



CITY COUNCIL ACTION REPORT

May 29, 2008

TO: Phillip L. Nelson, City Manager

FROM: John M. Lamerato, Assistant City Manager-Finance/Administration
 Brian Murphy, Assistant City Manager – Economic Dev. Services
 Nino Licari, City Assessor
 Steve Vandette, City Engineer *SV*

SUBJECT: Eckford Street Special Assessment Payment Schedule

Background:

- On June 18, 2007, City Council approved the Special Assessment District (SAD) for the bituminous pavement of the easterly ½ of Eckford Street, in Section 15 (project # 06.201.1).

The first billing for this project is scheduled for August 1, 2008.

The Engineering Department has determined that the project will not be completed at this point in time. While the City may bill for a project as long as it has been started, past policy has been to delay the initial billing when circumstances dictate.

It is clear to the Engineering Department that this project will come in significantly less than the original estimate. (Council will be updated with the final costs).

In order to avoid refunding portions of partial payments, staff is requesting that city Council postpone the initial payment to November 1, 2008.

Financial Considerations:

- The financial considerations include a savings of staff time, postage, and printing of refund checks.

Legal Considerations:

- There are no legal considerations with this request.

Policy Considerations:

- This is in keeping with City Council Goal # II, "*Minimize the cost, and increase the efficiency and effectiveness of City government.*"

Options:

- Council may decide to bill for the project on the original date, or to postpone the initial payment as requested by staff.