



## CITY COUNCIL AGENDA ITEM

---

Date: October 4, 2016

To: Brian Kischnick, City Manager

From: Gary Mayer, Police Chief  
Tom Darling, Financial Services Director  
MaryBeth Murz, Purchasing Manager  
Kurt Bovensiepe, Public Works Director

Subject: Budget Amendment and Bid Waiver - Police Department Perimeter Fencing

---

### History

At the City of Troy Regular City Council meeting on August 8, 2016, City Council provided consensus to City Manager Kischnick to direct staff on ways to ensure the safety of Troy Police Officers. Police Chief Gary Mayer surveyed his sworn and non-sworn staff for ideas to assist in officer safety. 107 employees responded to the survey with 54% of sworn officers and 29% of non-sworn personnel indicating exterior site security as an idea to improve officer safety.

On August 22, 2016, Chief Mayer presented these results and other suggestions. An estimate of \$150,000 was presented for perimeter fencing around the Police Department parking lot. Other similar proposals, other fencing projects, and industry professionals substantiated this estimate. City Council provided consensus to move forward with the fencing project, which included presenting a formal recommendation on total cost and vendor. City Council also expressed that officer safety is an urgent matter and directed city administration to take any allowable actions to expedite the procurement process.

Several constraints were considered when approaching this project. The topography around the parking lot is different in several locations, which does not allow for the same type of vehicle access gates at each location. Furthermore, with the parking lot having existing structures such as car ports, building entrances, and heating and cooling bunkers caused for the consideration of where snow is piled to ensure it did not negatively impact the gate operations. Existing pedestrian entrance points are not currently protected, which meant control wiring and electrical power would have to be provided to these new locations. There was also consideration for the design of the fencing to provide a higher level of security but without emphasizing the image.

### Purchasing

Members of the Police Department, Department of Public Works, and Purchasing Department worked together to formulate an expedited schedule to meet the stated urgency. Hubble, Roth and Clark (HRC), a City of Troy consultant firm was solicited to develop a schedule for the project engineering, design, and bid. The projected scheduled suggested installation would likely not take place until spring of 2017. Instead, the City of Troy team solicited four (4) local area vendors for an informal request for proposals. The project was described in a formal style bid document and provided opportunity for each vendor to meet with the city team to review the demands and constraints of the project. On September 30, 2016, four (4) proposals were received and reviewed.

The two lowest bidders, one of which is a Troy based company, only provided the fencing, vehicle access gates, and pedestrian gates but indicated the integration to the existing control access points and all the necessary electrical and wiring would be the responsibility of the City of Troy. This caused the team to add an additional \$70,000 to the two bids to establish a comparable proposal. After this consideration, Industrial Fence and



## CITY COUNCIL AGENDA ITEM

Landscape Inc. was the lowest bidder meeting the demands for high speed vehicle gates with integration, 5 year warranty on the gate actuating motors, and a 15 year warranty on a higher quality fence.

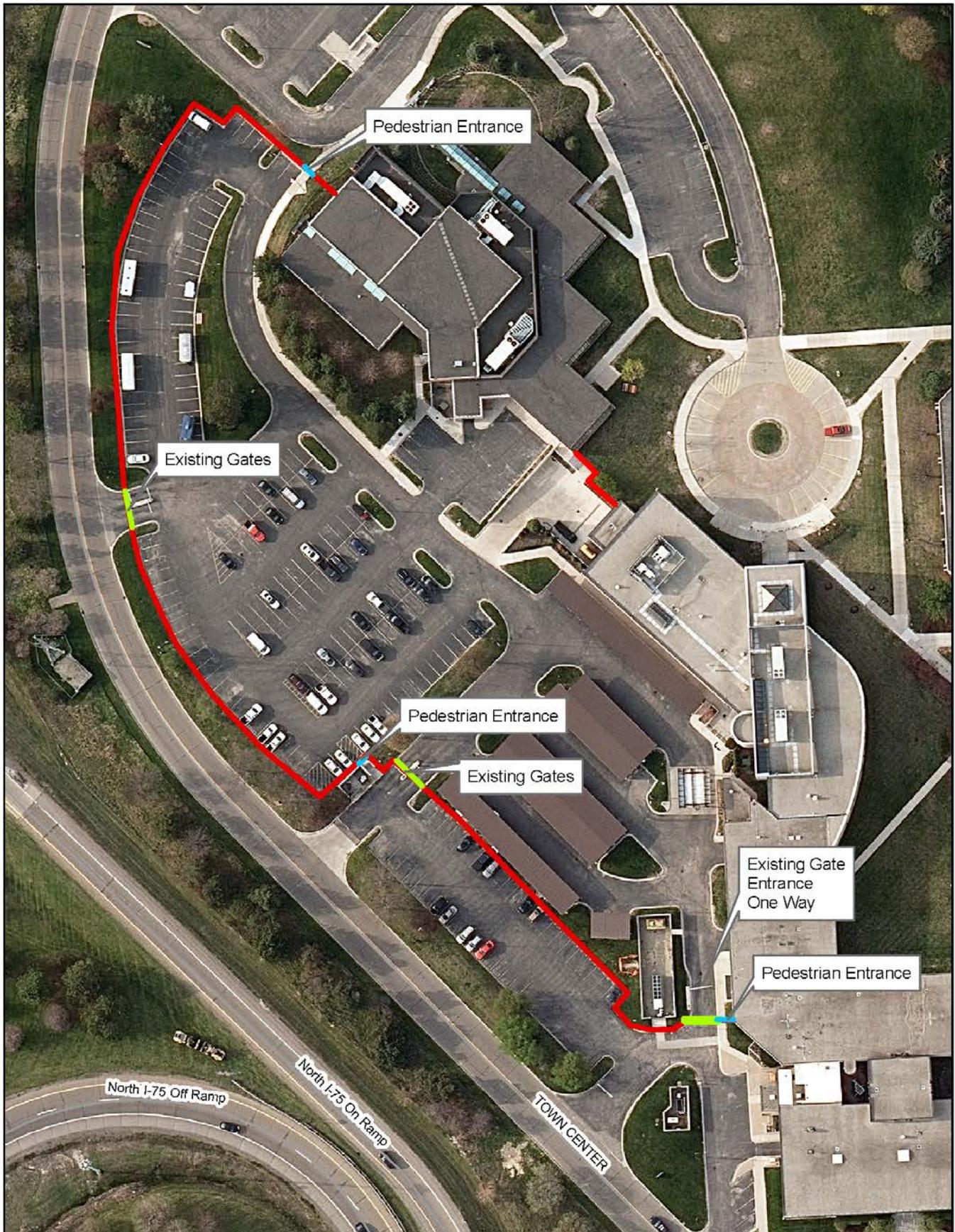
### **Financial**

Staffs 2016 estimate (Year End June 30, 2016) indicated an Unassigned Fund Balance of 39% of expenditures. The City Council policy is to remain between 20 and 30 percent of expenditures. On September 26, 2016, City Council resolved to appropriate \$2.6 million from the General Fund to the Capital Fund for Local and Major Road improvements (**RESOLUTION- 2016-09-167**). This transfer reduced the Unassigned Fund Balance to an estimated 35%. The information to City Council also indicated an opportunity to transfer the remaining \$1.5 million from the General Fund to the Capital Fund for future projects as a second step to be compliant with the current policy.

This agenda item allocates \$254,560 for Industrial Fence and Landscape's proposal to install perimeter fencing around the Police Department parking lot, five (5) vehicle access gates with card access controls (3 inbound gates and 2 outbound gates), and three (3) pedestrian access gates (2 pedestrian gates include card access control wiring). In addition to the total, City Administration recommends an additional 10% above the proposed price for contingencies for a total of \$280,000.

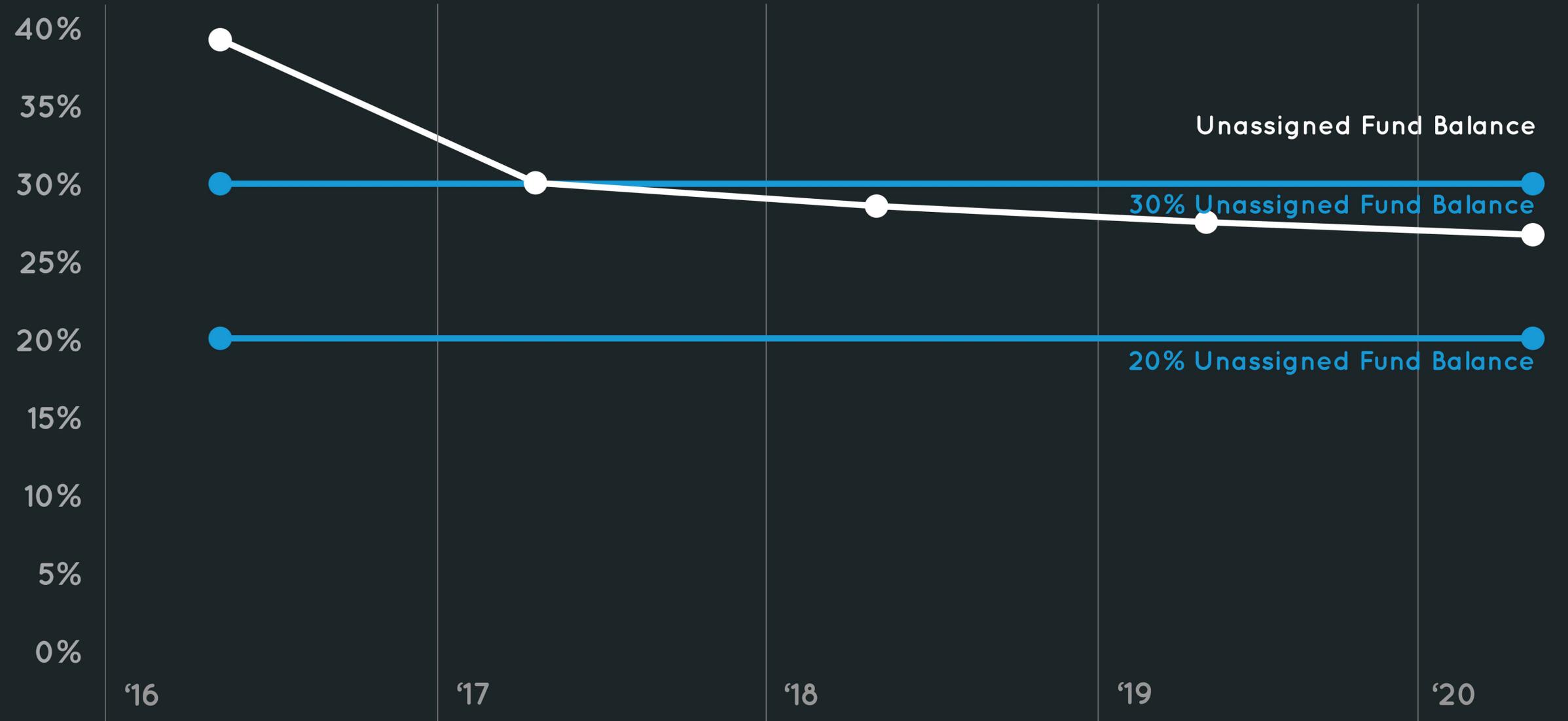
### **Recommendation**

City management recommends an appropriation to transfer from the General Fund to the Capital Projects in the amount of \$280,000 along with the associated expenditure to the Capital Projects Fund for Police Department Perimeter Fencing. City management also recommends awarding a contract to *Industrial Fence & Landscaping, Inc., of Detroit, MI* for an estimated cost of \$254,560 with a 10% contingency for an estimated total of \$280,000 for the installation of perimeter fencing around the Police Department parking lot, five (5) vehicle access gates with card access controls (3 inbound gates and 2 outbound gates), and three (3) pedestrian access gates (2 pedestrian gates include card access control wiring).



# GENERAL FUND

	<u>2016 Estimate</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
<b>Total Revenues</b>   In Millions	56.056	56.507	56.979	57.473	58.720
<b>Expenditures</b>					
<b>Operating</b>   In Millions	50.639	55.148	56.478*	56.973*	58.220*
<b>Transfers</b>   In Millions	7.410	1.789	-	-	-
<b>Road Transfer</b>   In Millions		2.600			
<b>Fence Transfer</b>   In Millions		.280			
<b>Unassigned Fund Balance</b>	39.2%	30.0%	28.3%	27.6%	26.6%



\*Six new Police Officers Added in Fiscal Year 2018

CITY OF TROY  
QUOTE SUMMARY  
FENCING FOR POLICE DEPARTMENT

	American Fence & Supply Co., Inc.	Motor City Fence	Industrial Fence & Landscaping, Inc.	RMD Holdings, Ltd. dba Nationwide
	Warren, MI	Troy, MI	Detroit, MI	Chesterfield, MI
Check#	#1432300082	#9202232933	#26463	#9012313286
Check Amount	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
<b>PROPOSAL:</b> To furnish all equipment, material and labor to install new Fencing and Vehicle/Pedestrian Gate Access Points for the City of troy Police Department.				
<b>COMPLETE FOR THE SUM OF:</b>	<b>\$203,457.00</b>	<b>\$207,386.00</b>	<b>\$251,879.00</b>	<b>\$287,151.00</b>
<b>FENCE (Ameristar Mfgr.):</b>	AegisII	AegisII	AegisII	Montagell
<b>WARRANTY:</b>				
Labor:	1 Year	1 Year	2 Years	1 Year
Fence:	10 Years	10 Years	10 Years	20 Years
Gate Operators:	5 Years	5 Years	5 Years	5 Years
<b>ALTERNATE:</b>				
<b>COMPLETE FOR THE SUM OF:</b>			<b>\$254,560.00</b>	
<b>FENCE (Ameristar Mfgr.) ALTERNATES:</b>			Impassell	
<b>WARRANTY:</b>				
Labor:			2 Years	
Fence:			15 Years	
Gate Operators:			5 Years	
<b>POWER/WIRING:</b>	Not Included	Not Included	Included	Included
<b>CONTROL PANEL:</b>	Not Included	Not Included	Not Included	Included
<b>CONTACT INFORMATION:</b>				
Hours of Operation:	7am - 5pm	8am - 5pm	7:30am - 4:30am	7am - 5pm
24HR Phone #	888-96-Fence	248 269 8888	734 777 0986	586 295 6435
Email:	<a href="mailto:sales@amerifence.com">sales@amerifence.com</a>	<a href="mailto:brian@motorcityfence.com">brian@motorcityfence.com</a>	<a href="mailto:ricknovak@sbcglobal.net">ricknovak@sbcglobal.net</a>	<a href="mailto:skeller@nationwidecos.com">skeller@nationwidecos.com</a>
<b>SITE INSPECTION:</b> Y/N	Yes	Yes	Yes	Yes
Date	9/22/2016	9/23/2016	9/23/2016	9/22/2016
<b>COMPLETION DATE:</b>	<b>November 30, 2016</b>			
Can Meet	Yes	Yes	Yes	Yes
Based upon submittals by the 2nd week of Oct., material lead time is 4 wks.				
Cannot Meet				
Offers				
Work Shall Commence	7 Days after notice to proceed.	30 days after notice to proceed	30 days after notice to proceed	27 days after notice to proceed
<b>REFERENCES:</b>	Yes	Yes	Yes	Yes
<b>INSURANCE:</b>				
Can Meet	Yes	Yes	Yes	Yes
Cannot Meet				
<b>ACKNOWLEDGEMENT SIGNED:</b> Y OR N	Yes	Yes	Yes	Yes
<b>PAYMENT TERMS:</b>	Net30 Days	Net30 Days	Net30 Days	Net30 Days

	American Fence & Supply Co., Inc.	Motor City Fence	Industrial Fence & Landscaping, Inc.	RMD Holdings, Ltd. dba Nationwide
	Warren, MI	Troy, MI	Detroit, MI	Chesterfield, MI
<b>EXCEPTIONS:</b>	None	Access control systems, all power & control wiring & conduit by Simplex-Grinnell, the City to provide.	None	None
<b>QUESTIONNAIRE:</b> Attached	Y or N	Yes	Yes	Yes
<b>SCHEDULE OF VALUES:</b>	Y or N	Yes	Yes	Yes
<b>FORMS COMPLETED:</b>				
Legal Status of Bidder:	Y or N	Yes	Yes	Yes
Non-Collusion Affidavit:	Y or N	Yes	Yes	Yes
Certification regarding Debarment:	Y or N	Yes	Yes	Yes

ATTEST:  
Kurt Bovensiep  
Arinze Okafor

  
 MaryBeth Murz,  
 Purchasing Manager