

August 15, 2005

TO: John Szerlag, City Manager
FROM: Charles T. Craft, Chief of Police
SUBJECT: Agenda Item - Request To Waive Parking Restrictions

Smith Middle School requests that the parking restrictions be waived on Donaldson street from Square Lake Road to Cotswald street, so that they may host school activities on the following dates:

- September 15, 2005, between the hours of 6:30 pm and 9:30 pm (Open House)
- November 16 and 17, 2005, between the hours of 11:30 am and 9:00 pm (Parent Teacher Conferences)
- March 2, 2006, between the hours of 11:30 am and 9:00 pm (Parent Teacher Conferences)
- March 3, 2006, between the hours of 5:30 pm and 9:30 pm (Family Fun Friday)
- June 14, 2006, between the hours of 9:00 am and 12:00 noon (8th Grade Promotion)

Both sides of Donaldson are posted no parking areas and parking at Smith Middle School is limited.

Smith Middle School makes these requests each year and city staff is supportive of them. Therefore, it is recommended that parking restrictions on the non-hydrant side of the street (the west side) be waived on the dates and times requested. Waiving the restrictions on the non-hydrant side will provide additional parking while still allowing for the passage of emergency vehicles.