



CITY COUNCIL ACTION REPORT

June 27, 2008

TO: Phillip L. Nelson, City Manager

FROM: John M. Lamerato, Assistant City Manager/Finance and Administration
Susan A. Leirstein, Purchasing Director
Carol K. Anderson, Parks and Recreation Director

SUBJECT: Standard Purchasing Resolution 4: AEPA Cooperative – Fitness Room Flooring

BACKGROUND

- The carpet in the main fitness room (approximately 3,200 square feet) has been in place since the facility opened on March 25, 2002 and is in need of replacement.
- Although this carpet has been professionally cleaned four times per year, it has noticeably deteriorated and there are significant wear patterns in the high traffic areas. Attempts to replace the carpet tile in specific high usage areas have been made, but the new carpet tiles do not blend with the older carpet tiles and give the appearance that they are not clean.
- There are three flooring options to replace the carpet in this room:

Flooring Type	Cost	Life Expectancy	Other Factors
Carpet Tiles	\$13,700	5-6 years	Annual carpet cleaning cost of \$600
Rubber (Recycled)	\$27,000	10-15 years	Polyurethane floor finish would need to be applied every other year for \$1500 per application.
Rubber (Closed Cell)	\$37,000	20-25 years	No additional maintenance costs

- Based on the cost, life expectancy and maintenance costs, the best value over the long term is the closed cell rubber product. This product comes with a finish that would prevent stains and wear patterns, and not require any special maintenance other than normal cleaning.
- The closed cell rubber product is manufactured by Mondo and distributed by Sport Surfaces, a Robert Cohen Company and can be purchased through the AEPA (Association of Educational Purchasing Agencies) Cooperative contract.
- It is optimal to replace the carpet during the week of August 25, 2008 when the Community Center recreation areas are closed for annual maintenance. Since there is a six (6) week lead time for the manufacturer to deliver the product, the order should be placed the week of July 7, 2008.

June 27, 2008

To: Phillip L. Nelson, City Manager
Re: AEPA Cooperative - Fitness Room Flooring

FINANCIAL CONSIDERATIONS

- Funds are available from the 2008/09 Community Center Capital Budget for Building & Improvements Annex Renovation – 4017557975125.

LEGAL CONSIDERATIONS

- Laws regarding contracts are applicable.

POLICY CONSIDERATIONS

- Products were competitively bid through the AEPA Cooperative contract thus ensuring best price practices. (Goal II)

OPTIONS

- The Parks and Recreation Department requests approval and authorization to purchase this closed cell rubber product for the main fitness room at the Community Center from Sport Surfaces, a Robert Cohen Company, through the AEPA Cooperative contract #08-0027 under the prices, terms, and conditions of AEPA bid IFB #008-E with work to be performed by Mid America Sport Surfacing, a Michigan based company.



Authorized Distributors of MONDO and AACER Athletic Flooring

2655 Pan American Fwy., Suite E
Albuquerque, New Mexico 87107
Toll Free 877-395-1978 Fax 505-243-2975
www.sport-surfaces.com

June 30, 2008

Kraig Schmottlach, Facility Manager
Troy Community Center
3179 Livernois
Troy, MI 48083

Re: Wt. Rm. Flooring with Base

Kraig-

We will furnish the labor, material and equipment for the complete installation of approximately 3,200 square feet of 6mm Mondo Sport Impact in 6' rolls in Free Weight Room #1219 and Cardiovascular Room #1220. Included in the work is demo of the existing carpet, floor prep, and new 1/8" x 4" vinyl cove base. Not included is removal or replacement of the gym equipment.

The cost for the work through Oakland Intermediate School District contract #08-0027 is:

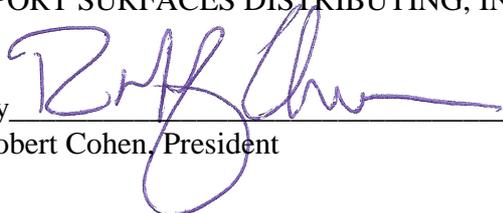
OISD Part #	Description	Qty	Unit	Price	Total
M-3422-010	6mm Mondo Sport Impact	3,200	Sq. Ft.	\$8.65	\$27,680.00
M-3423-017	Remove Carpet	3,200	Sq. Ft.	\$0.37	\$1,184.00
M-3423-032	Floor prep	3,200	Lin. Ft.	\$1.10	\$3,520.00
M-3423-010	1/8" x 4" Cove base	240	Lin. Ft.	\$1.63	\$391.20
M-3423-056	Freight	9,800	Lbs.	\$0.45	\$4,410.00
					\$37,185.20

The work will be performed by:
Mid America Sport Surfacing, LLC
70291 Brittany Glen Drive
Edwardsburg, MI 49112
269-663-3500
269-663-3505 (fax)

Call if any questions.

Yours truly,

SPORT SURFACES DISTRIBUTING, INC.

By 
Robert Cohen, President

*Equity and
Excellence in
Education*



OaklandSchools

2111 Pomiac Lake Road
Waterford, MI 48328
Telephone: 248.209.2000
Facsimile: 248.209.2523
<http://www.oakland.k12.mi.us>

February 12, 2008

Mr. Robert Cohen, Managing Member
Robert Cohen Co., LLC
2655 Pan American Fwy Ste E
Albuquerque, NM 87107

Re: Acceptance of Bid and Contract Award – Document Transmittal – Contract #08-0027
(IFB008-E Hardwood and Synthetic Flooring)

Dear Mr. Cohen:

Attached you will find a signed copy of the AEPa "Bid, Acceptance of Bid and Contract Award" form. In addition, I am also including some pertinent Oakland Schools information (see below), which I hope will be helpful to your company.

- If requested, our Communications and Marketing Department will send you the Oakland Schools logo, along with administrative guidelines. Prior to including this logo on any company documents and/or correspondence, you should send said document to my attention (via e-mail; michael.rangos@oakland.k12.mi.us) for review and approval.
- Customers are expected to place orders directly with Robert Cohen Co., LLC.
- Agency fees are to be paid by Robert Cohen Co., LLC, directly to Oakland Schools. Checks should be made out to Oakland Schools and sent to my attention.

It should be clearly understood, any purchase order/contract entered into between Robert Cohen Co., LLC and any applicable State of Michigan entity, shall be between Robert Cohen Co., LLC and said entity (not Oakland Schools).

If you have any questions, please feel free to contact me at 248-209-2209.

Sincerely,

Mike Rangos - Director, Regional Services
Oakland Schools

B. ACCEPTANCE OF BID AND CONTRACT AWARD

AEPA IFB 008 E HARDWOOD & SYNTHETIC FLOORING

**ACCEPTANCE OF BID
and
CONTRACT AWARD**

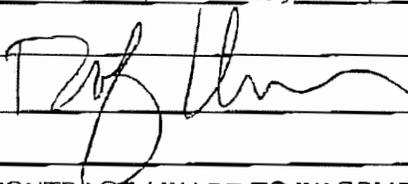
TO BE COMPLETED BY BIDDER

In compliance with the Invitation to Bid, the undersigned warrants that I/we have examined the Instructions to Bidders, and, being familiar with all of the conditions surrounding the proposed projects, hereby offer and agree to furnish all labor, materials, and supplies incurred in compliance with all terms, conditions, specifications and amendments in the INVITATION TO BID and any written exceptions to the bid. Signature also certifies understanding and compliance with the certification requirements of the Agency Terms and Conditions and the special Terms and Conditions. The undersigned understands that his/her competence and responsibility and that of his proposed subcontractors, time of completion, as well as other factors of interest to the Agency as stated in the evaluation section will be a consideration in making the award.

Company Name Robert Cohen Company, LLC Date 10/22/07

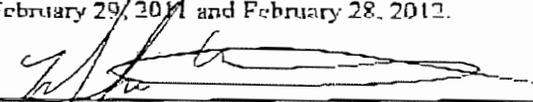
Company Address 2655 Pan American Fwy Ste E City Albuquerque State NM Zip 87107

Contact Person Robert Cohen Title Managing Member

Authorized Signature (ink only)  Title Managing Member

ACCEPTANCE OF BID AND CONTRACT AWARD TO BE COMPLETED ONLY BY AGENCY

Your bid for contracting services is hereby accepted. As contractor, you are now bound to sell the materials and services listed by the attached bid based upon the solicitation, including all terms, conditions, specifications, amendments as set forth in the Invitation for Bid. As contractor you are hereby cautioned not to commence any billable work or provide any material or service under this contract until contractor receives an executed purchase order from the Agency. The parties intend this contract to constitute the final and complete agreement between the Agency and contractor, and no other agreements, oral or otherwise, regarding the subject matter of this contract, shall bind any of the parties hereto. No change or modification of this contract shall be valid unless it shall be in writing and signed by both parties to this contract. If any provision of this contract is deemed invalid or illegal by any appropriate court of law, the remainder of this contract shall not be affected thereby. The term of the agreement shall commence on award and continue until February 28, 2009 unless terminated, canceled or extended. By mutual written agreement, the contract may be extended for three additional 12-month periods ending on February 28, 2010, February 28, 2011 and February 28, 2012.

Awarding Agency: 

Agency Executive Oakland Schools - Michigan

Awarded this 4th day of February 2008 Contract Number

AEPA IFB 008-E, Part C, HARDWOOD & SYNTHETIC FLOORING