



CITY COUNCIL AGENDA ITEM

Date: March 17, 2016

To: Brian Kischnick, City Manager

From: MaryBeth Murz, Purchasing Manager
Timothy Richnak, Public Works Director
Kurt Bovensiep, Public Works Manager

Subject: Standard Purchasing Resolution 2: Award To Sole Bidder meeting Specifications - Mosquito Control

History

- The Parks Division is responsible for the maintenance of all municipal property including the control of pests. Park patrons, golf course participants, and property owners abutting some City of Troy maintained retention ponds have become accustomed to using these facilities with limited nuisances like mosquitoes.
- The objective of mosquito control is not to eradicate all mosquitoes but to limit the population to a tolerable threshold. The control targets both mosquito larva and adult mosquitoes.
- Oakland County Department of Health and Human Services currently has a program that allows the City of Troy to seek reimbursement up to \$18,531.93 for the control of mosquito larva, which is an approximate increase of \$7,000 from previous years.
- Although Oakland County Department of Health and Human Services recommends the best form of protection from mosquitoes is personal protection products, these control efforts will decrease the mosquito population at some of our facilities.

Purchasing

On March 3, 2016 a bid opening was conducted as required by City Charter/Code and bids were received at the City's request from firms interested in providing seasonal requirements Mosquito Control. Companies were notified via the Michigan Intergovernmental Trade Network (MITN); www.mitn.info. 141 vendors were notified via the MITN website. One (1) bid response was received. Below is a detailed summary of the vendor responses.

Companies notified via MITN	141
Troy Companies notified via MITN	5
Troy Companies notified Active email Notification	5
Troy Companies - Active Free	0
Companies that viewed the bid	13
Troy Companies that viewed the bid	0

MITN provides a resourceful online platform to streamline the procurement process, reduce costs, and make it easier and more transparent for vendors to do business with the City of Troy.

Active MITN members with a current membership and paying annual dues receive automatic electronic notification which allows instant access to Bids, RFPS and Quote opportunities with the City.

Active MITN non-paying members are responsible to monitor and check the MITN website for opportunities to do business with the City.



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Purchasing (continued)

After reviewing the proposal and researching the products proposed, *Custom Lawn Care of Flint, MI* was the sole bidder meeting specifications and is being recommended for mosquito control using products Vecto Bac GS for mosquito larva and Duet for adult mosquitoes at unit prices identified in the attached bid tabulation.

Financial

Funds for mosquito control are budgeted in the Parks Division and Streets and Drains Division operating budgets.

Recommendation

City management recommends awarding a three (3) year contract to provide Mosquito Control to the following lowest responsible bidder; *Custom Lawn Care of Flint, MI* at unit prices as contained in the attached bid tabulation for an estimated total annual cost of \$36,745.97, with the recognition that this estimate may increase but not to exceed budgetary limitations. The award is contingent upon the contractor's submission of properly executed bid documents including insurance certificates and all other specified requirements.

VENDOR NAME:

	Custom Lawn Care
	Flint, MI
Check #	#1218704
Check Amt	\$2,000.00

UNIT PRICES SHALL BE QUOTED BY THE COST/UNIT OF MEASURE (ACRE, MILE, BASIN)/APPLICATION for each year of service, with the exception the briquettes which shall be quoted on a per unit basis per year.

PROPOSAL A		EST QTY	Larvicide (as specified): Vecto Bac GS Adulticide (deviation): Duet		2016		2017		2018	
			Labor	Product	Labor	Product	Labor	Product		
RETENTION PONDS (5 Applications)										
Larvicide	5.6 Acres	\$ 36.76	\$ 13.01	\$ 36.76	\$ 13.01	\$ 36.76	\$ 13.01	\$ 36.76	\$ 13.01	
Adulticide	10.2 Acres	\$ 14.36	\$ 0.82	\$ 14.36	\$ 0.82	\$ 14.36	\$ 0.82	\$ 14.36	\$ 0.82	
		\$ 352.33	\$ 81.22	\$ 352.33	\$ 81.22	\$ 352.33	\$ 81.22	\$ 352.33	\$ 81.22	
Application Cost		\$ 433.55		\$ 433.55		\$ 433.55		\$ 433.55		
Estimated Total Cost Proposal A		\$ 2,167.74		\$ 2,167.74		\$ 2,167.74		\$ 2,167.74		
PROPOSAL B										
PARKS (5 Applications)										
Larvicide	38.3 Acres	\$ 36.76	\$ 13.01	\$ 36.76	\$ 13.01	\$ 36.76	\$ 13.01	\$ 36.76	\$ 13.01	
Adulticide	290.1 Acres	\$ 4.71	\$ 0.82	\$ 4.71	\$ 0.82	\$ 4.71	\$ 0.82	\$ 4.71	\$ 0.82	
		\$ 2,774.28	\$ 736.17	\$ 2,774.28	\$ 736.17	\$ 2,774.28	\$ 736.17	\$ 2,774.28	\$ 736.17	
Application Cost		\$ 3,510.44		\$ 3,510.44		\$ 3,510.44		\$ 3,510.44		
Estimated Total Cost Proposal B		\$ 17,552.22		\$ 17,552.22		\$ 17,552.22		\$ 17,552.22		
PROPOSAL C										
MISC. MUNICIPAL SITES (5 Applications)										
Larvicide	4.0 Acres	\$ 36.76	\$ 13.01	\$ 36.76	\$ 13.01	\$ 36.76	\$ 13.01	\$ 36.76	\$ 13.01	
Adulticide	65.7 Acres	\$ 10.62	\$ 0.82	\$ 10.62	\$ 0.82	\$ 10.62	\$ 0.82	\$ 10.62	\$ 0.82	
		\$ 844.77	\$ 105.91	\$ 844.77	\$ 105.91	\$ 844.77	\$ 105.91	\$ 844.77	\$ 105.91	
Application Cost		\$ 950.69		\$ 950.69		\$ 950.69		\$ 950.69		
Estimated Total Cost Proposal C		\$ 4,753.44		\$ 4,753.44		\$ 4,753.44		\$ 4,753.44		
PROPOSAL D										
CEMETERIES (2 Applications)										
Adulticide	9.8 Acres	\$ 61.32	\$ 0.82	\$ 61.32	\$ 0.82	\$ 61.32	\$ 0.82	\$ 61.32	\$ 0.82	
		\$ 600.94	\$ 8.04	\$ 600.94	\$ 8.04	\$ 600.94	\$ 8.04	\$ 600.94	\$ 8.04	
Application Cost		\$ 608.97		\$ 608.97		\$ 608.97		\$ 608.97		
Estimated Total Cost Proposal D		\$ 1,217.94		\$ 1,217.94		\$ 1,217.94		\$ 1,217.94		
PROPOSAL E										
SYLVAN GLEN GOLF COURSE (5 Applications)										
Larvicide	21.1 Acres	\$ 36.75	\$ 13.01	\$ 36.75	\$ 13.01	\$ 36.75	\$ 13.01	\$ 36.75	\$ 13.01	
Adulticide	23.5 Acres	\$ 17.19	\$ 0.82	\$ 17.19	\$ 0.82	\$ 17.19	\$ 0.82	\$ 17.19	\$ 0.82	
		\$ 1,179.39	\$ 293.78	\$ 1,179.39	\$ 293.78	\$ 1,179.39	\$ 293.78	\$ 1,179.39	\$ 293.78	
Application Cost		\$ 1,473.17		\$ 1,473.17		\$ 1,473.17		\$ 1,473.17		
Estimated Total Cost Proposal E		\$ 7,365.86		\$ 7,365.86		\$ 7,365.86		\$ 7,365.86		
PROPOSAL F										
SANCTUARY LAKE GOLF COURSE (5 Applications)										
Larvicide	2.2 Acres	\$ 36.76	\$ 13.01	\$ 36.76	\$ 13.01	\$ 36.76	\$ 13.01	\$ 36.76	\$ 13.01	
Adulticide	26.0 Acres	\$ 17.19	\$ 0.82	\$ 17.19	\$ 0.82	\$ 17.19	\$ 0.82	\$ 17.19	\$ 0.82	
		\$ 527.81	\$ 49.94	\$ 527.81	\$ 49.94	\$ 527.81	\$ 49.94	\$ 527.81	\$ 49.94	
Application Cost		\$ 577.75		\$ 577.75		\$ 577.75		\$ 577.75		
Estimated Total Cost Proposal F		\$ 2,888.77		\$ 2,888.77		\$ 2,888.77		\$ 2,888.77		
Estimated Total Cost Proposals A-F		\$35,945.97		\$35,945.97		\$35,945.97		\$35,945.97		

VENDOR NAME:

	Custom Lawn Care
	Flint, MI
Check #	#1218704
Check Amt	\$2,000.00

UNIT PRICES SHALL BE QUOTED BY THE COST/UNIT OF MEASURE (ACRE, MILE, BASIN)/APPLICATION for each year of service, with the exception the briquettes which shall be quoted on a per unit basis per year.

		Larvicide (as specified): Vecto Bac GS Adulticide (deviation): Duet					
		2013		2014		2015	
EST QTY							
PROPOSAL G:							
Altosid XR Briquettes	200	\$ 0.55	\$ 3.45	\$ 0.55	\$ 3.45	\$ 0.55	\$ 3.45
		\$ 110.00	\$ 690.00	\$ 110.00	\$ 690.00	\$ 110.00	\$ 690.00
Estimated Total Cost Proposal G		\$800.00		\$800.00		\$800.00	
Estimated Grand Total Proposal		\$36,745.97		\$36,745.97		\$36,745.97	
Estimated Grand Total Proposal 3 Years.		\$110,237.91					

SITE INSPECTION:	Y/N	Yes - August 2015					
	Date						
CONTACT INFORMATION	Hrs.	M-F 8:00 am - 7:00 pm					
	Phone	(810) 730-9150					
COMPLETION SCHEDULE:	Can Meet	X					
	Cannot Meet						
ALL OR NONE AWARD:	Y/N	Yes					
REFERENCES:	Y/N	Yes					
INSURANCE:	Can Meet	Yes					
	Cannot Meet						
PESTICIDE LICENSE:	Y/N	Yes					
MSDS SHEETS:	Y/N	Yes					
ACKNOWLEDGEMENT:		Yes					
PAYMENT TERMS:	Y or N	Net 30					
EXCEPTIONS:		None					
GENERAL QUESTIONNAIRE:		Yes					

BOLDFACE TYPE DENOTES SOLE BIDDER

ATTEST:
 Susan Riesterer
 Enna Bachelor
 Ashely Levin

PROPOSAL - Three-Year Requirements of Mosquito Control

MaryBeth Murz,
 Purchasing Manager