



## CITY COUNCIL REPORT

November 19, 2008

TO: Phillip L. Nelson, City Manager

FROM: John M. Lamerato, Assistant City Manager/Finance & Administration

SUBJECT: Preliminary Discussion No. 2 of the 2009/10 Budget  
Authorization for City Management to Implement Items from the  
Deficit Reduction Survey

City management wishes to continue the dialogue with Council regarding upcoming budgetary matters. The following two areas will be discussed:

### [City Council Deficit Reduction Survey](#)

Staff would like to thank Council for the timely return of the "Deficit Reduction Survey".

Attachment 1, Deficit Reduction Survey – City Council Ratings, is a compilation of the results returned to us by Council members.

The second attachment, which is labeled New Revenue Sources and Expenditure Savings – Selected for Implementation, lists the items that the majority of Council indicated they will consider for implementation. City Management requests Council approval to implement these items.

Finally, a third attachment is included and that is labeled, New Revenue Sources and Expenditure Savings – Possible Implementation. Listed on these pages are items that the majority of Council indicated they either a) Will consider for implementation; or b) Take a neutral position on. City Management requests Council's direction on whether or not to incorporate the items with neutral rating for implementation.

Please note that the early incentive retirement savings has not been added to our budget at this time. We will have a better handle on this number in the next few months once eligible employees have a chance to review their situation and make a decision.

### [Preliminary Budget Projections](#)

Staff has provided an updated summary of General Fund revenues and a projection of expenditures for discussion with Council.

If there are any questions, please feel free to contact us.



**DEFICIT REDUCTION SURVEY**  
**CITY COUNCIL RATINGS**

√ APPROPRIATE COLUMN TO RANK IDEAS

Item #	POTENTIAL NEW REVENUES	Estimated Dollars	Strongly Consider	Consider	Neutral	Do Not Consider	Need More Info
1.	Transfer excess Special Assessment funds	\$1,000,000	7				
2.	Increase DDA charge for services	175,000	5	2			
3.	Implement Police arrest booking fee	158,600	5	2			
4.	Implement property damage auto crash recovery fee *One Council Member didn't respond on this item	135,200	3	1	1	1	
5.	\$1.00 service charge on all parks and recreation transactions	100,000	4	2	1		
6.	Charge seniors the full cost of all programs	100,000	2	3		2	
7.	Implement business occupancy permit and annual renewal fee	75,000	2	1	3	1	
8.	Raise building permit fees by 5%	70,000	3	2	1	1	
9.	Implement auto injury accident cost recovery fee	61,500	2	3	1	1	
10.	Charge non-profit groups for use of Community Center meeting rooms	30,000	3	1		3	
11.	Implement structure fire response fee	25,000	2	4	1		
12.	Implement a single-family residential rental inspection program	25,000	1	2	1	3	
13.	Implement fire re-inspection and revised plan review fee	18,750	2	5			
14.	Implement suspicious fire response and investigation fee	12,500	1	3	1	1	1



**DEFICIT REDUCTION SURVEY**  
**CITY COUNCIL RATINGS**

√ APPROPRIATE COLUMN TO RANK IDEAS

Item #	POTENTIAL NEW REVENUES, CONTINUED	Estimated Dollars	Strongly Consider	Consider	Neutral	Do Not Consider	Need More Info
15.	Implement downed wire fire response fee (electric company pays)	10,000	5	2			
16.	Charge youth groups full cost for field usage	10,000	1	2	1	3	
17.	Increase shelter fees	10,000	3	3	1		
18.	Charge admission to museum grounds (currently a donation is requested)		4	2	1		
19.	Charge non-resident fee for Internet usage at Library	20,000	4	2		1	
20.	Implement a fuel surcharge on traffic tickets		2	4		1	
	<b>TOTAL POTENTIAL NEW REVENUES</b>	<b>\$2,036,550</b>					

√ APPROPRIATE COLUMN TO RANK IDEAS

Item #	POTENTIAL EXPENDITURE SAVINGS	Estimated Dollars	Strongly Consider	Consider	Neutral	Do Not Consider	Need More Info
1.	Freeze positions through retirement incentives (2009/10)	1,300,000	6	1			
2.	Eliminate community agency contributions: Troy Youth Assistance - \$40,000 Troy Community Coalition - 97,000 The Haven - 4,370 Troy Boys/Girls Club - 76,320	\$217,690		3	1	3	



**DEFICIT REDUCTION SURVEY**  
**CITY COUNCIL RATINGS**

√ APPROPRIATE COLUMN TO RANK IDEAS

Item #	POTENTIAL EXPENDITURE SAVINGS, CONTINUED	Estimated Dollars	Strongly Consider	Consider	Neutral	Do Not Consider	Need More Info
3.	Return maintenance of all county roads back to county	170,000	3		1	3	
4.	Close the Library on Fridays	100,000	2	1		4	
5.	Eliminate all irrigation except athletic fields, DDA and City Hall	100,000	3	2		2	
6.	No snow removal on overtime (City property)	100,000	1	3	1	2	
7.	Reduce part-time staff in the parks by 25%	85,000	3	2	1	1	
8.	Reduce number of right-of-way mowing from 6 to 3 cuttings per year	39,000	3	1	1	2	
9.	Eliminate City calendar	35,000	4	1	1	1	
10.	Limit the snow plowing of subdivisions to straight time, with minimal overtime	30,000	2	2		3	
11.	Reduce Civic Center maintenance levels	30,000	2	4		1	
12.	Eliminate employee tuition reimbursement	25,000	2	3	1	1	
13.	Eliminate the annual volunteer firefighters banquet	21,500		1	1	5	
14.	Hold bi-annual Troy Daze festivals	20,000		1	2	3	1
15.	Eliminate the annual boards and committees appreciation banquet	15,000	1	3	1	2	
16.	Reduce mowing in parks/public grounds	15,000	2	2	2	1	



**DEFICIT REDUCTION SURVEY**  
**CITY COUNCIL RATINGS**

√ APPROPRIATE COLUMN TO RANK IDEAS

Item #	POTENTIAL EXPENDITURE SAVINGS, CONTINUED	Estimated Dollars	Strongly Consider	Consider	Neutral	Do Not Consider	Need More Info
17.	Eliminate annual plantings, mulch, street island maintenance except DDA and Civic Center	8,000	3	3	1		
18.	Eliminate family festival	6,800	1	4		2	
19.	Eliminate the Citizens Academy	3,000	2	1	1	3	
20.	Operate City Hall on a four-ten hour day schedule, closing one day a week			3	2	1	1
21.	Negotiate hiring part-time personnel in lieu of full-time		2	3		1	1
	<b>TOTAL POTENTIAL EXPENDITURE SAVINGS</b>	<b>\$2,320,990</b>					

√ APPROPRIATE COLUMN TO RANK IDEAS

Item #	OTHER IDEAS	Estimated Dollars	Strongly Consider	Consider	Neutral	Do Not Consider	Need More Info
1.	Direct city manager and department directors to eliminate lowest priority services		5	2			
2.	Re-evaluate Troy Daze event (in totality) - including size, location, duration, purpose, etc		2	2	2	1	
3.	Consider the benefits of alternative fuel vehicles (i.e. liquid propane, natural gas, hybrids, etc)		6	1			
4.	Develop and promote energy saving policy		6	1			



**DEFICIT REDUCTION SURVEY**  
**CITY COUNCIL RATINGS**

√ APPROPRIATE COLUMN TO RANK IDEAS

Item #	OTHER IDEAS, CONTINUED	Estimated Dollars	Strongly Consider	Consider	Neutral	Do Not Consider	Need More Info
5.	Buy distressed property in Troy and use to rebuild for the future		2	2	2	1	
6.	Promote Troy to the film industry - reap the benefits		5	2			
7.	Privatize City Attorney's Office			2	3	1	1
8.	City Income Tax				1	6	
9.	Operate the Nature Center as a park	300,000	2	2	2	1	
10.	Levy up to 1 mill for Parks and Recreation operations			2	1	4	
11.	Levy up to 1 mill for Museum and Library operations			2	1	4	
	<b>TOTAL POTENTIAL SAVINGS OF OTHER IDEAS</b>	<b>\$300,000</b>					



**NEW REVENUE SOURCES AND EXPENDITURE SAVINGS -  
SELECTED FOR IMPLEMENTATION**

Below are items from the **DEFICIT REDUCTION SURVEY** that the majority of Council indicated they want to consider. City Management requests Council approval to implement these items:

Item #	POTENTIAL NEW REVENUES	Estimated Dollars	Strongly Consider	Consider
1.	Transfer excess Special Assessment funds	\$1,000,000	7	
2.	Increase DDA charge for services	175,000	5	2
3.	Implement Police arrest booking fee	158,600	5	2
4.	Implement property damage auto crash recovery fee <i>*One Council Member didn't respond on this item</i>	135,200	3	1
5.	\$1.00 service charge on all parks and recreation transactions	100,000	4	2
6.	Charge seniors the full cost of all programs	100,000	2	3
8.	Raise building permit fees by 5%	70,000	3	2
9.	Implement auto injury accident cost recovery fee	61,500	2	3
10.	Charge non-profit groups for use of Community Center meeting rooms	30,000	3	1
11.	Implement structure fire response fee	25,000	2	4
13.	Implement fire re-inspection and revised plan review fee	18,750	2	5
14.	Implement suspicious fire response and investigation fee	12,500	1	3
15.	Implement downed wire fire response fee (electric company pays)	10,000	5	2



**NEW REVENUE SOURCES AND EXPENDITURE SAVINGS -  
SELECTED FOR IMPLEMENTATION**

Item #	POTENTIAL NEW REVENUES, CONTINUED	Estimated Dollars	Strongly Consider	Consider
17.	Increase shelter fees	10,000	3	3
18.	Charge admission to museum grounds (currently a donation is requested)		4	2
19.	Charge non-resident fee for Internet usage at Library	20,000	4	2
20.	Implement a fuel surcharge on traffic tickets		2	4
	<b>ESTIMATED NEW REVENUES</b>	<b>\$1,926,550</b>		

Item #	POTENTIAL EXPENDITURE SAVINGS	Estimated Dollars	Strongly Consider	Consider
1.	Freeze positions through retirement incentives (2009/10)	1,300,000	6	1
5.	Eliminate all irrigation except athletic fields, DDA and City Hall	100,000	3	2
6.	No snow removal on overtime (City property)	100,000	1	3
7.	Reduce part-time staff in the parks by 25%	85,000	3	2
8.	Reduce number of right-of-way mowing from 6 to 3 cuttings per year	39,000	3	1
9.	Eliminate City calendar	35,000	4	1
10.	Limit the snow plowing of subdivisions to straight time, with minimal overtime	30,000	2	2
11.	Reduce Civic Center maintenance levels	30,000	2	4



**NEW REVENUE SOURCES AND EXPENDITURE SAVINGS -  
SELECTED FOR IMPLEMENTATION**

Item #	POTENTIAL EXPENDITURE SAVINGS	Estimated Dollars	Strongly Consider	Consider
12.	Eliminate employee tuition reimbursement	25,000	2	3
15.	Eliminate the annual boards and committees appreciation banquet	15,000	1	3
16.	Reduce mowing in parks/public grounds	15,000	2	2
17.	Eliminate annual plantings, mulch, street island maintenance except DDA and Civic Center	8,000	3	3
18.	Eliminate family festival	6,800	1	4
21.	Negotiate hiring part-time personnel in lieu of full-time		2	3
	<b>ESTIMATED EXPENDITURE SAVINGS</b>	<b>\$1,788,800</b>		

Item #	OTHER IDEAS	Estimated Dollars	Strongly Consider	Consider
1.	Direct city manager and department directors to eliminate lowest priority services		5	2
2.	Re-evaluate Troy Daze event (in totality) - including size, location, duration, purpose, etc		2	2
3.	Consider the benefits of alternative fuel vehicles (i.e. liquid propane, natural gas, hybrids, etc)		6	1
4.	Develop and promote energy saving policy		6	1
5.	Buy distressed property in Troy and use to rebuild for the future		2	2



**NEW REVENUE SOURCES AND EXPENDITURE SAVINGS -  
SELECTED FOR IMPLEMENTATION**

Item #	OTHER IDEAS, CONTINUED	Estimated Dollars	Strongly Consider	Consider
6.	Promote Troy to the film industry - reap the benefits		5	2
9.	Operate the Nature Center as a park	300,000	2	2
	<b>ESTIMATED SAVINGS OF OTHER IDEAS</b>	<b>\$300,000</b>		



**NEW REVENUE SOURCES AND EXPENDITURE SAVINGS -  
POSSIBLE IMPLEMENTATION**

Below are items from the **DEFICIT REDUCTION SURVEY** that the majority of Council either a) Indicated they want to consider; or b) Indicated a “neutral” rating. City Management requests Council’s direction on whether or not to implement these items.

Item #	POTENTIAL NEW REVENUES	Estimated Dollars	Strongly Consider	Consider	Neutral
1.	Transfer excess Special Assessment funds	\$1,000,000	7		
2.	Increase DDA charge for services	175,000	5	2	
3.	Implement Police arrest booking fee	158,600	5	2	
4.	Implement property damage auto crash recovery fee <i>*One Council Member didn't respond on this item</i>	135,200	3	1	1
5.	\$1.00 service charge on all parks and recreation transactions	100,000	4	2	1
6.	Charge seniors the full cost of all programs	100,000	2	3	
7.	Implement business occupancy permit and annual renewal fee	75,000	2	1	3
8.	Raise building permit fees by 5%	70,000	3	2	1
9.	Implement auto injury accident cost recovery fee	61,500	2	3	1
10.	Charge non-profit groups for use of Community Center meeting rooms	30,000	3	1	
11.	Implement structure fire response fee	25,000	2	4	1
12.	Implement a single-family residential rental inspection program	25,000	1	2	1



**NEW REVENUE SOURCES AND EXPENDITURE SAVINGS -  
POSSIBLE IMPLEMENTATION**

Item #	POTENTIAL NEW REVENUES, CONTINUED	Estimated Dollars	Strongly Consider	Consider	Neutral
13.	Implement fire re-inspection and revised plan review fee	18,750	2	5	
14.	Implement suspicious fire response and investigation fee	12,500	1	3	1
15.	Implement downed wire fire response fee (electric company pays)	10,000	5	2	
16.	Charge youth groups full cost for field usage	10,000	1	2	1
17.	Increase shelter fees	10,000	3	3	1
18.	Charge admission to museum grounds (currently a donation is requested)		4	2	1
19.	Charge non-resident fee for Internet usage at Library	20,000	4	2	
20.	Implement a fuel surcharge on traffic tickets		2	4	
	<b>ESTIMATED NEW REVENUES</b>	<b>\$2,036,550</b>			

Item #	POTENTIAL EXPENDITURE SAVINGS	Estimated Dollars	Strongly Consider	Consider	Neutral
1.	Freeze positions through retirement incentives (2009/10)	1,300,000	6	1	
2.	Eliminate community agency contributions: Troy Youth Assistance - \$40,000 Troy Community Coalition - 97,000 The Haven - 4,370 Troy Boys/Girls Club - 76,320	\$217,690		3	1
3.	Return maintenance of all county roads back to county	170,000	3		1



**NEW REVENUE SOURCES AND EXPENDITURE SAVINGS -  
POSSIBLE IMPLEMENTATION**

<b>Item #</b>	<b>POTENTIAL EXPENDITURE SAVINGS</b>	<b>Estimated Dollars</b>	<b>Strongly Consider</b>	<b>Consider</b>	<b>Neutral</b>
5.	Eliminate all irrigation except athletic fields, DDA and City Hall	100,000	3	2	
6.	No snow removal on overtime (City property)	100,000	1	3	1
7.	Reduce part-time staff in the parks by 25%	85,000	3	2	1
8.	Reduce number of right-of-way mowing from 6 to 3 cuttings per year	39,000	3	1	1
9.	Eliminate City calendar	35,000	4	1	1
10.	Limit the snow plowing of subdivisions to straight time, with minimal overtime	30,000	2	2	
11.	Reduce Civic Center maintenance levels	30,000	2	4	
12.	Eliminate employee tuition reimbursement	25,000	2	3	1
15.	Eliminate the annual boards and committees appreciation banquet	15,000	1	3	1
16.	Reduce mowing in parks/public grounds	15,000	2	2	2
17.	Eliminate annual plantings, mulch, street island maintenance except DDA and Civic Center	8,000	3	3	1
18.	Eliminate family festival	6,800	1	4	
19.	Eliminate the Citizens Academy	3,000	2	1	1



**NEW REVENUE SOURCES AND EXPENDITURE SAVINGS -  
POSSIBLE IMPLEMENTATION**

Item #	POTENTIAL EXPENDITURE SAVINGS	Estimated Dollars	Strongly Consider	Consider	Neutral
20.	Operate City Hall on a four-ten hour day schedule, closing one day a week			3	2
21.	Negotiate hiring part-time personnel in lieu of full-time		2	3	
	<b>ESTIMATED EXPENDITURE SAVINGS</b>	<b>\$2,179,490</b>			

Item #	OTHER IDEAS	Estimated Dollars	Strongly Consider	Consider	Neutral
1.	Direct city manager and department directors to eliminate lowest priority services		5	2	
2.	Re-evaluate Troy Daze event (in totality) - including size, location, duration, purpose, etc		2	2	2
3.	Consider the benefits of alternative fuel vehicles (i.e. liquid propane, natural gas, hybrids, etc)		6	1	
4.	Develop and promote energy saving policy		6	1	
5.	Buy distressed property in Troy and use to rebuild for the future		2	2	2
6.	Promote Troy to the film industry - reap the benefits		5	2	
7.	Privatize City Attorney's Office			2	3
9.	Operate the Nature Center as a park	300,000	2	2	2
	<b>ESTIMATED SAVINGS OF OTHER IDEAS</b>	<b>\$300,000</b>			

