



CITY COUNCIL ACTION REPORT

July 18, 2008

TO: Phillip L. Nelson, City Manager

FROM: Susan A. Leirstein, Purchasing Director
Charles T. Craft, Chief of Police

SUBJECT: Standard Purchasing Resolution 2: Bid Award – Lowest Bidder Meeting Specifications – Initial Issue Police Uniforms and Equipment

Background

- On July, 16, 2008, bid proposals were received to provide two-year requirements of initial issue police uniforms and equipment for newly hired Police Department uniformed employees with an option to renew for two one-year periods.
- One-hundred and six (106) vendors were notified via the MITN system with two (2) bidders responding. One vendor was considered non-responsive for failure to include a bid surety check, as specified. One (1) statement of no bid was also received.
- Metropolitan Uniform Company, 3065 Orchard Lake Road, Keego Harbor, MI 48320, was the only bidder meeting specifications.
- Metropolitan Uniform Company agrees to provide initial issue police uniforms and equipment at an estimated cost of \$1,638.98 per employee. Tailoring charges are additional, at a cost of \$8.00 per flashlight pocket, shirt, (for up to 8 shirts), or pants, (for up to 3 pants).
- The Police Department hires the majority of new employees as replacements for retiring employees. The Department cannot predict the number of retirements or the need for replacement or additional employees during the length of this contract.
- For purposes of establishing this contract, the Police Department estimates hiring 10 employees per year.

Financial Considerations

- Funds are available in the Police Department Uniform Patrol Clothing Allowance Account #101.301.12.315.7768.

Legal Considerations

- The Purchasing Department competitively bid the initial issue of police uniforms and equipment through ITB-COT 08-23, as required by City Charter and Code.

July 18, 2008

To: Phillip L. Nelson, City Manager

Re: Lowest Bidder Meeting Specifications – Initial Issue Police Uniforms and Equipment

Policy Considerations

- The competitive bid for the initial issue of police uniforms and equipment complies with Troy City Council's ongoing objective to minimize the cost and increase the efficiency and effectiveness of City government, as we pursue our continued goal of community safety. (Outcome I).

Options

- City management and the Police department recommend awarding a two-year contract, with an option to renew for two one-year periods, for the purchase of initial issue police uniforms and equipment to the lowest acceptable bidder, Metropolitan Uniform Company of Keego Harbor, MI, who complies with the specifications for an estimated cost of \$1,638.98 per employee, plus tailoring charges of \$8.00 per flashlight pocket, shirt or pants at unit prices contained in the bid tabulation opened July 16, 2008.

G:/Bid Award 08-09 NewFormat/Award Standard Purchasing Resolution 2 –Police Uniform Initial Issue 08-08.doc

VENDOR NAME:

Metropolitan		
Uniform Company		
78968046		
\$2,500.00		

CHECK NUMBER
 CHECK AMOUNT

ITEM	EST QTY	DESCRIPTION	PRICE/EA		
1.	2	Navy Blue Ties Dark Navy, 75% polyester, 25% wool, Mfr: Broome	\$ 2.99		
2.	4	Shirts (Long Sleeve) w/Patches Dark Navy, 65% Dacron 35% Rayon Mfr: Flying Cross	\$ 45.50		
3.	4	Shirts (Short Sleeve) w/Patches Dark Navy, 65% Dacron 35% Rayon Mfr: Flying Cross	\$ 41.50		
4.	3	Duty Uniform Pants 55% Dacron, 45% worsted wool Mfr: Fecheimer	\$59.99 / #34291 \$82.50 / #32260		
5.	1	Pair of smooth toe oxford Shoes	\$ 59.99		
6.	1	Blauer Winter Duty Jacket Navy blue, hip length Mfr: Blauer	\$ 189.99		
7.	2	Silver Name Bars - Shirt	\$ 3.99		
8.	1	Sliver Name Bars - Jacket	\$ 3.99		
9.	1	Police Insignia Tie Bar	\$ 5.99		
10.	1	Fatigue Pants Dark Navy blue - tactical twill fabric Mfr: Elbeco Styles: E614, E9614	\$ 44.99		
11.	1	Fatigue Shirt w/Patches (Long Sleeves) Mfr: Elbeco Styles: G074-3	\$ 35.00		
12.	1	Fatigue Shirt w/Patches (Short Sleeves) Mfr: Elbeco Styles: G964-3	\$ 34.99		
13.	1	Garrison Hat w/tubular plastic grommet Navy Blue, slouch style, round top Mfr: Keystone	\$ 34.50		
14.	1	Raincoat, Black/Orange reversible Mfr: Rainfair	\$ 48.99		
15.	1	Raincover for Garrison Hat Mfr: Rainfair	\$ 6.00		
16.	1	Velcro Garrison Belt Mfr: Bianchi Style: B8V	\$ 17.99		
17.	1	Woodland Camo Fatigue Pants (Academy Recruits Only) Any Mfr	\$ 19.99		
18.	2	Tan Khaki Academy Uniforms (Academy Recruits Only) Any Mfr	\$ 21.99		
19.	1	Uncle Mikes Mirage Ultra Gunbelt	\$ 32.00		

VENDOR NAME:

ITEM	EST QTY	DESCRIPTION	Metropolitan		
			Uniform Company		
			PRICE/EA		
20.	1	Uncle Mikes Mirage Pro-3 Holster Style: 6521-4 & 6521-5	\$	62.50	
21.	1	Uncle Mikes Mirage Double Mag.Carrier	\$	19.99	
22.	1	Uncle Mikes Mirage Single Handcuff Case	\$	18.99	
23.	1	Uncle Mikes Mirage Key Holder	\$	11.99	
24.	1	Uncle Mikes Mirage 21" ASP Baton holder	\$	15.99	
25.	1	Uncle Mikes Mirage Chemical Spray holder	\$	16.99	
26.	1	Uncle Mikes Mirage Latex Glove Pouch	\$	13.99	
27.	4	Uncle Mikes Mirage Keepers	\$	2.00	
28.	1	Uncle Mikes Mirage Pouch Style Radio Hldr	\$	29.99	
29.	1	Uncle Mikes Mirage Flashlight holder	\$	12.99	
30.	1	Aluminum Ticket Book Cover	\$	17.00	
31.	1	Aluminum Possebox Clipboard	\$	20.99	
32.	1	Streamlight Stinger Flashlight	\$	79.99	
33.	1	Leather Badge Wallet	\$	20.99	
34.	1	21" ASP Baton	\$	59.00	
35.	1	Set of Handcuffs (Chain or Hinge)	\$	22.75	
36.	1	Garrison Belt with buckle (PSA's Only)	\$	18.99	
<i>ESTIMATED TOTAL COST PER OFFICER:</i>			\$	1,638.98	
<i>ESTIMATED TOTAL-One Officer x 10 (Ten) =</i>			\$	16,389.80	
TAILORING CHARGES:			Flashlight Pckts \$8/ea		
			Tapping on Shirts		
			\$8.00/Each		
INVENTORY LOCATED AT			Value		
STORE LOCATION: W/I 25 Miles of Troy			\$500,000.00		
DELIVERY			Keego Harbor, MI		
TERMS			5 Miles		
WARRANTY			AS SPECIFIED - 10 BUSINESS DAYS ARO		
EXCEPTIONS			Net 30 Days		
			Per Manufacturers Warranty Policy		
			None		
ACKNOWLEDGEMENT: Y or N			Yes		

DISQUALIFIED:

Allie Bros. Inc. (Did not submit bid surety check with bid)

BOLDFACE TYPE DENOTES LOWEST ACCEPTABLE BIDDER

NO BIDS:

Excellent Police Equipment

PROPOSAL: Two-Year Requirements of Police Uniforms (Initial Issue) with an Option to Renew for Two One-Year Periods

ATTEST:

Barbara A. Pallotta

Michael P. Lyczkowski

Julie Hamilton

 Susan Leirstein CPPB
 Purchasing Director