



## CITY COUNCIL ACTION REPORT

August 8, 2008

TO: Phillip L. Nelson, City Manager

FROM: Susan A. Leirstein, Purchasing Director  
William S. Nelson, Fire Chief

SUBJECT: Standard Purchasing Resolution 7: Amendment – Proprietary Service Contract CLEMIS Fire Records Management System

### **Background**

- The Fire department has been using the CLEMIS Fire Records Management System (FRMS) since 2000.
- The contract was extended in 2006 for three additional years at an estimated cost of \$18,025.00. CC Res #2006-10-320-E4b
- During the first five years of the program, Oakland County CLEMIS provided the leased data lines that connect the Fire stations with City Hall and shared the cost of the lines with the City on a prorated schedule.
- Oakland County billed the City for the cost of the data lines on a quarterly basis.
- In 2007, the City Information Technology department was able to reconfigure the leased data lines to decrease the monthly line charge and Oakland County was notified to cancel the data lines they provided to the City.
- Due to the billing process at Oakland County, two quarters (six months) of the leased line charges were billed after the effective date of the 2006 contract extension and charged against the current purchase order.
- These charges have resulted in the expenditure of the maximum amount of the purchase order prior to the scheduled end of the contract.
- In order to continue with the FRMS program an additional \$7,725.00 must be added to the estimated 2006-2009 contract cost.

### **Financial Considerations**

- Funds are budgeted in the Fire department operating budget for this program.

### **Legal Considerations**

- The Fire department is required by state law to report fire incident activity to the State Fire Marshal.

### **Policy Considerations**

- This regional program is consistent with City Council outcome number 1 - Troy has enhanced the health and safety of the community.

### **Options**

- City management recommends amendment of the FRMS contract by adding \$7,725.00 to the five-year agreement with Oakland County for an estimated total cost of \$25,750.00.

Yes: All-7

## E-2 Approval of City Council Minutes

Resolution #2006-10-320-E-2

RESOLVED, That the Minutes of the 7:30 PM Regular City Council Meeting of October 16, 2006 be **APPROVED** as submitted.

## E-3 City of Troy Proclamation:

Resolution #2006-10-320-E-3a

RESOLVED, That the following City of Troy Proclamation be **APPROVED**:

- a) Celebrating 60 Years – Kelly Services

## E-4 Standard Purchasing Resolutions

- a) Standard Purchasing Resolution 2: Bid Award – Lowest Bidders Meeting Specifications – Seasonal Requirements of Grass Seed and Hydro Seeding Mulch/Fertilizer

Resolution #2006-10-320-E-4a

RESOLVED, That contracts to purchase grass seed and hydro-seeding mulch/fertilizer for the 2007 season are hereby **AWARDED** to the lowest bidders meeting specifications as follows:

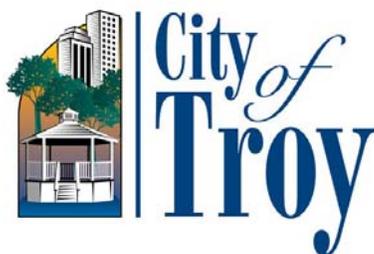
<u>VENDORS</u>	<u>ITEM(S)</u>
John Deere Landscapes of Armada, MI	1,2,3,4,5,6
Tri-Turf of Farmington Hills, MI	7,9
Washington Elevator Co, Inc of Washington Township	8

for an estimated total cost of \$16,126.00, at unit prices contained in the bid tabulation opened September 27, 2006, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

- b) Standard Purchasing Resolution 7: Proprietary Service Contract – CLEMIS Fire Records Management System

Resolution #2006-10-320-E-4b

RESOLVED, That a five-year proprietary interlocal service agreement with Oakland County for participation in the Oakland County Fire Records Management System is hereby **APPROVED** at an estimated total cost of \$18,025.00 expiring December 31, 2009.



## CITY COUNCIL ACTION REPORT

October 11, 2006

TO: Phillip L. Nelson, City Manager

FROM: Jeanette Bennett, Purchasing Director  
Gert Paraskevin, Information Technology Director  
William S. Nelson, Fire Chief

SUBJECT: Standard Purchasing Resolution 7: Proprietary Service Contract  
CLEMIS Fire Records Management System

### Background:

- The fire department has been using the CLEMIS Fire Records Management System (FRMS) since 2000. CC Resolution # 2002-08-459-E7
- The Oakland County Board of Commissioners has authorized Oakland County to fund 75% of the FRMS costs.
- The FRMS permits fire departments within Oakland County to share data as required.
- The fire department share of the cost was fixed at approximately \$5,300 per year for the first five years of the program.
- The cost for each participating agency has been increased 10% for 2007, 3% for 2008, and 3% for 2009.

### Financial Considerations:

- Funds are budgeted in the fire department operating budget for this program.

### Legal Considerations:

- The fire department is required by state law to report fire incident activity to the State Fire Marshal.

### Policy Considerations:

- This regional program is consistent with City Council goals I – Minimize cost and increase efficiency of City government; and goal VI – protect life and property.

### Options:

- City management recommends approval of a five-year interlocal agreement with Oakland County for participation in the Oakland County Fire Records Management System at an estimated cost of \$18,025.00 to expire December 31, 2009.

**Oakland County  
Fire Records Management System**

**2006 - 2009 Fee Structure**

<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>
Annual Department Fees	Annual Department Fees	Annual Department Fees	Annual Department Fees
\$ 3,500.00	\$ 3,850.00	\$ 3,966.00	\$ 4,085.00
Annual Additional Station Fee	Annual Additional Station Fee	Annual Additional Station Fee	Annual Additional Station Fee
\$ 300.00	\$ 330.00	\$ 340.00	\$ 350.00

Approved 1/11/2006  
Oakland County Fire Governance Committee

Note: This is the first fee increase since the program's inception.