



CITY COUNCIL AGENDA ITEM

Date: March 30, 2016

To: Brian Kischnick, City Manager

From: MaryBeth Murz, Purchasing Manager
 Timothy L. Richnak, Public Works Director
 Kurt Bovensiep, Public Works Manager

Subject: Standard Purchasing Resolution 2: Award to Low Bidder meeting Specifications – Asphalt Paving Materials – Hot Patch

History

- Hot asphalt material is used in the patching and maintenance of the City’s local and major roads, and drains.
- Asphalt paving materials – hot patch is purchased on an as needed basis throughout the year.
- The current contract expired on December 31, 2015.

Purchasing

- On March 24, 2016 a bid opening was conducted as required by the City Charter/Code for one (1) year requirements of asphalt paving materials – hot patch with an option to renew for one (1) additional year. The bid was posted on the Michigan Intergovernmental Trade Network (MITN); www.mitn.info. Forty six (46) vendors were notified via the MITN website. Two (2) bids were received. Below is a detail summary of the vendor responses.

Companies notified via MITN	46
Troy Companies notified via MITN	1
Troy Companies - Active email Notification	1
Troy Companies - Active Free	0
Companies that viewed the bid	5
Troy Companies that viewed the bid	1

***MITN** provides a resourceful online platform to streamline the procurement process, reduce costs, and make it easier and more transparent for vendors to do business with the City of Troy.*

Active MITN members with a current membership and paying annual dues receive automatic electronic notification which allows instant access to Bids, RFPS and Quote opportunities with the City.

Active MITN non-paying members are responsible to monitor and check the MITN website for opportunities to do business with the City.

Inactive MITN member status can occur when a company does not renew their account upon expiration. Inactive members cannot be notified of solicitations or access any bid information.

- Note that there was no bid response for items 7a and 7b. If necessary these items will be ‘spot buy’ purchased utilizing the Request for Quote (RFQ) process.

Purchasing (continued)

- The award will include a primary and a secondary supplier in the event the primary supplier is unable to provide material as needed or if the proximity of the supplier is more advantageous for the specific patch job as approved and directed by the Public Works Manager.
- The award is contingent upon contractors’ submission of properly executed bid documents, insurance certificates and all other specified requirements.



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Financial

Funds are available through the Public Works operating budgets.

Recommendation

City management recommends awarding a one (1) year contract to provide Asphalt Paving Materials – Hot Patch with an option to renew for one (1) additional year to the lowest bidder, *Ajax Materials Corporation of Troy, MI* as the primary supplier and *Cadillac Asphalt of Shelby Township, MI* as the secondary supplier as per the unit prices listed in the bid tabulation opened March 24, 2016; to be ordered on an as needed basis and based on proximity; contracts expiring December 31, 2017.

PROPOSAL: One-Year Requirements of Asphalt Paving Materials - Hot Patch; with an option to renew for one (1) additional year.

VENDOR NAME:			Ajax Materials Corporation	Cadillac Asphalt		
			Troy, MI	Shelby Twp, MI		
ITEM #	EST QTY (TONS)	DESCRIPTION	Unit Price	Unit Price	Unit Price	Unit Price
1	100	1100T 36A Wearing	\$ 55.00	\$ 60.00		
2	300	1100T 20AA Wearing	\$ 52.50	\$ 54.50		
3	200	1100L 20AA Leveling	\$ 51.50	\$ 54.00		
	500	Bulk Tack Coat	\$ 53.25	\$ 54.50		
4	1200	Commercial Top	\$ 48.00	\$ 54.00		
5	125	Commercial Base	\$ 6.00	\$ 5.00		
6	100 gal	Tack Coat 5-gal pail	\$ 60.00	\$ 60.00		
		Biodiesel-Soybean Asphalt Release				
7a	100 gal	Agent 5-gallon pail	NO BID	NO BID		
		Biodiesel-Soybean Asphalt Release				
7b	165 gal	Agent 55-gallon drum	NO BID	NO BID		
ESTIMATED TOTAL AWARDED ITEMS:			\$ 90,400.00	\$ 104,575.00		
HRS OF OPERATION:			7:30AM-4:00PM	7:00am - 3:30pm		
Hrs of Operation			M-F	Not stated		
Days of Operation			24 Hours	2 Hours		
Notice of Pick up M-F			Call for availability	One Day		
Saturday			6 miles	4.4 Miles		
PROMIXITY:			Troy, MI	Troy, MI		
Location			Net 30	Net 30		
TERMS:			None	None		
EXCEPTIONS:						
MSDS			Y or N	Y or N		
			Y	N		
ALL OR NONE AWARD:			Y or N	Y or N		
			N	N		

Low Bidder shaded in gray.

ATTEST:
 Susan Riesterer
 Emily Frontera
 Enna Bachelor

 MaryBeth Murz
 Purchasing Manager