



CITY COUNCIL AGENDA ITEM

Date: January 28, 2016

To: Brian Kischnick, City Manager

From: Tom Darling, Financial Services Director
 Mark Miller, Director of Economic & Community Development
 Cathleen A. Russ, Library Director
 Phillip Kwik, Assistant Library Director

Subject: Standard Purchasing Resolution 4 and Budget Amendment – Youth Story and Craft Room Renovation – Troy Public Library

History

In May, 2015, the estate of Lucille Makarov made a donation of \$50,000 to the Troy Public Library. The donation was presented to the City Council at the Council's meeting of July 13, 2015.

According to the donor, this donation was to be used, in part, for the renovation of the Youth Story and Craft room in the Library. The total cost of this renovation of the Youth Story and Craft room is \$50,000. The first phase of the project is for millwork. Other phases will include the purchasing of furniture and new technology.

On December 7, 2015, after a public bidding process, a contract was awarded by Council to *Library Design Associates of Plymouth, MI* for an estimated total cost of \$20,237.00, for the millwork phase of the Youth Story and Craft room renovation project. The work is scheduled to begin in February.

Financial

The \$50,000 donation was received in May of 2015 and recognized as revenue for the fiscal year ended June 30, 2015. The corresponding appropriation for the renovation of the Youth Story and Craft room will require a budget amendment for fiscal year 2016 due to the donation being received subsequent to the adoption of the 2016-2018 three year budget.

The required transfer and appropriation is as follows:

Library Fund:

Transfer out to Capital Project Fund	\$50,000
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Capital Project Fund:

Transfer in from Library Fund	\$50,000
Building Improvements, Furniture and Equipment	\$50,000



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Recommendation

City Management requests a budget amendment to both the Library and Capital Project funds for the renovation and upgrade of the Library Youth Story and Craft Room, using funds as graciously gifted by the estate of Lucille Makarov.