



CITY COUNCIL AGENDA ITEM

Date: March 17, 2016

To: Brian Kischnick, City Manager

From: MaryBeth Murz, Purchasing Manager
 Timothy L. Richnak, Public Works Director
 Paul Trosper, Water & Sewer Superintendent

Subject: Bid Waiver – Manhole Frames & Covers

History

- The City of Troy standardized all manhole frames and covers to those manufactured by EJ many years ago so as to standardize inventory and streamline repair and maintenance issues.
- By purchasing directly from the manufacturer, the City receives the best discount possible as compared to purchasing from a distributor.
- On April 13, 2015, Troy City Council approved a contract with EJ, formerly known as East Jordan Iron Works of East Jordan, MI for manhole frames and covers (Council Resolution #2015-04-051-J-7).
- Throughout the year, miscellaneous parts are ordered to replenish inventory as needed so to meet the needs of the Sanitary Sewer Maintenance Program and the Sidewalk and Slab Replacement Program.
- The current contract expires April 30, 2016.

Purchasing

- Requirements of the Sanitary Sewer Maintenance Program, Sidewalk and Slab Replacement Programs and current part(s) inventory dictate the need to replenish inventory of manhole frames and covers on an as needed basis, in the estimated amount of \$100,000.00, not to exceed budgetary limitations.
- EJ has agreed to provide manhole frames and covers at list prices less various discounts as detailed below:

Part Number	Price
3025-1APT frame	\$622.54
Casting Frames	53% List Discount
Casting Covers	53% List Discount

- It is not possible to secure competitive bids because EJ of East Jordan, MI is the sole source manufacturer in the State of Michigan for manhole covers and frames.

Financial

Funds for these materials are available through the Water and Streets Division Operating Budgets. Manhole frames and covers will be purchased on as needed basis.

Recommendation

City Management recommends awarding a one (1) year contract for manhole frames and covers, purchased on an as needed basis directly from the manufacturer, EJ of East Jordan, MI at prices and discount structure listed above for an estimated amount of \$100,000.00, not to exceed budgetary limitations; with the contract expiring April 30, 2017.