



CITY COUNCIL ACTION REPORT

March 31, 2008

TO: Phillip L. Nelson, City Manager

FROM: Mary Redden, Administrative Assistant to the City Manager

SUBJECT: Standard Purchasing Resolution #10: Travel Authorization and Approval to Expend Funds on Council Member Robin Beltramini's Travel Expenses – National League of Cities (NLC) Finance, Administration, and Intergovernmental Relations (FAIR) Steering Committee's Spring Conference

Background:

- Council Member Beltramini requests approval to travel to Brevard, North Carolina from May 8-10, 2008 in order to attend the NLC FAIR Steering Committee's spring conference. Discussions will focus on NLC policy and federal relationships in these areas.
- Conference materials are not yet available, so are not included as back-up to this agenda item.

Financial Considerations:

- Funds are available in City Council's *Education and Training* account, number 102.7960.

Legal Considerations:

- There are no legal considerations associated with this item.

Policy Considerations:

- Council member attendance of educational conferences potentially impacts all of the established goals and objectives for the city.

Options:

- Staff requests that Council pass a resolution that would authorize approval to expend funds on any travel expenses incurred as a result of Council Member Beltramini's attendance of the NLC FAIR Steering Committee's spring conference in Brevard, North Carolina.