



CITY COUNCIL ACTION REPORT

May 30, 2008

TO: Phillip L. Nelson, City Manager

FROM: John M. Lamerato, Asst. City Manager/Finance & Administration
 Brian P. Murphy, Asst. City Manager/Economic Development Services
 Susan Leirstein, Purchasing Director
 Steven J. Vandette, City Engineer *[Signature]*

SUBJECT: Extension of General Consulting Engineering Services Contracts

Background:

- On June 17, 2002 City Council approved a three (3) year general consulting contract (Resolution #2002-06-379), with the option to renew for an additional three (3) year period under the same terms and conditions, with Hubbell, Roth & Clark, Inc. (HRC) and Spalding DeDecker Associates, Inc. (SDA).
- On June 6, 2005, the three-year option to renew was approved, effective July 1, 2005 through June 30, 2008 by Resolution #2005-06-284.
- The current contracts with HRC and SDA expire on June 30, 2008.
- Although staff is in the final phase of the consultant selection process for a new General Consulting Engineering Services contract, it is unlikely that this process will be complete before the current contracts expire.
- Statements of Qualifications have been reviewed and interviews have been held with five consultants. Detailed cost proposals from them are scheduled to be received in June.
- Whereas the final consultant selection and contract award recommendation is not anticipated to be presented to City Council until August, a 60 day extension of the current contracts with HRC and SDA is needed.

Financial Considerations:

- HRC and SDA have agreed to the same terms and conditions of the current contracts and to hold their prices for the sixty (60) day extension period.

Legal Considerations:

- There are no legal considerations associated with this item.

Policy Considerations:

- Minimize the cost and increase the efficiency and effectiveness of City government (Goal II)

Recommendation:

- Staff recommends that City Council approve an extension to the existing General Consulting Engineering Services contracts with Hubbell, Roth & Clark, Inc. (HRC) and Spalding DeDecker Associates, Inc. (SDA) for a period not to exceed sixty (60) days or upon City Council approval of a new consultant contract, whichever is sooner.



June 4, 2008

Steven J. Vandette, P.E., City Engineer
City of Troy
500 West Big Beaver Road
Troy, MI 48084

**Re: City of Troy - General Consulting Engineering Services
60 Day Contract Extension**

Dear Mr. Vandette:

It has truly been a pleasure to have served the City of Troy's Resident's, Administration, and Engineering Staff over the past 6 years. We pride ourselves in becoming fully engaged with our clients and we hope that our performance reflects our passion and commitment to the City.

We know that the City is currently in the process of reviewing proposals for General Consultant Engineering Services and wish to extend our current contract for 60 days. We hereby agree to the same terms and conditions of the current contract during the 60 day extension period (until August 31, 2008).

Thank you for your continued confidence in Spalding DeDecker Associates, Inc. Please do not hesitate to contact us if you require additional information.

Very Truly Yours,
SPALDING DEDECKER ASSOCIATES, INC.

David A. Lakin, P.E.
President

David L. Potter, P.E., Vice President
Manager - Municipal and Construction Engineering

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Engineering Consultants

ENGINEERING



HUBBELL, ROTH & CLARK, INC
Consulting Engineers

Principals
George E. Hubbell
Thomas E. Biehl
Walter H. Alix
Peter T. Roth
Michael D. Waring
Keith D. McCormack
Curt A. Christeson
Thomas M. Doran

Senior Associates
Frederick C. Navarre
Gary J. Tressel
Lawrence R. Ancypa
Kenneth A. Melchior
Dennis M. Monsere
Randal L. Ford
David P. Wilcox
Timothy H. Sullivan

Chief Financial Officer
J. Bruce McFarland

Associates
Thomas G. Maxwell
Nancy M.D. Faught
Jonathan E. Booth
Michael C. MacDonald
Marvin A. Olane
Richard F. Beaubien
William R. Davis
Daniel W. Mitchell
Jesse B. VanDeCreek
Robert F. DeFrain
Marshall J. Grazioli
Thomas D. LaCross
Dennis J. Benoit

June 3, 2008

City of Troy
500 West Big Beaver Road
Troy, MI 48084

Attn: Mr. Steve Vandette, City Engineer

Re: Engineering Contract Extension

Dear Mr. Vandette:

At your request, I am writing this letter regarding our current engineering contract. HRC is willing to extend our current engineering contract for an additional 60 days at the same terms and conditions. This extension will extend our contract through August 30, 2008. We value our relationship with the City of Troy and look forward to providing engineering services in the future.

If you have any questions or require any additional information, please contact the undersigned.

Very truly yours,

HUBBELL, ROTH & CLARK, INC.

Walter H. Alix, P.E., P.S.
Vice President

WHA/vb
pc: HRC; File

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