

Rev. Dr. Chuck Sonquist, Representative of First United Methodist Church performed the Invocation. The Pledge of Allegiance to the Flag was led by the Schroeder Elementary School Students and Members of the Pretty Shields from the Three Fires Longhouse.

A. CALL TO ORDER:

A Regular Meeting of the Troy City Council was held on Monday, December 7, 2015, at City Hall, 500 W. Big Beaver Rd. Mayor Slater called the meeting to order at 7:32 PM.

B. ROLL CALL:

- a) Mayor Dane Slater
- Edna Abraham
- Ethan Baker
- Jim Campbell
- Dave Henderson
- Ellen Hodorek
- Ed Pennington

C. CERTIFICATES OF RECOGNITION AND SPECIAL PRESENTATIONS:

C-1 Fred Barnard Book Presentation to City Council (*Introduced by: Cindy Stewart, Community Affairs Director*) (*Presented by: Fred Barnard*)

C-2 Audit Presentation (*Presented by: Tom Darling, Financial Services Director*)

D. CARRYOVER ITEMS:

D-1 No Carryover Items

E. PUBLIC HEARINGS:

E-1 Community Development Block Grant (CDBG) 2016 Application (*Introduced by: Cindy Stewart, Community Affairs Director*)

The Mayor opened the Public Hearing for public comment.
The Mayor closed the Public Hearing after receiving no public comment.

Resolution #2015-12-154

Moved by Pennington

Seconded by Abraham

WHEREAS, Oakland County is preparing an Annual Action Plan to meet application requirements for the Community Development Block Grant (CDBG) program, and other Community Planning and Development (CPD) programs; and,

WHEREAS, Oakland County has requested CDBG-eligible projects from participating communities for inclusion in the Action Plan; and,

WHEREAS, The City of Troy has duly advertised and conducted a public hearing on December 7, 2015 for the purpose of receiving public comments regarding the proposed use of PY 2016 Community Development Block Grant (CDBG) funds in the approximate amount of \$140,123.00; and,

WHEREAS, The City of Troy found that the following projects meet the federal objectives of the CDBG program and are prioritized by the community as high priority need:

Account Number	Project Name	Amount
172170-731619	Remove Architectural Barriers	\$ 75,586.00
172160-732170	Public Services (Yard Services)	\$ 42,037.00
172160-732021	Tree Planting	\$ 22,500.00

THEREFORE, BE IT RESOLVED, That Troy City Council hereby **AUTHORIZES** City Administration to submit the City of Troy CDBG application to Oakland County for inclusion in Oakland County's Annual Action Plan to the U.S. Department of Housing and Urban Development, and that the Mayor is hereby **AUTHORIZED** to execute all documents, agreements, or contracts which result from this application to Oakland County.

Yes: All-7
No: None

MOTION CARRIED

F. PUBLIC COMMENT FOR ITEMS ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:

G. CITY COUNCIL/CITY ADMINISTRATION RESPONSE/REPLY TO PUBLIC COMMENT:

H. POSTPONED ITEMS:

H-1 No Postponed Items

I. REGULAR BUSINESS:

I-1 Board and Committee Appointments: a) Mayoral Appointments – None; b) City Council Appointments – None

a) Mayoral Appointments: None

b) City Council Appointments: None

I-2 Board and Committee Nominations: a) Mayoral Nominations – Downtown Development Authority, Planning Commission; b) City Council Nominations – Animal Control Appeal Board, Charter Revision Committee, Employee Retirement

System Board of Trustees / Retiree Health Care Benefits Plan & Trust, Personnel Board, Southeast Michigan Council of Governments

a) Mayoral Nominations:

Resolution #2015-12-155
Moved by Slater
Seconded by Pennington

RESOLVED, That the Mayor of the City of Troy hereby **FORWARDS** the following nominated person(s) to serve on the Boards and Committees as indicated to the next Regular City Council Meeting for action:

Downtown Development Authority

Appointed by Mayor
13 Regular Members
4 Year Term

Nominations to the Downtown Development Authority:

Term Expires: 9/30/2019

Barbara Knight

At Large

Term currently held by: Barbara Knight

Yes: All-7
No: None

MOTION CARRIED

Resolution #2015-12-156
Moved by Slater
Seconded by Campbell

RESOLVED, That the Mayor of the City of Troy hereby **FORWARDS** the following nominated person(s) to serve on the Boards and Committees as indicated to the next Regular City Council Meeting for action:

Planning Commission

Appointed by Mayor
9 Regular Members
3 Year Term

Nominations to the Planning Commission:

Term Expires: 12/31/2018

Michael Hutson

Term currently held by: Michael Hutson

Term Expires: 12/31/2018

Philip Sanzica

Term currently held by: Philip Sanzica

Term Expires: 12/31/2018**John Tagle**

Term currently held by: John Tagle

Yes: All-7
 No: None

MOTION CARRIED

b) **City Council Nominations**: City Council took no action on this item.

I-3 No Closed Session Requested**I-4 Revision to the 2016 City Council Meeting Schedule (Introduced by: Cindy Stewart, Community Affairs Director)**

Resolution #2015-12-157
 Moved by Henderson
 Seconded by Hodorek

BE IT FURTHER RESOLVED, That Troy City Council hereby **AMENDS** the 2016 City Council Meeting Schedule to change the first Budget Study Session from Wednesday, April 20, 2016 to Thursday, April 21, 2016. The second Budget Study Session will take place on Monday, April 25, 2016.

Yes: All-7
 No: None

MOTION CARRIED**I-5 Standard Purchasing Resolution 8: Best Value Award – Architectural/Engineering Services for Fire Station #4 (Introduced by: Dave Roberts, Fire Chief, and MaryBeth Murz, Purchasing Manager)**

Resolution #2015-12-158
 Moved by Henderson
 Seconded by Pennington

RESOLVED, That a Contract to provide Architectural/Engineering Services for Fire Station #4 is hereby **AWARDED** to the highest rated proposer, *Redstone Architects, Inc. of Bloomfield Hills, MI*, as a result of a best value process at a not to exceed amount of \$201,042.00 at prices of the bid tabulation opened September 24, 2015, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon consultant's submission of properly executed proposal and contract documents, including Insurance Certificates and all other specified requirements.

Yes: All-7
No: None

MOTION CARRIED**J. CONSENT AGENDA:**

J-1a Approval of “J” Items NOT Removed for Discussion

Resolution #2015-12-159-J-1a
Moved by Henderson
Seconded by Abraham

RESOLVED, That Troy City Council hereby **APPROVES** all items on the Consent Agenda as presented.

Yes: All-7
No: None

MOTION CARRIED

J-1b Address of “J” Items Removed for Discussion by City Council

J-2 Approval of City Council Minutes

Resolution #2015-12-159-J-2

RESOLVED, That Troy City Council hereby **APPROVES** the following Minutes as submitted:

- a) Special Joint City Council and Planning Commission Minutes-Draft – November 23, 2015
- b) City Council Minutes-Draft – November 23, 2015

J-3 Proposed City of Troy Proclamations: None Submitted

J-4 Standard Purchasing Resolutions:

- a) **Standard Purchasing Resolution 4: Cooperative Contract Awards – MITN Purchasing Cooperative – Cab and Chassis and NJPA – Combination Sewer Cleaning/Jetting Module**

Resolution #2015-12-159-J-4a

RESOLVED, That Troy City Council hereby **APPROVES** contracts to purchase one (1) 2017 Freightliner tandem axle chassis with Vactor prep package to *Wolverine Freightliner-Eastside, Inc. of Mount Clemens, MI*, through the MITN Purchasing Cooperative for the estimated amount of \$105,971.00 and one (1) 2017 Vactor sewer/jetting combination module with a 15-yard debris tank to *Jack Doheny Companies, of Northfield, MI*, through the NJPA Purchasing

Cooperative for the estimated amount of \$282,985.00, for an estimated total cost before trade-in of \$388,956.00.

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon the contractor's submission of properly executed bid and contract documents, including Insurance Certificates, and all other specified requirements.

b) Standard Purchasing Resolution 4: Back-up Camera/Crawler for the Existing Sewer and Pipeline Inspection System

Resolution #2015-12-159-J-4b

RESOLVED, That Troy City Council hereby **AWARDS** a contract to purchase one (1) Envirosight RCX90 back-up camera and one (1) RX130 back-up crawler with cable for the existing Pipeline Inspection Camera System for the Public Works Water & Drains Division from *Bell Equipment Company of Lake Orion, MI*, an authorized Envirosight Michigan Dealer, for an estimated total cost of \$45,800.00 as per the NJPA Purchasing Cooperative Contract #022014-EVS and detailed quote; copies of which shall be **ATTACHED** to the original Minutes of this meeting.

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon the contractor's submission of properly executed bid and contract documents, including Insurance Certificates, and all other specified requirements.

c) Standard Purchasing Resolution 2: Low Bidder Meeting Specifications – Millwork Renovation for the Troy Public Library Story and Craft Room

Resolution #2015-12-159-J-4c

RESOLVED, That Troy City Council hereby **AWARDS** a contract to furnish all equipment, material and labor to install and complete a new millwork renovation for the Troy Public Library Story and Craft Room to the low bidder meeting specifications, *Library Design Associates of Plymouth, MI*, for an estimated total cost of \$20,237.00, as contained in the bid tabulation opened November 19, 2015; a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

BE IT FURTHER RESOLVED, That the contract is **CONTINGENT** upon contractor's submission of properly executed bid and contract documents, including Insurance Certificates, and all other specified requirements.

d) Standard Purchasing Resolution 4: Award – Macomb County Cooperative Purchasing Agreement – Fleet Vehicles

Resolution #2015-12-159-J-4d

RESOLVED, That Troy City Council hereby **APPROVES** a contract to purchase three (3) 2016 Ford Interceptor SUV AWD vehicles for the Police Department and one (1) 2016 Ford Interceptor SUV AWD vehicle for the Fire Department from the low total bidder, *Signature Ford*

Lincoln of Owosso, MI, as per the Macomb County Cooperative Bid, Contract ID numbers (Bid # 12-07, MY2016) for an estimated total cost of \$103,749.00.

e) Standard Purchasing Resolution 4: Award – MiDeal Cooperative Purchasing Agreement – Fleet Vehicles

Resolution #2015-12-159-J-4e

RESOLVED, That Troy City Council hereby **APPROVES** a contract to purchase four (4) 2016 Dodge Charger AWD vehicles for the Police Department from the low total bidder, *Bill Snethkamp Dodge of Lansing, Michigan*, as per the MiDeal Cooperative Bid, Contract ID number (Bid # 071B1300010) for an estimated total cost of \$106,840.00.

J-5 Part-Time Job Classifications and Wage Rate Update

Resolution #2015-12-159-J-5

WHEREAS, The Pay Ranges and Job Classifications for part-time employees were last revised in July 2008; and,

WHEREAS, Competitive market forces and organizational changes require updates to job classifications and pay ranges in this plan;

BE IT RESOLVED, That Troy City Council hereby **APPROVES** the January 1, 2016 revisions to the Pay Ranges for Part-time Job Classifications.

J-6 Request for Acceptance of a Permanent Easement for Storm and Surface Drainage from Ashish and Minal A. Manek – Sidwell #88-20-15-102-017

Resolution #2015-12-159-J-6

RESOLVED, That City Council hereby **ACCEPTS** a permanent easement for storm and surface drainage from Ashish Manek and Minal A. Manek, owners of the property having Sidwell #88-20-15-102-017.

BE IT FURTHER RESOLVED, That the City Clerk is hereby **DIRECTED** to record the permanent easement with Oakland County Register of Deeds, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

J-7 Bid Waiver – Printing of Election and Voter Registration Materials

Resolution #2015-12-159-J-7

WHEREAS, Printing Systems, Inc. provides election related supplies and printed materials that comply with State of Michigan standards; and,

WHEREAS, Printing Systems, Inc. has provided the City of Troy with the required materials as a result of the lowest quote and regularly as the only vendor able to provide the materials requested in the quotes; and,

WHEREAS, Printing Systems, Inc. holds the contract for ballot printing and supply kits with the State of Michigan and Oakland County and it is desirable to utilize Printing Systems, Inc. for ballot folding and specialized forms in conjunction with the County procurement;

THEREFORE, BE IT RESOLVED, That Troy City Council hereby **WAIVES** formal bidding procedures and **AUTHORIZES** the purchase of printing of election and voter registration materials from *Printing Systems, Inc.* at an estimated cost of \$40,000.00 per fiscal year, contract to expire December 31, 2018.

J-8 Request for Acceptance of a Permanent Easement for Storm and Surface Drainage from Rahul Haria and Dixita Haria – Sidwell #88-20-15-102-018

Resolution #2015-12-159-J-8

RESOLVED, That City Council hereby **ACCEPTS** a permanent easement for storm and surface drainage from Rahul Haria and Dixita R. Haria, owners of the property having Sidwell #88-20-15-102-018.

BE IT FURTHER RESOLVED, That the City Clerk is hereby **DIRECTED** to record the permanent easement with Oakland County Register of Deeds, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

J-09 Bid Waiver – Purchase of LED Holiday Lights for Big Beaver Median

Resolution #2015-12-159-J-9

RESOLVED, That Troy City Council hereby **DEEMS** it to be in the public's best interest to **WAIVE** the competitive bid process.

BE IT RESOLVED, That Troy City Council hereby **AUTHORIZES** the City of Troy to purchase 750 50-light LED with 6" spacing for a total of \$12,372.50 to *Bronner's Commercial Display of Frankenmuth, Michigan.*

J-10 Sale of Equipment – Surplus Fleet Vehicles

Resolution #2015-12-159-J-10

WHEREAS, Huron County Road Commission has expressed an interest in making an outright purchase of two (2) used, tandem axle dump trucks with snow removal equipment; and,

WHEREAS, Based on market survey research for comparable models and given that the City will save the costs of listing, prepping and detailing the vehicles for sale, the fair market value offer for the two (2) vehicles is being recommended;

NOW, THEREFORE, BE IT RESOLVED, That Troy City Council hereby **WAIVES** formal auction procedures and **AUTHORIZES** the City of Troy to sell the two (2) out of service tandem axle dump trucks with snow removal equipment to the Huron County Road Commission for the fair market value of \$30,000.00 with the appropriate transfer of title.

BE IT FINALLY RESOLVED, That Troy City Council hereby **AUTHORIZES** City staff to ensure the appropriate transfer of the vehicle title to Huron County Road Commission.

J-11 Suggested Resolution to Schedule a Special City Council Meeting on Monday, January 11, 2016 at 6:00 PM for the Purpose of Touring the Troy Public Library

Resolution #2015-12-159-J-11

RESOLVED, That Troy City Council hereby **SCHEDULES** a Special Meeting for the purpose of touring the Troy Public Library on Monday, January 11, 2016 at 6:00 PM at the Troy Public Library, 510 W. Big Beaver Road, Troy, MI 48084.

J-12 Bid Waiver – Labor Attorney Fees

Resolution #2015-12-159-J-12

WHEREAS, On March 21, 2005, City Council approved Craig W. Lange & Associates to provide outside labor counsel for the City at the hourly rate of \$155.00. (Resolution# 2005-03-136); and,

WHEREAS, Craig W. Lange & Associates is a legal firm providing specialized professional labor counsel services for the City of Troy and the hourly rate has remained at (or below) the current rate since 2005; and,

WHEREAS, Based on market survey and State reported labor law billing rates no benefit would result to the City to solicit proposals;

NOW, THEREFORE, BE IT RESOLVED, That Troy City Council hereby **APPROVES** the rate charge of \$160.00 per hour as requested by *Craig W. Lange & Associates*, effective January 1, 2016, and also an annual rate increase not to exceed 3% annually for the next three calendar years (2017, 2018 and 2019); contract year expiring December 31, 2019.

J-13 AT&T Data Communications Contracts

Resolution #2015-12-159-J-13

NOW THEREFORE, BE IT RESOLVED, That the Troy City Council **DEEMS** it is in the City's best interest to enter into a three year contract with AT&T to provide ASE data communication services, for an approximate monthly cost of \$4,550.

BE IT FURTHER RESOLVED, That Troy City Council **DEEMS** it is also in the City's best interest to enter into temporary contracts with AT&T to continue the existing DS-3 and DS-1

services until the ASE contract and services can be implemented, for an approximate monthly cost of \$6,245.

BE IT FINALLY RESOLVED, That Troy City Council **AUTHORIZES** City Administration to execute all documents on behalf of the City in order to facilitate the contractual relationship with AT&T for data communication services, as set forth above.

K. MEMORANDUMS AND FUTURE COUNCIL AGENDA ITEMS:

K-1 Announcement of Public Hearings: None Submitted

K-2 Memorandums (Items submitted to City Council that may require consideration at some future point in time): None Submitted

L. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:

James Savage	Spoke about dancing events at the Troy Community Center
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M. CITY COUNCIL/CITY ADMINISTRATION RESPONSE/REPLY TO PUBLIC COMMENT:

N. COUNCIL REFERRALS:

Items Advanced to the City Manager by Individual City Council Members for Placement on the Agenda

N-1 No Council Referrals

O. COUNCIL COMMENTS:

O-1 Council Comments

Council Member Abraham announced upcoming events at the Troy Public Library.

Mayor Slater commented on the 74th Pearl Harbor Day. He thanked all of those who have served our country in the military.

Mayor Slater requested consensus from City Council in regards to moving the City of Troy up to platinum membership status with the Troy Chamber of Commerce. There was a consensus of City Council to request that the City Manager pay the platinum membership fee to the Troy Chamber of Commerce.

P. REPORTS:

P-1 Minutes – Boards and Committees:

- a) Traffic Committee-Final – October 21, 2015
 - b) Planning Commission-Draft – November 10, 2015
 - c) Building Code Board of Appeals-Draft – November 18, 2015
Noted and Filed
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P-2 Department Reports:

- a) Building Department Activity Report – November, 2015
Noted and Filed
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P-3 Letters of Appreciation:

- a) To Mayor Slater from Carol and Dave Prindle Regarding Professional and Well Trained Employees at the Troy Community Center Responding to an Emergency Situation
 - b) To Mayor Slater from Michael Kazyak, Chairperson, Avondale Youth Assistance, Expressing Appreciation for Program Sponsorship by the City of Troy
Noted and Filed
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P-4 Proposed Proclamations/Resolutions from Other Organizations: None Submitted

Q. COMMENTS ON ITEMS ON OR NOT ON THE AGENDA FROM MEMBERS OF THE PUBLIC OUTSIDE OF TROY (NOT RESIDENTS OF TROY AND NOT FROM TROY BUSINESSES):

R. CLOSED SESSION:

R-1 No Closed Session

S. ADJOURNMENT:

The Meeting **ADJOURNED** at 8:40 PM.

Mayor Dane Slater

M. Aileen Dickson, CMC
City Clerk