



CITY COUNCIL ACTION REPORT

December 19, 2008

TO: Phillip L. Nelson, City Manager
FROM: John M. Lamerato, Assistant City Manager-Finance & Admin.
SUBJECT: 2008-09 Budget Amendment No. 2

Background:

- Upon completion of the audit, we review all on going capital projects and outstanding purchase orders at year end, to determine if a budget amendment is necessary. Capital projects are individually reviewed and compared to the projected completed status contained in the 2008-09 Budget. Amendments are then made to reconcile any differences.

Financial Considerations:

- The amendments will provide the necessary funding in the 2008-09 Budget to complete various capital projects and open purchase orders.

Legal Considerations:

- The budget amendments will keep us in compliance with P.A. 621 of 1978 Uniform Budgeting Act, which calls for budgets to be amended when necessary.

Policy Considerations:

- The budget amendment conforms to Goal II, "Minimize the cost and increase the efficiency and effectiveness of City government", by upholding fiscal integrity.

Options:

- It is requested that City Council approve Budget Amendment No. 2 as recommended by City Management.

2008-09 BUDGET AMENDMENT NO. 2

	<u>CURRENT BUDGET</u>	<u>AMENDMENT</u>	<u>AMENDED BUDGET</u>
<u>CAPITAL PROJECTS FUND</u>			
REVENUE:			
FUND BALANCE			
UNRESERVED/UNDESIGNATED	\$ 10,321,988	<u>\$ 6,086,000</u>	\$ 4,235,988
TOTAL AMENDMENT TO REVENUES		<u><u>\$ 6,086,000</u></u>	
EXPENDITURES:			
CITY ATTORNEY			
OFFICE EQUIPMENT & FURNITURE	\$ -	\$ 20,000	\$ 20,000
ELECTIONS			
OFFICE EQUIPMENT & FURNITURE	\$ -	\$ 38,000	\$ 38,000
COMMUNITY AFFAIRS			
GENERAL EQUIPMENT	\$ 75,000	\$ 25,000	\$ 100,000
CITY HALL			
BUILDINGS & IMPROVEMENTS	\$ 3,440,000	\$ 190,000	\$ 3,630,000
FIRE			
BUILDINGS & IMPROVEMENTS	\$ 110,000	\$ 53,000	\$ 163,000
APPARATUS REPLACEMENT	400,000	<u>400,000</u>	800,000
		<u>\$ 453,000</u>	
POLICE			
ADMIN.- GENERAL EQUIPMENT	\$ 133,000	\$ 500,000	\$ 633,000
PATROL - GENERAL EQUIPMENT	70,000	172,000	242,000
COMM. - OFFICE EQUIPMENT	321,000	<u>341,000</u>	662,000
		<u>\$ 1,013,000</u>	

	<u>CURRENT BUDGET</u>	<u>AMENDMENT</u>	<u>AMENDED BUDGET</u>
PUBLIC WORKS			
BUILDINGS & IMPROVEMENTS	\$ 298,000	\$ 198,000	\$ 496,000
LAND IMPROVEMENTS	100,000	30,000	130,000
MAJOR ROADS	13,025,200	1,825,000	14,850,200
LOCAL ROADS	2,260,000	782,000	3,042,000
STREET LIGHTING	20,000	20,000	40,000
DRAINS	732,800	<u>678,000</u>	1,410,800
		<u>\$ 3,533,000</u>	
PARKS AND RECREATION			
PARKS & RECREATION ADMIN. BUILDING & IMPROVEMENTS	\$ -	\$ 60,000	\$ 60,000
LAND IMPROVEMENTS	1,890,000	54,000	1,944,000
COMMUNITY CENTER GENERAL EQUIPMENT	110,000	18,000	128,000
BUILDING & IMPROVEMENTS	68,000	17,000	85,000
MUNICIPAL GROUNDS LAND IMPROVEMENTS	1,650,000	297,000	1,947,000
PARK DEVELOPMENT OEC	140,000	<u>92,000</u>	232,000
		<u>\$ 538,000</u>	
MUSEUM			
EQUIPMENT - GENERAL	\$ 10,000	\$ 10,000	\$ 20,000
BUILDINGS & IMPROVEMENTS	411,000	<u>133,000</u>	544,000
		<u>\$ 143,000</u>	
LIBRARY			
BUILDING & IMPROVEMENTS	\$ 275,000	\$ 133,000	\$ 408,000
 TOTAL AMENDMENT TO EXPENDITURES		 <u><u>\$ 6,086,000</u></u>	

	<u>CURRENT BUDGET</u>	<u>AMENDMENT</u>	<u>AMENDED BUDGET</u>
<u>MOTOR EQUIPMENT FUND</u>			
REVENUE:			
UNRESERVED FUND BALANCE	\$ 4,885,165	<u>\$ 161,400</u>	\$ 4,723,765
TOTAL AMENDMENT TO REVENUES		<u><u>\$ 161,400</u></u>	
EXPENSES:			
VEHICLES	\$ 1,352,700	<u>\$ 161,400</u>	\$ 1,514,100
TOTAL AMENDMENT TO EXPENSES		<u><u>\$ 161,400</u></u>	

Amendment requested to provide funds for outstanding purchase orders at June 30, 2008, and to reconcile capital projects in various stages of completion at June 30, 2008.