



CITY COUNCIL ACTION REPORT

July 14, 2008

TO: Phillip L. Nelson, City Manager

FROM: Susan A. Leirstein, Purchasing Director
William S. Nelson, Fire Chief

SUBJECT: Fire Station Two Kitchen Renovation

Background

- The kitchen at Fire Station 2 was last renovated in 1992 when the station was expanded.
- The current renovation will include removal of all existing kitchen cabinets and countertops, as well as the soffits to permit more storage area.
- The cabinets and countertops will be purchased from The Home Depot and are covered under a US Communities Cooperative Contract #05091.
- Building Operations Department personnel will perform all of the labor involved in the project.
- The estimated cost of the project is \$27,592.64.

Financial Considerations

- Funds for this project will be available in the Fire department Buildings & Improvements Capital account for Station Two, 401.336.344.7975.060.

Legal Considerations

- There are no legal considerations associated with this item.

Policy Considerations

This project addresses the following City goals:

- I Enhance the livability and safety of the community.
- II Minimize the cost and increase the efficiency and effectiveness of City government.

Options

- City management requests authorization to renovate the kitchen and associated areas at Fire Station 2, including the purchase of kitchen cabinets and countertops from The Home Depot under the U.S. Communities contract, for a total estimated project cost of \$27,592.64, as detailed on Appendix A.

APPENDIX A

Fire Station 2 Kitchen Renovation- Estimated Costs

<u>Item</u>	<u>Cost</u>
Replacement Cabinets	\$10,243.64
Replacement Countertops	\$3,249.00
Kitchen Exhaust fan with hood with installation	\$2,200.00
Replacement ceiling tiles, grid with installation	\$1,600.00
Labor to demo existing kitchen ,	
Install new cabinets, soffit and ceiling grid	\$8,600.00
New sink, garbage disposal and repiping plumbing	\$1,200.00
New dishwasher	\$500.00
ESTIMATED TOTAL	\$27,592.64



QUOTE

Store 2706 TROY
 1177 COOLIDGE HIGHWAY
 TROY, MI 48084

Phone: (248) 816-8001
 Salesperson: HXN825
 Reviewer:

QUOTE

2008-07-02 14:38
 Prices Valid Thru: 07/03/2008

SOLD TO	Name		Home Phone	
	CITY OF TROY/		TROY FIRE DEPT.	
	Address 500 W. BIG BEAVER RD.		Work Phone {} -	
			Company Name	
	City TROY		Job Description	
State MI		Zip 48084	County OAKLAND	

INSTALLATION #1		MERCHANDISE AND SERVICE SUMMARY		We reserve the right to limit the quantities of merchandise sold to customers.			
		REF #101					
BASIC INSTALLATION LABOR:							
SKU	DESCRIPTION	QTY	TAX	PRICE EACH	EXTENSION		
274-808	F&I SIMPLICITY COUNTERTOPS	0.00	EA	N	\$0.01	\$0.00	
OPTIONAL LABOR SELECTED INCLUDES:							
OPTION	DESCRIPTION	QTY	TAX	PRICE EACH	EXTENSION		
02	...SIMPLICITY COUNTERTOPS/BACKSPLASH BY SERIES GROUP B/	75.00	SF	N	\$42.00	\$3,150.00	
07	...UNDERMOUNT STAINLESS SINK(SINK SUPPLIED BY CUSTOMER) FINISHED EDGE AND MOUNTING/	2.00	EA	N	\$152.00	\$304.00	
10	...ADDITIONAL SINK CUTOUT OR COOKTOP CUTOUT UNFINISHED (TOP MOUNT)/	1.00	EA	N	\$120.00	\$120.00	
11	...ADDITIONAL FAUCET HOLES-PER HOLE	3.00	EA	N	\$12.00	\$36.00	
INSTALLATION SITE NAME: CITY OF TROY, TROY FIRE DEPT.		INSTALL LABOR CHARGE:				\$3,810.00*	
ADDRESS: 5600 LIVERNOIS ROAD		TRIP CHARGE:				\$0.00	
CITY: TROY	STATE: MI	ZIP: 48098	CREDIT FOR DEPOSIT/MEASURE:				\$0.00
COUNTY: OAKLAND	SALES TAX RATE: 6.000	TAX: Merchandise - N	LABOR - N	INSTALL TOTAL DUE:		\$3,249.00	
PHONE: (248) 524-3368							
INSTALLER SPECIAL INSTRUCTIONS: COLOR GROUP-B (HAS NOT BIN CHOSEN) THIS QUOTE FOR CITY COUNCIL REVIEW.							

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* Indicates item markdown

INSTALLATION #1

(Continued)

REF #101

BASIC INSTALLATION LABOR INCLUDES:

- | | |
|--|---|
| <ul style="list-style-type: none"> 1. IN-HOME INSPECTION TO VERIFY LAYOUT, MEASUREMENTS SPECIAL INSTALLATION REQUIREMENTS AND TEMPLATING 2. DELIVERY AND NORMAL INSTALLATION OF COUNTERTOP. 3. INCLUDES FAUCET HOLE DRILLING(UP TO 4 HOLES) 4. INCLUDES 1 SINK OR 1 COOKTOP CUTOUT(TOP MOUNT) PER PROJ 5. WALL SUPPORT CLEATS AS NEEDED AT CORNER CABINETS 6. EASED OR RADIUS CORNERS UP TO 3/4" MAX 7. FINISHED EXPOSED ENDS(FLAT FINISH NO EDGE DETAIL) | <ul style="list-style-type: none"> EXAMPLE: NEXT TO RANGE OR REFRIGERATOR. 8. EASED EDGE ON BACKSPASH(ALL EXPOSED EDGES) 9. SUBTOP OR SUPPORT STRIPS. 10. CHOICE OF STANDARD EDGE ON COUNTERTOP, ROUNDOVER OR BEVEL (EDGE #101 OR #102 FROM GROUP A EDGES) 11. FINAL CLEANUP OF INSTALLATION RELATED DEBRIS AND JOBSITE 12. STANDARD MATTE FINISH |
|--|---|

UNLESS STATED ABOVE THIS INSTALLATION DOES NOT INCLUDE:

- | | |
|--|--|
| <ul style="list-style-type: none"> SUPPORT MATERIAL FOR OVERHANG (REQUIRED FOR OVERHANGS OF 6" OR MORE) WINDOW SILLS; GARDEN WINDOWS & PASS-THROUGHS CABINET BUMP OUT | <ul style="list-style-type: none"> CUT AROUND POST OR ODD SHAPES SEMI-GLOSS FINISH DISCONNECT OR RECONNECT OF PLUMBING OR ELECTRICAL REPAIR / ALTERATIONS TO EXISTING CABINERY |
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SPECIAL NOTES:

- | | |
|---|--|
| <ul style="list-style-type: none"> * No work will be done on the weekends or holidays * An adult must be present at the time of install * The installer will contact the customer within 1 business days after receiving the paid purchase order to schedule the template/ measure appointment * Existing countertops must be removed prior to templating | <ul style="list-style-type: none"> * Customer is responsible for payment of the appointment CANCELLATION FEES AND FOR ANY MISSED SCHEDULED appointments with the installer * Customer should be prepared to be without full use of sink and appliances during installation |
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END OF INSTALL #1

TOTAL CHARGES OF ALL MERCHANDISE & SERVICES

ORDER TOTAL	\$3,249.00
SALES TAX	\$0.00
TOTAL	\$3,249.00
BALANCE DUE	\$3,249.00

END OF ORDER No. 2706-152710



QUOTE

Store 2706 TROY
 1177 COOLIDGE HIGHWAY
 TROY, MI 48084

Phone: (248) 816-8001
 Salesperson: HXN825
 Reviewer:

QUOTE

SOLD TO	Name		Home Phone	
	CITY OF TROY/		TROY FIRE DEPT.	
	Address 500 W. BIG BEAVER RD.		Work Phone () -	
			Company Name	
	City TROY		Job Description FIRE STATION #2 CITY OF TROY	
State MI		Zip 48084	County OAKLAND	

2008-06-11 10:05
Prices Valid Thru: 06/12/2008

VENDOR DIRECT SHIP #1

MERCHANDISE AND SERVICE SUMMARY

We reserve the right to limit the quantities of merchandise sold to customers.

S/O - MERCHANDISE TO BE SHIPPED:				S/O KRAFTMAID FACTORYREF #S02		ESTIMATED ARRIVAL DATE:		TAX	PRICE EACH	EXTENSION
REF #	SKU	QTY	UM	DESCRIPTION						
S0201	427-030	1.00	EA	APC	/APC APC-ALL PLYWOOD CONSTRUCTION%	/APC HINGES:B	N	\$1,188.04	\$1,188.04	
S0202	427-030	3.00	EA	WMTK8	/WMTK8 WOOD MATCHING TOE KICK	/WMTK8 HINGES:B	N	\$16.92	\$50.76	
S0203	427-030	5.00	EA	CM8.NG	/CM8.NG CROWN MOLDING	/CM8.NG HINGES:B	N	\$48.19	\$240.95	
S0204	427-030	1.00	EA	REP1 1/2.96{R}	/REP1 1/2.96{R} REFRIGERATOR END PANEL 1 /REP1 1/2.96{R} FSIDES:B HINGES:B		N	\$124.35	\$124.35	
S0205	427-030	1.00	EA	BB3	/BB3 BASE BOX 3	/BB3 FSIDES:B	N	\$71.38	\$71.38	
S0206	427-030	1.00	EA	SB33	/SB33 SINK BASE 33	/SB33 FSIDES:B	N	\$0.00	\$0.00	
S0207	427-030	2.00	EA	EZR3633R.WSS	/EZR3633R.WSS ASYMMETRICAL EASY REACH 363/EZR3633R.WSS FSIDES:B HINGES:B		N	\$613.69	\$1,227.38	
S0208	427-030	1.00	EA	BWB15	/BWB15 BASE WASTEBASKET 15	/BWB15 FSIDES:B HINGES:B	N	\$368.66	\$368.66	
S0209	427-030	1.00	EA	BF3	/BF3 BASE FILLER 3 {BASE}	/BF3 FSIDES:B HINGES:B	N	\$20.97	\$20.97	

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VENDOR DIRECT SHIP #1

(Continued)

TO: CUSTOMER

S/O - MERCHANDISE TO BE SHIPPED:				S/O KRAFTMAID FACTORYREF #S02	ESTIMATED ARRIVAL DATE:	TAX	PRICE EACH	EXTENSION
REF #	SKU	QTY	UM	DESCRIPTION				
S0210	427-030	2.00	EA	B33.2DXFWT /B33.2DXFWT BASE 33 W/ 2 FULL WIDTH DELUX/B33.2DXFWT FSIDES:B HINGES:B		N	\$557.40	\$1,114.80
S0211	427-030	1.00	EA	BD12.3 /BD12.3 BASE THREE DRAWER 12 /BD12.3 FSIDES:B HINGES:B		N	\$336.64	\$336.64
S0212	427-030	1.00	EA	B18L /B18L BASE 18L /B18L FSIDES:B HINGES:L		N	\$256.07	\$256.07
S0213	427-030	1.00	EA	1TD /1TD TRAY DIVIDER {FACTORY INSTALLED} /ATT:B18L 1TD FSIDES:B HINGES:B		N	\$40.84	\$40.84
S0214	427-030	2.00	EA	BF3 /BF3 BASE FILLER 3 {BASE} /BF3 FSIDES:B HINGES:B		N	\$20.97	\$41.94
S0215	427-030	1.00	EA	SB30BUTT /SB30BUTT SINK BASE 30BUTT /SB30BUTT FSIDES:B HINGES:B		N	\$282.19	\$282.19
S0216	427-030	1.00	EA	BMC272434 /BMC272434 BASE MICROWAVE CABINET 272434 /BMC272434 FSIDES:B HINGES:B		N	\$272.26	\$272.26
S0217	427-030	1.00	EA	B30BUTT.2DXFWT /B30BUTT.2DXFWT BASE 30BUTT W/ 2 FULL WID/B30BUTT.2DXFWT FSIDES:B HINGES:B		N	\$556.66	\$556.66
S0218	427-030	2.00	EA	WF3.30 /WF3.30 WALL FILLER 3 30"H {WALL} /WF3.30 FSIDES:B HINGES:B		N	\$20.97	\$41.94
S0219	427-030	1.00	EA	WR3624BUTT /WR3624BUTT WALL REFRIGERATOR 3624BUTT /WR3624BUTT FSIDES:B HINGES:B		N	\$326.35	\$326.35
S0220	427-030	1.00	EA	W2742 /W2742 WALL 2742 {BUTT} /W2742 FSIDES:B HINGES:B		N	\$319.36	\$319.36
S0221	427-030	2.00	EA	W3330BUTT /W3330BUTT WALL 3330BUTT /W3330BUTT FSIDES:B HINGES:B		N	\$264.91	\$529.82
S0222	427-030	1.00	EA	W1242R /W1242R WALL 1242R /W1242R FSIDES:B HINGES:R		N	\$197.94	\$197.94
S0223	427-030	1.00	EA	WA2442R /WA2442R WALL ANGLE 2442R /WA2442R FSIDES:B HINGES:R		N	\$334.07	\$334.07
S0224	427-030	1.00	EA	MIP /MIP MATCHING INTERIOR PLYWOOD % /ATT:WA2442R MIP FSIDES:B HINGES:B		N	\$83.52	\$83.52

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VENDOR DIRECT SHIP #1

(Continued)

TO: CUSTOMER

S/O - MERCHANDISE TO BE SHIPPED:				S/O KRAFTMAID FACTORYREF #S02	ESTIMATED ARRIVAL DATE:		
REF #	SKU	QTY	UM	DESCRIPTION	TAX	PRICE EACH	EXTENSION
S0225	427-030	1.00	EA	1PRI2 /1PRI2 PRISM DOOR INSERT /ATT:WA2442R 1PRI2 FSIDES:B HINGES:B	N	\$238.78	\$238.78
S0226	427-030	1.00	EA	W2442BUTT /W2442BUTT WALL 2442BUTT /W2442BUTT FSIDES:B HINGES:B	N	\$305.37	\$305.37
S0227	427-030	1.00	EA	WF3.42 /WF3.42 WALL FILLER 3 42"H {WALL} /WF3.42 FSIDES:B HINGES:B	N	\$31.64	\$31.64
S0228	427-030	1.00	EA	W3642BUTT /W3642BUTT WALL 3642BUTT /W3642BUTT FSIDES:B HINGES:B	N	\$381.54	\$381.54
S0229	427-030	1.00	EA	SWMSC271842 /SWMSC271842 SOLID WOOD WALL MICROWAVE SH/SWMSC271842 FSIDES:B HINGES:B	N	\$487.49	\$487.49
S0230	427-030	1.00	EA	WF3.30 /WF3.30 WALL FILLER 3 30"H {WALL} /WF3.30 FSIDES:B HINGES:B	N	\$20.97	\$20.97
S0231	427-030	1.00	EA	W3630BUTT /W3630BUTT WALL 3630BUTT /W3630BUTT FSIDES:B HINGES:B	N	\$277.78	\$277.78
S0232	427-030	1.00	EA	W1818R /W1818R WALL 1818R /W1818R FSIDES:B HINGES:R	N	\$150.11	\$150.11
S0233	427-030	1.00	EA	WF3.30 /WF3.30 WALL FILLER 3 30"H {WALL} /WF3.30 FSIDES:B HINGES:B	N	\$20.97	\$20.97
S0234	427-030	6.00	EA	SM8 /SM8 SCRIBE MOLDING {ACCESSORY} /SM8 FSIDES:B HINGES:B	N	\$18.76	\$112.56
S0235	427-030	1.00	EA	TUKHS /TUKHS TOUCH UP KIT HONEY SPICE /TUKHS FSIDES:B HINGES:B	N	\$30.54	\$30.54
S02FR	506-658	1.00		KITCHEN CABINET FREIGHT	Y	\$150.00	\$150.00
VENDOR - SPECIAL INSTRUCTIONS: LINE:KMFRAME DSTYLE:SONORA MAPLE USTYLE:SNM4 LSTYLE:SNM4 TSTYLE:SNM4 WOOD: APC FINISH: HS FINISH: HS DSGNR:HYN825							
VENDOR WILL SHIP MDSE TO:				CITY OF TROY/, TROY FIRE DEPT.			
ADDRESS: 5600 LIVERNOIS ROAD				CITY: TROY			
STATE: MI		ZIP: 48098		COUNTY: OAKLAND		SALES TAX RATE: 6.000	
PHONE: (248) 524-3368						MERCHANDISE TOTAL: \$10,234.64	

END OF VENDOR DIRECT SHIP

INSTALLATION #1

REF #101

BASIC INSTALLATION LABOR:

SKU	DESCRIPTION	QTY	UM	TAX	PRICE EACH	EXTENSION
240-265	KITCHEN POINT (NATIONAL)		EA	N	\$0.01	\$0.00
INSTALLATION SITE NAME: CITY OF TROY/, TROY FIRE DEPT.					INSTALL LABOR CHARGE:	
ADDRESS: 5600 LIVERNOIS ROAD ., FIRE STATION # 2					TRIP CHARGE:	
CITY: TROY		STATE: MI		ZIP: 48098		CREDIT FOR DEPOSIT/MEASURE:
COUNTY: OAKLAND		SALES TAX RATE: 6.000		TAX: Merchandise - N LABOR - N		INSTALL TOTAL DUE:
PHONE: (248) 524-3368		ALTERNATE PHONE: (248) 388-1291		PAGER: (248) 515-1539		

BASIC INSTALLATION LABOR INCLUDES:

...An in-home measure and consultation is required to verify proper fit of kitchen cabinetry and other products to be installed. During this consultation the installer will check for unusual situations which may require additional labor.
 ...Daily clean-up of job site.
 ...NOTE:

***Measurement/Consultation fee is NON-REFUNDABLE
 ***If customer purchases labor from the Home Depot the measure/consultation fee is applied to the purchase.
 THE FINAL KITCHEN ESTIMATE WORKSHEET MUST BE SIGNED BY BOTH THE CUSTOMER AND ASSOCIATE AND THEN IT MUST BE MANUALLY FAXED TO TE INSTALLER. A COPY OF THE FINAL KITCHEN ESTIMATE WORKSHEET MUST ALSO BE GIVEN TO THE CUSTOMER.

UNLESS STATED ABOVE THIS INSTALLATION DOES NOT INCLUDE:

...Major Structural Work Including:
 Moving Walls / Altering Walls
 Adjusting Openings or any work involving Load Bearing Walls.
 ...Installing Skylights
 ...Cutting of Sawing Concrete Floors
 ...Relocating or Installing new Plumbing or Gas lines
 ...Relocating or Installing new Vent Stack
 ...Relocating or Installing new Ductwork for Appliance or HVAC
 ...Patch and repair wall (from tile backslash demo)

...Patch and repair wall behind existing cabinetry
 ...Haul away cabinets and/or installation related debris
 ...Haul away cardboard only
 ...Complex appliance installations (down-drafts, professional appliances, etc.)
 ...Construction Labor (Minor wall construction or removal soffitt construction or removal, etc)
 ...Electrical work
 ...Drywall Work
 ...Plumbing Work

SPECIAL NOTES:

...Customer must be present during installation (must be an adult over the age of 18 present. No work will be done

installation phases to be completed. The installer will notify the customer when these items will be unusable

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INSTALLATION #1

(Continued)

REF #101

with unsupervised underaged minors present).

...Customer is responsible for disarming any security alarms

...No work will be done on Sundays or Legal Holidays.

...All work will be done with proper permits and up to local codes and ordinances.

...All water & gas supply lines must have independent shutt-off valves.

...The jobsite must be secure and completed, including all exterior doors and windows in place.

...Customer must remove all items from cabinets, countertops and breakables from jobsite area, walkways and access points.

...Customer must understand there will be a period during the installation when the jobsite area will be completely unusable. Associate will specify an estimated time frame at the start of job. Other arrangements must be made by customer during this time for activities usually held in the jobsite area.

...The work area will be cleaned up daily, but dust and construction related debris & noise will be inevitable throughout the installation. All possible steps be taken to minimize spread of work area dust to other parts of the home. Customer should change furnace filter before, during and after installation.

...Water, Gas & Sewer may be temporarily turned off to allow

& for what length of time.

...Customer is asked to designate parking, entrance and exit access preferences for the installer (including restroom access).

...Customer is responsible for securing pets away from the work area throughout the installation process.

...No work will be done if existing jobsite conditions do not meet local codes & ordinances.

...Customer is responsible for any unforeseen conditions which may arise during installation.

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THE FINAL KITCHEN ESTIMATE WORKSHEET MUST BE SIGNED BY BOTH THE CUSTOMER AND ASSOCIATE AND THEN IT MUST BE MANUALLY FAXED TO THE INSTALLER. A COPY OF THE FINAL KITCHEN ESTIMAT WORKSHEET MUST ALSO BE GIVEN TO THE CUSTOMER

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Note: The Home Depot does not provide the following services (as part of kitchen installation program)

...Remove, alter or build load bearing walls (other than stud wall framing).

...Structural alterations or repairs.

...Additional electrical or plumbing work to meet codes.

...HVAC work.

...Alterations to exterior of home.

...Removal of vinyl flooring.

END OF INSTALL #1

TOTAL CHARGES OF ALL MERCHANDISE & SERVICES

ORDER TOTAL	\$10,234.64
SALES TAX	\$9.00
TOTAL	\$10,243.64
BALANCE DUE	\$10,243.64

END OF ORDER No. 2706-146234