



## CITY COUNCIL AGENDA ITEM

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Date: January 28, 2016

To: Brian Kischnick, City Manager

From: Tom Darling, Director of Finance  
Mark Miller, Director of Economic & Community Development  
Cathy Russ, Library Director  
Phillip Kwik, Assistant Library Director

Subject: Standard Purchasing Resolution 4 and Budget Amendment - New Lighting Control System – Troy Public Library

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### **History**

- The former Lighting Control System was original to the Library building. The electrical panels in the Youth area (original library) were installed in 1971; and the electrical panels in the Adult Information Area (addition) were installed in 1984.
- With the former system, Library staff turned the building lights on each morning and off each night by switching on and off the circuit breakers. This process caused much wear-and-tear on the circuit breakers, resulting in constant monitoring and replacement. This practice resulted in several small electrical incidents in the Library over the past four years.
- In the interest of public safety and health, Library Staff and City management recommended that the existing Andover Controls DDC network be extended to include the Lighting Control System, and that the existing panels be retrofitted with programmable circuit breakers.

### **Purchasing**

- On April 13, 2015 City Council approved and authorized City management to enter into a contract with MCMI of Sterling Heights, MI, in the amount of \$135,000, to upgrade and retrofit the Lighting Control System at the Library. (Resolution #2015-04-051-J-4a).
- The work was begun in May 2015, and completed in August 2015.

### **Financial**

This project was originally budgeted in the Library's Capital Projects fund 2014/15 in the amount of \$128,000. The amount expended in the 2014/15 fiscal year was \$125,000. The remaining amount of the contract was \$10,000. Due to the normal lapse of budget appropriations at fiscal year-end, this project will require a re-appropriation for the 2015/16 fiscal year in the amount of \$10,000.

### **Recommendation**

City Management requests a budget amendment to the Library's fund for the transfer out to the Capital Project Fund and associated purchase and installation of a new Lighting Control System in the Troy Public Library from Mechanical Controls and Maintenance, Inc. (MCMI) of Sterling Heights, MI, for a total amount of \$10,000.