



CITY COUNCIL ACTION REPORT

June 12, 2008

TO: Phillip L. Nelson, City Manager

FROM: Mary Redden, Administrative Assistant to the City Manager

SUBJECT: Standard Purchasing Resolution #10: Travel Authorization and Approval to Expend Funds for Council Member Mary Kerwin's Travel Expenses – 2008 Citizen Planner Advanced Academy

Background:

- Council Member Mary Kerwin wishes to attend the 2008 Citizen Planner Advanced Academy in Lansing, Michigan on June 18 – 19, 2008.

Financial Considerations:

- Funds are available in City Council's *Education and Training* account, number 102.7960.

Legal Considerations:

- There are no legal considerations associated with this item.

Policy Considerations:

- Council member attendance of educational conferences potentially impacts all of the established goals and objectives for the City.

Options:

- Staff requests that Council pass a resolution that would authorize approval to expend funds on travel expenses in association with Council Member Mary Kerwin's attendance of the 2008 Citizen Planner Advanced Academy.