



TROY CITY COUNCIL

REGULAR MEETING

AGENDA

AUGUST 8, 2016
CONVENING AT 7:30 P.M.

Submitted By
The City Manager

NOTICE: Persons with disabilities needing accommodations for effective participation in this meeting should contact the City Clerk at (248) 524-3316 or via e-mail at clerk@troymi.gov at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.



500 W. Big Beaver
Troy, MI 48084
248.524.3300
troymi.gov

The Honorable Mayor and City Council Members

City of Troy
500 West Big Beaver
Troy, MI 48084

Dear Mayor and City Council Members:

In this packet, you will find the agenda for the City Council meeting. To help facilitate an informed discussion, the packet provides you with agenda items and additional details. The packet also contains recommended courses of action for your consideration and seeks to aid you in adopting sound policy decisions for the City of Troy.

This comprehensive agenda has been put together through the collaborative efforts of management and staff members. We have made all attempts to obtain accurate supporting information. It is the result of many meetings and much deliberation, and I would like to thank the staff for their efforts.

If you need any further information, staff is always available to provide more information and answer questions that may arise. You can contact me at bkischnick@troymi.gov or 989.233.7335 with questions.

Respectfully,

A handwritten signature in black ink that reads "B. K. L. K.", representing Brian Kischnick.

Brian Kischnick,
City Manager

2016 Strategies

We believe a strong community embraces diversity, promotes innovation, and encourages collaboration.

We strive to lead by example within the region.

We do this because we want everyone to choose Troy as their community for life.

We believe in doing government the best.

- 1** Create space for a customer service welcome center at the east entrance of City Hall.
- 2** Redesign the City of Troy website.
- 3** Review city ordinances to address outdated policies and explore the need for new ordinances.
- 4** Install recycling elements in city facilities.
- 5** Link civic center campus with a trail and pathway system.
- 6** Establish site development design standards to ensure quality.
- 7** Explore the development of civic center property by conducting a market study and developing a concept plan.
- 8** Launch the Global Troy Advisory Committee.
- 9** Enhance the pedestrian crosswalk and transportation shelters at Automation Alley.
- 10** Partner to establish a Big Beaver transportation service.



**CITY COUNCIL
AGENDA**
August 8, 2016 – 7:30 PM
Council Chambers
City Hall - 500 West Big Beaver
Troy, Michigan 48084
(248) 524-3317

INVOCATION: **1**

PLEDGE OF ALLEGIANCE: **1**

A. CALL TO ORDER: **1**

B. ROLL CALL: **1**

C. CERTIFICATES OF RECOGNITION AND SPECIAL PRESENTATIONS: **1**

C-1 SAFEbuilt Scholarship Presentation to Eva Lisowski and Meghan Romig
(Presented by: Paul Featherston, SAFEBuilt Building Official, and Cindy Stewart,
Community Affairs Director) 1

C-2 Troy Construction Update (Presented by: David Bluhm, Management Assistant) 1

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INVOCATION:

PLEDGE OF ALLEGIANCE:

A. CALL TO ORDER:

B. ROLL CALL:

- a) Mayor Dane Slater
Edna Abraham
Ethan Baker
Jim Campbell
Dave Henderson
Ellen Hodorek
Mayor Pro Tem Ed Pennington

- b) Excuse Absent Council Members:

Suggested Resolution

Resolution #2016-08-
Moved by
Seconded by

RESOLVED, That Troy City Council hereby **EXCUSES** the absence of Council Member Campbell at the Special City Council Meeting of July 26, 2016 due to being out of the county.

RESOLVED, That Troy City Council hereby **EXCUSES** the absence of _____ at the Regular City Council Meeting of August 8, 2016, due to _____.

Yes:
No:

C. CERTIFICATES OF RECOGNITION AND SPECIAL PRESENTATIONS:

C-1 SAFEbuilt Scholarship Presentation to Eva Lisowski and Meghan Romig (*Presented by: Paul Featherston, SAFEBuilt Building Official, and Cindy Stewart, Community Affairs Director*)

C-2 Troy Construction Update (*Presented by: David Bluhm, Management Assistant*)

D. CARRYOVER ITEMS:

D-1 No Carryover Items

E. PUBLIC HEARINGS:

E-1 No Public Hearings

F. PUBLIC COMMENT FOR ITEMS ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:**In accordance with the Rules of Procedure for the City Council, Article 17 – Members of the Public and Visitors:**

Any person not a member of the City Council may address the Council with recognition of the Chair, after clearly stating the nature of his/her inquiry or comment. *City Council requests that if you do have a question or concern, to bring it to the attention of the appropriate department(s) whenever possible. If you feel that the matter has not been resolved satisfactorily, you are encouraged to bring it to the attention of the City Manager, and if still not resolved satisfactorily, to the Mayor and Council.*

- Petitioners shall be given a fifteen (15) minute presentation time that may be extended with the majority consent of City Council.
- Any member of the public, not a petitioner of an item, shall be allowed to speak for up to three (3) minutes to address any Public Hearing item.
- Any Troy resident or Troy business representative, not a petitioner of an item, shall be allowed to speak for up to three (3) minutes total to address Postponed, Regular Business, Consent Agenda or Study items or any other item on the Agenda as permitted under the Open Meetings Act during the *Public Comment for Items On the Agenda from Troy Residents and Businesses* portion of the Agenda.
- Any Troy resident or Troy business representative, not a petitioner of an item, shall be allowed to speak for up to three (3) minutes to address any topic not on the Agenda as permitted under the Open Meetings Act during the *Public Comment for Items Not on the Agenda from Troy Residents and Businesses* portion of the Agenda.
- Any member of the public who is not a Troy resident or Troy business representative shall be allowed to speak for up to three (3) minutes to address any topic on or not on the Agenda as permitted under the Open Meetings Act during the *Comments for Items On or Not On the Agenda from Members of the Public Outside of Troy (Not Residents of Troy and Not From Troy Businesses)* portion of the Agenda.
- All members of the public who wish to address the Council at a meeting shall be allowed to speak only if they have signed up to speak within thirty minutes before or within fifteen minutes after the meeting's start time. Signing up to speak requires each speaker provide his or her name and residency status (Troy resident, non-resident, or Troy business owner). If the speaker is addressing an Item (or Items) that appear on the pre-printed agenda, then the speaker shall also identify each such agenda item number(s) to be addressed.
- City Council may waive the requirements of this section by a majority vote of the City Council members.
- Agenda items that are related to topics where there is significant public input anticipated should initiate the scheduling of a Special meeting for that specific purpose.

The following has been approved by Troy City Council as a statement of the rules of decorum for City Council meetings. The Mayor will also provide a verbal notification of these rules prior to Public Comment:

The audience should be aware that all comments are to be directed to the Council rather than to City Administration or the audience. Anyone who wishes to address the Council is required to sign up to speak within thirty minutes before or within fifteen minutes of the start of the meeting. There are three Public Comment portions of the Agenda. For Items On the Agenda, Troy

Residents and Business Owners can sign up to address Postponed, Regular Business, Consent Agenda, or Study items or any other item on the Agenda. Troy Residents and Business Owners can sign up to address all other topics under Items Not on the Agenda. All Speakers who do not live in Troy or own a Troy business may sign up to speak during the Comments on Items On and Not On the Agenda from Members of the Public Outside of Troy. Also, there is a timer on the City Council table in front of the Mayor that turns yellow when there is one minute of speaker time remaining, and turns red when the speaker's time is up. In order to make the meeting more orderly and out of respect, please do not clap during the meeting, and please do not use expletives or make derogatory or disparaging comments about any one person or group. If you do so, then there may be immediate consequences, including having the microphone turned off, being asked to leave the meeting, and/or the deletion of speaker comments for any re-broadcast of the meeting. Speakers should also be careful to avoid saying anything that would subject them to civil liability, such as slander and defamation.

Please avoid these consequences and voluntarily assist us in maintaining the decorum befitting this great City.

G. CITY COUNCIL/CITY ADMINISTRATION RESPONSE/REPLY TO PUBLIC COMMENT:

H. POSTPONED ITEMS:

H-1 No Postponed Items

I. REGULAR BUSINESS:

I-1 Board and Committee Appointments: a) Mayoral Appointments – Global Troy Advisory Committee; b) City Council Appointments – None

a) Mayoral Appointments:

Suggested Resolution
Resolution #2016-08-
Moved by
Seconded by

RESOLVED, That the Mayor of the City of Troy hereby **APPOINTS** the following nominated person(s) to serve on the Boards and Committees as indicated:

Global Troy Advisory Committee
Appointed by Mayor
11 Regular Members
3 Year Term

Term Expires: 4/30/2019

Rouba Samman

Yes:
No:

b) City Council Appointments: None

I-2 Board and Committee Nominations: a) Mayoral Nominations – Global Troy Advisory Committee, Local Development Finance Authority, Planning Commission, Volunteer Firefighter Incentive Plan Board; b) City Council Nominations – Charter Revision Committee, Liquor Advisory Committee, Parks & Recreation Board, Traffic Committee, Volunteer Firefighter Incentive Plan Board, Zoning Board of Appeals

a) Mayoral Nominations:

Suggested Resolution

Resolution #2016-08-

Moved by

Seconded by

RESOLVED, That the Mayor of the City of Troy hereby **FORWARDS** the following nominated person(s) to serve on the Boards and Committees as indicated to the next Regular City Council Meeting for action:

[Global Troy Advisory Committee](#)

Appointed by Mayor
11 Regular Members
3 Year Term

Current Members:

Last Name	First Name	App Resume Expire	Appointment Expire	Notes 1
Chamberlain-Creanga	Rebecca	5/23/2018	4/30/2017	
Fakhoury	Awni	4/28/2018	4/30/2018	

Nominations to the Global Troy Advisory Committee:

Term Expires: Council Term _____ **City Council Member**

Term Expires: 4/30/2017 _____

Term Expires: 4/30/2017 _____

Term Expires: 4/30/2018 _____

Term Expires: 4/30/2018 _____

Term Expires: 4/30/2019 _____

Term Expires: 4/30/2019 _____

Term Expires: 4/30/2019 _____

Term Expires: 7/31/2017**STUDENT****Term Expires: 7/31/2017****STUDENT****Interested Applicants:**

Last Name	First Name	App Resume Expire	Notes 1
Angamuthu	Rahul	4/21/2018	STUDENT
Bagri	Samir	5/10/2018	
Balaraman	Venkatesan	5/11/2018	
Bica-Grodsky	Lisa	4/23/2018	
Buchanan	Cynthia	4/20/2018	
Burris	MiVida	7/15/2018	
Chan	Tai	4/18/2018	
Coon	Richard	4/22/2018	
Mohideen	Syeda	4/22/2018	
Natcheva	Daniela	4/24/2018	
O'Brien	Christine	7/18/2018	
Samman	Rouba	4/8/2018	
Schneeweis	Adina	5/7/2018	
Sekhri	Suneel	5/15/2018	
Young	Ricky	4/22/2018	STUDENT

Local Development Finance Authority (LDFA)

Appointed by Mayor
5 Regular Members
Staggered 4 Year Term

Current Members:

Last Name	First Name	App Res Expire	Appointment Expire	Notes 1	Notes 2
Beltramini	Robin	4/4/2016	6/30/2018	Resident Member	
Hodorek	Ellen		11/13/2017		City Council exp 11/13/2017
Hoef	Paul V.	5/1/2017	6/30/2019	Resident Member	EDC exp 4/30/2015
Sharp	John	3/28/2018	6/30/2020	Resident Member	EDC exp 4/30/2015

Shields	David	6/14/2014	6/30/2016	Member	NO Reappointment
Slater	Dane M.		11/11/2019	Alternate	DDA
Spanos	Irene				Oakland County
Vitale	Nickolas	4/27/2017	6/30/2019	Resident Member	

Nominations to the Local Development Finance Authority (LDFA):

Term Expires: 6/30/2020

Term currently held by: David Shields

Interested Applicants:

Last Name	First Name	App Resume Expire	Notes 1
Schick	Michael	1/13/2017	

Planning Commission

Appointed by Mayor

9 Regular Members

3 Year Term

Current Members:

Last Name	First Name	App Res Expire	Appointment Expire	Notes 1	Notes 2
Apahidean	Ollie	11/22/2015	12/31/2017		
Brikho	Frencheska	3/23/2017	7/31/2016	STUDENT	
Crusse	Karen	11/13/2016	12/31/2017		
Edmunds	Donald L.	11/15/2012	12/31/2016		EDC exp 4/30/3014
Faison	Carlton	7/1/2017	12/31/2017		
Hutson	Michael W.	10/8/2017	12/31/2018		Sust Design Rev Comm-Ad Hoc
Krent	Thomas G.	9/20/2015	12/31/2016		
Kuppa	Padma	12/18/2016	12/31/2016		
Sanzica	Philip	10/15/2017	12/31/2018	PC Rep on ZBA	
Tagle	John J.	11/13/2017	12/31/2018		

Nominations to the Planning Commission:

Term Expires: 7/31/2017

(STUDENT)

Term currently held by: Frencheska Brikho

Interested Applicants:

Last Name	First Name	App Resume Expire	Notes 2
Slifkin	Elizabeth	3/24/2017	Parks & Rec Bd. exp 7/31/2016

Volunteer Firefighter Incentive Plan Board

Appointed by Mayor
 7 Regular Members
 3 Year Term

Nominations to the Volunteer Firefighter Incentive Plan Board:

Term Expires: 4/30/2019

Citizen (Mayor Appt'd)

Last Name	First Name	App Resume Expire	Notes 1
Matlick	Robert	5/27/2018	
Mohideen	Syeda	4/22/2018	

Yes:

No:

b) City Council Nominations:

Suggested Resolution

Resolution #2016-08-

Moved by

Seconded by

RESOLVED, That Troy City Council hereby **FORWARDS** the following nominated person(s) to serve on the Boards and Committees as indicated to the next Regular City Council Meeting for action:

Charter Revision Committee

Appointed by Council
 7 Regular Members
 3 Year Term

Current Members:

Last Name	First Name	App Res Expire	Appointment Expire	Notes 3
Bartnik	Mark		04/30/2018	
Berk	Robert	2/27/2015	4/30/2019	
Howrylak	Frank	2/1/2014	4/30/2017	
Kanoza	Shirley	2/21/2015	4/30/2019	
Murray	William	5/23/2018	4/30/2018	

Weisgerber	William	5/7/2017	4/30/2015	NO Reappointment
Wilsher	Cynthia	2/27/2016	4/30/2017	

Nominations to the Charter Revision Committee:**Term Expires: 4/30/2018**

Term currently held by: William Weisgerber

Interested Applicants:

No applications or resumes on file.

Liquor Advisory Committee

Appointed by Council
7 Regular Members
3 Year Term

Current Members:

Last Name	First Name	App Res Expire	Appointment Expire	Notes 3
Comiskey	Ann	3/18/2016	1/31/2018	
Ehlert	Max	11/5/2016	1/31/2018	
Godlewski	W. Stan	12/14/2012	1/31/2017	
Gorcyca	David	12/6/2015	1/31/2017	
Hall	Patrick	11/24/2017	1/31/2016	NO Reappointment
Kaltsounis	Andrew	11/24/2017	1/31/2019	
Oberski	Jeff			
Payne	Timothy	2/8/2014	1/31/2018	

Nominations to the Liquor Advisory Committee:**Term Expires: 1/31/2019**

Term currently held by: Patrick Hall

Interested Applicants:

No applications or resumes on file.

Parks and Recreation Board

Appointed by Council
7 Regular Members and 1 Troy School District Member
Regular Member: 3 Year Term / Troy School Board Member: 1 Year Term

Current Members:

Last Name	First Name	App Res Expire	Appointment Expire	Notes 1
Baker	Julia (Judy)	5/7/2015	9/30/2016	
Bo	Elaine			
Hauff	Gary	2/6/2014	7/31/2016	Troy School Dist. Rep.
Huber	Laurie	6/10/2017	9/30/2018	
Kaltsounis	Orestis Rusty	8/27/2017	9/30/2018	ZBA Alt exp 1/31/2018
McGee	Timothy S.	8/13/2014	9/30/2017	Historic Dist Comm exp 5/15/18
Slifkin	Elizabeth	3/24/2017	7/31/2016	STUDENT
Stewart	Jeffrey L.	6/23/2018	9/30/2016	
Toth	Steve	10/3/2013	9/30/2016	
Zikakis	Janice	10/15/2016	9/30/2017	

Nominations to the Parks and Recreation Board:

Term Expires: 7/31/2017 **(TSD Rep.)**

Term currently held by: Gary Hauff

Term Expires: 7/31/2017 **(STUDENT)**

Term currently held by: Elizabeth Slifkin

Interested Applicants:

Last Name	First Name	App Resume Expire	Notes 2
Brikho	Frencheska	3/23/2017	Planning Comm exp 7/31/2016
Regan	Kathleen	3/26/2017	Traffic Comm. exp 7/31/2016

Traffic Committee

Appointed by Council
7 Regular Members
3 Year Term

Current Members:

Last Name	First Name	App Res Expire	Appointment Expire	Notes 1	Notes 3
Brandstetter	Tim	10/17/2016	1/31/2018		
Easterbrook	David	11/24/2017	1/31/2016		NO Reappointment
Huber	R. Mitch	6/10/2017	1/31/2016		
Huotari	William			Ex-Officio Member	

Kilmer	Richard	12/12/2015	1/31/2017		
Mayer	Gary			Ex-Officio Member	
Petrulis	Al	1/8/2016	1/31/2017	ACAB exp 9/30/2018	
Regan	Kathleen	3/26/2017	7/31/2016	STUDENT	
Roberts	David			Ex-Officio Member	
Wilsher	Cynthia	10/9/2016	1/31/2018		
Ziegenfelder	Peter	12/9/2015	1/31/2017		

Nominations to the Traffic Committee:

Term Expires: 1/31/2019

Term currently held by: David Easterbrook

Term Expires: 7/31/2017

(STUDENT)

Term currently held by: Kathleen Regan

Interested Applicants:

Last Name	First Name	App Resume Expire	Notes 2
Brikho	Frencheska	3/23/2017	Planning Comm exp 7/31/2016

Volunteer Firefighter Incentive Plan Board

Appointed by Council
 7 Regular Members
 3 Year Term

Nominations to the Volunteer Firefighter Incentive Plan Board:

Term Expires: Council Term

City Council Member

Zoning Board of Appeals

Appointed by Council
 7 Regular Members; 2 Alternates
 3 Year Term

Current Members:

Last Name	First Name	App Res Expire	Appointment Expire	Notes 1	Notes 2	Notes 3
Clark	Glenn	4/27/2017	4/30/2018			
Desmond	Thomas	5/7/2017	4/30/2018			

Eisenbacher	David	3/16/2018	4/30/2019			Requests Reappointment
Kaltsounis	Orestis Rusty	10/8/2017	1/31/2018	Alternate	P&R Bd exp 9/30/2018	Requests Reappointment
Kneale	A. Allen	3/9/2013	4/30/2017			
Lambert	Dave	3/10/2016	4/30/2017			
McCown	Paul D.	5/23/2016	4/30/2019			
Sanzica	Philip	9/24/2014	12/31/2016	PC Rep on ZBA		
Vacancy			1/31/2018	Alternate		

Nominations to the Zoning Board of Appeals:

Unexpired Term Expiring: 4/30/2019

Term currently held by: Vacancy – Paul McCown appointed full member.

Interested Applicants:

Last Name	First Name	App Resume Expire	Notes 2
Frisen	Sande	11/2/2017	
Sharp	John	3/28/2018	EDC exp 4/30/2015; LDFA exp 6/30/2016

Yes:

No:

I-3 No Closed Session Requested

I-4 Budget Amendment Fiscal Year 2017 – Roll Forward Fiscal Year 2016 Budget for Community Development Block Grant Funds and Transfer to the Capital Fund for Redwood Park *(Presented by: Cindy Stewart, Community Affairs Director, Tom Darling, Financial Services Director, and Kurt Bovensiep, Public Works Director)*

Suggested Resolution

Resolution #2016-08-

Moved by

Seconded by

RESOLVED, That Troy City Council hereby **APPROVES** rolling the unspent fiscal 2016 appropriation for the installation of four Pickleball Courts as a budget amendment to the fiscal 2017 Community Development Block Grant Fund and then be transferred to and expended from the Capital Fund in the amount of \$40,000 (rounded for budget purposes).

Yes:

No:

I-5 Guaranteed Maximum Price and 2016/17 Budget Amendment – Fire Station #4 – Project No. 16.917.3 (Presented by: Fire Chief Dave Roberts)

Suggested Resolution

Resolution #2016-08-

Moved by

Seconded by

RESOLVED, That Troy City Council hereby **APPROVES** the \$3,607,250 Guaranteed Maximum Price submitted by The Dailey Company for the construction of Fire Station #4, which includes \$540,990 previously approved for construction manager services; and

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon submission of proper contract and bid documents, including bonds, insurance certificates and all specified requirements; and

BE IT FINALLY RESOLVED, That a budget amendment to the Capital Projects Fund for Fire Station #4 in the amount of \$849,730 and amendment to the transfer from the General Fund to the Capital Projects Fund of \$563,860 **BE MADE**.

Yes:

No:

I-6 Frightful 5-K Traffic Control Plan (Presented by: Eleanor Yoon, Management Assistant, David Bluhm, Management Assistant, and Sarah Davis, Recreation Assistant)

Suggested Resolution

Resolution #2016-08-

Moved by

Seconded by

WHEREAS, On October 23, 2016, the City Administration plans to host the first Frightful 5K as part of the Move Across Troy initiative; and,

WHEREAS, The 5K route requires road closures on two Oakland County roads (Livernois and Big Beaver Road), two city roads on the civic center campus (Town Center and Civic Center Drive), and six side streets on the north side of Big Beaver (Louis, Troy, Frankton, Helena, Talbot and Kilmer) from 7 AM to noon; and,

WHEREAS, Due to the short duration of the closures, an official, signed detour route will not be necessary, but a traffic control plan under the direction of the Troy Police Department will be utilized;

THEREFORE, BE IT RESOLVED, That Troy City Council hereby **APPROVES** hosting of the first Frightful 5K on October 23, 2016.

BE IT FURTHER RESOLVED, That Troy City Council **AUTHORIZES** the permit application for temporary county road closure.

BE IT FINALLY RESOLVED, That Troy City Council **APPROVES** the road closures and the traffic control plan, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

Yes:
No:

J. CONSENT AGENDA:

J-1a Approval of “J” Items NOT Removed for Discussion

Suggested Resolution
Resolution #2016-08-
Moved by
Seconded by

RESOLVED, That Troy City Council hereby **APPROVES** all items on the Consent Agenda as presented with the exception of Item(s) _____, which shall be **CONSIDERED** after Consent Agenda (J) items, as printed.

Yes:
No:

J-1b Address of “J” Items Removed for Discussion by City Council

J-2 Approval of City Council Minutes

Suggested Resolution
Resolution #2016-08-

RESOLVED, That Troy City Council hereby **APPROVES** the following Minutes as submitted:

- a) Special City Council Minutes-Draft – July 20, 2016
- b) City Council Minutes-Draft – July 20, 2016
- c) Special City Council Minutes-Draft – July 27, 2016

J-3 Proposed City of Troy Proclamations: None Submitted

J-4 Standard Purchasing Resolutions: None Submitted

J-5 Request for Acceptance of Four Permanent Easements from GFA Development, Inc. Sidwell #88-20-28-477-042 and 043

Suggested Resolution
Resolution #2016-08-

RESOLVED, That City Council hereby **ACCEPTS** four permanent easements for storm sewer & surface drainage and sidewalks, from GFA Development, owner of the property having Sidwell #88-20-28-477-042 & 043.

BE IT FURTHER RESOLVED, That the City Clerk is hereby **DIRECTED** to record the permanent easements with Oakland County Register of Deeds, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

J-6 Traffic Committee Recommendations and Minutes – July 20, 2016

Suggested Resolution

Resolution #2016-08-

3. Request for No Parking Zone – 6660 John R – South side of Stirling, east of John R

RESOLVED, That **NO CHANGE** be made at 6660 John R.

4. Request for No Parking Zone – 3557 Delaware – West side of Delaware, south of McManus

RESOLVED, That a NO PARKING zone be **ESTABLISHED** on the west side of Delaware, from the southern edge of the sidewalk ramp at the corner of Delaware and McManus to a point approximately twenty (20) feet to the south.

J-7 Suggested Resolution to Re-Schedule a Joint Meeting Between the Troy City Council and the Troy School Board on Monday, October 10, 2016 at 6:00 PM in the Council Boardroom

Suggested Resolution

Resolution #2016-08-

WHEREAS, Several Troy School Board members are unable to attend the original scheduled meeting date of August 8, 2016;

BE IT RESOLVED, That a Joint Meeting is re-scheduled between the Troy City Council and the Troy School Board on Monday, October 10, 2016 at 6:00 PM in the City Council Boardroom, 500 W. Big Beaver Road, Troy, MI 48084.

J-8 Subrecipient Agreement Between Oakland County and City of Troy for 2016 Medical Marihuana Operation and Oversight Grant

Suggested Resolution

Resolution #2016-08-

WHEREAS, The Oakland County Narcotic Enforcement Team (NET) is a multi-jurisdictional drug enforcement task force charged with the responsibility of investigating drug trafficking within Oakland County and Southeastern Michigan. The purpose of the task force is to detect and apprehend persons who violate narcotic and drug laws; and,

WHEREAS, Troy Police Department provides a full-time investigator for participation in NET; and,

WHEREAS, NET has entered into a Grant agreement with the State of Michigan whereby NET investigators are eligible to receive reimbursement for qualifying NET-related costs, including overtime costs; and,

WHEREAS, A Subrecipient Agreement between Oakland County and City of Troy is required for purposes of receiving reimbursement for qualifying costs associated with the Troy PD investigator assigned to NET;

THEREFORE, BE IT RESOLVED, That Troy City Council hereby **APPROVES** the attached 2016 Medical Marihuana Operation and Oversight Grant Subrecipient Agreement between Oakland County and City of Troy.

BE IT FURTHER RESOLVED, That Troy City Council hereby **AUTHORIZES** the Chief of Police to sign the 2016 Medical Marihuana Operation and Oversight Grant Subrecipient Agreement between Oakland County and City of Troy, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

K. MEMORANDUMS AND FUTURE COUNCIL AGENDA ITEMS:

K-1 Announcement of Public Hearings: None Submitted

K-2 Memorandums (Items submitted to City Council that may require consideration at some future point in time): None Submitted

L. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:

M. CITY COUNCIL/CITY ADMINISTRATION RESPONSE/REPLY TO PUBLIC COMMENT:

N. COUNCIL REFERRALS:

Items Advanced to the City Manager by Individual City Council Members for Placement on the Agenda

N-1 Council Referral From Council Member Abraham – Resolution to Waive Attorney Client Privilege

Suggested Resolution

Resolution #2016-08-

Moved by

Seconded by

WHEREAS, On June 9, 2016, the Troy City Council was informed that a City employee raised concerns about some expenditures that were made during the preceding months by the Troy City Manager; and,

WHEREAS, The Troy City Council immediately authorized the referral of this matter to a labor and employment law attorney for an independent, thorough and detailed review of the articulated concerns; and,

WHEREAS, The Troy City Council has been presented with a detailed, attorney-client privileged communication in regards to this matter; and,

WHEREAS, The Troy City Council has the ability to waive attorney-client privilege;

THEREFORE, BE IT RESOLVED, That the Troy City Council **WAIVES** the attorney-client privilege on the communication that examines the articulated concerns regarding the City Manager and **AUTHORIZES** the release of the report and exhibits, which shall be redacted as allowed under the Freedom of Information Act. A redacted copy of this communication shall be **ATTACHED** to the Minutes of this meeting, and can be released in response to any request from a governmental entity, media source, or a Freedom of Information Act request.

Yes:

No:

O. COUNCIL COMMENTS:

O-1 No Council Comments Advanced

P. REPORTS:

P-1 Minutes – Boards and Committees:

- a) Animal Control Appeal Board-Final – May 25, 2016
- b) Traffic Committee-Final – June 15, 2016
- c) Zoning Board of Appeals-Final – June 21, 2106
- d) Animal Control Appeal Board-Draft – June 27, 2016
- e) Building Code Board of Appeals-Final – July 6, 2016
- f) Planning Commission-Final – July 12, 2016
- g) Zoning Board of Appeals-Draft – July 19, 2016
- h) Planning Commission-Draft – July 26, 2016

P-2 Department Reports:

- a) Master Plan Update – Approval of Draft Master Plan
- b) Traffic Management – Southeast Oakland County Crash Investigation Team (SOCCIT)
- c) Building Department Activity Report – July, 2016
- d) Purchase Ratification

P-3 Letters of Appreciation:

- a) To Cathy Russ from Gail Madziar, Executive Director of Michigan Library Association (MLA) Regarding Participation in the MLA Mentor Program
- b) To Chief Mayer from Ken Loftus Regarding Professionalism of Officers Rockafellow and LaForest
- c) To Chief Mayer from Sgt. David Scott, Clawson Police Department, Regarding Assistance from Sgt. Gobler and DPU Officers During the Fireworks

P-4 Proposed Proclamations/Resolutions from Other Organizations:

- a) Resolution from the City of Madison Heights in Opposition to Veto Senate Bill 557

Q. COMMENTS ON ITEMS ON OR NOT ON THE AGENDA FROM MEMBERS OF THE PUBLIC OUTSIDE OF TROY (NOT RESIDENTS OF TROY AND NOT FROM TROY BUSINESSES):

R. CLOSED SESSION:

R-1 No Closed Session

S. ADJOURNMENT:

Respectfully submitted,



Brian Kischnick, City Manager

2016 SCHEDULED SPECIAL CITY COUNCIL MEETINGS:

September 19, 2016.....Joint Meeting–Troy City Council/Troy Chamber
October 24, 2016.....Joint Meeting–Troy City Council/Troy Planning Commission

2016 SCHEDULED REGULAR CITY COUNCIL MEETINGS:

August 22, 2016 Regular Meeting
September 19, 2016..... Regular Meeting
September 26, 2016..... Regular Meeting
October 10, 2016..... Regular Meeting
October 24, 2016..... Regular Meeting
November 14, 2016..... Regular Meeting
November 21, 2016..... Regular Meeting
December 5, 2016..... Regular Meeting
December 19, 2016..... Regular Meeting



CITY COUNCIL AGENDA ITEM

Date: July 25, 2016

To: Brian Kischnick, City Manager

From: Thomas Darling, Director of Financial Services
Kurt Bovensiep, Public Works Director

Subject: Budget Amendment Fiscal 2017, Roll Forward Fiscal 2016 budget for Community Development Block Grant Funds and transfer to the Capital Fund for Redwood Park

History

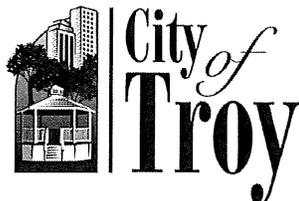
- City Council adopted the Community Development Block Grant (CDBG) application to expend 2015 funds in the amount of \$107,000 on improving Redwood Park, which includes converting two basketball courts into four Pickleball Courts (**Resolution # 2015-01-015**).
- City Council amended the associated funds for the installation of four Pickleball Courts to \$138,759 on May 9, 2016 (**Resolution # 2016-05-089-J-4c**).
- The awarded contractor, WCI Contractors, Inc., started the project in June with an estimated projected completion date of June 30, 2016.
- WCI Contractors, Inc. did not complete the project by June 30 2016, which was the end of the 2016 Fiscal Year requiring the city to roll the balance of the project to the 2017 Fiscal Year Budget.

Financial

The unspent proceeds of \$40,269.63 originally appropriated in the 2016 fiscal budget will be available to appropriate in the 2017 Community Development Block Grant Fund and then be transferred to the Capital Fund. These funds will be used to expense the remaining balance to WCI Contractors, Inc. for an estimated \$27,000 and the remaining balance be reserved to expense for payment to HRC, the contractor overseeing this project.

Recommendation

Management recommends rolling the unspent fiscal 2016 appropriation of for the installation of four Pickleball Courts as a budget amendment to the fiscal 2017 Community Development Block Grant Fund and then be transferred to and expended from the Capital Fund in the amount of \$40,000 (rounded for budget purposes).



CITY COUNCIL AGENDA ITEM

Date: August 3, 2016

To: Brian Kischnick, City Manager

From: Tom Darling, Director of Financial Services
David Roberts, Fire Chief

Subject: Guaranteed Maximum Price and 2016/17 Budget Amendment
Fire Station #4 - Project No. 16.917.3

History

The Fire Station #4 construction project is continuing to move forward. The preliminary site plan has been approved by the Planning Commission; the Troy Project Team has been working closely with Redstone Architects to decide on interior finishes and materials; Redstone has been working with the Construction Manager-At-Risk, The Dailey Company, to coordinate design and construction plans, as well as scope of work; plan submission has begun for review and permitting; and Dailey has submitted a Guaranteed Maximum Price (GMP) of \$3,607,250 while obtaining bid proposals from the required subcontractor trades. Attached are renderings and a floor plan for the new station.

Purchasing

By Council Resolution #2016-04-063 a contract was awarded to The Dailey Company to perform the Construction Manager at Risk Services (CMR) for a total not to exceed cost of \$540,990. This cost did not include construction. That cost would be determined by Dailey during the design phase while working closely with Redstone and city staff.

As the plans and specifications neared 100% complete and before receiving bids from their contractors, The Dailey Co. updated their construction costs for a final time and submitted a price of \$3,066,260, including a 5% contingency of \$171,767. The Guaranteed Maximum Price (GMP) consists of the CMR services at \$540,990 plus the construction price and contingency of \$3,066,260 for a total GMP of \$3,607,250.

Financial

Fire Station #4 was originally estimated at approximately \$3.7 million and has been budgeted over three (3) years: 2014/15, 2015/16 and 2016/17. It is to be funded by transfers to the Capital Projects Fund from the General Fund. It should be noted that the original budget did not include the land cost for the new site.

Total costs incurred in the 2014/15 fiscal year was \$181,702 for land acquisition. The 2015/16 budget was approximately \$3.6 million. During preparation of the 2016/17 budget it was estimated that building expenditures would be approximately \$500,000 and accordingly, the 2016/17 budget was adopted for



CITY COUNCIL AGENDA ITEM

approximately \$3.1 million. Currently 2015/16 actual expenditures indicate an amount of only \$157,435 thus requiring a budget amendment to roll unspent proceeds of approximately \$342,600.

In addition to the budget roll forward of unspent proceeds of \$342,600, the total building construction, including architect fees is estimated at \$3,832,542 or \$132,542 over the original estimate of \$3.7 million, which will require an additional budget amendment.

As noted in the first paragraph, the \$3.7 million originally estimated did not include land costs. Total land costs including the movement of utilities (\$142 thousand) is currently estimated at \$431 thousand.

The total cost of Fire Station #4 including the cost of land is \$4,263,859. The net remaining cost estimated for the 2016/17 is \$3,924,722 (\$4,263,859 less \$339,137 incurred in 2014/15 through 201/16). The current 2016/17 budget is \$3,075,000 indicating a budget shortfall of \$849,722 and comprised of the following elements:

Roll forward of unspent proceeds in 2015/16	\$342,600
Change in building cost from original \$3.7 million	132,542
Purchase of land not included in \$3.7 million	431,317
Less rounding and other adjustments over years	<u>(56,737)</u>
Total 2016/17 Budget Amendment	<u>\$849,722</u>

As noted in the first paragraph, the funding for Fire Station #4 was to originally be funded by transfers from the General Fund to the Capital Projects Fund. Transfers to date include:

2014/15	\$1,850,000
2015/16	625,000
Current 2016/17 budget	<u>1,225,000</u>
Total to date	<u>\$3,700,000</u>

Accordingly, a budget amendment to transfer funding from the General Fund to the Capital Projects to cover the total cost of the project, including land would be required in the amount of 563,859 (Total project costs of \$4,263,859 less \$3,700,000 of prior and current budgeted transfers).

Recommendation

City management recommends approval of the \$3,607,250 Guaranteed Maximum Price submitted by the Dailey Company.

Furthermore, city management recommends a budget amendment to the Capital Projects Fund for Fire Station #4 in the amount of \$849,730 (rounded for budgetary purposes) and to amend the transfer from the General Fund to the Capital Projects Fund of \$563,860 (rounded for budgetary purposes).

Fire Station #4 Budget Summary & Amendment

<u>City/Land/Other Fees</u>		
Land Acquisition and Demo	\$ 199,132	
Permits	\$ 18,249	
Utilities	\$ 142,418	
Other (Soil Boring, Traffic Signal, FF&E)	\$ 59,518	
Total Owner Fees		\$ 419,317
Owner Contingency (10% estimated expenses)		\$ <u>12,000</u>
Total City/Land/Other Fees		\$ 431,317
<u>Redstone Architects</u>		
Architectural Services (PO)	\$ 201,042	
Add-on Renderings	\$ 4,250	
A&E Contingency (10%)	\$ <u>20,000</u>	
Total A & E Fees - Redstone		\$ 225,292
<u>Dailey Construction Mgmt</u>		
Preconstruction Services	\$ 28,540	
Construction Services	\$ 313,200	
General Conditions	\$ 119,250	
Fixed CMR not to exceed fee	\$ <u>80,000</u>	
Subtotal Dailey Fees		\$ 540,990
Construction Expenses (Dailey 7.22.16)		\$ 2,894,493
Construction Contingency (5%)		\$ <u>171,767</u>
Total GMP		\$ 3,607,250
Total Project Estimated Costs		\$ 4,263,859
2015 & 2016 Actual Costs		\$ 339,137
2017 Budget		\$ 3,075,000
2017 Budget Adjustments		\$ 849,722



July 28, 2016

Mr. David Roberts, Fire Chief
Troy Fire Department
500 West Big Beaver Road
Troy, MI 48084

RE: Troy Fire Station #4
Guaranteed Maximum Price

Dear Chief Roberts:

We have worked very closely with your team and Redstone Architects during the past several months to quantify and price the desired design for the new Fire Station #4 project. As a result of these efforts, and in accordance with our executed Contract dated April 11, 2016, I am pleased to present our formal Guaranteed Maximum Price (GMP) proposal for your final review and approval.

We are confident that this GMP accurately represents what has been designed and discussed to date and we believe it represents an attractive first-class facility for the Fire Department and the City of Troy.

Our attached GMP Contract Amendment includes a complete cost summary along with our previously discussed assumptions and clarifications. It also includes a complete list of drawings and specifications from which the GMP is based upon.

We are very excited about this project and look forward to our anticipated September 1st field start. If you have any questions or require any additional information, please contact me directly.

Sincerely,
THE DAILEY COMPANY

Stephen R. Dailey
President



Document A133™ – 2009 Exhibit A

Guaranteed Maximum Price Amendment

for the following PROJECT:

(Name and address or location)

Troy Fire Station #4
2117 East Maple Road
Troy, MI 48084

THE OWNER:

(Name, legal status and address)

The City of Troy
500 West Big Beaver Road
Troy, MI 48084

THE CONSTRUCTION MANAGER:

(Name, legal status and address)

The Dailey Company
179 Northpointe Drive
Lake Orion, MI 48359

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

AIA Document A201™–2007, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

ARTICLE A.1

§ A.1.1 Guaranteed Maximum Price

Pursuant to Section 2.2.6 of the Agreement, the Owner and Construction Manager hereby amend the Agreement to establish a Guaranteed Maximum Price. As agreed by the Owner and Construction Manager, the Guaranteed Maximum Price is an amount that the Contract Sum shall not exceed. The Contract Sum consists of the Construction Manager's Fee plus the Cost of the Work, as that term is defined in Article 6 of this Agreement.

§ A.1.1.1 The Contract Sum is guaranteed by the Construction Manager not to exceed Three Million Six Hundred Seven Thousand Two Hundred and Fifty Dollars and no cents. (\$ 3,607,250.00), subject to additions and deductions by Change Order as provided in the Contract Documents.

§ A.1.1.2 Itemized Statement of the Guaranteed Maximum Price. Provided below is an itemized statement of the Guaranteed Maximum Price organized by trade categories, allowances, contingencies, alternates, the Construction Manager's Fee, and other items that comprise the Guaranteed Maximum Price.

(Provide below or reference an attachment.)

See Exhibit A.1 - GMP Cost Summary

§ A.1.1.3 Assumptions, if any, on which the Guaranteed Maximum Price is based:

See Exhibit A.2 – GMP Assumptions & Clarifications

§ A.1.1.4 The Guaranteed Maximum Price is based upon the following Specifications:

Int.

(Either list the Specifications here, or refer to an exhibit attached to this Agreement.)

See Exhibit A.3 – Project Specifications

Section	Title	Date	Pages
See Exhibit A.3			

§ A.1.1.5 The Guaranteed Maximum Price is based upon the following Drawings:
(Either list the Drawings here, or refer to an exhibit attached to this Agreement.)

See Exhibit A.4 – List of GMP Drawings

Number	Title	Date
See Exhibit A.4		

(Paragraphs deleted)
(Table deleted)
(Paragraphs deleted)
(Table deleted)
(Paragraphs deleted)
(Table deleted)
(Paragraph deleted)

ARTICLE A.2

§ A.2.1 The anticipated date of Substantial Completion established by this Amendment:

July 21, 2017 - Phase I Occupancy
Sept 27, 2017 - Phase II Final Completion

OWNER (Signature)

CONSTRUCTION MANAGER (Signature)

David Roberts, Fire Chief
(Printed name and title)

Stephen R. Dailey, President
(Printed name and title)

TROY FIRE STATION #4 - GMP COST SUMMARY		
Bid Pack	DESCRIPTION OF WORK	TOTAL COST
A	Testing and Special Inspections	\$14,000.00
B	Layout and Field Engineering	\$9,000.00
C	Temporary Fencing and Barricades	\$22,320.00
D	Building Demolition	\$27,015.00
E	Earthwork & Utilities	\$258,915.00
F	Asphalt Paving, Base and Curb	\$82,325.00
G	Landscape, Topsoil, Bench & Bike Rack	\$43,265.00
H	Foundations	\$72,700.00
I	Slab on Grade	\$223,504.00
J	Masonry	\$499,490.00
K	Structural Steel, Joist, Deck & Misc Iron	\$213,588.00
L	Millwork	\$22,400.00
M	Joint Sealants	\$12,595.00
N	Metal Roofing, Soffit & Trim	\$165,000.00
O	Single Ply Roofing	\$58,383.00
P	Hollow Metal Doors & Hardware	\$22,450.00
Q	Overhead and Bi-Folding Doors	\$134,001.00
R	Glass, Glazing & Sunshades	\$146,520.00
S	Drywall, Acoustic & Carpentry	\$89,844.00
T	Hard Tile	\$2,640.00
U	Carpet, Resilient & Athletic Flooring	\$15,050.00
V	Polished Concrete	\$42,250.00
W	Painting	\$23,968.00
X	Toilet Accessories & Urinal Screens	\$3,300.00
Y	Signage & Address Numbers	\$5,000.00
Z	Fire Protection	\$27,475.00
AA	Plumbing	\$175,885.00
BB	HVAC	\$125,500.00
CC	Electrical, Fire Alarm & Gen Set	\$301,610.00
DD	Flag Pole	\$3,500.00
TBD	Winter Conditions / Temp Enclosures	\$27,000.00
TBD	Undercuts / Poor Soils	\$24,000.00
SUBTOTAL:		\$2,894,493.00
	Preconstruction Services	\$28,540.00
	Construction Services	\$313,200.00
	General Conditions	\$119,250.00
	CM Fee <i>Fixed for Initial \$3,350,000</i>	\$80,000.00
SUBTOTAL:		\$3,435,483.00
	Construction Contingency	\$171,767.00
TOTAL GUARANTEED MAXIMUM PRICE (GMP):		\$3,607,250.00

TROY FIRE STATION #4
GMP ASSUMPTIONS & CLARIFICATIONS

1. The GMP is based solely on drawings, specifications and information received from Redstone Architects as referenced in Exhibits A.3 and A.4 and as clarified herein.
2. The Construction Contingency line item (and any savings resulting from subcontractor bidding) is for the contractor's exclusive use to complete the project as originally intended within the Guaranteed Maximum Price (GMP).
3. Any cost savings from the purchasing of individual GMP line items will accrue to the Construction Contingency. Upon completion of the project all unused contingency funds will revert back to the owner in full.
4. Construction Contingency shall not be used to fund changes in the GMP scope of work. Any change to the GMP scope of work shall be funded via Change Order to the contract.
5. Other than Coplay radiant heaters and Simplex Grinnell fire alarm all specifically named products are to be considered Basis of Design. Equivalents to the specifically named products are to be considered as long as they are acceptable aesthetically.
6. CAD backgrounds from architect and all engineers shall be provided to us at no charge. CAD as-built drawings are limited to civil work only. Other as-builts will be provided in a pdf format.
7. Hazardous Material and Asbestos Handling costs are strictly limited to that identified in TEC Reports 56253-01 dated 12-8-15 and 56253-02 dated 12-8-2013 (sic).
8. Bottom chord of structural bowstring trusses may be raised to an elevation that allows the trusses to be shipped in a single horizontal section.
9. Architecturally Exposed Structural Steel is limited to the Patio roof framing.
10. Buy American Steel requirements are limited to underground utilities (issued by HRC with civil specifications).
11. Air barrier in the masonry cavity wall is included.
12. Paint for all pre-finished items will be manufacturer's standard, non-premium color line.
13. Standing seam metal, fascia, soffits and copings to be fabricated from Kynar finished (20 year warranty) galvanized coated steel sheets, not aluminum.
14. Fire alarm is limited to monitoring the fire protection and duct detectors of the roof tops units. An addressable system with pull station and horns / strobes thru-out is not included.
15. Relocation of Owner Equipment is limited to Unimac extractor, air compressor and bottle fills station (with added unistrut) is included.
16. Installation of the Owner Furnished products are limited to Stove, Dishwasher, Marker Board, Lockers and Locker Bench.

**TROY FIRE STATION #4
GMP ASSUMPTIONS & CLARIFICATIONS****EXCLUSIONS FROM THE GMP**

1. The Owner is directly responsible for the following items outside the contractor's GMP:
 - a. All A/E (and their consultants) design fees & reimbursables.
 - b. Soil borings.
 - c. Land acquisition costs and demolition of existing residence.
 - d. Builders Risk and property insurance.
 - e. All permits (other than trade permits), plan review fees, assessments and tap fees.
 - f. All utility relocations including DTE, Comcast, ATT, WOW, and fiber.
 - g. Temporary utility costs during construction.
 - h. Removal or relocation of traffic signal (if necessary).
 - i. Design contingency.

2. The Owner is directly responsible to furnish and install its own FF&E items, including but not limited to the following items:
 - a. Acoustical wall panels or banners
 - b. Visual display or tackable wall boards/surfaces (furnish only – contractor installed)
 - c. Fire extinguishers
 - d. Projection screen
 - e. Washer and dryer
 - f. Lockers and benches (furnish only – contractor installed)
 - g. Appliances, vending, coffee machine and soda dispensers
 - h. Window treatments
 - i. Furniture & furnishings
 - j. Hose racks, washers, lifts, PPE storage and other Fire Department equipment
 - k. Low voltage cabling and devices
 - l. Door access and security
 - m. Audio visual and television equipment
 - n. Phone, data, radio & communications equipment

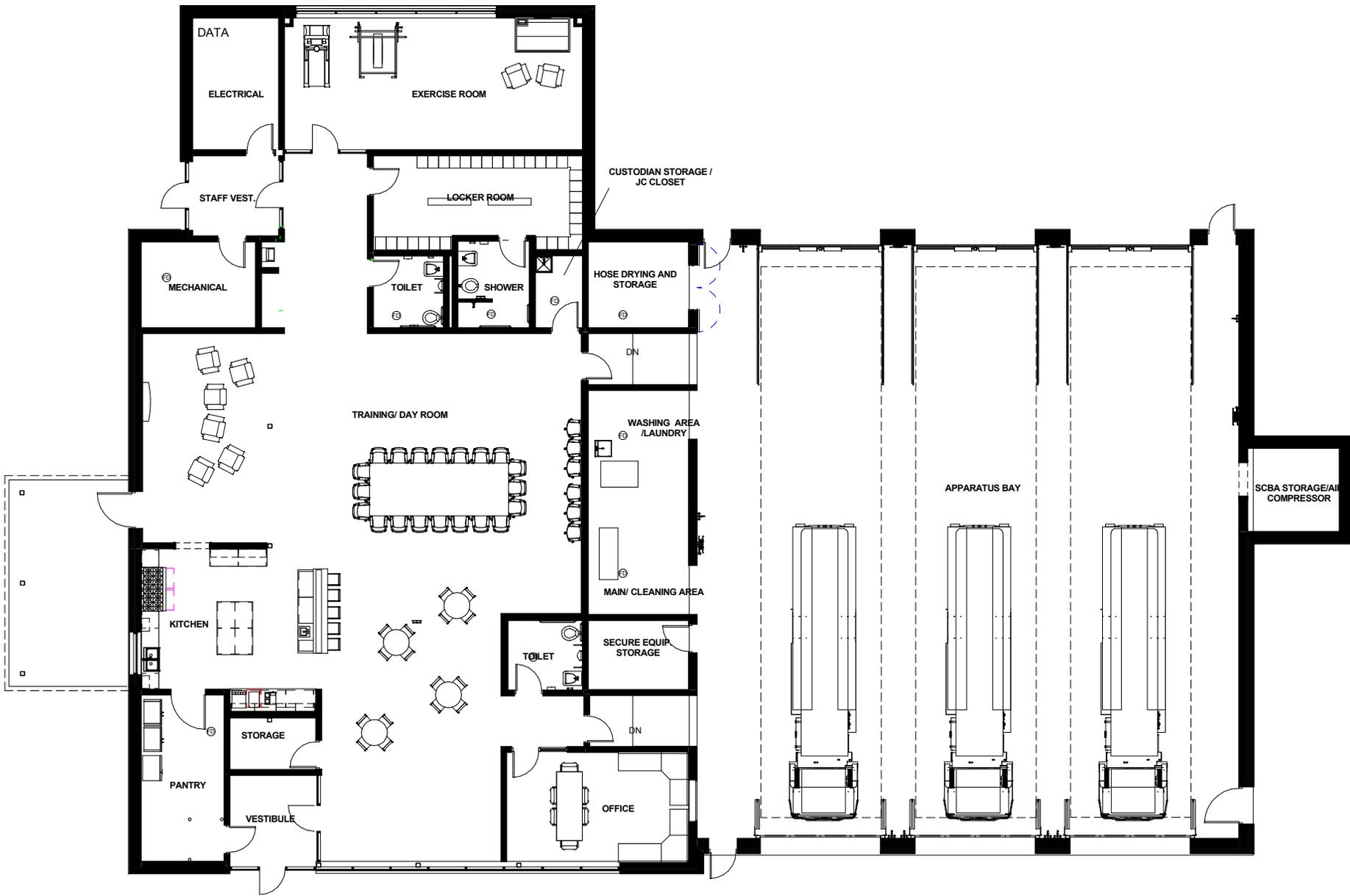
3. Color Audio Visual Route Survey.

4. Ansul Fire Protection system.



Troy, MI Fire Station No. 4







CITY COUNCIL AGENDA ITEM

Date: August 8, 2016

To: Brian Kischnick, City Manager

From: Mark F. Miller, Director of Economic and Community Development
Thomas Darling, Director of Financial Services
William J Huotari, Deputy City Engineer
Maggie Hughes, Management Analyst
Sarah Davis, Recreation Assistant
David Bluhm, Management Assistant
Eleanor Yoon, Management Assistant

Subject: Frightful 5K Traffic Control Plan

History

On October 23, 2016, the City of Troy will host the first ever Frightful 5K! As part of the Move Across Troy initiative, the event will support the long-term target of making the Big Beaver corridor more pedestrian friendly and invite participants to run through the heart of Troy: Big Beaver Road and Civic Center Campus.

As a crucial means to engage the community in Move Across Troy, Frightful 5K seeks to provide a fun, innovate event on Big Beaver Road that all participants can enjoy regardless of age or skill level. Home to numerous corporations and thriving businesses, Big Beaver Road draws tens of thousands of people to Troy and carries 50,000 vehicles on a weekday, yet light traffic on weekends makes the corridor a location with great potential for community events. By dedicating the entire six lane road solely to runners and walkers, the 5K run will offer a truly one of a kind, memorable experience for participants. Completing the race by looping around Civic Center Drive, the 5K route also highlights Troy's civic center campus and is an ideal combination of green and urban space. In addition, Frightful 5K will feature a 1K Pumpkin Family Fun Run on the field west of the Troy Community Center.

Frightful 5K is not a fundraising event, but a family-friendly community event that has great potential for growth. As it evolves into an annual event, the City Administration is confident that it will attract more participants each year and showcase Big Beaver Road and progress of Move Across Troy to the Troy residents.

Race Day Agenda

7:30 AM Race Day Registration
8:30 AM 5K Run
9:30 AM 1K Pumpkin Family Fun Run



CITY COUNCIL AGENDA ITEM

Proposed Race Routes and Traffic Control Plan

The 5K and 1K routes are attached in this packet for City Council review. The 1K route does not require any road closures. The 5K route requires road closures on two Oakland County roads (Livernois and Big Beaver Road), two city roads on the civic center campus (Town Center and Civic Center Drive), and six side streets on the north side of Big Beaver (Louis, Troy, Frankton, Helena, Talbot and Kilmer) from 7 AM to noon on October 23, 2016.

Two different jurisdictions oversee the route, the road closure on Livernois and Big Beaver Road must be addressed by the RCOC. The City of Troy needs to submit a 1) annual community event permit, 2) road closure request, and 3) Troy City Council resolution authorizing the road closure request and the permit application to the RCOC. Due to the duration of the closures, an official, signed detour route is not required. The Troy Police Department will provide two supervisors and ten police officers and utilize the attached traffic control plan to accommodate the Sunday morning traffic. Upon receiving Troy City Council approval, the proposed traffic control plan will be submitted to the RCOC for approval on August 25, 2016.

As per the road closures on city roads and side streets, this will be reviewed as part of the special event process.

Purchasing

No additional purchasing is necessary for the traffic control aspect of the event.

Financial

The cost for traffic control is budgeted in the Troy Police department and Department of Public Works' Fiscal Year 2016/17 Operating Budget.

The remaining cost of coordinating the event (e.g., promotion, course certification, merchandise printing and other) will be funded from the 2016/17 City Manager's Office Operating Budget. Dependent on runner turnout, City management hopes to break even for this inaugural event.

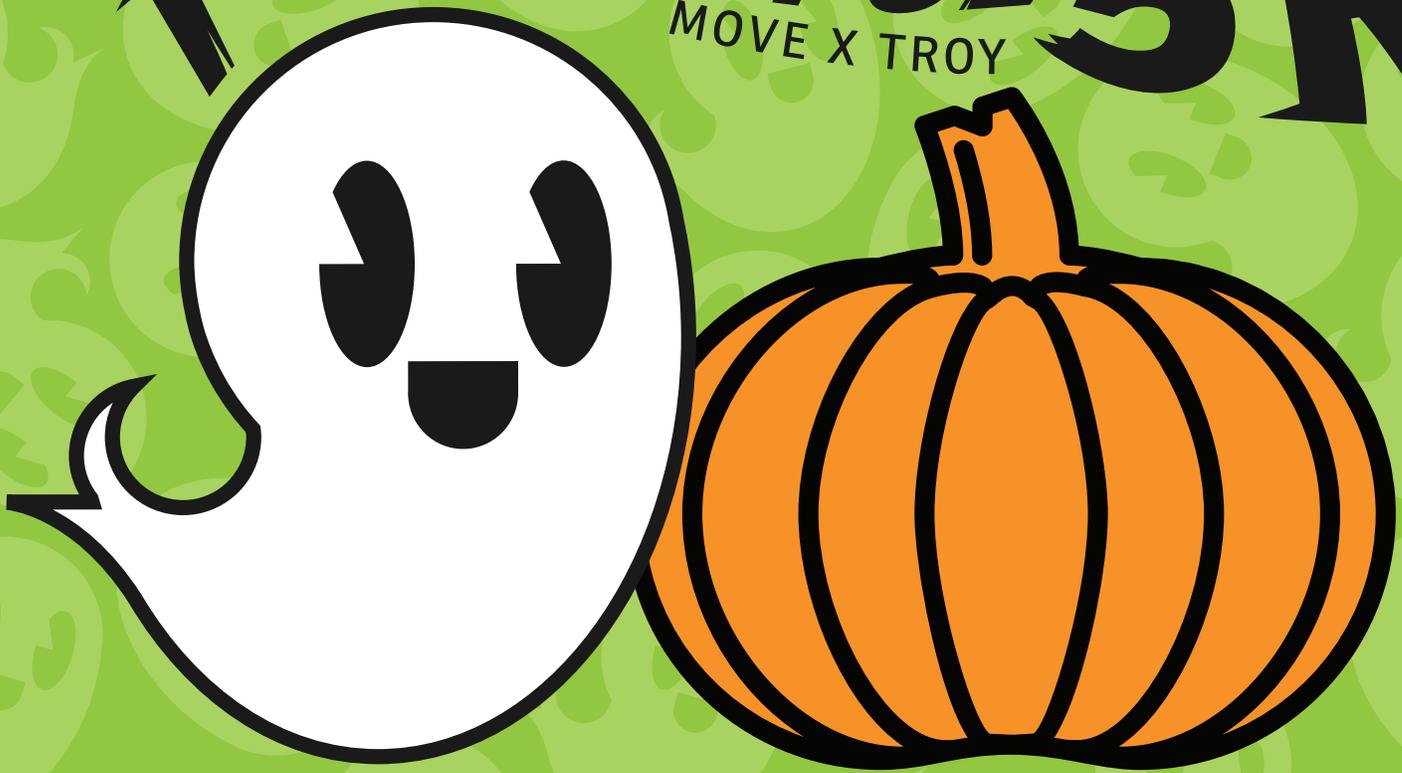
No budget amendment is necessary.

Recommendation

City management recommends that City Council approve hosting of the first Frightful 5K on October 23, 2016 and the road closure and the attached traffic control plan, which will be executed from 7 AM to noon. City management also recommends that City Council authorize the RCOC permit application for temporary county road closure.

FRIGHTFUL 5K

MOVE X TROY



*Join us on this
First Ever Halloween Event
Sunday, October 23*

Run through the heart of Troy, Big Beaver and Civic Center Campus!
Costumes are welcome!

Frightful 5K & 1K Pumpkin Family Fun Run

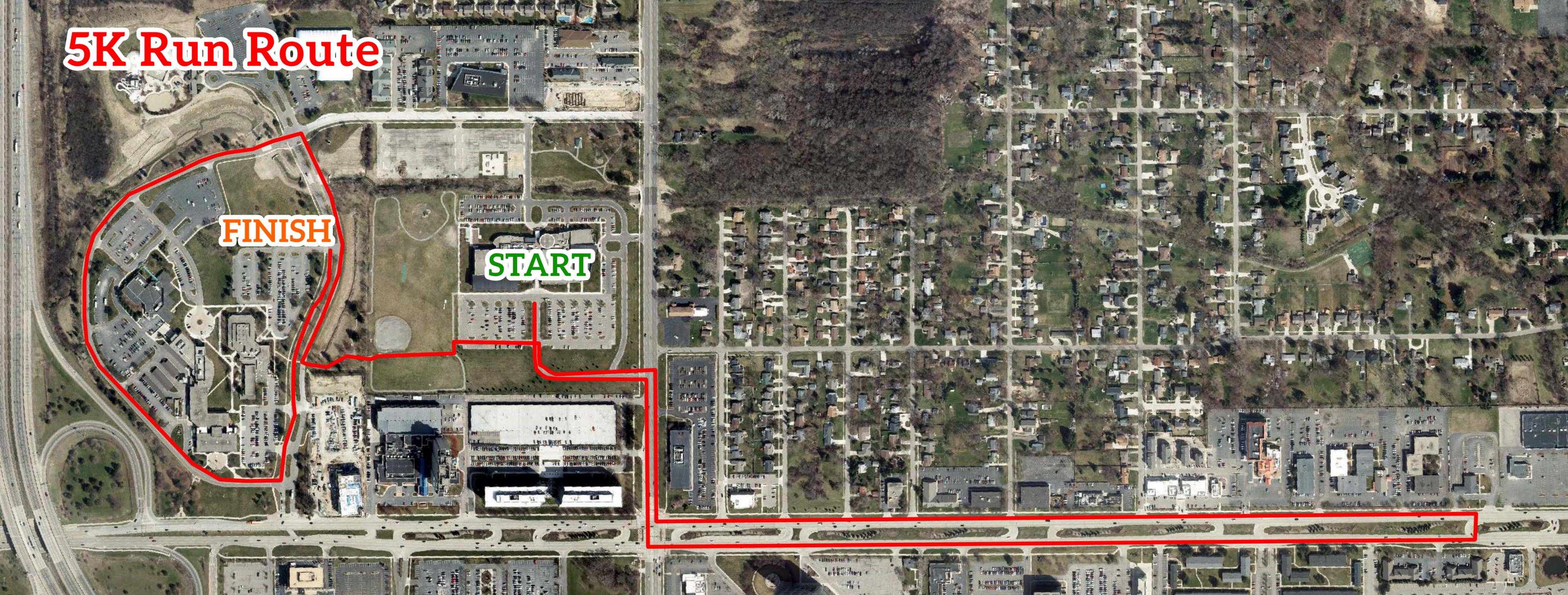
Register to run at troymi.gov/frightful5K

For more information and sponsorship opportunities,
please contact us at 248.524.3330 or frightful5k@troymi.gov.

5K Run Route

FINISH

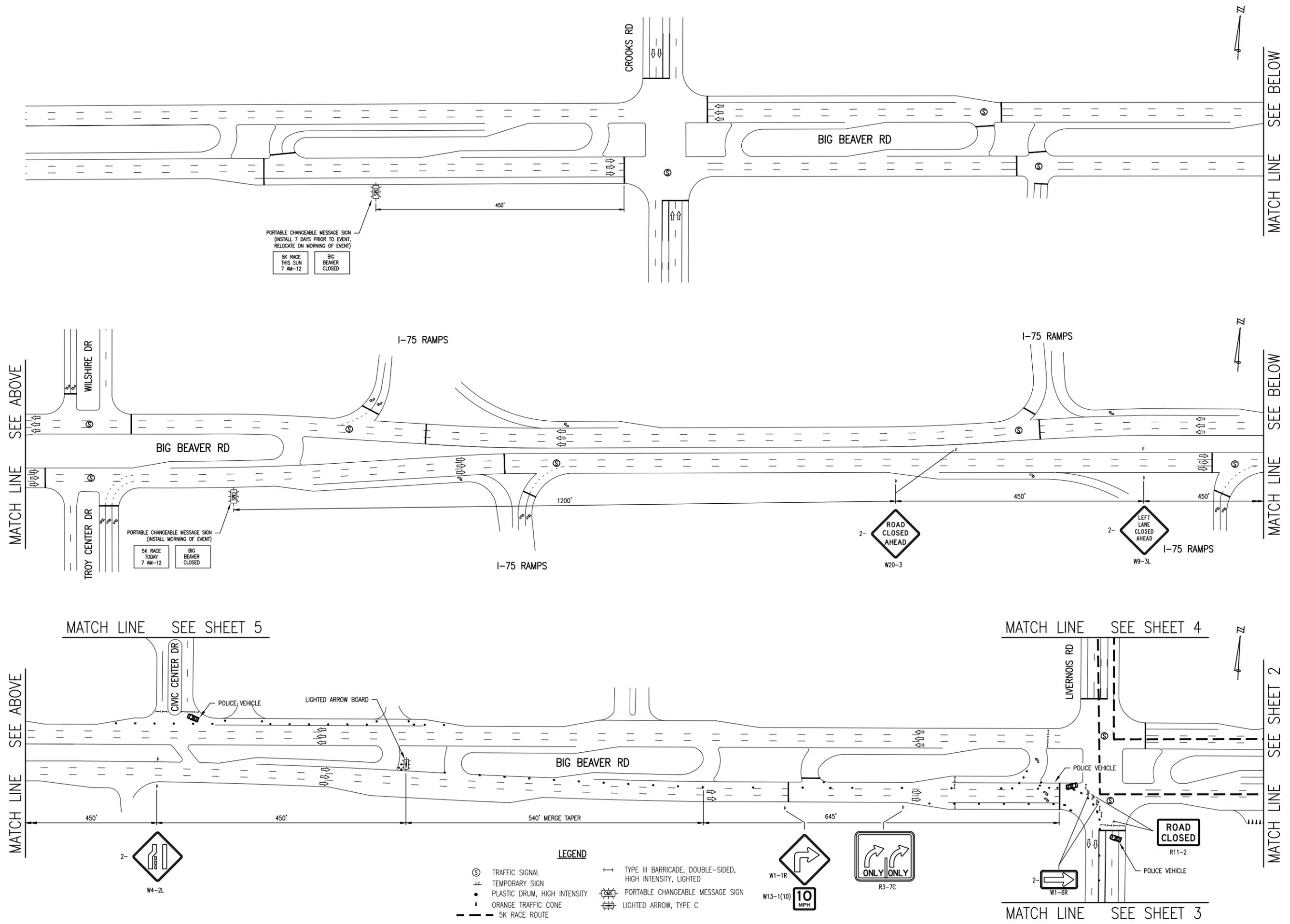
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1K Pumpkin Family Fun Run Route



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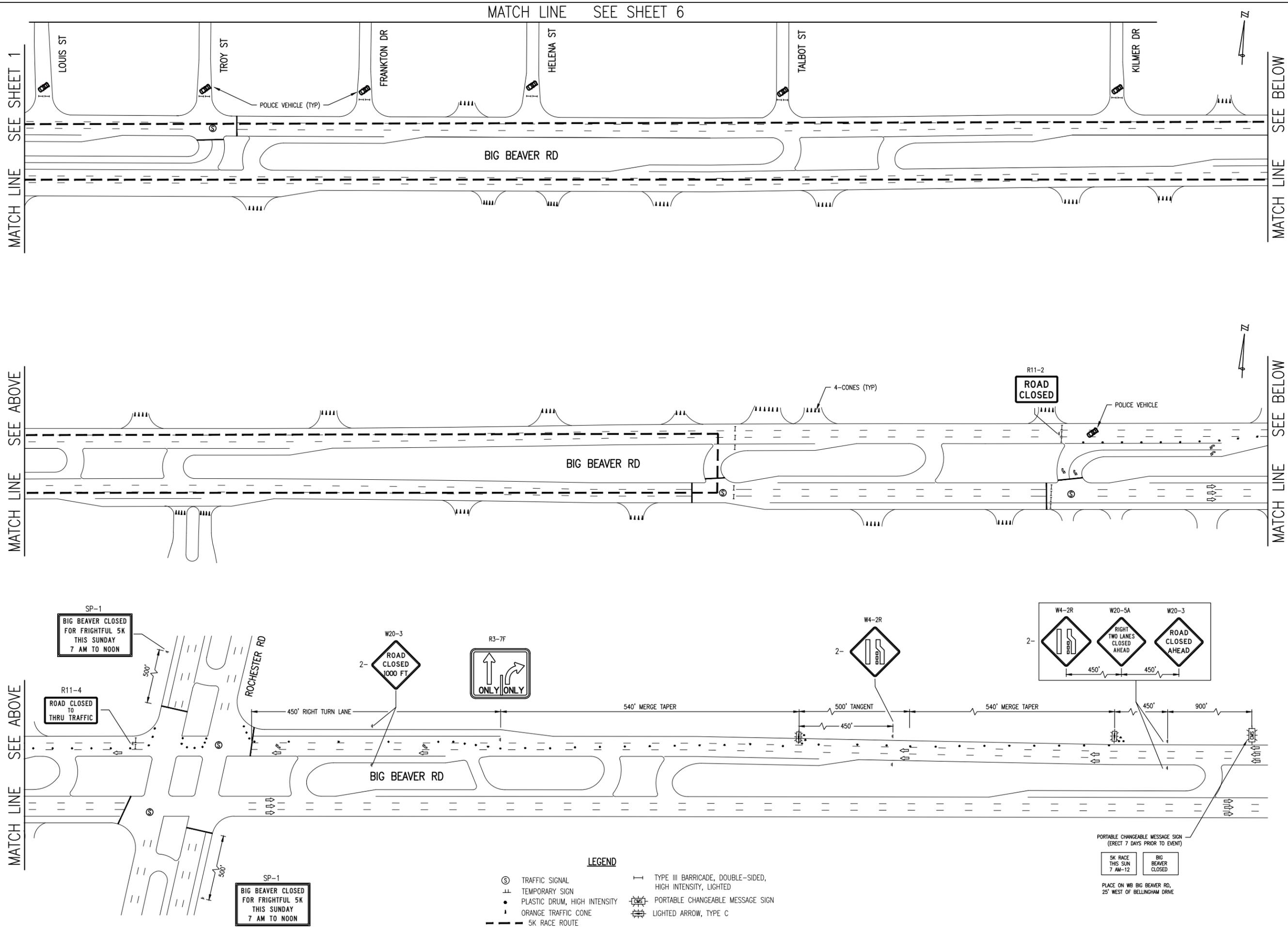
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01/26/14-01/30									

CITY OF TROY
FRIGHTFUL 5K RACE
TRAFFIC CONTROL PLAN

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- LEGEND**
- ⊙ TRAFFIC SIGNAL
 - ⊕ TEMPORARY SIGN
 - PLASTIC DRUM, HIGH INTENSITY
 - ORANGE TRAFFIC CONE
 - 5K RACE ROUTE
 - TYPE III BARRICADE, DOUBLE-SIDED, HIGH INTENSITY, LIGHTED
 - PORTABLE CHANGEABLE MESSAGE SIGN
 - LIGHTED ARROW, TYPE C

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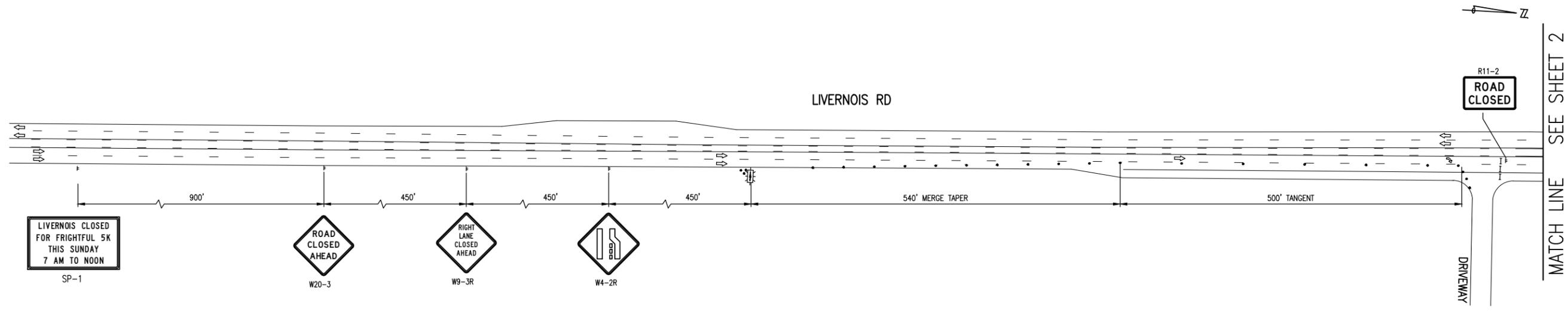
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CITY OF TROY
FRIGHTFUL 5K RACE
TRAFFIC CONTROL PLAN

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LIVERNOIS CLOSED
FOR FRIGHTFUL 5K
THIS SUNDAY
7 AM TO NOON

SP-1

ROAD
CLOSED
AHEAD

W20-3

RIGHT
LANE
CLOSED
AHEAD

W9-3R

ROAD
CLOSED
AHEAD

W4-2R

LIVERNOIS RD

540' MERGE TAPER

500' TANGENT

R11-2
ROAD
CLOSED

DRIVEWAY

MATCH LINE SEE SHEET 2

LEGEND

- Ⓢ TRAFFIC SIGNAL
- ±± TEMPORARY SIGN
- PLASTIC DRUM, HIGH INTENSITY
- ▲ ORANGE TRAFFIC CONE
- 5K RACE ROUTE
- I TYPE III BARRICADE, DOUBLE-SIDED, HIGH INTENSITY, LIGHTED
- Ⓜ PORTABLE CHANGEABLE MESSAGE SIGN
- Ⓛ LIGHTED ARROW, TYPE C

REVISIONS

HORIZONTAL VERT DATUM

SCALE H: V: 1"=40' 1"=4"

CITY/VILLAGE/TOWNSHIP

COUNTY

CADD

PROJ MGR

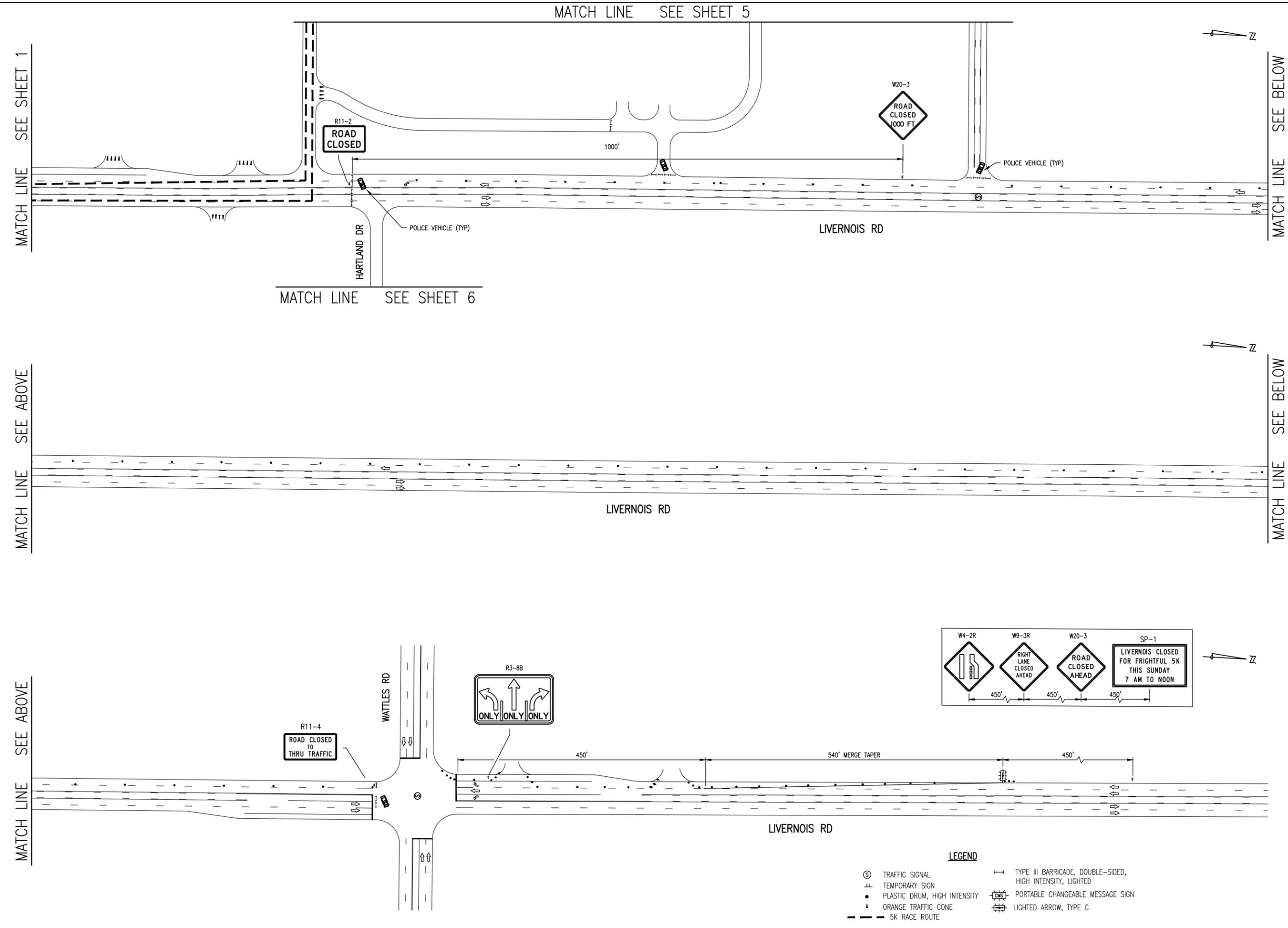
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DATE

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FRIGHTFUL 5K RACE
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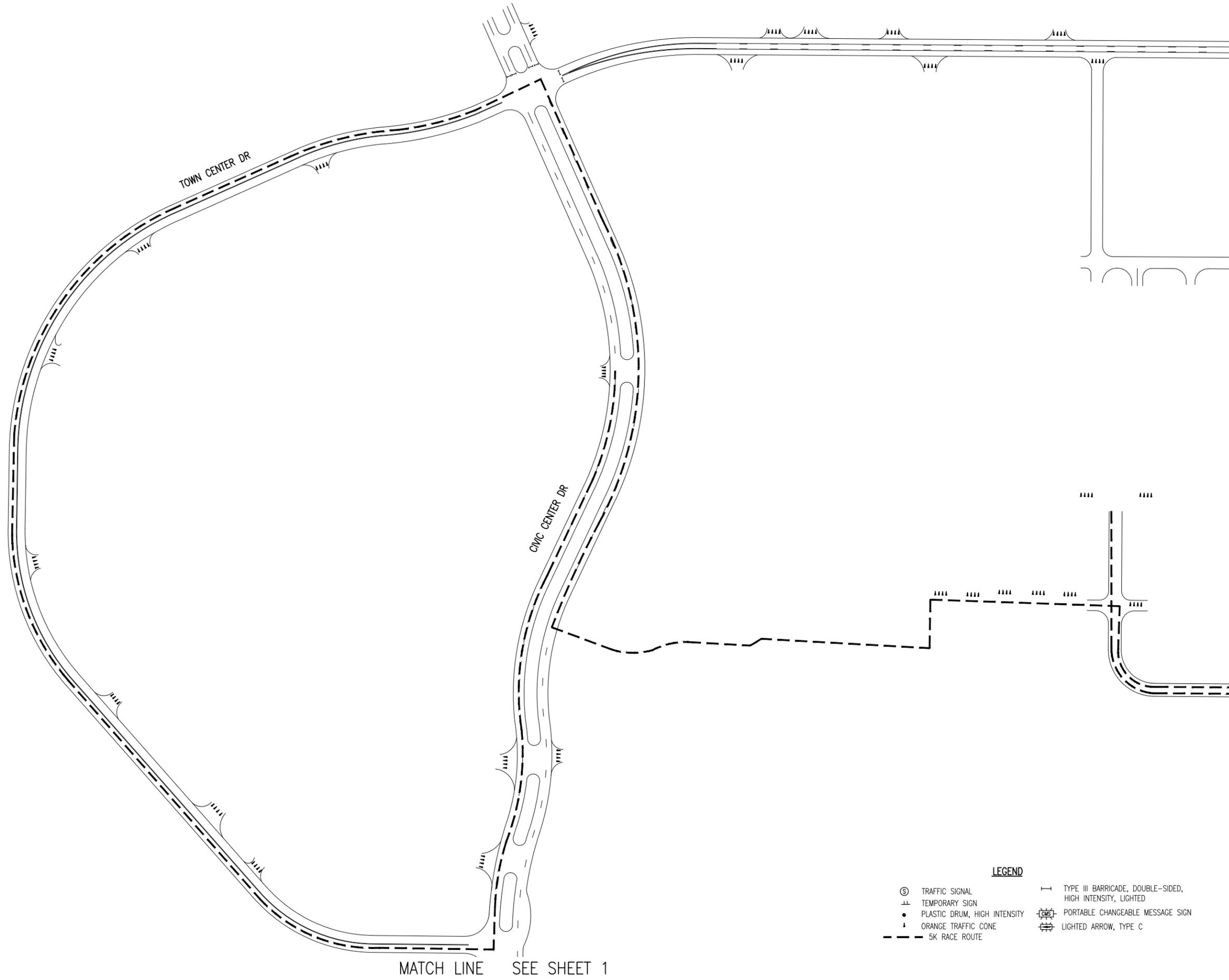
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DISTRICT	CITY/VILLAGE/TOWNSHIP	COUNTY	CADD	PROJ. NO.	ENG.	DATE
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CITY OF TROY
FRIGHTFUL 5K RACE
TRAFFIC CONTROL PLAN

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MATCH LINE SEE SHEET 1

MATCH LINE SEE SHEET 4

- LEGEND**
- ⊙ TRAFFIC SIGNAL
 - ⊕ TEMPORARY SIGN
 - PLASTIC DRUM, HIGH INTENSITY
 - ▲ ORANGE TRAFFIC CONE
 - 5K RACE ROUTE
 - I TYPE III BARRICADE, DOUBLE-SIDED, HIGH INTENSITY, LIGHTED
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CITY OF TROY
FRIGHTFUL 5K RACE
TRAFFIC CONTROL PLAN

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MATCH LINE SEE SHEET 4



MATCH LINE SEE SHEET 2

LEGEND

- Ⓢ TRAFFIC SIGNAL
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REVISIONS

HORIZONTAL

VERT DATUM

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SCALE

H: 1"=40'

V: 1"=4'

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CITY/VILLAGE/TOWNSHIP

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COUNTY

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PROJ MGR

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PROJ NUMBER

0126-16-0180

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07/26/16

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**CITY OF TROY
FRIGHTFUL 5K RACE
TRAFFIC CONTROL PLAN**

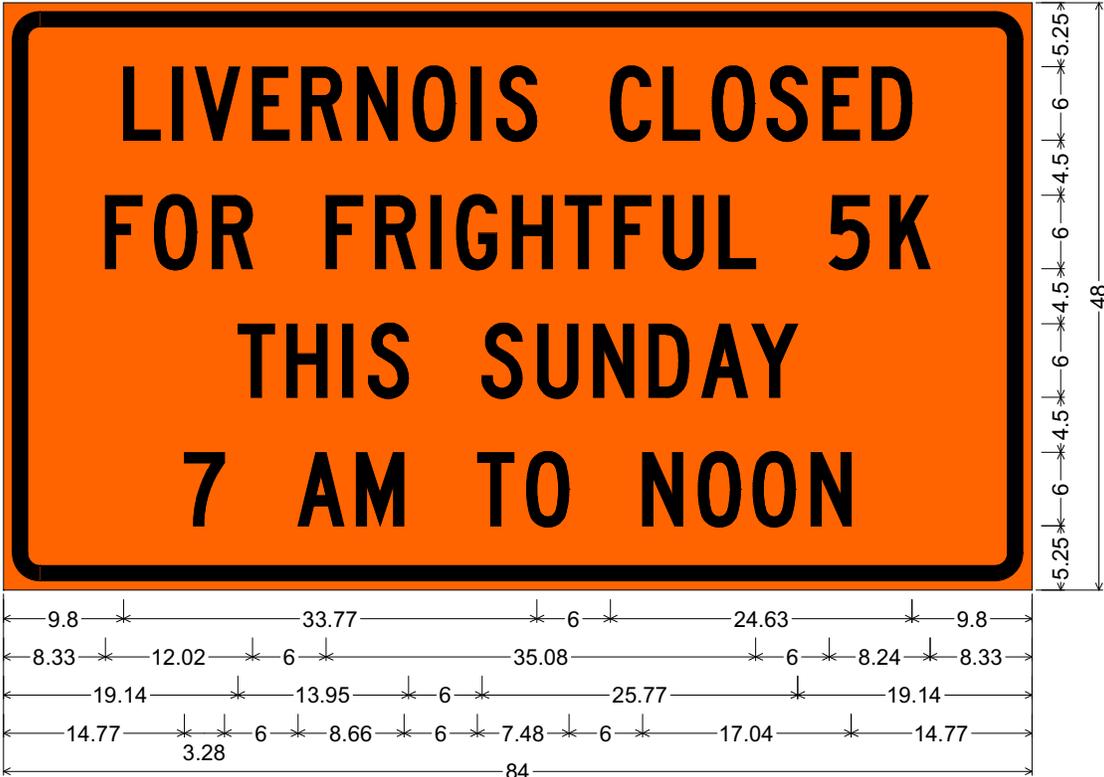
SHEET

6
OF Value

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3.00" Radius, 1.25" Border, 0.75" Indent, Black on Orange;
 "BIG BEAVER CLOSED" C; "FOR FRIGHTFUL 5K" C; "THIS SUNDAY" C; "7 AM TO NOON" C;



3.00" Radius, 1.25" Border, 0.75" Indent, Black on Orange;
 "LIVERNOIS CLOSED" C; "FOR FRIGHTFUL 5K" C; "THIS SUNDAY" C; "7 AM TO NOON" C;

A. CALL TO ORDER:

A Special Meeting of the Troy City Council was held on Wednesday, July 20, 2016, at City Hall, 500 W. Big Beaver Rd. Mayor Slater called the meeting to order at 6:04 PM.

B. ROLL CALL:

- a) Mayor Dane Slater
- Edna Abraham
- Ethan Baker
- Jim Campbell
- Dave Henderson
- Ellen Hodorek
- Ed Pennington

Vote on Resolution to Adjourn into Closed Session

Resolution #2016-07-118
Moved by Abraham
Seconded by Campbell

BE IT RESOLVED, That Troy City Council **SHALL ADJOURN** into Closed Session, as permitted by MCL 15.268 (h) (MCL 15.243(g)).

Yes: All-7
No: None

MOTION CARRIED

C. DISCUSSION ITEM:

C-1 Closed Session

D. PUBLIC COMMENT:

E. ADJOURNMENT:

The Meeting **ADJOURNED** at 8:55 PM.

Mayor Dane Slater

M. Aileen Dickson, MMC
City Clerk

Mr. Ryan Nast, Pastoral Intern, from Woodside Bible Church performed the Invocation. Brownies Troop #75784 from Costello Elementary led the Pledge of Allegiance to the Flag.

A. CALL TO ORDER:

A Regular Meeting of the Troy City Council was held on Monday, July 25, 2016, at City Hall, 500 W. Big Beaver Rd. Mayor Slater called the meeting to order at 7:35 PM.

B. ROLL CALL:

- a) Mayor Dane Slater
Edna Abraham
Ethan Baker
Jim Campbell
Dave Henderson
Ellen Hodorek
Mayor Pro Tem Ed Pennington

C. CERTIFICATES OF RECOGNITION AND SPECIAL PRESENTATIONS:

C-1 On Behalf of the City of Troy Employees' Casual for a Cause Program for the Months of March and April 2016, Community Affairs Director Cindy Stewart Will Present a Check in the Amount of \$710 to Alyse Wesorick, Development Manager of March of Dimes

C-2 Certificate of Recognition to Athens High School Students Griffin Olis, Michael Frazier, Mustafa Rasheed, and Zehn Wani, First Place Winners in the High School – Central Division of the C-SPAN 2016 StudentCam Documentary Competition. C-SPAN Received 2,887 Films from Almost 6,000 Students – the Most Entries and Student Participation in the 12 Years of Competition. Entries Came from 45 States, as well as Washington DC, the Virgin Islands, Taiwan, and the United Arab Emirates. *(Introduced by: Mayor Dane Slater)*

D. CARRYOVER ITEMS:

D-1 No Carryover Items

E. PUBLIC HEARINGS:

E-1 No Public Hearings

F. PUBLIC COMMENT FOR ITEMS ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:

G. CITY COUNCIL/CITY ADMINISTRATION RESPONSE/REPLY TO PUBLIC COMMENT:

H. POSTPONED ITEMS:

H-1 No Postponed Items

I. REGULAR BUSINESS:

I-1 Board and Committee Appointments: a) Mayoral Appointments – None; b) City Council Appointments – None

a) Mayoral Appointments: None

b) City Council Appointments: None

I-2 Board and Committee Nominations: a) Mayoral Nominations – Global Troy Advisory Committee, Local Development Finance Authority, Volunteer Firefighter Incentive Plan Board; b) City Council Nominations – Charter Revision Committee, Liquor Advisory Committee, Traffic Committee, Volunteer Firefighter Incentive Plan Board, Zoning Board of Appeals

a) Mayoral Nominations:

Resolution #2016-07-119
Moved by Slater
Seconded by Pennington

RESOLVED, That the Mayor of the City of Troy hereby **FORWARDS** the following nominated person(s) to serve on the Boards and Committees as indicated to the next Regular City Council Meeting for action:

Global Troy Advisory Committee

Appointed by Mayor
11 Regular Members
3 Year Term

Nominations to the Global Troy Advisory Committee:

Term Expires: 4/30/2019

Rouba Samman

Yes: All-7
No: None

MOTION CARRIED

b) City Council Nominations: City Council took no action on this item.

I-3 Closed Session Requested

Resolution #2016-07-120
Moved by Pennington
Seconded by Baker

BE IT RESOLVED, That Troy City Council **SHALL MEET** in Closed Session, as permitted by MCL 15.268 (h) (MCL 15.243(g)).

Yes: Abraham, Baker, Henderson, Hodorek, Pennington, Slater
No: Campbell

MOTION CARRIED

J. CONSENT AGENDA:

J-1a Approval of “J” Items NOT Removed for Discussion

Resolution #2016-07-121-J-1a
Moved by Henderson
Seconded by Abraham

RESOLVED, That Troy City Council hereby **APPROVES** all items on the Consent Agenda as printed.

Yes: All-7
No: None

MOTION CARRIED

J-1b Address of “J” Items Removed for Discussion by City Council

J-2 Approval of City Council Minutes

Resolution #2016-07-121-J-2

RESOLVED, That Troy City Council hereby **APPROVES** the following Minutes as submitted:

- a) Special City Council Minutes-Draft – July 11, 2016
- b) City Council Minutes-Draft – July 11, 2016

J-3 Proposed City of Troy Proclamations: None Submitted

J-4 Standard Purchasing Resolutions:

a) **Standard Purchasing Resolution 1: Award to Low Bidder – Contract 16-8 – Wattles Culvert at the Rouge River**

Resolution #2016-07-121-J-4a

RESOLVED, That Troy City Council hereby **AWARDS** Contract No. 16-8, Wattles Culvert at the Rouge River, to *Inland Waters Pollution Control, 4086 Michigan Avenue, Detroit, MI 48210*, for their low bid of \$199,140.00.

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon submission of proper contract and bid documents, including bonds, insurance certificates and all specified requirements, and if additional work is required such additional work is **AUTHORIZED** in an amount not to exceed 25% of the total project cost.

b) **Standard Purchasing Resolution 4 and Budget Amendment: Wayfinding Signage Phase 2 – Troy Public Library**

Resolution #2016-07-121-J-4b

WHEREAS, In March 2016, the Troy City Council approved a contract with Sign Concepts dba ASI Signage Innovations of Troy, Michigan, to install Phase 2 of the Wayfinding Signage package in the Troy Public Library, in order to make the Library easier for users to navigate the building and to find materials and areas; and,

WHEREAS, This project was originally to be completed by June 30, 2016, but due to delays in obtaining building materials, the completion date has been moved to July 31, 2016; and,

WHEREAS, Funding for the project will require a budget appropriation and/or re-appropriation from the previous fiscal year;

THEREFORE, BE IT RESOLVED, That Troy City Council **APPROVES** a budget amendment to the Library's fund for the transfer out to the Capital Projects Fund along with the associated transfer into the Capital Projects Fund and appropriation for installation of Phase 2 of the Wayfinding Signage package in the Troy Public Library in the amount of \$28,240.

c) **Standard Purchasing Resolution 4 and Budget Amendment: Skylight and Lintel Replacement – Troy Public Library**

Resolution #2016-07-121-J-4c

WHEREAS, In March 2016, The Troy City Council approved a contract with United Business Technologies, of Troy, Michigan, to replace skylights and lintels in the Troy Public Library, in order to stop water intrusion into the building and to protect the safety and health of the public and staff; and,

WHEREAS, This project was originally to be completed by June 30, 2016, but due to delays in obtaining building materials, the completion date has been moved to August, 2016; and,

WHEREAS, Funding for the project will require a budget appropriation and/or re-appropriation from the previous fiscal year;

THEREFORE, BE IT RESOLVED, That Troy City Council **APPROVES** a budget amendment to the Library's fund for the transfer out to the Capital Projects Fund along with the associated transfer into the Capital Projects Fund and appropriation for installation of new skylights and lintels in the Troy Public Library in the amount of \$142,060.

d) Standard Purchasing Resolution 2: Award to Lowest Bidder Meeting Specifications – Traffic Control Signs and Posts

Resolution #2016-07-121-J-4d

RESOLVED, That Troy City Council hereby **AWARDS** one-year contracts to provide Traffic Control Signs and Posts on a proposal by proposal basis to the three (3) lowest total bidders meeting specifications for an estimated total cost of \$61,136.58; as detailed below and at unit prices contained in the bid tabulation, opened July 7, 2016, a copy of which shall be **ATTACHED** to the original Minutes of this meeting, with the contract expiring June 30, 2017.

Bidder	Proposal	Estimated Total
Vulcan Signs	B, C, F, G, K	\$29,274.05
Lightle Enterprises of Ohio LLC	I	\$2,930.00
Dornbos Sign & Safety	A, D, E, J	\$28,932.53
Estimated Grand Total		\$61,136.58

J-5 Request for Acceptance of Two Warranty Deeds and Three Permanent Easements for Estates at Willowbrook Site Condominium – Section 24, Sidwell #88-20-24-100-005 to 012

Resolution #2016-07-121-J-5

RESOLVED, That Troy City Council hereby **ACCEPTS** two warranty deeds for public roads and detention purposes, and three permanent easements for public utilities, storm sewer & surface drainage, and sidewalk from Langham Investments, LLC, owner of the properties having Sidwell #88-20-24-100-005 to 012.

BE IT FURTHER RESOLVED, That the City Clerk is hereby **DIRECTED** to record the two warranty deeds and three permanent easements with the Oakland County Register of Deeds, copies of which shall be **ATTACHED** to the original Minutes of this meeting.

J-6 Request for Acceptance of Two Permanent Easements from Anil Shakhapur and Kaveri A. Shakhapur – Sidwell #88-20-23-252-024

Resolution #2016-07-121-J-6

RESOLVED, That Troy City Council hereby **ACCEPTS** two permanent easements for sidewalk and storm sewer & surface drainage from Anil Shakhapur and Kaveri A. Shakhapur, owners of the property having Sidwell #88-20-23-353-024.

BE IT FURTHER RESOLVED, That the City Clerk is hereby **DIRECTED** to record the easements with the Oakland County Register of Deeds, copies of which shall be **ATTACHED** to the original Minutes of this meeting.

J-7 Bid Waiver – Standard Purchasing Resolution 3: Two Year Contract Renewal Contract 16-9 – 2017 and 2018 Joint and Crack Sealing Programs

Resolution #2016-07-121-J-7

RESOLVED, That Troy City Council hereby **RENEWS** for two years, Contract No. 16-9, for the 2017 and 2018 Joint & Crack Sealing Programs, with *Michigan Joint Sealing, Inc., 28830 W. Eight Mile, Suite 103, Farmington Hills, MI 48336* for \$150,000 in 2016-17 and \$150,000 in the 2017-18 budget years.

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon submission of proper contract and bid documents, including bonds, insurance certificates and all specified requirements, and if additional work is required such additional work is **AUTHORIZED** in an amount not to exceed 15% of the total project cost.

J-8 Budget Amendment and Standard Purchasing Resolution 4: MiDEAL Extended Purchasing Program – Service Body with Underbody PTO Air Compressor and Generator

Resolution #2016-07-121-J-8

RESOLVED, That Troy City Council hereby **APPROVES** the purchase of one (1) Monroe Custom Service Body with underbody PTO Air Compressor & Generator for the Public Works Water & Sewer Division from *Truck & Trailer Specialties Inc. of Howell, MI*, an authorized Monroe Service Body dealer as per the MiDEAL Extended Purchasing Program; Contract #071B1300074 as per the prices detailed in the quotation for an estimated total cost of \$41,737.00; a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

BE IT FURTHER RESOLVED, That this purchase was budgeted and funds were available in the 2015/2016 Water Fund Account General Equipment account and further research was needed to understand the service body truck specification; this purchase **REQUIRES** a budget amendment.

BE IT FINALLY RESOLVED, That Troy City Council **APPROVES** a budget amendment to the 2016/2017 Water Fund General Equipment Account for the purchase of one (1) Monroe Custom Service Body with underbody PTO Air Compressor & Generator in the amount of \$41,737.00.

K. MEMORANDUMS AND FUTURE COUNCIL AGENDA ITEMS:

K-1 Announcement of Public Hearings: None Submitted

K-2 Memorandums (Items submitted to City Council that may require consideration at some future point in time):

- a) Master Plan Update – Approval of Draft Master Plan

L. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:

Ryan Johnson Discussed the tax assessment for his property.

M. CITY COUNCIL/CITY ADMINISTRATION RESPONSE/REPLY TO PUBLIC COMMENT:

Nino Licari, City Assessor, provided further information regarding Mr. Johnson's appeal of his tax assessment. Mr. Licari explained that the City Council does not have jurisdiction to make corrections to a local tax assessment since it is a State of Michigan issue at this point.

N. COUNCIL REFERRALS:

Items Advanced to the City Manager by Individual City Council Members for Placement on the Agenda

N-1 No Council Referrals Advanced**O. COUNCIL COMMENTS:**

O-1 Council Comments

Mayor Slater discussed the recent epidemic of violence against police officers. He asked for consensus of City Council to offer support to the Troy Police Department and asked the City Manager if additional funding is needed to provide additional staffing or equipment to ensure the safety of our police personnel. Mayor Slater asked Mr. Kischnick to meet with Chief Mayer regarding additional needs of the Police Department. There was a consensus of City Council to provide any additional funding necessary to the Police Department to ensure the safety of Troy Police personnel.

Council Member Hodorek discussed the Troy Area Food Fight and encouraged all to donate nonperishable food items to the boxes provided in various locations throughout Troy. The Food Fight benefits Gleaners Community Food Bank. Cash donations may also be made at www.gcfb.org.

P. REPORTS:

P-1 Minutes – Boards and Committees:

- a) Building Code Board of Appeals-Final – June 1, 2016
 - b) Planning Commission-Draft – June 28, 2016
 - c) Planning Commission-Final – June 28, 2016
 - d) Building Code Board of Appeals-Draft – July 6, 2016
 - e) Planning Commission-Draft – July 12, 2016
- Noted and Filed

P-2 Department Reports:

- a) 2016 Second Quarter Litigation Report
 - b) Petition Submitted by Wattles Square Subdivision
- Noted and Filed

P-3 Letters of Appreciation:

- a) To Chief Roberts from Richard Dylewski Jr., City of Clawson Fire Chief, Regarding Assistance with the Clawson 4th of July Fireworks Events
 - b) To Troy Fire Department from the American Red Cross
- Noted and Filed

P-4 Proposed Proclamations/Resolutions from Other Organizations: None Submitted

Q. COMMENTS ON ITEMS ON OR NOT ON THE AGENDA FROM MEMBERS OF THE PUBLIC OUTSIDE OF TROY (NOT RESIDENTS OF TROY AND NOT FROM TROY BUSINESSES):

The Meeting **RECESSED** at 8:10 PM.

The Meeting **RECONVENED** at 8:22 PM.

R. CLOSED SESSION:

R-1 Closed Session – Continued Closed Session Discussion

S. ADJOURNMENT:

The Meeting **ADJOURNED** at 12:04 AM.

Mayor Dane Slater

M. Aileen Dickson, MMC
City Clerk

A. CALL TO ORDER:

A Special Meeting of the Troy City Council was held on Wednesday, July 27, 2016, at City Hall, 500 W. Big Beaver Rd. Mayor Slater called the meeting to order at 12:33 PM.

B. ROLL CALL:

- a) Mayor Dane Slater
- Edna Abraham
- Ethan Baker
- Jim Campbell - Absent
- Dave Henderson
- Ellen Hodorek
- Ed Pennington

Vote on Resolution to Adjourn into Closed Session

Resolution #2016-07-122
Moved by Henderson
Seconded by Pennington

BE IT RESOLVED, That Troy City Council **SHALL ADJOURN** into Closed Session, as permitted by MCL 15.268 (h) (MCL 15.243(g)).

Yes: Slater, Abraham, Baker, Henderson, Hodorek, Pennington
No: None
Absent: Campbell

MOTION CARRIED

C. DISCUSSION ITEM:

C-1 Closed Session

Vote on Resolution to Waive the Rules of Procedure for the City Council, Rule #4D – Special Meeting Order of Business to Add an Item on the Agenda

Resolution #2016-07-123
Moved by Slater
Seconded by Pennington

RESOLVED, That Troy City Council hereby **WAIVES** the Rules of Procedure for the City Council, Rule *#4D Special Meeting Order of Business* to add an Item on the Agenda.

Yes: Abraham, Baker, Henderson, Hodorek, Pennington, Slater
No: None
Absent: Campbell

MOTION CARRIED

C-2 Resolution to Approve a Media Statement

Resolution #2016-07-124

Moved by Slater

Seconded by Baker

RESOLVED, That Troy City Council hereby **APPROVES** the media statement discussed at the Special Meeting held on July 27, 2016, and **AUTHORIZES** City Administration to release the statement in response to any media inquiries.

Yes: Baker, Henderson, Hodorek, Pennington, Slater, Abraham

No: None

Absent: Campbell

MOTION CARRIED

D. PUBLIC COMMENT:

E. ADJOURNMENT:

The Meeting **ADJOURNED** at 1:27 PM.

Mayor Dane Slater

M. Aileen Dickson, MMC
City Clerk



CITY COUNCIL AGENDA ITEM

Date: July 21, 2016

To: Brian Kischnick, City Manager

From: Mark F. Miller, Director of Economic and Community Development
Steven J. Vandette, City Engineer
Larysa Figol, Sr. Right-of-Way Representative

Subject: Request for Acceptance of Four Permanent Easements from GFA Development, Inc.
Sidwell #88-20-28-477-042 & 043

History

As part of the redevelopment of two residential parcels located in the southwest ¼ of Section 28 on Forthton Street, west of Livernois and north of John R roads, the Engineering department received two permanent easements for storm sewers & surface drainage and two permanent easements for sidewalks from GFA Development, Inc., owner of the property having Sidwell #88-20-28-477-042 & 043.

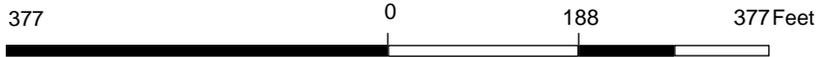
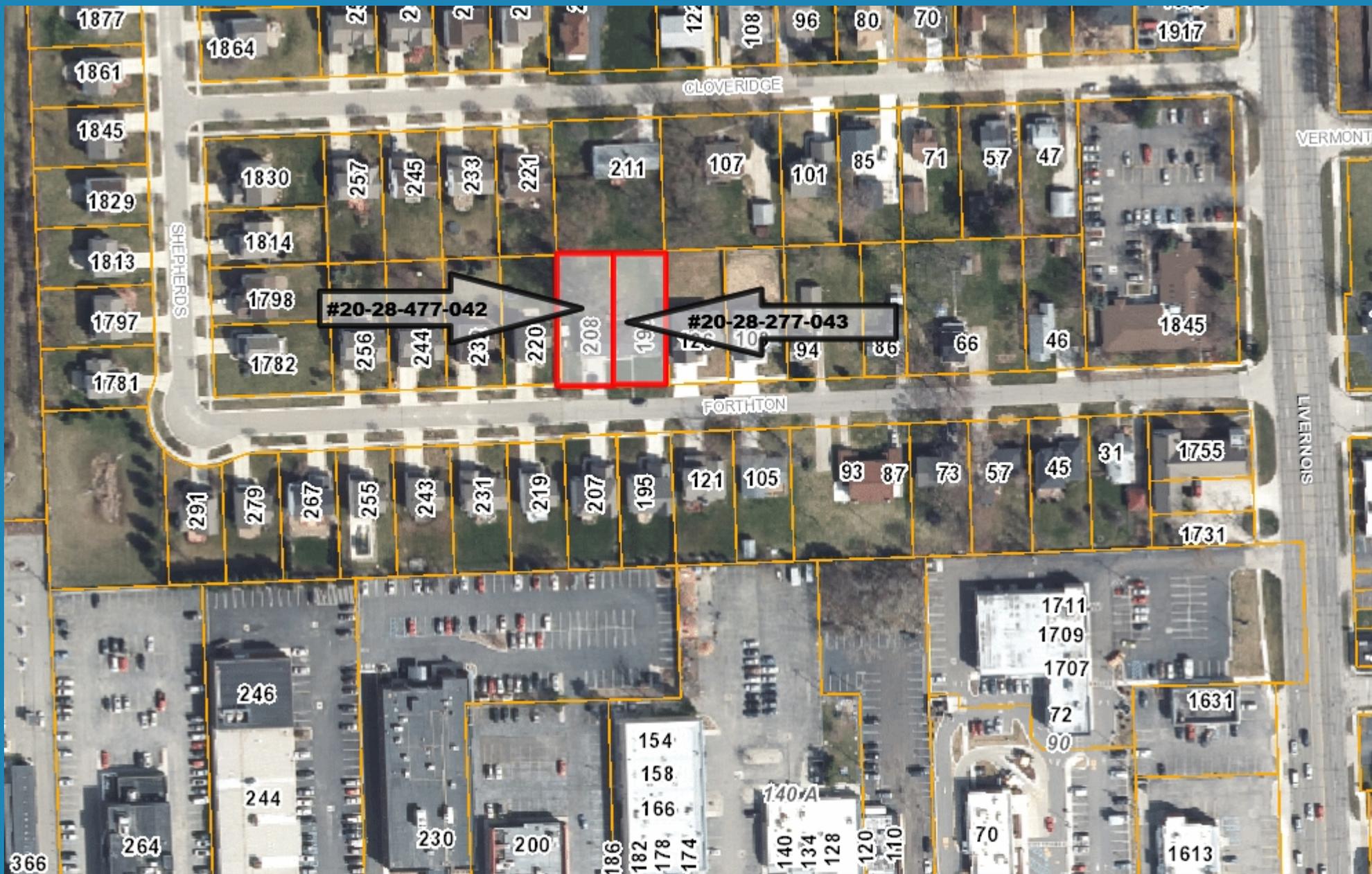
The format and content of these easements is consistent with conveyance documents previously accepted by City Council.

Financial

The consideration amount on each document is \$1.00.

Recommendation

City Management recommends that City Council accept the attached permanent easements consistent with our policy of accepting easements for development and improvement purposes.



Note: The information provided by this application has been compiled from recorded deeds, plats, tax maps, surveys, and other public records and data. It is not a legally recorded map survey. Users of this data are hereby notified that the source information represented should be consulted for verification.

PERMANENT EASEMENT

Sidwell #88-20-28-477-042 (pt of)
Resolution #

GFA DEVELOPMENT, INC., a Michigan corporation, Grantor(s), whose address is 3301 Mirage, Troy, MI 48083, for and in consideration of the sum of: One and no/100 Dollar (\$1.00) paid by the **CITY OF TROY**, a Michigan municipal corporation, Grantee, whose address is 500 West Big Beaver Road, Troy, Michigan, 48084 grants to the Grantee the right to construct, operate, maintain, repair and/or replace **storm sewers and surface drainage**, said easement for land situated in the City of Troy, Oakland County, Michigan described as:

The east 5 feet of the property described as all of Lot 47 and west 1.21 feet of Lot 48, Clover ridge Subdivision No. 1, part of the SE1/4 of Section 28, T2N, R11E, City of Troy, Oakland County, Michigan. Plat recorded in Liber 17, Page 10, Oakland County Register of Deeds.

and to enter upon sufficient land adjacent to said improvement(s) for the purpose of the construction, operation, maintenance, repair and/or replacement thereof.

The premises so disturbed by the exercise of any of the foregoing powers shall be reasonably restored to its original condition by the Grantee.

This instrument shall be binding upon and inure to the benefit of the parties hereto, their heirs, representatives, successors and assigns and the covenants contained herein shall run with the land.

IN WITNESS WHEREOF, the undersigned hereunto affixed 1 signature(s) this 21st day of July A.D. 2016.

GFA DEVELOPMENT, INC.
a Michigan corporation

By [Signature] (L.S.)
*Gary Abitheira
Its President

STATE OF MICHIGAN)
COUNTY OF OAKLAND)

The foregoing instrument was acknowledged before me this 21st day of July, 2016, by Gary Abitheira, President of GFA Development, Inc., a Michigan corporation on behalf of the corporation.

LARYSA FIGOL
Notary Public, Oakland County, Michigan
Acting in Oakland County, Michigan
My Commission Expires 03/02/2018

[Signature]
*
Notary Public, _____ County, Michigan
My Commission Expires _____
Acting in _____ County, Michigan

Prepared by: Larysa Figol, SR/WA
City of Troy
500 W. Big Beaver Road
Troy, MI 48084

Return to: City Clerk
City of Troy
500 W. Big Beaver Road
Troy, MI 48084

PERMANENT EASEMENT

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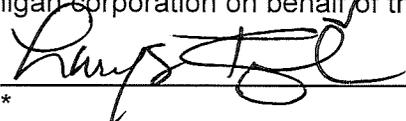
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By  (L.S.)
*Gary Abitheira
Its President

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Notary Public, Oakland County, Michigan
Acting in Oakland County, Michigan
My Commission Expires 03/02/2018


*
Notary Public, _____ County, Michigan
My Commission Expires _____
Acting in _____ County, Michigan

Prepared by: Larysta Figol, SR/WA
City of Troy
500 W. Big Beaver Road
Troy, MI 48084

Return to: City Clerk
City of Troy
500 W. Big Beaver Road
Troy, MI 48084

PLEASE SIGN IN BLUE INK AND PRINT OR TYPE NAMES IN BLACK INK UNDER SIGNATURES

PERMANENT EASEMENT

Sidwell #88-20-28-477-043 (pt of)
Resolution #

GFA DEVELOPMENT, INC., a Michigan corporation, Grantor(s), whose address is 3301 Mirage, Troy, MI 48083, for and in consideration of the sum of: One and no/100 Dollar (\$1.00) paid by the **CITY OF TROY**, a Michigan municipal corporation, Grantee, whose address is 500 West Big Beaver Road, Troy, Michigan, 48084 grants to the Grantee the right to construct, operate, maintain, repair and/or replace **sidewalks**, said easement for land situated in the City of Troy, Oakland County, Michigan described as:

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a Michigan corporation

By [Signature] (L.S.)
*Gary Abitheira
Its President

STATE OF MICHIGAN)
COUNTY OF OAKLAND)

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LARYSA FIGOL
Notary Public, Oakland County, Michigan
Acting in Oakland County, Michigan
My Commission Expires 03/02/2018

[Signature]
*
Notary Public, _____ County, Michigan
My Commission Expires _____
Acting in _____ County, Michigan

Prepared by: Larysa Figol, SR/WA
City of Troy
500 W. Big Beaver Road
Troy, MI 48084

Return to: City Clerk
City of Troy
500 W. Big Beaver Road
Troy, MI 48084

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PERMANENT EASEMENT

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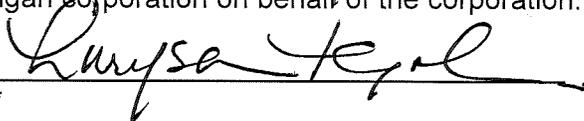
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By  (L.S.)
*Gary Abitheira
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Notary Public, Oakland County, Michigan
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Prepared by: Larysta Figol, SR/WA
City of Troy
500 W. Big Beaver Road
Troy, MI 48084

Return to: City Clerk
City of Troy
500 W. Big Beaver Road
Troy, MI 48084

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CITY COUNCIL ACTION REPORT

Date: July 22, 2016

To: Brian Kischnick, City Manager

From: Mark F. Miller, Director of Economic and Community Development
Steven J. Vandette, City Engineer
William J. Huotari, Deputy City Engineer/Traffic Engineer

Subject: Traffic Committee Recommendations and Minutes – July 20, 2016

At the Traffic Committee meeting of July 20, 2016, the following recommendations were made for City Council approval:

3. Request for No Parking Zone – 6660 John R – South side of Stirling, east of John R

RESOLVED, that **NO CHANGE** be made at 6660 John R.

4. Request for No Parking Zone – 3557 Delaware – West side of Delaware, south of McManus

RESOLVED, that a NO PARKING zone be **ESTABLISHED** on the west side of Delaware, from the southern edge of the sidewalk ramp at the corner of Delaware and McManus to a point approximately twenty (20) feet to the south.

Minutes of the meeting are attached.



Note: The information provided by this application has been compiled from recorded deeds, plats, tax maps, surveys, and other public records and data. It is not a legally recorded map survey. Users of this data are hereby notified that the source information represented should be consulted for verification.

A regular meeting of the Troy Traffic Committee was held Wednesday, July 20, 2016 in the Lower Level Conference Room at Troy City Hall. Pete Ziegenfelder called the meeting to order at 7:30 p.m.

1. Roll Call

Present: Tim Brandstetter
Mitch Huber
Richard Kilmer
Al Petrulis
Cynthia Wilsher
Pete Ziegenfelder
Katie Regan (Student Representative)

Absent: David Easterbrook

Also present: Sgt. Mike Szuminski, Police Department
Bill Huotari, Deputy City Engineer/Traffic Engineer

2. Minutes – June 15, 2016

Resolution # 2016-07-23

Moved by Kilmer

Seconded by Petrulis

To approve the June 15, 2016 minutes as printed.

Yes: Brandstetter, Huber, Kilmer, Petrulis, Wilsher, Ziegenfelder

No: None

Absent: Easterbrook

MOTION CARRIED

REGULAR BUSINESS

3. Request for No Parking Zone – 6660 John R – South side of Stirling, east of John R

Lynn Pung of 6660 John R requests that a No Parking zone be created on the south side of Stirling, along her northerly property line. Residents, landscapers, general public, etc. have been parking in this area and Ms. Pung is concerned for her safety, privacy and utilization of her property.

No residents were in attendance at the meeting to discuss the request.

Mr. Ziegenfelder discussed that posting just this property as a No Parking zone could create confusion for motorists. He believes that the entire south side of Stirling, from John R to Ravenna should be posted No Parking if any posting is done.

Mr. Huber questioned if we would have to do the entire street or if just this property could be posted No Parking. Site specific No Parking zones have been approved in the past in other areas of the city, but have been approved based on factors typically related to the motoring public (sight distance, corner clearance for turning vehicles, etc.) or due to proximity to a school. It has not been common to just post a location as No Parking due to a concern from a resident that they do not want someone parking next to their property.

Mr. Brandstetter stated that a No Parking zone adjacent to the property would not create a hardship for other property owners. He is concerned that it could set a precedent for future requests where a resident does not want someone parking in front of their home. Mr. Brandstetter stated that the fence that has been installed should mitigate some of the concerns that the resident had prior to the fence being installed.

Resolution # 2016-07-24
Moved by Kilmer
Seconded by Petrulis

RESOLVED, that NO CHANGE be made at 6660 John R.

Yes: Brandstetter, Huber, Kilmer, Petrulis, Wilsher, Ziegenfelder
No: None
Absent: Easterbrook

MOTION CARRIED

4. Request for No Parking Zone – 3557 Delaware – West side of Delaware, south of McManus

Dave Lovio of 971 Portsmouth requests that a NO PARKING zone be established on the west side of Delaware, from the southern edge of the sidewalk to a point approximately 20' to the south. Mr. Lovio reports that vehicles, landscape contractors, etc. park very close to the intersection creating a vision obstruction for vehicles turning and/or passing through the intersection of Delaware at McManus.

Mr. Petrulis requested clarification regarding the No Parking zone to be established. The request was to create a No Parking zone at the corner to prohibit vehicles from parking at or near the intersection and creating a vision obstruction.

Mr. Brandstetter commented that this request would provide for increased sight distance for the general motoring public. The request is not just to eliminate parking at a specific location but to eliminate parking that can or has been creating a safety concern.

Resolution # 2016-07-25
Moved by Brandstetter
Seconded by Huber

RESOLVED, that a NO PARKING zone be **ESTABLISHED** on the west side of Delaware, from the southern edge of the sidewalk ramp at the corner of Delaware and McManus to a

point approximately twenty (20) feet to the south.

Yes: Brandstetter, Huber, Kilmer, Petruilis, Wilsher, Ziegenfelder

No: None

Absent: Easterbrook

MOTION CARRIED

5. Public Comment

There was no additional public comment made.

6. Other Business

There was no other business brought forward.

7. Adjourn

The meeting adjourned at 8:06 p.m.

Pete Ziegenfelder, Chairperson

Bill Huotari, Deputy City Engineer/Traffic Engineer

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CITY COUNCIL AGENDA ITEM

Date: July 29, 2016

To: Brian Kischnick, City Manager

From: Gary Mayer, Police Chief *GM*
 Keith Frye, Police Captain *KF Frye #607*

Subject: Subrecipient Agreement between Oakland County and City of Troy for 2016 Medical Marihuana Operation and Oversight Grant

History

- The Oakland County Narcotic Enforcement Team (NET) is a multi-jurisdictional drug enforcement task force charged with the responsibility of investigating drug trafficking within Oakland County and Southeastern Michigan. The purpose of the task force is to detect and apprehend persons who violate narcotic and drug laws.
- The Troy Police Department provides a full-time investigator for participation in NET.
- NET has entered into a Grant agreement with the State of Michigan whereby NET investigators are eligible to receive reimbursement for qualifying NET-related costs, including overtime costs.
- A resolution by the City Council exercising approval of the attached 2016 Medical Marihuana Operation and Oversight Grant Subrecipient Agreement between Oakland County and City of Troy is required for purposes of receiving reimbursement of qualifying overtime.

Financial

There is no anticipated negative financial impact on the city.

City Attorney's Review as to Form and Legality

L. Grigg Bluhm
 Leri Grigg Bluhm, City Attorney

8/5/2016
 Date

Recommendation

City management recommends approval of the 2016 Medical Marihuana Operation and Oversight Grant Subrecipient Agreement between Oakland County and City of Troy.

**2016 MEDICAL MARIHUANA OPERATION AND OVERSIGHT GRANT
SUBRECIPIENT AGREEMENT BETWEEN
OAKLAND COUNTY
AND
CITY OF TROY**

This Agreement is made between Oakland County, a Constitutional Corporation, 1200 North Telegraph, Pontiac, Michigan 48341 ("County") and CITY OF TROY, 500 W. Big Beaver Rd, Troy, Michigan 48084, a Michigan Municipal Corporation ("Municipality").

PURPOSE OF AGREEMENT. The Parties enter into this Agreement for the purpose of delineating their relationship and responsibilities regarding the County's use of Grant funds to reimburse the Municipality for overtime expenses that it incurred related to its participation in the Oakland County Narcotic Enforcement Team ("N.E.T."), a multijurisdictional drug enforcement task force under the direction and supervision of the Oakland County Sheriff's Office ("O.C.S.O").

Under the Parties' separate N.E.T. agreement, the Municipality is responsible for providing a full-time employee for participation in N.E.T. and for all costs associated with that employment, including overtime.

The County has entered into a Grant agreement (Exhibit A) with the State of Michigan ("State") where the County is eligible to receive reimbursement for qualifying N.E.T.-related costs, including overtime.

The County intends to use a portion of the Grant funds to reimburse the Municipality for qualifying overtime costs subject to the terms and conditions of this agreement.

In consideration of the mutual promises, obligations, representations, and assurances in this Agreement, the Parties agree to the following:

1. **DEFINITIONS.** The following terms, whether used in the singular or plural, within or without quotation marks, or possessive or nonpossessive, shall be defined, read, and interpreted as follows.
 - 1.1. **Claim** means any alleged loss, claim, complaint, demand for relief or damages, cause of action, proceeding, judgment, deficiency, liability, penalty, fine, litigation, costs, and/or expenses, including, but not limited to, reimbursement for attorney fees, witness fees, court costs, investigation expenses, litigation expenses, and amounts paid in settlement, which are imposed on, incurred by, or asserted against the County or Municipality, or the County's or Municipality's agents or employees, whether such claim is brought in law or equity, tort, contract, or otherwise.
 - 1.2. **Grant** means the 2016 Medical Marihuana Operation and Oversight Grant for County Law Enforcement Offices, Grant #2016BPLMMOG-OAKLAND (Exhibit A).
2. **EXHIBITS.** The Exhibits listed below are incorporated and are part of this Agreement.
 - 2.1. **Exhibit A** – 2016 Medical Marihuana Operation and Oversight Grant for County Law Enforcement Offices, Grant #2016BPLMMOG-OAKLAND.
 - 2.2. **Exhibit B** – Request for MMOG Overtime Reimbursement (Locals to County) (Exhibit B).

3. **COUNTY RESPONSIBILITIES.**

- 3.1. The County will reimburse the Municipality, up to **\$5,582.15** total, for qualifying N.E.T.-related overtime, as described in the Grant agreement (Exhibit A). Such reimbursement shall only be made after the supporting documentation is submitted by the Municipality and approved by the County, as described in Paragraph 4.2. Such reimbursement is also contingent upon the State reimbursing the County under the Grant agreement (Exhibit A).

4. **MUNICIPALITY'S RESPONSIBILITIES.**

- 4.1. The Municipality will comply with all terms and conditions set forth in the Grant agreement (Exhibit A), including, but not limited to, the following certification:
- a. No federal appropriated funds have been paid nor will be paid, by or on behalf of the Municipality, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan or cooperative agreement.
 - b. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, and officer or employee of Congress, or an employee of a member of Congress in connection with this grant, the Municipality shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
 - c. The Municipality shall require that the language of this certification be included in the award documents for all grants or subcontracts and that all subrecipients shall certify and disclose accordingly.
- 4.2. To request reimbursement, the Municipality shall submit to the County the documentation described in the following subparagraphs no later than **September 1, 2016**. If the County, in its sole discretion, determines that the documentation submitted by the Municipality does not reconcile, then the Municipality shall provide any additional documentation requested by the County in order to process payment.
- a. **A fully completed and signed "Request for MMOG Overtime Reimbursement (Locals to County)" (Exhibit B).**
 - b. **The overtime slips, signed by the officer's supervisor, that support each "Request for MMOG Overtime Reimbursement (Locals to County)" (Exhibit B).**
 - c. **The payroll report, with rates specified, that support each "Request for MMOG Overtime Reimbursement (Locals to County)" (Exhibit B).**
- 4.3. If the State denies the County's request for reimbursement under the Grant agreement (Exhibit A) of any money that the County paid the Municipality under this Agreement, the Municipality will refund that money to the County within 45 days of receiving written notice from the County that the State denied reimbursement.

5. **TERM.**

5.1. This Agreement and any amendments hereto shall be effective when executed by both Parties with concurrent resolutions passed by the governing bodies of each Party, and when the Agreement is filed according to MCL 124.510. The approval and terms of this Agreement and any amendments hereto shall be entered in the official minutes of the governing bodies of each Party. This Agreement and any amendments hereto shall end three (3) years from the date the Grant period is closed.

6. **ASSURANCES.**

6.1. Each Party shall be responsible for its own acts and the acts of its employees and agents, the costs associated with those acts, and the defense of those acts.

6.2. The Parties have taken all actions and secured all approvals necessary to authorize and complete this Agreement. The persons signing this Agreement on behalf of each Party have legal authority to sign this Agreement and bind the Parties to the terms and conditions contained herein.

6.3. Each Party shall comply with all federal, state, and local ordinances, regulations, administrative rules, laws, and requirements applicable to its activities performed under this Agreement.

7. **TERMINATION OF AGREEMENT.** Either Party may terminate this Agreement upon thirty (30) Days notice to the other Party. The effective date of termination shall be clearly stated in the notice.

8. **NO THIRD PARTY BENEFICIARIES.** Except as provided for the benefit of the Parties, this Agreement does not and is not intended to create any obligation, duty, promise, contractual right or benefit, right to indemnification, right to subrogation, and/or any other right, in favor of any other person or entity.

9. **DISCRIMINATION.** The Parties shall not discriminate against their employees, agents, applicants for employment, or another persons or entities with respect to hire, tenure, terms, conditions, and privileges of employment, or any matter directly or indirectly related to employment in violation of any federal, state or local law.

10. **PERMITS AND LICENSES.** Each Party shall be responsible for obtaining and maintaining, throughout the term of this Agreement, all licenses, permits, certificates, and governmental authorizations necessary to carry out its obligations and duties pursuant to this Agreement.

11. **RESERVATION OF RIGHTS.** This Agreement does not, and is not intended to waive, impair, divest, delegate, or contravene any constitutional, statutory, and/or other legal right, privilege, power, obligation, duty, or immunity of the Parties.

12. **DELEGATION/SUBCONTRACT/ASSIGNMENT.** Neither Party shall delegate, subcontract, and/or assign any obligations or rights under this Agreement without the prior written consent of the other Party.

13. **NO IMPLIED WAIVER.** Absent a written waiver, no act, failure, or delay by a Party to pursue or enforce any rights or remedies under this Agreement shall constitute a waiver of those rights with regard to any existing or subsequent breach of this Agreement. No waiver of any term, condition, or provision of this Agreement, whether by conduct or otherwise, in one or more instances, shall be deemed or construed as a continuing waiver of any term, condition, or provision of this Agreement. No waiver by either Party shall subsequently affect its right to require strict performance of this Agreement.

14. **SEVERABILITY.** If a court of competent jurisdiction finds a term, or condition, of this Agreement to be illegal or invalid, then the term, or condition, shall be deemed severed from this Agreement. All other terms, conditions, and provisions of this Agreement shall remain in full force.
15. **CAPTIONS.** The section and subsection numbers and captions in this Agreement are intended for the convenience of the reader and are not intended to have any substantive meaning. The numbers and captions shall not be interpreted or be considered as part of this Agreement. Any use of the singular or plural number, any reference to the male, female, or neuter genders, and any possessive or nonpossessive use in this Agreement shall be deemed the appropriate plurality, gender or possession as the context requires.
16. **NOTICES.** Notices given under this Agreement shall be in writing and shall be personally delivered, sent by express delivery service, certified mail, or first class U.S. mail postage prepaid, and addressed to the person listed below. Notice will be deemed given on the date when one of the following first occur: (1) the date of actual receipt; (2) the next business day when notice is sent express delivery service or personal delivery; or (3) three days after mailing first class or certified U.S. mail.
 - 16.1. If Notice is sent to the County, it shall be addressed and sent to: Oakland County Board of Commissioners Chairperson, 1200 North Telegraph, Pontiac, Michigan 48341, with a copy to Oakland County Sheriff's Office, Business Manager, 1200 N. Telegraph, Bldg. 38E, Pontiac, Michigan 48341.
 - 16.2. If Notice is sent to the Political Subdivision, it shall be addressed to: **Chief of Police, TROY Police Department, 500 West Big Beaver, Troy, MI 48084**
 - 16.3. Either Party may change the address and/or individual to which Notice is sent by notifying the other Party in writing of the change.
17. **GOVERNING LAW.** This Agreement shall be governed, interpreted, and enforced by the laws of the State of Michigan.
18. **AGREEMENT MODIFICATIONS OR AMENDMENTS.** Any modifications, amendments, rescissions, waivers, or releases to this Agreement must be in writing and executed by both Parties.
19. **ENTIRE AGREEMENT.** This Agreement represents the entire agreement and understanding between the Parties. This Agreement supersedes all other oral or written agreements between the Parties. The language of this Agreement shall be construed as a whole according to its fair meaning, and not construed strictly for or against any Party.

IN WITNESS WHEREOF, Michael Gingell, Chairperson, Oakland County Board of Commissioners, acknowledges that he has been authorized by a resolution of the Oakland County Board of Commissioners, a certified copy of which is attached, to execute this Agreement, and hereby accepts and binds the County to the terms and conditions of this Agreement.

EXECUTED: _____ DATE: _____
Michael Gingell, Chairperson
Oakland County Board of Commissioners

WITNESSED: _____ DATE: _____
Printed Name:
Title:

IN WITNESS WHEREOF, _____, acknowledges that he/she has been authorized by a resolution of the Municipality's governing body, a certified copy of which is attached, to execute this Agreement, and hereby accepts and binds the Municipality to the terms and conditions of this Agreement.

EXECUTED: _____ DATE: _____
Printed Name:
Title:

WITNESSED: _____ DATE: _____
Printed Name:
Title:

Chair Saeger called the Animal Control Appeal Board meeting to order at 7:00 p.m. on May 25, 2016 in the Troy City Hall Council Board Room.

1. ROLL CALL

Present:

Patrick Carolan

Patrick Floch

Al Petrusis

Jayne Saeger

Also Present:

Paul Evans, Zoning and Compliance Specialist

Nicole MacMillan, Assistant City Attorney

2. APPROVAL OF AGENDA

MOTION by Petrusis

SECOND by Carolan

RESOLVED, to approve the agenda as submitted.

Yes: All

MOTION PASSED

3. APPROVAL OF MINUTES

MOTION by Carolan

SECOND by Floch

RESOLVED, to approve the March 23, 2016 meeting minutes.

Yes: All

MOTION PASSED

4. HEARING OF CASE

WAIVER REQUEST, CHRIS MURDUFF, 6366 DONALDSON - In order to keep 4 ducks or chickens, a waiver from the requirement that the property be at least .75 of an acre in size. The property is approximately .459 acres in size. Animal Ordinance Section: 90.70.20 (f).

Mr. Evans provided a brief overview of the request. Mr. Petrusis advised that, based on his site inspection, the yard was not fenced.

The applicant was not present. Mr. Evans advised he had not received any indication that the applicant would not be present.

Chair Saeger opened the public hearing. Jean Lawrence spoke in disfavor of the request. Mr. Evans summarized written comments received: two were opposed, one was in favor. Chair Saeger closed the public hearing.

The Board agreed to wait until 7:10 for the petitioner to arrive. The petitioner did not arrive. Mr. Evans advised the Board of several options including making a decision tonight or postponing action until the next scheduled meeting.

MOTION by Petrulis
SECOND by Floch

RESOLVED, to deny the request due to the small lot size.

Yes: All

MOTION PASSED

5. OTHER BUSINESS – None

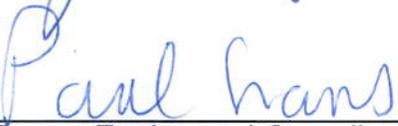
6. ADJOURNMENT

The Animal Control Appeals Board meeting ADJOURNED at 7:22 p.m.

Respectfully submitted,



Jayne Saeger, Chair



Paul Evans, Zoning and Compliance Specialist

Traffic Committee Minutes – June 15, 2016**FINAL**

A regular meeting of the Troy Traffic Committee was held Wednesday, June 15, 2016 in the Lower Level Conference Room at Troy City Hall. Pete Ziegenfelder called the meeting to order at 7:30 p.m.

1. Roll Call

Present: Mitch Huber
Richard Kilmer
Al Petrusis
Cynthia Wilsher
Pete Ziegenfelder
Katie Regan (Student Representative)

Absent: Tim Brandstetter
David Easterbrook

Also present: Brad Pearsall, 4421 Forsyth
Bob Schumann, 4321 Forsyth
Mary Lawitzke, 127 Redwood
John & Carol Taylor, 4165 Forsyth
Dale Brown, 4333 Forsyth
Michael Laree, 4232 Forsyth
Les Marhoff, 4229 Forsyth
Karen Edwards, 4141 Forsyth
Kevin Rose, 824 Wesley
Mirela & Emanuel Balmus, 4476 Forsyth
Lt. Eric Caloia, Fire Department
Sgt. Mike Szuminski, Police Department
Bill Huotari, Deputy City Engineer/Traffic Engineer

2. Minutes – May 18, 2016

Resolution # 2016-06-20
Moved by Kilmer
Seconded by Petrusis

To approve the May 18, 2016 minutes as printed.

Yes: Huber, Kilmer, Petrusis, Wilsher, Ziegenfelder
No: None
Absent: Brandstetter, Easterbrook

MOTION CARRIED**REGULAR BUSINESS****3. Request for Traffic Control – Wesley at Newton**

Mr. James Ferden of 839 Wesley states that the lack of existing traffic control at the intersection of Wesley at Newton creates a hazardous condition. Traffic does not yield the right-of-way and travels through the intersection at a high rate of speed and is unsafe for drivers and pedestrians. Mr. Ferden states that the intersection is also a Troy School District bus stop.

Mr. Kevin Rose of 824 Wesley was in attendance at the meeting and questioned what traffic control was proposed and why was it being proposed. Mr. Rose does not support a Yield sign and does not see a need for it.

Mr. Petrulis stated that there are Yield signs on Newton at the next two intersections and questioned whether another Yield sign would make a difference. He is not clear why it is needed.

Mr. Ziegenfelder is in support of traffic control at all intersections. He supports a Yield sign rather than an implied yield when no signs exist at an intersection.

Sgt. Szuminski looks at the request as an issue of consistency. There is a Yield sign at Keats, so the lack of a sign here may imply that traffic does not need to Yield. The curve to the east, on Wesley, creates limited sight distance. Police support the installation of a Yield sign.

Ms. Wilsher stated that she supports the installation of a Yield sign.

One (1) email was received in opposition to any traffic control signage at the intersection.

Resolution # 2016-06-21

Moved by Kilmer

Seconded by Wilsher

RESOLVED, that the intersection of Wesley at Newton be **MODIFIED** from NO traffic control to a YIELD sign on the Newton Drive southbound approach to the intersection.

Yes: Huber, Kilmer, Petrulis, Wilsher, Ziegenfelder

No: None

Absent: Brandstetter, Easterbrook

MOTION CARRIED

4. Request for No Parking Zone – Redwood

Kelly Broderick of 169 Redwood requests that a No Parking zone be established or re-established on Redwood, between the existing NO PARKING HERE TO CORNER sign on southbound Redwood to a previously existing NO PARKING sign near the driveway to 169 Redwood. Ms. Broderick provided a picture of a NO PARKING sign that was installed in front of her home years ago, but she states that it was hit by a drunk driver and never replaced.

Ms. Mary Lawitzke of 127 Redwood was in attendance at the meeting and was in support of a No Parking zone at the corner. She stated that when vehicles park in and around the corner it creates a hazardous situation. A driver's view is obstructed and she has experienced vehicles having to drive in the center of the road to get around parked cars.

Mr. Petrulis asked for clarification on the existing No Parking Here to Corner sign on Redwood, north of the intersection. There was no Traffic Control Order (TCO) that could be found when records were reviewed, so the request to post this area will also clean up this matter by issuing a TCO for the north-south and east-west area.

Ms. Wilsher stated that her daughter lives in this area and she drives here frequently. There are many cars parked in the street. She has noticed a truck that parks at the corner and it blocks visibility around the corner creating a hazardous situation.

Mr. Petrulis stated that the corner is very tight when vehicles park on the corner.

Three (3) emails were received in support of a No Parking zone at the corner.

Resolution # 2016-06-22

Moved by Wilsher

Seconded by Huber

RESOLVED, that a NO PARKING zone be **ESTABLISHED** approximately forty (40) feet north of the intersection on southbound Redwood and ending at the driveway to 169 Redwood on eastbound Redwood.

Yes: Huber, Kilmer, Petrulis, Wilsher, Ziegenfelder

No: None

Absent: Brandstetter, Easterbrook

MOTION CARRIED

5. Residential Speed Control – Forsyth, North of Wattles

At the January 20, 2016 Traffic Committee meeting, a discussion took place regarding speeding on Forsyth, north of Wattles. The Traffic Committee recommended:

- That two (2) 25 mph speed limit signs, in each direction, be approved for installation on northbound and southbound Forsyth, between Wattles and Hill Elementary; and
- That the Troy Police Department provide extra enforcement on Forsyth when not on higher priority calls; and
- That a follow up speed study be conducted in May 2016 to review the results of the new signage and police enforcement on Forsyth. The resulting speed study is to be brought back to the Traffic Committee at the June 2016 meeting.

OHM Advisors conducted a follow up speed study on May 3, 2016 through May 9, 2016. The follow up speed study revealed that the violation rate has dropped from 82% to 62% in the northbound direction and from 83% to 70% in the southbound direction. The 85th

percentile speed dropped from 35 mph to 32 mph in the northbound direction and 36 mph to 33 mph in the southbound direction. These results confirm an improvement in the compliance rate with the posted 25 mph speed limit.

While there is still a group of individuals that are driving at higher than desirable speeds, the overall number of vehicles driving at higher speeds has decreased. The recommendations made at the January meeting have made an impact. It will be a continuous effort to educate new drivers due to turnover at Hill Elementary. It is anticipated that another study will be conducted in the fall to check how these measures hold up with a new group of students/parents at the school.

Mr. Dale Brown of 4333 Forsyth stated that there has been an improvement in speeds since January when this item was previously discussed. Mr. Brown said he wanted to thank Sgt. Szuminski for the effort made by Troy Police. He said Sgt. Szuminski did everything he said he would and more. Mr. Brown asked that there be a continued police presence as drivers are more likely to drive the speed limit when then police are present. He has witnessed drivers passing the school bus when it is stopped.

Mr. Brad Pearsall of 4421 Forsyth agreed that there was a definite difference in driver behavior when the police were present. He questioned if the school can direct parents to avoid parking on Forsyth during events. He asked about the posting of Forsyth as a school zone and if the school zone can be extended. [The north end of Forsyth is posted as a School Zone currently, but Traffic Engineering will review the markings and area to see if there are opportunities to increase visibility and/or improve on the markings or signing].

Sgt. Szuminski spoke to the frequency of placing the radar trailer. Troy Police have two (2) radar trailers and they are used throughout the city. He stated that the radar trailer would be moved to Forsyth when it is available.

Mr. Michael Laree of 4232 Forsyth stated that the additional signs have helped bring down speeds. He also agreed that when the police are on site that speeds decrease significantly. He believes that there is still a problem at night. He is also concerned about people walking in the street due to the lack of sidewalks along Forsyth.

Carol Taylor of 4165 Forsyth spoke about people speeding even when school is not in session. She added that kids ride their bikes from the newer subdivision to the west and jump over a sidewalk on the corner and land near Forsyth.

Sgt. Szuminski discussed how residents can report an aggressive driver to the police department. Police cannot issue a ticket based on their report, but can and will send a letter and/or stop by to talk to the registered owner of the vehicle. Sgt. Szuminski reiterated that he will make getting the radar trailer out on Forsyth a priority.

Sue Schumann of 4321 Forsyth questioned whether Troy Police will respond to a resident report as she stated she was told that Troy Police could not act on this type of situation. Sgt. Szuminski clarified that Troy Police cannot issue a ticket based on a resident calling in, but that they will and do notify the registered vehicle owner or go out and speak with them.

Les Marhoff of 4229 Forsyth stated that the entire road cannot be a school zone.

Discussion by the Traffic Committee members ensued.

There was no action taken on this item pending another speed study in September when school is back in session. Options that may be used in other areas of the country are to be considered.

6. Public Comment

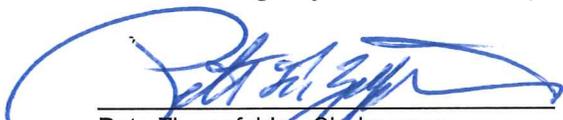
There was no additional public comment made.

7. Other Business

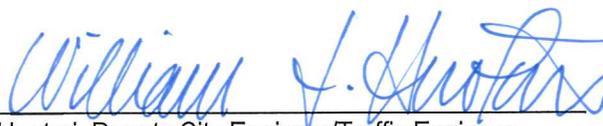
There was no other business brought forward.

8. Adjourn

The meeting adjourned at 8:57 p.m.



Pete Ziegenfelder, Chairperson



Bill Huotari, Deputy City Engineer/Traffic Engineer

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On June 21, 2016, at 7:30 p.m., in the Council Chambers of Troy City Hall, Chairman Clark called the Zoning Board of Appeals meeting to order.

1. ROLL CALL

Present:

Glenn Clark
Orestis Kaltsounis
David Lambert
Paul McCown
Philip Sanzica

Also Present:

Paul Evans, Zoning and Compliance Specialist
Julie Q. Dufrane, Assistant City Attorney

2. APPROVAL OF MINUTES – May 17, 2016

Moved by Lambert
Seconded by Sanzica

RESOLVED, to approve the May 17, 2016 meeting minutes.

Yes: All

MOTION PASSED

3. APPROVAL OF AGENDA

No changes

4. HEARING OF CASES

A. VARIANCE REQUEST, DAVID J. PARDUN, 1321 BOYD – In order to split a parcel of land into two parcels, a 305.5 square foot variance from the 7,500 square foot minimum lot size.

Moved by Sanzica
Seconded by Lambert

RESOLVED, to deny the request.

Yes: Lambert, Sanzica, Clark
No: McCown, Kaltsounis

MOTION FAILED

Moved by McCown
Seconded by Kaltsounis

RESOLVED, to postpone the request to the July 19 regular meeting.

Yes: All

MOTION PASSED

- B. VARIANCE REQUEST, SAFET STAFA OF STERLING CONSTRUCTION INC., 6511 MALVERN – In order to construct a new home, a 2 foot variance to the 30 foot maximum height limit.

Moved by Lambert
Seconded by McCown

RESOLVED, to grant the variance.

Yes: All

MOTION PASSED

- C. VARIANCE REQUEST, ERIC JANNESS, 1876 SMALLBROOK – In order to build a new uncovered attached deck, a 6 foot variance from the requirement that the deck be set back 25 feet from the rear property line.

Moved by Lambert
Seconded by McCown

RESOLVED, to grant the variance.

Yes: All

MOTION PASSED

- D. VARIANCE REQUEST, TROY AND CORA HANLEY, 196 CHOPIN – In order to build a detached garage, a 15 foot variance to the required 25 foot required setback from the Hartshorn Avenue property line.

Moved by McCown
Seconded by Kaltsounis

RESOLVED, to grant the variance.

Yes: All

MOTION PASSED

- E. VARIANCE REQUEST, JOSEPH CIARAMITERO III, 1078 BOYD – In order In order to split a parcel of land into two parcels, a 300 square foot variance from the 7,500 square foot minimum lot size.

Moved by Lambert
 Seconded by Sanzica

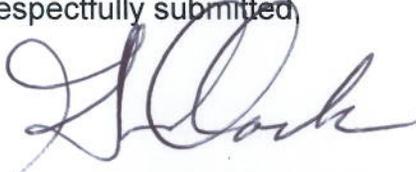
RESOLVED, to deny the variance.

Yes: Clark, Kaltsounis, Lambert, Sanzica
 No: McCown

MOTION PASSED

- 5. COMMUNICATIONS – Mr. Evans advised the Board that their resolution from the May 17, 2016 meeting regarding height limits on homes has been forwarded to the Planning Director for potential future action by the Planning Commission.
- 6. MISCELLANEOUS BUSINESS - None
- 7. PUBLIC COMMENT – None
- 8. ADJOURNMENT – The Zoning Board of Appeals meeting ADJOURNED at 9:02 p.m.

Respectfully submitted



Glenn Clark, Chairman



Paul Evans, Zoning and Compliance Specialist

Chair Saeger called the Animal Control Appeal Board meeting to order at 7:00 p.m. on July 27, 2016 in the Troy City Hall Council Board Room.

1. ROLL CALL

Present:

Patrick Carolan
Patrick Floch
Al Petrusis
Jayne Saeger
Gretchen Waters

Also Present:

Paul Evans, Zoning and Compliance Specialist
Nicole MacMillan, Assistant City Attorney
Michael Szuminski, Troy Police Department

2. APPROVAL OF AGENDA

MOTION by Carolan
SECOND by Floch

RESOLVED, to approve the agenda as submitted.

Yes: All

MOTION PASSED

3. APPROVAL OF MINUTES

MOTION by Carolan
SECOND by Petrusis

RESOLVED, to approve the May 25, 2016 meeting minutes.

Yes: All

MOTION PASSED

4. HEARING OF CASE

1350 MINNESOTA WAIVER REQUEST – In order to keep up to 8 chickens and 4 ducks, a waiver from the requirement that the property be at least .75 of an acre in size. The property is approximately .506 acres in size. Animal Ordinance Section: 90.70.20 (f)

Mr. Evans provided a brief overview of the request. In response to a question from Mr. Carolan, the applicant confirmed conditions of structures in the rear yard.

The applicant and his wife presented their request to the Board.

Chair Saeger opened the public hearing. In response to a resident's question, Chair Saeger advised that each request before the Board is considered on its own merits. Two other residents spoke in disfavor of the request. Mr. Evans summarized written comments received: one was in favor for up to 8 fowl, three others were opposed. Chair Saeger closed the public hearing.

Chair Saeger allowed the applicant to address public comments.

MOTION by Carolan
SECOND by Waters

RESOLVED, to reopen the public hearing for 5 minutes to allow a resident to respond to applicant comments.

Yes: All

MOTION PASSED

Chair Saeger opened the public hearing. A resident gave her version of comments made by the applicant. Chair Saeger closed the public hearing.

Subsequent Board discussion included noting that properties within a 300 foot radius of the subject property were substantially less than .75 acres, clarifying that the subject property acreage is also substantially less than .75 acres, and that allowing fowl on the property may, or may not, contribute to the presence of wild animals in the neighborhood.

MOTION by Petruilis
SECOND by Floch

RESOLVED, to deny the request and to allow the applicant 45 days to remove the fowl from the property.

Yes: All

MOTION PASSED

5. OTHER BUSINESS – None

6. ADJOURNMENT

The Animal Control Appeals Board meeting ADJOURNED at 7:41 p.m.

Respectfully submitted,

Jayne Saeger, Chair

Paul Evans, Zoning and Compliance Specialist

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Chair Dziurman called the Regular meeting of the Building Code Board of Appeals to order at 3:00 p.m. on July 6, 2016 in the Council Board Room of the Troy City Hall.

1. ROLL CALL

Members Present

Theodore Dziurman, Chair
Gary Abitheira
Amanda Anderson
Andrew Schuster

Absent:

Brian Kischnick

Support Staff Present:

Mitch Grusnick, Building Official/Code Inspector
Joe Blair, Planning Department NEXT Assistant
Kathy L. Czarnecki, Recording Secretary

Also Present:

Attached and made a part hereof is the signature sheet of those present and signed in at this meeting.

2. APPROVAL OF MINUTES

Moved by: Abitheira
Support by: Schuster

RESOLVED, To approve the minutes of the June 1, 2016 Regular meeting as revised.

Yes: All present (4)
Absent: Kischnick

MOTION CARRIED

3. HEARING OF CASE

- A. **VARIANCE REQUEST, BLAIR KISSEL for SRG GLOBAL, 800 STEPHENSON** –
A variance from the Sign Code to allow installation of two 26 square foot wall signs.
The Sign Code allows one wall sign.

Mr. Grusnick reported the department received no written responses to the public hearing notices.

The applicant Blair Kessel was present.

Chair Dziurman opened the floor for public comment. Acknowledging there was no one present to speak, the floor was closed.

Moved by: Abitheira
Support by: Anderson

RESOLVED, To grant the variance as submitted, for the following reason:

- 1. The variance does not adversely affect properties in the immediate vicinity of the proposed sign.

Yes: All present (4)
Absent: Kischnick

MOTION CARRIED

4. COMMUNICATIONS

None.

5. PUBLIC COMMENT

None.

6. MISCELLANEOUS BUSINESS

None.

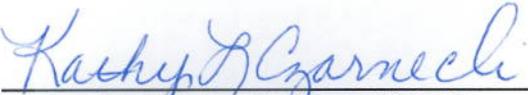
7. ADJOURNMENT

The Regular meeting of the Building Code Board of Appeals adjourned at 3:08 p.m.

Respectfully submitted,



 Theodore Dziurman, Chair



 Kathy L. Czarnecki, Recording Secretary

Chair Edmunds called the Regular meeting of the Troy City Planning Commission to order at 7:00 p.m. on July 12, 2016 in the Council Board Room of the Troy City Hall.

1. ROLL CALL

Present:

Karen Crusse
Donald Edmunds
Carlton M. Faison
Michael W. Hutson
Tom Krent
Padma Kuppa
Philip Sanzica
John J. Tagle

Absent:

Ollie Apahidean

Also Present:

R. Brent Savidant, Planning Director
Richard K. Carlisle, Carlisle Wortman Associates
Julie Dufrane Quinlan, Assistant City Attorney
Joe Blair, Planning Department NEXT Assistant
Kathy L. Czarnecki, Recording Secretary

2. APPROVAL OF AGENDA

Resolution # PC-2016-07-044

Moved by: Tagle
Support by: Kuppa

RESOLVED, To approve the Agenda as prepared.

Yes: All present (8)
Absent: Apahidean

MOTION CARRIED

3. APPROVAL OF MINUTES

Resolution # PC-2016-07-045

Moved by: Hutson
Support by: Krent

RESOLVED, To approve the minutes of the June 28, 2016 Regular meeting as submitted.

Yes: Crusse, Edmunds, Faison, Hutson, Krent, Sanzica, Tagle
Abstain: Kuppa
Absent: Apahidean

MOTION CARRIED

4. PUBLIC COMMENT – Items not on the Agenda

There was no one present who wished to speak.

PRELIMINARY SITE PLAN REVIEW

5. PRELIMINARY SITE PLAN REVIEW (File Number SP JPLN2016-0009) – Proposed Maplelawn II Mixed Use, West side of Crooks, North of Maplelawn (PID 88-20-29-401-025), Section 29, Currently Zoned IB (Integrated Industrial and Business) District

Mr. Carlisle reported on the proposed Preliminary Site Plan application. He addressed the traffic study, the applicant’s request for a parking deviation and technical site plan issues.

Mr. Carlisle expressed support of the overall investment in the vacant property. He said should the Planning Commission deem the parking deviation is appropriate, it is recommended to either grant Preliminary Site Plan approval with the conditions as identified in the Planning Consultant report dated July 5, 2016 or postpone the matter to allow the applicant to address the items.

The applicant Joe Caradonna was present. Mr. Caradonna addressed revisions to the site plan, copies of which were distributed prior to the beginning of tonight’s meeting.

Resolution # PC-2016-07-046

Moved by: Sanzica
 Support by: Krent

RESOLVED, The Planning Commission approves a parking space deviation of 31 spaces, bringing the total spaces provided to 115 spaces when 146 spaces are required by Zoning Ordinance.

Yes: All present (8)
 Absent: Apahidean

MOTION CARRIED

Resolution # PC-2016-07-047

Moved by: Krent
 Support by: Kuppa

RESOLVED, To postpone review and approval of the proposed Maplelawn II Preliminary Site Plan application until the next available meeting to allow the applicant to provide:

1. Revised plans.
2. Samples of building materials.
3. Elevations of proposed building and existing building to the south.
4. Landscape Architect attendance to address landscaping; i.e., water containment.

Yes: All present (8)
Absent: Apahidean

MOTION CARRIED

STUDY ITEM

6. CONDITIONAL REZONING APPLICATION (File Number CR JPCR2016-003 – Proposed McClure Road Apartments, North of Big Beaver, East of Crooks, East side of McClure (3142, 3114, 3086 McClure), Section 20, From R-1B (One Family Resident) District to BB (Big Beaver) District

Mr. Savidant introduced the proposed Conditional Rezoning application. Mr. Carlisle summarized the Planning Consultant report dated July 5, 2016.

Present were the applicant Sam Stafa, project architect Peter Stuhlreyer of Designhaus Architecture and Attorney Dennis Cowan.

Discussion on:

- Concept good; housing stock City needs.
- Building height, massing, “L” shape design.
- Site line from 2nd story neighboring single family homes.
- Traffic study required.

OTHER BUSINESS

7. PUBLIC COMMENT – Items on Current Agenda

There was no one present who wished to speak.

8. PLANNING COMMISSION COMMENT

There were general Planning Commission comments.

The Regular meeting of the Planning Commission adjourned at 8:56 p.m.

Respectfully submitted,



Donald Edmunds, Chair



Kathy L. Czarnecki, Recording Secretary

On July 19, 2016, at 7:30 p.m., in the Council Chambers of Troy City Hall, Chairman Clark called the Zoning Board of Appeals meeting to order.

1. ROLL CALL

Present:

- Glenn Clark
- Thomas Desmond
- David Eisenbacher
- Allen Kneale
- David Lambert
- Philip Sanzica

Also Present:

- Paul Evans, Zoning and Compliance Specialist
- Julie Q. Dufrane, Assistant City Attorney

2. APPROVAL OF MINUTES – June 21, 2016

Moved by Lambert
Seconded by Sanzica

RESOLVED, to approve the June 21, 2016 meeting minutes.

Yes: All

MOTION PASSED

3. APPROVAL OF AGENDA

No changes.

4. HEARING OF CASE

VARIANCE REQUEST, DAVID J. PARDUN, 1321 BOYD – In order to split a parcel of land into two parcels, a 305.5 square foot variance from the 7,500 square foot minimum lot size.

Moved by Sanzica
Seconded by Clark

RESOLVED, to deny the request.

Yes: Desmond, Eisenbacher, Kneale, Sanzica, Clark
No: Lambert

MOTION PASSED

5. COMMUNICATIONS – None
6. MISCELLANEOUS BUSINESS – None
7. PUBLIC COMMENT – Diane Alati, 1308 Boyd, representing Friends of Troy Seniors advised that the organization supports development of smaller homes suitable for senior citizens.
8. ADJOURNMENT – The Zoning Board of Appeals meeting ADJOURNED at 8:00 p.m.

Respectfully submitted,

Glenn Clark, Chairman

Paul Evans, Zoning and Compliance Specialist

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Chair Edmunds called the Regular meeting of the Troy City Planning Commission to order at 7:00 p.m. on July 26, 2016 in the Council Board Room of the Troy City Hall.

1. ROLL CALL

Present:

Ollie Apahidean
 Karen Crusse
 Donald Edmunds
 Michael W. Hutson
 Tom Krent
 Padma Kuppa
 Phillip Sanzica
 John J. Tagle

Absent:

Carlton M. Faison

Also Present:

R. Brent Savidant, Planning Director
 Ben Carlisle, Carlisle Wortman Associates
 Allan Motzny, Assistant City Attorney
 Joe Blair, Planning Department NEXT Assistant
 Kathy L. Czarnecki, Recording Secretary

2. APPROVAL OF AGENDA

Mr. Savidant announced the applicant for Agenda item #10 requested a postponement.

Resolution # PC-2016-07-048

Moved by: Kuppa
 Support by: Tagle

RESOLVED, To approve the Agenda as revised.

Yes: All present (8)
 Absent: Faison

MOTION CARRIED

3. APPROVAL OF MINUTES

Resolution # PC-2016-07-049

Moved by: Sanzica
 Support by: Krent

RESOLVED, To approve the minutes of the July 12, 2016 Regular meeting as submitted.

Yes: All present (8)
 Absent: Faison

MOTION CARRIED

4. PUBLIC COMMENT – Items not on the Agenda

There was no one present who wished to speak.

5. ZONING BOARD OF APPEALS (ZBA) REPORT

Mr. Sanzica gave a report on the July 19, 2016 Zoning Board of Appeals meeting.

6. PLANNING AND ZONING REPORT

Mr. Savidant addressed:

- Proposed Draft Master Plan scheduled to be on the August 8, 2016 City Council agenda.
- Housekeeping list of potential amendments to the Zoning Ordinance.

SPECIAL USE AND PRELIMINARY SITE PLAN REVIEWS

7. PUBLIC HEARING - SPECIAL USE REQUEST AND PRELIMINARY SITE PLAN REVIEW (File Number JPLN2016-0020) – Proposed Rite Aid Pharmacy Drive-Through Addition, Southeast Corner of South Boulevard and Crooks (1981 W South Boulevard), Section 04, Currently Zoned NN “U” (Neighborhood Node “U”) District

Mr. Carlisle reported on the proposed Rite Aid Pharmacy Drive-Through. He recommended that Special Use Request and Preliminary Site Plan approval be granted with conditions as identified in his report dated July 18, 2016. Mr. Carlisle clarified that a photometric plan only would be required if there are changes in the existing lighting on site.

The applicant Brian Fabo was present. Mr. Fabo said the existing sidewalks on both street frontages are currently 8 feet in width. He advised there are no changes to the existing lighting on site and that an updated landscape plan and bicycle racks would be provided, as required.

There was discussion on:

- Drive-through bypass lane; traffic flow.
- Landscaping bypass lane adjacent to drive-through window.
- Reciprocal cross access easements.

PUBLIC HEARING OPENED

No one was present to speak.

PUBLIC HEARING CLOSED

Resolution # PC-2016-07-050

Moved by: Krent
 Support by: Sanzica

RESOLVED, That Special Use Approval and Preliminary Site Plan Approval for the proposed Rite Aid drive-through addition, Southeast corner of South Boulevard and Crooks (1981 W. South Boulevard), Section 4, Currently Zoned NN “U” (Neighborhood Node) District, be granted, subject to the following conditions:

1. Provide two (2) bicycle parking spaces.
2. Insure both sidewalks on Crooks and South Boulevard are 8-feet in width.
3. Submit a complete landscape plan inclusive of outdoor plants in the bypass through-lane next to the drive-through lane for the drive-through window.

Yes: All present (8)
 Absent: Faison

MOTION CARRIED

8. **PUBLIC HEARING - SPECIAL USE REQUEST AND PRELIMINARY SITE PLAN REVIEW (File Number SU JPLN2016-0017)** – Proposed 1-800 Self Storage Facility, East side of Coolidge, South of Maple (1330 Coolidge), Section 32, Currently Zoned MR (Maple Road) District

Mr. Carlisle reported on the proposed 1-800 Self Storage facility. He addressed the two phases of the project, its proximity to the Oakland/Troy Airport and related Federal Aviation Administration (FAA) regulations, sustainable design option for the Phase 2 and screening between adjacent uses.

Present were the applicant Joseph Guido and property owner/partner Eugene Sherizen.

There was discussion on:

- Sustainable design standards.
- FAA regulations and approval process.
- Screening as relates to landscaping, fencing, building visibility and security.

Members of the Planning Commission expressed overall support of the proposed use and site design. The members agreed to ask the applicant to come back before the Board after sustainable design standards are finalized and the FAA approval is complete.

PUBLIC HEARING OPENED

No one was present to speak.

PUBLIC HEARING CLOSED

Resolution # PC-2016-07-051

Moved by: Tagle
 Support by: Hutson

RESOLVED, To postpone Special Use Approval and Preliminary Site Plan Approval for the proposed 1-800 Self Storage Facility, East side of Coolidge, South of Maple (1330 Coolidge), Section 32, Currently Zoned MR (Maple Road) District, until the applicant fulfills the requirements of the Sustainable Design Committee and has a definitive response from the FAA.

Yes: All present (8)
 Absent: Faison

MOTION CARRIED

PRELIMINARY SITE PLAN REVIEW

- 9. PRELIMINARY SITE PLAN REVIEW (File Number SP JPLN2016-0009) – Proposed Maplelawn II Mixed Use, West side of Crooks, North of Maplelawn (PID 88-20-29-401-025), Section 29, Currently Zoned IB (Integrated Industrial and Business) District

Messrs. Savidant and Carlisle thanked the applicant for his quick responsiveness in addressing and following through with site plan details discussed at the July 12, 2016 Planning Commission meeting.

Mr. Carlisle recommended that Preliminary Site Plan approval be granted with a condition that the landscape plan is updated prior to Final Site Plan approval.

The applicant Joe Caradonna was present. Mr. Caradonna introduced Ozell Gothard, project landscape architect, who was present in the audience. Building material samples and updated elevations were circulated.

Chair Edmunds opened the floor for public comment. There was no one present; the floor was closed for public comment.

Resolution # PC-2016-07-052

Moved by: Hutson
 Support by: Krent

RESOLVED, That Preliminary Site Plan Approval, pursuant to Article 8 of the Zoning Ordinance, as requested for the proposed mixed use commercial building, located on the west side of Crooks, north of Maplelawn, Section 29, within the IB (Integrated Industrial and Business) District, be granted, subject to the following condition:

- 1. Update landscape plan to indicate tree preservation (including tree preservation techniques on plan) prior to Final Site Plan Approval.

Yes: All present (8)
 Absent: Faison

MOTION CARRIED

- 10. PRELIMINARY SITE PLAN REVIEW (File Number SP JPLN2015-0014) – Proposed Aloft Hotel, East side of Troy Center Drive, South of Big Beaver (PID 88-20-28-101-067), Section 28, Currently Zoned BB (Big Beaver) District

(Item postponed by applicant; refer to Approval of Agenda, Agenda item #2.)

OTHER ITEMS

- 11. PUBLIC COMMENT – Items on Current Agenda

There was no one present who wished to speak.

- 12. PLANNING COMMISSION COMMENT

There were general Planning Commission comments.

The Regular meeting of the Planning Commission adjourned at 8:30 p.m.

Respectfully submitted,

 Donald Edmunds, Chair

 Kathy L. Czarnecki, Recording Secretary



CITY COUNCIL AGENDA ITEM

Date: August 3, 2016

To: Brian Kischnick, City Manager

From: Mark F. Miller, Director of Economic & Community Development
R. Brent Savidant, Planning Director

Subject: MASTER PLAN UPDATE – Approval of Draft Master Plan

Item K-02A on the July 25, 2016 City Council agenda indicated the Draft Master Plan would be considered by City Council at the August 8, 2016 Regular meeting. However due to a scheduling conflict the Draft Master Plan will instead be placed on the August 22, 2016 Regular City Council meeting for consideration.



INTEGRITY * RESPECT * LAWS AND THE CONSTITUTION * ACCOUNTABILITY * PROBLEM SOLVING * PROFESSIONALISM

MEMORANDUM

DATE: August 1, 2016
 TO: Brian Kischnick, City Manager
 FROM: Gary G. Mayer, Chief of Police 
 RE: Traffic Management / SOCCIT

The following memo and article relate to Traffic Management and the Southeast Oakland County Crash Investigation Team (SOCCIT). I am proud of this exemplary team and wanted to share it with City Management.

DATE: July 29, 2016
 TO: Chief Gary Mayer
 FROM: Sergeants Rick Leonard (AHPD) and Michael Szuminski (TPD)
 RE: 'The Police Chief' magazine article on Traffic Management / SOCCIT

The effort of our multi-jurisdictional crash investigation team has been recognized on a national level. The SOCCIT team is currently featured in an article published in the July 2016 issue of The Police Chief Magazine.

Since its inception in November of 2010, the SOCCIT team has had at its core mission the concept of efficiency. The team was founded to pool resources and quickly investigate serious crashes on the roadways of the affected communities, at the same time reducing the overtime burden that frequently is associated with such investigations. We set a goal to investigate crashes efficiently using the best practices in traffic incident management. Since the beginning we have tracked our efforts and reported them annually to the Chiefs of the involved Departments. We believe that we have met these goals and have documented our work well enough to empirically prove that we have met these goals. We have presented programs on the team operations at the Michigan Traffic Safety Summit as well as the Michigan Chiefs of Police Winter Conference. Now we are proud to report that our efforts have been recognized in law enforcement's premier leadership publication.

We have attached the article which was written by Daniel W Gerard, Director of Operations for the University of Cincinnati's Institute of Crime Science. Over the six (6) years the team has been active, we have partnered with several agencies to assist us. One of those important partners is Annjanette Kremer. Ms. Kremer is an engineer with MDOT, she is the State's lead on Traffic Incident Management initiatives. She has been a strong ally and supporter of SOCCIT and it is through her that Mr. Gerard heard of our efforts. Mr. Gerard requested our team protocol documents and copies of our annual

reports. The SOCCIT team's 2015 annual report was used as a reference document for Mr. Gerard's article.

The success of this program has involved a lot of hard work on many fronts. This success would not have been possible without the unwavering support of the Chiefs of the four Departments and their command staffs. Nor would it been possible without the hard work of the members who respond to and investigate these crashes, frequently responding from home. This high quality work is ongoing and the team remains ready to respond when needed. While this article serves as validation of our work product, we will continue to strive to be at the forefront of efficiency and traffic incident management.



Best Practices in Traffic Incident Management

Daniel W. Gerard, MS, Director of Operations, University of Cincinnati's Institute of Crime Science, and Captain (Ret.), Cincinnati, Ohio, Police Department



No one enjoys sitting in traffic, yet millions of people do so on their daily commutes, wasting both time and money. In the 2015 Urban Mobility Scorecard, the Texas A&M University Transportation Institute (TTI) found that, in 2014, U.S. citizens spent an extra 6.9 billion hours on roadways and consumed an extra 3.1 billion gallons of fuel during this additional travel time, solely due to traffic congestion, resulting in an extra cost of \$160 billion dollars. This is an average extra expenditure of \$960 per year for each person in the United States who commutes via motor vehicle. During peak travel times, in order to ensure timely arrival at their destinations, commuters had to allow an average of 48 minutes' travel time for trips that would take only 20 minutes in non-peak traffic. This amounts to an average of 42 hours of additional annual roadway time for the typical daily commuter.¹

As shocking as these numbers are, they are projected to get worse. The same TTI study also found that in 2013–2014, 95 of the United States' 100 largest metropolitan areas saw increased traffic congestion, up from only 61 metropolitan areas in 2012–2013. Only 59 percent of the traffic congestion occurred during peak travel hours, commonly thought of as the hours in which one commutes to and from work; 41 percent of the daily congestion occurred during non-peak hours, including the overnight hours. By 2020, TTI estimates annual travel delays will increase to 8.3 billion hours and extra fuel consumption to 3.8 billion gallons, resulting in an average annual cost of \$1,100 and 47 additional hours of travel time for each daily commuter.²

Aside from the economic costs to drivers, every year numerous law enforcement officers, firefighters, emergency medical personnel, transportation workers, tow truck operators, and members of the public are killed or seriously injured in secondary traffic crashes directly related to traffic congestion. A 1999 study of secondary crash causes, found the likelihood of a secondary crash increases by 2.8 percent for each minute the primary incident remains a roadway hazard.³ The longer a traffic incident remains on the roadway, the higher the risk of either injury or fatality to first responders and to the motoring public from a secondary crash.

Traffic Incident Management

The Federal Highway Administration (FHWA) defines Traffic Incident Management (TIM) as

*TIM consists of a planned and coordinated multi-disciplinary process to detect, respond to, and clear traffic incidents so that traffic flow may be restored as safely and quickly as possible. Effective TIM reduces the duration and impacts of traffic incidents and improves the safety of motorists, crash victims and emergency responders.*⁴

Recognizing the significance of both the human and economic costs associated with traffic congestion and traffic crash–related incidents, the International Association of Chiefs of Police Highway Safety Committee and Traffic Incident Management Subcommittee, along with numerous international, national, state, and local public and private partners, have worked for several years to address issues surrounding both traffic crashes and congestion and traffic incident response. As part of their work in this area, they have identified best practices in the following areas: strategic TIM planning; use of multi-jurisdictional TIM teams; and cross-functional TIM training and information sharing for those entities involved in TIM response.

The successful programs and strategies highlighted below have all been proven to both save lives and reduce costs. They can easily serve as a blueprint for those jurisdictions that wish to improve their response in the area of TIM as they align with the FHWA's following vision for TIM:

Through continuous and enhanced planning and training of all TIM personnel:

1. *Reduce or eliminate responder and motorist injuries and fatalities*
2. *Promote rapid incident clearance, thereby reducing traffic congestion and vulnerability*
3. *Develop or enhance local TIM Programs that ultimately benefit corridors, regions, and states*
4. *Measure performance that demonstrates improved TIM responses and programs over time*
5. *Emphasize TIM as a system operations “core mission” for all responders*⁵

Strategic TIM Planning

Similar to the Scanning, Analysis, Response Assessment (SARA) police problem-solving model, a good strategic plan clearly lays out a vision for what needs to be accomplished and why it is a problem (problem identification and analysis); how the participants are going to accomplish it (problem response and strategy implementation); who is responsible for task completion (accountability and clear ownership); and what is expected to be gained from implementing the strategy (anticipated results). A successful strategic plan also includes the ability to allow those persons directly involved in the implementation to engage in an ongoing assessment of the applied strategic interventions to clearly identify what works and what needs to be quickly modified in order to achieve the desired results (evaluation).

Statewide Approach: Oregon

In December 2015, the Oregon Department of Transportation and the Oregon State Police, in conjunction with DKS Associates, published the Oregon Traffic Incident Management Strategic Plan, which updated their original 2011 TIM Strategic Plan and established statewide TIM performance criteria for the next five years. The updated Oregon TIM plan shows clear accomplishments in existing TIM practices since the implementation of the original plan, including regular quarterly meetings among Oregon's three regional TIM teams; in-depth analyses of all lane-blocking traffic crashes that exceeded their state legislative–mandated 90-minute clearance goal in order to identify those practices that need improvement when future traffic incidents occur; and the training of more than 2,800 first responders in FHWA National TIM Training.⁶

Building upon these accomplishments, the updated Oregon TIM strategic plan identified five goals and performance objectives for each.

Goal 1: Enhance the Safety of First Responders

Performance Objectives: Reduce the number of responding personnel, from all disciplines, who are struck by vehicles at incident scenes through mandated usage of personal protective equipment. Require scene management and best practices in TIM training of all personnel, including non-public safety personnel, who may respond to a roadway incident scene that requires a TIM application.

Goal 2: Enhance the Safety of the Traveling Public

Performance Objectives: Reduce the number of secondary crashes and subsequent injuries or fatalities to motorists through detailed, timely, and regularly updated situational information that is conveyed from on-scene personnel to traffic operations centers, so that appropriate notifications and messaging can be quickly sent out to educate those motorists who may be traveling through or happen upon a roadway incident zone.

Goal 3: Improve the Reliability and Efficiency of the Transportation System

Performance Objectives: Reduce the duration of lane closures and the number of secondary crashes at an incident scene through better communications between primary first responders to ensure all proper investigative equipment and barricades are brought to the scene during the initial response phase. Implement timely notification and staging of needed tow vehicles to minimize delays in roadway clearance.

Goal 4: Strengthen the Communications, Coordination, and Collaboration between Response Partners PRIOR to a TIM Incident Taking Place

Performance Objectives: Train 10,000 TIM responders statewide by 2021 and include tow industry regulations and best practices in the curriculum. Mandate additional TIM training requirements and refresher classes in the future. Form additional TIM teams across the state that will be tasked with TIM post-incident best practice reviews and ensuring ongoing dialogue and training among the various TIM responders in their teams' areas of operation.

Goal 5: Establish TIM as a Core Public Safety Discipline

Performance Objectives: Increase TIM outreach and education to both TIM incident responders and to the general public so that TIM is included by public safety and non-public safety agency leaders in their roadway incident response policies and TIM awareness becomes a regular component of all statewide driving-focused public safety and education campaigns.²

To ensure the performance objectives for each of these goals are met, existing performance measures were reviewed; additional measures were identified for each of the various newly identified performance objectives; and new measures, for future tracking consideration, were identified. In addition, each performance objective and measure were prioritized for completion in the near term (by 2017), midterm (2018–2021), or longer term (beyond 2021), and each was assigned to a designated responsible entity who has direct accountability for the task completion or implementation.

Through the use of clearly defined goals, objectives, strategies, and measures, the Oregon Traffic Incident Management Strategic Plan establishes a clear statewide vision for ongoing traffic incident management and demonstrates its importance to both TIM incident responders and to the driving public.

Local Approach: Stafford County, Virginia

On a local level of law enforcement, the Stafford County Virginia Sheriff's Office, winner of the Traffic Incident Management Special Award in the 2015 National Law Enforcement Challenge, implemented its own TIM strategic plan starting in 2014.

Prior to implementing its plan, the Stafford County Sheriff's Office spent a year researching TIM best practices and identified the four key areas the plan would focus on.

Focus Area 1: Training

Stafford County Sheriff Charles Jett required all patrol deputies to complete Strategic Highway Research Program 2 (SHRP 2) training. Once the agency personnel were trained, the sheriff's office held two weeks' worth of SHRP 2 training for other area

traffic incident first responders, ultimately training nearly 400 additional personnel from a variety of disciplines who may respond to a TIM roadway incident in Stafford County.

By providing SHRP 2 training to a wide range of Stafford County traffic incident responders, each entity was able to better understand the on-scene roles of the other responding units. This increased understanding resulted in improved on-scene communications and task coordination, which allowed roadways to be opened faster and reduced the risk of harm from secondary crashes.

Focus Area 2: Formation of the Fredericksburg Regional Incident Management Committee

Initially composed of the Stafford County Sheriff's Office, Stafford County Fire and Rescue Department, Virginia State Police, and the Virginia Department of Transportation, the team met quarterly to discuss a variety of TIM-related topics and ensure everyone clearly understood program goals and their overall roles in achieving those goals. After demonstrated success in reducing roadway clearance times, other area police, fire, and transportation departments were added to the committee, which further increased its effectiveness.

Focus Area 3: Development of a Written TIM Plan

The Fredericksburg Regional Incident Management Committee developed a series of area TIM plans that established optimum detour routes when roadway incidents occurred that required the diversion of traffic. The various contingency plans cover local traffic events lasting 30 minutes or more; regional events in the Washington, D.C., area; and potential multi-day events, such as weather incidents or terrorism, that may affect travel throughout the entire larger metropolitan area.

Focus Area 4: Dedicated TIM Support Vehicle

A traffic incident support vehicle that was outfitted with all the necessary TIM equipment was put into service and responded to 74 calls for service in 2014.

Since the implementation of the Stafford County Virginia Sheriff's Office TIM strategic plan, regional traffic crashes with incident clearance times of 60–90 minutes were reduced from 50 percent of all crashes to 14 percent of all crashes. Additionally, 28 percent of regional traffic crash incidents are now cleared in 30 minutes or less, up from none being cleared in 30 minutes or less just two years ago.⁸

Use of Multi-Jurisdictional TIM Teams

The 2013 Law Enforcement Management and Administrative Statistics (LEMAS) survey showed that 48 percent of local police departments in the United States employed fewer than 10 officers, 95 percent employed fewer than 100 officers, and only 5 percent employed more than 100 officers.⁹ These numbers, coupled with the fact that law enforcement agencies struggle with budget and funding issues, demonstrate that law enforcement agencies strive every day to handle an ever-increasing volume of calls for service with less resources.

The numbers further reveal that a traffic incident has the capability to overwhelm the resources of many individual agencies, especially those that are not large enough to have dedicated officers who specialize in TIM or regularly receive refresher training in TIM best practices. To lessen the burden an incident can have on an individual agency, many locales have formed multi-jurisdictional TIM teams that jointly respond when an incident occurs on their roadways or highways. The use of a trained multi-jurisdictional TIM team increases on-scene investigative efficiency and effectiveness, reduces individual agency overtime costs, increases officer training opportunities, and helps alleviate the agencies' personnel drain when an incident occurs, as multiple agencies share in both the workload and cost.

The state of Michigan's Southeast Oakland County Crash Investigation Team (SOCCIT) is an excellent example of the benefits a multi-jurisdictional TIM team can provide. Formed in 2010, without outside funding, SOCCIT is made up of 19 officers from the Auburn Hills Police Department, the Bloomfield Township Police Department, the Bloomfield Hills Police Department, and the Troy Police Department. Together, these four jurisdictions are responsible for handling traffic events on 975 miles of roadways, including 24 miles of I-75, one of the highest volume interstate highways in the United States. SOCCIT is activated for traffic crash investigations that involve fatalities or serious injuries, crashes that are complex and require specialized investigative ability or reconstruction, and crash investigations that will ultimately result in criminal prosecution. Since its formation, SOCCIT has completed 77 investigations.

The leadership structure of SOCCIT is unusual. Direct oversight of SOCCIT is administered by an executive board, consisting of the police chiefs of the four participating departments. The executive board appoints a lieutenant or captain from one of the agencies as the team coordinator and a sergeant as the team facilitator. In addition to the assigned investigators, each department also appoints a designated supervisor to manage the SOCCIT officers from its agency.

Various individual SOCCIT officers have specialized training in several traffic-related areas including standardized field sobriety testing, drug recognition expert, advanced traffic crash reconstruction, forensic mapping, and motor carrier enforcement, which provide a wide range of skills for the team to draw upon when responding to a scene while also reducing the specialized training costs for each member department. SOCCIT investigators jointly train once a quarter with an emphasis on skills development, scene management, and TIM best practices. Incident debriefs of all SOCCIT investigations in the previous quarter are undertaken and peer critiqued for best practices and lessons learned.

When a SOCCIT-eligible traffic event occurs, the team is activated and all on-duty team members are immediately dispatched to the scene. A simultaneous request is also made to either the Michigan Department of Transportation (MDOT) or the Road Commission for Oakland County (RCOC) to immediately assemble and deliver the needed barricade equipment to the scene to relieve those officers posted on traffic control duty around the incident as quickly as possible so they can return to their patrol duties.

Once SOCCIT begins its investigation, the investigators have an established goal of two hours or less to complete the investigation of the roadway portion of the incident. Essential fire department and tow vehicles are requested 30 minutes prior to their estimated need to eliminate scene downtime and additional road closure time waiting for required additional resources to arrive.

If the incident involves a fatality, the Oakland County Medical Examiner's Office (OCME) is promptly notified and responds to the scene to conduct its parallel investigation, working directly with SOCCIT investigators. When the fatality involves a complicated extraction from a vehicle, SOCCIT and the OCME have developed a joint protocol in which the vehicle is moved from the roadway to a secure location where the supervised extrication is completed and evidence preserved. This procedure greatly reduces roadway closure time.

In 2015, SOCCIT was activated 20 times, an increase of 25 percent over 2014. However, the cumulative overtime costs to the four member police departments was only \$10,777, an average of only \$538 per incident, which is far less than the cost of handling the incidents individually by the jurisdiction of occurrence.¹⁰

Cross-Functional TIM Training and Information Sharing

While roadway incidents can take on a wide variety of forms, they share one commonality—the need for public safety personnel and other responders to mitigate and successfully resolve the event, so that normal traffic operations can resume as safely and quickly as possible. To accomplish this in the most effective and efficient manner possible, the various responding entities must work together and understand each other's role in TIM.

The U.S. FHWA, in its 2010 report, *Best Practices in Traffic Incident Management*, listed inadequate joint training among responders as a challenge to effective TIM operations.¹¹ The National Traffic Incident Management Coalition's National Unified Goal for TIM lists Multidisciplinary National Incident Management System and TIM training as a core strategy for achieving the unified TIM goals of responder safety and safe, quick clearance of roadway incidents.¹² To better increase responder understanding and awareness, innovative joint TIM training efforts are being undertaken at the national, regional, state, and local levels.

Nationally, the FHWA and the National Highway Institute offer a variety of both online and on-site TIM training for law enforcement officers, fire and rescue personnel, transportation workers, and towing and recovery agencies including courses such as the Tier 1 National TIM Responder Training Program, Managing Traffic Incident and Roadway Emergencies, and Using the Incident Command System at Highway Incidents. In 2008, the U.S. Fire Administration and the U.S. Department of Transportation jointly published *Traffic Incident Management Systems* to guide fire and rescue response at TIM scenes.¹³

Regionally, TIM conferences (both statewide and multi-state) bring together the various TIM responders to discuss best practices and lessons learned at incidents and to develop joint action plans for future traffic incidents that require a TIM response. Recognizing that a major traffic incident on a border roadway, interstate highway, or bridge has the ability to significantly impact traffic in surrounding states, Ohio has taken the lead on hosting multi-state TIM seminars. In 2014 and 2015, Ohio held conferences that included law enforcement, fire and rescue, transportation, and towing personnel from Ohio and the neighboring states of Kentucky, Indiana, Pennsylvania, and West Virginia. The conference agendas included a TIM regional overview, a session on improving responder communication and coordination at major roadway incidents, and TIM best practice presentations

from each of the responder disciplines represented.

At the state level, there are several innovative current TIM initiatives and best practices being implemented that enhance both responder training and communications. Colonel Tracy Trott of the Tennessee Highway Patrol (THP) partnered with the Tennessee Department of Transportation (TDOT) to build the first TIM training facility in the United States on the grounds of the THP Academy. The Tennessee Traffic Incident Management Training Facility opened in late 2014 and is dedicated to the THP troopers and TDOT highway workers who were killed in secondary crash incidents while performing their duties. The facility includes a multi-lane section of interstate highway, complete with guard rails, cable barriers, and an on ramp, as well as a two-lane roadway and four-way intersection. Training at the new facility is hands on and incorporates real TIM scenarios that have occurred on Tennessee roadways. The training is open to all TIM responders and disciplines who wish to improve their TIM skills.¹⁴

The California Highway Patrol (CHP) requires all tow personnel to complete SHRP 2 training in order to participate in the tow rotation program on California roadways. In addition, CHP has included TIM responder training in its freeway service patrol curriculum and also added a TIM responder training session to its own CHP Academy training and to the California Department of Transportation's (Caltrans') new employee academy.¹⁵

Locally, agencies across the United States are working on improving their TIM responses. The Arizona Highway Patrol and Michigan Department of Transportation offer TIM classes to local fire and rescue personnel that emphasize proper vehicle positioning to minimize lane blockages and demonstrate quick clearance techniques that minimize roadway closure time. In Virginia, all officers who work off-duty traffic control on Virginia Department of Transportation construction projects must complete SHRP 2 training prior to working in the construction zone. Completion of the SHRP 2 training ensures officers are better prepared to manage a roadway incident and minimize additional congestion in areas where vehicle traffic is already likely to be heavier due to the condensed lanes of travel. The Dallas and Ft. Worth North Central Texas Council of Governments (NCTCOG) developed separate TIM trainings for both first responders and executive-level personnel. Within the first three years of the NCTCOG TIM training operation, more than 600 first responders and 70 agency executives completed the training.¹⁶

Nashville, Tennessee, and Philadelphia, Pennsylvania, have both developed programs that incorporate public safety 9-1-1 call takers, dispatchers, and traffic operations center staff into their TIM trainings and programs. These personnel are often overlooked when it comes to TIM response efficiency; however, by including them early in the TIM response process, better information can be obtained from initial callers who report roadway incidents and more accurate reports of current conditions can be relayed to the dispatched first responders while they are en route to the incident location.

Conclusion

It is clear that roadway incidents across the United States have a high annual cost in money and injuries and fatalities. It is equally clear that a wide combination of federal, state, and local public and private organizations, both public safety and nonpublic safety, are working diligently every day to improve the TIM responses to those incidents and minimize their harm to both first responders and to the driving public.

The TIM best practices outlined above are proven to save lives and reduce costs. It is critical that these TIM efforts—and countless others not detailed in this article—continue to receive the funding and publicity they deserve. Thus, those that are empirically proven to be the most effective can continue and also be replicated in additional areas, and other new TIM ideas and programs can be researched, developed, implemented, evaluated, and publicized so that they, too, can make roadways safer for those who drive and work on them every day. ♦

Captain **Daniel W. Gerard**, MS, recently retired after 29 years of service with the Cincinnati, Ohio, Police Department (CPD) and is the director of operations for the Institute of Crime Science. He received his BS and MS in criminal justice from the University of Cincinnati, is a graduate of the Southern Police Institute at the University of Louisville, and completed the Senior Management Institute for Police offered by the Police Executive Research Forum. Captain Gerard has served as an invited speaker, trainer, instructor, and consultant for numerous police agencies and universities throughout the United States and Canada. His areas of expertise include violence reduction, criminal gangs, traffic safety, the use of social media in criminal investigations, evidence-based policing, place-based policing, police and academic partnerships, police management, and police research.

The author wishes to thank the members and staff of the International Association of Chiefs of Police Traffic Incident Management Subcommittee for their help in compiling TIM best practices and data for this article.

Notes:

¹Texas A&M Transportation Institute, "[2015 Urban Mobility Scorecard](#)," August 2015 (accessed March 8, 2016).

²Ibid.

³Matthew G. Karlaftis et al., "ITS Impacts on Safety and Traffic Management: An Investigation of Secondary Crash Causes," *Intelligent Transportation Systems Journal* 5, no. 1 (1999): 39–52.

⁴Federal Highway Administration, "[Traffic Incident Management](#)" (accessed March 9, 2016).

⁵Katherine L. Belmore, Steven J. Cyra, and Genevieve M. Schnell, *Advanced Traffic Incident Management for Mid-Level Managers: A Workshop Recap and Summary of Good Practices*, 2013.

⁶[Oregon Traffic Incident Management Strategic Plan](#), December 2015 (accessed March 8, 2016).

⁷Ibid.

⁸International Association of Chiefs of Police, "[Traffic Incident Management](#)," *Traffic Safety Innovations 2015* (accessed March 3, 2016).

⁹Law Enforcement Management and Administrative Statistics, [Local Police Departments, 2013: Personnel, Policies, and Practices](#), 2015 (accessed March 11, 2016).

¹⁰Auburn Hills Police Department, [Southeast Oakland County Crash Investigation Team 2015 Annual Report](#), 2015 (accessed March 2, 2016).

¹¹Jodi Louise Carson, [Best Practices in Traffic Incident Management](#) (College Station, TX: Texas Transportation Institute, 2010), 44 (accessed May 24, 2016).

¹²National Traffic Incident Management Coalition, [National Unified Goal for Traffic Incident Management](#) (2007) (accessed March 10, 2016).

¹³U.S. Fire Administration, [Traffic Incident Management Systems](#) (Federal Emergency Management Agency, March 2012), 2 (accessed May 23, 2016).

¹⁴Tennessee Department of Transportation, "[Traffic Incident Management Training](#)" (accessed May 23, 2016).

¹⁵California Tow Truck Association, "[T.I.M.S Training](#)" (accessed May 23, 2016).

¹⁶U.S. Department of Transportation, Federal Highway Administration, "[Best Practices in Traffic Incident Management](#)" (accessed May 23, 2016).

Please cite as

Daniel W. Gerard, "Best Practices in Traffic Incident Management," *The Police Chief* 83 (July 2016): 46–53.

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CITY COUNCIL AGENDA ITEM

Date: August 1, 2016

To: Brian Kischnick, City Manager

From: Mark F. Miller, Director of Economic and Community Development
Paul Featherston, Building Official, SAFEbuilt
Mitch Grusnick, City Building Official

Subject: Building Department Activity Report – July, 2016

The following attachment contains a summary of permit activity and project valuation for the Building Inspection Department comparing July 2015 to July 2016. Valuations have slightly decreased to below the levels from last year.

A total of 5,501 building, plumbing, electrical and mechanical related permits have been issued for the year so far compared to 5,176 during the same time frame in 2015.

Year to date project valuations throughout July 2016 are at \$89,010,383. In comparison, building related permits had a valuation of \$110,830,727 during the same period in 2015.

Our inspectors performed 1,565 trade inspections for the month of July 2016 compared to 1,850 for the month of July 2015. Inspections counts have stayed high for this time of year.

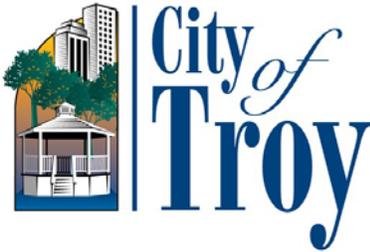
Attachments:

1. Building Department Activity Report

Preparer of memo\File name\File location

BUILDING PERMITS ISSUED

	BUILDING PERMITS 2015	PERMIT VALUATION 2015	BUILDING PERMIT REVENUE 2015	BUILDING PERMITS 2016	PERMIT VALUATION 2016	BUILDING PERMIT REVENUE 2016
JANUARY	172	\$ 13,789,620.00	\$ 352,653.99	106	\$ 8,881,040.00	\$ 186,385.60
FEBRUARY	85	\$ 5,271,646.00	\$ 155,426.00	118	\$ 8,387,600.00	\$ 236,060.17
MARCH	137	\$ 20,334,618.00	\$ 360,947.75	194	\$ 17,197,346.00	\$ 385,950.19
APRIL	228	\$ 24,744,935.00	\$ 417,945.02	184	\$ 7,949,322.00	\$ 228,388.62
MAY	230	\$ 22,193,390.00	\$ 375,491.94	304	\$ 10,216,794.00	\$ 274,789.01
JUNE	242	\$ 12,569,406.00	\$ 327,069.54	346	\$ 26,455,559.00	\$ 515,074.56
JULY	240	\$ 11,927,112.00	\$ 262,669.77	271	\$ 9,922,722.00	\$ 299,428.08
AUGUST	260	\$ 12,910,521.00	\$ 286,684.15	0	\$ -	
SEPTEMBER	288	\$ 11,397,103.00	\$ 305,132.56	0	\$ -	
OCTOBER	282	\$ 20,800,709.00	\$ 403,200.00	0	\$ -	
NOVEMBER	167	\$ 9,762,579.00	\$ 240,439.78	0	\$ -	
DECEMBER	135	\$ 8,275,432.00	\$ 237,544.70	0	\$ -	
TOTAL	2466	\$173,977,071.00	\$3,725,205.20	1523	\$89,010,383.00	\$2,126,076.23



MEMORANDUM

TO: Members of the Troy City Council
FROM: Lori Grigg Bluhm, City Attorney
DATE: August 4, 2016
SUBJECT: Purchasing Ratification

The City has received an invoice for \$22,350 for the necessary re-sealing of the slides at the Aquatic Center. Due to the timing and the need to have the slides operational during the summer season, competitive bids were not solicited. The work was completed by Slide Care, LLC, who has previously done work for the City, and was available to make the repairs in the allocated time period. Absent any objections from the Troy City Council, this professional service purchase will be considered ratified.



Michigan Library Association • 3410 Belle Chase Way • Lansing, MI 48911
Phone: (517) 394-2774 • Fax: (517) 394-2675 • www.milibraries.org

July 6, 2016

Dear Mentor: *Cathy Russ*

On behalf of the Michigan Library Association and its leadership, I would like to thank you for your participation in the MLA Mentor Program.

There is no one better to inspire a new generation of librarians than you, the professional currently shaping it. As we know, an education goes well beyond text books and the classroom. Learning from experts in the field in a one-on-one environment offers a perspective on learning that is highly individual and personal. It provides life lessons that can only be understood through experience.

Being a good mentor is not an easy job. It is a serious commitment taking precious time away from work and personal time. For these reasons, MLA would like to recognize you for your professionalism and commitment to the future of libraries and librarians.

By volunteering to mentor a student or colleague you have helped prepare these emerging leaders to reach their full potential and career growth. Your dedication and willingness to give back to the library community is greatly appreciated.

Sincerely,

Gail Madziar
Executive Director

Michigan Library Association

Certificate of Participation

is presented to

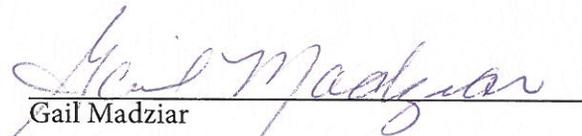
CATHLEEN RUSS

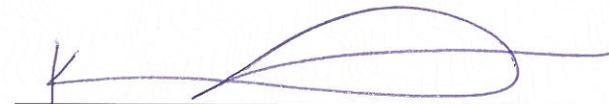
for successfully completing the

MLA MENTOR PROGRAM

July 2015 – July 2016




Gail Madziar
Executive Director


Kristy Doak
Director of Professional Development

From: ken loftus
Sent: Thursday, July 21, 2016 11:10 AM
To: Gary G Mayer
Subject: Recognition LaForest

Chief Mayer;

21July2016

I wish to extend my appreciation on behalf of my daughter, Mercedes Loftus, for the professional and compassionate actions of one of your officers, Officer LaForest.

On Tuesday, July 19, Mercedes was traveling westbound on Maple Road when, for reasons not well understood, a SMART bus exited the side street, Barrette, and collided with my daughter's car. My daughter, although unhurt was traumatized and stranded.

Officer LaForest (with another officer) quickly arrived, assessed the situation and cleared the intersection. He spent a good deal of time speaking with my daughter and assuring her the accident was not her fault and that the only salient issue was that no one was seriously injured.

Mercedes turned 18 the previous day and this was her first accident and interaction with police officers in this type of scenario. I believe that this was a positive experience where the actions of Officer LaForest contributes to the overall mutual respect between civilians and the Troy Police Department.

Regards,
Ken Loftus
Orchard Lane
Bloomfield MI 48301

Incident #16-22528



POLICE OFFICERS ROCKAFELLOW + LAFOREST.
THANK YOU BOTH FOR YOUR PROFESSIONAL
HANDLING OF THIS TRAFFIC CRASH AND FOR
MAKING SUCH A GOOD IMPRESSION.
Gary



Clawson Police Department

425 North Main Street, Clawson, Michigan 48017 Phone (248) 435-5000 FAX (248) 435-4847

July 22, 2016

Troy Police Department
500 W Big Beaver
Troy MI, 48084

Chief Gary Meyer:

On behalf of the Clawson Police Department, I would like to say thank you Sgt. Nate Gobler and the DPU officers that assisted with traffic control during our fireworks breakup. Your assistance helped to ensure that all that attended made it out of the area quickly and safely.

Thank you again for providing a valuable resource

Sincerely,

Sgt. David Scott
Clawson Police Department



Sgt. GOBLER, POLICE OFFICERS JARRA BACHLEDA JONES GENTRY

THANK YOU ALL FOR ASSISTING CLAWSON PD WITH THE FIREWORKS. HELPING THEM AT OUR BORDER STREETS WORKS FOR ALL OF US.

Gary

Chief Harry Anderson

Det Lt S Sarvello Sgt D Scott Sgt. K. Bauss Sgt. J. Horne



City of Madison Heights

City Hall Municipal Offices
300 W. Thirteen Mile Road
Madison Heights, MI 48071

Department of Public Services
801 Ajax Drive
Madison Heights, MI 48071

Fire Department
31313 Brush Street
Madison Heights, MI 48071

Police Department
280 W. Thirteen Mile Road
Madison Heights, MI 48071

www.madison-heights.org

The following is an excerpt from the Regular Meeting of the Madison Heights City Council, Madison Heights, Oakland County, Michigan held on July 25, 2016, at 7:30 p.m. Eastern Time.

Present: Mayor Hartwell, Mayor Pro Tem Bliss, Councilmembers Clark, Corbett, Gettings, Scott and Soltis.

Absent: None.

CM-16-186. RESOLUTION IN OPPOSITION TO VETO OF SENATE BILL 557

WHEREAS, the Michigan Department of Transportation (MDOT) proposes to widen and improve I-75 from Hazel Park to Auburn Hills; and,

WHEREAS, MDOT proposes to utilize the Public Act 51 road funding formula to require that Madison Heights pay an estimated local share of \$4,025,000 for all three construction phases with \$800,000 required in 2018, \$425,000 in 2024, and \$2,800,000 in 2026; and,

WHEREAS, this local match would essentially eliminate the City’s ability to provide road maintenance and reconstruction for more than two years; and,

WHEREAS, the City has repeatedly voiced opposition to MDOT’s proposed change to the project phasing as well as the use of the Act 51 funding formula for road projects with regional, national, and even international significance and impact; and,

WHEREAS, the City has cited the lack of any public or municipal notice or opportunity for input regarding the change in project phasing, the extensive and widespread impact on the City’s road network during construction with no compensation by MDOT, the recent I-75 service drive improvements made by the City (based in major part on the previous project schedule), and the complete loss of future tax revenue from at least 25 total property takings and 5 partial property takings; and,

WHEREAS, by resolution on October 26, 2015, City Council indicated their support for Michigan Senate Bill 557, a bi-partisan bill introduced by Senator Knollenberg, which would eliminate Act 51 requirements for local share contributions on this and other MDOT Trunkline projects; and,

J:\Council Agenda\Resolutions\2016\16-186 Resolution in Opposition to Veto of SB557.doc

Area Code (248)

Assessing	858-0776	Fire Department	583-3605	Nature Center	585-0100
City Clerk	583-0826	43rd District Court	583-1800	Police Department	585-2100
City Manager.....	583-0829	Housing Commission	583-0843	Purchasing	837-2602
Community Development	583-0831	Human Resources.....	583-0828	Recreation	589-2294
Department of Public Services	589-2294	Library	588-7763	Senior Citizen Center.....	545-3464
Finance	583-0846	Mayor & City Council.....	583-0829	Water & Treasurer	583-0845

WHEREAS, the City has provided supportive testimony to both the Senate and House Committees on Transportation, both of which unanimously recommended approval of the legislation; and,

WHEREAS, the Michigan Senate and House unanimously approved Senate Bill 557 on May 31, 2016, and June 9, 2016, respectively; and,

WHEREAS, on July 1, 2016, while admitting that the Act 51 requirement for local cost sharing places a hardship on those communities required to use most, if not all, of their available local road funding for interstate highway projects, Governor Snyder vetoed Senate Bill 557.

NOW, THEREFORE BE IT RESOLVED, that the City Council of Madison Heights strongly objects to the Governor's veto and urges a legislative override this year in order to alleviate the financial burden to local communities and restore some measure of equity to state highway funding in Michigan.

BE IT FURTHER RESOLVED, that the City Clerk provide a copy of this Resolution to U.S. Senators Stabenow and Peters, U.S. Representative Levin, Governor Snyder, State Representative Townsend, State Senator Knollenberg, State Senator Gregory, the Southeast Michigan Council of Governments, the Michigan Municipal League and the following forty-four impacted Cities: Detroit, Grand Rapids, Warren, Sterling Heights, Lansing, Ann Arbor, Flint, Dearborn, Livonia, Westland, Troy, Farmington Hills, Kalamazoo, Wyoming, Southfield, Rochester Hills, Taylor, St. Clair Shores, Pontiac, Dearborn Heights, Royal Oak, Novi, Battle Creek, Saginaw, Kentwood, East Lansing, Roseville, Portage, Midland, Muskegon, Lincoln Park, Bay City, Jackson, Holland, Eastpointe, Port Huron, Southgate, Burton, Oak Park, Allen Park, Garden City, Mount Pleasant, Wyandotte, and Inkster.

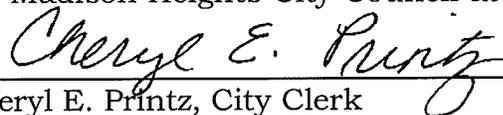
Yeas: Gettings, Scott, Soltis, Bliss, Clark, Corbett, Hartwell

Nays: None

Motion Carried

CERTIFICATION:

I, Cheryl E. Printz, the duly appointed City Clerk of the City of Madison Heights, County of Oakland, State of Michigan, do hereby certify that the foregoing is a resolution adopted by the Madison Heights City Council at their Regular Meeting held on July 25, 2016.


Cheryl E. Printz, City Clerk