

CALL TO ORDER

A meeting of the Troy Daze Festival Advisory Committee was held Tuesday, October 28, 2008 at the Troy Community Center at 7:04 pm.

ROLL CALL

Members Present: Jeff Stewart
 Mike Gonda
 Sandy Macknis
 Bob Berk
 Jeff Super
 Alison Miller
 Bob Preston
 Sarah Wunderlich, student
 Dan O'Brien

Absent: Jim Hattan

City Staff Present: Cindy Stewart
 Jeff Biegler
 Tonya Perry
 Mike Lyczkowski
 Russ Hardin
 Wayne Lepola

Others: Doris Schuchter
 Poncho Massaini
 Diana McKay

Approval of Minutes

RESOLUTION #TD-2008-10-27
Motion by: Jeff Super
Seconded by: Jeff Stewart

RESOLVED, that the minutes of August 26, 2008 are approved with corrections
MOTION CARRIED

RESOLUTION #TD-2008-10-28
Motion by: Mike Gonda
Seconded by: Sandy Macknis

RESOLVED, that the minutes of September 3, 2008 are approved as submitted.
MOTION CARRIED

Introduction of Russ Harden

Sergeant Russ Harden was introduced as Bob Kowalski's replacement in Community Services Operation.

New Business

a. Recommendation to Council for P&R Representative –

RESOLUTION #TD-2008-10-29

Motion by: Mike Gonda

Seconded by: Jeff Super

RESOLVED, that Jeff Stewart is nominated as the Troy Daze Representative on the Parks & Recreation Board.

MOTION APPROVED UNANIMOUSLY

b. Suggestions for 2009 Festival –

- Turn Arounds and Drop Offs
 - Need more info publicized about “drop-off” area.
 - Need to meet in June to finalize issue to have enough time to publicize in brochure.
 - Sandy only has 12-15 volunteers at any given time working 4-hour shifts. McManus would provide less distance to walk and report to volunteer tent.
 - Engage discussion in spring with police operations team and volunteer coordinators.
 - Include as an agenda item for April meeting to set date for volunteer drop –off issue meeting.
- Don't need registration tent
- Storage trailer—reduce size
- Deadline for electrical service (Winiarski) requirements due before festival
- Verify food vendor wiring requirement
- Verify power with vendors (Jeff W ends up with too many surprises)
- Produce brochures with time of festival, parking fee, etc and distribute early to school students, etc.
- Eliminate 4x8 sign boards, all entertainment on one 3x4 laminated, approx 8 copies
- Exit sign at handicap area—right arrow
- Laminated sheets not to exceed 34” – IT Dept. Plotter
- Put a laminated map and vendor list at vendor entrance for operations
- Need pictures of all snow fencing for Ed Carpus

- Review layout of outdoor booths around sand court for expansion – more space between west side, could possibly do double row
- Copy of tent layout given to tent supplier
- Paint and flag all layouts
- Bright yellow paint—need three boxes
- Flags—400, 12 rolls caution tape, 12 rolls orange streamers
- Put mulch on parking lot entrances or (asphalt)? Parks will check it out
- Discuss turnarounds and drop-offs
- Install round-about approx 15' circle at Northfield dumpster entrance
- Should we install turnaround at Crooks Rd – worked in 2008
- Snow fence—main parking, new pavilion 25x300 feet, around service vehicles and Troy Daze trailer. Also completely around Car Show
- 2 scissor lifts to replace light towers, install 5 (1500 W) on each lift – check price on scissor vs. towers
- All electric vehicles including police (4) under new pavilion
- Need 5 more operations carts if supplier does not provide extras
- Need 14 carts (2 seaters)
- All committee chairs responsible for set up, tear down and storage for their event
- Put ramp behind stage in Entertainment Tent
- Do not put Ethnicity flags around stage for swearing in ceremony – only US Flag
- Diana McKay - Need Marshalls @ Boulan to guide participants for Parade
- Heavy duty shelving needed for storage trailer
- Locate new tent company for large tents
- Emergency plan for rainstorms – meet with DPW
- Need exit sign at Boulan after parade ends for people leaving
- Arnold must provide layout of rides ahead of time
- Snow fencing completely around car show
- Arnold must provide layout for carnival rides & games ahead of time.
- Minimize Costs wherever possible
 - Office supplies can go through City for less cost and no tax
 - Miss Troy Pageant look for ways to cut costs – move to a week night instead of Saturday (Cindy and Danielle will research locations)

c. Appointment of Co-chairs for 2009 Advisory Committee:

RESOLUTION #TD-2008-10-30

Motion by: Sandy Macknis
Seconded by: Jeff Stewart

RESOLVED, that Bob Berk and Mike Gonda are nominated to be the 2009 Co-Chairs for the Troy Daze Advisory Committee.
MOTION APPROVED UNANIMOUSLY

Member Comment

- Student drop-off is a huge issue.
- Fire trucks at front of parade create awful fumes.
- Should we skip Miss Troy in '09 since girls didn't get much of a reign? No
- Identify Diana McKay better as parade coordinator for people to find her. Police will try to get a megaphone for her.

Adjourn

RESOLUTION # TD-2008-10-31
Moved by: Jeff Super
Seconded by: Alison Miller

RESOLVED, that the Troy Daze Advisory Committee Meeting is adjourned.
MOTION CARRIED

Meeting adjourned at 8:26 pm.

Bob Berk, Co-Chairperson

Cindy Stewart, Community Affairs Director