



CITY COUNCIL AGENDA ITEM

Date: March 17, 2016

To: Brian Kischnick, City Manager

From: MaryBeth Murz, Purchasing Manager
 Timothy L. Richnak, Public Works Director
 Kurt Bovensiepe, Public Works Manager

Subject: Standard Purchasing Resolution 3: Exercise Renewal Option – Tree Maintenance Services

History

- Three-year requirements of Tree Maintenance Services with an option to renew for one (1) additional year was competitively bid and opened on April 29, 2010, in accordance with City Charter and Code.
- The scope of work includes all labor, tools, equipment, and transportation for tree maintenance services.
- These services include preventative tree trimming maintenance, tree removal, storm damage removal, and tree stump removal.
- These tasks enable the City of Troy to be eligible to be recognized as a Tree City USA.
- On June 7, 2010, Troy City Council approved the three-year contract with an option to renew for one (1) additional year to the low total bidder, *J. H. Hart Urban Forestry of Sterling Heights, MI* (**Resolution # 2010-06-131-I-4a**) that also included a value added service of an additional one (1) year extension that included a 2.5% escalator, which was resolved on April 8, 2013. (**Resolution #2013-04-075-7-4g**).
- On March 23, 2015, Troy City Council approved an additional one (1) year extension, which included a 2.5% escalator from the 2010 pricing. (**Resolution #2015-03-047-J-4b**).
- J. H. Hart Urban Forestry has asked to extend its contract for an additional two (2) years, which would include a 3% escalator of the 2013 pricing for the first year of the extension only.

Purchasing

Purchasing has conducted a market survey and determined the City would not benefit from soliciting new bids for tree maintenance services.

Financial

Funds are available in the Parks Division and Streets Division operating budgets.

Recommendation

City management recommends exercising the option to renew for two (2) additional years with *J. H. Hart Urban Forestry of Sterling Heights, MI* for tree maintenance services at unit prices detailed on the bid tabulation opened April 29, 2010, for an estimated total annual cost of \$285,053, which will expire June 30, 2018.



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PROPOSAL "E"

STORM DAMAGE REMOVAL

Provide a three-man crew for storm damage removal Holiday Time:	Estimated Qty -	3	3	3	3	3
	100 Man Hours	Typical Crew Size				
	Overtime:	\$ 166.14	\$ 170.29	\$ 175.40	\$ 175.40	
	Hour/3man Crew					
	Hour/3man Crew	\$ 166.14	\$ 170.29	\$ 175.40	\$ 175.40	
	Hour/3man Crew					

PROPOSAL "F"

OPEN DRAIN TREE & DEBRIS DAM REMOVAL

Provide a three-man crew for removal of Trees & debris Overtime: Holiday Time:	Estimated Qty -	3	3	3	3	3
	100 Man Hours	Typical Crew Size				
	Regular:	\$ 119.94	\$ 122.94	\$ 126.63	\$ 126.63	
	Hour/3man Crew					
	Hour/3man Crew	\$ 119.94	\$ 122.94	\$ 126.63	\$ 126.63	
	Hour/3man Crew					

CONTACT INFORMATION:

Contact Name: Judd Hart
 24 Hr Phone # 248-755-1793
 Cell Number 248-755-1793
 Pager Number 248-755-1793
 Hrs of Operations 7:30 AM to 5 PM

G:ITB-COT 10-14 Tree/Stump Removal Services