



CITY COUNCIL ACTION REPORT

Date: February 11, 2008

TO: Phillip L. Nelson, City Manager

FROM: John M. Lamerato, Assistant City Manager/Finance & Administration
Cathleen A. Russ, Library Director
Loraine Campbell, Museum Manager

SUBJECT: Request to Amend Museum Fee Schedule for Education Programs & Facility Rentals

Background:

- The museum's operating costs are continually increasing. In order to offset increased operational costs, the following fee increases are proposed. These fees are very competitive with fees charged by similar institutions for similar services.

Financial Considerations:

- It is expected that the recommended adjustment to the educational program fees will yield an additional \$5,000 in revenue, for a projected total of \$46,000/year.

It is expected that the recommended adjustment to the wedding facility rental fees will yield an additional \$2,000 in revenue, for a projected total of \$10,000/year.

Legal Considerations:

- There are no legal considerations associated with this item.

Policy Considerations:

- This recommendation addresses the following goal:
Goal II: Minimize the cost and increase the efficiency and effectiveness of City government

Options:

- City management recommends that the changes to the fee structure for education programs and wedding facility rentals at the Troy Historical Museum be approved. City management further recommends that these rates can be adjusted by City management in order to stay competitive in the market.

Proposed Museum Fee Increases

<u>MUSEUM / Education Programs</u>			
*Troy School District Programs		CURRENT	PROPOSED
½ Day, per student		\$3.00	\$3.50
Full Day, per student		\$5.00	\$5.50
*Out of District Programs			
½ Day, per student		\$4.00	\$4.50
Full Day, per student		\$6.00	\$6.50
*Day Care/Private School Programs			
½ Day, per child		\$4.00	4.50
Full Day, per child		\$6.00	6.50
*Student residents of Troy will be accorded the Troy School District Fee.			
<u>MUSEUM / Facility Rentals</u>			
	Village Grounds & Buildings (Excludes Church)	Village Grounds & Church	
<u>Wedding Ceremony Fees:</u>			
	CURRENT/PROPOSED	CURRENT/PROPOSED	
Resident	\$250.00/\$350.00	\$350.00/\$450.00	
Non-resident	\$350.00/\$450.00	\$450.00/\$550.00	
Security Deposit	\$200.00/No Change	\$200.00/No Change	
<u>Fee for Wedding Photos on the Green:</u>			
Resident	\$50.00/ No Change	\$100.00/No Change	
Non-resident	\$100.00/No Change	\$150.00/No Change	
Security Deposit	\$50.00/No Change	\$50.00/No Change	
<u>Rental Fees for Meetings and Occasional Events:</u>			
<u>Location</u>	<u>Troy Org.</u>	<u>Non-Profit Org.</u>	<u>Non-Troy Org.</u>
Museum Building	\$50.00 per hr / No Change	\$50.00 per hr / No Change	\$100.00 per hr / No Change
Village Green	\$50.00 per hr / No Change	\$50.00 per hr / No Change	\$100.00 per hr / No Change