



CITY COUNCIL ACTION REPORT

October 14, 2008

TO: Phillip L. Nelson, City Manager

FROM: John M. Lamerato, Assistant City Manager/Finance & Administration
Susan A. Leirstein, Purchasing Director
Carol K. Anderson, Parks and Recreation Director

SUBJECT: Standard Purchasing Resolution 1: Award To Low Bidder – Bare Root Street Trees

Background

- On October 9, 2008, two (2) bids were received and opened to provide bare root street trees to be planted in residential rights-of-way for the 2008/2009 planting season.
- 72 Vendors were notified via the MITN system with two vendors responding.

Financial Considerations

- Funds are available in the Parks and Recreation Parks Maintenance – Local Tree Account # 778.7740.120.

Legal Considerations

- ITB-COT 08-36, Street Trees was competitively bid and opened with two (2) bidders responding.
- All bidders were given the opportunity to respond with their level of interest in providing and installing bare root street trees for the City of Troy.
- The award is contingent upon the recommended bidder's submission of proper contract and bid documents, including bonds, insurance certificates and all other specified requirements.

Policy Considerations

- Street trees on average add 2% to 6% to the value of homes. (Outcome Statement II)
- Street trees encourage companies to relocate in Troy, as these companies look for high standards of living for their employees. (Outcome Statement II)

Options

- City management and the Parks and Recreation department recommend awarding the contract for the planting of Bare Root Street Trees to the low bidder, Marine City Nursery of Marine City, MI, for an estimated total cost of \$358,500.00, at unit prices contained on the bid tabulation opened October 9, 2008.

Opening Date -- 10/9/08
 Date Prepared -- 10/10/08 jh

CITY OF TROY
 BID TABULATION
 STREET TREES

VENDOR NAME:

**	Marine City	James Bros.		
	Nursery	Landscape		
	Company			
CHECK #:	374556	21010110		
CHECK AMOUNT:	\$ 2,000.00	\$ 2,000.00		

**PROPOSAL: To Provide and Install for the City of Troy Bare Root Street Trees for the Fall 2008 and Spring 2009
 In Accordance with the Specifications**

PROPOSAL A: (2500 Trees) FALL 2008				
PRICE PER TREE INSTALLATION	\$ 71.70	\$ 123.50		
ESTIMATED TOTAL COST - PROPOSAL A	\$ 179,250.00	\$ 308,750.00		
PROPOSAL B: (2500 Trees) SPRING 2009				
PRICE PER TREE INSTALLATION	\$ 71.70	\$ 123.50		
ESTIMATED TOTAL COST - PROPOSAL B	\$ 179,250.00	\$ 308,750.00		
ESTIMATED GRAND TOTAL:	\$ 358,500.00	\$ 617,500.00		

PROPOSAL A: FALL 2008				
LIST OF NINE TREE TYPES	Y or N	Yes	Yes	
How many listed:		9	9	

PROPOSAL B: SPRING 2009				
LIST OF NINE TREE TYPES	Y or N	Yes	Yes	
How many listed:		9	9	

CONTACT INFORMATION	Hrs of Operation	8 - 5 M-F	8 - 5 S-S	
	Phone Number	810-560-9099	734-308-5936	

STATEMENT OF GUARANTEE	Blank	As Required		
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PROGRESS PAYMENTS:	Net 30 Days	15 Days Net		
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INSURANCE	Can meet	XX	XX	
	Cannot meet			

TERMS	Net 30 Days	30 Net		
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DELIVERY	As Spec	As Required		
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GUARANTEE	As Specified			
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EXCEPTIONS	Blank	Will accept any or all of bid offer		

ACKNOWLEDGEMENT: Signed	Y or N	Yes	Yes	
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ATTEST:
Diane Fisher
Ronald Hynd
Linda Bockstanz

 Susan Leirstein CPPB
 Purchasing Director

**** DENOTES LOW BIDDER**