



CITY COUNCIL ACTION REPORT

May 28, 2008

TO: Phillip L. Nelson, City Manager

FROM: John M. Lamerato, Assistant City Manager/Finance & Administration
Susan A. Leirstein, Purchasing Director
Carol K. Anderson, Parks and Recreation Director

SUBJECT: Standard Purchasing Resolution 1: Award To Low Bidder – Topsoil

Background

- On May 14, 2008, bids were received and opened to provide two (2) year requirements of topsoil with an option to renew for one additional year.
- 81 Vendors were notified via the MITN system with seven (7) bid responses received.

Financial Considerations

- Funds for these materials are available through the Public Works operating budgets for Streets and Water, as monies clear through the balance sheet Inventory Account for Topsoil; and also through the Parks and Recreation budget for Parks and Tree Maintenance.

Legal Considerations

- ITB-COT 08-19, Topsoil was competitively bid as required by City Charter and Code.
- The award is contingent upon the recommended bidder's submission of proper contract and bid documents, including insurance certificates and all other specified requirements.

Policy Considerations

- Competitive bidding minimizes cost to the City and increases government effectiveness. (Goal II)
- All bidders were given the opportunity to respond with their level of interest in providing topsoil to the City of Troy. (Goal II)

Options

- City management and the Parks and Recreation department recommend awarding a two (2) year contract for topsoil with a one (1) year renewal option to the low bidder, Sterling Topsoil and Grading Inc. of Fraser, MI, for an estimated total cost of \$21,300.00 for 2008 and \$23,850.00 for 2009, at unit prices contained in the bid tabulation, which opened May 14, 2008.

VENDOR NAME:

Sterling Topsoil	AKO Contracting	B & L Topsoil	B & W Landscape
& Grading, Inc.	Inc.		Supply, Inc.

Proposal: FURNISH TWO YEAR REQUIREMENTS OF TOPSOIL WITH AN OPTION TO RENEW FOR ONE ADDITIONAL YEAR

				UNIT PRICE	UNIT PRICE	UNIT PRICE	UNIT PRICE
<u>Estimated Quantity (CY)</u>							
3,000	TOPSOIL	2008/2009		\$ 7.10	\$ 8.94	\$ 9.24	\$ 8.94
3,000	TOPSOIL	2009/2010		\$ 7.95	\$ 9.24	\$ 9.49	\$ 9.94
ESTIMATED GRAND TOTAL:				\$ 45,150.00	\$ 54,540.00	\$ 56,190.00	\$ 56,640.00
DELIVERY:	Minimum Shipment:			30 C.Y.	50 Yards	30 C.Y.	50 Yards
	Within Hours of Phone Release			24 Hrs	24 Hrs	24 Hrs	24 Hrs
CONTACT INFORMATION:	Hours of Operation			8 AM to 5 PM	M-F 8 to 5	7 AM to 5 PM	Sat 8 to 4 M - F 8 to 6
	Phone Number			586.264.3000	248.673.5278	586.731.5199	586.463.0545
INSURANCE:	Can Meet			XX	XX	XX	XX
	Cannot Meet						
TERMS:				Net 30 days	Net 30	Net 30	Net 30
WARRANTY:				N/A	N/A	Blank	Blank
EXCEPTIONS:				Blank	Blank	50 CY yard loads are as bid/ 30 CY	Blank
						loads add .75 per CY Yard	
ACKNOWLEDGEMENT: Completed		Y or N		Yes	Yes	Yes	Yes

BOLDFACE TYPE DENOTES LOW BIDDER

ATTEST:

Ron Hynd
Diane Fisher
Linda Bockstanz

 Susan Leirstein CPPB
 Purchasing Director

VENDOR NAME:

Troy Aggregate Carriers, Inc.	Anderson Excavating, inc.	Lukes Trucking & Excavating	

Proposal: FURNISH TWO YEAR REQUIREMENTS OF TOPSOIL WITH AN OPTION TO RENEW FOR ONE ADDITIONAL YEAR

				UNIT PRICE	UNIT PRICE	UNIT PRICE	UNIT PRICE
<u>Estimated Quantity (CY)</u>							
3,000	TOPSOIL	2008/2009		\$ 9.50	\$ 12.00	\$ 11.89	
3,000	TOPSOIL	2009/2010		\$ 10.50	\$ 12.60	\$ 12.95	
ESTIMATED GRAND TOTAL:				\$ 60,000.00	\$ 73,800.00	\$ 74,520.00	
DELIVERY: Minimum Shipment:				44 Yards	28 C.Y.	40 Yards	
Within Hours of Phone Release				48 Hrs	24 Hrs	24 Hrs	
CONTACT INFORMATION:							
Hours of Operation				7 AM to 7 PM	M-F 8 to 4:30	M-S 7am to 7pm	
Phone Number				586.446.9200	248.682.7900	248.240.0938	
INSURANCE: Can Meet				XX	XX	XX	
Cannot Meet							
TERMS:				Net 30	Net 30	Net 30	
						2% -10 Days	
WARRANTY:				Blank	Blank	None	
EXCEPTIONS:				Blank	Blank	None	
ACKNOWLEDGEMENT: Completed							
Y or N				Yes	Yes	Yes	