**TRAFFIC COMMITTEE MINUTES MARCH 19, 2008 FINAL**

A regular meeting of the Troy Traffic Committee was held Wednesday, March 19, 2008 in the Lower Level Conference Room at Troy City Hall. Pete Ziegenfelder called the meeting to order at 7:30 p.m.

## 1. Roll Call

PRESENT: Sara Binkowski
Ted Halsey
Jan Hubbell
Richard Kilmer
Gordon Schepke
Pete Ziegenfelder

ABSENT: John Diefenbaker

Also present: Jim Tepel, 1725 John R
Rita Dinovski, 1950 Birchwood
Dobrila Stojanovski, 1950 Birchwood
Jane Heffner, 1950 Birchwood
Tom Moss, 1893 Birchwood
and Lori G. Bluhm, City Attorney
John Abraham, Traffic Engineer
Sgt. Dan Daniel, Troy Police Dept.
Lt. Eric Caloia, Troy Fire Dept.

RESOLUTION #2008-03-11
Moved by Kilmer
Seconded by Hubbell

To excuse Mr. Diefenbaker.

YES: All-6
NO: None
ABSENT: 1 (Diefenbaker)
MOTION CARRIED

## 2. Minutes – February 20, 2008

RESOLUTION ##2008-03-12
Moved by Hubbell
Seconded by Binkowski

To approve the February 20, 2008 minutes as printed.

YES: All-6
NO: None
ABSENT: 1 (Diefenbaker)
MOTION CARRIED

## 3. Install NO PARKING Signs on Birchwood

Rita Dinovski, of Troy Tools, 1950 Birchwood, requests parking restrictions on both sides of Birchwood. She reports that tenants have difficulty with delivery trucks entering and exiting the property because of the on-street parking that is permitted on the north side of the street. At times commercial trucks cannot make the turn into their property, have to park on the street, and use a forklift for loading and unloading.

Ms. Dinovski believes that the Tepel business across the street at 1725 Birchwood does not have adequate parking in their lot, so their employees park on the street. She mentions that the City of Troy Ordinance 40.20.13, Section D reads: "The consequent reduction in on-street parking provided will not impair the functioning of the subject development or have a negative effect on traffic flow on and/or adjacent to the site."

She feels that this has severely affected the adjacent businesses where parking inhibits commercial vehicles from making deliveries.

On behalf of the owners, Stojan and Dobrila Stojanovski, she requests NO PARKING on the north side of Birchwood (making it NO PARKING on both sides) that can be enforced by local authorities.

Birchwood runs off Maple and ends in Larchwood, and serves predominantly industrial buildings. Site visits show that the parking lot of 1725 Birchwood was full and a number of cars were parked on the street.

The Troy Building Department also checked the area and made similar observations, and reports that the business at 1725 Birchwood has acquired some property to add more parking, so their employees will have adequate parking in their own lot.

Rita Dinovski, reports that Troy Tools has been at this location for 30 years, and there wasn't a parking problem until a few years ago. She fears losing tenants because of their inability to get deliveries.

Jim Tepel explained that he did not know that his employees/visitors had been blocking deliveries until he received notice of the Traffic Committee meeting. He had been trying for some time to acquire land from the City of Troy next to his business to expand his parking lot. He has recently finalized the acquisition, and expects the new parking area to be completed by early this summer, with another entrance on Woodslee.

Tom Moss, who has a business on Birchwood, showed a plan for the parking lot expansion at Mr. Tepel's business.

Mr. Tepel praised Sr. ROW Representative Larysa Figol for her help with this acquisition. He said she was "phenomenal," and the City couldn't have a better person on its staff.

Sgt. Daniel remarked that the parked cars are often too close to the corner, and can impede emergency vehicles. Mr. Tepel will instruct his employees not to park on Birchwood.

Mr. Schepke asked when the parking lot would be completed, and Mr. Tepel indicated that they expect it to be done by early summer.

Mr. Tepel offered to manufacture and install temporary NO PARKING signs at his expense, but the Traffic Engineer explained that as per City Code, private citizens are not permitted to place any signs that resemble official traffic control devices in the public right of way. They need to be standard issue and enforceable by the police. The Traffic Engineer will issue a Temporary Traffic Control Order for NO PARKING signs across the street from Troy Tools, to remain in place until the new parking lot is completed.

Mr. Tepel and Ms. Dinovski will meet and decide on a mutually agreeable distance and location for the NO PARKING zone and inform the Traffic Engineer so he can issue a Temporary Traffic Control Order

RESOLUTION ##2008-03-13
Moved by Hubbell
Seconded by Schepke

To ask the Traffic Engineer to issue a Temporary Traffic Control Order providing for NO PARKING signs on the north side Birchwood, to remain in place until Tepel's new parking lot is finished.

YES: All-6
NO: None
ABSENT: 1 (Diefenbaker)
MOTION CARRIED

**4. Establish fire lanes at 1785 E. Maple**

Section 8.28, Chapter 106, Troy City Code, provides for the establishment of fire lanes on private property. The Fire Department recommends that the fire lanes shown on the attached sketch be provided to allow proper deployment of and travel by emergency vehicles (fire, police, medical).

RESOLUTION ##2008-03-14
Moved by Hubbell
Seconded by Binkowski

To recommend that the fire lanes/tow away zones shown in the attached sketch be established at 1785 East Maple, as recommended by the Troy Fire Department.

YES: All-6
NO: None
ABSENT: 1 (Diefenbaker)
MOTION CARRIED

## 5. Election of Officers

RESOLUTION ##2008-03-15
Moved by Halsey
Seconded by Schepke

To reappoint Pete Ziegenfelder as Chairperson until February 2009.

YES: All-6
NO: None
ABSENT: 1 (Diefenbaker)
MOTION CARRIED

RESOLUTION ##2008-03-16
Moved by Kilmer
Seconded by Hubbell

To reappoint Ted Halsey as Vice-Chair until February 2009.

YES: All-6
NO: None
ABSENT: 1 (Diefenbaker)
MOTION CARRIED

## 6. Discussion of Sidewalk Waiver Procedures

The Committee and City Attorney Lori G. Bluhm discussed changes in sidewalk waiver procedures. Ms. Bluhm pointed out that the City Code requires that sidewalks be installed at any property where there is new construction, an addition, or change of use. No Certificate of Occupancy shall be issued by the Building Department until sidewalks are installed or a waiver granted. At times the Building Department issues temporary Certificates of Occupancy when it is temporarily impossible to install sidewalks because of weather or pending City construction projects.

Ms. Bluhm will revise the Agreement for Irrevocable Petition for Sidewalks and present it to the committee at the next meeting. Marina-Basta Farouk, of the DPW, will do field studies/inventory of previously granted sidewalk waivers, and check for any changes since the waivers were granted, check natural features, and consider future City projects such as road widening.

## 7. Updating of By-Laws

Revise By-Laws to include public hearings in the Order of Business, and change "Transportation Engineer" to "Traffic Engineer."

The chair requested some additional revisions: In Article 1, add "Chapter 35", and spell out the objectives of the Traffic Committee;" Change "Visitors' Time" to "Public Comment." Revisions will be made and presented at the next Traffic Committee meeting for approval.

RESOLUTION ##2008-03-17
Moved by Hubbell
Seconded by Binkowski

To table the approval of the updated By-Laws for further revisions until the next Traffic Committee meeting

YES: All-6
NO: None
ABSENT: 1 (Diefenbaker)
MOTION CARRIED

## 8. Visitors' Time

No one else wished to address the committee.

## 9. Other Business

There was no other business.

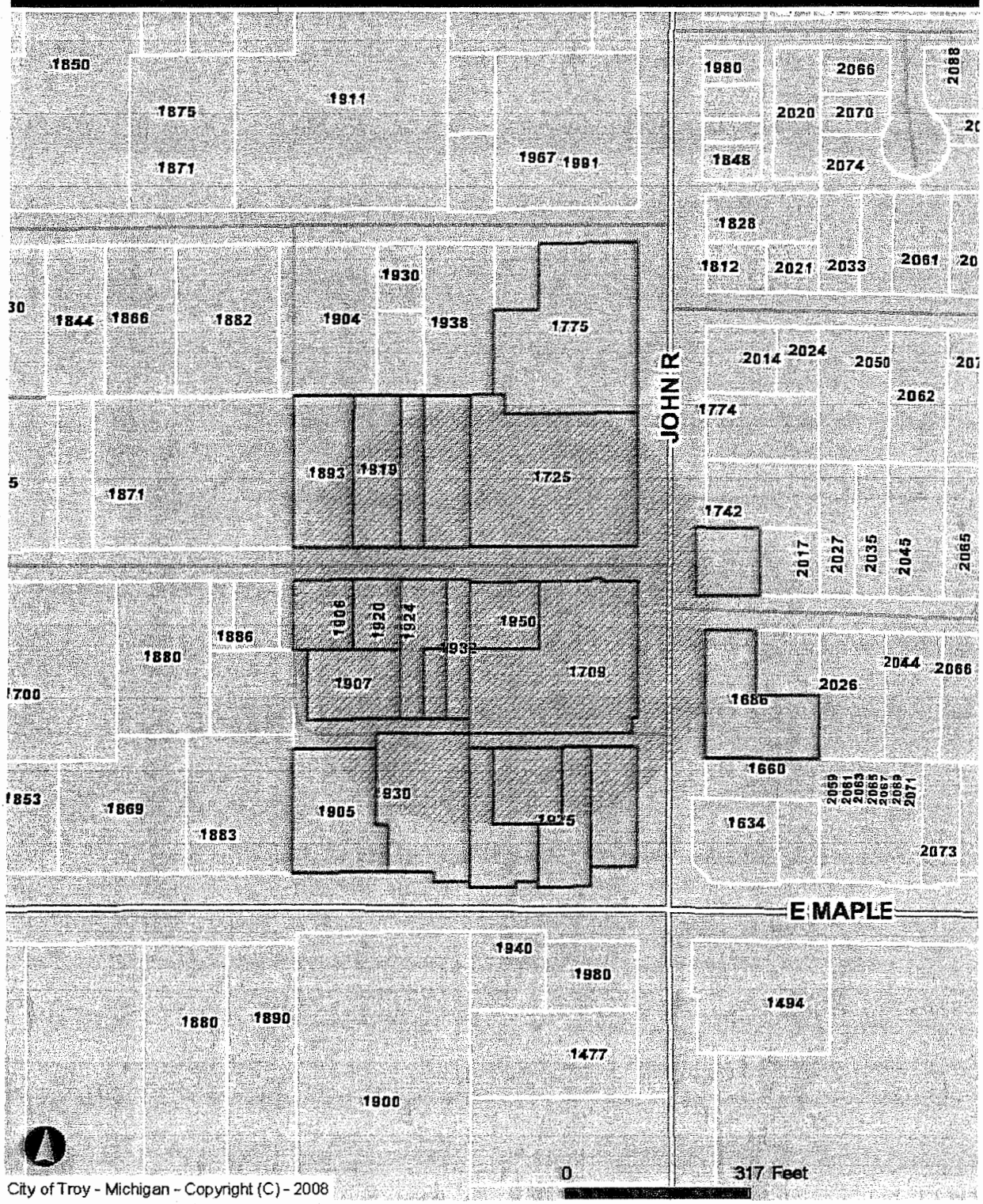
## 10. Adjourn

The meeting adjourned at 9:10 PM. The next meeting is scheduled for April 16, 2008.

Pete Ziegenfelder, Chair

Laurel Nottage, Recording Secretary

# Geographical Information Systems Online

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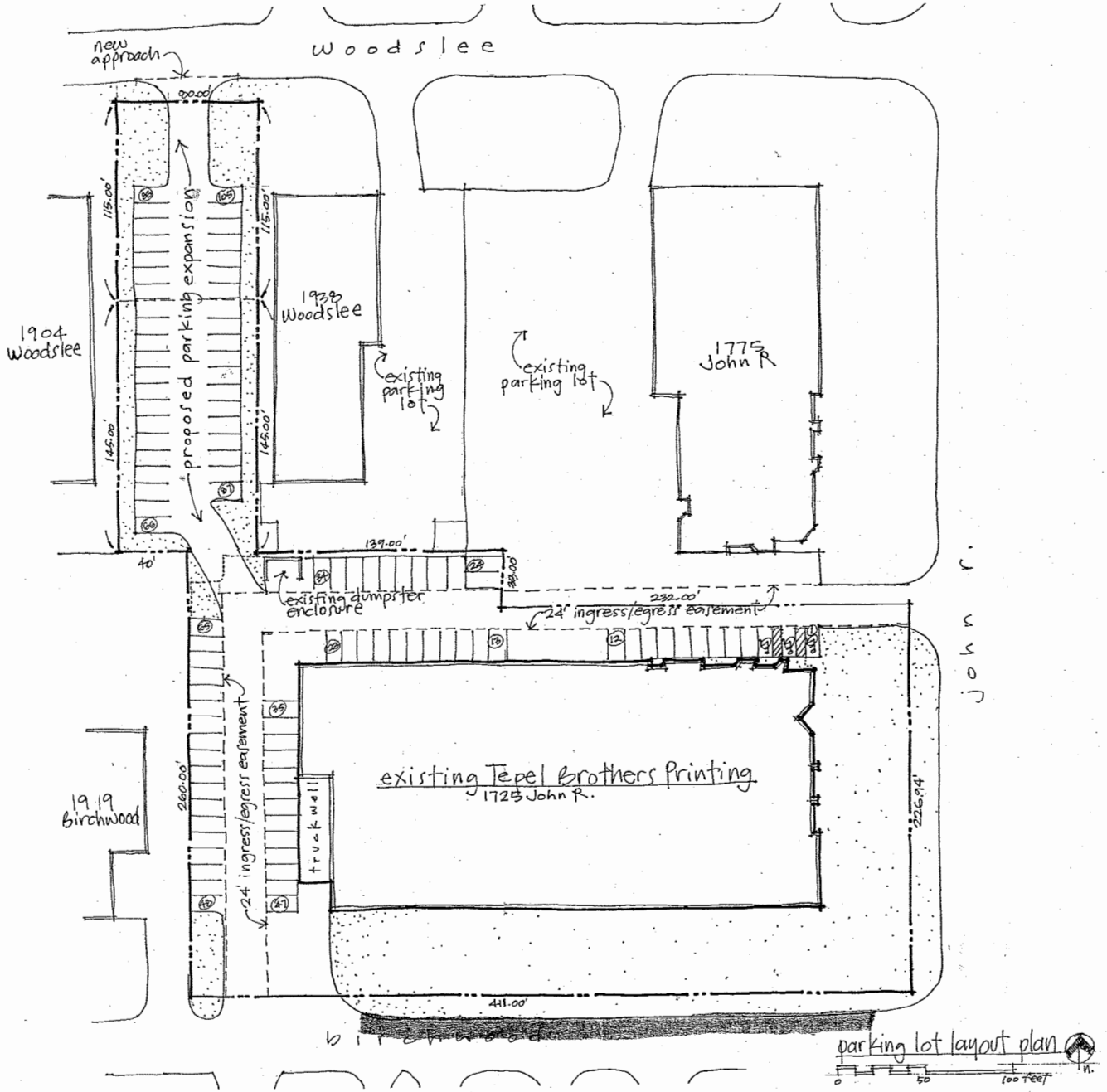
**Note: The information provided by this application has been compiled from recorded deeds, plats, tax maps, surveys, and other public records and data. It is not a legally recorded map survey. Users of this data are hereby notified that the source information represented should be consulted for verification.**

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Project
Parking Lot Expansion for:
Tepel Brothers Printing

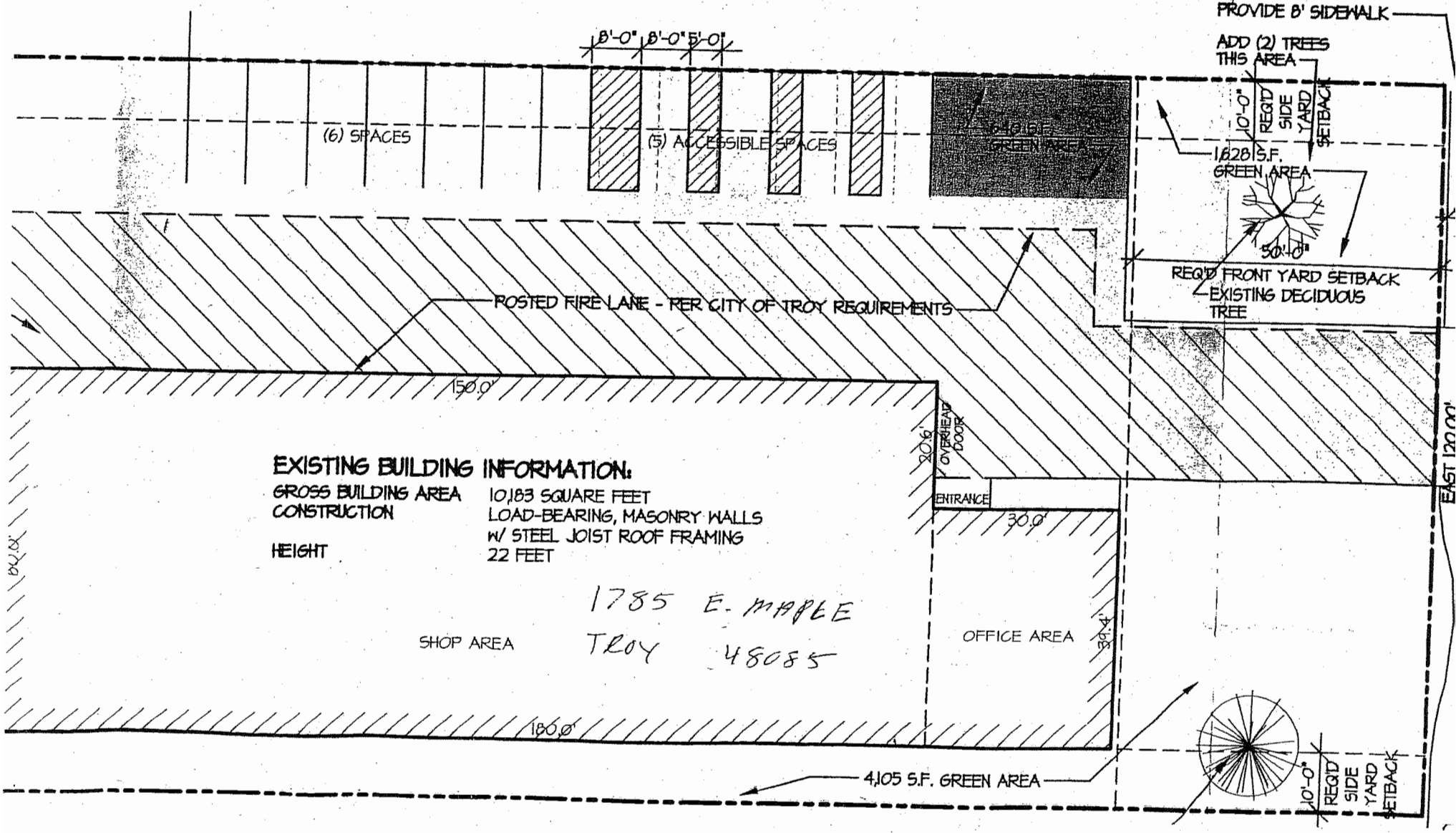
Troy, Michigan

Date 05/14/08 | Issued F CLIENT REVIEW

Sheet Number
one of one

Project Number
08-111

ITEM 3


PROVIDE 8' SIDEWALK
ADD (2) TREES THIS AREA
8'-0"
8'-0"
5'-0"
(6) SPACES
(5) ACCESSIBLE SPACES
GREEN AREA
10'-0"
REQ'D SIDE YARD SETBACK
1,828 S.F. GREEN AREA
50'-0"
REQ'D FRONT YARD SETBACK
EXISTING DECIDUOUS TREE
POSTED FIRE LANE - PER CITY OF TROY REQUIREMENTS
150.0'
20.6' OVERHEAD DOOR
ENTRANCE
30.0'
EAST 120.00'
EXISTING BUILDING INFORMATION:
GROSS BUILDING AREA 10,183 SQUARE FEET
CONSTRUCTION LOAD-BEARING, MASONRY WALLS W/ STEEL JOIST ROOF FRAMING
HEIGHT 22 FEET
1785 E. MAPLE
TROY 48085
SHOP AREA
OFFICE AREA
39.4'
180.0'
4,105 S.F. GREEN AREA
10'-0"
REQ'D SIDE YARD SETBACK