



CITY COUNCIL AGENDA ITEM

Date: March 16, 2016

To: Brian Kischnick, City Manager

From: MaryBeth Murz, Purchasing Manager
 Timothy Richnak, Public Works Director
 Kurt Bovensiep, Public Works Manager

Subject: Standard Purchasing Resolution 2: Award To Low Bidder meeting Specifications - Fertilizer/Herbicide Application Services

History

The Parks Division is responsible for the maintenance of all municipal property including turf. In an effort to minimize weed growth and promote good turf the Parks Division contracts the application of fertilizer and herbicide to municipal property including medians, municipal buildings, parks, and athletic fields. Because the athletic fields are irrigated, these locations receive four annual applications and the remaining locations receive two applications.

Purchasing

On March 3, 2016 a bid opening was conducted as required by City Charter/Code and bids were received at the City’s request from firms interested in providing seasonal requirements for Fertilizer/Herbicide Application Services. Companies were notified via the Michigan Intergovernmental Trade Network (MITN); www.mitn.info. 319 vendors were notified via the MITN website. Six (6) bid responses were received. Below is a detailed summary of the vendor responses.

Companies notified via MITN	319
Troy Companies notified via MITN	9
Troy Companies notified Active email Notification	9
Troy Companies - Active Free	0
Companies that viewed the bid	22
Troy Companies that viewed the bid	2

***MITN** provides a resourceful online platform to streamline the procurement process, reduce costs, and make it easier and more transparent for vendors to do business with the City of Troy.*

Active MITN members with a current membership and paying annual dues receive automatic electronic notification which allows instant access to Bids, RFPS and Quote opportunities with the City.

Active MITN non-paying members are responsible to monitor and check the MITN website for opportunities to do business with the City.

After reviewing the proposal and researching the products proposed, *Green Meadows Lawnscape of Rochester Hills, MI* was the lowest responsible bidder meeting specifications and is being recommended for the application of fertilizer and herbicide on municipal property. Green Meadows Lawnscape is also the approved contractor for the City’s Rough Mow Services.

Financial

Funds for Fertilizer/Herbicide Application Services are budgeted in the Parks Division operating budgets.



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Recommendation

City management recommends awarding a three (3) year contract to provide Fertilizer/Herbicide Application Services to the low bidder meeting specifications; *Green Meadows Lawnscape of Rochester Hills, MI* at unit prices as contained in the attached bid tabulation for an estimated total annual cost of \$22,667.80, with the recognition that this estimate may increase but not to exceed budgetary limitations. The award is contingent upon the contractor's submission of properly executed bid documents including insurance certificates and all other specified requirements.

**CITY OF TROY
BID TABULATION
FERTILIZER/HERBICIDE APPLICATION SERVICES**

VENDOR NAME:	Green Meadows Lawnscape	Custom Lawn care
	Rochester Hills, MI	Burton, MI
CHECK #:	#26107331	#1218703
CHECK AMOUNT:	\$1,500.00	\$1,500.00

PROPOSAL: FURNISH THREE (3)YEAR REQUIREMENTS OF FERTILIZER/HERBICIDE APPLICATION SERVICES IN ACCORDANCE WITH THE SPECIFICATIONS.

PROPOSAL A:			Cost per Acre per Application	
75.5 Acres	2016	Spring Application Liquid Weed & Feed	\$59.00	\$62.99
		Fall Application Liquid Weed & Feed	\$59.00	\$62.99
75.5 Acres	2017	Spring Application Liquid Weed & Feed	\$59.00	\$62.99
		Fall Application Liquid Weed & Feed	\$59.00	\$62.99
75.5 Acres	2018	Spring Application Liquid Weed & Feed	\$59.00	\$62.99
		Fall Application Liquid Weed & Feed	\$59.00	\$62.99
ESTIMATED THREE (3) YEAR PROPOSAL A TOTAL:			\$26,727.00	\$28,534.47

PROPOSAL B:			Cost per Acre per Application	
58.3 Acres	2016	Early Spring Application Fertilizer & Pre-Emergent	\$59.00	\$62.99
		Spring Application Liquid Weed & Feed	\$59.00	\$62.99
		Summer Application Fertilizer & Grub Control	\$59.00	\$62.99
		Fall Application Liquid Weed & Feed	\$59.00	\$62.99
58.3 Acres	2017	Early Spring Application Fertilizer & Pre-Emergent	\$59.00	\$62.99
		Spring Application Liquid Weed & Feed	\$59.00	\$62.99
		Summer Application Fertilizer & Grub Control	\$59.00	\$62.99
		Fall Application Liquid Weed & Feed	\$59.00	\$62.99
58.3 Acres	2018	Early Spring Application Fertilizer & Pre-Emergent	\$59.00	\$62.99
		Spring Application Liquid Weed & Feed	\$59.00	\$62.99
		Summer Application Fertilizer & Grub Control	\$59.00	\$62.99
		Fall Application Liquid Weed & Feed	\$59.00	\$62.99

ESTIMATED THREE (3) YEAR PROPOSAL B TOTAL:			\$41,276.40	\$44,067.80
ESTIMATED ANNUAL ONE (1) YEAR GRAND TOTAL PROPOSAL A & B			\$22,667.80	\$24,200.76
ESTIMATED GRAND TOTAL PROPOSALS A & B:			\$68,003.40	\$72,602.27

INSURANCE:		Yes	Yes
PROPOSED Pre-emergent Herbicide(s)			
MSDS Sheets: Y or N	Yes	Yes	Yes
PROPOSED Broadleaf Herbicide(s)			
MSDS Sheets Y or N	Yes	Yes	Yes
SITE INSPECTION:			
	Y/N	Yes	Yes
	DATE	Several Times	Mar-13
CONTACT INFORMATION:			
Hours of Operation	7AM-6PM	8am-7pm	
24HR Contact #	586.707.1499	810.730.9150	
PROGRESS PAYMENTS:	Blank	Net 30	
PAYMENT TERMS:	30 Days	Net 30	
EXCEPTIONS:	None	None	
MICHIGAN BUSINESS PESTICIDE LICENSE#:	#630375	#250008	
BIDDER'S GENERAL QUESTIONNAIRE:	Yes	Yes	
REFERENCES:	Yes	Yes	
ACKNOWLEDGEMENT:	Yes	Yes	

ATTEST:
Susan Reisterer
Ashely Levin

Enna Bachelor

MaryBeth Murz,
Purchasing Manager

**CITY OF TROY
 BID TABULATION
 FERTILIZER/HERBICIDE APPLICATION SERVICES**

VENDOR NAME:	Great Lakes Landscaping Warren, MI	Colegunn Services, LLC Troy, MI
CHECK #:	#944448	#9484508644
CHECK AMOUNT:	\$1,500.00	\$1,500.00

PROPOSAL: FURNISH THREE (3) YEAR REQUIREMENTS OF FERTILIZER/HERBICIDE APPLICATION SERVICES IN ACCORDANCE WITH THE SPECIFICATIONS.

PROPOSAL A:			Cost per Acre per Application	
75.5 Acres	2016	Spring Application Liquid Weed & Feed	\$63.61	\$63.00
		Fall Application Liquid Weed & Feed	\$63.61	\$63.00
75.5 Acres	2017	Spring Application Liquid Weed & Feed	\$63.61	\$64.50
		Fall Application Liquid Weed & Feed	\$63.61	\$64.50
75.5 Acres	2018	Spring Application Liquid Weed & Feed	\$63.61	\$66.00
		Fall Application Liquid Weed & Feed	\$63.61	\$66.00
ESTIMATED THREE (3) YEAR PROPOSAL A TOTAL:			\$28,815.33	\$29,218.50
PROPOSAL B:			Cost per Acre per Application	
58.3 Acres	2016	Early Spring Application Fertilizer & Pre-Emergent	\$63.61	\$63.00
		Spring Application Liquid Weed & Feed	\$63.61	\$63.00
		Summer Application Fertilizer & Grub Control	\$63.61	\$63.00
		Fall Application Liquid Weed & Feed	\$63.61	\$63.00
58.3 Acres	2017	Early Spring Application Fertilizer & Pre-Emergent	\$63.61	\$64.50
		Spring Application Liquid Weed & Feed	\$63.61	\$64.50
		Summer Application Fertilizer & Grub Control	\$63.61	\$64.50
		Fall Application Liquid Weed & Feed	\$63.61	\$64.50
58.3 Acres	2018	Early Spring Application Fertilizer & Pre-Emergent	\$63.61	\$66.00
		Spring Application Liquid Weed & Feed	\$63.61	\$66.00
		Summer Application Fertilizer & Grub Control	\$63.61	\$66.00
		Fall Application Liquid Weed & Feed	\$63.61	\$66.00
ESTIMATED THREE (3) YEAR PROPOSAL B TOTAL:			\$44,501.56	\$45,124.20
ESTIMATED ANNUAL ONE (1) YEAR GRAND TOTAL PROPOSAL A & B			\$24,438.96	\$24,204.60
ESTIMATED GRAND TOTAL PROPOSALS A & B:			\$73,316.89	\$74,342.70

INSURANCE:	Yes	Yes
PROPOSED Pre-emergent Herbicide(s)		
MSDS Sheets: Y or N	Yes	Yes
PROPOSED Broadleaf Herbicide(s)		
MSDS Sheets Y or N	Yes	Yes
SITE INSPECTION:		
Y/N	Yes	Yes
DATE	2015	February 18th-29th
CONTACT INFORMATION:		
Hours of Operation	8AM	8AM-5PM
24HR Contact #	586-756-5347	248-844-5499
PROGRESS PAYMENTS:	30 Days	
PAYMENT TERMS:	Net 30	Payment in full at completion of each application.
EXCEPTIONS:	None	None
MICHIGAN BUSINESS PESTICIDE LICENSE#:	500091	630310
BIDDER'S GENERAL QUESTIONNAIRE:	Yes	Yes
REFERENCES:	Yes	Yes
ACKNOWLEDGEMENT:	Yes	Yes

**CITY OF TROY
 BID TABULATION
 FERTILIZER/HERBICIDE APP. SERVICES**

VENDOR NAME:	United Lawnscape, Inc. Warren, MI	Davey Tree Expert Co Kent, OH
CHECK #:	#1145230120	#26875560
CHECK AMOUNT:	\$1,500.00	\$1,500.00

PROPOSAL: FURNISH THREE (3) YEAR REQUIREMENTS OF FERTILIZER/HERBICIDE APPLICATION SERVICES IN ACCORDANCE WITH THE SPECIFICATIONS.

PROPOSAL A:			Cost per Acre per Application	
75.5 Acres	2016	Spring Application Liquid Weed & Feed	\$72.00	\$149.67
		Fall Application Liquid Weed & Feed	\$72.00	\$149.67
75.5 Acres	2017	Spring Application Liquid Weed & Feed	\$72.00	\$149.67
		Fall Application Liquid Weed & Feed	\$72.00	\$149.67
75.5 Acres	2018	Spring Application Liquid Weed & Feed	\$72.00	\$154.17
		Fall Application Liquid Weed & Feed	\$72.00	\$154.17
ESTIMATED THREE (3) YEAR PROPOSAL A TOTAL:			\$32,616.00	\$68,480.01

PROPOSAL B:			Cost per Acre per Application	
58.3 Acres	2016	Early Spring Application Fertilizer & Pre-Emergent	\$92.00	\$154.29
		Spring Application Liquid Weed & Feed	\$72.00	\$154.29
		Summer Application Fertilizer & Grub Control	\$92.00	\$182.59
		Fall Application Liquid Weed & Feed	\$72.00	\$154.29
58.3 Acres	2017	Early Spring Application Fertilizer & Pre-Emergent	\$92.00	\$154.29
		Spring Application Liquid Weed & Feed	\$72.00	\$154.29
		Summer Application Fertilizer & Grub Control	\$92.00	\$182.59
		Fall Application Liquid Weed & Feed	\$72.00	\$154.29
58.3 Acres	2018	Early Spring Application Fertilizer & Pre-Emergent	\$92.00	\$158.90
		Spring Application Liquid Weed & Feed	\$72.00	\$158.90
		Summer Application Fertilizer & Grub Control	\$92.00	\$188.07
		Fall Application Liquid Weed & Feed	\$72.00	\$158.90
ESTIMATED THREE (3) YEAR PROPOSAL B TOTAL:			\$57,367.20	\$114,016.73
ESTIMATED ANNUAL ONE (1) YEAR GRAND TOTAL PROPOSAL A & B			\$29,994.40	\$60,230.49
ESTIMATED GRAND TOTAL PROPOSALS A & B:			\$89,983.20	\$182,496.74

INSURANCE:		Yes	Yes
PROPOSED Pre-emergent Herbicide(s)			
MSDS Sheets: Y or N	Yes	Yes	Yes
PROPOSED Broadleaf Herbicide(s)			
MSDS Sheets Y or N	Yes	Yes	Yes
SITE INSPECTION:			
Y/N	Yes	Yes	No
DATE	Multiple Occassions		
CONTACT INFORMATION:			
Hours of Operation	9am - 5pm	9am - 5pm	8AM-5PM
24HR Contact #	586-615-1304	586-615-1304	248-371-9007
PROGRESS PAYMENTS:			
PAYMENT TERMS:		Net 30	Net 30
EXCEPTIONS:		None	None
MICHIGAN BUSINESS PESTICIDE LICENSE#:	#500104	#500104	#630007
BIDDER'S GENERAL QUESTIONNAIRE:	Yes	Yes	Yes
REFERENCES:	Yes	Yes	Yes
ACKNOWLEDGEMENT:	Yes	Yes	Yes