



CITY COUNCIL ACTION REPORT

August 26, 2008

TO: Phillip L. Nelson, City Manager

FROM: Brian P. Murphy, Assistant City Manager//Economic Development Services
Susan A. Leirstein, Purchasing Director
Timothy L. Richnak, Public Works Director

SUBJECT: Standard Purchasing Resolution 3: Exercise Renewal Option – Street Light Installation/Replacement

Background

- On October 2, 2006, Troy City Council approved a contract to provide two (2) year requirements for street light installation and replacement services with an option to renew for one additional year (Resolution # 2006-10-381-E-4b).
- Harlan Electric Company has been providing quality service for the City and has offered to renew their contract one-year under the same prices, terms, and conditions.
- Harlan Electric Company of Rochester Hills, MI was the sole bidder.

Financial Considerations

- Funds for this project are available in the 2008/09 Street Light Maintenance Accounts and the Parks Maintenance Account for lighting work done on the ball diamonds.
- Acct # 448.7802.150 Street Lighting - Contractual Services Contractor – Equipment Maintenance
- Acct # 401.448.7978.010 Street Lighting - General Equipment
- Acct # 759.7802.070 Athletic Field Maintenance - Contractual Services

Legal Considerations

- ITB-COT 06-30 Street Light Installation and Replacement Services was competitively bid and opened with one bidder responding, in accordance with City Charter and Code.
- Harlan Electric Company has agreed to renew the contract under the same prices, terms, and conditions

Policy Considerations

- Moving this work forward would improve public safety and reduce the liability for the City. (Goal I)

Options

- City management and the Public Works department recommend exercising the option to renew for one-year to the sole bidder, Harlan Electric Company of Rochester Hills, MI, to provide street light installation and replacement services at the same unit prices contained in the bid tabulation opened September 13, 2006, not to exceed budgetary limitations, expiring September 30, 2009.

ATTN:
Harlan Electric Co.
2695 Crooks rd
Rochester hills, MI 48309

On September 13, 2006, the City of Troy entered into contract 20600291OB with Harlan Electric Co. to provide two (2) year requirements of the Street Light Installation/Maintenance program. This contract contained an option to renew for one (1) additional year periods through mutual consent of both parties, within 30 days of contract termination.

Please fax this letter back to Marina Basta Farouk at Public Works Department indicating if Harlan Electric Co. wishes to renew this contract until September 30, 2009. Our fax number is (248) 524-3520. It should be understood that this request to renew the contract is subject to a favorable market survey. A request by City staff to determine the successful bidder's interest in renewing the contract in no way obligates the City. The option cannot be exercised without Troy City Manager and City Council approval and a blanket purchase order issued.

If you have any questions please call me at (248) 524-3595.

CHECK ONE:

Harlan Electric Co. is interested in renewing the contract under the same prices, terms, and conditions:



Harlan Electric Co. is not interested in renewing the contract: ()

x Chamberlain

Signed: Authorized Company Representative

Date: July 22, 2008

Thank you,
Marina Basta Farouk
Project Construction Manager

E-1b Address of "E" Items Removed for Discussion by City Council and/or the Public

E-2 Approval of City Council Minutes

Resolution #2006-10-381-E-2

RESOLVED, That the Minutes of the 7:30 PM Regular City Council Meeting of September 25, 2006 be **APPROVED** as submitted.

E-3 Proposed City of Troy Proclamation(s): None Submitted

E-4 Standard Purchasing Resolutions**a) Standard Purchasing Resolution 3: Exercise Renewal Option – Snow Removal Rental Equipment Including Operators**

Resolution #2006-10-381-E-4a

WHEREAS, On September 19, 2005, a contract to provide seasonal requirements of snow removal rental equipment including operators with an option to renew for one (1) additional season was awarded to the sole bidder, Sterling Topsoil & Grading, Inc. of Sterling Heights, MI, at hourly rates contained in the bid tabulation opened July 25, 2005, a copy of which shall be **ATTACHED** to the original Minutes of this meeting (Resolution #2005-09-447-E4); and

WHEREAS, Sterling Topsoil & Grading, Inc. has agreed to exercise the one-year option to renew under the same prices, terms, and conditions as the 2005 season;

THEREFORE, BE IT RESOLVED, That the option to renew the contract is hereby **EXERCISED** with Sterling Topsoil & Grading, Inc. to provide snow removal rental equipment including operators; and Florence Cement Company of Shelby Township and DiPonio Contracting LLC of Utica are hereby **AWARDED** contracts at prices established as a result of an informal quote process dated August 8, 2005, and detailed on Appendix A, a copy of which shall be **ATTACHED** to the original Minutes of this meeting; and

THEREFORE, BE IT FINALLY RESOLVED, That City staff is **AUTHORIZED TO EXTEND** the hourly contract prices to other contractors, after the successful vendors have been employed, to speed the snow removal process during times of snow emergencies with contracts expiring April 14, 2007, and are **CONTINGENT** upon contractor's submission of properly executed contract documents, including insurance certificates and all other specified requirements.

b) Standard Purchasing Resolution 1: Award to Low Bidder – Street Light Installation/Replacement

Resolution #2006-10-381-E-4b

RESOLVED, That a contract to furnish all labor, tools, equipment, transportation services, and traffic controls to provide two-year requirements of street, parking lot, and athletic field light installation and replacement with an option to renew for one (1) additional year is hereby

AWARDED to the sole bidder, Harlan Electric Company of Rochester Hills, MI, at unit prices and discounts contained in the bid tabulation opened September 13, 2006, a copy of which shall be **ATTACHED** to the original Minutes of this meeting; and

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon contractor submission of properly executed bid and contract documents, including insurance certificates and all other specified requirements.

E-5 Acceptance of a Permanent Easement for Watermain and Abandonment of Part of Original Watermain Easement, Woodland Elementary School – Sidwell #88-20-04-276-046, Project No. 04.905.3

Resolution #2006-10-381-E-5

RESOLVED, That the Permanent Easement for Watermain from Avondale School District, owner of property having Sidwell #88-20-04-276-046, is hereby **ACCEPTED**; and

BE IT FURTHER RESOLVED, That the Mayor and City Clerk are **AUTHORIZED TO SIGN** a Quit Claim Deed to complete the abandonment of that part of the original watermain easement that is no longer needed; and

BE IT FINALLY RESOLVED, That the City Clerk is hereby **DIRECTED TO RECORD** said easement and deed with the Oakland County Register of Deeds, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

E-6 Subcontract No. 06-5417/S1 with Greenstar & Associates, LLC for Right-of-Way Services for the Reconstruction and Widening of Wattles Road, 1,000 Feet East and West of Rochester Road – Project No. 01.106.5

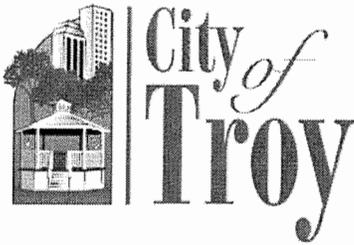
Resolution #2006-10-381-E-6

RESOLVED, That Subcontract No. 06-5417/S1, between the City of Troy and Greenstar & Associates, LLC for right-of-way services for the reconstruction of Wattles Road, east and west of Rochester Road, is hereby **APPROVED** at an estimated cost to the City of Troy not to exceed \$50,000.00, and the Mayor and City Clerk are **AUTHORIZED TO EXECUTE** the subcontract, a copy of which shall be **ATTACHED** to the original Minutes of the meeting.

E-7 Subcontract No. 06-5418/S1 with Greenstar & Associates, LLC for Right-of-Way Services for the Reconstruction and Widening of Rochester Road, Torpey to Barclay – Project No. 99.203.5

Resolution #2006-10-381-E-7

RESOLVED, That Subcontract No. 06-5418/S1, between the City of Troy and Greenstar & Associates, LLC for right-of-way services for the reconstruction of Rochester Road, between Torpey and Barclay is hereby **APPROVED** at an estimated cost to the City of Troy not to exceed \$75,000.00, and the Mayor and City Clerk are **AUTHORIZED TO EXECUTE** the subcontract, a copy of which shall be **ATTACHED** to the original Minutes of the meeting.



CITY COUNCIL ACTION REPORT

Date September 25, 2006

TO: Phillip L. Nelson, City Manager

FROM: Brian P. Murphy, Assistant City Manager/Services
Jeanette Bennett, Purchasing Director
Timothy L. Richnak, Public Works Director

SUBJECT: Standard Purchasing Resolution 1: Award To Low Bidder – Street Light Installation/Replacement

Background:

- On September 13, 2006, bids were received to provide two (2) year requirements for street light installation/replacement with an option to renew for one additional year.
- Harlan Electric Co. of Rochester Hills, MI was the sole bidder.
- 55 Vendors were notified via the MITN system with one bidder responding, and one late bid received.

Financial Considerations:

- Funds are available in the Public Works Street Light capital account # 401448.7978.010.

Legal Considerations:

- ITB-COT 06-30, Street Light Installation/Maintenance was competitively bid and opened with one bidder responding.
- All bidders were given the opportunity to respond with their level of interest in supplying street light installation/replacement services for the City of Troy.
- The award is contingent upon the recommended bidder's submission of proper contract and bid documents, including insurance certificates and all other specified requirements.

Policy Considerations:

- Street Light Installation/Replacement often requires an electrical contractor to assist in the removal and installation of the City's lighting system. (Goal IV)
- Moving this work forward would improve public safety and also reduce the liability for the City. (Goal VI)

Options:

- City management of the Public Works department recommends awarding the contract to the sole bidder, Harlan Electric Co. of Rochester Hills, MI for an estimated total cost of \$14,035.00 to replace one pole, at unit prices and discounts contained in the bid tabulation.

Opening Date -- 9-13-06
 Date Prepared -- 9/15/06

CITY OF TROY
 BID TABULATION
 STREET LIGHT INSTALLATION/REPLACEMENT

VENDOR NAME:

** Harlan Electric
 Company

CHECK # --
 CHECK AMOUNT --

473333370
 \$500.00

EST ITEM #	QTY/YR	DESCRIPTION	Lump Sum Total Price for One		
1A.	1 ea	Remove Street Light Pole - (Ornamental Pole)	\$ 415.00		
1.B.	1 ea	Remove Street Light Pole - Wood	\$ 420.00		
2.	1 ea	Remove Concrete Foundations	\$ 915.00		
3.	1 ea	Installation of Concrete Foundations	\$ 1,635.00		
4.A.	1 ea	Install 40' Light Ornamental Pole with mast arms - one fixture	\$ 900.00		
4.B.	1 ea	Install 40' Light Ornamental Pole with mast arms - two fixtures	\$ 1,170.00		
5.A.	1 ea	Install 40' Light Wood Pole with mast arms - one fixture	\$ 1,060.00		
5.B.	1 ea	Install 40' Light Wood Pole with mast arms - two fixtures	\$ 1,330.00		
6.	1 ea	Install Pole w/Control Box/Service connections	\$ 3,650.00		
7.	1 ea	New installation of 40' Street Light Pole with concrete foundation	\$ 2,540.00		
ESTIMATED TOTAL			** \$ 14,035.00		

ADDITIONAL ITEMS, IF REQUIRED

- 8. 1 ea Cut & Weld Street Light Base H Base
- 9. 120 L.F. 1 1/2" Rigid Plastic Conduit Sch. 40
- 10. 160 L.F. No. 8 AWG Cable Red
- 11. 160 L.F. No. 8 AWG Cable Black
- 12. 40 L.F. No.10 AWG Cable Bare
- 13. 2 ea Photo Cell
- 14. 1 ea 40' Wood Light Pole

UNIT PRICE		
\$ 325.00		
\$ 12.75		
\$ 2.75		
\$ 2.75		
\$ 2.60		
\$ 34.00		
\$ 730.00		

14. **Hourly labor rate per Crew**

- A) Regular Time
- B) Overtime Time
- C) Holiday Time

HOURLY RATE		
\$ 150.00		
\$ 210.00		
\$ 270.00		

15. **Hourly rate for Journeyman Electrician**

- A) Regular Time
- B) Overtime Time
- C) Holiday Time

HOURLY RATE		
\$ 70.00		
\$ 100.00		
\$ 130.00		

16. **Hourly rate for Backhoe/Operator**

- A) Regular Time
- B) Overtime Time
- C) Holiday Time

HOURLY RATE		
\$ 130.00		
\$ 160.00		
\$ 195.00		

Opening Date -- 9-13-06
 Date Prepared -- 9/15/06

CITY OF TROY
 BID TABULATION
 STREET LIGHT INSTALLATION/REPLACEMENT

VENDOR NAME:		** Harlan Electric		
		Company		
17.	Hourly rate for Service Truck with Crane	HOURLY RATE		
	A) Regular Time	\$ 105.00		
	B) Overtime Time	\$ 130.00		
	C) Holiday Time	\$ 165.00		
18.	Non-Contract Replacement Parts: Discount + or -	+ 10%		
	Parts List:	Blank		
	Dated:	Blank		
CONTACT INFORMATION:	Hrs of Operation	7:30 AM to 4 PM		
	24-Hr Phone #	248-452-0004		
INSURANCE:	Can Meet	XX		
	Cannot Meet			
TERMS:		Net 30 Days		
WARRANTY:		1 Year - Labor		
RESPONSE TIME:		48 Hours		
EXCEPTIONS:		Performance Bond		
		Excluded in pricing		
ACKNOWLEDGEMENT:	Y or N	Yes		

PROPOSAL: FURNISH ALL LABOR, TOOLS, EQUIPMENT, TRANSPORTATION SERVICES AND TRAFFIC CONTROLS TO PROVIDE TWO-YEAR REQUIREMENTS OF STREET, PARKING LOT, AND ATHLETIC FIELD LIGHT INSTALLATION/REPLACEMENT WITH AN OPTION TO RENEW FOR ONE ADDITIONAL YEAR

** DENOTES SOLE BIDDER

ATTEST:
 Vicki Richardson
 Jenetta L. Simmons
 Linda Bockstanz

 Jeanette Bennett
 Purchasing Director