



## CITY COUNCIL ACTION REPORT

June 4, 2008

TO: Phillip L. Nelson, City Manager <sup>PN</sup>

FROM: Mary Redden, Administrative Assistant to the City Manager <sup>MR</sup>

SUBJECT: Standard Purchasing Resolution #10: Travel Authorization and Approval to Expend Funds on Council Members' Travel Expenses – Michigan Municipal League's 2008 Annual Convention on Mackinac Island

### Background:

- It is typical for at least one Troy council member to attend MML annual conventions.

### Financial Considerations:

- Funds are available in City Council's *Education and Training* account, number 102.7960.

### Legal Considerations:

- There are no legal considerations associated with this item.

### Policy Considerations:

- Council member attendance of educational conferences potentially impacts all of the established goals and objectives for the City.

### Options:

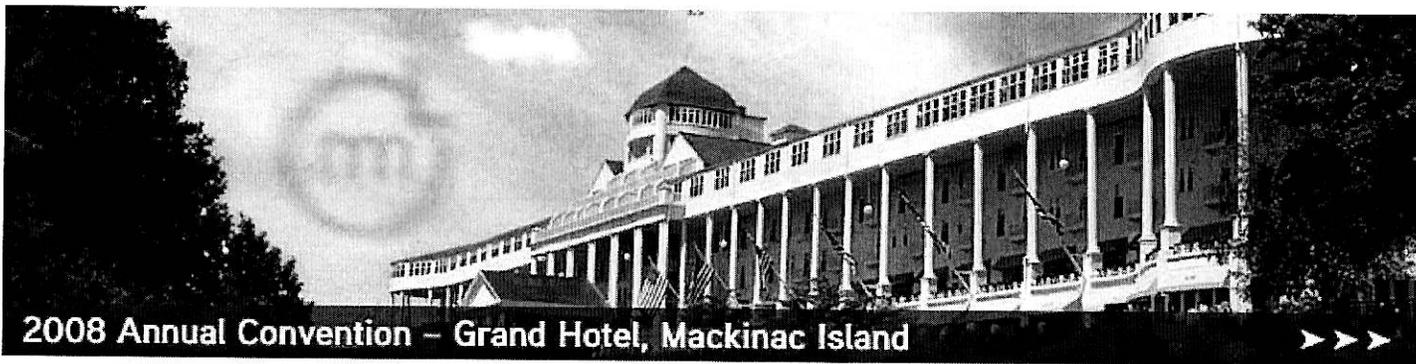
- Staff requests that Council pass a resolution that would authorize approval to expend funds on any travel expenses for those council members interested in attending the MML's 2008 annual Convention at the Grand Hotel, Mackinac Island from October 1 – 4, 2008.



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**110th Michigan Municipal League Convention**

**October 1-4, 2008 ~ Grand Hotel, Mackinac Island**

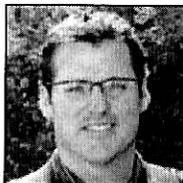
Join hundreds of local and elected officials for four action-packed days at the League's 110th Annual Convention on Mackinac Island, October 1-4, 2008!

With every passing day, local government operations are less traditional and more demanding. The public service profession continues to grow at a rapid pace with new tools, fresh perspectives, and challenging opportunities to serve. At the League, vision, passion, countless new technologies, and a unique sense of purpose provide the contexts for informative hands-on engagement with local leaders.

**Why Wait?** [Register](#) June 2 – September 12 at the early bird rate and save. We hope to see you there!

**Keynote Speakers**

The 110th League Annual Convention is a great event for Michigan local government officials. Our keynote presenters will set the tone for a dynamic, must-attend Convention.



**Daniel P. Gilmartin, Executive Director, Michigan Municipal League**

*The League's Public Policy Initiative*  
 Wednesday, October 1, 4:30-5:30 pm  
[Click here for details>](#)

**Daniel Pink, Author, A Whole New Mind**

*A Whole New Mind*  
 Thursday, October 2, 9:45-10:45 am  
[Click here for details>](#)



**Dan Mulhern, Consultant, Michigan's First Gentleman**

*Public Servants—Public Leaders*

Saturday, October 4, 9:00 am

[Click here for details>](#)

[For highlights from the 2007 Convention, click here!](#)

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Michigan Municipal League - 1675 Green Road, Ann Arbor MI, 48105 - 734.662.3246 | 800.653.2483

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110th League Convention Delegate Registration Form  
October 1-4, 2008 – WEB FORM

**Registration Information**

Municipality: \_\_\_\_\_

Name: \_\_\_\_\_

Nickname: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

City, ST, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email for \_\_\_\_\_

Confirmation: (Hotel Housing Code will be sent to this address)

**Registration Type**

**Member Rates**

Early Bird Rate, through 09/12/08 (\$399)..... \$ \_\_\_\_\_

Regular Rate, after 09/12/08 (\$449)..... \$ \_\_\_\_\_

**Special Rates (for MML Members only)**

\*Fund and/or Pool Member (\$324)..... \$ \_\_\_\_\_

For more information, see the section on Registration Procedures.

\*\*Alcoa Community (\$225)..... \$ \_\_\_\_\_

For more information, see the section on Registration Procedures.

**Nonmember Rate**

Nonmember Attendee (\$549)..... \$ \_\_\_\_\_

**Guest Rate**

Guest Attendee (\$99)..... \$ \_\_\_\_\_

Guest Name: \_\_\_\_\_

**Additional Activities**

MWIMG Tea, Wednesday 2:00 pm (\$25)..... \$ \_\_\_\_\_

MML Foundation Boat Cruise, Thursday 7:30 pm (\$25)..... \$ \_\_\_\_\_

**Guest Activities**

Napkin Folding (Thurs. 10:30 am)..... \$0.00

Grand Hotel Kitchen Tour (Thurs. 2:30 pm)..... \$0.00

Cooking Demonstration (Thurs. 3:30 pm)..... \$0.00

Napkin Folding (Fri. 10:30 am)..... \$0.00

Cooking Demonstration (Fri. 2:30 pm)..... \$0.00

TOTAL \$ \_\_\_\_\_

**Parade of Flags**

Do you plan to participate in the Parade of Flags?  Yes  No

**Special Accommodations**

I require special accommodations/meal arrangements:

My guest requires special accommodations/meal arrangements:

**Payment Information**

Check payable to the Michigan Municipal League  
(Fax completed form to 734-662-6939, then send form with payment to Michigan Municipal League PO Box 7409 Ann Arbor, MI 48107-7409)

Credit Card  
(Fax completed form with credit card information to 734-662-6939)

Card Number: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Name on Card: \_\_\_\_\_

Signature: \_\_\_\_\_ Billing Zip Code \_\_\_\_\_

Registration Questions? Please call 734-669-6371 or email registration@mml.org

**Registration Procedures**

**Delegate Registration Fee**

The delegate registration fee includes all educational sessions, handouts, refreshments breaks, access to the Expo, receptions and the Annual Awards Banquet. Additional registration fees apply for pre-convention events.

**Guest Registration Fee**

Guest registration includes receptions and admission to the Annual Awards Banquet only.

**Pre-Convention Workshops**

To register for Pre-Convention workshops, use the Pre-Convention workshop registration form found at www.mml.org.

**\*Risk Management Is Good Management Discount**

MML Liability & Property Pool and Workers' Compensation Fund members are eligible to attend the Convention at a discounted rate of \$324. To find out if you qualify, please contact Jennifer Orr at jorr@mml.org or 800-653-2483.

**\*\* Alcoa Community Special**

The Michigan Municipal League Foundation (MMLF) has received a grant from the Alcoa Foundation to be used for training local elected officials in the village of Mattawan, city of Farmington Hills, city of Traverse City, village of Eau Clair, and city and village officials in Ottawa and Muskegon counties. The mission of the Alcoa Foundation is to actively invest in the quality of life in Alcoa communities worldwide.

**Persons with Disabilities and Special Needs**

If you require special arrangements, including a special diet, please check the Special Accommodations box on the registration form and a League representative will contact you.

**Cancellation Policies**

All cancellations must be submitted in writing and are subject to a \$60.00 cancellation fee. No refunds will be given for cancellation requests received after Friday, September 19, 2008. Email cancellation request to registration@mml.org or FAX cancellation to 734-662-6939.

**Anti-Discrimination Policy**

The League will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, familial status, height, weight, disability, or political beliefs.