



# CITY COUNCIL AGENDA ITEM

Date: January 21, 2013

To: Brian Kischnick, City Manager

From: MaryBeth Murz, Purchasing Manager  
 Timothy L. Richnak, Public Works Director  
 Samuel P. Lamerato, Superintendent of Fleet Maintenance

Subject: Standard Purchasing Resolution 4: Award – Oakland County Cooperative Purchasing Agreement – Fleet Vehicles

**History**

The six (6) vehicles being purchased are replacement vehicles for the Department of Public Works. Upon delivery of the six (6) new vehicles, six (6) obsolete vehicles will be sold at auction. This purchase replaces existing vehicles and does not increase the size of the existing fleet.

**Purchasing**

Red Holman Buick GMC is the low total bidder in the Oakland County Cooperative Bid. The Oakland County Contract ID number is 3003. The contract pricing is valid thru 4/30/2013. This contract is for 2013 model year GMC Trucks, Vans and SUVs.

**Financial**

Funds are available in the Public Works Fleet Division (motor pool) capital account.

<b><u>Red Holman Buick GMC</u></b>	<b><u>Budget</u></b>	<b><u>Unit Cost</u></b>	<b><u>Estimated Total</u></b>
(1) GMC Terrain	\$25,000.00	\$23,617.00	\$23,617.00
(2) GMC Sierra Pickups	\$36,000.00	\$18,989.00	\$37,978.00
(1) GMC Sierra Pickup 4X4	\$30,000.00	\$22,685.00	\$22,685.00
<u>(2) GMC Savana Cargo Extended Vans</u>	<u>\$39,000.00</u>	\$22,075.00	<u>\$44,150.00</u>
<b>(6)</b>	<b><u>\$130,000.00</u></b>		<b><u>\$128,430.00</u></b>

**Recommendation**

City management requests authorization to purchase one (1) 2013 GMC Terrain, two (2) 2013 GMC Sierra Pickups, one (1) 2013 GMC Sierra Pickup 4X4 and two (2) 2013 Savana cargo extended vans for the Public Works and Police Departments from the low total bidder, Red Holman Buick GMC of Westland, MI, as per the Oakland County Cooperative Bid for an estimated total cost of \$128,430.00.

**Reviewed by:**

\_\_\_\_\_  
 Susan Leirstein; CPPO, CPPB  
 Purchasing Director

\_\_\_\_\_  
 Date

**CONTRACT**

**Dispatch via Print**



**OAKLAND COUNTY  
PURCHASING DIVISION**

Executive Office Building 41 West  
2100 Pontiac Lake Rd.  
Lower Level  
Waterford MI 48328-0462  
Main Phone 248/858-0511  
www.oakgov.com/purchasing/

Red Holman Buick GMC  
Paul Roop \*\*EMAIL PO\*\*  
and Ally Bank  
35100 Ford Rd  
Westland MI 48185

<b>Contract ID</b> 000000000000000000003003		<b>Page</b> 1 of 3
<b>Contract Dates</b> 10/22/2010 to 04/30/2013		<b>F.O.B.</b> DEST
<b>Buyer</b> Scott Guzzy	<b>Phone</b> 248/858-5484	<b>Email</b> guzzys@oakgov.com
<b>Description:</b> Vehicles 2013 GMC -B- COOP		<b>Contract Maximum</b> 2,200,000.00

**Vendor ID** 000009226  
**Phone:** 734/721-1144 Paul Roop \*\*EMAIL PO\*\*  
**Fax:** 734/721-5539 paul\_roop@hotmail.com

Tax Exempt ID: 38-6004876

Line #	Item Number	Item/Description	Category Co	Item UOM	Contract Price
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1	00000000000027222	2013 GMC Trucks, Vans, and SUVs can be ordered until 9/30/12 with 2012 pricing.	25000000	EA	1.00
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2012/01/17 CLA  
This contract is for 2013 model year GMC Trucks, Vans, and SUV's until the official cut off date for ordering. Government entities are to contact the dealer for verification of the vehicle ordered and send all Purchase Orders directly to the dealer.  
The dealer is responsible for delivery to all participants located within Oakland County.  
Delivery charges to municipalities outside the County of Oakland must be noted on the Purchase Order  
The vehicle shall include a minimum of five (5) gallons of fuel with each vehicle delivery or pickup. This is included in the base price of the vehicle. NO EXCEPTIONS.  
The standard cost subtotal shall include cost of the TITLE which is currently \$15.00  
The dealer should note any other irregularities in regards to options..etc, on the final quote to the government entity.  
Color will be determined at the time of order by the County or other government entity ordering the vehicle.  
LATE PAY CHARGE from DATE OF DELIVERY:  
OVER 10 BUSINESS DAYS \$ 0  
OVER 15 BUSINESS DAYS \$50.00  
OVER 30 BUSINESS DAYS \$100.00  
Charge per mile for delivery to any government entity outside of Oakland County  
\$1.00/ per mile  
FOB: DESTINATION- Vendor is responsible until vehicle is accepted at time of pick-up or delivery.  
Out of stock purchases are subject to price adjustments due to loss of protection, floor plan credit and possible GM advertising charges.

**THIS IS A COOPERATIVE PURCHASING BLANKET ORDER.**

Inasmuch as no specific quantities are indicated on this contract, there is no commitment involved by Oakland County other than for the payment of goods procured under the conditions of this contract.

Oakland County issues individual Purchase Orders on behalf of County Departments as authorization for items ordered from this contract. The individual Purchase Order numbers are to be used on all Invoices, Bills of Lading, Shipping Documents and all correspondence relating to the Purchase Order.

Itemized invoices must be submitted to the Oakland County Fiscal Services Division, Accounts Payable, 4th Floor, 2100 Pontiac Lake Rd., Waterford, MI 48328, unless otherwise stipulated, for subsequent checking as to price and content. Invoices not itemized may be returned for correction.

This contract is not to be used for the purchase of any equipment and or services not listed herein. Oakland County requires a 30 day written notice of all price changes. Oakland County reserves the right to take advantage of any special pricing programs available from the contract vendor or any other outside vendors offering the said special pricing programs to Oakland County during the term of this contract.

Oakland County reserves the right to cancel this contract if orders are not filled within the time and in accordance with the terms specified.

All shipments must be accompanied by Packing Slips and containers properly marked with requesting Department Name,

**Authorized Signature**

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**Vendor ID** 0000009226  
**Phone:** 734/721-1144 Paul Roop \*\*EMAIL PO\*\*  
**Fax:** 734/721-5539 paul\_roop@hotmail.com

Tax Exempt ID: 38-6004876

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Address, Contact Person and Purchase Order Number.

The prices indicated on this contract are not subject to change without written notification in advance.

No Charges will be allowed for boxing or packing unless stated on the Contract. Acceptance of this contract includes specifications, process, delivery and conditions included therein. Material is subject to inspection on our property. If rejected we agree to first advise vendor before returning goods. All freight and extra handling charges derived from said rejection shall be borne by the vendor. The acceptance of this contract does not in any way make the County of Oakland a party to any infringement or damage suits. Such suits to be borne by the vendor.

A Materials Safety Data Sheet shall accompany or precede all shipments of materials subject to the Michigan Hazard Communications Standard also known as the "Right to Know Law" and classified as hazardous by Michigan Compiled Laws, Act 154 of the Public Acts of 1974 as amended. All containers shall have approved warning labels in accordance with this law. Copies of all MSDS's are to be sent to the requesting department.

Pursuant to Act 167 of the Public Acts of 1933, the County of Oakland, a Michigan Constitutional Corporation, is exempt from the sales tax provisions of this Act. In addition, the Michigan Department of Treasury has promulgated General and Specific Sales and Use Tax Rules which provide that the County of Oakland is not required to have a sales tax exemption number (R205.79; Rule 29).  
FOR REPORTING PURPOSES - COUNTY OF OAKLAND I.D. #38-6004876W.

2010/10/25 CJB  
Contract Finalized

2011/02/09 cmc  
System Change A  
Add \$200,000.00 to the contract not to exceed amount. The contract NTE will change from \$400,000.00 to \$600,000.00

2011/02/22 cmc  
System Change B  
Updated options on 2011 Sierra 2500's and GMC Yukon's per PDF document dated 02-22-2011.

2011/10/03 cjb  
System Change C  
Extend contract expiration date from 9/30/11 to 12/31/11.  
Updated 2012 models and pricing, per new price list dated 10/3/11.

2011/10/26 CLA  
System Change D  
Added \$600,000.00 to the contract Not to Exceed amount.  
The Contract NTE changed from \$600,000.00 to \$1,200,000.00.

2012/01/09 CLA  
System Change E  
Extended the contract expiration date from 12/31/2011 to 05/15/2012.

2012/07/18 CJB  
CO 01  
Extend the contract expiration date from 5/15/2012 to 09/30/2012.  
2013 Vehicle models

2012/09/18 CLA  
System Change F

**Authorized Signature**

