



CITY COUNCIL AGENDA ITEM

Date: January 28, 2016

To: Brian Kischnick, City Manager

From: Tom Darling, Financial Services Director
 Mark Miller, Director of Economic & Community Development
 Cathleen A. Russ, Library Director
 Phillip Kwik, Assistant Library Director

Subject: Standard Purchasing Resolution 4 and Budget Amendment – New Meeting Room Furniture for Troy Public Library, purchased by Friends of Troy Public Library

History

The Friends of the Troy Public Library have graciously offered to purchase new furniture for Troy Public Library's large meeting room. The existing tables have cracked laminate, are cumbersome to move, and not functional for all types of programs. The existing chairs are uncomfortable, difficult to move, and many are breaking or having the bottoms fall out due to age and drying of the adhesive that is holding the chair together.

Financial

The Friends of the Troy Public Library will purchase new furniture for the Troy Public Library's Meeting Room, at a cost not to exceed \$47,000. The Friends of the Troy Public Library will pay all invoices from their FTPL checking account. These funds must be expended by June 30, 2016.

A budget amendment amending the Library's budget to reflect both the revenue and expenditure is necessary for this contribution. There also needs to be an appropriation from the Capital Project fund for this project. The required budget amendment is as follows:

Library Fund:	
Contribution Revenue	\$47,000
Transfer to Capital Project Fund	\$47,000

Capital Project Fund:	
Transfer from Library Fund	\$47,000
Furniture and Equipment	\$47,000

Recommendation

City Management requests a budget amendment to both the Library and Capital Project funds for Meeting Room furniture for the Troy Public Library, as graciously gifted by the Friends of the Troy Public Library.