City of Troy, Oakland County, Michigan being the North 1/2 of Lot 22 and all of Lots 23-24 of Supervisor's Plat No. 26, as recorded being more particularly described as:

Commencing at the West 1/4 of said Section; Thence S'00°24'00" W 393.83 feet, along the West line of said Section 22; Thence S89°36'00" E 53.00 feet to Northwest corner of Lot 24 of Supervisor's Plat No. 26, as recorded in Liber 57 POINT OF BEGINNING;

Thence S89°33'49" E 1279.05 feet along the North line of said Lot 24; thence S00°31'09" E 325.93 feet along the East line of said Supervisor's Plat No. 26; thence N89°33'27" W 1284.28 feet along the South line of the North 1/2 of Lot 22 of said Supervisor's Plat No. 26; thence N00°24'00" E 325.75 feet along the West line of said Supervisor's Plat No. 26 and the East line of Livernois Road Right-of-way (53ft. half width) to the POINT OF BEGINNING, containing ±9.59 acres of land, subject to easements, conditions, and restrictions, if any.

LEGEND

● IRON FOUND	⊗ BRASS PLUG SET	⊕ SEC. CORNER FOUND
⊗ IRON SET	⊗ MONUMENT FOUND	⊕ RECORDED
⊗ NAIL FOUND	⊗ MONUMENT SET	⊕ MEASURED
⊗ NAIL & CAP SET		⊕ CALCULATED

EXISTING

- OH—ELEC—W—C— ELEC. PHONE OR CABLE TV O.H. LINE, POLE & GUY WIRE
- UG—CATV— UG. CATV
- UG—PHONE— UG. PHONE
- UG—ELEC—ELEC. UG. CABLE, MANHOLE, METER & HANDHOLE
- GAS— GAS MAIN, VALVE & GAS LINE MARKER
- WATER— WATER MAIN, HYD. GATE VALVE, TAPPING SLEEVE & VALVE
- SEWER— SANITARY SEWER, CLEANOUT & MANHOLE
- STORM— STORM SEWER, CLEANOUT & MANHOLE
- COMB— COMBINED SEWER & MANHOLE
- DRAIN— CATCH BASIN, MEET. W/HD DRAIN
- POST— POST INDICATOR VALVE
- MVB— WATER VALVE BOX/HYDRANT VALVE BOX, SERVICE SHUTOFF
- MTR— MAILBOX, TRANSFORMER, IRRIGATION CONTROL VALVE
- UNID— UNIDENTIFIED STRUCTURE
- SPOT— SPOT ELEVATION
- CONC— CONCRETE
- ASPH— ASPHALT
- GRAVEL— GRAVEL SHOULDER
- WET— WETLAND

PROPOSED

—670— FINCE

—X—X—X— GUARD RAIL

—S—S—S— STREET LIGHT

—S— SIGN

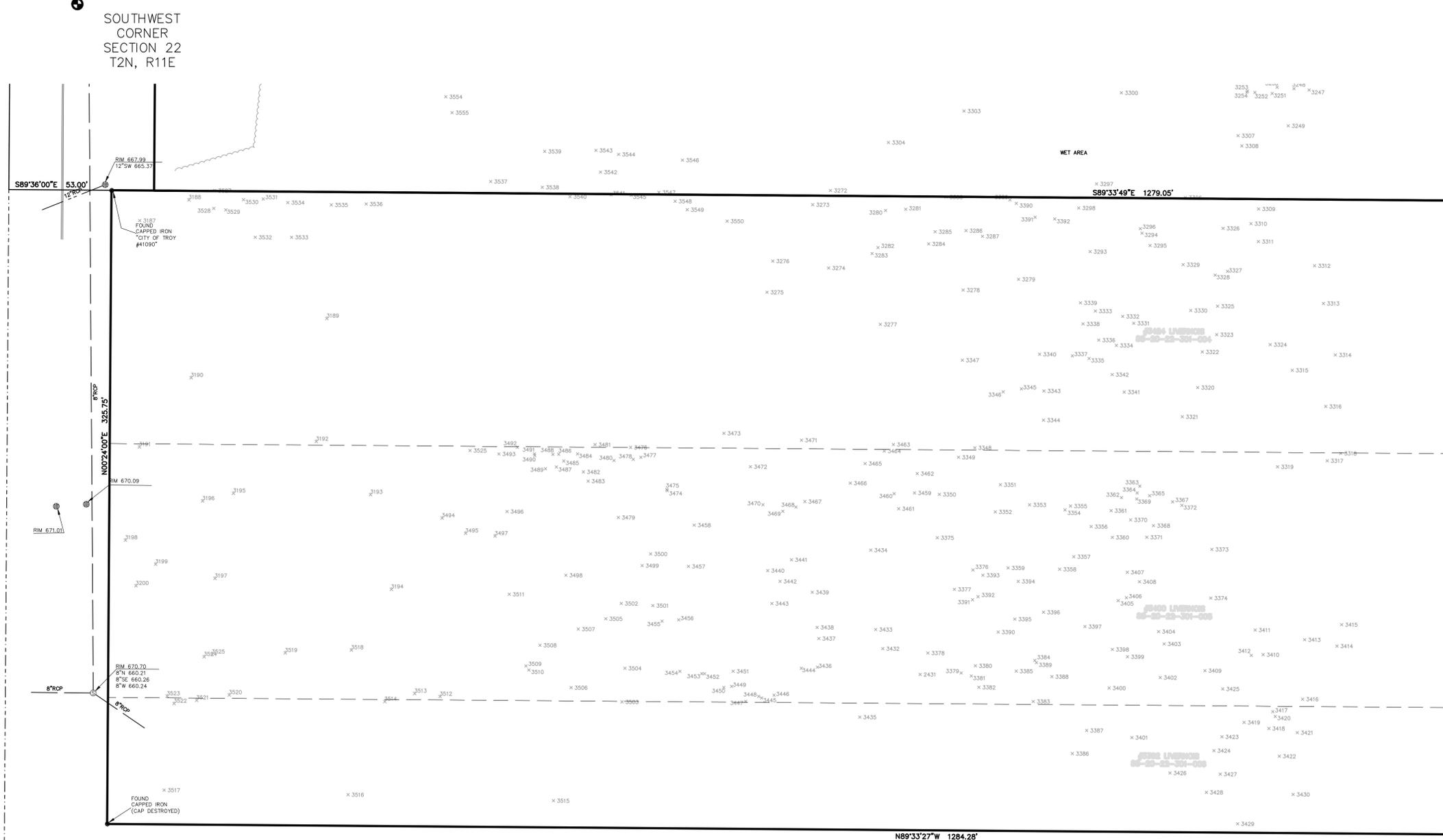
NO.	BY	CHK	DESCRIPTION	DATE

CAUTION!!
 THE LOCATION AND ELEVATIONS OF EXISTING UNDERGROUND UTILITIES AS SHOWN ON THIS DRAWING ARE ALL APPROXIMATE AND HAVE NOT BEEN EITHER EXPRESSED OR IMPLIED AS TO THE COMPLETENESS OR ACCURACY THEREOF. THE CONTRACTOR SHALL BE EXCLUSIVE RESPONSIBLE FOR DETERMINING THE EXACT UTILITIES LOCATIONS AND ELEVATIONS PRIOR TO THE START OF CONSTRUCTION.

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CONSTRUCTION CONTRACTOR AGREES THAT IN ACCORDANCE WITH GENERAL & ACCEPTED CONSTRUCTION PRACTICES, CONSTRUCTION CONTRACTOR WILL BE REQUIRED TO ASSUME SOLE AND COMPLETE RESPONSIBILITY FOR JOB SITE CONDITIONS DURING THE COURSE OF CONSTRUCTION OF THE PROJECT, INCLUDING SAFETY OF ALL PERSONS AND PROPERTY. THAT THIS REQUIREMENT SHALL BE MADE BY APPLICABLE CONTRACTS AND NOT BE LIMITED TO NORMAL WORKING HOURS AND CONSTRUCTION CONTRACTOR FURTHER AGREES TO NOTIFY IMMEDIATELY AND HOLD DESIGN PROFESSIONAL HARMLESS FROM ANY AND ALL LIABILITY, REAL OR ALLEGED, IN CONNECTION WITH THE PERFORMANCE OF WORK ON THIS PROJECT EXCEPT LIABILITY ARISING FROM THE SOLE NEGLIGENCE OF THE DESIGN PROFESSIONAL.

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 1-800-482-7171 www.missdig.net
 (TOLL FREE)



LIVERNOIS ROAD
 VARIABLE WIDE - PUBLIC

PROFESSIONAL ENGINEERING ASSOCIATES
 2430 Rochester Ct., Suite 100
 Troy, MI 48063-1872
 Phone: (248) 689-9090
 Fax: (248) 689-1044
 website: www.peainc.com

NORTHPOINT DEVELOPMENT
 5015 NW CANAL STREET, SUITE 200
 RIVERSIDE, MD 21150

TOPOGRAPHIC SURVEY STONECREST
 PART OF THE NW 1/4 OF SECTION 22, T. 2N., R. 11E., CITY OF TROY, OKLAHOMA COUNTY, MICHIGAN

DES. ESB DN. ESB/DRY ISUR. PEA P.M. DNH

ORIGINAL ISSUE DATE:
 JUNE 18, 2015

PEA JOB NO. 2015-141

SCALE: 1"=30'

DRAWING NUMBER:
C-1.0

NOT FOR CONSTRUCTION

REF: S:\PROJECTS\2015\2015141\DWG\TOPORBASE-15141.DWG
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CITY COUNCIL AGENDA ITEM

Date: November 16, 2015

To: Brian Kischnick, City Manager

From: MaryBeth Murz, Purchasing Manager
Timothy L. Richnak, Public Works Director
Brian D. Varney, Superintendent of Fleet Operations
Tom Darling, Director of Financial Services

Subject: Standard Purchasing Resolution 4: Cooperative Contract Awards – MITN Purchasing Cooperative - Cab and Chassis & NJPA - Combination Sewer Cleaning\Jetting module

History

Cab and Chassis

- The Cities of Auburn Hills, Farmington Hills, Madison Heights, Midland, St. Clair Shores, Troy, and Warren; members of the Michigan Inter-governmental Trade Network (MITN) cooperatively developed and issued a Request for Proposal (RFP) for the purchase of Single/Tandem Axle Truck(s), parts, and related services.
- The RFP was developed with the intent of procuring Single/Tandem Axle Trucks meeting all of the entities' specifications, and to create a contract that would offer a comprehensive list of chassis, truck equipment, parts and related services for Single/Tandem Axle Dump Trucks.
- The intent of the RFP was to create a comprehensive contract for MITN cooperative entities so as to utilize and aggregate purchasing volumes of the agencies to generate best value offers from Single/Tandem Axle Chassis Vendors.
- The MITN cooperative group estimates and anticipates an initial purchase of twenty (20) trucks; based on this cooperative effort.
- From the proposal review process the evaluation committee shortlisted and subsequently requested interviews and site visits from the qualified and approved proposers. Scoring for each phase was conducted.
- Wolverine Freightliner, Inc. was selected and unanimously supported by the entities as providing the best value, quality product, timely delivery, exceptional services, an ongoing training program, and also offering the most comprehensive options to meet all of the entities needs.
- The selection was supported by several positive references received from other communities utilizing this company for the purchase of equipment.



CITY COUNCIL AGENDA ITEM

History (continued)

Combination Sewer Cleaning/Jetting module

- National Joint Powers Alliance (NJPA) is a government agency that establishes an alliance between buyers and suppliers for use by education, government and non-profits. NJPA has awarded Vactor as a supplier for catch-basin and sewer cleaning equipment.
- Jack Doheny Companies is the authorized local Vactor dealer and offers exceptional service, parts availability and operator and technician training.
- **One** of two currently owned Vactors will be replaced; a 2005 catch-basin only Vactor, operated by the Streets division, or 2006 Combination catch-basin and sewer jet Vactor, operated by the Water division, are both mounted on a Sterling chassis. The operating cost and the downtime on these trucks have increased over the past year, while the residual value has decreased. These units have many very expensive components that are showing signs of deterioration (rear engine, debris tank and high pressure pump). Both units will be reevaluated when the new Vactor is delivered and a determination will be made on the unit to be traded-in or sold at auction. The remaining Vactor is scheduled for replacement next budget year.
- The combination sewer cleaning/jetting truck is being used by City crews on a daily basis to assure proper and proactive sewer and drain maintenance.
- The purchase of the machine will not only assure the health and welfare of the citizens and businesses, but will also reduce the liability for the City.
- The City has approximately 400 miles of sanitary sewers with an infrastructure replacement value of 200 million dollars.
- The combination sewer/jetting truck is also used during water main breaks, removing roots and obstructions from rear yard drains and service line repairs to remove accumulated mud and water from the work area. The truck is also capable of hydro-excavation, which is used for pinpoint excavation around underground utilities providing minimum site disturbance, and reducing the amount of equipment and manpower required. This same procedure can be used to assist the Fire department in trench rescue situations.

Purchasing

- Wolverine Freightliner, Inc. – A dealer for Freightliner cab and chassis was one of the awarded bidders based on the MITN Purchasing Cooperative RFP process.
- Jack Doheny Companies – A dealer for Vactor is one of the awarded low bidders as per the NJPA Purchasing Cooperative.
- **Trade-Ins** – Trade-ins allowances from Jack Doheny Companies are estimated as follows:

<u>Model</u>	<u>Trade-in Allowance</u>
2005 Vactor catch-basin cleaner	\$42,500.00
2006 Vactor sewer/jetting combination cleaner	\$90,000.00

- On February 10, 2014 City Council authorized departments to utilize sites such as GovDeals.com to dispose of City owned surplus items. (Resolution# 2014-02-017-J-4a) Therefore, note that when decided *which* Vactor will be sold; the City may be able to benefit by marketing the Vactor on the GovDeals auction site, thereby increasing the trade-in value. If

CITY COUNCIL AGENDA ITEM

Purchasing (cont.)

that fails, Jack Doheny Companies, would extend their offer to trade-in the 2005 or 2006 Vactor for trade in allowance as stated above at the time of delivery of the new unit.

Financial

- Funds for this purchase are available in the Fleet Replacement Budget 2015-2016. The Capital Project# is 20160060.

Recommendation

City management recommends the award of one (1) 2017 Freightliner tandem axle chassis with Vactor prep package to Wolverine Freightliner-Eastside, Inc. of Mount Clemens, MI as per the MITN Purchasing Cooperative for the estimated amount of \$105,971.00 and the award of one (1) 2017 Vactor sewer/jetting combination module with a 15 yard debris tank to Jack Doheny Companies, of Northfield, Michigan as per the NJPA Purchasing Cooperative for the estimated amount of \$282,985.00 for an estimated total cost before trade-in of \$388,956.00.



#415 - 2005 Vactor Catch-Basin Cleaner



#416 – 2006 Vactor Sewer/Jetting Combination Cleaner



2017 Vactor 2100 Series



CITY COUNCIL AGENDA ITEM

Date: November 16, 2015

To: Brian Kischnick, City Manager

From: MaryBeth Murz, Purchasing Manager
 Tim Richnak, Director DPW
 Paul Trosper, Superintendent Water & Sewer Division
 Tom Darling, Director of Financial Services

Subject: Standard Purchasing Resolution 4: Back-up Camera/Crawler for the existing Sewer & Pipeline Inspection System

History

- November 11, 2013 City Council approved the purchase of the EnviroSight Rover X Sewer & Pipeline Inspection System for the Public Works Water & Drains Division from Bell Equipment Company; EnviroSight's authorized Michigan Dealer in the amount of \$111,763.69; (Resolution #2013-11-181-J-4d); which replaced the Pearpoint Sewer Camera System.
- The Pearpoint System was in use for approximately 18 years. During that time period the camera system became "maintenance" prone after about five (5) years. When the camera system required maintenance, it would often be down sometimes as long as one (1) month at a time, rendering the system inoperable during those times. Eventually, based on maintenance issues and down-time of the Pearpoint System it was decided to purchase a back-up camera/crawler unit.
- The sewer camera is used to inspect the inside of sewer mains for cracks, blockages, pipe shifting, grease deposits and sewer back-up prevention for both commercial and residential properties. The pipeline inspection equipment is also utilized in the inspection and troubleshooting of storm water pipes. Data is then downloaded onto the City's GIS system for review. The Sewer and pipeline inspection system operates on a daily basis.
- The current EnviroSight system has proven itself to be a rugged and reliable system. Due to the harsh environment the camera/crawler unit is subjected to during the course of the operation; frequent maintenance is required. Camera maintenance sometimes involves manufacturer service. When the existing *camera/crawler* is down for service, the entire pipeline inspection system is down. Having a secondary back-up camera/crawler unit, will prolong the lifespan of the existing system, reduce downtime and increase efficiency making the City better prepared for daily operations *and* emergency situations.
- Optimal efficiency is especially necessary because the City's televising sewer line footage has doubled since 2013.
- It is recommended to purchase one (1) camera/crawler back-up unit for the *existing* EnviroSight Rover X Sewer & Pipeline Inspection System.

Purchasing

Bell Equipment Company is the authorized Michigan dealer for EnviroSight Camera Sewer System Equipment and is the awarded low bidder from the NJPA Purchasing Cooperative as per Contract #022014-EVS. The cooperative contract period is through March 18, 2018.

CITY COUNCIL AGENDA ITEM

Financial

Funds are budgeted and available in the amount of \$112,000.00 in the Public Works Water and Sewer Division Capital account. The Project# is 20160099.

Recommendation

City management recommends the authorization to purchase one (1) Envirosight RCX90 back-up camera and one (1) RX130 back-up crawler with cable for the Public Works Department from *Bell Equipment Company, of Lake Orion, MI*; an authorized Envirosight dealer as per the prices detailed and contained in the attached quotes for an estimated total cost of \$45,800.00.



Pictures of Existing Camera/Crawler:



CAMERA



CRAWLER



CAMERA ATTACHED TO CRAWLER



CAMERA/CRAWLER ON TIRE AXLE



CITY COUNCIL AGENDA ITEM

Date: November 30, 2015

To: Brian Kischnick, City Manager

From: MaryBeth Murz, Purchasing Manager
Cathy Russ, Library Director
Phillip Kwik, Assistant Library Director
Meaghan Battle, Youth Services Department Head
Mark Miller, Director of Economic & Community Development
Tom Darling, Director of Financial Services

Subject: Standard Purchasing Resolution 2: Low Bidder meeting Specifications – Millwork Renovation for the Troy Public Library Story and Craft Room

History

- The Story and Craft Room at the Troy Public Library is a high traffic area for programs for children and their families. It is used for eight regular story times per week, and also frequent special craft programs. There are 36 programs per month in this room, with approximately 1,320 children and parents/caregivers attending.
- Over 15,500 patrons enjoy activities in this room per year.
- The storage units in the Story and Craft Room have been installed at various times over the last thirty years. Some of the storage was installed in 1984, when the addition to the Library was built. Other storage was installed in the 1990s, when the Friends of the Library handed down used cabinets they were no longer using. In the 2000s, additional used file cabinets were received from other City departments where they were no longer needed.
- Because of increased programming with larger attendance and more interactive elements, the Youth Department has outgrown the storage currently available.
- The cabinets also show visible wear and tear, resulting in unstable drawer fronts and shelves.
- Most of the cabinets in the Story and Craft Room do not lock, have never locked, or keys have been lost over the course of the last three decades. Locks are an important cabinetry feature so as to secure the supplies and is also a much needed safety feature.
- The open shelving in the room is also a major distraction for young children trying to focus during story times and other events. In addition, it is not safe for children to have access to supplies and tools and equipment that are not designed for use by young people.
- Pictures of the Library Story and Craft Room are included with this memo demonstrating the need to update this space in the Library.

Purchasing

- On November 19, 2015, a bid opening was conducted as required by City Charter and Code to furnish all equipment, material and labor to install and complete a new millwork renovation for the Troy Public Library Story and Craft Room. The bid was posted on the Michigan Inter-governmental Trade Network (MITN) website; www.mitn.info. Three (3) bid responses was received. Below is a detailed summary of potential vendors:

Companies notified via MITN	380	<p>MITN provides a resourceful online platform to streamline the procurement process, reduce costs, and make it easier and more transparent for vendors to do business with the City of Troy.</p> <p>Active MITN members with a current membership and paying annual dues receive automatic electronic notification which allows instant access to Bids, RFPS and Quote opportunities with the City.</p> <p>Active MITN non-paying members are responsible to monitor and check the MITN website for opportunities to do business with the City.</p> <p>Inactive MITN member status can occur when a company does not renew their account upon expiration. Inactive members cannot be notified of solicitations or access any bid information.</p>
Troy Companies notified via MITN	13	
Troy Companies notified Active email Notification	12	
Troy Companies - Active Free	1	
Companies that viewed the bid	29	
Troy Companies that viewed the bid	1	



CITY COUNCIL AGENDA ITEM

Purchasing (continued)

- After reviewing the bid proposals, *Library Design Associates of Plymouth, MI* was the low bidder and meets all bid specifications and is being recommended to install and complete a new millwork renovation in the Troy Public Library Story and Craft Room as specified and as per the project timeline. Library Design Associates also has successfully completed other projects at the Library.
- The millwork renovation will include all new cabinetry, a new sink and faucet, counters and a magnetic wall-mounted white board.
- The project will be completed by January 30, 2016.

Financial

- The total cost of this project is \$20,237 and funds are budgeted and currently available in the Library's Capital Budget, 401.7975.900. This project will be completed during FY 2015/2016.
- These funds are from a donation from the estate of longtime library patron Lucille Makarov. The project has been approved by her executor as one that would please Ms. Makarov.
- The Project# is 20160079.

Recommendation

City management recommends awarding a contract to furnish all equipment, material and labor to install and complete a new millwork renovation in the Troy Public Library Story and Craft Room to the low bidder meeting all specifications, *Library Design Associates of Plymouth, MI* for an estimated total cost of \$20,237.00, at prices contained in the bid tabulation dated November 19, 2015.





CITY COUNCIL AGENDA ITEM

Date: November 30, 2015

To: Brian Kischnick, City Manager

From: MaryBeth Murz, Purchasing Manager
 Timothy L. Richnak, Public Works Director
 Tom Darling, Director of Financial Services
 Brian D Varney, Superintendent of Fleet Operations

Subject: Standard Purchasing Resolution 4: Award – Macomb County Cooperative Purchasing Agreement – Fleet Vehicles

History

- The four (4) vehicles being purchased are three (3) replacement vehicles for the Police Department and one (1) replacement vehicle for the Fire Department.
- The four (4) obsolete vehicles will be removed from service and sold at auction with estimated proceeds of \$24,000.00.
- This purchase replaces existing vehicles and does not increase the size of the existing Department of Public Works motor pool fleet.

Purchasing

- Signature Ford Lincoln is the low total bidder in the Macomb County Cooperative Bid. The Macomb County Contract ID numbers (Bid # 12-07, MY2016).
- The contract pricing is valid thru 2016 model year Ford vehicles.
- On February 10, 2014 City Council authorized departments to utilize sites such as GovDeals.com to dispose of City owned surplus items (Resolution# 2014-02-017-J-4a). Therefore note that the City will utilize and market the four (4) obsolete vehicles on GovDeals.com site for optimal trade-in value.

Financial

Funds are available in the Public Works Fleet Division Capital Account. Project#'s are detailed below:

<u>Signature Ford Lincoln</u>	<u>Budget</u>	<u>Unit Cost</u>	<u>Estimated Total</u>	<u>Project#</u>
(3) Ford Interceptor SUV AWD - Police	\$78,000.00	\$25,791.00	\$77,373.00	20160067
(1) Ford Interceptor SUV AWD - Fire	<u>\$29,000.00</u>	\$26,376.00	<u>\$26,376.00</u>	20160070
(4)	\$107,000.00		\$103,749.00	

Recommendation

City management requests authorization to purchase four (4) 2016 Ford Interceptor SUV AWD vehicles, three (3) vehicles for the Police Department and one (1) vehicle for the Fire Department from the low total bidder, Signature Ford Lincoln of Owosso, MI, as per the Macomb County Cooperative Bid for an estimated total cost of \$103,749.00.

CITY COUNCIL AGENDA ITEM



Ford – Police/Fire Interceptor SUV AWD (4)



Stock Ford Interceptor SUV AWD



CITY COUNCIL AGENDA ITEM

Date: November 30, 2015

To: Brian Kischnick, City Manager

From: MaryBeth Murz, Purchasing Manager
 Timothy L. Richnak, Public Works Director
 Tom Darling, Director of Financial Services
 Brian D Varney, Superintendent of Fleet Operations

Subject: Standard Purchasing Resolution 4: Award – MiDeal Cooperative Purchasing Agreement – Fleet Vehicles

History

- The four (4) vehicles being purchased are replacement vehicles for the Police Department.
- The four (4) obsolete vehicles will be removed from service and sold at auction with estimated proceeds of \$14,000.00.
- This purchase replaces existing vehicles and does not increase the size of the existing Department of Public Works motor pool fleet.

Purchasing

- Bill Snethkamp is the low total bidder in the MiDeal Cooperative Bid. The MiDeal Contract ID number (Bid # 071B1300010)
- The contract pricing is valid thru 2016 model year Dodge vehicles.
- On February 10, 2014 City Council authorized departments to utilize sites such as GovDeals.com to dispose of City owned surplus items (Resolution# 2014-02-017-J-4a). Therefore note that the City will utilize and market the four (4) obsolete vehicles on GovDeals.com site for optimal trade-in value.

Financial

Funds are available in the Public Works Fleet Division Capital Account. Project #'s are detailed below:

<u>Bill Snethkamp</u>	<u>Budget</u>	<u>Unit Cost</u>	<u>Estimated Total</u>	<u>Project#</u>
(4) Dodge Charger AWD - Police Patrol	\$104,627.00	\$26,710.00	\$106,840.00	20160067

Funds to cover the overage of \$2,213.00 are available for this purchase in Project# 20160062.

Recommendation

City management requests authorization to purchase four (4) 2016 Dodge Charger AWD vehicles for the Police Department from the low total bidder, Bill Snethkamp Dodge of Lansing, MI. as per the MiDeal Cooperative Bid for an estimated total cost of \$106,840.00.

CITY COUNCIL AGENDA ITEM



2016 Dodge Charger Patrol - AWD



CITY COUNCIL AGENDA ITEM

Date: December 2, 2015

To: Brian Kischnick, City Manager

From: Jeanette Menig, Human Resources Director

Subject: Part-time Job Classifications and Wage Rate Update

History

The City of Troy employs hundreds of part-time employees throughout nearly every City department. Recruiting and retaining quality part-time employees is vital to maintain our excellent service levels.

The Human Resources Department recently engaged in a market survey to determine if our wages are competitive for part-time employees. We surveyed comparable communities and libraries, compared the wage ranges reported to our current ranges and considered relative relationships between positions and other staffing needs. Our analysis revealed that many of our current pay ranges should be adjusted.

The part-time wages were last analyzed and adjusted in 2008, therefore the recommended new list also reflects updates to job classifications that have occurred over the last seven years (i.e. elimination of Nature Center and Museum positions, addition of PT Housing and Zoning Inspectors and Grants Specialist).

Also taken into consideration and reflected in the new ranges is the increase in the Michigan minimum wage to \$8.50/hr. effective January 1, 2016. The minimum wage is scheduled to further increase to \$8.90/hr. (in 2017) and to \$9.25/hr. (in 2018).

Financial

The required minimum wage increase will affect 15 employees who are currently paid below the new mandated minimum wage. This results in an estimated cost of \$3250 for calendar year 2016. An additional \$8400 cost is estimated due to increasing the wages of 19 additional employees below the new recommended minimums for the following classifications: Crossing Guard, Library Assistant and Librarian (these three positions are some of our most difficult to fill and increasing the minimum starting pay is an effort to enhance our recruitment efforts).

The new minimum wage and increases to the minimum pay for these classifications will have an immediate financial impact, however, the movement of the pay range maximums primarily represent *potential* increases, because increases are not automatically assigned to employees. Wage increases for part-time employees are merit-based and supervisors consider their performance and job requirements (i.e. additional education or certifications received) before making a



CITY COUNCIL AGENDA ITEM

recommendation to increase an employee's pay rate. These decisions are made on an individual basis. This additional cost would be realized gradually throughout the year.

Recommendation

Implement the new Part-time Job Classifications and Pay Ranges to align our wages and classifications accurately to be competitive in the market. The recommended classification plan with pay ranges is attached.



PAY RANGES

PART-TIME CLASSIFICATIONS

JANUARY 1, 2016

General Classifications

Assistant Pool Manager	\$ 8.50 – 16.00	Police Desk Attendant	20.00
Background Investigator	20.00	Pool Manager	8.50 – 18.00
Cable Production Specialist	16.50 – 22.50	Pre-School Coordinator	14.50 – 20.00
Camera Operator	8.50 – 13.50	Public Works Assistant	9.00 – 11.00
Crossing Guard	10.00 – 14.00	Recreation Supervisor	16.50 – 23.00
Election Aide	12.00	Seasonal Supervisor	11.50 – 13.50
Election Inspector	10.00	Student Enforcement Aide	8.50 – 10.50
Engineering Inspector	25.00	Summer Laborer	9.00 – 11.00
Fire Staff Assistant	11.00 – 14.00	Technical Services Supervisor	18.50 – 26.50
Fitness/Wellness Specialist	15.00 – 40.00	Umpire	12.75 – 18.00
Grant Specialist	18.00 – 20.00	911 Operator	20.00
Intern/NEXT Assistant	10.00 – 13.00		
Investigative Assistant	20.00	<u>Full-time Hourly Equivalent</u>	
Librarian	18.50 – 25.50	Administrative Aide	Min - Midpoint
Librarian – Substitute	16.50 – 22.00	Appraiser	Min - Midpoint
Library Aide or Substitute	11.50 – 16.50	Attorney	Min - Midpoint
Library Assistant or Substitute	9.50 – 14.00	Building Maintenance Specialist	Min - Midpoint
Library Page or Substitute	8.50 – 10.50	Housing and Zoning Inspector	Min - Midpoint
Library System Specialist	18.50 – 24.50	Ordinance Enforcement Officer	\$ 8.50 - Midpt*
Office Assistant	11.00 – 14.00		*FT Housing &
Police Computer Technician	18.00 – 20.00		Zoning Inspector

<u>Coordinators</u>	\$ 8.50 – 18.00	<u>Support</u>	\$ 8.50 – 11.50
Adaptive Program	Senior Program	Aide – Adaptive Program	
Basketball – Adult	Soccer – Adult	Aide – Pre-School	
Basketball – Youth	Softball – Adult	Aide – Recreation	
Day Camp	Softball – Youth	Aide – Safety Town	
Recreation	Sports – Youth	Attendant – Community Center	
Safety Town	Volleyball – Adult	Babysitter	
		Cashier – Aquatic Center	
		Lifeguard	
		Scorekeeper	
 <u>Instructors</u>	 \$ 8.50 – 16.00	 <u>Officials/Referees</u>	 \$ 8.50 – 15.50
Dance	Safety Town	Official – Basketball – Youth	
Day Camp Leader	Sports – Youth		
Physical Fitness	Water Safety		
Pre-School	Water Safety – Private		

Note: The Michigan Minimum Wage is scheduled to increase as follows: \$8.90 on January 1, 2017 and \$9.25 on January 1, 2018.



CITY COUNCIL AGENDA ITEM

Date: November 19, 2015

To: Brian Kischnick, City Manager

From: Mark F. Miller, Director of Economic and Community Development
Steven J. Vandette, City Engineer
Larysa Figol, Sr. Right-of-Way Representative

Subject: Request for Acceptance of a Permanent Easement for Storm and Surface Drainage from Ashish and Minal A. Manek - Sidwell #88-20-15-102-017

History

As part of the redevelopment of a residential parcel located in Section 15 on the east side of Livernois Road south of Long Lake, between Belhaven and Glenshire roads, the Engineering department received a permanent easement for storm and surface drainage from Ashish Manek and Minal A. Manek, owners of the property having Sidwell #88-20-15-102-017.

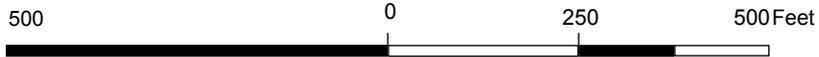
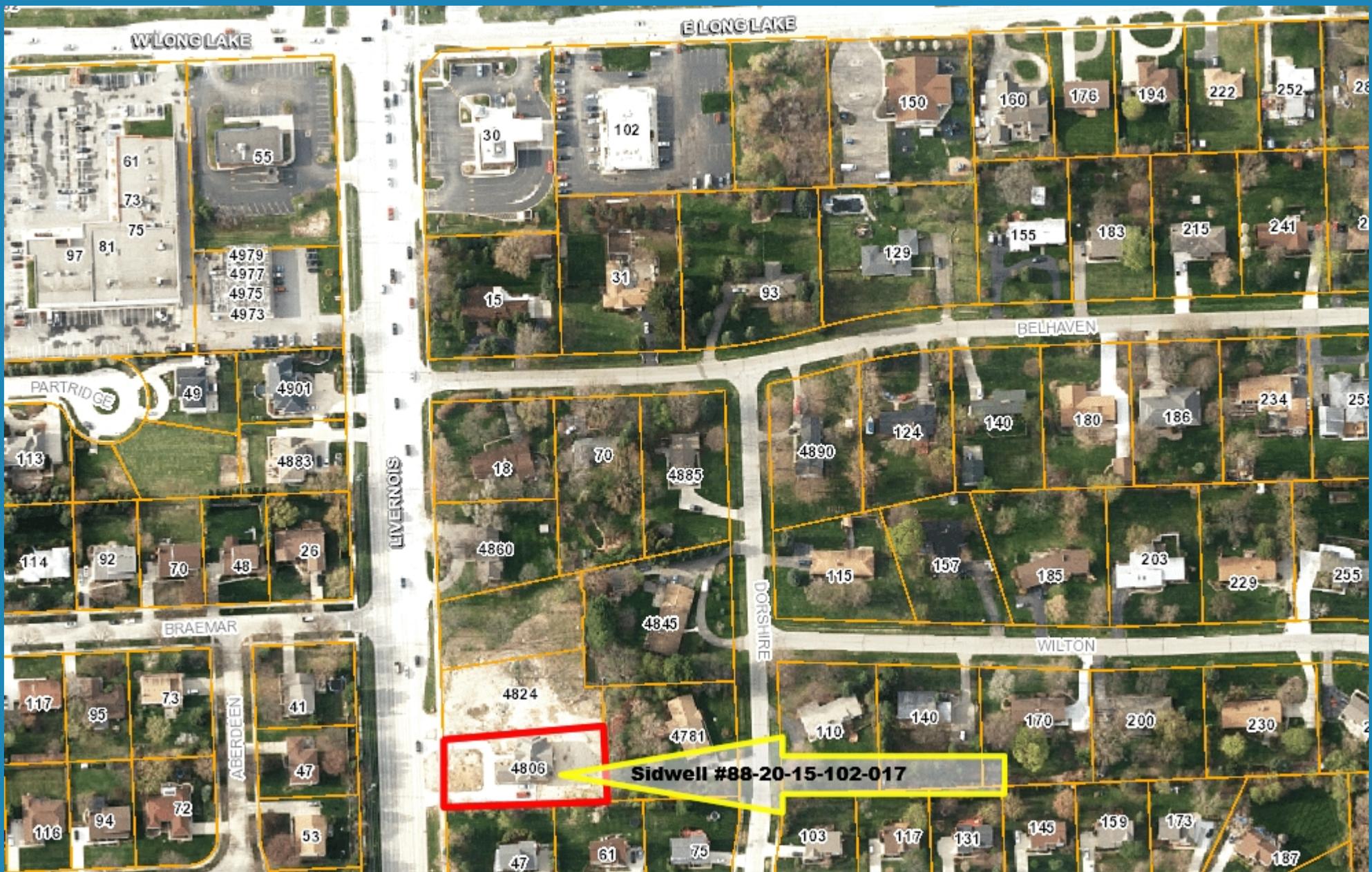
The format and content of this easement is consistent with conveyance documents previously accepted by City Council.

Financial

The consideration amount on this document is \$1.00.

Recommendation

City Management recommends that City Council accept the attached permanent easement consistent with our policy of accepting easements for development and improvement purposes.



Note: The information provided by this application has been compiled from recorded deeds, plats, tax maps, surveys, and other public records and data. It is not a legally recorded map survey. Users of this data are hereby notified that the source information represented should be consulted for verification.

PERMANENT EASEMENT

Sidwell #88-20-15-102-017 (part)

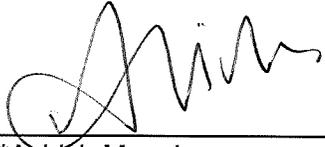
Ashish Manek and Minal A. Manek aka Minal H. Gada, husband and wife, Grantors, whose address is 4806 Livernois, Troy, MI 48098 for and in consideration of the sum of: One and no/100 Dollar (\$1.00) paid by the **CITY OF TROY**, a Michigan municipal corporation, Grantee, whose address is 500 West Big Beaver Road, Troy, MI 48084 grants to the Grantee the right to construct, operate, maintain, repair and/or replace a **storm and surface drainage**, said easement for land situated in the City of Troy, Oakland County, Michigan described as:

SEE "EXHIBIT A" ATTACHED HERETO AND BY REFERENCE MADE A PART HEREOF

and to enter upon sufficient land adjacent to said improvement(s) for the purpose of the construction, operation, maintenance, repair and/or replacement thereof.

This instrument shall be binding upon and inure to the benefit of the parties hereto, their heirs, representatives, successors and assigns and the covenants contained herein shall run with the land.

IN WITNESS WHEREOF, the undersigned hereunto affixed 2 signature(s) this 19th day of November A.D. 2015.

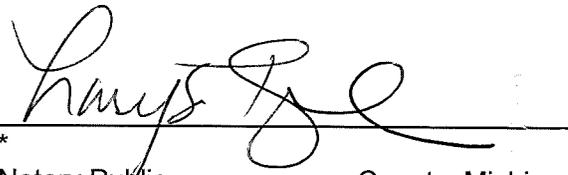

_____(L.S.)
*Ashish Manek


_____(L.S.)
*Minal A. Manek aka Minal A. Gada

STATE OF MICHIGAN)
COUNTY OF Oakland)

The foregoing instrument was acknowledged before me this 19th day of November, 2015, by Ashish Manek and Minal A. Manek aka Minal A. Gada, husband and wife.

LARYSA FIGOL
Notary Public, Oakland County, Michigan
Acting in Oakland County, Michigan
My Commission Expires 03/02/2018


*
Notary Public, _____ County, Michigan
My Commission Expires _____
Acting in _____ County, Michigan

Prepared by: Larisa Figol
City of Troy
500 West Big Beaver
Troy, MI 48084

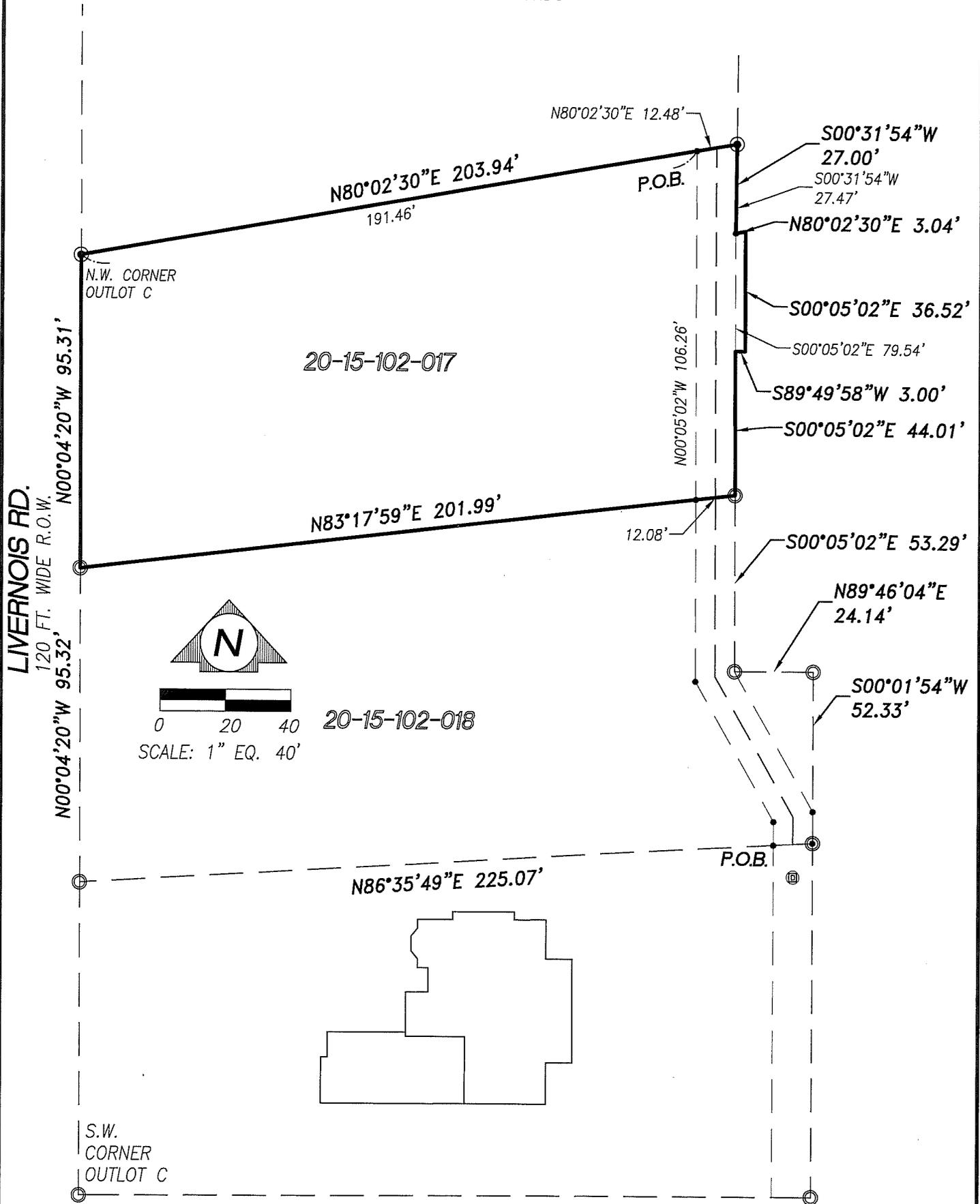
Return to: City Clerk
City of Troy
500 West Big Beaver
Troy, MI 48084

PLEASE SIGN IN BLUE INK AND PRINT OR TYPE NAMES IN BLACK INK UNDER SIGNATURES

SKETCH OF EASEMENT

LEGAL DESCRIPTION:

PART OF OUTLOT C, "BELZAIR SUBDIVISION NO.1". PART OF THE NW 1/4 OF SECTION 15, T.2N., R.11E., ALSO A RE-PLAT OF OUTLOT "A" OF "REPLAT OF BELZAIR SUB.", OF PART OF THE NW 1/4 OF SECTION 15, T.2N .. R.11E, TROY, OAKLAND COUNTY, MICHIGAN AS RECORDED IN LIBER 77, PAGE 6 OF OAKLAND COUNTY RECORDS



PREPARED FOR:
 CASTLEHILL HOMES
 2977 COVINGTON
 TROY, MI 48083
 (248) 515-9061

SHEET: 1 OF 2

GEORGE H. REICHERT P.S. #30099

Scale: 1"=40'
 Date: 10/18/15
 Job No. 15-072
 Drawn: B.G.R.



P 248.651.0592 F 248.656.7099
 Mail@ReichertSurveying.com
 140 Flumerfelt Lane - Rochester, MI 48306

Date:	Rev. By:

SKETCH OF EASEMENT

LEGAL DESCRIPTION: 20-15-102-017 (VACANT)

PART OF OUTLOT C, "BELZAIR SUBDIVISION NO.1". PART OF THE NW 1/4 OF SECTION 15, T.2N., R.11E., ALSO A RE-PLAT OF OUTLOT "A" OF "REPLAT OF BELZAIR SUB.", OF PART OF THE NW 1/4 OF SECTION 15, T.2N .. R.11E, TROY, OAKLAND COUNTY, MICHIGAN AS RECORDED IN LIBER 77, PAGE 6 OF OAKLAND COUNTY RECORDS DESCRIBED AS; BEGINNING AT THE N.W. CORNER OF OUTLOT C; THENCE N.80°02'30"E., 203.94 FEET ALONG THE NORTH LINE OF OUTLOT C; THENCE S.00°31'54"W., 27.00 FEET; THENCE N.80°02'30"E., 3.04 FEET; THENCE S.00°05'02"E., 36.52 FEET; THENCE S.89°49'58"W., 3.00 FEET; THENCE S.00°05'02"E., 44.01 FEET; THENCE S.83°17'59"W., 201.99 FEET; THENCE N.00°04'20"W., 95.31 FEET TO THE POINT OF BEGINNING. CONTAINING 0.468 ACRES OF LAND.

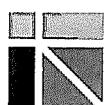
12 FT. STORM SEWER AND DRAINAGE EASEMENT

PART OF OUTLOT C, "BELZAIR SUBDIVISION NO.1". PART OF THE NW 1/4 OF SECTION 15, T.2N., R.11E., ALSO A RE-PLAT OF OUTLOT "A" OF "REPLAT OF BELZAIR SUB.", OF PART OF THE NW 1/4 OF SECTION 15, T.2N .. R.11E, TROY, OAKLAND COUNTY, MICHIGAN AS RECORDED IN LIBER 77, PAGE 6 OF OAKLAND COUNTY RECORDS DESCRIBED AS; BEGINNING AT A POINT DISTANT N.80°02'30"E., 191.46 FT. FROM THE N.W. CORNER OF OUTLOT C; THENCE CONTINUING N.80°02'30"E., 12.48 FT.; THENCE S.00°31'54"W., 27.47 FT. THENCE S.00°05'02"E., 79.54 FT.; THENCE S.83°17'59"W., 12.08 FT.; THENCE N.00°05'02"W., 106.26 FT. TO THE POINT OF BEGINNING.

PREPARED FOR:
CASTLEHILL HOMES
2977 LOVINGTON
TROY, MI 48083
(248) 515-9061

SHEET: 2 OF 2

Scale: N.T.S.
Date: 10/18/15
Job No. 15-072
Drawn: B.G.R.



REICHERT
LAND SURVEYORS

P 248.651.0592 F 248.656.7099
Mail@ReichertSurveying.com
140 Flumerfelt Lane - Rochester, MI 48306

DATE:	REV. BY:



CITY COUNCIL AGENDA ITEM

Date: November 18, 2015

To: Brian Kischnick, City Manager

From: MaryBeth Murz, Purchasing Manager
M. Aileen Dickson, City Clerk

Subject: Bid Waiver - Printing of Election and Voter Registration Materials

History

- Michigan Election Law mandates the City Clerk's Office to provide election and voter registration related materials to voters during election cycles and throughout the year.
- Materials include ballots, voter identification cards, absentee voter ballot envelopes and secrecy sleeves, absentee voter ballot applications, voter registration applications, and voter notice postcards.
- The State of Michigan requires that printed election materials adhere to state standards. Currently only one company is able to consistently provide the City of Troy with our volume of customized materials that meet standards and processing requirements.
- The State of Michigan and Oakland County contract with Printing Systems, Inc. for ballot printing, and therefore require the City of Troy to also purchase from Printing Systems, Inc. for school district, countywide or larger elections. The City of Troy utilizes Printing Systems, Inc. via Oakland County during those elections to provide additional services such as ballot folding for these elections.
- The current contract expires December 31, 2015.

Purchasing

- The annual expenditures for election and voter registration materials is detailed below:

Calendar Year	Annual Expenditures
2012	\$25,194
2013	\$19,195
2014	\$15,667
2015	\$7,690
2016	\$15,277

- Note that annual election and voter registration materials vary by year and expenditures are higher for Presidential Election years; which includes the expense of materials for the Presidential Primary, State Primary and the Presidential Election. 2016 expenditures will be similar to 2012. 2015 expenditures were low because there was only a State Special Election and a City General Election that year.
- Printing Systems, Inc. has consistently offered the lowest quote on all election and voter registration materials as per the State of Michigan and the Oakland County contract.



CITY COUNCIL AGENDA ITEM

Financial

Funds are budgeted for this expenditure in the Elections Printing Account.

Recommendation

City Management and the City Clerk's Office are requesting a waiver of the formal bid process for the period of three (3) years for the printing of election and voter registration materials, to include ballots, voter registration materials, and absentee voter ballot materials from *Printing Systems, Inc., Taylor, MI*; one of the only authorized election printing companies in Michigan as per the State of Michigan and Oakland County Contract. The estimated total expenditures per fiscal year are \$40,000.00; which includes approximately 60,000 absentee voter ballot envelopes, 20,000 voter cards or mailers, 30,000 absentee voter ballot applications, and all ballots for local elections.



CITY COUNCIL AGENDA ITEM

Date: November 23, 2015

To: Brian Kischnick, City Manager

From: Mark F. Miller, Director of Economic and Community Development
Steven J. Vandette, City Engineer
Larysa Figol, Sr. Right-of-Way Representative

Subject: Request for Acceptance of a Permanent Easement for Storm and Surface Drainage from Rahul Haria and Dixita R. Haria - Sidwell #88-20-15-102-018

History

As part of the redevelopment of a residential parcel located in Section 15 on the east side of Livernois Road south of Long Lake, between Belhaven and Glenshire roads, the Engineering department received a permanent easement for storm and surface drainage from Rahul Haria and Dixita R. Haria, owners of the property having Sidwell #88-20-15-102-018.

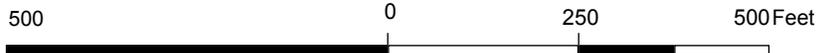
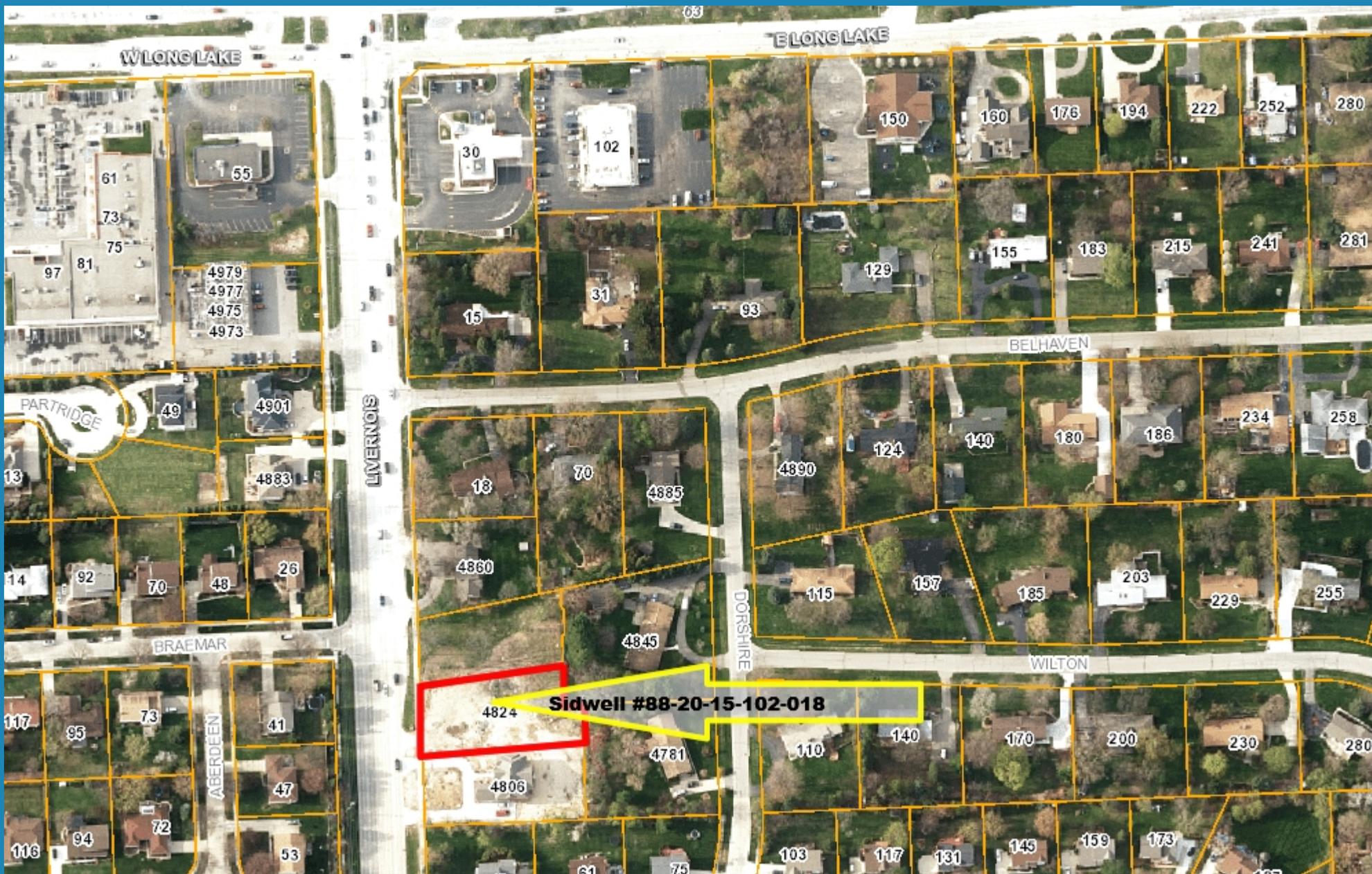
The format and content of this easement is consistent with conveyance documents previously accepted by City Council.

Financial

The consideration amount on this document is \$1.00.

Recommendation

City Management recommends that City Council accept the attached permanent easement consistent with our policy of accepting easements for development and improvement purposes.



Note: The information provided by this application has been compiled from recorded deeds, plats, tax maps, surveys, and other public records and data. It is not a legally recorded map survey. Users of this data are hereby notified that the source information represented should be consulted for verification.

PERMANENT EASEMENT

Sidwell #88-20-15-102-018 (part)

Rahul Haria and Dixita R. Haria, husband and wife, Grantors, whose address is 4824 Livernois, Troy, MI 48085 for and in consideration of the sum of: One and no/100 Dollar (\$1.00) paid by the **CITY OF TROY**, a Michigan municipal corporation, Grantee, whose address is 500 West Big Beaver Road, Troy, MI 48084 grants to the Grantee the right to construct, operate, maintain, repair and/or replace **storm sewer and surface drainage**, said easement for land situated in the City of Troy, Oakland County, Michigan described as:

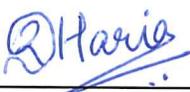
SEE "EXHIBIT A" ATTACHED HERETO AND BY REFERENCE MADE A PART HEREOF

and to enter upon sufficient land adjacent to said improvement(s) for the purpose of the construction, operation, maintenance, repair and/or replacement thereof.

This instrument shall be binding upon and inure to the benefit of the parties hereto, their heirs, representatives, successors and assigns and the covenants contained herein shall run with the land.

IN WITNESS WHEREOF, the undersigned hereunto affixed 2 signature(s) this 23rd day of November A.D. 2015.

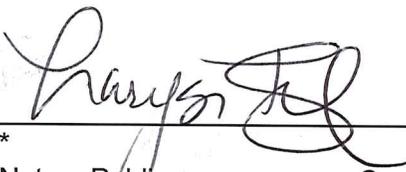

_____(L.S.)
*Rahul Haria


_____(L.S.)
*Dixita R. Haria

STATE OF MICHIGAN)
COUNTY OF Oakland)

The foregoing instrument was acknowledged before me this 23rd day of November, 2015, by Rahul Haria and Dixita R. Haria, husband and wife.

LARYSA FIGOL
Notary Public, Oakland County, Michigan
Acting in Oakland County, Michigan
My Commission Expires 03/02/2018



*
Notary Public, _____ County, Michigan
My Commission Expires _____
Acting in _____ County, Michigan

Prepared by: Larysa Figol
City of Troy
500 West Big Beaver
Troy, MI 48084

Return to: City Clerk
City of Troy
500 West Big Beaver
Troy, MI 48084

PLEASE SIGN IN BLUE INK AND PRINT OR TYPE NAMES IN BLACK INK UNDER SIGNATURES

SKETCH OF EASEMENT

LEGAL DESCRIPTION: 20-15-102-018

PART OF OUTLOT C, "BELZAIR SUBDIVISION NO.1". PART OF THE NW 1/4 OF SECTION 15, T.2N., R.11E., ALSO A RE-PLAT OF OUTLOT "A" OF "REPLAT OF BELZAIR SUB.", OF PART OF THE NW 1/4 OF SECTION 15, T.2N .. R.11E, TROY, OAKLAND COUNTY, MICHIGAN AS RECORDED IN LIBER 77, PAGE 6 OF OAKLAND COUNTY RECORDS DESCRIBED AS; BEGINNING AT POINT DISTANT N.00°04'20"W., 95.31 FT. FROM THE SW CORNER OF OUTLOT C; THENCE N.00°04'20"W., 95.32 FEET ALONG THE WEST LINE OF OUTLOT C; THENCE N.83°17'59"E., 201.99 FEET; THENCE S.00°05'02"E., 53.29 FEET; THENCE N.89°46'04"E., 24.14 FEET; THENCE S.00°01'54"E., 52.33 FEET; THENCE S.86°35'49"W., 225.07 FEET TO THE POINT OF BEGINNING. CONTAINING 0.495 ACRES OF LAND.

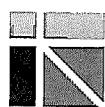
12 FT. STORM SEWER AND DRAINAGE EASEMENT

PART OF OUTLOT C, "BELZAIR SUBDIVISION NO.1". PART OF THE NW 1/4 OF SECTION 15, T.2N., R.11E., ALSO A RE-PLAT OF OUTLOT "A" OF "REPLAT OF BELZAIR SUB.", OF PART OF THE NW 1/4 OF SECTION 15, T.2N .. R.11E, TROY, OAKLAND COUNTY, MICHIGAN AS RECORDED IN LIBER 77, PAGE 6 OF OAKLAND COUNTY RECORDS DESCRIBED AS; COMMENCING AT THE SW CORNER OF OUTLOT C; THENCE N.00°04'20"W., 95.31 FT. ALONG THE WEST LINE OF OUTLOT C; THENCE N.86°35'49"E., 213.05 FT. TO THE POINT OF BEGINNING; THENCE N.00°01'54"E., 7.22 FT.; THENCE N.29°32'05"W., 48.91 FT.; THENCE N.00°05'02"W., 55.05 FT.; THENCE N.83°17'59"E., 12.08 FT.; THENCE S.00°05'02"E., 53.29 FT.; THENCE S.29°32'05"E., 48.92 FT.; THENCE S.00°01'54"W., 9.67 FT.; THENCE S.86°35'49"W., 12.02 FT. TO THE POINT OF BEGINNING.

PREPARED FOR:
CASTLEHILL HOMES
2977 LOVINGTON
TROY, MI 48083
(248) 515-9061

SHEET: 2 OF 2

Scale: N.T.S.
Date: 10/18/15
Job No. 15-072
Drawn: B.G.R.



REICHERT
LAND SURVEYORS

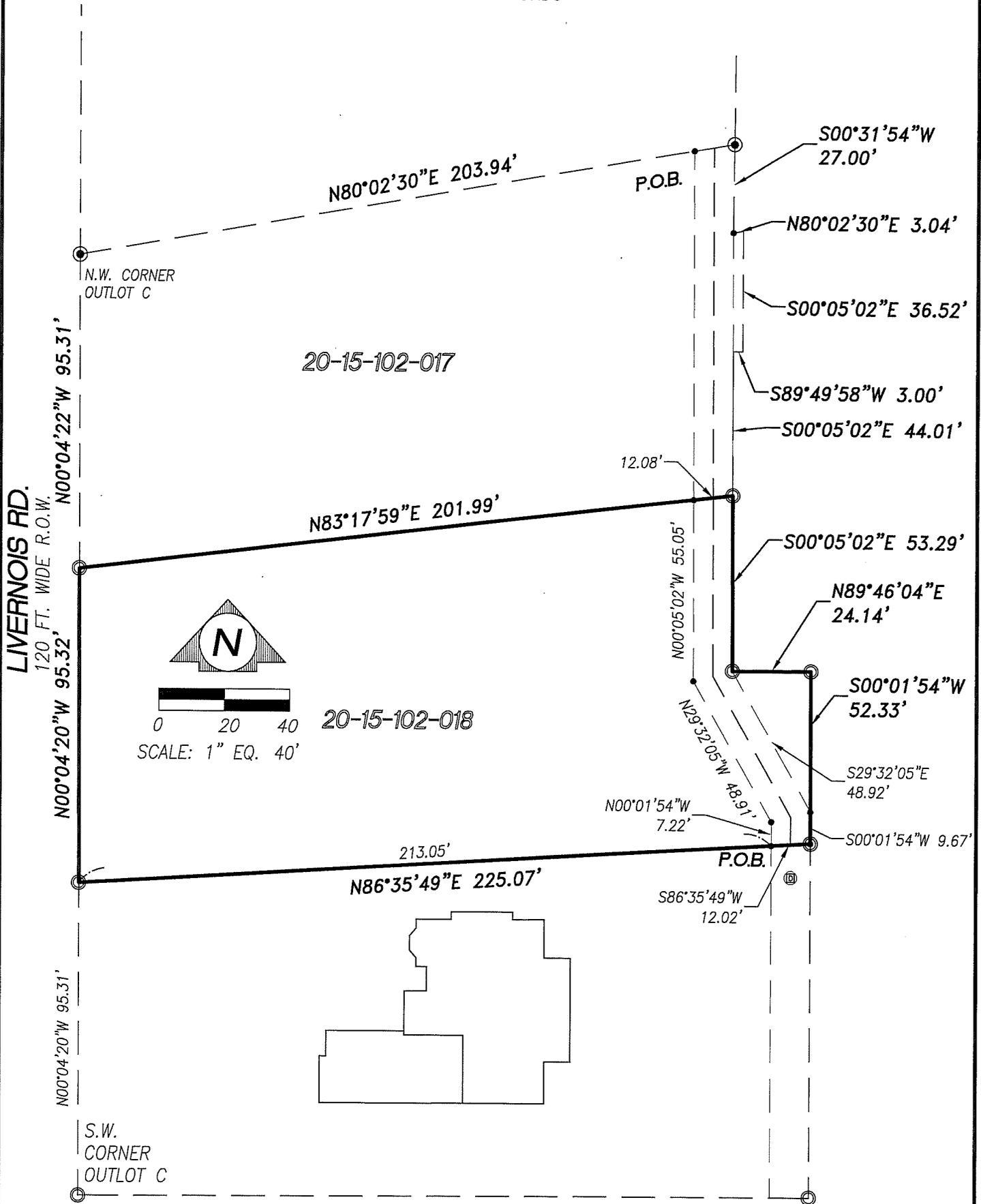
P 248.651.0592 F 248.656.7099
Mail@ReichertSurveying.com
140 Flumerfelt Lane - Rochester, MI 48306

DATE:	REV. BY:

SKETCH OF EASEMENT

LEGAL DESCRIPTION:

PART OF OUTLOT C, "BELZAIR SUBDIVISION NO.1". PART OF THE NW 1/4 OF SECTION 15, T.2N., R.11E., ALSO A RE-PLAT OF OUTLOT "A" OF "REPLAT OF BELZAIR SUB.", OF PART OF THE NW 1/4 OF SECTION 15, T.2N .. R.11E, TROY, OAKLAND COUNTY, MICHIGAN AS RECORDED IN LIBER 77, PAGE 6 OF OAKLAND COUNTY RECORDS



PREPARED FOR:
 CASTLEHILL HOMES
 2977 COVINGTON
 TROY, MI 48083
 (248) 515-9061

SHEET: 1 OF 2

GEORGE H. REICHERT P.S. #30099

Scale: 1"=40'
 Date: 10/18/15
 Job No. 15-072
 Drawn: B.G.R.



P 248.651.0592 F 248.656.7099
 Mail@ReichertSurveying.com
 140 Flumerfelt Lane - Rochester, MI 48306

Date:	Rev. By:



CITY COUNCIL AGENDA ITEM

Date: December 1, 2015

To: Brian Kischnick, City Manager

From: MaryBeth Murz, Purchasing Manager
Timothy L. Richnak, Public Works Director
Kurt Bovensiepe, Public Works Manager

Subject: Bid Waiver: Purchase of LED Holiday Lights for Big Beaver Median

History

For the last two years, the Kiwanis Club organized the holiday lighting of 25-30 Spruce Trees in the median of Big Beaver in the Troy Downtown Development Authority boundary, which included spaced out locations between Coolidge and Rochester Road. This year, being the third year, an attempt was made to light all 201 Spruce Trees from Coolidge to Rochester Road. This effort was unsuccessful in that only 25 trees were scheduled to be lite, which was determined late in November.

The City of Troy encouraged the holiday tree lighting and promoted the increase of trees to be decorated. The City of Troy decided to partner with the Kiwanis Club and install lights on an additional 40 trees with lights provided by the Kiwanis and purchase lights and install them on an additional 30 trees. The goal is to light all Spruce Trees between Crooks and Coolidge Road in the Big Beaver median.

The purchase of the LED holiday lights required immediate action. The Holiday Season is underway and supplies of lights matching the existing lights were going to be a challenge. Each tree required a minimum of 25 strands of lights totaling 1,250 individual lights per tree. The city found a vendor that had the inventory required to light the additional 30 trees and had very close similarity to the existing lights.

Purchasing

Bronner's Commercial Display of Frankenmuth, Michigan was the vendor selected to purchase the LED holiday lights based on availability and similarity of existing lights. The purchase required an immediate authorization by the City Manager to purchase in efforts to guarantee stock was available for timely delivery. The public's interest will be best served to waive the competitive bid process in order to guarantee an immediate installation in time for the holiday season.

Financial

Funds for the purchase and installation of the holiday lights will come from the Parks Division Civic Center Maintenance account.

Recommendation

City management recommends that the public's interest will be best served to waive the competitive bid process and authorize the purchase of 750, 50 light LED with 6" spacing for a total of \$12,372.50 to *Bronner's Commercial Display of Frankenmuth, MI* to continue making the City of Troy a place that is recognized for its partnerships and an inspiring holiday shopping and visiting destination.



CITY COUNCIL AGENDA ITEM

Date: December 2, 2015

To: Brian Kischnick, City Manager

From: MaryBeth Murz, Purchasing Manager
Timothy Richnak, Public Works Director
Brian Varney, Superintendent of Fleet Operations

Subject: Sale of Equipment - Surplus Fleet Vehicles

History

- February 10, 2014 Troy City Council granted approval and authorized departments to dispose of surplus vehicles either by live or online auctions with the disposal fee rolled in the sale price, which, is commonly referred to as a Buyer's Premium, (Resolution #2014-02-017-J-4a).
- The intent is to receive fair market value for the equipment the City sells.
- Huron County Road Commission has expressed an interest in making an outright purchase of two (2) used, tandem axle dump trucks with snow removal equipment. The two (2) tandem axle dump trucks; a 1997 and 2000 model year were replaced in June, 2015 with two (2) new tandem axle dump trucks with front plows, under body scrapers, state of the art salting and pre-wet systems.
- On Wednesday, November 18, 2015 Board of County Commissioners of Huron County approved the purchased of the 1997 and 2000 tandem axle dump trucks.
- The trucks and equipment will be utilized by Huron County for road maintenance.

Purchasing

- In December of 2013, the City sold a 1997 Ford Tandem axle dump truck with snow removal equipment at auction for \$13,900.00.
- Based on market survey research for comparable models and given that the City will save the costs of listing, prepping and detailing the vehicles for sale; the fair market value offer for the two (2) vehicles is being recommended.
- See below for pictures of the vehicles being sold. Note that all decals will be removed before the vehicles are sold.



1997 Ford - Equipment #436



2000 Sterling - Equipment #443



CITY COUNCIL AGENDA ITEM

Financial

Proceeds from the sale will be credited to the Motor Pool Internal Service Fund and used for future equipment purchases.

Recommendation

It is recommended that two (2) out of service tandem axle dump trucks with snow removal equipment be sold to the Huron County Road Commission for the fair market value of \$30,000.00 for the purpose of providing Road Maintenance to Huron County Roads.



CITY COUNCIL AGENDA ITEM

Date: December 3, 2015

To: Brian Kischnick, City Manager

From: Mary Beth Murz, Purchasing Manager
Jeanette Menig, Human Resources Director

Subject: Bid Waiver - Labor Attorney Rates

History

- On March 21, 2005 City Council approved Craig W. Lange & Associates to provide outside labor counsel for the City at the hourly rate of \$155.00; (Resolution# 2005-03-136).
- Craig W. Lange & Associates is a legal firm providing specialized professional public labor law counsel services for the City of Troy.
- Mr. Lange's firm has provided professional and dedicated service to the City of Troy at a very reasonable cost.
- Mr. Lange's rate is reasonable compared to rates charged by other firms in the metropolitan area providing municipal labor counsel services, and is in the lower 25th percentile of labor law billing rates as reported by the State Bar of Michigan (July 2014).
- Additionally, Mr. Lange's rate has remained at (or below) the current rate since 2005. In 2010 in consideration of the City's fiscal challenges Craig W. Lange & Associates reduced the hourly rate from \$155.00 to \$147.50. The *reduced* rate was in effect until 2013.

Purchasing

- The current hourly rate of \$155.00 is effective through December 31, 2015 and will increase to \$160.00/hour effective January 1, 2016.
- Based on 2015 year-to-date charges for his service, a five dollar per hour increase would represent less than \$500 additional annual cost.
- Based on market survey and State reported labor law billing rates no benefit would result to the City to solicit proposals.

Financial

Funds are available in the Human Resources Consultant Services/Legal Consultants account; 101.270.7816.040.

Recommendation

City management recommends approval of the hourly billing rate for labor counsel services by *Craig W. Lange and Associates of Clinton Township, MI* at an hourly rate of \$160.00 per hour for 2016 and an annual rate increase for the next three calendar years (2017, 2018 and 2019) not to exceed 3% annually.



CITY COUNCIL AGENDA ITEM

(As Needed)

City Attorney's Review as to Form and Legality

Lori Grigg Bluhm, City Attorney

Date



CITY COUNCIL AGENDA ITEM

Date: 12/3/2015

To: Brian Kischnick, City Manager

From: Tom Darling, Financial Services Director
MaryBeth Murz, Purchasing Manager
Gert Paraskevin, Information Technology Director

Subject: AT&T Data Communications Contracts

History

The City's current data communications vendor is AT&T. The technology utilized is a combination of traditional DS-1/DS-3 services and AT&T Virtual Private Network tunneling services (AVTS). All contracts have now expired. AT&T has worked with the city to come up with a new solution to utilize their latest technology offering AT&T Switched Ethernet Service (ASE). This solution will connect nine (9) remote sites back to City Hall. These include all six (6) Fire stations, Sanctuary Lake GC and Sylvan Glen GC, both the Greens building and the Pro shop. Included in this solution are short term contracts to keep the existing technology in place until ASE can be installed which is expected to be in no more than 120 days.

Financial

Funds are available in the Information Technology, Fire Department and City Hall operating budgets.

Recommendation

City Management recommends the following contracts be executed with AT&T:

- One (1) year contracts for current DS-1/DS-3 services in the amount of approximately \$6,245 per month to commence immediately, which however, can be cancelled with no early termination fees once ASE is installed.
- A three (3) year contract for ASE services in the amount of approximately \$4,550 per month to begin upon installation. Installation is expected to take no more than 120 days.

City Attorney's Review as to Form and Legality

Lori Grigg Bluhm, City Attorney

Date

A regular meeting of the Troy Traffic Committee was held Wednesday, October 21, 2015 in the Lower Level Conference Room at Troy City Hall. Pete Ziegenfelder called the meeting to order at 7:30 p.m.

1. Roll Call

Present: Tim Brandstetter
Mitch Huber
Al Petrulis
Pete Ziegenfelder

Absent: David Easterbrook
Richard Kilmer
Cynthia Wilsher
Katie Regan (Student Representative)

Also present: Allen Ferguson, 6737 Michael Drive
Jennifer Walters, 84 Melanie Lane
Roch Morin, 6725 Michael Drive
Kevin Nunning, 79 Melanie Lane
Justin John, 6756 Michael Drive
Lt. Eric Caloia, Fire Department
Sgt. Mike Szuminski, Police Department
Bill Huotari, Deputy City Engineer/Traffic Engineer

2. Minutes – September 16, 2015

Resolution # 2015-10-44
Moved by Petrulis
Seconded by Brandstetter

To approve the September 16, 2015 minutes as printed.

Yes: Brandstetter, Huber, Petrulis, Ziegenfelder
No: None
Absent: Easterbrook, Kilmer, Wilsher

MOTION CARRIED

REGULAR BUSINESS

3. Reconsideration – Request for Traffic Control – Melanie Lane at Michael Drive

The Traffic Committee recommended that a Stop sign be installed on the southbound Michael Drive approach to Melanie Lane at the September 16, 2015 meeting. This recommendation was brought back to the Traffic Committee for reconsideration to allow for additional resident input and for explanation of the Safe Approach Speed calculation with supporting information provided by OHM Advisors relative to their study of the intersection.

Kevin Nunning, 79 Melanie Lane, supports a Stop sign on Michael Drive. He reports that the cleaning service for his house was almost hit at the intersection and ended up in a front yard avoiding the crash.

Roch Morin, 6725 Michael Drive, stated that he is the president of Lamb's Other End subdivision. He supports no traffic control or a Yield sign at the intersection. Everyone must be vigilant when driving in a subdivision. He believes that a Stop sign may create a false sense of security as drivers on Melanie Lane may assume that a driver on Michael Drive is going to stop.

Jennifer Walters, 84 Melanie Lane, supports a Stop sign at the intersection. She reports that there are sixteen (16) children living on Melanie Lane. She has almost been involved in three (3) crashes at the intersection and ended up in the front yard of 43 Melanie Lane while avoiding a collision. There may not be reported crashes, but there have been several near misses. There is a "rush hour" in the subdivision as most residents have school age children and work. She defers to the expert recommendation by OHM Advisors. A three (3) foot tall child is much more difficult to see than a approaching vehicle.

Justin John, 6765 Michael, supports no traffic control or a Yield sign at the intersection. He rarely see traffic when he travels through the intersection, but knows to yield to oncoming traffic if present. He reviewed eighteen (18) intersections in the one-square mile section, centered on Livernois, and found that four (4) intersections had Stop signs; eight (8) had Yield signs; and the remaining intersections had no traffic control. He feels that a Stop sign is excessive for this location.

Al Ferguson, 6737 Michael Drive, is opposed to a Stop sign. He has counted the number of encounters he has had with opposing traffic since the original notice to residents was sent and he personally has had no conflicts with other vehicles in his over 50 trips through the intersection. The OHM Advisors recommendation is based on a Safe Approach Speed of 9.8 mph which is very near the 10 mph limit and he believes that a Yield sign should be permissible. He noted a "typo" in the original report delineating obstructions in the "northeast corner" when in actuality the obstruction used in the calculation is in the "northwest corner". The tree (obstruction) in question is 22 feet off the road and the measurement is inexact at best. Mr. Ferguson referenced Mr. John's study of similar intersections and stated that other locations that have Stop signs have vision obstructions such as berms or trees that obstruct vision down to the ground.

Mr. Ferguson continued that there have been no crashes at the intersection in his 12 ½ years living in this subdivision. He would support a Yield sign if that would provide more clear direction as to right-of-way at the intersection. Stop signs should not be installed at locations where they are not warranted. He travels through the intersection at all times of the day and does not feel there is an issue with right-of-way. Mr. Ferguson submitted a letter to the Traffic Committee opposed to the installation of a Stop sign. The letter was signed by ten (10) residents on Michael Drive.

Mr. Morin stated that when he sees kids on the roads or sidewalks he slows down or stops.

Mr. Ferguson asked that the Traffic Committee take into consideration the ten (10) residents on Michael Drive that signed the letter opposing a Stop sign. He stated that there is no data that supports a Stop sign. He feels that you should not place a sign based on one person's request.

There was general discussion regarding aggressive drivers and what assistance Troy Police could offer.

Mr. Huber asked about "Children at Play" signs. These types of signs are not installed in Troy as the Michigan Vehicle Code prohibits the installation of any sign that is not specified in the Michigan Manual of Uniform Traffic Control Devices (MMUTCD). These types of signs show no evidence of having reduced pedestrian crashes or vehicle speeds. "Children at Play" signs create a false sense of security for parents and children. Motorists have been found to pay little attention to them. Playing in the street is unsafe and illegal.

Resolution # 2015-10-45
Moved by Petruilis
Seconded by Brandstetter

WHEREAS, the Traffic Committee passed a resolution at its September 16, 2015 meeting recommending that the intersection of Melanie Lane at Michael Drive be MODIFIED from NO traffic control to ONE-WAY STOP control with a sign on the southbound Michael Drive approach to Melanie Lane; and

WHEREAS, the recommendation was brought back to the Traffic Committee for reconsideration to allow for additional resident input and for explanation of the Safe Approach Speed calculation with supporting information provided by OHM Advisors relative to their study of the intersection;

NOW THEREFORE, BE IT RESOLVED, that the Traffic Committee approves reconsideration of its recommendation for a traffic control device at the intersection of Michael Drive at Melanie Lane.

Yes: Brandstetter, Huber, Petruilis, Ziegenfelder
No: None
Absent: Easterbrook, Kilmer, Wilsher

Steve Dearing, traffic engineering consultant, was present at the meeting to discuss the report prepared by OHM Advisors for the intersection of Michael Drive at Melanie Lane. Mr. Dearing provided a history of traffic control devices and their use. In short, the Michigan Manual of Uniform Traffic Control Devices (MMUTCD) is adopted by the Michigan Vehicle Code and is the basis of law. He continued in discussing how, when and where do you pick a Stop vs a Yield sign vs uncontrolled.

Traffic control in a residential area can be very emotional and the goal behind the Safe Approach Speed (SAS) calculation is to make the placement of traffic control objective rather than subjective. The SAS goes back to the early 1960's when the concept was originally developed by AAA to determine if an intersection is restricted enough to limit a driver's ability

to see a conflict. Over the years a rational method was developed based on nomographs that was turned into a calculation. The calculation is conservative by nature and based on worst case scenarios. There is engineering judgment used as the calculation provides a value based on the input provided. There is no perfect safety and the placement of traffic control looks at risk management in a conservative nature. In the end, an intersection study is based on a judgment call.

Mr. Petrulis discussed driver behavior at Stop and Yield signs based on his experiences as a driver.

Mr. Ziegenfelder stated that he is always in favor of traffic control devices at an intersection. He believes that Stop signs provide much clearer guidance in the event of a crash.

Mr. Petrulis did review the intersection and said that he did not notice any significant obstructions on the corners. He feels that a Stop or Yield sign would be appropriate but has concerns about how effective a Stop sign would be if drivers don't believe it is warranted and may treat it as a Yield sign.

Mr. Brandstetter shared similar concerns in that a Stop sign may create a false sense of security at this particular location.

Resolution # 2015-10-46

Moved by Huber

Seconded by Brandstetter

RESOLVED, that the intersection of Melanie Lane at Michael Drive be MODIFIED from NO traffic control to a YIELD sign on the southbound Michael Drive approach to Melanie Lane.

Yes: Brandstetter, Huber, Petrulis, Ziegenfelder

No: None

Absent: Easterbrook, Kilmer, Wilsher

MOTION CARRIED

A question was posed by Ms. Walters regarding liability of the City based on the published study by OHM Advisors recommending a Stop sign. Mr. Dearing addressed the question by discussing tort liability. The State has exempted executive decisions such as those of fundamental policy. Whether to install a traffic control device, such as a Stop or Yield sign, is an issue where you exercise judgment and so is considered protected from claims of tort liability. The judgment is based on information provided and the executive action or approval is based on the best interests of the City.

4. Public Comment

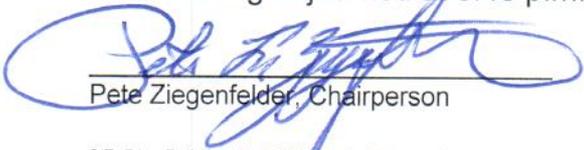
There was no additional public comment.

5. Other Business

An update on the status of the pathway program was provided.

6. Adjourn

The meeting adjourned at 8:45 p.m.



Pete Ziegenfelder, Chairperson

Bill Huotari, Deputy City Engineer/Traffic Engineer

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Chair Edmunds called the Regular meeting of the Troy City Planning Commission to order at 7:00 p.m. on November 10, 2015 in the Council Board Room of the Troy City Hall.

1. ROLL CALL

Present:

Ollie Apahidean
Karen Crusse
Donald Edmunds
Michael W. Hutson
Tom Krent
Philip Sanzica
John J. Tagle

Absent:

Carlton M. Faison
Padma Kuppa

Also Present:

R. Brent Savidant, Planning Director
Allan Motzny, Assistant City Attorney
Kathy L. Czarnecki, Recording Secretary

2. APPROVAL OF AGENDA

Resolution # PC-2015-11-067

Moved by: Apahidean
Seconded by: Crusse

RESOLVED, To approve the Agenda as prepared.

Yes: All present (7)
Absent: Faison, Kuppa

MOTION CARRIED

3. APPROVAL OF MINUTES

Resolution # PC-2015-11-068

Moved by: Apahidean
Seconded by: Tagle

RESOLVED, To approve the minutes of the October 27, 2015 Regular meeting as published.

Yes: All present (7)
Absent: Faison, Kuppa

MOTION CARRIED

4. PUBLIC COMMENT – Items not on the Agenda

There was no one present who wished to speak.

PRELIMINARY SITE PLAN REVIEW

5. PRELIMINARY SITE PLAN REVIEW (File Number SP 1011) – Proposed SRB Medical Dental Building, East side of Crooks, South of Wattles (3960 Crooks), Section 21, Currently Zoned NN “I” (Neighborhood Node “I”) District

Mr. Savidant reviewed revisions to the site plan and reported the Planning Department recommends approval of the Preliminary Site Plan application with the condition as noted in the Planning Consultant report dated November 3, 2015.

David Hunter of Professional Engineering Associates and Terry Nosan of Nosan Ventures were present.

Resolution # PC-2015-11-069

Moved by: Krent
Seconded by: Sanzica

RESOLVED, That Preliminary Site Plan approval, pursuant to Article 8 of the Zoning Ordinance, as requested for the proposed SRB Medical Dental Building, located on the east side of Crooks and south of Wattles (3960 Crooks), Section 21, within the NN “I” (Neighborhood Node “I”) District, be granted, subject to the following:

- 1. Stub the drive-aisle to the southern property line.

Yes: All present (7)
Absent: Faison, Kuppa

MOTION CARRIED

OTHER BUSINESS

6. PROPOSED ZONING ORDINANCE TEXT AMENDMENT (File Number ZOTA 248) – Woodland Protection

Mr. Savidant identified several documents that would be modified to make consistent with the proposed text amendment.

The Planning Commission concurred to schedule the item for a Public Hearing.

7. PUBLIC COMMENT – Items on Current Agenda

There was no one present who wished to speak.

8. PLANNING COMMISSION COMMENT

There were general Planning Commission comments.

The Regular meeting of the Planning Commission adjourned at 7:25 p.m.

Respectfully submitted,

Donald Edmunds, Chair

Kathy L. Czarnecki, Recording Secretary

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Acting Chair Abitheira called the Special meeting of the Building Code Board of Appeals to order at 10:03 a.m. on November 18, 2015 in the Council Board Room of the Troy City Hall.

1. ROLL CALL

Members Present

Gary Abitheira
Brian Kischnick
Michael Morris

Members Absent

Theodore Dziurman, Chair
Andrew Schuster

Support Staff Present:

Mitch Grusnick, Building Official/Code Inspector
Allan Motzny, Assistant City Attorney
Kathy L. Czarnecki, Recording Secretary

Also Present:

Attached and made a part hereof is the signature sheet of those present and signed in at this meeting.

2. HEARING OF CASES

A. **VARIANCE REQUEST, PATRICK DEPA FOR INTERNATIONAL OUTDOOR, INC., 1125 NAUGHTON**

– The petitioner is requesting relief of the Sign Code to install a 70 foot tall, 1,608 square foot ground sign set back 0 feet from the property line adjacent to I-75 and 148 feet from the property line adjacent to Naughton, and less than 1,000 feet from any sign exceeding 100 square feet in area. The following variances are requested:

- A 200 foot variance to the required 200 foot setback from the adjacent I-75 property line.
- A 52 foot variance to the required 200 foot setback from the adjacent Naughton property line.
- A 1308 square foot variance from the requirement that the sign not exceed 300 square feet in area.
- A 45 foot variance from the requirement that the sign not exceed 25 feet in height.
- A 625 foot variance from the requirement that the sign be located at least 1,000 feet from any sign exceeding 100 square feet in area.

B. VARIANCE REQUEST, PATRICK DEPA FOR INTERNATIONAL OUTDOOR, INC., PARCEL ON AUSTIN (88-20-26-401-056), ASSOCIATED WITH 1705 AND 1709 AUSTIN

– The petitioner is requesting relief of the Sign Code to install a 70 foot tall, 1,608 square foot ground sign set back 0 feet from the property line adjacent to I-75, and less than 1,000 feet from any sign exceeding 100 square feet in area. The following variances are requested:

- A 200 foot variance to the required 200 foot setback from the adjacent I-75 property line.
- A 1308 square foot variance from the requirement that the sign not exceed 300 square feet in area.
- A 45 foot variance from the requirement that the sign not exceed 25 feet in height.
- A 425 foot variance from the requirement that the sign be located at least 1,000 feet from any sign exceeding 100 square feet in area.

Agenda items A and B were presented and discussed concurrently.

Present were:

- Randy Oram, International Outdoor, Inc., President
- Patrick Depa. International Outdoor, Inc., Real Estate/Certified Planner

Mr. Abitheira opened the floor for public comment.

- Dean Fitzpatrick, 1125 Naughton, Troy; spoke in opposition.
- Derek Dickow, 6476 Orchard Lake Road, West Bloomfield; submitted written correspondence from Ronny Eid of Troy Real Estate One, in support.
- Brian Tomina of Aqua Tots, 845 E. Big Beaver, Troy; spoke in support.
- Kristie Mancier, 1685 Austin, Troy; spoke in opposition.

Mr. Abitheira closed the floor for public comment.

Mr. Kischnick asked the record to reflect his opinion that the Building Code Board of Appeals is not the appropriate Board to make a decision on the variance requests because of the magnitude of the proposed signs. He feels the proposed signage is both a policy-making and community value issue.

Moved by: Morris
Support by: Abitheira

RESOLVED, To deny the variance requests for both properties, for the following reasons:

1. The applicant has not proved the variance would not be contrary to the public interest or general purpose and intent of Chapter 85.
2. The applicant has not proved the variance does not adversely affect properties in the immediate vicinity.
3. The applicant has not proved a hardship or practical difficulty.

Yes: All present (3)
Absent: Dziurman, Schuster

MOTION CARRIED

3. ADJOURNMENT

The Special meeting of the Building Code Board of Appeals adjourned at 10:45 a.m.

Respectfully submitted,

Gary Abitheira, Acting Chair

Kathy L. Czarnecki, Recording Secretary



CITY COUNCIL AGENDA ITEM

Date: December 1, 2015

To: Brian Kischnick, City Manager

From: Mark F. Miller, Director of Economic and Community Development
Paul Featherston, Building Official, SAFEbuilt
Mitch Grusnick, City Building Official

Subject: Building Department Activity Report – November, 2015

The following attachment contains a summary of permit activity and project valuation for the Building Inspection Department comparing November 2014 to November 2015. Valuations have slightly decreased to below the levels from last year.

A total of 8,847 building, plumbing, electrical and mechanical related permits have been issued for the year so far compared to 8,955 during the same time frame in 2014.

Year to date project valuations throughout November 2015 are at \$165,701,639. In Comparison, building related permits had a valuation of \$188,292,385 during the same period in 2014.

Our inspectors performed 1,749 trade inspections for the month of November 2015 compared to 1,276 for the month of November 2014. This is a significant increase in inspections for this time of year.

Attachments:

1. Building Department Activity Report

Preparer of memo\File name\File location

BUILDING PERMITS ISSUED

	BUILDING PERMITS 2014	PERMIT VALUATION 2014	BUILDING PERMIT REVENUE 2014	BUILDING PERMITS 2015	PERMIT VALUATION 2015	BUILDING PERMIT REVENUE 2015
JANUARY	85	\$ 13,726,432.00	\$ 215,511.91	172	\$ 13,789,620.00	\$ 352,653.99
FEBRUARY	99	\$ 12,432,557.00	\$ 253,007.65	85	\$ 5,271,646.00	\$ 155,426.00
MARCH	109	\$ 9,404,255.00	\$ 181,670.90	137	\$ 20,334,618.00	\$ 360,947.75
APRIL	180	\$ 9,270,743.00	\$ 236,353.06	228	\$ 24,744,935.00	\$ 417,945.02
MAY	239	\$ 18,313,926.00	\$ 355,839.39	230	\$ 22,193,390.00	\$ 375,491.94
JUNE	239	\$ 18,102,797.00	\$ 365,425.18	242	\$ 12,569,406.00	\$ 327,069.54
JULY	247	\$ 11,935,427.00	\$ 299,613.83	240	\$ 11,927,112.00	\$ 262,669.77
AUGUST	234	\$ 31,534,428.00	\$ 471,547.41	260	\$ 12,910,521.00	\$ 286,684.15
SEPTEMBER	224	\$ 15,976,077.00	\$ 255,081.96	288	\$ 11,397,103.00	\$ 305,132.56
OCTOBER	242	\$ 14,947,478.00	\$ 340,307.04	282	\$ 20,800,709.00	\$ 403,200.00
NOVEMBER	173	\$ 32,648,265.00	\$ 450,235.69	167	\$ 9,762,579.00	\$ 240,439.78
DECEMBER	155	\$ 6,816,141.00	\$ 206,579.46	0	\$ -	
TOTAL	2226	\$195,108,526.00	\$3,631,173.48	2331	\$165,701,639.00	\$3,487,660.50

November 20, 2015

Mayor Dane Slater
City of Troy
Troy City Hall
500 West Big Beaver Road
Troy MI 48084

RECEIVED

NOV 24 2015

CITY OF TROY
CITY MANAGERS OFFICE

Dear Mayor Slater,

We want to express our sincere appreciation and gratitude for the extraordinary employees and citizens of the City of Troy, as well as the wonderful Troy Community Center facility.

In mid-June, my husband, Dave, collapsed from sudden cardiac arrest on a treadmill at the Troy Community Center Fitness Center, but thanks to fast-acting, well-trained and caring personnel and members – in addition to there being an AED on site – he survived and has recovered and returned to the facility for regular workouts.

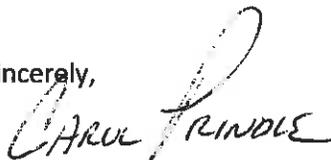
We have extended our personal thanks to both employees, John Baranski and Tim McClain, who efficiently implemented emergency procedures and utilized the AED during those crucial first minutes that made the difference between life and death. They are both very humble and said they were just doing their job and glad Dave is okay. We think the City should also be aware of their extraordinary service and commend them for their efforts.

There also was another fitness center member, Tim Schuele, on a nearby treadmill that fortunately had his cell phone handy and without hesitation dialed 911 enabling the paramedics to not only arrive ASAP but also be in touch during the use of the AED and on top of the situation even before arrival. What a testimony to the quality of members at the Troy Community Center.

In addition, the police officer who called to inform me of Dave's emergency medical situation (*whose name I unfortunately did not have the wherewithal to retain at the time*) had exceptional communication skills -- calmly and succinctly relaying all pertinent information despite the alarming news. He immediately made me feel Dave was in good hands so my long ride to the ER wasn't as frightening. His talents and service are also to be commended.

Clearly all the stars were in line for Dave that day and he is one lucky man. We are extremely glad and proud to be residents of the City of Troy and thankful for our city's citizens, services, facilities and personnel.

Sincerely,



Carol (and Dave) Prindle
5081 Prentis Drive
Troy MI 48085
(248) 877-2953
Email: cpinternet@aol.com



Avondale

Strengthening Families
Through Community Involvement

**1435 W Auburn Road
Rochester Hills
Michigan 48309**

Office 248-852-3716

Fax 248-852-6764

Email

avondaleyouth@gmail.com

Sponsored by

City of Auburn Hills

City of

Rochester Hills

Charter Twp of Bloomfield

City of Troy

Avondale Board of

Education

Oakland County

Circuit Court -

Family Division

November 25, 2015

Mayor Dane Slater
City of Troy
500 W Big Beaver Road
Troy, MI 48084

Dear Mayor Slater:

On behalf of Avondale Youth Assistance I would like to extend a sincere thank you for your recent monetary sponsorship of our programs in the amount of \$2,500.

We are committed to using this money on programs that will help students in our school district community and support our mission to strengthen youth and families and reduce the incidence of juvenile delinquency, abuse and neglect.

We hope to see you and other representatives from the City of Troy at our annual Sponsor and Volunteer Appreciation Dinner in January so we can personally thank you for your support.

Sincerely,

Michael A Kazyak
Chairperson
Avondale Youth Assistance

*"To strengthen youth and families and prevent and reduce delinquency,
neglect and abuse through community involvement."*

Avondale Youth Assistance is a 501(c)3 nonprofit organization.