



CITY COUNCIL AGENDA ITEM

Date: May 6, 2013

To: Brian Kischnick, City Manager

From: Susan A. Leirstein, Purchasing Director
MaryBeth Murz, Purchasing Manager
Timothy L. Richnak, Public Works Director
Kurt Bovensiep, Superintendent Parks, Streets, and Drains

Subject: Standard Purchasing Resolution 1: Award To Low Bidder – Fencing for the Athena Detention Basin

History

The Streets and Drains Division is responsible for the maintenance of over 170 detention/retention basins. Some of these detention/retention basins are fenced, depending on the location and size of the detention/retention basin. The Athena Detention Basin which is located North of Athena and West of Dequindre has been fenced for over forty (40) years. Even though the Basin fencing has been repaired and modified over the years; currently the chain link fabric is rusted, in unsightly appearance and in need of repair. Residents in the area have also expressed concern regarding the appearance of the fencing.

Purchasing

On May 2, 2013, a public bid opening was conducted as required by City Charter and Code to furnish all equipment, material and labor to remove and install new fencing for the surrounding Athena Detention Basin. The bid was posted and seventy five (75) companies were notified via the Michigan Intergovernmental Trade Network (MITN) website; www.mitn.info. The bid was also sent to the Troy Chamber of Commerce. Six (6) bids were received. One (1) bid received was considered late. Below is a detailed vendor summary:

Companies notified via MITN	75
Troy Companies notified via MITN	2
Troy Companies notified Active email Notification	2
Troy Companies notified Active Free	0
Companies that viewed the bid	12
Troy Companies that viewed the bid	1

***MITN** provides a resourceful online platform to streamline the procurement process, reduce costs, and make it easier and more transparent for vendors to do business with the City of Troy.*

Active MITN members with a current membership and paying annual dues receive automatic electronic notification which allows instant access to Bids, RFPS and Quote opportunities with the City.

Active MITN non-paying members are responsible to monitor and check the MITN website for opportunities to do business with the City.

Inactive MITN member status can occur when a company does not renew their account upon expiration. Inactive members cannot be notified of solicitations or access any bid information.

After reviewing the bid proposals, RMD Holdings, LTD., dba Nationwide Construction Group of Chesterfield, MI was the lowest responsible bidder and is being recommended to furnish all equipment, material and labor for the installation of the fencing surrounding the Athena Detention Basin at unit prices identified in the attached bid tabulation.

Financial

Funds for these materials and installation are available through the Streets and Drains capital budget.

Recommendation

City management recommends awarding a contract to provide the equipment, material and labor for the installation of the fencing surrounding the Athena Detention Basin to the following lowest responsible bidder: RMD Holdings, LTD., dba Nationwide Construction Group of Chesterfield, MI at unit prices as contained in the attached bid tabulation for an estimated total cost of \$20,630.00. The award is contingent upon the contractor's submission of properly executed bid documents including insurance certificates and all other specified requirements.

	RMD Holdings, Ltd dba Nationwide Construction Group	American Fence and Supply Co. Inc.	Industrial Fence and Landscaping Inc.
	Chesterfield, MI	Warren, MI	Detroit, MI
Ck#	9012307685	1244600	667412
Ck. Amount	\$2,000.00	\$2,000.00	\$2,000.00

PROPOSAL: To furnish all equipment, material and labor to remove and install new fencing for the City of Troy Athena Detention Basin in accordance with specifications.

COMPLETE FOR THE SUM OF:		\$20,630.00	\$24,146.00	\$24,981.00
CONTACT INFORMATION:				
Hours of Operation		7:00am-5:00pm	7:00am-5:00pm	7:30am-4:30pm
24HR Phone #		(517) 496-6900	(888) 963-3623	(734) 777-0986
SITE INSPECTION: Y/N				
Date		Yes 4/25/2013	Yes 4/30/2013	Yes 5/1/2013
COMPLETION DATE:				
		June 30, 2013		
Can Meet		Yes	Yes	Yes
Cannot Meet				
Offers				
Work Shall Commence		20 calendar days after notice to proceed.	3 calendar days after notice to proceed.	10 calendar days after notice to proceed.
REFERENCES:				
		Yes	Yes	Yes
INSURANCE:				
Can Meet		Yes	Yes	Yes
Cannot Meet				
ACKNOWLEDGEMENT SIGNED: Y OR N				
		Yes	Yes	Yes
PAYMENT TERMS:				
		Net 30	Net 30	30 days
EXCEPTIONS:				
		None	None	None
WARRANTY:				
		1 Year	1 Year	2 Years
QUESTIONNAIRE: Attached	Y or N	Yes	Yes	Yes
SCHEDULE OF VALUES:	Y or N	Yes	Yes	Yes
FORMS COMPLETED:				
Legal Status of Bidder:	Y or N	Yes	Yes	Yes
Non-Collusion Affidavit:	Y or N	Yes	Yes	Yes
Certification regarding Debarment:	Y or N	Yes	Yes	Yes

BOLDFACE TYPE DENOTES LOW BIDDER

LATE BID: Future Fence Company

ATTEST:

Enna Bachelor
Susan Riesterer
Kurt Bovensiep

 MaryBeth Murz
 Purchasing Manager

	Spartan Fence, Inc.	Motor City Fence Co.	
	Morrice, MI	Troy, MI	
Ck#	9904	1244600	
Ck. Amount	\$2,000.00	\$2,000.00	

PROPOSAL: To furnish all equipment, material and labor to remove and install new fencing for the City of Troy Athena Detention Basin in accordance with specifications.

COMPLETE FOR THE SUM OF:	\$26,311.11	\$31,644.00	
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CONTACT INFORMATION:

Hours of Operation	8:00am-5:00pm	8:00am-5:00pm
24HR Phone #	(517) 625-1611	(248) 269-8888

SITE INSPECTION: Y/N

Date	Yes	Yes
	4/29/2013	4/29/2013

COMPLETION DATE:

June 30, 2013		
Can Meet	Yes	Yes
Cannot Meet		
Offers		
Work Shall Commence	10 calendar days after notice to proceed.	14 calendar days after notice to proceed.

REFERENCES:

	Yes	Yes
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INSURANCE:

Can Meet	Yes	Yes
Cannot Meet		

ACKNOWLEDGEMENT SIGNED: Y OR N

	Yes	Yes
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PAYMENT TERMS:

	1% Ten/Net 30	Net 30
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EXCEPTIONS:

	None	None
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WARRANTY:

	2 Yrs., 10 Yr. Product	1 Year
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QUESTIONNAIRE: Attached Y or N

	Yes	Yes
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SCHEDULE OF VALUES: Y or N

	Yes	Yes
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FORMS COMPLETED:

Legal Status of Bidder:	Y or N	Yes	Yes
Non-Collusion Affidavit:	Y or N	Yes	Yes
Certification regarding Debarment:	Y or N	Yes	Yes

BOLDFACE TYPE DENOTES LOW BIDDER